

BUDGET CHANGE FORM

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one: <input checked="" type="checkbox"/> Budget Appropriation <input type="checkbox"/> Budget Transfer	100-3558	\$6,700	100-840-4503	\$6,700

Explain the reason for the budget change:

Background: The City of Milpitas will be sending four employees to the California Specialized Training Institute Earthquake class in San Luis Obispo, Ca. At this course they will learn the vital functions of the Emergency Operations Center and how to play a role in community resiliency. This course will be paid for through Homeland Security Grant funds managed by the Santa Clara County Office of Emergency Services. The City of Milpitas will receive full reimbursement of funds from the Santa Clara County Office of Emergency Services upon successful completion of the course under the prescribed grant guidelines.

Fiscal Impact: Increase budget in the Fire Department for \$6,700 for the Homeland Security Grant funds.

Recommendation: Authorize the City Manager to enter into an agreement with the Santa Clara County Offices of Emergency Services to receive the Homeland Security Grant for Emergency Operation Center training. Approve budget appropriation for \$6,700 to the Fire Department operating budget.

Check if City Council Approval required. Meeting Date: September 7, 2010

Itemization of funds, if needed:		Amount
Requested by:	Division Head:	Date:
	Department Head: <i>Judy L. Clete</i>	Date: 08/25/10
Reviewed by:	Finance Director: <i>Flora Zeng for E.K.</i>	Date: 8/25/2010
Approved by:	City Manager:	Date:
Date approved by City Council, if required:		Confirmed by: