



# St. John the Baptist Catholic Church \*6

September 1, 2010

Dear City of Milpitas,

Enclosed is the package of papers for the Special Event/Activity Permit for our Autumn Festival in St. John the Baptist Catholic Parish on September 24 – 26, 2010.

- Letter of Consent from the Diocese of San Jose Vicar General Rev. Msgr. Francis V. Cilia
- Statement of Amendment of Articles of Incorporation of the Roman Catholic Bishop of San Jose with a copy of March Fong Eu, Secretary of State of California Seal
- Five copies of the map of the entire event titled "St. John's Autumn Festival 2010"
- Two aerial views of venue and surrounding are
- Letter of Big Lot's parking lot permission to use by the owner L. T. Tang.
- Attached are papers describing St. John's Safety/Traffic/Security Committee procedures
- Attached is "St. John's Medical Emergency Plan" from the First Aid Committee responsibilities and procedures
- Santa Clara Environmental Health Agency copies of all of our food booth permits
- Attached is a letter describing St. John's facilities, locations of disposal cans, portable restrooms, and garbage cans.
- Additional letters of our event.
  - Letter to St. John's Neighbor(s) informing of our event.
  - Letter of approval of entrance from Rev. Fr. Norman Segovia for City of Milpitas law and city officials

We are asking for Public Works assistance for traffic cones for traffic management and the Police Department for safety related concerns.

We are also asking for a waiver of the special/activity, fire, and electrical permits. This will help the Autumn Festival to defray the cost of providing the event.

If I maybe of further assistance or answer any questions, my cell number is 408-234-1294, home number is 408-923-3121, and my email address is rizalinasantoro@gmail.com.

Respectfully yours,

Rizalina H. Santoro  
Autumn Festival Chairperson

**RECEIVED**

SEP 02 2010

**CITY OF MILPITAS  
PLANNING DIVISION**

cc. Rev. Norman Segovia, Pastor