



2011-2012 Budget & Financial Plan

PROPOSED BUDGET

New Barbara Lee Senior Center Opened in August 2010



City of Milpitas

CALIFORNIA



2011-2012 Proposed Budget

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CITY OF MILPITAS

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May 10, 2011

Honorable Mayor and City Council
City of Milpitas
Milpitas, California 95035

Members of the City Council:

It is my pleasure to present to you the Proposed Budget for Fiscal Year 2011-2012. This budget includes the City's operating and capital improvement budget, the Redevelopment Agency's activities and the City's water and sewer utility operations.

This budget has been developed to meet fiscal challenges in the most professional and responsive manner to ensure the delivery of quality, timely, and cost effective services to the community. In addition, the Fiscal Year 2011-12 ("FY 11-12") budget was developed to incorporate the following City Council's priorities and policy direction.

Policy Direction

- Continue to improve and maintain a high level of vital public services to the community in the most effective way
- Evaluate and review all City functions to eliminate duplications and achieve cost efficiencies
- Work towards becoming a recession-resistant City by developing and implementing fiscal strategies to ensure against economic uncertainties and long-term budget structural deficit
- Initiate economic development strategies that will recruit and retain businesses in the City
- Focus on Redevelopment projects that will provide for the economic stability of the community and implementation of the Midtown Specific Plan and Transit Area Plan
- Encourage commercial and residential development in the Midtown and Transit areas that will center on the new light rail system and the future BART system to alleviate traffic congestion
- Develop employee training program for succession planning and next generation leaders

In May 2010, the Mayor and the City Council directed the formation of a Citizens Budget Task Force to study and recommend ideas to resolve the City's on-going General Fund budget structural deficit by FY 2012-13. The members of the Citizens Budget Task Force comprised of six citizens or business representatives began to meet in June 2010 to gather information and analyze various aspects of the General Fund budget. The results of the study culminated to a list of recommendations presented to the City Council in November. The recommendations, associated with the estimated fiscal impact, cover areas such as salaries and benefits reduction, cost recovery and additional revenues. The City Council directed staff to incorporate many of the

recommendations that are deemed feasible in the FY 11-12 Proposed Budget. As an example, the City is currently negotiating with three employee groups to include two-tiered retirement formula for new hires. Reduction of salaries and benefits are being considered. The City Council also directed staff to classify City services into core functions and non-core functions. The Proposed Budget includes potential cost savings from contract negotiations with the employee groups and elimination or suspension of non-core services that will be discussed in the Budget Highlight Section. Meanwhile, the City continues to evaluate all functions for service efficiency and cost effectiveness. Some of the considerations included combining or eliminating functions to avoid duplications and where feasible, outsourcing certain services to achieve cost savings.

To ensure that the City retain and develop the next generation leaders, the City's management team worked with the Santa Clara County Leadership Academy to develop training program to promote leadership excellence. Three mid-management employees were selected to participate in the training program next year. As budget resources improve, more employees will be trained in the future.

The Redevelopment Agency was successful in assisting the partnership of SunPower Corporation and Flextronics Americas, Inc. to create the only SunPower solar panel fabrication site in the United States, in the City of Milpitas. The Agency provided financial assistance for the purchase of new equipment and fit up costs to accommodate the fabrication lines for the development of solar panel manufacturing. In return, SunPower and Flextronics agreed to create and retain 80 to 90 new jobs targeted for Milpitas residents, for the life of the manufacturing plant.

The adoption of the Transit Area Specific Plan and the Community Facilities District laid the groundwork for future development in the Redevelopment Project Area. However, due to current economic environment and housing downturn, many development projects are on hold. The FY 11-12 budget does not anticipate any major development activities. It is also anticipated that full development of the Transit area will take at least 10 to 20 years. In January 2011, the Governor introduced a proposed budget for the State that included the abolishment of all redevelopment agencies. This has created a lot of uncertainties about the future of many planned projects in Milpitas. This Proposed Budget was developed with the assumption that the Redevelopment Agency will continue to exist. However, staff is ready to amend the Agency's Proposed Budget pending passing of the State budget by the legislature that will eliminate all redevelopment agencies within the State.

On February 8, 2011, staff provided an in depth analysis on the cost savings and feasibility of the Citizen Budget Task Force's recommendations. On March 15, 2011, a budget study session was held to discuss potential budget solutions for next fiscal year General Fund's deficit. These budget strategies will be discussed in the Budget Highlight section. On April 19, 2011 staff presented an overview of the Draft 2011-16 Capital Improvement Program ("CIP") to the City Council and received comments. A summary of the CIP was also reviewed by Parks, Recreation and Cultural Resources Commission and Finance Subcommittee in March. Both groups recommended the projects for the Council's approval. All these meetings were scheduled with advanced public notices to ensure public participation. Specifically, the City Council's meetings are recorded, broadcast on the government cable channel and live-streamed on the City's website to enable public viewing.

BUDGET HIGHLIGHT

FY 10-11 was one of the most financially challenged year faced by the City. Despite the official end of the Great Recession in June 2009, economic recovery has been slow and unemployment rate remains high. In FY 11-12, staff projected that the General Fund revenues will increase

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about \$1.86 million or 3.8%, compared to the FY 10-11 original revenue projection but will be approximately \$876,000 or 1.7% below the FY 10-11 revised revenue projection.

The proposed General Fund expenditures increase about \$87,000 or 0.1% from the FY 10-11 budget primarily due to assumed salary concessions range from 7% to 16%. Although some of the concessions are for short term duration, the City management will continue to work on negotiating with the union groups to implement some of the Citizens Task Force recommendations to resolve the long term budget structural deficit by FY 2012-13.

In FY 11-12, 116.25 positions, approximately 23% of the 497.5 authorized permanent positions will not be funded. Limited by resources, the FY 11-12 Operating and Capital Budgets were prioritized to provide services that are most cost effective and beneficial to the community and implement capital improvement projects that will bring economic stability to the City. Some significant highlights from the budget are described below:

- Balance the General Fund budget with a combination of salary and benefits concessions, use of reserve and restructuring of several non-core programs.
- Increase work efficiencies by utilizing online technology to save time and costs. For example, basic building permits and building inspection appointments can be scheduled online. Similarly, utility customers can view and pay utility bills online and vendors can bid on City's purchases online.
- Careful evaluation of infrastructure and programming needs in the Five-year Capital Improvement Program to fund and deliver the Council's highest priority projects. Several important projects are proposed to be funded next year. The Adobe Renovation project is of historical significance to the City and will provide additional open space for the community. The Street Pavement project will improve the attractiveness of the residential areas in addition to maintaining traffic and road conditions of major roadways. The Abel Street Transit Connection will install streetscape improvements along Abel Street between Great Mall Parkway and Capitol Avenue. The continued funding of the Well Upgrade project will ensure emergency water supply in case of an earthquake or other catastrophe. The proposed funding for these projects amount to \$15.5 million next year.
- Continue to monitor fee adjustments and fee structure to ensure that customer service revenues keep up with costs. The City will consider increasing facility and park rental fees to offset some of the cost subsidies and to continue provide excellent facilities for rent.
- Retain and recruit businesses in the City. The economic development programs will continue the Business Cooperation Program that will increase sales or use tax revenue to the City, business outreach to the hotel industry, and consideration of several freeway signs for business advertisements.
- Continue to stabilize the General Fund expenditure and revenue in order to maintain a high "AA+" general credit rating.

BUDGET OVERVIEW

The total Proposed Budget for FY 2011-12 is \$140,787,115. This is a 8.2% increase from the FY 2010-11 Adopted Budget. Excluding the City's FY 11-12 Capital Improvement Budget, the total operating budget is \$125,261,464, a 0.6% increase from last year. The total budget includes the City's Water and Sewer Utility enterprise budgets of \$16,772,147 and \$13,431,161 respectively. It also includes the City's Redevelopment Agency ("RDA") budget of \$34,357,664. The total annual budget for capital improvements for FY 11-12 is \$15,525,651. A separate CIP budget document is produced annually that provides a detailed description of each project. The CIP document includes all projects for the budget year as well as profiling anticipated community

needs over the subsequent four years. A summary of each project description and funding requirement can be found on pages 135 through 147 of this document.

The General Fund budget is \$65,802,598, an increase of 0.1% compared to FY 2010-11. Salaries and Benefits show a decrease of 1.6% of \$845,000 from last year due to a combination of anticipated compensation concessions from employees or savings from layoffs if negotiations are not successful, anticipated increase of medical insurance premium of 10% in January 2012, and increased employer's contribution to the California Public Employees Retirement System ("CalPERS"). Despite technique applied by CalPERS to smooth the impact of rate increase due to investment loss, employer's pension contribution as a percentage of payroll is expected to increase in FY 11-12 and beyond. The employer's contribution percentages for FY 11-12 are 18.626% and 29.573% for the Miscellaneous Employees group and Public Safety Employees group respectively.

The non personnel budget for the General Fund for FY 11-12 decreased 6.8% or \$757,000 compared to the FY 10-11 Adopted Budget. The decrease is due to prioritizing expenditures from all the departments and reduced equipment amortization as the lives of equipment are extended.

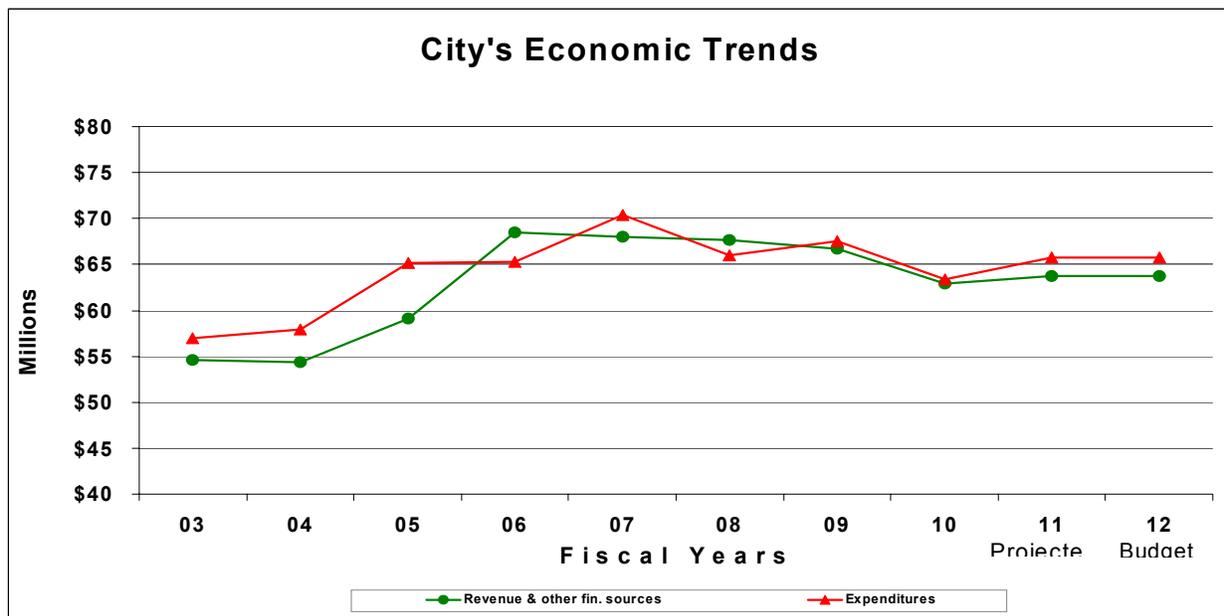
The Proposed FY 11-12 General Fund budget anticipates an overall increase of 3.2% in revenue and other financing sources compared to the FY 10-11 original estimate. The economic outlook is not expected to improve significantly in the short term. The City has been challenged with structural budget deficits for at least a decade. Due to the dot-com bust affecting local economy, General fund revenue experienced significant decreases between FY 2002 and 2004. Expenditures however continued to increase thus creating a situation where expenditures began to outpace revenue growth. The recent economic recession further exacerbated the gap between the General Fund revenues and expenditures. To resolve the structural deficit issue, the City implemented strategies in recent years such as prioritizing services, holding vacant positions unfunded, cross-training of employees, layoffs, and reorganization. Simultaneously, the City initiated strategies to increase revenues such as business outreach to retain and recruit businesses, freeway signs for business advertisements, and fee adjustments. There was an initial budget gap of approximately of \$12 million. The gap is proposed to be closed using the following cost saving measures and strategies:

- Negotiate with various employee groups to reduce salaries by 7% to 16%. It is anticipated that compensation concessions from the employees will save the General fund approximately \$4.3 million in FY 2011-12. If the negotiations are not successful, the alternative is to reduce workforce to achieve a \$4.3 million savings.
- Reduce Fire Department overtime by approximately \$550,000. Due to the requirement of minimum staffing, the department has used overtime in the past to offset some of the unfunded vacant positions. In FY 11-12, it is anticipated that the Fire Department will suspend operation of one engine out of five, thus reducing the requirement of overtime by \$550,000.
- Excluding the cost increase in utility costs and reinstatement of booking fee reimbursement to the County, non personnel budget is reduced by approximately \$1.1 million by prioritizing expenditures from all the departments reducing equipment amortization as the lives of equipment are extended.
- Restructure several non-core programs that are subsidized by the General Fund. The programs that are proposed to be restructured includes DARE, Rainbow Theatre, Pre-school and Tidal Wave swimming program. The net savings is about \$600,000.
- Demand a loan payment of \$3.6 million from the Redevelopment Agency. The Agency purchased several properties from the City for redevelopment purposes. Simultaneously, the Agency entered into a loan agreement with the City for the cost of the properties

which amounted to \$26.3 million including interest on unpaid balance. The City has the right to demand payments when needed. Since FY 04-05, the General Fund included certain amount of RDA loan payment every year to balance the budget. However, the actual usage was always less than budgeted. It is projected that at the end of FY 10-11, approximately \$22.5 million of the loan amount will remain outstanding. By demanding the \$3.6 million RDA loan payment in FY 10-11, the balance will be reduced to \$20.9 million, including interest on unpaid balance.

- Use \$2.0 million reserve out of the \$5.4 million reserve balance designated for PERS Rate stabilization. In FY 11-12, the employer contribution rates will increase significantly due to a combination of two years of loss on the CalPERS investment portfolio and change of actuarial assumptions. The City’s fiscal policy specifically allows the use of this reserve if the employer contribution rates increase by more than 3% of the payroll. Staff recommends using this reserve to offset the increase in rates in FY 11-12.

The following chart provides the historical trend of the General Fund revenues and expenditures from FY 02-03 through FY 10-11, along with the budget projections for FY 11-12.



Economic Trends, Development and Profile

Milpitas is situated within the Silicon Valley region, known throughout the world as the home of high technology, innovation and research. Milpitas, considered the “Crossroads of Silicon Valley,” with most of its 13.6 square miles of land situated between two major freeways, I-680 and I-880, has experienced tremendous growth since its incorporation in 1954. Over the past 30 years, the population growth has increased from 26,561 in 1970 to 66,790 in 2010 (latest census). The Bay Area has experienced significant employment growth from 1992 through 2000, adding more than 170,000 jobs. However, in 2001, Santa Clara County experienced its first negative job growth since 1992. Between 2001 and 2004, over 130,000 jobs were lost as a result of the dot-com bust. Between 2005 and 2007, local economy began to recover slowly until 2008 when the economy went into global recession due to subprime mortgages, plummeting home sales and meltdown of the financial market. This region is severely impacted due to concentration of the high-tech industry, heavy reliance on exports, decline of home prices, and reduced consumer spending. Milpitas is similarly impacted because of its location and

comparable economic mix. The following section entitled “Major Development Activities in the City” will discuss some of the development activities that are occurring in Milpitas.

There are approximately 1,790 acres or 2.9 square miles of land area in the City limits designated for various industrial uses; about 271 acres are vacant and available in parcels ranging in size from ½ acre to 75 acres. Included in this acreage total are eight industrial parks and 550 manufacturing plants. An estimated 350 acres of land are dedicated to regional and community retail centers supporting 3.5 million square feet of commercial shops. The Great Mall of the Bay Area is the largest enclosed mall in Northern California, with approximately 1.1 million square feet of leasable space for retail and entertainment operations. Several local shopping centers serve regional needs for Asian-oriented retail and services.

The leading economic segments in sales tax are apparel stores, office equipment, restaurants and auto sales. The five largest manufacturing employers are Cisco Systems, Inc., KLA-Tenor Corporation, Flexonics, and LSI Logic Corporation. Several of these top employers including SanDisk Corporation and Linear Technology make Milpitas their corporate headquarters. The two largest non-manufacturing employers in Milpitas are The Great Mall of the Bay Area and the Milpitas Unified School District.

The Redevelopment Agency of Milpitas is one of the top ten redevelopment agencies in the State. The Project area produces over \$35 million in annual tax increment revenue. In November 2003 the RDA issued \$200 million in tax allocation bonds to refund prior bonds and to generate funds for key City and Agency projects including a new library, major infrastructure improvements and a new senior center.

In January 2011, the Governor introduced a proposed budget for the State that included the abolishment of all redevelopment agencies. This has created a lot of uncertainties about the future of many planned projection Milpitas. This Proposed Budget was developed with the assumption that the Redevelopment Agency will continue to exist. However, staff is ready to amend the Milpitas Redevelopment Agency’s Proposed Budget pending passing of the State budget by the legislature that will include elimination of all redevelopment agencies within the State.

Major Development Activities in the City

Midtown Specific Plan – The vision for this area includes high density housing within walking distance to light rail and BART to support the public investment in mass transit, transforming neighborhoods into an attractive and economically vital district with plazas and network of pedestrian and bicycle trails, a vibrant streetscape along the north end of Main Street and a mixture of housing, shopping, employment, entertainment, and cultural and recreational opportunities. The implementation efforts began with several capital improvement projects such as the new Library, parking garage, Main Street and Abel Street infrastructure improvements. Other development activities undertaken by outside agencies include a County Health Center and a parking garage and a 103-unit senior housing apartment building.

Transit Area Specific Plan – The City adopted a Transit Area Specific Plan in June 2008 which provides for medium to high density development surrounding the future Montague/Capitol BART station and two VTA Light Rail Stations. The intent of the Plan is to foster economic development of the area, strengthen and expand retail uses to increase sales tax revenues, attract major retailers and provide housing and amenities such as parks, retail and restaurants. In February 2009, the Council approved the first high density residential project in this area. The project consisted of 639 housing units will be developed by Citation Homes. However, there is no estimated construction start date yet.

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Residential Development – Residential development activities in this region were impacted by the soft housing market. Several residential developments that received their application approvals were on hold. Nevertheless, Milpitas represents one of the more affordable alternatives in Santa Clara County, with median home prices at \$475,500. Current residential developments that are under construction include Cerrano (374 apartment units) and Paragon (141 townhouse units).

Non-residential Development – One of the larger commercial developments includes the conversion of the vacant Home Depot Pro site into a Seafood Market shopping mall that includes a 33,000 square foot grocery store and several restaurants. The mall had its grand opening in August 2010. Other non-residential development primarily consists of tenant improvements in existing commercial buildings.

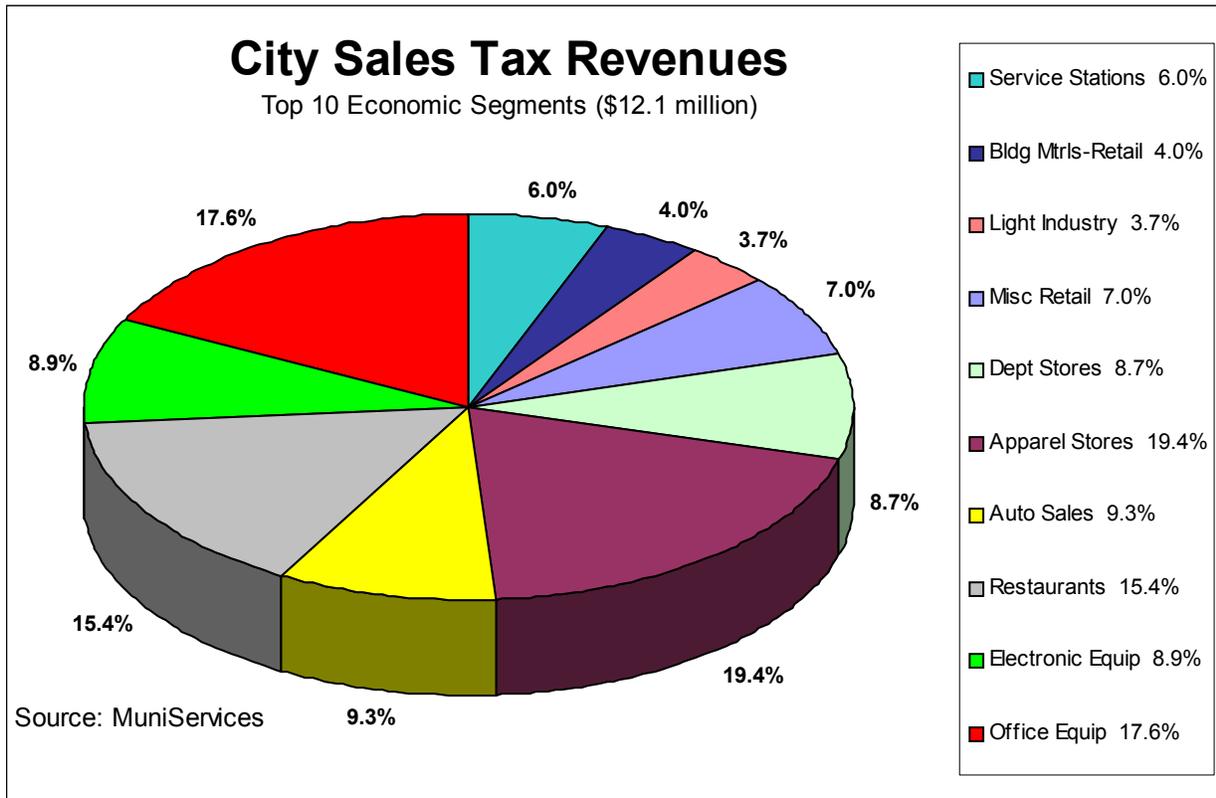
Consumer Confidence Level

Although the consumer confidences recovered from its all time low in February 2009, the latest report showed that the index declined significantly in March 2011 due to inflation expectation particularly attributed to sharp increase in gasoline price. Consumers continue to express concerns about current business and labor market conditions. Their outlook for the next six months is still unfavorable which may impact consumer spending in the near term.



Top Ten Sales Tax Generators by Economic Segment

The chart below provides a snapshot of the City’s sales tax revenue by economic segment in the last four quarters. Total amount of sales tax revenue for the latest benchmark year was about \$14.1 million, with the top ten economic segments generated about \$12.1 million. Sectors such as apparel stores and auto sales increased over a year ago while office equipment, department stores, and building materials declined.



REVENUES AND OTHER FINANCING SOURCES

Revenue detail is shown in the Financial Information section of the budget. A summary of revenues and other financing sources including transfers between funds is shown on the following chart as a comparison between the FY 10-11 Adopted Budget and FY 11-12 Proposed Budget.

<u>Fund</u>	<u>Adopted Budget FY 10-11</u>	<u>Proposed Budget FY 11-12</u>	<u>Over (Under) Prior Year</u>
General	\$ 65,715,388	\$ 65,802,598	\$ 87,210
Library	452,901	427,901	(25,000)
Special Revenue	4,061,667	4,196,293	134,626
Capital Project	4,149,499	5,799,351	1,649,852
Redevelopment	31,298,292	34,357,664	3,059,372
Water	13,029,884	16,772,147	3,742,263
Sewer	11,460,354	13,431,161	1,970,807
Total	<u>\$130,167,985</u>	<u>\$140,787,115</u>	<u>\$ 10,619,130</u>

Revenue Estimates for Fiscal Year 2011-12

Total estimated revenue and other financing sources that include the use of reserves are estimated to increase by \$10.4 million compared to the FY 2010-11 budget. This is due to increased funding for capital improvement projects. The funding sources are primarily from the reserve balances of the Redevelopment Project Fund, Water Fund and Sewer Fund.

In FY 11-12, General Fund revenue and other financing sources are projected to be \$65.6 million, approximately \$113,000 lower than FY 10-11's budgeted revenue and other financing sources of \$65.7 million. The assumptions for projection and analysis of the major revenue sources are discussed below.

General Fund Revenue Estimates

Below is a comparison between the FY10-11 adopted budget, FY10-11 revised budget, and FY11-12 proposed budget.

<u>Revenue</u>	(in thousands)			% change	% change
	<u>Adopted Budget FY 10-11</u>	<u>Revised Budget FY 10-11</u>	<u>Proposed Budget FY 11-12</u>	<u>FY11-12 to FY10-11 Adopted Budget</u>	<u>FY11-12 to FY10-11 Revised Budget</u>
Property Tax	\$17,225	\$16,220	\$ 16,605	(3.6%)	2.4%
Sale & Use Tax	15,366	16,946	16,860	9.7%	(0.5%)
TOT Tax	4,059	4,667	4,812	18.6%	3.1%
Other Taxes	3,683	3,682	3,683	0.0%	0.0%
Permit & Inspection	2,597	3,469	3,443	32.6%	(0.8%)
Fines & Forfeitures	709	715	712	0.4%	(0.4%)
Interest Income	371	362	289	(22.1%)	(20.2%)
Intergovernmental	479	1,436	476	(0.6%)	(66.9%)
Charges for Services	4,053	3,777	3,522	(13.1%)	(6.8%)
Other Revenue	91	99	95	4.5%	(3.9%)
Operating Transfers	9,700	9,700	9,698	(0.0%)	(0.0%)
Total	\$58,333	\$61,073	\$60,195	3.2%	(1.4%)

FY 11-12 General Fund revenues and other financing sources (not including the use of reserves or RDA loan payment) is projected to increase by 3.2% or \$1.86 million more than the FY 10-11 adopted budget revenue. When compared to the FY 10-11 revised revenue projection, it is an estimated 1.4% or \$878,000 decrease. Some of the changes include the following:

Sales tax revenues for FY 10-11 are revised to be more than budget by \$1.58 million. Staff's assumption for FY 11-12 sales tax revenue is a 0.5% decrease from the FY 10-11 revised estimate. FY 10-11 revised sales tax revenue includes a one-time adjustment of \$903,000 from the State for the triple flip sales tax reimbursement. Excluding the one time adjustment, the FY 11-12 sales tax revenue reflects an estimated increase of 5.1% over FY 10-11 revised estimate. The projection is in line with general inflation increase and the modest economic recovery anticipated.

Permit and Inspection revenue for FY 10-11 is estimated to be \$872,000 more than budget due to revenue received from the Cerrano project, for the development of a residential project consisting of 374 apartment units. In FY 11-12, permit and inspection revenues are projected to be \$3.44 million, approximately the same amount as the FY 10-11 revised revenue. The projection is based on the number of recent applications submitted and the potential commencement dates of the construction. Other more routine building permit and inspection revenues from home improvement and commercial tenant improvement are included in the projection.

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Property tax revenues are estimated to increase by 2.4% in FY 11-12 from the FY 10-11 revised revenue. The increase can be attributed to the Proposition 13 inflation adjustment of approximately 0.753% based on California Consumer Price Index ("CCPI") and a modest improvement on the housing market thus adding to the assessed valuation of the secured properties.

Hotel/motel Transient Occupancy Tax revenue showed an increase of \$753,000 or 18.6% from FY 10-11 budget but the projection is only 3.1% increase from FY 10-11 revised projection of \$4.67 million. The hotel industry in the local area has been depressed for the last few years. It has finally stabilized and began to show increases in FY 10-11 and it is anticipated that FY 11-12 will continue with a modest recovery.

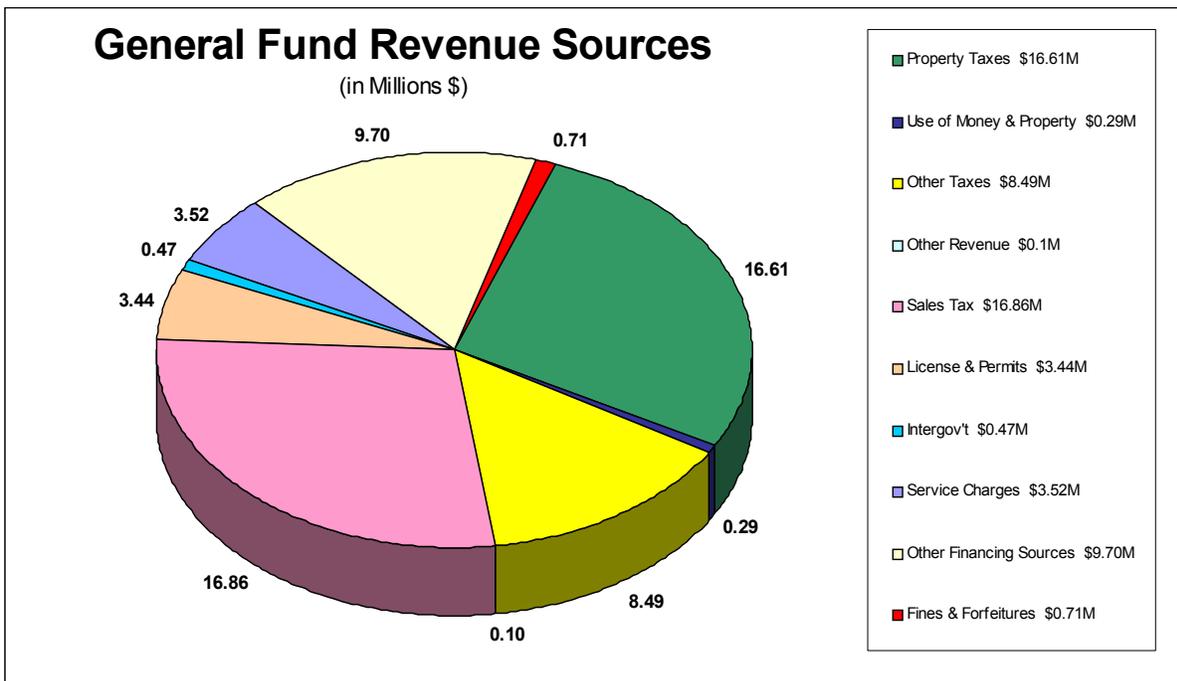
Interest income is anticipated to decrease by \$73,000 compared to the FY 10-11 revised budget, primarily due to lower investment earnings from the pooled portfolio attributable to lower reinvestment yield. Projected interest income for FY 11-12 is approximately \$289,000 for the General Fund. It is assumed that the reinvestment rate for matured securities will be at 1.5%. Investment earnings are allocated to the various funds based on their projected cash balances.

Other Financing Sources shown as operating transfers in the budget document consisted of two sources. The first financing source is a \$3.6 million loan payment from the Redevelopment Agency to the City. This payment will repay a portion of the outstanding principal and interest owed by the Agency pursuant to a loan agreement. The payment was discussed in detail in the Budget Overview section. The second component of the other financing sources are operating transfers between funds primarily to allocate operating costs and capital budget contributions from one project fund to another.

Cost Allocation A cost allocation worksheet is utilized to allocate central service costs that are typically budgeted in the General Fund to various programs and funds in order to determine the full cost of providing City services. In 2007, the City conducted an updated Cost Allocation Plan to calculate the percentage of costs that should be allocated to each major program and major operating fund. The City continues to apply the results from the Plan to the FY 11-12 budget.

For each City service or program, in addition to direct costs such as staff time, supplies and contractual services, it also receives support from the administrative staff and benefited from centralized services such as building occupancy and equipment maintenance. These indirect costs need to be allocated to each major service or program in order to determine the full cost of providing City services. Using the same rationale, the Cost Allocation Study also computed the percentage of indirect costs that should be assigned to other operating funds such as Water and Sewer utility funds and Redevelopment Agency funds. These indirect costs are typically budgeted and advanced by the General Fund. Cost allocation is necessary to ensure that each of these operating funds shares the administrative and overhead costs equitably. A summary Internal Cost Allocation Schedule showing the cost allocation by fund for FY 11-12 can be found on pages 66 to 67.

The chart below provides an overview of the City's General Fund revenue sources including operating transfers from other funds.



RDA Revenue Estimates

FY 10-11 Redevelopment property tax increment was revised downward by \$605,000 or 1.7% to \$35.5 million primarily due to lower assessed valuation from residential properties that were bought or constructed at the peak of the housing market. FY 11-12 tax increment revenue is expected to be \$35.8 million, at about the same level as the FY 10-11's revised revenue, including Proposition 13 inflation adjustment.

Utility Rates

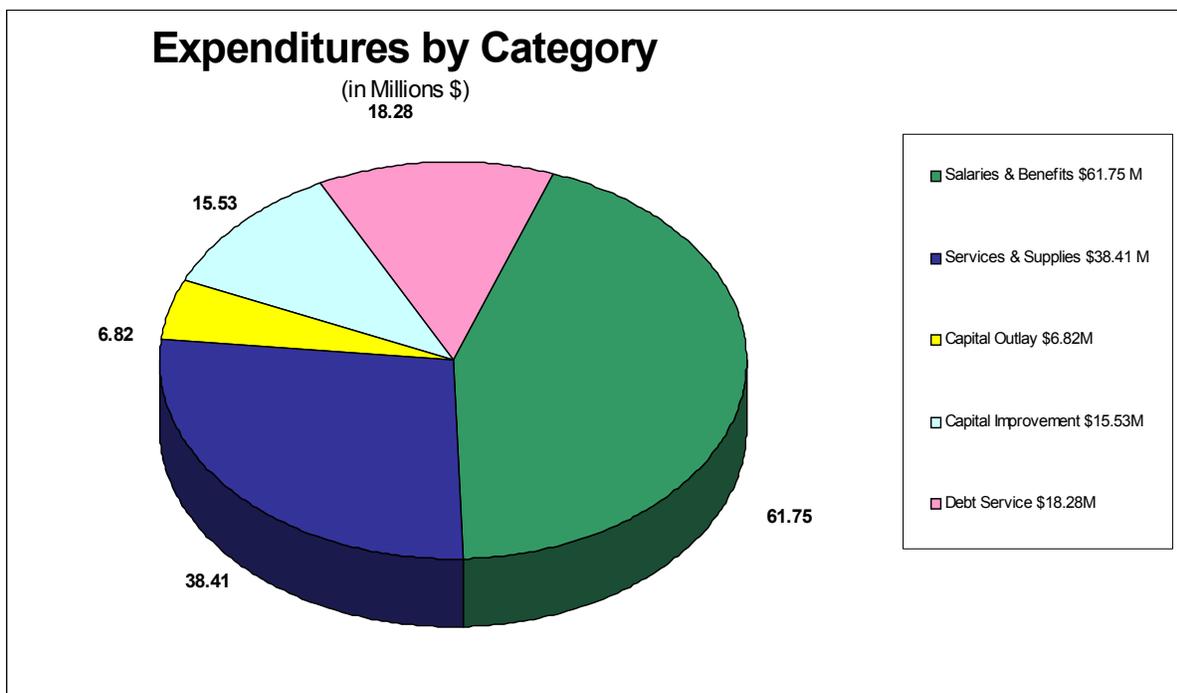
Utility rate increases are proposed for both the Water and Sewer operations for FY 2011-12. For residential water utility ratepayers, a four-tiered water rate structure is proposed to replace the current two-tiered rates. The proposed increase for water rates range from 0% to 50% depending on the classification of customers, tier and consumption. For sewer utility ratepayers, the proposed rate increase averages 7%. The rate increases are incorporated in the FY 11-12 Proposed Budget. In FY 11-12, approximately 56% of the water operation costs and 59% of the sewer operation costs are attributed to outside agencies' costs that need to be passed through to the utility ratepayers. These costs include wholesale water cost from the Santa Clara Valley Water District and the San Francisco Public Utility Commission which are projected to increase 9.4% and 47.4% respectively. City's operation cost is approximately \$3.5 million. The San Jose/Santa Clara Water Pollution Control Plant's operation and capital improvement project costs are also passed through to the sewer utility ratepayers. The City's required share of contribution to the Water Pollution Control Plant is expected to be \$8.9 million next year. The Sewer operation also includes City's operation cost of \$2.3 million and debt service cost of \$688,000.

EXPENDITURES

A budget comparison of appropriations for all funds between FY 10-11 (Adopted Budget) and FY 11-12 (Proposed Budget) is as follows:

<u>Appropriations</u>	<u>Adopted Budget FY 10-11</u>	<u>Proposed Budget FY 11-12</u>	<u>Over (Under) Prior Year</u>
Salaries & Benefits	\$ 61,577,593	\$ 61,751,802	\$ 174,209
Services & Supplies	41,643,329	38,407,218	(3,236,111)
Capital Outlay	620,332	6,821,444	6,201,112
Subtotal	\$ 103,841,254	\$ 106,980,464	\$ 3,139,210
Capital Improvement	5,675,545	15,525,651	9,850,106
Debt Service	20,651,186	18,281,000	(2,370,186)
Total Appropriations	\$ 130,167,985	\$ 140,787,115	\$ 10,619,130

The chart below provides an overview of the City’s total expenditures by category:



Total expenditures represent an overall 8.2% increase from FY 10-11. Operating expenditures, excluding capital improvement and debt service, increased by 3% compared to last year. Following is a summary of the changes in operating expenditures by category:

Salaries and benefits are expected to increase by 0.3%. The total citywide budget increase in this category is \$174,000. The projected FY 11-12 salary and wage increase reflect a combination of factors: projected health insurance premiums increase of 10% in January 2012, projected \$2 million increase in employer PERS contribution and a \$4.3 millions salary and benefits decrease either through compensation concessions from the employees or layoffs. The employer PERS contribution percentages for FY 11-12 for Miscellaneous Employees group and Public Safety Employees group are at 18.826% and 29.573% respectively. In addition, the FY 11-12 budget includes pre-funding of retiree medical benefits in the amount of \$3.2 million citywide and \$2.7 million for the General Fund.

Assuming there are no layoffs, the City's services will be staffed by 381.25 full time employees and 53 temporary/seasonal employees. The historical number of authorized positions and funded positions can be found on pages 27 and 28 of this document. The detail for each department's funded positions can be found in their respective sections on pages 71 through 129.

Services and supplies are expected to decrease by \$3.2 million or 7.8% citywide. The services and supplies budget include services that are provided by outside parties. The annual budget reflects efforts to prioritize expenditures from each department. The only significant increase came from the amount that the City has to contribute to the San Jose/Santa Clara Water Pollution Control Plant for capital improvement funding. In FY 11-12, the funding requirement is projected to increase by 900,000 from FY 10-11.

Capital Outlay - This category includes new and scheduled vehicle and equipment replacements and purchase of real property. Total capital outlay request for FY 11-12 is \$6,821,444 of which \$6 million is for purchase of real property funded by the Redevelopment Agency. Almost all of the equipment and vehicles to be replaced are fully depreciated and will be funded by the Equipment Replacement Fund. Major capital outlay requests include replacement of 4 vehicles, 1 freightliner hydro truck and 1 bucket truck for Public Works. Other capital outlay requests include replacement of technology equipment Citywide and hydrants and water meters for Public Works.

Debt Service in FY 11-12 totals \$18.3 million. Debt service budget is lower than last fiscal year by \$2.4 million due to a non-recurring obligation to pay the State of California \$2.4 million for deposit into the Supplemental Education Revenue Augmentation Fund ("SERAF") in FY 10-11. The debt service category included payments for two outstanding debt issues, the 2003 Redevelopment Agency Tax Allocation Bonds ("2003 TABs"), the 2006 Certificates of Participation (Sewer Bonds) ("2006 COPs), and a \$4 million annual payment to the County of Santa Clara pursuant to a Purchase and Sale Agreement between the County and the Redevelopment Agency.

The City's legal bonded debt limit, as established by the California Government Code, is approximately \$451 million. The 2006 COPs has an outstanding balance of \$8,090,000 and the 2003 TABs has an outstanding balance of \$168,940,000. None of these bonded debts is subject to the legal debt limit. The interest rates of the outstanding bonds range from 3.25% to 5.25% and the final payments will occur between fiscal years 2027 and 2033. The Purchase and Sale Agreement requires an annual payment to the County that ranges from \$4 million to \$6 million. Future payments to the County have been discounted at 5% to a present value of \$34 million outstanding balance.

The City's debt policy includes a comprehensive, thorough review and analysis of the City's long-term capital project needs. Once project needs are established and prioritized, funding options are reviewed. Depending on the funding requirements and available reserves, either existing

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reserves are used or tax-exempt securities are issued. The City will utilize debt financing for capital improvement only when the useful life of the improvement is expected to exceed the period of debt service payments.

Pursuant to their debt covenants, the 2003 TABs and the 2006 COPs are required to maintain annual net revenue sufficient to provide debt service coverage of 125% and 115% respectively. The actual debt service coverage based on the FY 09-10 audited results were at 213% and 684% respectively.

The following table shows the annual debt service requirements for the two outstanding debt issues and the obligation created by the Purchase and Sale Agreement:

Year Ending June 30	<u>Redevelopment Project Fund</u>		<u>Sewer Fund</u>	
	Total Principal	Total Interest	Total Principal	Total Interest
2012	8,252,725	9,340,158	380,000	306,527
2013	8,302,357	9,266,176	395,000	292,965
2014	9,048,045	9,490,189	405,000	278,965
2015	9,189,566	9,345,043	420,000	264,527
2016	9,348,396	9,177,587	435,000	249,348
2017-2021	51,470,973	43,994,567	2,435,000	985,309
2022-2026	52,980,904	26,275,262	2,955,000	454,676
2027-2031	45,410,000	7,321,520	665,000	13,965
2032-2033	8,915,000	446,614		
Total	\$202,917,966	\$124,657,116	\$8,090,000	\$2,846,282

CAPITAL IMPROVEMENTS

The Capital Improvement Budget funding for FY 11-12 by Project Category is as follows:

<u>Project Category</u>	Proposed Budget	Percentage of Total
Community Improvements	\$1,919,000	12.36%
Park Improvements	750,000	4.83%
Street Improvements	8,031,651	51.73%
Water improvements	2,425,000	15.62%
Sewer Improvements	1,550,000	9.98%
Storm Drain Improvements	850,000	5.47%
Total	\$15,525,651	100.00%

The City includes the cost of all acquisition, construction, expansion or rehabilitation of the City's physical plant and facilities in the Capital Improvement Budget. Typically, a capital improvement project exceeds \$10,000 and may take more than one year to construct. The cost of the capital

project is capitalized as capital assets of the City upon completion. The total FY 11-12 Capital Improvement Program funding is \$9.85 million more than the FY 10-11 CIP, primarily due to FY 11-12 funding of \$8 million for street improvement projects including \$5 million for street resurfacing and reconstruction. The proposed Capital Improvement program also includes funding for one time projects such as Well Upgrade for \$1.5 million and design for new park on Main Street for \$350,000 (construction for the park will be funded next fiscal year). Other on-going project includes funding for Fire Stations improvements for \$1.5 million and annual sewer system replacement for \$1.5 million. Remaining projects included in FY 11-12 are smaller in scale.

The funding for FY 11-12 capital improvement projects is primarily from the fund balances of various funds such as park fund, utility funds and Redevelopment Project Fund. Approximately 22% of the funding comes from outside sources such as grants, developer fees, gas tax revenue and Traffic Congestion Fund. Staff worked with the City Council Finance Subcommittee to prioritize all CIP projects based on available resources and needs.

The Capital Improvement Budget has been reviewed by the Planning Commission to determine its conformance with the City's General Plan. Park improvement projects for FY 11-12 were also reviewed by the Parks, Recreation and Cultural Resources Commission.

Although cost savings is one of the considerations in implementing the capital improvement program, many projects are prioritized for reasons such as health and safety for the public, replacement of deteriorated capital assets or systems, or enhancement of economic development and quality of life for the citizens. New buildings tend to be more energy efficient and replacing deteriorated capital assets tend to save repair costs in the long run. The actual cost savings is difficult to quantify. On the other hand, some of these projects especially those that are not replacement projects will increase operating costs upon completion. These costs, to the extent that they can be estimated, are identified in the Five Year Capital Improvement Program FY 2011-2016. Total estimated maintenance costs is approximately \$219,500 annually. Major maintenance costs included \$50,000 for the new Main Street Park, \$75,000 for the Alviso Adobe and \$50,000 for Well Upgrade and Water Seismic Improvement.

The Capital Budget Section of this document provides a brief description of the projects to be funded in FY 11-12. For further details on the capital improvement projects, a separate Five Year Capital Improvement Program FY 2011-2016 prepared by the Engineering Division may be obtained at 455 E. Calaveras Blvd, Milpitas, CA 95035 or at the City's website.

FUND BALANCES

An important resource for a City is the fund balance or reserve that is available for future appropriations and unexpected emergencies. A summary of the revenue, expenditures, transfers, and fund balances is shown in the Financial Information section of the Budget. It is anticipated that the General Fund will use \$2.0 million of PERS Rate Stabilization reserve to balance the budget shortfall, and Redevelopment Agency Project fund will use a portion of its reserve to pay for the purchase of property at the McCandless Technology Park and the loan payment to the City. Sewer utility fund will need \$2.7 million of its reserve to pay for its share of capital improvement to the San Jose/Santa Clara Water Pollution Control Plant as well as other sewer capital improvement projects of the City. Likewise, water utility fund will use \$518,000 of its reserve to fund capital improvement projects. There are no significant changes to the fund balances of other funds.

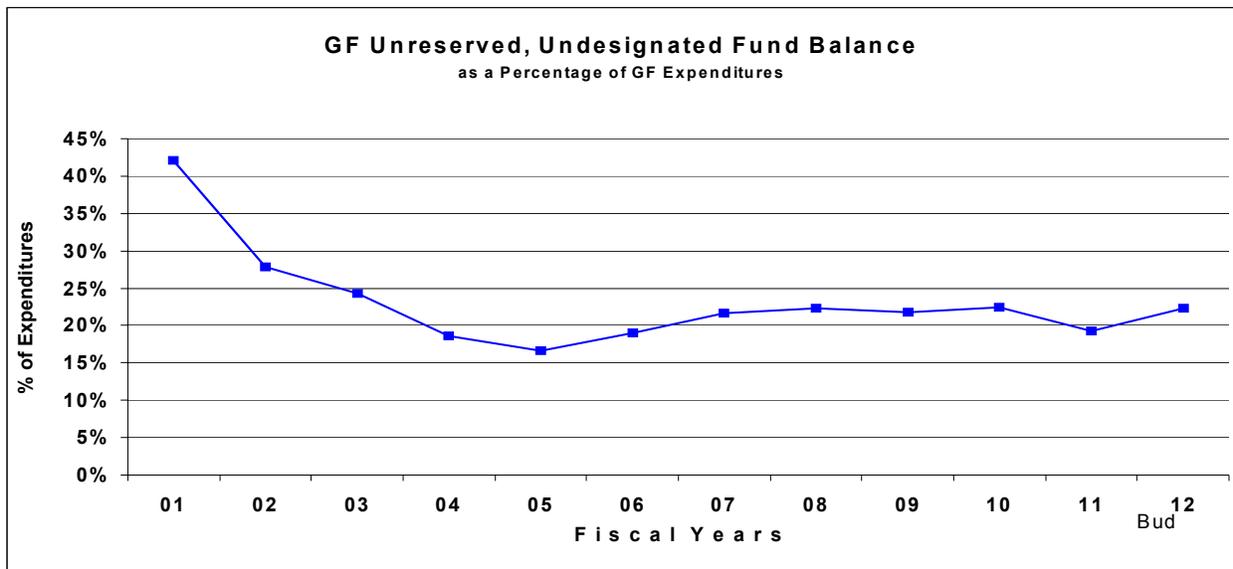
The fund balances are further divided into subcategories to indicate the portion that is reserved, unreserved but designated for specific purpose, and unreserved and undesignated. The reserved portion of the fund balance is either reserved for legal restrictions or reserved for loans,

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encumbrances, or prepaids and typically indicates that the amounts are unavailable for spending. The unreserved but designated fund balances are imposed by the City Council and reflects future spending plans or concerns about availability of future resources. The unreserved and undesignated fund balances indicate that amounts are unrestricted as to use.

The projected percentage of the estimated unreserved, undesignated fund balance for the General Fund is 22.4% which meets the Council's policy of maintaining a minimum unreserved, undesignated fund balance at 15% of the General Fund budget appropriations. It is also projected that \$3.4 million unreserved fund balance, designated for the PERS Rate Stabilization Reserve will remain at the end of FY 11-12.

The chart below provides a historical perspective of the City's General Fund unreserved, undesignated fund balance as a percentage of General Fund expenditures



ACKNOWLEDGEMENTS

We want to thank the Mayor and City Council for their guidance and integrity in directing the financial affairs of the City in a most responsible and progressive manner. We also extend our appreciation to the Finance Department staff who worked on the budget, along with all the Division/Department Heads and the Budget Liaisons for their hard work, assistance, and cooperation in preparing this Budget.

The overall budget envisions an operating program that carefully considers the general economic climate in conjunction with the many progressive projects and programs the City will be providing to the citizens of Milpitas. The Budget establishes the projected resources to pay for all requested appropriations. The City Council and members of the Redevelopment Agency have guided the City of Milpitas to a very stable financial position that enables the City to undertake new capital improvement projects while maintaining its high level of services for all Milpitas citizens, even during difficult economic situations. The City Council's approval of the FY 10-11 Budget continues its commitment to excellence in citizen services and prudent financial management.

Respectfully submitted,



Thomas C. Williams

City Manager

Budget Guidelines

The annual operating budget is the primary short-term financial plan for the City. The operating budget shall serve as the policy document of the City Council for implementing Council goals and objectives. It is used to set forth the City's estimates of resources available to fund services that are consistent with the Council's goals. Since no plan will prove to be an absolutely accurate reflection of future events, management must have sufficient flexibility to make adjustments during the year, provided these adjustments do not materially alter the general intent of the City Council when adopting the budget. These guidelines are intended to provide that flexibility and to establish adequate controls, through budget monitoring and periodic reporting, to ensure that the overall distribution of resources achieves the results contemplated by the City Council.

Annually, the City Council establishes priorities regarding service levels to provide guidance to management in preparing the recommended budget. Through its legislative authority, the Council approves and adopts the budget by resolution.

The City Manager is responsible for proposing to the City Council a balanced budget which is consistent with the Council's service level priorities and sound business practices. Balanced budget is defined as a budget where the anticipated operating revenues and other financing resources including carryover of outstanding encumbrances from prior year are equal to or exceed operating expenditures. The City Manager is also responsible for establishing a system for the preparation, execution, and control of the budget which provides reasonable assurances that the intent of Council policies is met.

The Director of Financial Services is responsible for providing periodic budget status reports to the City Manager and the City Council and monthly budget reports to the Department Heads to facilitate control and compliance with the budget.

The Department Heads are responsible for monitoring their respective budgets for compliance with the intent of Council priorities and for insuring that appropriations of the aggregate total of the department are not exceeded.

SUMMARY OF BUDGET GUIDELINES

1. Basis of Budgeting

City budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP) except that encumbrances are considered budgetary expenditures in the year of the commitment to purchase, and capital project expenditures are budgeted on a project length basis rather than a fiscal year. For all governmental funds, revenues and expenditures are budgeted on a modified accrual basis. For all proprietary funds, revenues and expenditures are budgeted on an accrual basis.

2. Budget Calendar

A budget preparation calendar will be provided to the Department Heads and to the City Council at the beginning of the budget process each year. The calendar will set forth, at a minimum, dates for the following:

- a. Review of service level priorities by the Finance Subcommittee and the City Council at an annual Planning Session.
- b. Presentation of the City Manager's proposed budget to the City Council, which shall be no later than the second week in June.

3. Form and Content of the City Manager's Proposed Budget

- a. The City Manager's proposed budget, the Preliminary Budget and Financial Plan, shall be presented in a form which is sufficient to allow the City Council to determine and review:

- Provision of City Council priorities as established at the annual Planning Session;
 - Projected revenues by major category;
 - Operating expenditures by department or program, and by fund;
 - Historical Staffing by Division;
 - Service levels;
 - Statements of objectives and accomplishments;
 - Recommendations for policy changes and impact;
 - Capital improvement appropriations by project.
- b. Comparison with the preceding year's actual results and current year's projected results will be provided for each category of revenue and expenditure shown in the budget.
- c. A description of the service levels to be provided under the proposed budget will be included.
- d. A statement of the services reduced or eliminated and the services improved or added, as compared to the current year, will be included.
- e. A schedule showing General Fund Revenue and Expenditure projection for the next five years.

4. Adoption of the Budget

The City Council will adopt the budget by resolution no later than June 30th of the previous fiscal year, setting forth the amount of appropriations and authority of the City Manager to administer the adopted budget. Unless otherwise directed, all the funds that are presented in the operating budget document are subject to appropriation.

5. Budget Authority of the City Manager

The City Manager shall have the authority to amend appropriations within the various departments and projects within a fund, provided that the amount of the amended appropriation is \$20,000 or less. Interfund transfers or transfers of an appropriation amount within a fund which in any single instance exceed \$20,000 require prior approval of the City Council. No expenditures may be made from any undesignated fund balances without an appropriation by the City Council.

The City Manager shall have the authority to reasonably deviate from the budgeted personnel allocation schedule provided that at no time will the number of permanent, full-time employees authorized by the City Council be exceeded.

6. Budget Amendments by the City Council

The City Council may from time to time approve expenditures and identify funding sources not provided for in the adopted budget including those expenditures funded through undesignated fund balances. The Finance Subcommittee shall review any requests for budget amendments prior to submitting to the City Council.

7. Budget Transfers and Modification Procedures

Procedures to implement budget transfers or budget modifications are detailed in Standard Procedure No. 21-1, subject to any changes by the Budget Resolution.

8. Automatic Adjustments and Reappropriations

- a. Outstanding encumbrances at prior fiscal year-end will automatically be carried over to current year's budgets.
- b. Unspent appropriations that are authorized and funded by grant revenues from prior fiscal year will automatically be carried over to current year's budgets.
- c. Incomplete multiple year project balances will automatically be reappropriated.

9. Budget Monitoring and Reporting

- a. General Monthly Reports - The Director of Financial Services will prepare a monthly budget report including actual expenditures and encumbrances for distribution to the City Manager and Department Heads, to facilitate monitoring of the budget.
- b. Periodic Budget Reports - The Director of Financial Services will periodically prepare a budget status report for presentation to the City Council. At the minimum, the report shall include the status of the General Fund revenues and expenditures, Water and Sewer utility fund revenues, and Redevelopment Project fund revenues.

10. Reserves

Various unallocated reserves are desired in each of the City's funds to protect the City in emergencies, economic uncertainties, and to finance unforeseen opportunities and/or requirements. Reserve policies for various funds are described in detail in the document entitled "City of Milpitas Fiscal Policies".

Fiscal Policies

GENERAL FINANCIAL GOALS

1. To maintain a financially viable city that can maintain an adequate level of municipal services.
2. To maintain financial flexibility in order to be able to continually adapt to local and regional economic change.
3. To maintain and enhance the sound fiscal condition of the City.

OPERATING BUDGET POLICIES

4. The City will adopt a balanced budget by June 30th of each year.
5. An annual base operating budget will be developed by accurately and realistically projecting revenues and expenditures for the current and forthcoming fiscal year.
6. During the annual budget development process, the existing base budget will be thoroughly examined to assure cost effectiveness of the services or programs provided.
7. Annual operating budgets will include the cost of operations of new capital projects.
8. The City will avoid balancing the current budget at the expense of future budgets, unless the use of reserves is expressly authorized by the City Council.
9. The City's operating budget will be prepared on a basis consistent with generally accepted accounting principles (GAAP) except that encumbrances are considered budgetary expenditures in the year of the commitment to purchase and capital project expenditures are budgeted on a project length basis.

REVENUE POLICIES

10. The City will try to maintain a diversified and stable revenue system to avoid over-reliance on any one revenue source.
11. Revenue estimates are to be accurate and realistic, sensitive to both local and regional economic conditions.
12. The City will estimate its annual revenues by an objective, analytical process utilizing trend, judgmental, and statistical analysis as appropriate.
13. User fees will be reviewed annually for potential adjustments to recover the full cost of services provided, except when the City Council determines that a subsidy is in the public interest.
14. The City will actively pursue federal, state, and other grant opportunities when deemed appropriate. Before accepting any grant, the City will thoroughly consider the implications in terms of ongoing obligations that will be required in connection with acceptance of said grant.
15. One-time revenues will be used for one-time expenditures only, including capital outlay and reserves.

EXPENDITURE POLICIES

16. The City will maintain levels of service, as determined by the City Council, to provide for the public well-being and safety of the residents of the community.
17. Employee benefits and salaries will be maintained at competitive levels.
18. Fixed assets will be maintained and replaced as necessary, minimizing deferred maintenance.
19. The City will develop and use technology and productivity enhancements that are cost effective in reducing or avoiding increased personnel costs.

UTILITY RATES AND FEES

20. Water and sewer utility customer rates and fees will be reviewed and adjusted annually, if necessary.
21. All utility enterprise funds will be operated in a manner similar to private enterprise. As such, the City will set fees and user charges for each utility fund at a level that fully supports the total direct and

indirect cost of the activity, including depreciation of assets, overhead charges, and reserves for unanticipated expenses and capital projects.

CAPITAL BUDGET POLICIES

22. The City will develop an annual Five-year Capital Improvement Program (CIP) which is designed to develop and maintain infrastructure to support existing residences and businesses and future anticipated development.
23. The CIP will identify the estimated full cost of each project which includes administration, design, development and implementation, and operating costs once the projects are completed.
24. The CIP will identify potential funding sources for each proposed capital project, prior to submitting proposed projects to the City Council for approval. When appropriate, the CIP will seek other funding sources such as State and Federal funds, private funds and leverage these funding sources with public money to help meet the highest priority community needs.
25. The funding for the first year of the Five-year CIP will be legally appropriated as a component of the annual operating budget. Funding for future projects identified in the five year CIP has not been secured or legally authorized and is therefore subject to change.
26. Each CIP project will be assigned to a Project Manager whose responsibilities are to monitor all phases of the project to ensure timely completion of the project and compliance with the project budget and all regulations and laws.

DEBT POLICIES

27. The City will limit long-term debt to only those capital improvements or long-term liabilities that cannot be financed from current revenue sources.
28. The City will utilize debt financing for projects which have a useful life that can reasonably be expected to exceed the period of debt service for the project.
29. The City will protect and enhance the City's general credit rating of "AA+".
30. The City may utilize interfund loans rather than outside debt to meet short-term cash flow needs.
31. The City will minimize costs and liabilities to the City when sponsoring debt financing for private sectors.

RESERVE POLICIES

32. The City will periodically review and update reserve guidelines, to ensure that the City has sufficient reserve balances to adequately provide for emergencies, economic uncertainties, unforeseen operating or capital needs, economic development opportunities, and cash flow requirements.
33. The City will maintain unreserved, undesignated fund balance of at least 15% of the annual operating expenditures in the General Fund for emergencies and unforeseen operating or capital needs.
34. The City will maintain in the General Fund a \$5 million Public Employees Retirement Rate Stabilization Reserve. This reserve may be drawn on if the required employer contribution rates exceed previous year's contribution rates by more than 3% of payroll. The City Council must approve utilization of this reserve at the time of the budget hearing. This reserve will be replenished from the unreserved, undesignated fund balance after the 15% requirement of the operating expenditures has been met.
35. The City will maintain a Storm Drain replacement reserve to replace and repair storm drain pump stations. Beginning in FY 2009-2010, the City will endeavor to set-aside \$500,000 annually from the General Fund reserve for this purpose.
36. The City will maintain a retiree medical benefits account established by an irrevocable trust and fund the required contribution annually.
37. Other reserves designated in the General Fund for investment portfolio market gain, and sick leave payable will be calculated and adjusted annually at appropriate levels.
38. The City will maintain working capital in the Water and Sewer utility enterprise funds to provide for future capital projects and unanticipated emergencies, such as water main break repairs, pump station

repairs. The City will attempt to maintain a working capital reserve of approximately 30% of the annual operating and maintenance expenses for Water utility fund and 25% of the annual operating and maintenance expenses for Sewer utility fund.

39. In addition, the City will maintain Infrastructure Replacement funds for both Water and Sewer utilities. The goal is to accumulate at least \$2 million a year from each utility fund to set-aside for replacement of infrastructure as the infrastructure reaches the end of its useful life.
40. The City will maintain at least \$300,000 in the Recycled Water utility fund for the purpose of infrastructure replacement and enhancement.
41. Reserve levels for Debt Service Funds will be established and maintained as prescribed by the bond covenants authorized at the time of debt issuance.
42. A minimum 30% of the estimated annual Gas Tax revenues will be set aside as a reserve in the Street Fund to provide for street repair emergencies and other unanticipated traffic safety projects.
43. The City will maintain a capital reserve in an Equipment Replacement fund, set up as an internal service fund, to enable the timely replacement of vehicles and depreciable equipment as cost. The City will maintain a minimum fund balance of at least 30% of the replacement costs for equipment accounted for in this fund.
44. The City will maintain a capital reserve for technological equipment replacement and will endeavor to set-aside an annual amount of \$250,000 in this fund.
45. The City will maintain unreserved, undesignated fund balance of at least 15% of the annual operating revenues in the Redevelopment Project Fund for unforeseen capital needs and economic development opportunities such as land assemblage and developer assistance.

INVESTMENT POLICIES

46. The Finance Director/City Treasurer will annually render an investment policy for City Council's review and modification as appropriate. The review will take place at a public meeting and the policy shall be adopted by resolution of the City Council.
47. City funds and investment portfolio will be managed in a prudent and diligent manner with emphasis on safety, liquidity, and yield, in that order.
48. Reports on the City's investment portfolio and cash position shall be developed by the Finance Director/City Treasurer and reviewed by the City Council quarterly.
49. Generally Accepted Accounting Principles required that differences between the costs of the investment portfolio and the fair value of the securities be recognized as income or losses in a government's annual financial report. These variances shall not be considered as budgetary resources or uses of resources unless the securities are sold before maturity or the values of the investments are permanently impaired.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

50. The City's accounting and financial reporting systems will be maintained in conformance with generally accepted accounting principles as they apply to governmental accounting.
51. An annual audit will be performed by an independent public accounting firm with the subsequent issuance of a Comprehensive Annual Financial Report, within six months of the close of the previous fiscal year.
52. Periodic financial reports and status reports will be submitted to the City Council at the end of each quarter and be made available to the public. The report will provide an analysis of budgeted versus actual revenues and expenditures, on a year-to-date basis.

Resolutions to be inserted in the Final Budget Document

The following Resolutions will be inserted in the
Final budget document after the Public Hearing:

Appropriations Limit Resolution

City/Agency Budget Resolution

City/Agency Resolution Making Findings Following a Public Hearing for Use of
Redevelopment Funds

Agency Resolution Determining the Necessity of Planning and Administration
Expenses for the Low and Moderate Income Households

City/Agency Agreement for Construction of Public Improvements

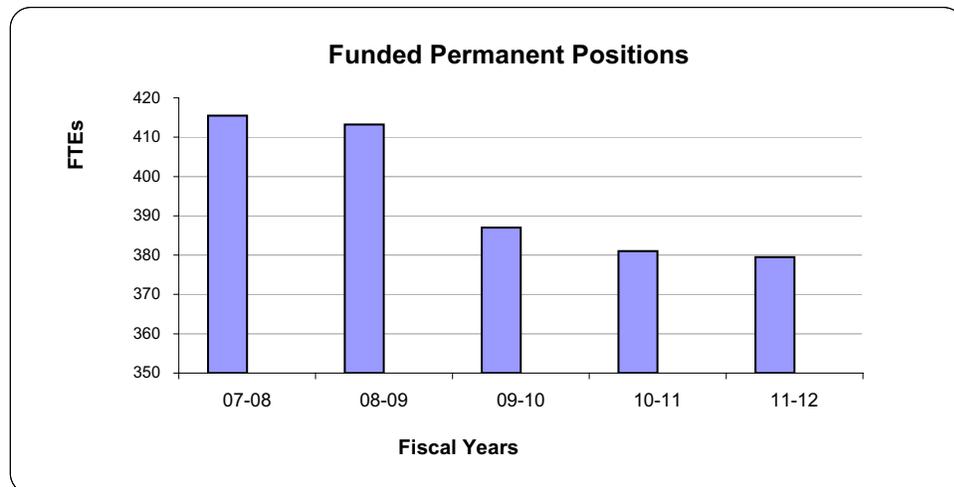
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Authorized Positions by Division

	08 - 09		09 - 10		10 - 11		Change		11 - 12	
	Approved		Approved		Approved				Proposed	
	Perm	Temp	Perm	Temp	Perm	Temp	Perm	Temp	Perm	Temp
100 City Council	5.00	0.00	5.00	0.00	5.00	0.00	0.00	0.00	5.00	0.00
111 City Manager	4.00	0.00	4.00	0.00	4.00	0.00	0.00	0.00	4.00	0.00
114 City Clerk	10.00	0.00	10.00	0.00	10.00	0.00	0.00	0.00	10.00	0.00
116 RDA & Economic Dvp	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00	1.00	0.00
City Manager	<u>20.00</u>	<u>0.00</u>	<u>20.00</u>	<u>0.00</u>	<u>20.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20.00</u>	<u>0.00</u>
530 Building and Safety	23.00	3.00	28.00	0.00	28.00	0.00	0.00	0.00	28.00	0.00
Building and Safety	<u>23.00</u>	<u>3.00</u>	<u>28.00</u>	<u>0.00</u>	<u>28.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28.00</u>	<u>0.00</u>
112 Information Services	20.00	0.00	20.00	0.00	20.00	0.00	0.00	0.00	20.00	0.00
Information Systems	<u>20.00</u>	<u>0.00</u>	<u>20.00</u>	<u>0.00</u>	<u>20.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20.00</u>	<u>0.00</u>
115 Human Resources	7.00	0.00	7.00	0.00	6.00	0.50	0.00	0.00	6.00	0.50
Human Resources	<u>7.00</u>	<u>0.00</u>	<u>7.00</u>	<u>0.00</u>	<u>6.00</u>	<u>0.50</u>	<u>0.00</u>	<u>0.00</u>	<u>6.00</u>	<u>0.50</u>
120 City Attorney	4.00	0.00	4.00	0.00	4.00	0.00	0.00	0.00	4.00	0.00
City Attorney	<u>4.00</u>	<u>0.00</u>	<u>4.00</u>	<u>0.00</u>	<u>4.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4.00</u>	<u>0.00</u>
300 Finance Administration	7.00	0.00	7.00	0.00	7.00	0.00	0.00	0.00	7.00	0.00
310 Accounting Services	12.00	0.50	11.00	1.00	11.00	0.75	0.00	0.00	11.00	0.75
320 Fiscal Services	10.00	0.25	10.50	0.00	10.50	0.00	0.00	0.00	10.50	0.00
330 Purchasing	5.00	0.00	5.00	0.00	5.00	0.00	0.00	0.00	5.00	0.00
Finance	<u>34.00</u>	<u>0.75</u>	<u>33.50</u>	<u>1.00</u>	<u>33.50</u>	<u>0.75</u>	<u>0.00</u>	<u>0.00</u>	<u>33.50</u>	<u>0.75</u>
420 Public Works	75.00	2.50	75.00	4.25	75.00	4.50	0.00	0.00	75.00	4.50
410 Engineering	46.00	1.00	41.00	1.00	40.00	0.50	0.00	0.00	40.00	0.50
Public Works	<u>121.00</u>	<u>3.50</u>	<u>116.00</u>	<u>5.25</u>	<u>115.00</u>	<u>5.00</u>	<u>0.00</u>	<u>0.00</u>	<u>115.00</u>	<u>5.00</u>
510 Planning & Nghbrhd	17.00	0.00	17.00	0.00	18.00	0.00	0.00	0.00	18.00	0.00
Planning & Nghbrhd Srves	<u>17.00</u>	<u>0.00</u>	<u>17.00</u>	<u>0.00</u>	<u>18.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>18.00</u>	<u>0.00</u>
424 Parks	21.00	1.00	21.00	0.00	21.00	0.50	0.00	0.00	21.00	0.50
450 Recreation	27.50	44.00	28.50	44.00	28.50	39.00	0.00	(6.75)	28.50	32.25
Parks and Recreation	<u>48.50</u>	<u>45.00</u>	<u>49.50</u>	<u>44.00</u>	<u>49.50</u>	<u>39.50</u>	<u>0.00</u>	<u>(6.75)</u>	<u>49.50</u>	<u>32.75</u>
700 Police Administration	3.00	0.00	3.00	0.00	3.00	0.00	0.00	0.00	3.00	0.00
710 Police Technical Services	30.50	2.50	30.50	1.75	30.50	1.00	0.00	0.00	30.50	1.00
720 Police Field Services	73.00	13.00	73.00	13.00	74.00	13.00	0.00	0.00	74.00	13.00
730 Special Operations	17.00	0.00	17.00	0.00	16.00	0.00	0.00	0.00	16.00	0.00
Police	<u>123.50</u>	<u>15.50</u>	<u>123.50</u>	<u>14.75</u>	<u>123.50</u>	<u>14.00</u>	<u>0.00</u>	<u>0.00</u>	<u>123.50</u>	<u>14.00</u>
800 Fire Administration	3.00	0.00	3.00	0.00	3.00	0.00	1.00	0.00	4.00	0.00
810 Emerg Resp & Prep Div	67.00	0.00	67.00	0.00	67.00	0.00	(1.00)	0.00	66.00	0.00
820 Prevention Division	10.00	0.00	10.00	0.00	10.00	0.00	0.00	0.00	10.00	0.00
Fire	<u>80.00</u>	<u>0.00</u>	<u>80.00</u>	<u>0.00</u>	<u>80.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>80.00</u>	<u>0.00</u>
TOTAL	<u>498.00</u>	<u>67.75</u>	<u>498.50</u>	<u>65.00</u>	<u>497.50</u>	<u>59.75</u>	<u>0.00</u>	<u>(6.75)</u>	<u>497.50</u>	<u>53.00</u>

Funded Permanent Positions by Department

	07-08		08-09		09-10		10-11		11-12
	Funded	Change	Funded	Change	Funded	Change	Funded	Change	Funded
100 City Council	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00	5.00
111 City Manager	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00	2.00
114 City Clerk	8.00	0.00	8.00	(2.00)	6.00	0.00	6.00	0.00	6.00
116 RDA & Economic Dvp	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00	1.00
City Manager	16.00	0.00	16.00	(2.00)	14.00	0.00	14.00	0.00	14.00
530 Building and Safety	18.00	0.00	18.00	(1.00)	17.00	(0.50)	16.50	0.50	17.00
112 Information Services	16.00	0.00	16.00	(2.00)	14.00	0.00	14.00	0.00	14.00
115 Human Resources	6.00	(1.00)	5.00	(2.00)	3.00	0.00	3.00	0.00	3.00
120 City Attorney	0.00	4.00	4.00	0.00	4.00	0.00	4.00	0.00	4.00
300 Finance	28.00	0.00	28.00	(2.50)	25.50	0.00	25.50	0.00	25.50
420 Public Works	63.00	0.00	63.00	(4.00)	59.00	(0.50)	58.50	(0.50)	58.00
410 Engineering	34.00	(3.00)	31.00	(5.00)	26.00	(1.00)	25.00	0.00	25.00
510 Planning & Nghbrhd Srves	12.00	0.50	12.50	(1.00)	11.50	1.00	12.50	(1.00)	11.50
450 Parks and Recreation	40.50	(1.50)	39.00	(2.00)	37.00	(1.00)	36.00	(4.50)	31.50
700 Police	114.00	(1.25)	112.75	(2.75)	110.00	1.00	111.00	(1.00)	110.00
800 Fire	68.00	0.00	68.00	(2.00)	66.00	(5.00)	61.00	5.00	66.00
TOTAL	415.50	(2.25)	413.25	(26.25)	387.00	(6.00)	381.00	(1.50)	379.50





	Grand Total	General Fund (1)	Measure I TOT
ESTIMATED REVENUES			
PROPERTY TAXES	52,401,000	16,605,000	0
TAXES OTHER THAN PROPERTY	27,057,000	25,355,000	1,203,000
LICENSES AND PERMITS	3,443,000	3,443,000	0
FINES AND FORFEITS	712,000	712,000	0
USE OF MONEY AND PROPERTY	1,988,000	289,000	84,000
INTERGOVERNMENTAL	3,751,589	476,000	0
CHARGES FOR CURRENT SERVICES	36,025,820	3,522,000	0
OTHER REVENUE	1,689,714	95,114	0
sub-total	127,068,123	50,497,114	1,287,000
OTHER FINANCING SOURCES			
(INCREASE) DECREASE IN FUND BALANCE	11,255,327	0	1,140,901
(INCREASE) DECREASE IN CIP RSRV	1,407,500	0	0
(INCREASE) DECREASE IN PERS RSRV	2,007,673	2,007,673	0
(INCREASE) DECREASE IN HOUSING RSRV	(951,508)	0	0
RDA LOAN PAYMENT	(3,600,000)	0	0
OPERATING TRANSFERS IN	17,594,811	13,297,811	0
OPERATING TRANSFERS OUT	(13,994,811)	0	(2,000,000)
sub-total	13,718,992	15,305,484	(859,099)
TOTAL	140,787,115	65,802,598	427,901
BUDGETED APPROPRIATIONS			
PERSONNEL SERVICES	66,988,802	59,667,340	0
COMPENSATION REDUCTION	(5,237,000)	(4,300,000)	0
SUPPLIES & CONTRACTUAL SERVICES	38,407,218	10,435,258	427,901
CAPITAL OUTLAY	6,821,444	0	0
sub-total	106,980,464	65,802,598	427,901
CAPITAL IMPROVEMENTS	15,525,651	0	0
DEBT SERVICE	18,281,000	0	0
sub-total	33,806,651	0	0
TOTAL	140,787,115	65,802,598	427,901
FUND BALANCE			
FUND BALANCE 7/1/11	153,177,703	24,532,703	6,600,000
NET CHANGES IN FUND BALANCE	(13,718,992)	(2,007,673)	(1,140,901)
FUND BALANCE 6/30/12	<u>139,458,711</u>	<u>22,525,030</u>	<u>5,459,099</u>
RESERVED	18,202,717	1,299,500	0
UNRESERVED - DESIGNATED	8,559,099	3,100,000	5,459,099
UNRESERVED, DESIGNATED FOR CIP	51,940,500	0	0
UNRESERVED, DESIGNATED FOR PERS	3,425,530	3,425,530	0
UNRESERVED, DESIGNATED FOR HOUSING	11,751,508	0	0
UNRESERVED, UNDESIGNATED	45,579,357	14,700,000	0
TOTAL	139,458,711	22,525,030	5,459,099

(1) General Fund includes Abandon Vehicle Abatement Fund.

(2) Other Funds include Public Art Fund, Community Facility District Fund, Gas Tax Fund, Light & Landscape Maintenance District Funds, Housing and Community Development Fund, Law Enforcement Grant Funds, Solid Waste Services Funds, Equipment Replacement Fund, Information Technology Replacement Fund and Permit Automation Fund.

(3) Capital Projects include Street Improvement Fund, Park Improvement Funds, General Government Capital Improvement Fund, Storm Drain Capital Improvement Fund and Transit Area Impact Fee Fund.

Financial Information Budget Summary

<u>Other Funds (2)</u>	<u>Capital Projects (3)</u>	<u>Redevelopment (4)</u>	<u>Water Fund (5)</u>	<u>Sewer Fund (6)</u>
0	0	35,796,000	0	0
499,000	0	0	0	0
0	0	0	0	0
0	0	0	0	0
193,000	279,000	675,000	231,000	237,000
1,820,938	1,404,651	0	50,000	0
2,528,820	0	0	17,825,000	12,150,000
612,400	262,200	0	300,000	420,000
<u>5,654,158</u>	<u>1,945,851</u>	<u>36,471,000</u>	<u>18,406,000</u>	<u>12,807,000</u>
777,783	0	6,140,306	517,886	2,678,451
0	2,081,500	0	(168,000)	(506,000)
0	0	0	0	0
0	0	(951,508)	0	0
0	0	(3,600,000)		
25,000	1,772,000	2,500,000	0	0
(2,260,648)	0	(6,202,134)	(1,983,739)	(1,548,290)
<u>(1,457,865)</u>	<u>3,853,500</u>	<u>(2,113,336)</u>	<u>(1,633,853)</u>	<u>624,161</u>
<u>4,196,293</u>	<u>5,799,351</u>	<u>34,357,664</u>	<u>16,772,147</u>	<u>13,431,161</u>
1,030,875	0	2,067,681	2,593,548	1,629,358
(135,000)	0	(286,000)	(327,000)	(189,000)
2,636,315	157,700	2,723,983	12,281,928	9,744,133
664,103	0	6,000,000	148,671	8,670
<u>4,196,293</u>	<u>157,700</u>	<u>10,505,664</u>	<u>14,697,147</u>	<u>11,193,161</u>
0	5,641,651	6,259,000	2,075,000	1,550,000
0	0	17,593,000	0	688,000
0	5,641,651	23,852,000	2,075,000	2,238,000
<u>4,196,293</u>	<u>5,799,351</u>	<u>34,357,664</u>	<u>16,772,147</u>	<u>13,431,161</u>
17,681,000	22,758,000	43,400,000	18,690,000	19,516,000
(777,783)	(2,081,500)	(5,188,798)	(349,886)	(2,172,451)
<u>16,903,217</u>	<u>20,676,500</u>	<u>38,211,202</u>	<u>18,340,114</u>	<u>17,343,549</u>
<u>16,903,217</u>	0	0	0	0
0	0	0	0	0
0	20,676,500	3,700,000	12,958,000	14,606,000
0	0	0	0	0
0	0	11,751,508	0	0
0	0	22,859,694	5,382,114	2,737,549
<u>16,903,217</u>	<u>20,676,500</u>	<u>38,211,202</u>	<u>18,340,114</u>	<u>17,343,549</u>

(4) Redevelopment Agency Funds include Housing Reserve Fund, Redevelopment Project Fund and Tax Allocation Bond Fund.

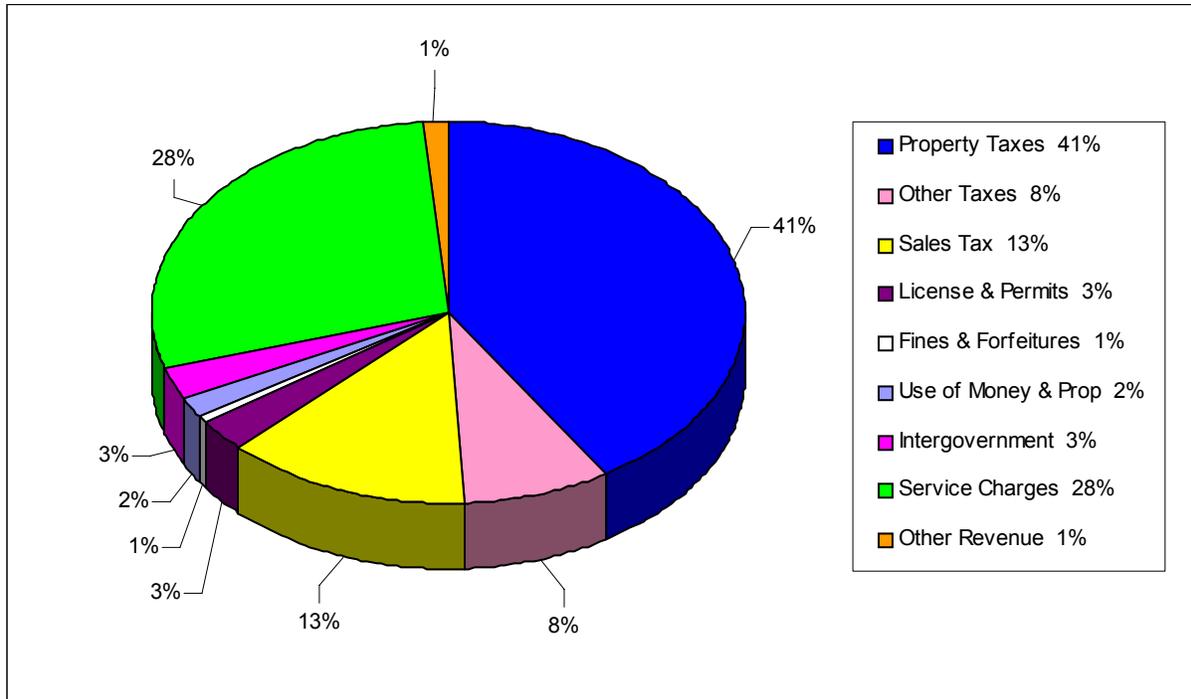
(5) Water Fund includes Water Fund, Water Fund CIP, Water Line Extension Fund, Water Infrastructure Replacement Fund and Recycled Water Fund.

(6) Sewer Fund includes Sewer Fund, Sewer Fund CIP, Treatment Plant Construction Fund, Sewer 2006 COPs fund and Sewer Infrastructure Replacement Fund.

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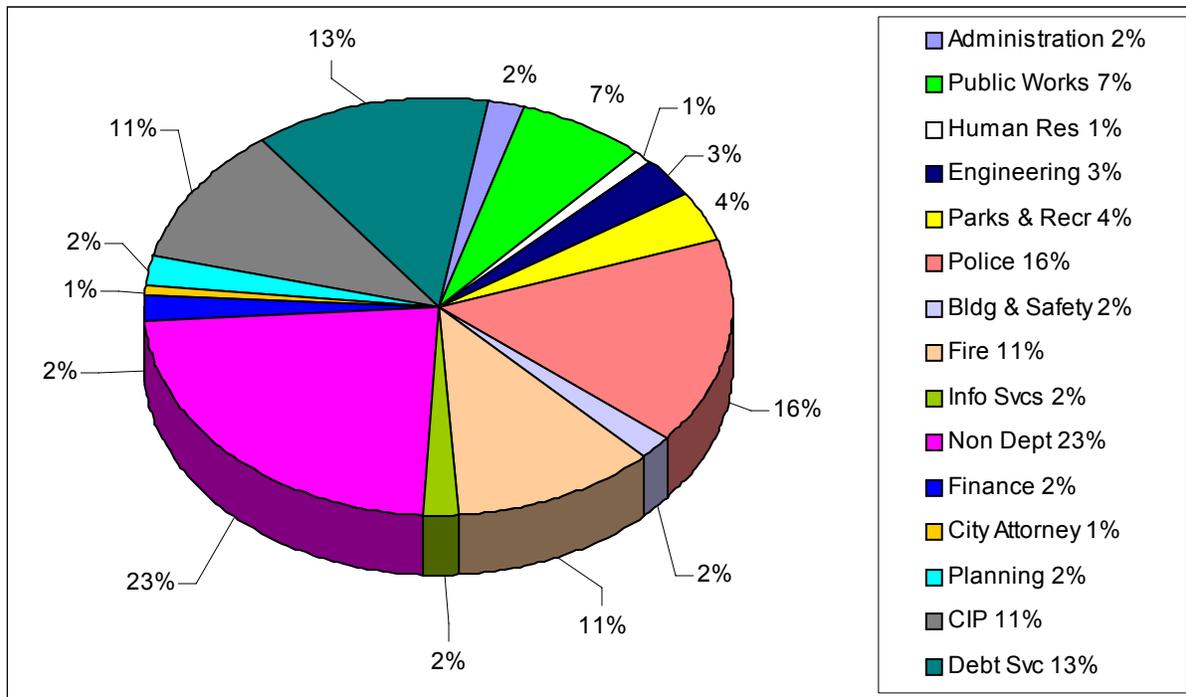
Distribution of Revenues

2011-2012
(All Funds)



Distribution of Expenditures

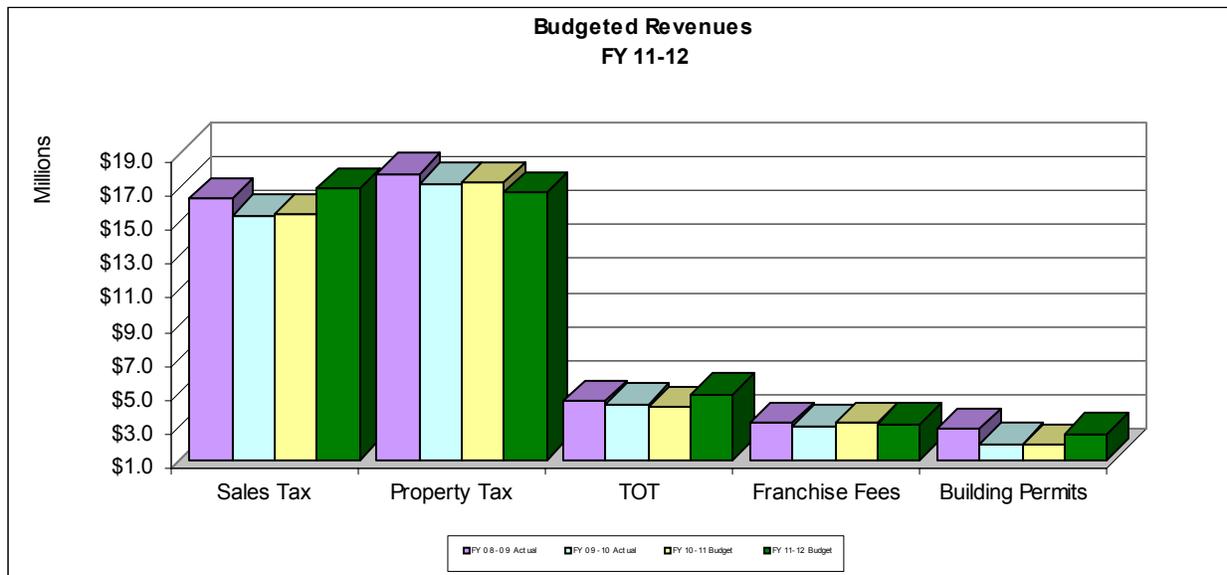
2011-2012
(All Funds)



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General Fund Revenue Assumptions

- CPI** Projected to be 3% increase based on the average urban consumer Consumer Price Index in the last 10 years for the San Francisco-Oakland-San Jose Metropolitan Areas.
- Sales Tax** Our assumption for FY 11-12 sales tax revenue is a 0.5% decrease from FY 10-11 revised estimate. FY10-11 revised sales tax revenue includes a one-time adjustment of \$903,000 from the State for the triple flip sales tax reimbursement. Excluding the one time adjustment, the FY11-12 sales tax revenue reflects an estimated increase of 5.1% over FY10-11 revised estimate. The projection is in line with general inflation increase and the modest economic recovery anticipated.
- Property Tax** The property tax revenues are estimated to increase by 2.4% in FY 11-12 from the FY 10-11 revised revenue. The increase can be attributed to the Proposition 13 inflation adjustment of approximately 0.753% based on California Consumer Price Index ("CCPI") and a modest improvement on the housing market thus adding to the assessed valuation of the secured properties.
- Transient Occupancy Tax (TOT)** The TOT revenue showed an increase of \$753,000 or 18.6% from FY 10-11 budget but the projection is only 3.1% increase from FY10-11 revised projection of \$4.67 million. The hotel industry in the local area has been depressed for the last few years. It has finally stabilized and began to show increases in FY10-11 and it is anticipated that FY11-12 will continue with a modest recovery.
- Building Permits** The building permit revenues are projected to be \$2.5 million, approximately \$674,000 more than the FY 10-11 budgeted revenue. The projection is based on the number of recent applications submitted and potential commencement of construction of some of the projects. Other more routine building permit and inspection revenues from home improvement and commercial tenant improvement are included in the projection.



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Revenues by Fund (Summary)

	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
100 General Fund	66,575,888	62,878,531	63,687,658	63,749,925
105 Abandon Veh Abatement	94,176	56,580	45,000	45,000
211 H-Hetch Ground Lease	69,094	34,360	21,285	37,040
212 Public Art Fund-Restricted	407,410	518,703	114,000	(961,000)
213 Public Art Fund-Nonrestricted	7,999	3,730	3,000	2,000
221 Gas Tax Fund	(70,432)	(30,322)	5,000	415,000
235 95-1 Lighting/Lscape Dist	280,817	279,951	280,600	80,600
236 98-1 Lighting/Lscape Dist	36,340	36,411	35,800	35,800
237 05 Community Fclty Dist	112,195	253,066	263,053	301,000
240 Measure I TOT Fund	1,009,594	808,123	742,750	(713,000)
250 HCD Fund	418,684	497,706	651,922	658,938
251 HCD Loan	376,476	3,149	0	0
261 Supplemental Law Enforcement	47,380	119,069	2,000	1,000
262 State Asset Seizure	2,607	14,714	1,000	1,000
263 Federal Asset Seizure	5,253	3,245	2,000	2,000
267 Justice Assistance Grant	15,597	15,787	0	0
268 Justice Assistance Grant 2009	0	67,791	1,000	0
280 Solid Waste Services	14,003	306,865	413,820	287,301
281 Solid Waste Reduction	278,494	275,066	241,983	230,011
290 Housing Reserve Fund	9,615,358	8,580,595	6,856,512	9,414,678
310 Street Fund	2,406,205	(2,202,432)	54,000	(536,800)
311 Street CIP	817,329	4,582,825	1,128,899	4,131,651
312 Traffic Impact Fee	122,824	3,208,483	469,600	79,000
313 Traffic Congestion Relief	425,302	656,642	698,000	(736,000)
320 Park Improvement Fund	109,618	(1,574,514)	(2,489,000)	(608,000)
321 Park Improvement CIP	200,000	2,198,299	2,600,000	750,000
322 Midtown Park Fund	136,738	49,434	37,000	35,000
330 General Government	(24,052)	4,016	16,000	11,000
331 General Government CIP	360,000	50,000	50,000	260,000
332 Technology COP	(8,861)	(118)	0	0
340 Storm Drain Development	(814,920)	142,750	167,000	(176,000)
341 Storm Drain CIP	750,000	175,000	85,000	500,000
350 Transit Area Impact Fee Fund	0	(5,636,455)	(200,000)	8,000
351 Transit Area Impact Fee CIP Fund	0	1,641,000	200,000	0
390 RDA Project Fund	29,081,488	25,840,140	22,432,969	16,895,188
391 Redevelopment CIP	22,930,961	9,663,157	711,646	6,259,000
392 97 RDA TABs	(2,929,783)	(1,087,963)	4,000	(204,000)
395 2003 RDA TABs	(20,959,773)	(6,640,180)	(3,985,000)	(3,196,000)
400 Water M & O Fund	4,594,255	12,815,460	14,360,822	13,800,344
401 Water CIP	9,090,000	5,300,000	565,000	2,075,000
402 Water Line Extension Fund	178,672	(1,606,668)	1,123,000	168,000
405 Water Infrastructure Replmnt	35,953	(1,094,115)	13,000	0
406 Recycled Water Fund	36,784	(884,458)	232,990	378,917
450 Sewer M & O Fund	6,583,283	19,387,698	8,867,008	9,202,710
451 Sewer CIP	3,153,702	1,155,026	385,000	1,550,000
452 Treatment Plant Construction	518,742	1,443,089	3,239,000	453,000
453 Sewer 2006 COPS	(462,083)	38	0	0

Financial Information Revenues by Fund (Summary)

	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
455 Sewer Infrastructure Replmnt	(521,821)	(900,190)	(218,000)	53,000
500 Equipment Mgmt Fund	2,487,440	2,855,716	2,352,380	2,222,820
505 Information Tec Replmt	(14,937)	355,452	79,000	105,000
506 Permit Automation Fund	(35,000)	1,525	0	0
TOTAL	137,545,000	144,621,778	126,347,697	127,068,123

Revenues by Fund (Detail)

Description	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
GENERAL FUND (100)				
PROPERTY TAXES				
3010 Property Taxes, Current	17,193,435	16,845,694	16,922,000	16,463,000
3030 Property Taxes, Supplement	555,718	300,387	303,000	142,000
sub-total	17,749,152	17,146,081	17,225,000	16,605,000
TAXES OTHER THAN PROPERTY				
3110 Sales and Use Tax	16,250,920	15,267,613	15,366,000	16,860,000
3120 Real Estate Transfer Tax	287,675	277,384	265,000	286,000
3131 Electric Franchise	1,068,843	1,067,374	1,112,000	1,108,000
3132 Gas Franchise	216,244	148,112	225,000	198,000
3133 Garbage Franchise-Commercial	1,036,931	944,959	950,000	950,000
3134 Garbage Franchise-NonCommercial	412,948	423,919	434,000	434,000
3137 Nitrogen Gas Franchise	43,473	41,720	43,000	43,000
3138 CATV Franchise	372,981	367,428	374,000	374,000
3140 Business License Tax	417,031	389,025	415,000	290,000
3150 Hotel/Motel Tax	4,437,872	4,234,489	4,059,000	4,812,000
sub-total	24,544,917	23,162,022	23,243,000	25,355,000
LICENSES AND PERMITS				
3210 Building Permits	2,803,026	1,903,070	1,863,000	2,537,000
3220 Fire Permits	597,460	642,278	495,000	620,000
3240 Life Safety Annual Permits	222,377	238,453	225,000	240,000
3250 Fire Inspections	64,510	16,852	14,000	46,000
sub-total	3,687,373	2,800,653	2,597,000	3,443,000
FINES AND FORFEITS				
3301 Vehicle Code Fines	374,686	311,815	337,000	308,000
3302 Other Court Fines	418,768	209,255	250,000	262,000
3305 Booking Fees	18,940	12,558	19,000	5,000
3306 NBO Violation Fees	2,700	2,426	4,000	4,000
3307 Impound Fees	57,671	91,636	56,000	84,000
3308 Animal Violations	13,865	15,950	13,000	10,000
3309 False Alarm Fee	44,900	36,700	30,000	39,000
sub-total	931,530	680,340	709,000	712,000
USE OF MONEY AND PROPERTY				
3431 Pooled Investment-Interest	(68,771)	(48,993)	0	0
3433 Other Interest Income	329,002	(83,116)	44,000	20,000
3434 Pooled Interest Allocation	751,552	533,466	327,000	269,000
3435 Gain on Sale of Investments	0	60,254	0	0
sub-total	1,011,784	461,611	371,000	289,000
INTERGOVERNMENTAL				
3511 Motor Vehicle In Lieu Tax	237,440	208,686	172,000	172,000
3521 Homeowners Property Tax Relief	128,788	128,092	128,000	128,000
3532 Off-Highway Tax	0	1,048	0	0
3556 Federal Contributions-Recreation	21,712	16,717	20,000	15,000
3557 Federal Contributions-Police	29,082	31,842	0	0
3558 Federal Contributions-Fire	193,801	80,672	0	0
3562 POST Grant	22,146	11,191	18,000	12,000

Financial Information Revenues by Fund (Detail)

Description	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
3567 State Contributions-Police	43	0	0	0
3568 State Contributions-Fire	492,451	37,776	0	0
3576 County Contributions-Recreation	82,049	71,921	80,000	81,000
3581 Other Restricted Grants-General Gov't	0	0	0	8,000
3582 SB90 Grant	3,803	39,174	15,000	15,000
3591 Misc Unrestricted Intergovernmental	6,843	1,000	1,000	0
sub-total	1,218,158	628,120	434,000	431,000
CHARGES FOR CURRENT SERVICES				
3601 General Government Service Charges	217,465	176,731	161,000	111,000
3602 Sales of Maps and Documents-Gen Gov't	266	283	0	0
3603 Rents, Leases and Concessions-Gen Gov't	239,125	287,507	255,000	253,000
3604 B L Processing Fee	0	28,452	7,000	145,000
3608 PJ Legal Overhead Charge	0	20,984	3,000	16,000
3609 PJ Legal Reimbursement	0	16,041	8,000	7,000
3611 PJ Overhead Charges-PW/E	591,217	331,969	525,800	370,000
3612 PJ Labor Reimbursement-PW/E	265,124	147,435	225,300	160,000
3613 PJ Vendor Reimbursement-PW/E	3,852	534	1,000	2,000
3616 Engineering Plan Check Fee	62,396	13,205	20,000	10,000
3617 Planning Fees	10,399	4,709	6,000	1,000
3618 Sales of Maps and Doc-PW/Engr	6,091	1,406	1,000	1,000
3619 Rent,Lease & Concession-PW/Eng	19,925	28,000	25,000	25,000
3631 Paramedic Service	2,326	1,781	2,000	2,000
3632 Firewatch Services	1,259	787	1,000	1,000
3633 Fire Cost Recovery	1,321	15,773	0	0
3634 Unwanted Alarms-Fire	33,000	12,900	10,000	13,000
3637 Fire Service Charges	200,747	203,999	200,000	200,000
3638 Sale of Maps & Documents-Fire	30	0	0	0
3639 Fire Electroinc Archieve Charge	7,223	9,189	7,000	8,000
3641 Police Service Charges	475,281	404,205	422,000	430,000
3643 Fingerprints	2,581	852	1,000	2,000
3644 Sales of Maps & Documents-Police	11,662	13,214	12,000	12,000
3645 Police Cost Recovery	4,742	1,602	0	2,000
3646 Rents, Leases & Concessions-Police	8,400	4,200	4,000	4,000
3647 DUI-Police Cost Recovery	4,975	5,290	4,000	6,000
3651 Rents, Leases & Concessions-Recreation	127,277	130,475	133,000	135,000
3652 Recreation Fees	1,504,288	1,494,745	1,500,000	1,211,000
3653 Senior Nutrition Fees	22,009	14,486	14,000	20,000
3655 Sales of Merchandise Recreation	1,641	2,053	2,000	2,000
3661 Sales of Maps & Documents-Building	350	124	0	0
3662 Records Retention Fee	36,648	28,383	26,000	30,000
3663 Building Service Charges	1,778	1,082	0	1,000
3665 PJ Overhead Charges-Building	19,337	55,425	103,000	103,000
3666 PJ Labor Reimbursement-Building	8,541	25,148	47,000	47,000
3667 Building State Mandated Standard Fee	2,204	4,224	0	4,000
3672 Public Works Cost Recovery	25,271	50,086	4,000	10,000
3681 PJ Overhead Charge-Planning	201,048	91,938	100,000	90,000
3682 PJ Labor Reimbursement-Planning	93,392	42,545	50,000	40,000
3683 PJ Vendor Reimbursement-Planning	13,322	15,301	20,000	13,000
3685 Housing & Neighborhood Services	25,523	9,004	18,000	18,000

Financial Information Revenues by Fund (Detail)

Description	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
3691 Fire GIS Mapping	0	7	0	0
3692 Fire Automation Fee	0	8,166	0	17,000
sub-total	<u>4,252,033</u>	<u>3,704,240</u>	<u>3,918,100</u>	<u>3,522,000</u>
OTHER REVENUE				
3710 Development	22,400	22,700	20,000	20,000
3730 Recycling	2,169	3,642	2,000	1,000
3740 Reimbursements	2,700,000	4,400,000	0	0
3750 Donations	4,500	2,500	0	6,114
3770 Sale of Property, Plant and Equipment	16,248	4,679	3,000	3,000
3790 Miscellaneous Other Revenue	69,054	83,834	66,000	65,000
sub-total	<u>2,814,372</u>	<u>4,517,355</u>	<u>91,000</u>	<u>95,114</u>
OPERATING TRANSFERS IN				
3806 Op Trfs in from Solid Waste Service	150,574	171,542	134,180	127,699
3807 Op Trfs in from Solid Waste Reduction	103,888	96,476	126,017	119,989
3808 Op Trfs in from Housing Reserves	1,164,782	1,083,675	1,065,811	1,092,925
3810 Op Trfs in from Park Impr	30,028	0	0	0
3811 Op Trfs in from RDA	5,480,504	4,679,032	10,030,655	8,422,209
3812 Op Trfs in from Water M&O	1,780,876	1,848,085	1,788,178	1,821,656
3814 Op Trfs in from Recycled	167,323	119,701	131,010	162,083
3815 Op Trfs in from Sewer M&O	1,768,578	1,509,340	1,470,992	1,548,290
3817 Op Trfs in from Equipment Replacement	465,900	0	0	0
3819 Op Trfs in from Other	3,158	2,800	352,715	2,960
3822 Op Trfs in from General Gov't Fund	0	11,871	0	0
3823 Op Trfs in Storm Drain Fund	0	8,368	0	0
3841 Appn Transfers in from Redevel	0	5,000	0	0
3849 Other Appn Transfers In	40,028	0	0	0
3899 Op Trfs in from Subsidiary CIP Fund	260,000	350,000	0	0
sub-total	<u>11,415,638</u>	<u>9,885,890</u>	<u>15,099,558</u>	<u>13,297,811</u>
OPERATING TRANSFERS OUT				
3917 Op Trfs Out To the Equipment Fund	0	(100,000)	0	0
3939 Appn Transfers out to Street F	(1,000,000)	0	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(49,069)	(7,782)	0	0
sub-total	<u>(1,049,069)</u>	<u>(107,782)</u>	<u>0</u>	<u>0</u>
TOTAL (100)	<u><u>66,575,888</u></u>	<u><u>62,878,531</u></u>	<u><u>63,687,658</u></u>	<u><u>63,749,925</u></u>
ABANDON VEH ABATEMENT (105)				
3431 Pooled Investment-Interest	95	0	0	0
3434 Pooled Interest Allocation	167	0	0	0
3577 County Contributions-Police	44,844	48,798	45,000	45,000
3899 Op Trfs in from Subsidiary CIP Fund	49,069	7,782	0	0
TOTAL (105)	<u><u>94,176</u></u>	<u><u>56,580</u></u>	<u><u>45,000</u></u>	<u><u>45,000</u></u>
H-HETCH GROUND LEASE (211)				
3431 Pooled Investment-Interest	69,590	10,674	24,000	40,000
3433 Other Interest Income	507	26,119	0	0
3434 Pooled Interest Allocation	2,155	367	0	0
3901 Op Trfs Out To the General Fund	(3,158)	(2,800)	(2,715)	(2,960)
TOTAL (211)	<u><u>69,094</u></u>	<u><u>34,360</u></u>	<u><u>21,285</u></u>	<u><u>37,040</u></u>

Financial Information Revenues by Fund (Detail)

Description	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
PUBLIC ART FUND-RESTRICTED (212)				
3431 Pooled Investment-Interest	(1,153)	1,987	0	0
3434 Pooled Interest Allocation	13,880	24,254	14,000	14,000
3602 Sales of Maps and Documents-Gen Gov't	193	183	0	0
3811 Op Trfs in from RDA	394,490	492,280	100,000	25,000
3911 Op Trfs Out To the RDA Project Fund	0	0	0	(1,000,000)
TOTAL (212)	407,410	518,703	114,000	(961,000)
PUBLIC ART FUND-NONRESTRICTED (213)				
3431 Pooled Investment-Interest	1,397	(531)	0	0
3434 Pooled Interest Allocation	6,602	4,261	3,000	2,000
TOTAL (213)	7,999	3,730	3,000	2,000
GAS TAX FUND (221)				
3431 Pooled Investment-Interest	(823)	(601)	0	0
3434 Pooled Interest Allocation	9,478	6,914	5,000	3,000
3545 Sec 2105-Gas Tax	373,144	386,490	365,000	386,000
3546 Sec 2106-Gas Tax	243,641	254,263	237,000	254,000
3547 Sec 2107-Gas Tax	496,630	515,112	492,000	515,000
3548 Sec 2107.5-Gas Tax	7,500	7,500	6,000	7,000
3909 Op Trfs Out To the Street Improvement Fund	(1,200,000)	(1,200,000)	(1,100,000)	(750,000)
TOTAL (221)	(70,432)	(30,322)	5,000	415,000
95-1 LIGHTING/LSCAPE DIST (235)				
3431 Pooled Investment-Interest	(511)	(228)	0	0
3433 Other Interest Income	0	748	0	0
3434 Pooled Interest Allocation	8,193	7,419	4,000	4,000
3720 Special Assessments	273,135	272,012	276,600	276,600
3922 Op Trfs Out To the General Government Fund	0	0	0	(200,000)
TOTAL (235)	280,817	279,951	280,600	80,600
98-1 LIGHTING/LSCAPE DIST (236)				
3431 Pooled Investment-Interest	102	(11)	0	0
3433 Other Interest Income	0	98	0	0
3434 Pooled Interest Allocation	857	837	0	0
3720 Special Assessments	35,382	35,488	35,800	35,800
TOTAL (236)	36,340	36,411	35,800	35,800
05 COMMUNITY FCLTY DIST (237)				
3431 Pooled Investment-Interest	9	89	0	0
3434 Pooled Interest Allocation	43	483	0	1,000
3720 Special Assessments	112,143	272,494	300,000	300,000
3911 Op Trfs Out To the RDA Project Fund	0	(20,000)	(36,947)	0
TOTAL (237)	112,195	253,066	263,053	301,000
MEASURE I TOT FUND (240)				
3150 Hotel/Motel Tax	1,112,059	1,062,844	1,014,750	1,203,000
3431 Pooled Investment-Interest	(5,380)	(19,599)	0	0
3434 Pooled Interest Allocation	202,916	114,878	78,000	84,000
3901 Op Trfs Out To the General Fund	(260,000)	(350,000)	(350,000)	0
3909 Op Trfs Out To the Street Improvement Fund	0	0	0	(500,000)

Financial Information Revenues by Fund (Detail)

Description	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
3911 Op Trfs Out To the RDA Project Fund	0	0	0	(1,500,000)
3931 Appn Transfers out to General	(40,000)	0	0	0
TOTAL (240)	<u>1,009,594</u>	<u>808,123</u>	<u>742,750</u>	<u>(713,000)</u>
HCD FUND (250)				
3555 Federal Contri-Public Works	397,551	480,989	631,922	638,938
3556 Federal Contributions-Recreation	21,134	16,717	20,000	20,000
TOTAL (250)	<u>418,684</u>	<u>497,706</u>	<u>651,922</u>	<u>658,938</u>
HCD LOAN (251)				
3433 Other Interest Income	3,128	3,149	0	0
3555 Federal Contri-Public Works	373,349	0	0	0
TOTAL (251)	<u>376,476</u>	<u>3,149</u>	<u>0</u>	<u>0</u>
SUPPLEMENTAL LAW ENFORCEMENT (261)				
3431 Pooled Investment-Interest	(575)	4	0	0
3434 Pooled Interest Allocation	2,374	2,490	2,000	1,000
3567 State Contributions-Police	45,581	116,576	0	0
TOTAL (261)	<u>47,380</u>	<u>119,069</u>	<u>2,000</u>	<u>1,000</u>
STATE ASSET SEIZURE (262)				
3431 Pooled Investment-Interest	(443)	(200)	0	0
3434 Pooled Interest Allocation	3,050	2,190	1,000	1,000
3567 State Contributions-Police	0	12,725	0	0
TOTAL (262)	<u>2,607</u>	<u>14,714</u>	<u>1,000</u>	<u>1,000</u>
FEDERAL ASSET SEIZURE (263)				
3431 Pooled Investment-Interest	(431)	(452)	0	0
3434 Pooled Interest Allocation	5,684	3,697	2,000	2,000
TOTAL (263)	<u>5,253</u>	<u>3,245</u>	<u>2,000</u>	<u>2,000</u>
JUSTICE ASSISTANCE GRANT (267)				
3431 Pooled Investment-Interest	(50)	(3)	0	0
3434 Pooled Interest Allocation	185	179	0	0
3557 Federal Contributions-Police	15,462	15,611	0	0
TOTAL (267)	<u>15,597</u>	<u>15,787</u>	<u>0</u>	<u>0</u>
JUSTICE ASSISTANCE GRANT 2009 (268)				
3431 Pooled Investment-Interest	0	200	0	0
3434 Pooled Interest Allocation	0	984	1,000	0
3557 Federal Contributions-Police	0	66,607	0	0
TOTAL (268)	<u>0</u>	<u>67,791</u>	<u>1,000</u>	<u>0</u>
SOLID WASTE SERVICES (280)				
3136 Solid Waste-HHW-Contract & Public	116,493	116,139	113,000	113,000
3139 County-wide AB 939 Fee	151,740	107,549	100,000	100,000
3431 Pooled Investment-Interest	(2,490)	(2,163)	0	0
3434 Pooled Interest Allocation	24,048	14,396	10,000	7,000
3615 Public Works and Engr Fees	55,567	60,269	55,000	55,000
3671 Public Works Service Charges	19,220	182,218	270,000	200,000
3901 Op Trfs Out To the General Fund	(150,574)	(171,542)	(134,180)	(127,699)
3922 Op Trfs Out To the General Government Fund	(200,000)	0	0	(60,000)
TOTAL (280)	<u>14,003</u>	<u>306,865</u>	<u>413,820</u>	<u>287,301</u>

Financial Information Revenues by Fund (Detail)

Description	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
SOLID WASTE REDUCTION (281)				
3135 Solid Waste-Community Relations	151,024	154,220	151,000	151,000
3136 Solid Waste-HHW-Contract & Public	134,521	138,866	135,000	135,000
3431 Pooled Investment-Interest	(860)	(907)	0	0
3434 Pooled Interest Allocation	19,620	15,974	10,000	9,000
3565 State Contri-Public Works	17,463	8,616	17,000	0
3615 Public Works and Engr Fees	55,581	49,451	55,000	55,000
3790 Miscellaneous Other Revenue	5,035	5,323	0	0
3901 Op Trfs Out To the General Fund	(103,888)	(96,476)	(126,017)	(119,989)
TOTAL (281)	278,494	275,066	241,983	230,011
HOUSING RESERVE FUND (290)				
3431 Pooled Investment-Interest	(14,315)	(74,619)	0	0
3433 Other Interest Income	327,212	109,955	51,000	51,000
3434 Pooled Interest Allocation	639,118	298,569	232,000	165,000
3603 Rents, Leases and Concessions-Gen Gov't	0	29,910	0	0
3740 Reimbursements	186,706	236,892	0	0
3760 Developer Contribution	2,126,000	1,275,000	0	0
3790 Miscellaneous Other Revenue	1,000	45	0	0
3811 Op Trfs in from RDA	7,876,041	8,175,650	8,027,000	10,679,000
3901 Op Trfs Out To the General Fund	(1,164,782)	(1,083,675)	(1,065,811)	(1,092,925)
3911 Op Trfs Out To the RDA Project Fund	0	0	(387,677)	(387,397)
3941 Appn Transfers out to RDA	(361,621)	(387,131)	0	0
TOTAL (290)	9,615,358	8,580,595	6,856,512	9,414,678
STREET FUND (310)				
3431 Pooled Investment-Interest	(28,101)	(22,941)	0	0
3433 Other Interest Income	90,281	(48,148)	0	0
3434 Pooled Interest Allocation	284,371	183,277	129,000	83,000
3565 State Contri-Public Works	215,458	0	0	0
3760 Developer Contribution	30,885	0	0	0
3802 Op Trfs in from Gas Tax Fund	1,200,000	1,200,000	1,100,000	0
3810 Op Trfs in from Park Impr	23,731	0	0	0
3811 Op Trfs in from RDA	0	1,511	0	0
3822 Op Trfs in from General Gov't Fund	0	3,097	0	0
3831 Appn Transfers in from General	1,000,000	0	0	0
3899 Op Trfs in from Subsidiary CIP Fund	105,000	0	0	0
3911 Op Trfs Out To the RDA Project Fund	(420)	(133,852)	0	0
3941 Appn Transfers out to RDA	(50,000)	(75,000)	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(465,000)	(3,310,377)	(1,175,000)	(619,800)
TOTAL (310)	2,406,205	(2,202,432)	54,000	(536,800)
STREET CIP (311)				
3555 Federal Contri-Public Works	11,636	952,654	0	501,000
3565 State Contri-Public Works	64,158	19,794	225,000	60,924
3575 County Cont-Public Works	0	0	(390,000)	712,000
3585 Other Res Grant-Public Works	30,000	0	68,899	45,727
3710 Development	0	0	50,000	0
3760 Developer Contribution	0	0	0	142,200
3802 Op Trfs in from Gas Tax Fund	0	0	0	750,000
3811 Op Trfs in from RDA	0	0	0	50,000

Financial Information Revenues by Fund (Detail)

Description	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
3818 Op Trfs in from Tax Alloc	21,535	0	0	0
3826 Op Trfs in from Library Fund	0	0	0	500,000
3841 Appn Transfers in from Redevel	0	300,000	0	0
3844 Appn Transfers in from Recycle	330,000	0	0	0
3899 Op Trfs in from Subsidiary CIP Fund	465,000	3,310,377	1,175,000	1,369,800
3999 Op Trfs Out To the Subsidiary CIP Fund	(105,000)	0	0	0
TOTAL (311)	817,329	4,582,825	1,128,899	4,131,651
TRAFFIC IMPACT FEE (312)				
3431 Pooled Investment-Interest	(2,798)	127	0	0
3434 Pooled Interest Allocation	47,543	50,151	24,000	59,000
3710 Development	3,080	3,158,205	445,600	20,000
3941 Appn Transfers out to RDA	75,000	0	0	0
TOTAL (312)	122,824	3,208,483	469,600	79,000
TRAFFIC CONGESTION RELIEF (313)				
3431 Pooled Investment-Interest	895	1,687	0	0
3434 Pooled Interest Allocation	4,220	12,709	7,000	14,000
3565 State Contri-Public Works	590,187	642,246	691,000	0
3939 Appn Transfers out to Street F	(170,000)	0	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	0	0	0	(750,000)
TOTAL (313)	425,302	656,642	698,000	(736,000)
PARK IMPROVEMENT FUND (320)				
3431 Pooled Investment-Interest	(18,160)	(20,618)	0	0
3433 Other Interest Income	89,018	(41,671)	0	0
3434 Pooled Interest Allocation	246,668	155,422	111,000	57,000
3710 Development	192,091	0	0	0
3911 Op Trfs Out To the RDA Project Fund	(200,000)	(22,648)	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(200,000)	(1,645,000)	(2,600,000)	(665,000)
TOTAL (320)	109,618	(1,574,514)	(2,489,000)	(608,000)
PARK IMPROVEMENT CIP (321)				
3555 Federal Contri-Public Works	0	90,000	0	0
3576 County Contributions-Recreation	0	463,299	0	85,000
3899 Op Trfs in from Subsidiary CIP Fund	200,000	1,645,000	2,600,000	665,000
TOTAL (321)	200,000	2,198,299	2,600,000	750,000
MIDTOWN PARK FUND (322)				
3431 Pooled Investment-Interest	759	(6,825)	0	0
3434 Pooled Interest Allocation	86,280	56,259	37,000	35,000
3710 Development	49,699	0	0	0
TOTAL (322)	136,738	49,434	37,000	35,000
GENERAL GOVERNMENT (330)				
3431 Pooled Investment-Interest	(730)	(1,533)	0	0
3434 Pooled Interest Allocation	30,436	24,160	16,000	11,000
3899 Op Trfs in from Subsidiary CIP Fund	0	118	0	0
3901 Op Trfs Out To the General Fund	(30,028)	(11,871)	0	0
3909 Op Trfs Out To the Street Improvement Fund	(23,731)	(3,097)	0	0

Financial Information Revenues by Fund (Detail)

Description	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
3911 Op Trfs Out To the RDA Project Fund	0	(2,237)	0	0
3919 Op Trfs Out To Other Miscellaneous Funds	0	(1,525)	0	0
TOTAL (330)	<u>(24,052)</u>	<u>4,016</u>	<u>16,000</u>	<u>11,000</u>
GENERAL GOVERNMENT CIP (331)				
3760 Developer Contribution	0	50,000	50,000	0
3806 Op Trfs in from Solid Waste Service	200,000	0	0	60,000
3817 Op Trfs in from Equipment Replacement	125,000	0	0	0
3819 Op Trfs in from Other	35,000	0	0	0
3827 Op Trfs in from LLMD Fund	0	0	0	200,000
TOTAL (331)	<u>360,000</u>	<u>50,000</u>	<u>50,000</u>	<u>260,000</u>
TECHNOLOGY COP (332)				
3431 Pooled Investment-Interest	(8,951)	0	0	0
3432 Cash with Fiscal Agents	118	0	0	0
3931 Appn Transfers out to General	(28)	0	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	0	(118)	0	0
TOTAL (332)	<u>(8,861)</u>	<u>(118)</u>	<u>0</u>	<u>0</u>
STORM DRAIN DEVELOPMENT (340)				
3431 Pooled Investment-Interest	(2,232)	(2,069)	0	0
3434 Pooled Interest Allocation	30,905	21,998	14,000	12,000
3710 Development	156,407	256,189	203,000	100,000
3811 Op Trfs in from RDA	0	150,000	0	0
3901 Op Trfs Out To the General Fund	0	(8,368)	0	0
3911 Op Trfs Out To the RDA Project Fund	(250,000)	(100,000)	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(750,000)	(175,000)	(50,000)	(288,000)
TOTAL (340)	<u>(814,920)</u>	<u>142,750</u>	<u>167,000</u>	<u>(176,000)</u>
STORM DRAIN CIP (341)				
3811 Op Trfs in from RDA	0	0	35,000	212,000
3899 Op Trfs in from Subsidiary CIP Fund	750,000	175,000	50,000	288,000
TOTAL (341)	<u>750,000</u>	<u>175,000</u>	<u>85,000</u>	<u>500,000</u>
TRANSIT AREA IMPACT FEE FUND (350)				
3431 Pooled Investment-Interest	0	8,364	0	0
3434 Pooled Interest Allocation	0	41,181	0	8,000
3941 Appn Transfers out to RDA	0	(1,330,000)	0	0
3945 Appn Transfers out to Sewer M&	0	(4,356,000)	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	0	0	(200,000)	0
TOTAL (350)	<u>0</u>	<u>(5,636,455)</u>	<u>(200,000)</u>	<u>8,000</u>
TRANSIT AREA IMPACT FEE CIP FUND (351)				
3811 Op Trfs in from RDA	0	341,000	0	0
3814 Op Trfs in from Recycled	0	1,300,000	0	0
3899 Op Trfs in from Subsidiary CIP Fund	0	0	200,000	0
TOTAL (351)	<u>0</u>	<u>1,641,000</u>	<u>200,000</u>	<u>0</u>
RDA PROJECT FUND (390)				
3010 Property Taxes, Current	34,614,306	36,031,498	35,440,000	35,596,000
3030 Property Taxes, Supplement	1,553,121	1,130,783	625,000	200,000
3431 Pooled Investment-Interest	(75,888)	(115,947)	0	0
3432 Cash with Fiscal Agents	6,161	0	8,000	8,000

Financial Information Revenues by Fund (Detail)

Description	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
3433 Other Interest Income	591,729	(170,711)	53,000	26,000
3434 Pooled Interest Allocation	1,689,991	1,190,116	749,000	384,000
3790 Miscellaneous Other Revenue	0	19,693	0	0
3808 Op Trfs in from Housing Reserves	0	0	387,677	387,397
3809 Op Trfs in from Street Fund	420	8,852	0	0
3810 Op Trfs in from Park Impr	0	22,648	0	0
3819 Op Trfs in from Other	0	20,000	36,947	0
3822 Op Trfs in from General Gov't Fund	0	2,237	0	0
3838 Appn Transfers in from Housing	361,621	387,131	0	0
3854 Appn Tfr in from Transit Area Fund	0	1,330,000	0	0
3899 Op Trfs in from Subsidiary CIP Fund	8,544,162	1,628,925	4,000,000	2,882,000
3901 Op Trfs Out To the General Fund	(5,480,504)	(4,679,032)	(10,030,655)	(8,422,209)
3903 Op Trfs Out To the Public Art Fund	(394,490)	(492,280)	(100,000)	(25,000)
3908 Op Trfs Out To the Housing Reserve Fund	(7,876,041)	(8,175,650)	(8,027,000)	(10,679,000)
3909 Op Trfs Out To the Street Improvement Fund	0	(1,511)	0	(50,000)
3912 Op Trfs Out To the Water Fund	0	(1,511)	0	0
3915 Op Trfs Out To the Sewer Fund	0	(1,511)	0	0
3923 Op Trfs Out To the Storm Drain Fund	0	(150,000)	(35,000)	(212,000)
3924 Op Trfs Out To the Transit Area Impact Fund	0	(341,000)	0	0
3931 Appn Transfers out to General	0	(5,000)	0	0
3939 Appn Transfers out to Street F	0	(300,000)	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(4,453,100)	(1,497,590)	(674,000)	(3,200,000)
TOTAL (390)	29,081,488	25,840,140	22,432,969	16,895,188
REDEVELOPMENT CIP (391)				
3555 Federal Contri-Public Works	806,317	1,656,906	0	0
3565 State Contri-Public Works	989,623	0	0	0
3575 County Cont-Public Works	20,000	0	0	0
3585 Other Res Grant-Public Works	0	0	37,646	0
3760 Developer Contribution	92,400	0	0	0
3790 Miscellaneous Other Revenue	31,646	0	0	0
3803 Op Trfs in from Public Art Fund	0	0	0	1,000,000
3809 Op Trfs in from Street Fund	0	125,000	0	0
3810 Op Trfs in from Park Impr	200,000	0	0	0
3823 Op Trfs in Storm Drain Fund	250,000	100,000	0	0
3826 Op Trfs in from Library Fund	0	0	0	1,500,000
3839 Appn Transfers in from Street	50,000	75,000	0	0
3842 Appn Transfers in from Water M	0	10,000	0	0
3845 Appn Transfers in from Sewer M	0	10,000	0	0
3849 Other Appn Transfers In	95,000	0	0	0
3899 Op Trfs in from Subsidiary CIP Fund	20,395,975	9,313,651	674,000	3,759,000
3999 Op Trfs Out To the Subsidiary CIP Fund	0	(1,627,400)	0	0
TOTAL (391)	22,930,961	9,663,157	711,646	6,259,000
97 RDA TABS (392)				
3431 Pooled Investment-Interest	(25,683)	(17,647)	0	0
3434 Pooled Interest Allocation	99,386	16,573	4,000	5,000
3909 Op Trfs Out To the Street Improvement Fund	(21,535)	0	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(2,981,951)	(1,086,889)	0	(209,000)
TOTAL (392)	(2,929,783)	(1,087,963)	4,000	(204,000)

Financial Information Revenues by Fund (Detail)

Description	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
2003 RDA TABS (395)				
3431 Pooled Investment-Interest	540,285	100,011	15,000	32,000
3433 Other Interest Income	23,009	(4,825)	0	0
3434 Pooled Interest Allocation	16	356	0	4,000
3899 Op Trfs in from Subsidiary CIP Fund	0	80,510	0	0
3915 Op Trfs Out To the Sewer Fund	(17,997)	(5,026)	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(21,505,086)	(6,811,207)	(4,000,000)	(3,232,000)
TOTAL (395)	(20,959,773)	(6,640,180)	(3,985,000)	(3,196,000)
WATER M & O FUND (400)				
3431 Pooled Investment-Interest	(10,045)	(24,486)	0	0
3433 Other Interest Income	167,223	(88,704)	0	0
3434 Pooled Interest Allocation	509,940	410,615	260,000	205,000
3622 Water Service Agreements	22,015	23,810	15,000	5,000
3623 Metered Water Sales	13,657,436	13,859,279	15,040,000	16,200,000
3626 Construction Water	46,469	25,497	20,000	20,000
3627 Water & Sewer Reimbursements	525	188	0	0
3672 Public Works Cost Recovery	100	6,360	0	0
3790 Miscellaneous Other Revenue	146,468	121,229	130,000	130,000
3811 Op Trfs in from RDA	0	1,511	0	0
3814 Op Trfs in from Recycled	500,000	0	879,000	1,137,000
3844 Appn Transfers in from Recycle	0	836,679	0	0
3901 Op Trfs Out To the General Fund	(1,780,876)	(1,848,085)	(1,788,178)	(1,821,656)
3941 Appn Transfers out to RDA	0	(10,000)	0	0
3981 Contributions-Proprietary Fund	0	1,501,567	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(8,665,000)	(2,000,000)	(195,000)	(2,075,000)
TOTAL (400)	4,594,255	12,815,460	14,360,822	13,800,344
WATER CIP (401)				
3814 Op Trfs in from Recycled	425,000	0	300,000	0
3899 Op Trfs in from Subsidiary CIP Fund	8,665,000	5,300,000	265,000	2,075,000
TOTAL (401)	9,090,000	5,300,000	565,000	2,075,000
WATER LINE EXTENSION FUND (402)				
3431 Pooled Investment-Interest	(2,772)	(10,595)	0	0
3434 Pooled Interest Allocation	77,358	28,419	28,000	8,000
3710 Development	104,086	561,076	1,165,000	160,000
3790 Miscellaneous Other Revenue	0	14,432	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	0	(2,200,000)	(70,000)	0
TOTAL (402)	178,672	(1,606,668)	1,123,000	168,000
WATER INFRASTRUCTURE REPLMNT (405)				
3431 Pooled Investment-Interest	(2,191)	(5,714)	0	0
3434 Pooled Interest Allocation	38,144	11,600	13,000	0
3999 Op Trfs Out To the Subsidiary CIP Fund	0	(1,100,000)	0	0
TOTAL (405)	35,953	(1,094,115)	13,000	0
RECYCLED WATER FUND (406)				
3431 Pooled Investment-Interest	(7,303)	(10,766)	0	0
3433 Other Interest Income	27,619	(10,742)	0	0
3434 Pooled Interest Allocation	103,303	54,578	45,000	18,000
3585 Other Res Grant-Public Works	47,913	78,685	80,000	50,000

Financial Information Revenues by Fund (Detail)

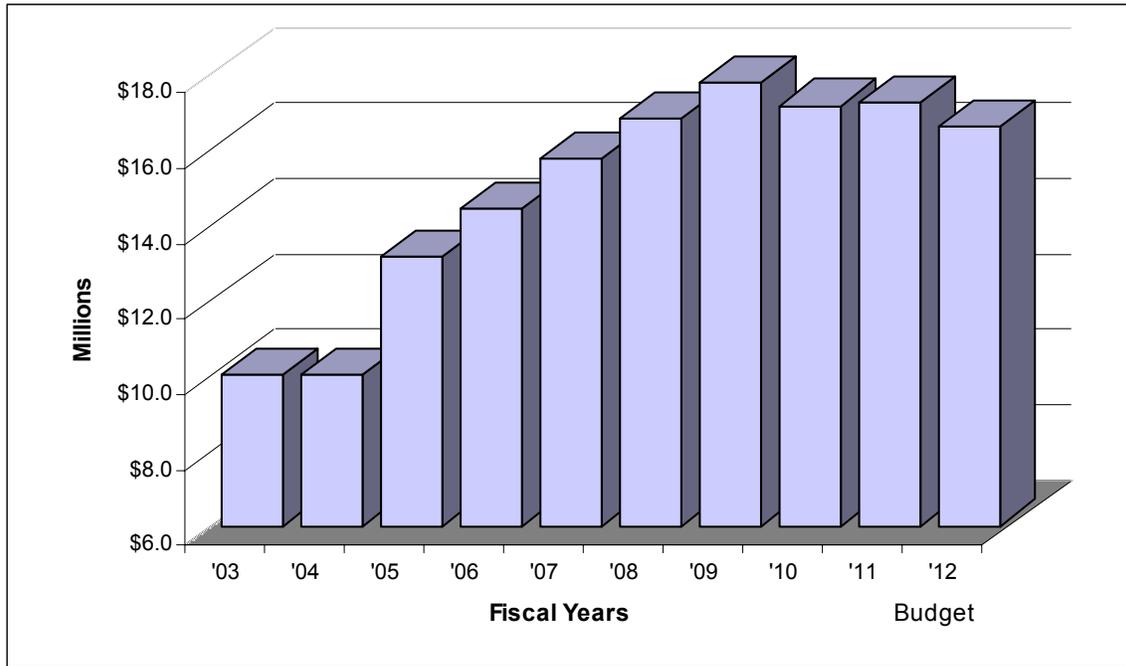
Description	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
3622 Water Service Agreements	212	3,416	0	0
3623 Metered Water Sales	1,275,981	1,246,563	1,408,000	1,600,000
3790 Miscellaneous Other Revenue	11,383	10,188	10,000	10,000
3901 Op Trfs Out To the General Fund	(167,323)	(119,701)	(131,010)	(162,083)
3912 Op Trfs Out To the Water Fund	(925,000)	0	(1,179,000)	(1,137,000)
3924 Op Trfs Out To the Transit Area Impact Fund	0	(1,300,000)	0	0
3939 Appn Transfers out to Street F	(330,000)	0	0	0
3942 Appn Transfers out to Water M&	0	(836,679)	0	0
TOTAL (406)	36,784	(884,458)	232,990	378,917
SEWER M & O FUND (450)				
3431 Pooled Investment-Interest	(43,159)	(39,284)	0	0
3433 Other Interest Income	194,804	131,854	0	0
3434 Pooled Interest Allocation	342,282	162,990	103,000	91,000
3628 Sewer Service Charges	9,727,979	10,372,361	10,260,000	12,150,000
3760 Developer Contribution	53,467	(43,025)	0	0
3790 Miscellaneous Other Revenue	67,728	63,903	60,000	60,000
3811 Op Trfs in from RDA	0	1,511	0	0
3854 Appn Tfr in from Transit Area Fund	0	4,356,000	0	0
3901 Op Trfs Out To the General Fund	(1,768,578)	(1,509,340)	(1,470,992)	(1,548,290)
3941 Appn Transfers out to RDA	0	(10,000)	0	0
3981 Contributions-Proprietary Fund	3,760	6,050,727	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(1,995,000)	(150,000)	(85,000)	(1,550,000)
TOTAL (450)	6,583,283	19,387,698	8,867,008	9,202,710
SEWER CIP (451)				
3818 Op Trfs in from Tax Alloc	17,997	5,026	0	0
3899 Op Trfs in from Subsidiary CIP Fund	3,135,705	1,150,000	385,000	1,550,000
TOTAL (451)	3,153,702	1,155,026	385,000	1,550,000
TREATMENT PLANT CONSTRUCTION (452)				
3431 Pooled Investment-Interest	10,544	(9,821)	0	0
3434 Pooled Interest Allocation	197,564	157,441	99,000	93,000
3710 Development	310,634	1,295,469	3,140,000	360,000
TOTAL (452)	518,742	1,443,089	3,239,000	453,000
SEWER 2006 COPS (453)				
3431 Pooled Investment-Interest	(21,518)	(4)	0	0
3432 Cash with Fiscal Agents	83	0	0	0
3434 Pooled Interest Allocation	58	42	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(440,705)	0	0	0
TOTAL (453)	(462,083)	38	0	0
SEWER INFRASTRTURE REPLMNT (455)				
3431 Pooled Investment-Interest	(14,968)	(16,335)	0	0
3434 Pooled Interest Allocation	188,722	116,145	82,000	53,000
3710 Development	4,425	0	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(700,000)	(1,000,000)	(300,000)	0
TOTAL (455)	(521,821)	(900,190)	(218,000)	53,000
EQUIPMENT MGNT FUND (500)				
3431 Pooled Investment-Interest	(13,887)	(16,511)	0	0
3433 Other Interest Income	74,157	(39,511)	0	0

Financial Information Revenues by Fund (Detail)

Description	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
3434 Pooled Interest Allocation	264,037	193,743	127,000	104,000
3671 Public Works Service Charges	2,354,939	2,456,495	2,225,380	2,118,820
3760 Developer Contribution	109,233	0	0	0
3770 Sale of Property, Plant and Equipment	21,058	166,748	0	0
3790 Miscellaneous Other Revenue	976	0	0	0
3901 Op Trfs Out To the General Fund	(465,900)	0	0	0
3981 Contributions-Proprietary Fund	142,827	94,752	0	0
TOTAL (500)	2,487,440	2,855,716	2,352,380	2,222,820
INFORMATION TEC REPLMT (505)				
3431 Pooled Investment-Interest	(807)	(1,382)	0	0
3434 Pooled Interest Allocation	13,323	7,073	4,000	5,000
3581 Other Restricted Grants-General Gov't	0	3,677	0	0
3601 General Government Service Charges	81,997	246,084	75,000	100,000
3790 Miscellaneous Other Revenue	15,551	0	0	0
3801 Op Trfs in from General Fund	0	100,000	0	0
3922 Op Trfs Out To the General Government Fund	(125,000)	0	0	0
TOTAL (505)	(14,937)	355,452	79,000	105,000
PERMIT AUTOMATION FUND (506)				
3822 Op Trfs in from General Gov't Fund	0	1,525	0	0
3922 Op Trfs Out To the General Government Fund	(35,000)	0	0	0
TOTAL (506)	(35,000)	1,525	0	0
TOTAL	137,545,000	144,621,778	126,347,697	127,068,123

History of Property Tax Revenue

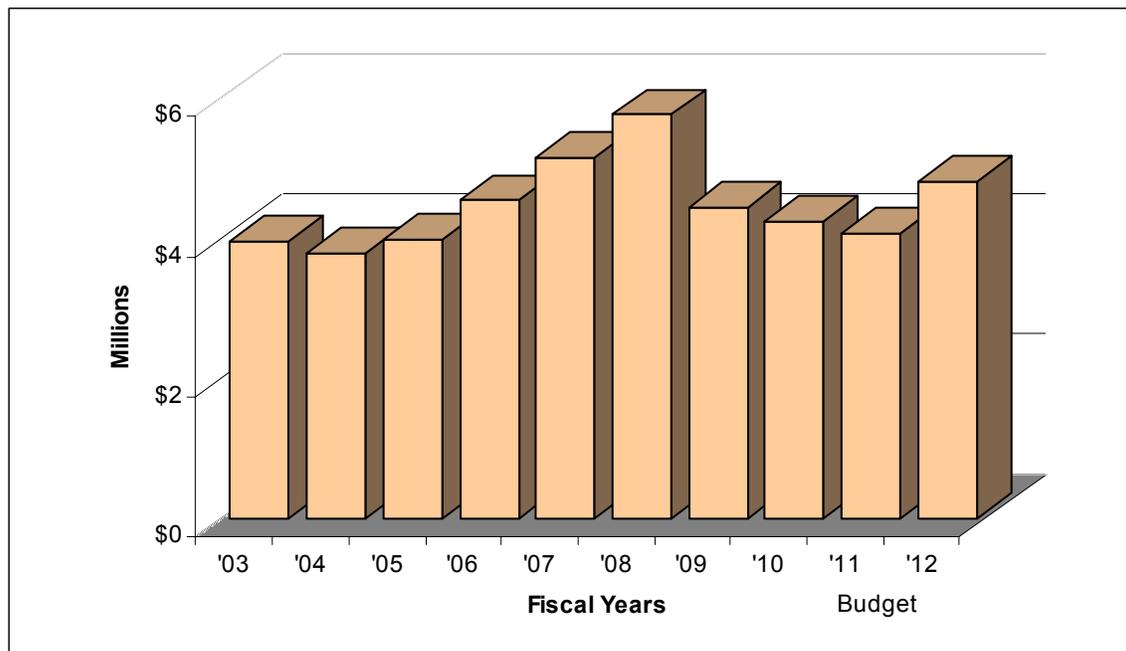
General Fund 2003 through 2012



Santa Clara County assesses and bills, collects and distributes property tax to the City

History of Transient Occupancy Tax Revenue

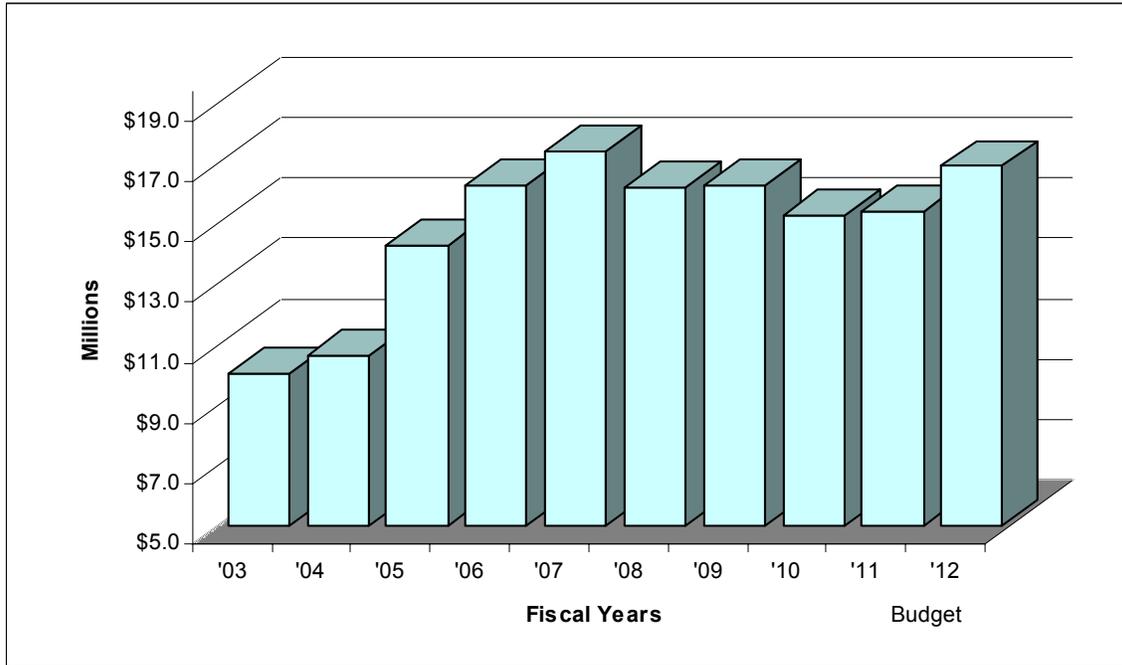
General Fund 2003 through 2012



The City of Milpitas Transient Occupancy Rate is currently 10%

History of Sales Tax Revenue

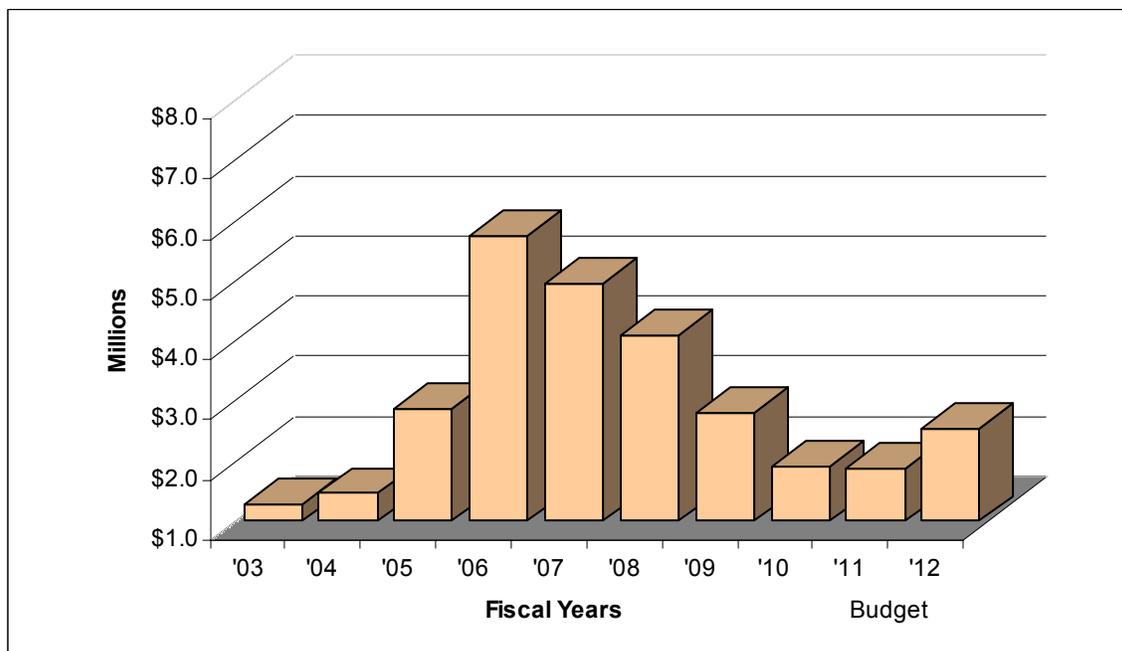
General Fund 2003 through 2012



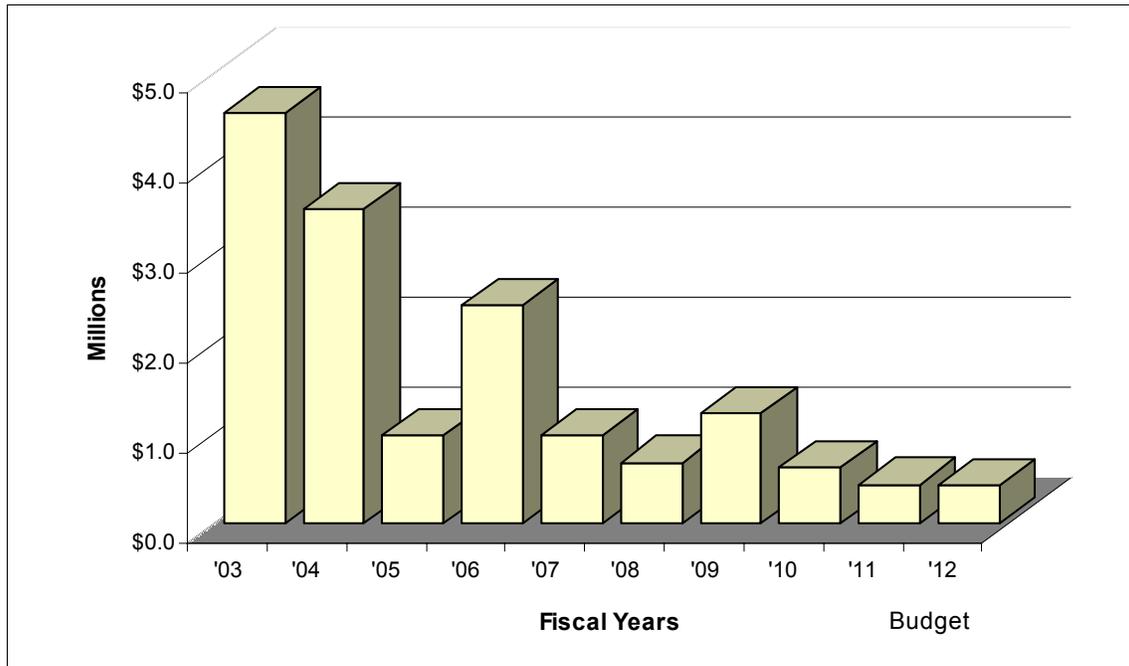
Of the \$.0925 sales tax paid on every \$1 spent when shopping in Milpitas, \$.01 is returned to the City.

History of Building Permit

General Fund 2003 through 2012

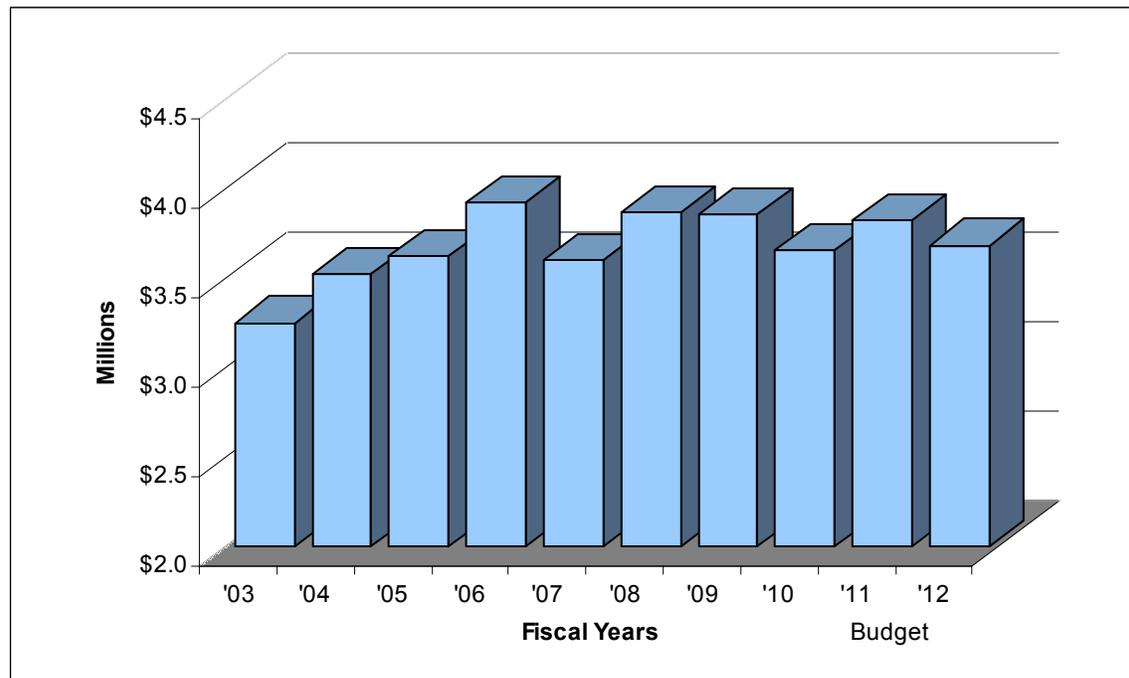


History of Intergovernmental Revenue General Fund 2003 through 2012



Intergovernmental Revenues include: Motor Vehicle In-Lieu Tax and Miscellaneous Grants.

History of "Other" Tax Revenue General Fund 2003 through 2012



"Other" Tax Revenue include: Real Estate Transfer Tax, Franchise Fees and Business License Tax.

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Expenditures by Fund (Summary)

	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
100 General Fund	67,472,144	63,350,249	65,670,388	65,757,098
105 Abandon Veh Abatement	93,522	55,619	45,000	45,500
211 H-Hetch Ground Lease	26,576	26,749	28,000	29,000
212 Public Art Fund-Restricted	0	80,230	38,500	232,500
213 Public Art Fund-Nonrestricted	0	10,000	0	0
235 95-1 Lighting/Lscape Dist	197,305	266,883	320,130	314,327
236 98-1 Lighting/Lscape Dist	19,631	29,373	38,672	16,899
237 05 Community Fclty Dist	110,759	150,936	209,071	167,444
240 Measure I TOT Fund	387,315	376,938	452,901	427,901
250 HCD Fund	418,343	497,706	408,632	413,556
251 HCD Loan	17,150	38,995	243,260	226,370
261 Supplemental Law Enforcement	45,581	121,683	0	0
262 State Asset Seizure	21,794	0	44,105	30,000
263 Federal Asset Seizure	15,277	8,351	57,170	54,712
267 Justice Assistance Grant	15,462	16,203	0	0
268 Justice Assistance Grant 2009	0	66,607	0	0
280 Solid Waste Services	109,174	430,105	426,010	415,100
281 Solid Waste Reduction	196,911	180,523	237,708	207,794
290 Housing Reserve Fund	4,843,170	3,621,551	7,476,110	8,463,170
310 Street Fund	99,870	87,722	135,600	157,700
311 Street CIP	3,610,222	3,325,861	1,128,899	4,131,651
321 Park Improvement CIP	409,785	2,695,436	2,600,000	750,000
322 Midtown Park Fund	481,453	0	0	0
331 General Government CIP	91,847	87,312	0	260,000
341 Storm Drain CIP	174,465	177,515	85,000	500,000
350 Transit Area Impact Fee Fund	206,493	5,070,919	0	0
351 Transit Area Impact Fee CIP Fund	0	946,334	200,000	0
390 RDA Project Fund	21,829,289	33,693,694	23,110,536	19,635,494
391 Redevelopment CIP	16,881,182	10,510,722	711,646	6,259,000
400 Water M & O Fund	10,938,648	10,728,093	11,909,996	14,093,375
401 Water CIP	1,479,554	4,319,303	565,000	2,075,000
406 Recycled Water Fund	555,596	455,591	554,888	603,772
450 Sewer M & O Fund	10,217,192	6,479,932	11,075,354	11,881,161
451 Sewer CIP	2,879,591	669,091	385,000	1,550,000
500 Equipment Mgnt Fund	1,739,658	1,426,959	1,795,209	1,893,391
505 Information Tec Replmt	164,814	18,706	167,200	167,200
506 Permit Automation Fund	0	40,000	48,000	28,000
TOTAL	<u>145,749,775</u>	<u>150,061,891</u>	<u>130,167,984</u>	<u>140,787,115</u>

Financial Information Expenditures by Fund (Detail)

Fund/Function	Personnel Services	Supplies & Contractual Svcs	Capital Outlay	Debt Service	Capital Improvements	Total
GENERAL FUND						
City Council	214,332	142,015	0	0	0	356,347
City Manager	447,342	15,219	0	0	0	462,561
City Clerk	763,822	46,000	0	0	0	809,822
Building Inspection Services	974,610	39,257	0	0	0	1,013,867
Plan Checking	493,140	12,675	0	0	0	505,815
Building Administration	226,292	10,330	0	0	0	236,622
Permit Center	499,082	45,250	0	0	0	544,332
Public Works Inspection Services	114,612	3,625	0	0	0	118,237
Information Services	2,212,214	640,141	0	0	0	2,852,355
Human Resources	495,032	453,589	0	0	0	948,621
City Attorney	655,992	22,040	0	0	0	678,032
Finance Administration	636,060	54,960	0	0	0	691,020
Accounting Services	1,198,819	14,700	0	0	0	1,213,519
Receivables	230,701	6,260	0	0	0	236,961
Purchasing	407,838	76,716	0	0	0	484,554
Public Works Administration	160,838	8,104	0	0	0	168,942
Street Maintenance	1,384,734	418,998	0	0	0	1,803,732
Trees & Landscape Mnt	1,270,753	198,288	0	0	0	1,469,041
Facilities Maintenance	1,623,673	641,740	0	0	0	2,265,413
Engineering Administration	158,568	11,946	0	0	0	170,514
Design & Construction	282,650	917	0	0	0	283,567
Land Development	334,431	56,443	0	0	0	390,874
Traffic Engineering	38,812	0	0	0	0	38,812
Utility Engineering	0	123,500	0	0	0	123,500
Planning	721,739	119,700	0	0	0	841,439
Neighborhood Services	290,342	275,200	0	0	0	565,542
Park Maintenance	1,747,740	299,773	0	0	0	2,047,513
Recreation Administration	1,107,289	81,655	0	0	0	1,188,944
Senior Citizen Services	473,761	200,537	0	0	0	674,298
Preschool	0	0	0	0	0	0
Youth Programs	355,029	32,040	0	0	0	387,069
Teens	168,561	8,129	0	0	0	176,690
Special Events	37,574	60,795	0	0	0	98,369
Cultural Arts	0	19,805	0	0	0	19,805
Rainbow Theatre	0	0	0	0	0	0
General Classes	73,316	371,767	0	0	0	445,083
Aquatics	285,348	16,346	0	0	0	301,694
Sports & Fitness Classes	255,185	185,437	0	0	0	440,622
Adult Sports	37,809	11,860	0	0	0	49,669
Volunteer Services	39,640	3,500	0	0	0	43,140
Police Administration	675,977	19,736	0	0	0	695,713
Records	1,078,399	189,337	0	0	0	1,267,736
Personnel & Training	238,852	84,248	0	0	0	323,100

Financial Information Expenditures by Fund (Detail)

Fund/Function	Personnel Services	Supplies & Contractual Svcs	Capital Outlay	Debt Service	Capital Improvements	Total
Communications	2,389,570	205,758	0	0	0	2,595,328
Patrol Services	11,494,518	370,031	0	0	0	11,864,549
Traffic	2,608,396	95,210	0	0	0	2,703,606
Crossing Guards	287,490	2,000	0	0	0	289,490
Community Relations	826,272	23,646	0	0	0	849,918
Investigations	1,903,569	353,059	0	0	0	2,256,628
Fire Administration	488,900	47,273	0	0	0	536,173
A/B/C Battalions Operations	12,384,637	1,091,911	0	0	0	13,476,548
Disaster Prep & Public Ed	175,378	52,261	0	0	0	227,639
Prevention Div Admin	349,974	35,403	0	0	0	385,377
Fire Inspection, Plan Check & Investigation	636,484	99,728	0	0	0	736,212
Non-Departmental	(611,256)	3,013,400	0	0	0	2,402,144
sub-total (100)	55,344,840	10,412,258	0	0	0	65,757,098
ABANDON VEH ABATEMENT						
Neighborhood Services	0	23,000	0	0	0	23,000
Traffic	22,500	0	0	0	0	22,500
sub-total (105)	22,500	23,000	0	0	0	45,500
H-HETCH GROUND LEASE						
Non-Departmental	0	29,000	0	0	0	29,000
sub-total (211)	0	29,000	0	0	0	29,000
PUBLIC ART FUND-RSTRCTD						
Non-Departmental	0	232,500	0	0	0	232,500
sub-total (212)	0	232,500	0	0	0	232,500
95-1 LIGHTING/LSCAPE DIST						
Trees & Landscape Mnt	14,197	234,000	0	0	0	248,197
Land Development	5,000	61,130	0	0	0	66,130
sub-total (235)	19,197	295,130	0	0	0	314,327
98-1 LIGHTING/LSCAPE DIST						
Trees & Landscape Mnt	2,369	10,400	0	0	0	12,769
Land Development	3,000	1,130	0	0	0	4,130
sub-total (236)	5,369	11,530	0	0	0	16,899
05 COMMUNITY FCLTY DIST						
Trees & Landscape Mnt	38,944	92,500	0	0	0	131,444
Park Maintenance	0	67,000	0	0	0	67,000
Non-Departmental	(37,000)	6,000	0	0	0	(31,000)
sub-total (237)	1,944	165,500	0	0	0	167,444
MEASURE I TOT FUND						
City Manager	0	427,901	0	0	0	427,901
sub-total (240)	0	427,901	0	0	0	427,901
HCD FUND						
Building Inspection Services	15,064	0	0	0	0	15,064
Accounting Services	14,800	0	0	0	0	14,800

Financial Information Expenditures by Fund (Detail)

Fund/Function	Personnel Services	Supplies & Contractual Svcs	Capital Outlay	Debt Service	Capital Improvements	Total
Neighborhood Services	90,912	300,780	0	0	0	391,692
Non-Departmental	(14,000)	6,000	0	0	0	(8,000)
sub-total (250)	106,776	306,780	0	0	0	413,556
HCD LOAN						
Neighborhood Services	0	226,370	0	0	0	226,370
sub-total (251)	0	226,370	0	0	0	226,370
STATE ASSET SEIZURE						
Investigations	0	0	30,000	0	0	30,000
sub-total (262)	0	0	30,000	0	0	30,000
FEDERAL ASSET SEIZURE						
Patrol Services	0	0	24,712	0	0	24,712
Investigations	0	0	30,000	0	0	30,000
sub-total (263)	0	0	54,712	0	0	54,712
SOLID WASTE SERVICES						
Utility Engineering	25,618	0	0	0	0	25,618
Solid Waste	84,882	304,600	0	0	0	389,482
sub-total (280)	110,500	304,600	0	0	0	415,100
SOLID WASTE REDUCTION						
Solid Waste	70,694	137,100	0	0	0	207,794
sub-total (281)	70,694	137,100	0	0	0	207,794
HOUSING RESERVE FUND						
RDA & Economic Dvp	39,242	14,050	0	0	0	53,292
Planning	56,098	3,500	0	0	0	59,598
Neighborhood Services	188,280	0	0	0	0	188,280
Non-Departmental	0	2,162,000	6,000,000	0	0	8,162,000
sub-total (290)	283,620	2,179,550	6,000,000	0	0	8,463,170
STREET FUND						
Non-Departmental	0	157,700	0	0	0	157,700
sub-total (310)	0	157,700	0	0	0	157,700
STREET CIP						
Capital Improvement Projects	0	0	0	0	4,131,651	4,131,651
sub-total (311)	0	0	0	0	4,131,651	4,131,651
PARK IMPROVEMENT CIP						
Capital Improvement Projects	0	0	0	0	750,000	750,000
sub-total (321)	0	0	0	0	750,000	750,000
GENERAL GOVERNMENT CIP						
Capital Improvement Projects	0	0	0	0	260,000	260,000
sub-total (331)	0	0	0	0	260,000	260,000
STORM DRAIN CIP						
Capital Improvement Projects	0	0	0	0	500,000	500,000
sub-total (341)	0	0	0	0	500,000	500,000
RDA PROJECT FUND						
RDA & Economic Dvp	156,942	74,818	0	0	0	231,760
Building Inspection Services	52,736	0	0	0	0	52,736
Public Works Inspection Services	80,450	0	0	0	0	80,450

Financial Information Expenditures by Fund (Detail)

Fund/Function	Personnel Services	Supplies & Contractual Svcs	Capital Outlay	Debt Service	Capital Improvements	Total
City Attorney	115,764	40,040	0	0	0	155,804
Public Works Administration	100,852	960	0	0	0	101,812
Design & Construction	374,564	917	0	0	0	375,481
Land Development	379,812	361	0	0	0	380,173
Traffic Engineering	43,865	15,737	0	0	0	59,602
Solid Waste	0	0	0	0	0	0
Planning	224,376	0	0	0	0	224,376
Non-Departmental	(31,300)	411,600	0	0	0	380,300
Debt Service	0	0	0	17,593,000	0	17,593,000
sub-total (390)	1,498,061	544,433	0	17,593,000	0	19,635,494
REDEVELOPMENT CIP						
Capital Improvement Projects	0	0	0	0	6,259,000	6,259,000
sub-total (391)	0	0	0	0	6,259,000	6,259,000
WATER M & O FUND						
Receivables	354,676	0	0	0	0	354,676
Utilities	202,172	76,972	30,000	0	0	309,144
Public Works Administration	97,670	480	0	0	0	98,150
Utility Maintenance	986,930	541,666	118,671	0	0	1,647,267
Utility Engineering	450,084	246,568	0	0	0	696,652
Solid Waste	63,686	0	0	0	0	63,686
Non-Departmental	(93,100)	11,016,900	0	0	0	10,923,800
sub-total (400)	2,062,118	11,882,586	148,671	0	0	14,093,375
WATER CIP						
Capital Improvement Projects	0	0	0	0	2,075,000	2,075,000
sub-total (401)	0	0	0	0	2,075,000	2,075,000
RECYCLED WATER FUND						
Receivables	23,656	0	0	0	0	23,656
Utilities	7,736	157	0	0	0	7,893
Utility Maintenance	65,376	11,059	0	0	0	76,435
Land Development	8,000	0	0	0	0	8,000
Utility Engineering	129,662	1,126	0	0	0	130,788
Non-Departmental	(30,000)	387,000	0	0	0	357,000
sub-total (406)	204,430	399,342	0	0	0	603,772
SEWER M & O FUND						
Receivables	94,520	0	0	0	0	94,520
Utilities	55,266	73,995	0	0	0	129,261
Public Works Administration	97,616	479	0	0	0	98,095
Utility Maintenance	849,473	199,488	8,670	0	0	1,057,631
Utility Engineering	342,597	68,771	0	0	0	411,368
Solid Waste	63,686	0	0	0	0	63,686
Non-Departmental	(62,800)	9,401,400	0	0	0	9,338,600
Debt Service	0	0	0	688,000	0	688,000
sub-total (450)	1,440,358	9,744,133	8,670	688,000	0	11,881,161
SEWER CIP						
Capital Improvement Projects	0	0	0	0	1,550,000	1,550,000
sub-total (451)	0	0	0	0	1,550,000	1,550,000

Financial Information Expenditures by Fund (Detail)

Fund/Function	Personnel Services	Supplies & Contractual Svcs	Capital Outlay	Debt Service	Capital Improvements	Total
EQUIPMENT MGNT FUND						
Fleet Maintenance	655,395	798,605	0	0	0	1,454,000
Non-Departmental	(84,000)	34,000	0	0	0	(50,000)
Equipment to be Depreciated	0	0	489,391	0	0	489,391
sub-total (500)	<u>571,395</u>	<u>832,605</u>	<u>489,391</u>	<u>0</u>	<u>0</u>	<u>1,893,391</u>
INFORMATION TEC REPLMT						
Information Services	0	77,200	90,000	0	0	167,200
sub-total (505)	<u>0</u>	<u>77,200</u>	<u>90,000</u>	<u>0</u>	<u>0</u>	<u>167,200</u>
PERMIT AUTOMATION FUND						
Information Services	10,000	18,000	0	0	0	28,000
sub-total (506)	<u>10,000</u>	<u>18,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>28,000</u>
TOTAL	<u><u>61,751,802</u></u>	<u><u>38,407,218</u></u>	<u><u>6,821,444</u></u>	<u><u>18,281,000</u></u>	<u><u>15,525,651</u></u>	<u><u>140,787,115</u></u>

Financial Information Expenditures by Function

Function	Personnel Services	Supplies & Contract Svcs	Capital Outlay	Debt Service	Capital Improvements	Total
City Council	214,332	142,015	0	0	0	356,347
City Manager	447,342	443,120	0	0	0	890,462
City Clerk	763,822	46,000	0	0	0	809,822
RDA & Economic Dvp	196,184	88,868	0	0	0	285,052
Building Inspection Services	1,042,410	39,257	0	0	0	1,081,667
Plan Checking	493,140	12,675	0	0	0	505,815
Building Administration	226,292	10,330	0	0	0	236,622
Permit Center	499,082	45,250	0	0	0	544,332
Public Works Inspection Srv	195,062	3,625	0	0	0	198,687
Information Services	2,222,214	735,341	90,000	0	0	3,047,555
Human Resources	495,032	453,589	0	0	0	948,621
City Attorney	771,756	62,080	0	0	0	833,836
Finance Administration	636,060	54,960	0	0	0	691,020
Accounting Services	1,213,619	14,700	0	0	0	1,228,319
Receivables	703,553	6,260	0	0	0	709,813
Utilities	265,174	151,124	30,000	0	0	446,298
Purchasing	407,838	76,716	0	0	0	484,554
Public Works Administration	456,976	10,023	0	0	0	466,999
Street Maintenance	1,384,734	418,998	0	0	0	1,803,732
Utility Maintenance	1,901,779	752,213	127,341	0	0	2,781,333
Trees & Landscape Mnt	1,326,263	535,188	0	0	0	1,861,451
Fleet Maintenance	655,395	798,605	0	0	0	1,454,000
Facilities Maintenance	1,623,673	641,740	0	0	0	2,265,413
Engineering Administration	158,568	11,946	0	0	0	170,514
Design & Construction	657,214	1,834	0	0	0	659,048
Land Development	730,243	119,064	0	0	0	849,307
Traffic Engineering	82,677	15,737	0	0	0	98,414
Utility Engineering	947,961	439,965	0	0	0	1,387,926
Solid Waste	282,948	441,700	0	0	0	724,648
Planning	1,002,213	123,200	0	0	0	1,125,413
Neighborhood Services	569,534	825,350	0	0	0	1,394,884
Park Maintenance	1,747,740	366,773	0	0	0	2,114,513

Financial Information Expenditures by Function

Function	Personnel Services	Supplies & Contract Svcs	Capital Outlay	Debt Service	Capital Improvements	Total
Recreation Administration	1,107,289	81,655	0	0	0	1,188,944
Senior Citizen Services	473,761	200,537	0	0	0	674,298
Youth Programs	355,029	32,040	0	0	0	387,069
Teens	168,561	8,129	0	0	0	176,690
Special Events	37,574	60,795	0	0	0	98,369
Cultural Arts	0	19,805	0	0	0	19,805
General Classes	73,316	371,767	0	0	0	445,083
Aquatics	285,348	16,346	0	0	0	301,694
Sports & Fitness Classes	255,185	185,437	0	0	0	440,622
Adult Sports	37,809	11,860	0	0	0	49,669
Volunteer Services	39,640	3,500	0	0	0	43,140
Police Administration	675,977	19,736	0	0	0	695,713
Records	1,078,399	189,337	0	0	0	1,267,736
Personnel & Training	238,852	84,248	0	0	0	323,100
Communications	2,389,570	205,758	0	0	0	2,595,328
Community Relations	826,272	23,646	0	0	0	849,918
Patrol Services	11,494,518	370,031	24,712	0	0	11,889,261
Traffic	2,630,896	95,210	0	0	0	2,726,106
Crossing Guards	287,490	2,000	0	0	0	289,490
Investigations	1,903,569	353,059	60,000	0	0	2,316,628
Fire Administration	488,900	47,273	0	0	0	536,173
A/B/C Battalions Operations	12,384,637	1,091,911	0	0	0	13,476,548
Prevention Div Admin	349,974	35,403	0	0	0	385,377
Fire Insp, Plan Check & Invg	636,484	99,728	0	0	0	736,212
Disaster Prep & Public Ed	175,378	52,261	0	0	0	227,639
Non-Departmental	(963,456)	26,857,500	6,489,391	18,281,000	15,525,651	66,190,086
TOTAL	61,751,802	38,407,218	6,821,444	18,281,000	15,525,651	140,787,115

Financial Information Expenditures by Function by Fund

Function	General Fund	RDA Fund	Water Fund	Sewer Fund	Other Funds	Total
City Council	356,347	0	0	0	0	356,347
City Manager	462,561	0	0	0	427,901	890,462
City Clerk	809,822	0	0	0	0	809,822
RDA & Economic Dvp	0	285,052	0	0	0	285,052
Building Inspection Services	1,013,867	52,736	0	0	15,064	1,081,667
Plan Checking	505,815	0	0	0	0	505,815
Building Administration	236,622	0	0	0	0	236,622
Permit Center	544,332	0	0	0	0	544,332
Public Works Inspection Srv	118,237	80,450	0	0	0	198,687
Information Services	2,852,355	0	0	0	195,200	3,047,555
Human Resources	948,621	0	0	0	0	948,621
City Attorney	678,032	155,804	0	0	0	833,836
Finance Administration	691,020	0	0	0	0	691,020
Accounting Services	1,213,519	0	0	0	14,800	1,228,319
Receivables	236,961	0	378,332	94,520	0	709,813
Utilities	0	0	317,037	129,261	0	446,298
Purchasing	484,554	0	0	0	0	484,554
Public Works Administration	168,942	101,812	98,150	98,095	0	466,999
Street Maintenance	1,803,732	0	0	0	0	1,803,732
Utility Maintenance	0	0	1,723,702	1,057,631	0	2,781,333
Trees & Landscape Mnt	1,469,041	0	0	0	392,410	1,861,451
Fleet Maintenance	0	0	0	0	1,454,000	1,454,000
Facilities Maintenance	2,265,413	0	0	0	0	2,265,413
Engineering Administration	170,514	0	0	0	0	170,514
Design & Construction	283,567	375,481	0	0	0	659,048
Land Development	390,874	380,173	8,000	0	70,260	849,307
Traffic Engineering	38,812	59,602	0	0	0	98,414
Utility Engineering	123,500	0	827,440	411,368	25,618	1,387,926
Solid Waste	0	0	63,686	63,686	597,276	724,648
Planning	841,439	283,974	0	0	0	1,125,413
Neighborhood Services	588,542	188,280	0	0	618,062	1,394,884
Park Maintenance	2,047,513	0	0	0	67,000	2,114,513
Recreation Administration	1,188,944	0	0	0	0	1,188,944
Senior Citizen Services	674,298	0	0	0	0	674,298
Youth Programs	387,069	0	0	0	0	387,069

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Financial Information Expenditures by Function by Fund

Function	General Fund	RDA Fund	Water Fund	Sewer Fund	Other Funds	Total
Teens	176,690	0	0	0	0	176,690
Special Events	98,369	0	0	0	0	98,369
Cultural Arts	19,805	0	0	0	0	19,805
General Classes	445,083	0	0	0	0	445,083
Aquatics	301,694	0	0	0	0	301,694
Sports & Fitness Classes	440,622	0	0	0	0	440,622
Adult Sports	49,669	0	0	0	0	49,669
Volunteer Services	43,140	0	0	0	0	43,140
Police Administration	695,713	0	0	0	0	695,713
Records	1,267,736	0	0	0	0	1,267,736
Personnel & Training	323,100	0	0	0	0	323,100
Communications	2,595,328	0	0	0	0	2,595,328
Community Relations	849,918	0	0	0	0	849,918
Patrol Services	11,864,549	0	0	0	24,712	11,889,261
Traffic	2,726,106	0	0	0	0	2,726,106
Crossing Guards	289,490	0	0	0	0	289,490
Investigations	2,256,628	0	0	0	60,000	2,316,628
Fire Administration	536,173	0	0	0	0	536,173
A/B/C Battalions Operations	13,476,548	0	0	0	0	13,476,548
Prevention Div Admin	385,377	0	0	0	0	385,377
Fire Insp, Plan Check & Invg	736,212	0	0	0	0	736,212
Disaster Prep & Public Ed	227,639	0	0	0	0	227,639
Non-Departmental	2,402,144	8,542,300	11,280,800	9,338,600	330,200	31,894,044
Debt Service	0	17,593,000	0	688,000	0	18,281,000
Equipment to be dprciated	0	0	0	0	489,391	489,391
Capital Improvement Project	0	6,259,000	2,075,000	1,550,000	5,641,651	15,525,651
TOTAL	65,802,598	34,357,664	16,772,147	13,431,161	10,423,545	140,787,115

Financial Information Internal Cost Allocation by Fund Schedule

Function	FY11/12	Admin & O/H Cost	Reallocation	Program	100/105	240	211
	Budget	To be Allocated	Admin & O/H Cost	Cost	General	Library	HH Lease
100 City Council	356,347	(193,354)	63,517	226,510	725	0	0
111 City Manager	890,462	(232,483)	89,800	747,779	31,060	427,901	0
114 City Clerk	809,822	(702,764)	41,615	148,673	85,457	0	0
116 RDA & Eco Development	285,052	0	113,892	398,944	0	0	0
530 Building Inspection	2,567,123	0	1,000,941	3,568,064	3,356,972	0	0
112 Information Services	3,047,555	(2,194,887)	258,449	1,111,117	36,270	0	0
115 Human Resources	948,621	(891,135)	21,902	79,388	0	0	0
120 City Attorney	833,836	(499,099)	131,415	466,152	0	0	0
300 Finance Admin	691,020	(341,295)	137,985	487,710	224,542	0	780
310 Accounting Services	1,228,319	(599,357)	240,927	869,889	393,683	0	1,368
320 Fiscal Services	1,156,111	(117,035)	405,196	1,444,272	76,390	0	265
330 Purchasing	484,554	(239,321)	96,371	341,604	157,274	0	547
420 Public Works	10,632,928	(3,753,829)	2,549,444	9,428,543	4,633,070	0	0
410 Engineering	3,889,857	(58,926)	1,476,226	5,307,157	1,048,245	0	0
510 Planning & Neigh Presv	2,520,297	0	738,113	3,258,410	1,231,655	0	0
424 Park Maintenance	2,114,513	(20,475)	795,059	2,889,097	2,755,213	0	0
450 Recreation	3,825,383	(497,301)	1,305,388	4,633,470	4,578,333	0	0
700 Police Admin	695,713	(140,464)	219,025	774,274	733,470	0	0
710 Technical Services	4,186,164	(2,571,339)	632,980	2,247,805	2,129,346	0	0
720 Field Services	14,904,857	(2,999,758)	4,656,462	16,561,561	15,666,543	0	0
730 Special Operations	3,166,546	(627,211)	974,659	3,513,994	3,271,969	0	0
800 Fire Admin	536,173	(7,131)	208,073	737,115	691,045	0	0
810 Emerg Resp & Prep Division	13,704,187	(182,266)	5,311,348	18,833,269	17,656,190	0	0
820 Prevention Division	1,121,589	(14,918)	433,669	1,540,340	1,444,069	0	0
910 Non-Departmental	31,694,044	(5,018,108)	0	26,675,936	(2,842,734)	0	29,000
930 Equipment to be Depreciated	489,391	0	0	489,391	0	0	0
TOTAL OP BUDGET	106,780,464	(21,902,456)	21,902,456	106,780,464	57,358,787	427,901	31,960
920 Debt Service	18,281,000	0	0	18,281,000	0	0	0
950 C I P Projects	15,525,651	0	0	15,525,651	0	0	0
Total	140,587,115	(21,902,456)	21,902,456	140,587,115	57,358,787	427,901	31,960
Op Cost Reimb					9,697,811	-	(2,960)
Total By Fund					67,056,598	427,901	29,000

Financial Information Internal Cost Allocation by Fund Schedule

Program Costs Allocated to Operating Funds

280/281	290	390's	400/401	406	450/451	Other	TOTAL
Slid Wst	Housing	RDA	Water	Recycled	Sewer	Funds	
0	33,977	144,966	23,308	1,971	21,563	0	226,510
0	51,180	179,132	29,909	2,559	26,038	0	747,779
0	10,407	41,628	4,832	416	5,933	0	148,673
0	75,194	323,750	0	0	0	0	398,944
0	1,348	193,669	0	0	1,011	15,064	3,568,064
0	92,324	412,163	154,515	13,098	207,547	195,200	1,111,117
0	6,867	13,075	33,200	2,890	23,356	0	79,388
0	36,581	363,456	28,388	2,465	35,262	0	466,152
0	24,386	112,173	30,970	8,145	86,714	0	487,710
0	42,754	196,670	54,298	14,280	152,036	14,800	869,889
0	8,296	38,162	934,996	45,271	340,892	0	1,444,272
0	17,080	78,569	21,692	5,705	60,737	0	341,604
0	8,067	245,638	2,430,963	107,098	1,611,297	392,410	9,428,543
870,582	79,372	1,293,777	1,067,341	194,926	682,654	70,260	5,307,157
0	405,207	958,431	37,024	3,134	4,897	618,062	3,258,410
0	4,798	62,086	0	0	0	67,000	2,889,097
0	8,803	46,334	0	0	0	0	4,633,470
0	7,743	24,002	4,336	232	4,491	0	774,274
0	22,478	69,682	12,587	674	13,038	0	2,247,805
0	165,143	511,945	92,481	4,954	95,783	24,712	16,561,561
0	34,540	107,073	19,342	1,037	20,033	60,000	3,513,994
0	8,993	36,856	74	0	147	0	737,115
0	229,766	941,662	1,883	0	3,768	0	18,833,269
0	18,791	77,017	154	0	309	0	1,540,340
(25,000)	8,123,000	431,787	10,957,738	357,000	9,343,945	301,200	26,675,936
0	0	0	0	0	0	489,391	489,391
845,582	9,517,095	6,903,703	15,940,031	765,855	12,741,451	2,248,099	106,780,464
0	0	17,593,000	0	0	688,000	0	18,281,000
0	0	6,259,000	2,075,000	0	1,550,000	5,641,651	15,525,651
845,582	9,517,095	30,755,703	18,015,031	765,855	14,979,451	7,889,750	140,587,115
(247,688)	(1,092,925)	(4,822,209)	(1,821,656)	(162,083)	(1,548,290)	0	0
597,894	8,424,170	25,933,494	16,193,375	603,772	13,431,161	7,889,750	140,587,115

Financial Information Operating Transfers Statement

<u>Origin and Purpose of Transfer</u>	<u>Transfer Distribution</u>
From the H-Hetch Ground Lease	To the General Fund for: Operating Cost Reimbursement
	2,960
	sub-total 2,960
From the Public Art Fund-Restricted	To the RDA Project Fund for: RDA Area Pavement Reconstruction (8204)
	1,000,000
	sub-total 1,000,000
From the Gas Tax Fund	To the Street Improvement Fund for: Street Resurfacing Project 2012 (4261)
	750,000
	sub-total 750,000
From the 95-1 Lighting/Lscape Dist	To the General Government Fund for: McCarthy Blvd. L&L Improvements (3402)
	200,000
	sub-total 200,000
From the Measure I TOT Fund	To the RDA Project Fund for: Fire Station Improvements (8202)
	1,500,000
	sub-total 1,500,000
From the Measure I TOT Fund	To the Street Improvement Fund for: Street Resurfacing Project 2012 (4261)
	500,000
	sub-total 500,000
From the Solid Waste Services	To the General Fund for: Operating Cost Reimbursement
	127,699
	sub-total 127,699
From the Solid Waste Services	To the General Government Fund for: Solid Waste Master Plan (3401)
	60,000
	sub-total 60,000
From the Solid Waste Reduction	To the General Fund for: Operating Cost Reimbursement
	119,989
	sub-total 119,989
From the Housing Reserve Fund	To the General Fund for: Operating Cost Reimbursement
	1,092,925
	sub-total 1,092,925
* From the Housing Reserve Fund	To the RDA Project Fund for: Debt Service Payment
	387,397
	sub-total 387,397
* From the Street Fund	To the Street CIP Fund for: Abel Street Transit Connection (4260) Escuela Pakrway Ped&Bike Enhancement (4259) Sidewalk Replacement 2011 (4254) Traffic Signal Modifications 2012 (4262)
	205,800
	124,000
	100,000
	190,000
	sub-total 619,800
* From the Traffic Congestion Relief	To the Street CIP Fund for: Street Resurfacing Project 2012 (4261)
	750,000
	sub-total 750,000
* From the Park Improvement Fund	To the Park CIP Fund for: Alviso Adobe Renovation (5055) Main Street Park (5092)
	215,000
	350,000

Financial Information Operating Transfers Statement

<u>Origin and Purpose of Transfer</u>	<u>Transfer Distribution</u>
Park Renovation Project 2011 (5091)	100,000
sub-total	665,000
* From the Storm Drain Development To the Storm Drain CIP Fund for:	
Fuel Tank Improvements (3704)	113,000
Minor Storm Drain Projects 2011-12 (3706)	175,000
sub-total	288,000
From the RDA Project Fund To the General Fund for:	
Operating Cost Reimbursement	4,822,209
Public Improvement Purchase	3,600,000
sub-total	8,422,209
* From the RDA Project Fund To the Housing Reserve Fund for:	
30% Housing Set Aside	10,679,000
sub-total	10,679,000
From the RDA Project Fund To the Public Art Fund for:	
Public Art Purchase	25,000
sub-total	25,000
From the RDA Project Fund To the Storm Drain Fund for:	
Emergency Pump Station Generators (3703)	100,000
Fuel Tank Improvements (3704)	112,000
sub-total	212,000
From the RDA Project Fund To the Street Improvement Fund for:	
Sidewalk Replacement 2011 (4254)	50,000
sub-total	50,000
* From the RDA Project Fund To the RDA CIP Fund for:	
MSC Master Plan Update (8203)	150,000
Soundwall Renovation (8196)	300,000
RDA Area Pavement Reconstruction (8204)	2,000,000
Street Light Improvements (8205)	400,000
Storm Pump Station Improvements (8188)	100,000
California Circle Pump Station (8207)	250,000
sub-total	3,200,000
* From the 97 RDA TABs To the RDA CIP Fund for:	
Library Project (8162)	134,000
City Building Improvements (8182)	75,000
sub-total	209,000
* From the 2003 RDA TABs To the RDA CIP Fund for:	
Abel Street Pipeline Extension (8206)	350,000
Contractual Obligation Reimbursement	2,882,000
sub-total	3,232,000
From the Water M & O Fund To the General Fund for:	
Operating Cost Reimbursement	1,821,656
sub-total	1,821,656
* From the Water M & O Fund To the Water CIP Fund for:	
Wells Upgrade Project (7076)	1,600,000
Water System Seismic Improvements (7100)	200,000
Reservoir Cleaning (7112)	50,000

Financial Information Operating Transfers Statement

<u>Origin and Purpose of Transfer</u>		<u>Transfer Distribution</u>
	Turnout Improvements (7113)	150,000
	Water Meter Replacement (7114)	75,000
	sub-total	2,075,000
From the Recycled Water Fund	To the General Fund for:	
	Operating Cost Reimbursement	162,083
	sub-total	162,083
* From the Recycled Water Fund	To the Water Fund for:	
	To Maintain Support for Loss Sales	1,137,000
	sub-total	1,137,000
From the Sewer M & O Fund	To the General Fund for:	
	Operating Cost Reimbursement	1,548,290
	sub-total	1,548,290
* From the Sewer M & O Fund	To the Sewer CIP Fund for:	
	Sewer System Hydraulic Modeling (6110)	50,000
	Sewer System Replacement 11-12 (6115)	1,500,000
	sub-total	1,550,000
	TOTAL TRANSFERS:	42,387,008

Note: * Interfund Transfers, within the same fund group, are not included in the Budget Summary.

FUNCTION: City Council

CITY MANAGER: Thomas Williams

Description: This function serves as the governing body of the City, provides legislative direction, and promulgates policies pertaining to the provision of services and direction of City government.

Services

- Serves as governing body of the City.
- Provides legislative direction to the City.
- Promulgates policies for provision of services and direction for the City.
- Enacts ordinances and resolutions necessary for governing the affairs of the City.
- Adopts the Annual Operating Budget and Capital Improvement Plan.



Budgets Narrative and Summary City Council

	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2010-2011 Accomplishments					
1. Developed long-term fiscal planning policies.	x	x	x	x	x
2. Provided comprehensive policy direction for the City's operation.		x		x	x
3. Established Citywide priorities for fiscal year 2010-11.	x	x		x	x
4. Provided sound fiscal policies and economic stability for the City.		x	x	x	
5. Reviewed and adopted policies to increase efficiency for service delivery.	x	x		x	
6. Reduced General Fund cost by \$3.2 million.				x	
2011-2012 Goals					
1. Complete Citywide Strategic Plan.	x	x	x	x	x
2. Provide comprehensive policy direction for the City's operation.		x		x	x
3. Establish citywide priorities for fiscal year 2011-12.	x	x		x	x
4. Provide sound fiscal policies and economic stability for the City.		x	x	x	
5. Review and adopt policies to increase efficiency for service delivery.	x	x		x	

Performance Measures	Actual 2008-09	Actual 2009-10	Projected 2010-11	Estimated 2011-12
City Council Meetings	24	25	24	24
Commission Meetings	124	128	131	137
Subcommittee Meetings	43	47	69	71
County/Regional Agency/Association Meetings	260	260	260	260

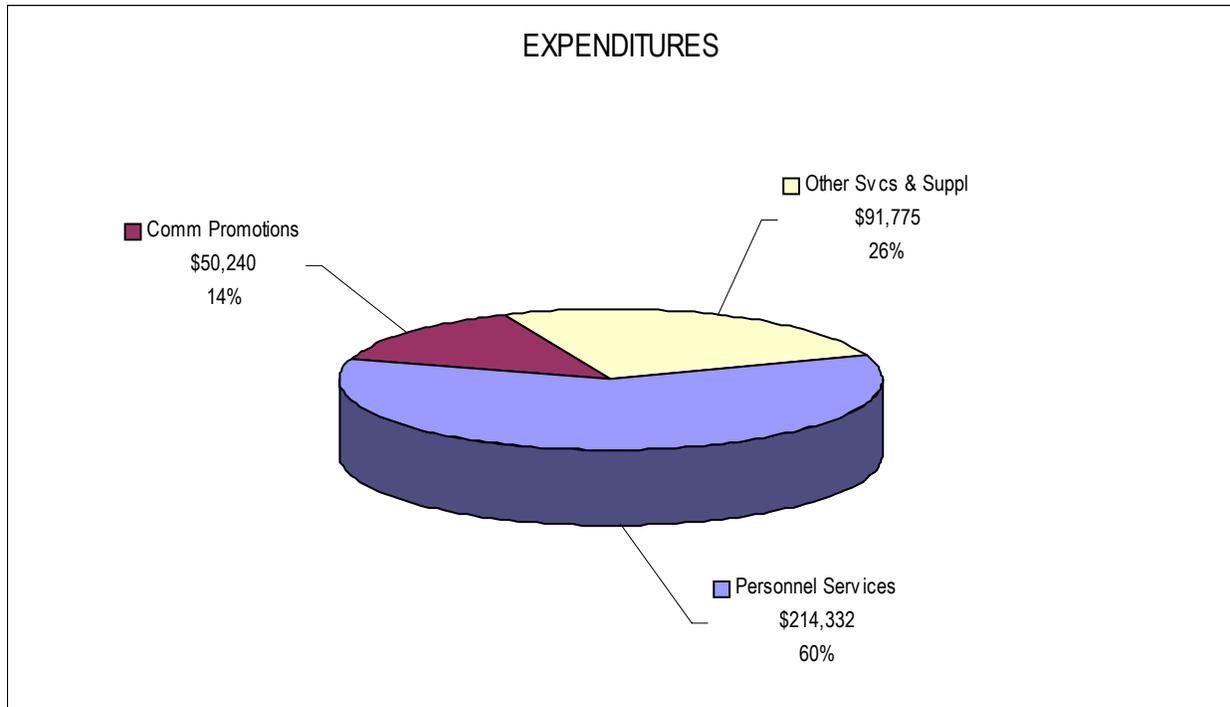
Personnel Allotment of 5 FTE

Position	Auth FTE	Funded	Unfunded		Auth FTE	Funded	Unfunded
Council Members	5	5					
TOTAL					5	5	0

Staff Change(s): None

Expenditure Analysis

Personnel Services	Stipends for the eight Planning Commissioners are included in the City Council budget.
Services and Supplies / Community Promotions	Decrease attributed to 20% reduction in services and supplies, including funding for Commissioners' Recognition Dinner. Also eliminates interim funding allocation to Chamber of Commerce and Business Experience Day.
Capital Outlay	None.



Budgets Narrative and Summary City Council

	<u>Actual 2008-09</u>	<u>Actual 2009-10</u>	<u>Budget 2010-11</u>	<u>Proposed 2011-12</u>
PERSONNEL SERVICES				
4111 Permanent Salaries	57,616	57,265	59,676	59,676
4112 Temporary Salaries	3,725	3,625	4,400	4,400
4121 Allowances	39,715	40,355	38,700	38,700
4131 PERS	4,900	4,733	13,858	16,018
4132 Group Insurance	34,523	35,890	77,820	90,720
4133 Medicare	1,510	1,511	1,484	1,484
4135 Worker's Compensation	146	136	304	304
4139 PARS	815	669	66	66
4151 Compensation Reduction	0	0	(6,487)	0
4161 Retiree Medical Reserve	2,967	2,964	2,964	2,964
sub-total	<u>145,918</u>	<u>147,148</u>	<u>192,785</u>	<u>214,332</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	56,299	42,707	76,400	50,240
4220 Supplies	8,984	2,954	4,000	3,200
4230 Services	3,298	10,500	10,500	10,500
4501 Memberships and Dues	50,181	51,599	51,675	53,579
4503 Training	1,135	5,012	13,000	10,400
4520 Commissions and Boards	7,306	8,239	17,095	14,096
sub-total	<u>127,203</u>	<u>121,011</u>	<u>172,670</u>	<u>142,015</u>
TOTAL	<u><u>273,121</u></u>	<u><u>268,159</u></u>	<u><u>365,455</u></u>	<u><u>356,347</u></u>

FUNCTION:	City Manager	CITY MANAGER: Thomas Williams
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Description: This function provides the administration of City government in an efficient and effective manner according to the general policy guidelines of the City Council and recommends strategies and solutions to issues for Council consideration.

Services

- Administers the operations of City government and the Redevelopment Agency.
- Implements the City's general policy guidelines.
- Submits for adoption a balanced budget that identifies all the anticipated revenues and expenditures.
- Recommends strategies and solutions to City Council.
- Follows legislative activities of federal, state, regional and local political bodies and keeps Council apprised of the potential impact to the City.



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2010-2011 Accomplishments					
1. Implemented City Council priorities for fiscal year 2010-11.	x	x		x	x
2. Provided leadership to municipal organization.		x		x	x
3. Continued showing fiscal management that limited departments' budget expenditures.	x	x		x	x
4. Continued to reorganize City departments and divisions to improve staff utilization, increase efficiency, accountability and at savings to the City.	x	x		x	
5. Implemented the roadmap to service improvement project resulting in improved permit turn-around time and customer satisfaction.	x	x		x	
6. Implemented financial strategies that ensure cost effective City service delivery while limiting department budget expenses.				x	
7. Continued to improve the economic base of the City.		x		x	
8. Developed leadership training program and succession planning.	x		x	x	
2011-2012 Goals					
1. Implement City Council priorities for fiscal year 2011-12.	x	x		x	x
2. Provide leadership to municipal organization.	x	x	x	x	x
3. Continue to improve service delivery, permit streamlining and customer satisfaction.	x	x		x	
4. Implement financial strategies that ensure cost effective service delivery.		x	x	x	x
5. Continue to improve the economic base and fiscal health of the City.		x		x	x

Performance Measures	Actual 2008-09	Actual 2009-10	Projected 2010-11	Estimated 2011-12
City Council Meetings	24	25	24	24
Capital Improvement Program Projects Completed	12	13	12	11

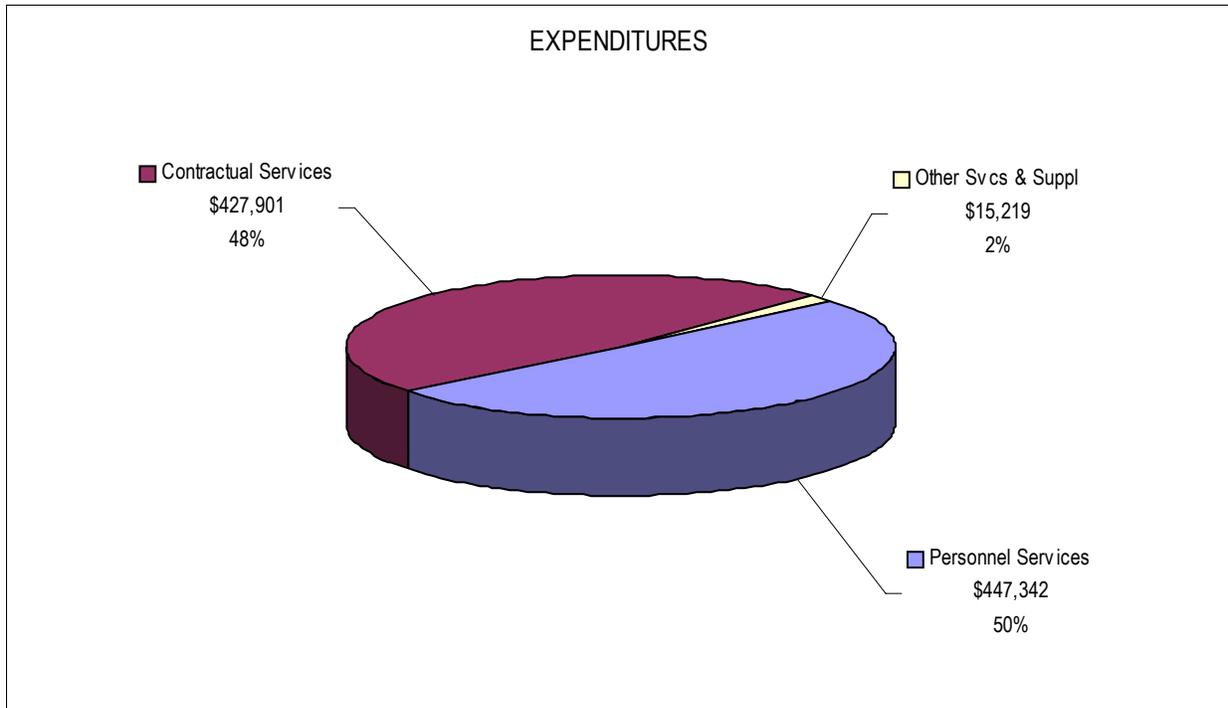
Personnel Allotment of 4 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
City Manager	1	1		Executive Secretary	2	1	1
Assistant City Manager	1		1				
				TOTAL	4	2	2

Staff Change(s): None

Expenditure Analysis

Personnel Services	To be determined
Services and Supplies	Decrease attributed to 20% reduction in supplies and training.
Capital Outlay	None



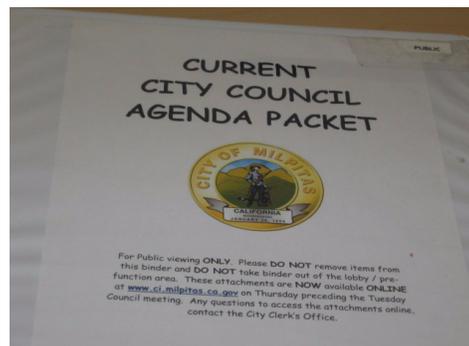
	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
PERSONNEL SERVICES				
4111 Permanent Salaries	264,501	310,314	307,723	311,980
4113 Overtime	(3,937)	3,591	0	0
4124 Leave Cashout	15,446	8,234	0	0
4131 PERS	57,010	64,845	63,691	75,656
4132 Group Insurance	12,466	23,066	31,176	36,288
4133 Medicare	4,125	4,620	4,489	4,554
4135 Worker's Compensation	754	707	1,526	1,548
4138 Deferred Comp-Employer	1,575	1,814	1,800	1,800
4151 Compensation Reduction	0	0	(26,420)	0
4161 Retiree Medical Reserve	14,557	14,640	15,294	15,516
sub-total	<u>366,498</u>	<u>431,831</u>	<u>399,279</u>	<u>447,342</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4211 Equip Replacement Amortization	2,507	2,444	2,236	2,639
4220 Supplies	6,124	4,990	5,500	4,400
4230 Services	387,675	376,938	427,901	427,901
4501 Memberships and Dues	400	400	4,600	4,180
4503 Training	342	938	5,000	4,000
sub-total	<u>397,047</u>	<u>385,710</u>	<u>445,237</u>	<u>443,120</u>
TOTAL	<u><u>763,545</u></u>	<u><u>817,541</u></u>	<u><u>844,516</u></u>	<u><u>890,462</u></u>

FUNCTION:	City Clerk	CITY CLERK: Mary Lavelle
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Description: The City Clerk serves as the legislative administrator, elections official, and records manager for the City. Serves as Secretary to the Redevelopment Agency, Public Financing Authority and Housing Authority.

Services

- Ensures municipal records are readily available and accessible to all and serve as main source of information for residents, City officials and staff, and other governments.
- Complies with the Ralph M. Brown Act, the Public Records Act and the City's Open Government ordinance.
- Provides centralized records management, including creating and retention of all meeting agendas and minutes of all City Council and Redevelopment Agency meetings.
- Coordinates outreach and tracking of appointments to 16 City Commissions.
- Administers codification of ordinances, i.e. maintenance of the Milpitas Municipal Code.
- Manages implementation of municipal elections, including campaign finance filing.
- Receives and files annual Form 700/ Statements of Economic Interest for all designated employees, Commissioners and elected officials.
- Serves as a U.S. Passport Acceptance Agency for passport applications.
- Conducts Administrative Hearings, upon request, for Parking Citation violations.
- Provides centralized Document Processing for transcribing of police reports.
- Staffs the City Hall Information Desk 45 hours per week, offering live assistance to the public over the telephone and in person to staff, residents and visitors at the counter.



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2010-2011 Accomplishments					
1. Prepared all City Council meeting agendas and minutes for 21 regular meetings and one budget session.	x		x		
2. City Clerk completed new training for Hearing Officer duty.	x		x		
3. Collected required FPPC* filings (campaign documents and Conflict of Interest forms) and submitted appropriate forms to the State of California.	x			x	
4. Administered Passport Application Acceptance program, including "Passport Day in the USA" held on April 9, 2011.	x	x	x	x	
5. Prepared draft New Records Retention Schedule (update of 1995 adopted schedule).	x		x		
6. Hosted Annual Meeting with Commission staff liaisons in January.	x		x		
7. Staffed City Council Rules Subcommittee - twice each month.	x				
8. Administered Municipal Election on November 2, 2010.	x	x	x	x	
2011-2012 Goals					
1. Prepare all City Council meeting agendas and minutes.	x				
2. Seek Council adoption of Records Retention Schedule.	x		x		
3. Continue Passport Agency acceptance services.	x	x	x	x	
4. Ensure additional public access to documents online.	x	x			
5. Staff City Council Rules Committee.	x		x		
6. Complete 2010 Records Retention Schedule for Council approval.	x		x		
7. Initiate Commissioners' Handbook and possible training.	x				

*FPPC: Fair Political Practices Commission

Performance Measures	Actual 2008-09	Actual 2009-10	Projected 2010-11	Estimated 2011-12
City Council agenda items processed	475	415	375	400
Passport applications accepted	2,432	2,872	2,250	2,500
Public Information inquiries	33,155	25,231	22,000	25,000
Total documents processed (transcribed Police reports)	3,855	3,544	3,300	3,300
% turnaround time achieved in DPC* (90% of all reports completed in stated time)	98% (96 hours)	20% (96 hours)	90% (in 6 days)	90% (in 6 days)
# of Candidates assisted in Municipal Election	6	NA	12	NA
# of Administrative Hearings conducted for Parking Violation Citation appeals	4	9	8	10

*DPC: Document Processing Center

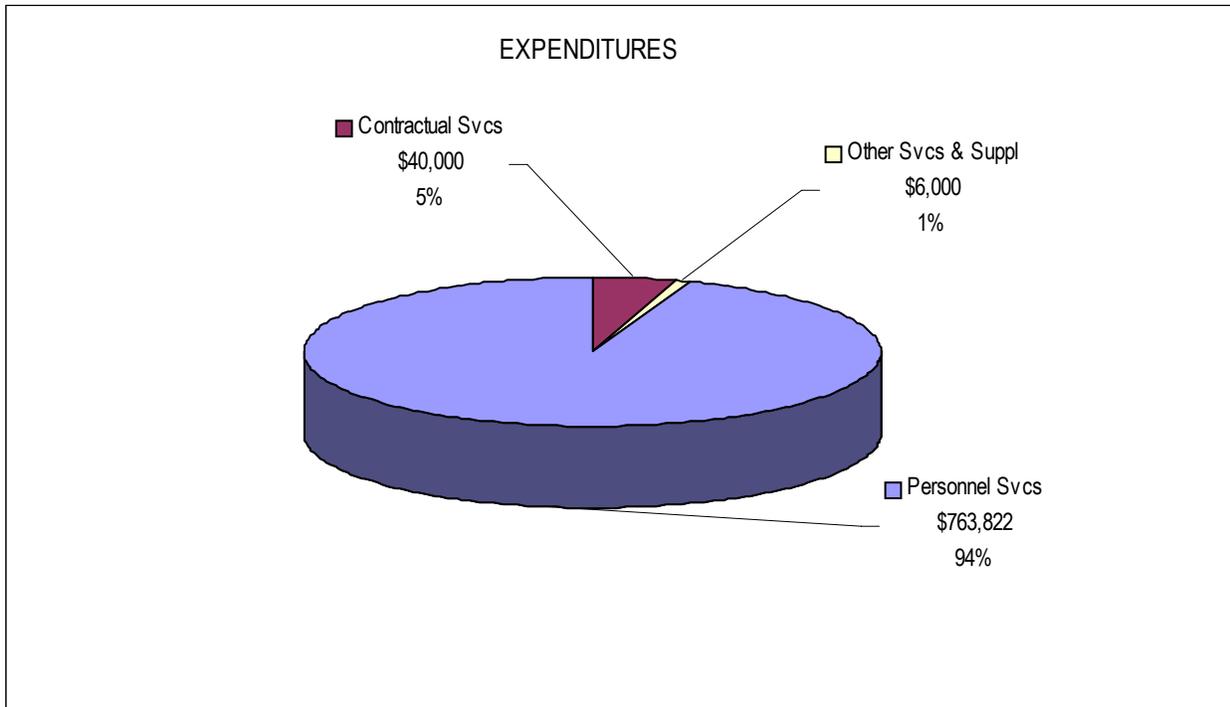
Personnel Allotment of 10 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
City Clerk	1	1		Document Proc Tech II	3	2	1
Deputy City Clerk	1	1		Confidential Office Specialist	1	1	
Lead Doc Processing Tech	1		1	Printing Services Tech II	1		1
Office Assistant II	2	1	1				
				TOTAL	10	6	4

Staff Change(s): None

Expenditure Analysis

Personnel Services	To be determined.
Services and Supplies	Decrease attributed to lack of Municipal Election in FY2012 and reduced need for office supplies.
Capital Outlay	None.



	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
PERSONNEL SERVICES				
4111 Permanent Salaries	627,708	515,437	515,510	516,794
4113 Overtime	3,051	6,916	6,000	5,000
4124 Leave Cashout	8,283	4,660	0	0
4131 PERS	96,751	75,181	77,386	96,470
4132 Group Insurance	95,570	90,005	94,668	108,864
4133 Medicare	8,152	6,369	6,334	6,348
4135 Worker's Compensation	2,740	1,201	2,494	2,496
4138 Deferred Comp-Employer	2,710	2,710	2,700	2,700
4151 Compensation Reduction	0	0	(42,121)	0
4161 Retiree Medical Reserve	30,278	24,792	25,085	25,150
sub-total	<u>875,244</u>	<u>727,272</u>	<u>688,056</u>	<u>763,822</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4211 Equip Replacement Amortization	4,074	0	0	0
4220 Supplies	18,030	1,945	10,000	3,000
4230 Services	49,802	36,215	43,000	40,000
4280 Elections	39,484	651	75,000	0
4410 Communications	17	0	0	0
4501 Memberships and Dues	445	656	1,000	1,000
4503 Training	2,255	1,681	2,000	2,000
sub-total	<u>114,108</u>	<u>41,148</u>	<u>131,000</u>	<u>46,000</u>
TOTAL	<u><u>989,352</u></u>	<u><u>768,420</u></u>	<u><u>819,056</u></u>	<u><u>809,822</u></u>

FUNCTION:	RDA & Econ Dev	RDA & ECON DEV MGR: Diana Barnhart
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Description: This function provides administration of the City's Economic Strategic Plan and oversight of the Redevelopment Agency. Economic Development is focused on improving the economic health of the City so that the revenue stream continues to grow.

Services

- Responsible for Business Retention and Attraction.
- Facilitates project fast-tracking with Development Services.
- Manages the City's Redevelopment Agency programs.
- Maintains ongoing outreach to large revenue generators.
- Provides liaison staffing to Economic Development Subcommittee and Economic Development Commission.
- Represents Milpitas with National Association of Industrial and Office Properties (NAIOP), Joint Venture Silicon Valley, and the Milpitas Chamber of Commerce.



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2010-2011 Accomplishments					
1. Completed the Thirteen amendment to the Project Area No. 1 Redevelopment Plan and the Sixth amendment to the Great Mall Redevelopment Plan.				x	x
2. Completed the Market Study and Building Program for the proposed Conference Center.		x		x	
3. Facilitated discussions with Milpitas automotive Group/CBS Outdoor and the Great Mall ownership to finalize design plans for the I-880/Montague Expressway signs.				x	
4. Negotiated agreements with SunPower Corporation and Flextronics Americas for the only U.S. manufacturing of SunPower solar panels.				x	x
5. Provided assistance to new companies relocating to Milpitas, most notably, NuvoSun and Extron.				x	x
6. Assisted the County in preparing the Request for Proposal for a new auto dealership on Thompson Court.	x	x		x	
7. Organized the first Community Business Luncheon with the Economic Development Commission, the Chamber of Commerce and the Rotary Club.	x				
8. Established strong working relationship with new Great Mall General Manager and facilitated dialogues with the Great Mall and two tenants.	x			x	
9. Completed new Five-Year Redevelopment Implementation Plan	x			x	
10. Completed second session of Silicon Valley Small Business Development Center Small Business Classes and first Cantonese "Starting a Business" class.	x	x			
2011-2012 Goals					
1. Installation of I-880 Freeway Sign.				x	
2. Job retention from business retention efforts.		x		x	
3. Create new revenue opportunities from business attraction efforts.				x	
4. Assist in local programming to create hotel nights.	x			x	
5. Facilitate re-leasing of former Mervyn's site.	x			x	x

Performance Measures	Actual 2008-09	Actual 2009-10	Projected 2010-11	Estimated 2011-12
Corporate Outreach Visits	8	8	10	8-12
Increase in tax revenue from outreach efforts	\$.7M	\$100,000	\$686,556	\$500,000
Business retention as a result of outreach efforts	1	1	1	2

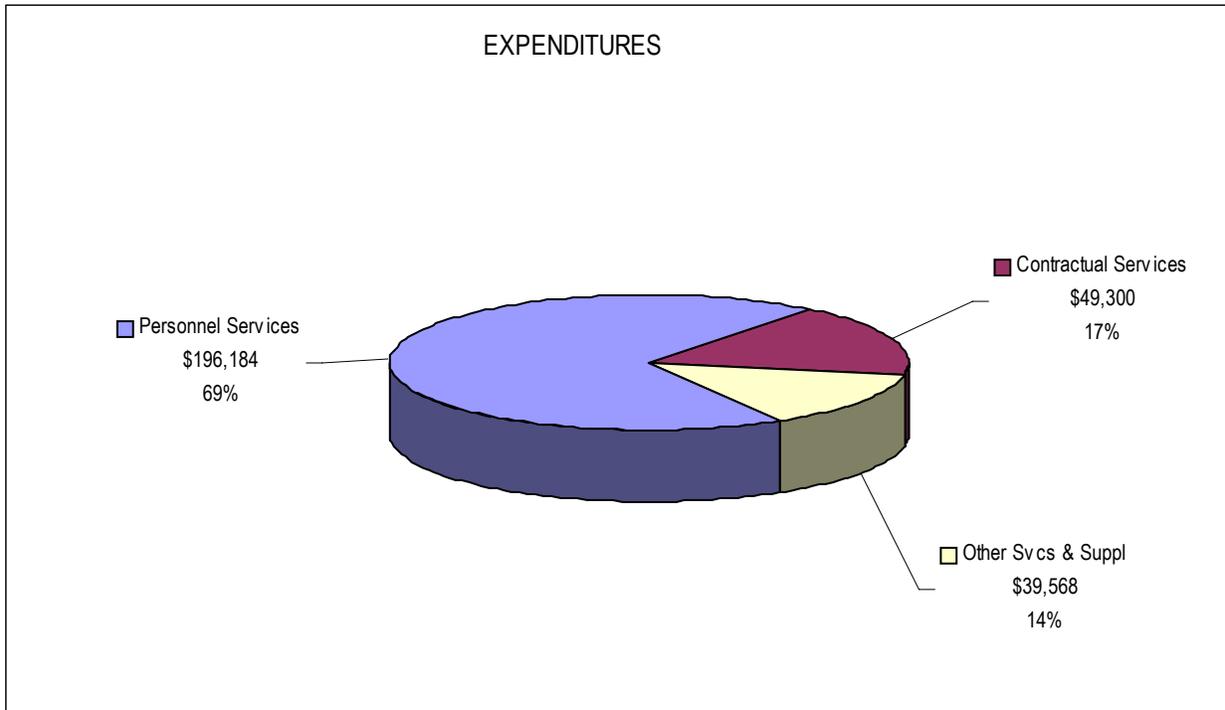
Personnel Allotment of 1 FTE

Position	Auth FTE	Funded	Unfunded		Auth FTE	Funded	Unfunded
RDA/ Economic Development Manager	1	1					
TOTAL					1	1	0

Staff Change(s): None

Expenditure Analysis

Personnel Services	Decrease attributed to employees' concession of 7% salary or equivalent.
Services and Supplies	Decrease attributed to 20% reduction in services and training.
Capital Outlay	None



	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
PERSONNEL SERVICES				
4111 Permanent Salaries	141,568	141,568	141,026	141,026
4131 PERS	21,782	20,664	21,146	26,294
4132 Group Insurance	8,695	9,231	15,564	18,144
4133 Medicare	2,056	2,057	2,062	2,062
4135 Worker's Compensation	364	339	702	702
4138 Deferred Comp-Employer	903	903	900	900
4151 Compensation Reduction	0	0	(11,546)	0
4161 Retiree Medical Reserve	7,039	7,056	7,056	7,056
sub-total	<u>182,407</u>	<u>181,819</u>	<u>176,910</u>	<u>196,184</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	16,913	11,505	20,000	16,000
4220 Supplies	244	437	250	500
4230 Services	34,666	489,159	66,000	49,300
4501 Memberships and Dues	19,882	20,580	18,490	18,000
4503 Training	3,215	897	5,460	4,468
4520 Commissions and Boards	0	396	400	600
sub-total	<u>74,920</u>	<u>522,974</u>	<u>110,600</u>	<u>88,868</u>
TOTAL	<u><u>257,327</u></u>	<u><u>704,793</u></u>	<u><u>287,510</u></u>	<u><u>285,052</u></u>

DEPARTMENT: Building and Safety **CHIEF BUILDING OFFICIAL:** Keyvan Irannejad

Description: This Department is responsible for implementation of life safety and quality standards in private and public construction achieved by enforcing California Building Codes, State and Federal regulations, and City standards that pertain to physical development of the City. The Department’s five functions include: Building Inspection Services, Plan Check Services, Building Administration, Permit Center, and Public Works Inspection Services.

Services

- Reviews construction plans and documents to ensure safety through compliance with technical codes, State and local regulations and acceptable engineering practices.
- Provides inspections to ensure that buildings, streets, public utilities, parks and community projects are constructed in accordance with approved plans and applicable State and local regulations.
- Schedules inspections, accesses inspection results and checks plan check status using Integrated Voice Recognition System (IVR), on-line or by phone.
- Assists customers in obtaining building permits and monitors plan submittal process from initial submittal to permit issuance using “One Point of Contact” approach.
- Issues permits, including permits submitted by fax, on-line and by mail.
- Processes permit applications, collects permit fees, performs records research and maintains the building plans and records.
- Provides permit submittal information to the public and responds to code-related questions in person, by telephone, e-mails and through web site. Directs customers to proper City staff members.
- Provides and updates submittal requirements, checklists, design guidelines and pamphlets to explain how to obtain permits and comply with construction requirements.
- Develops and updates easy-to-follow web site allowing customers to receive up-to-date information on code requirements, submit permit applications, obtain submittal requirements, schedule inspections, and ask questions and other related information.
- Meets with design professionals, homeowners and contractors to assist them in the timely issuance of permits and completion of projects, including after hours, lunch time and weekend meetings.
- Provides assistance to the Community Development Block Grant (CDBG) Housing Rehabilitation Program to enhance the quality of life for low-income families.
- Provides assistance to the Fire Department in fire investigations and building owners for other emergencies.
- Provides assistance and inspections to mobile home parks.
- Provides same day plan check service, thereby reduces the standard plan check process time by a minimum of two to three weeks.



Building and Safety

	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2010-2011 Accomplishments					
1. Expanded on-line permits and design guidelines. Introduced submittal by mail and on-line permit fee calculator.	x	x			x
2. Expanded and updated checklists on-line for plan check, submittal and inspection.	x	x	x	x	x
3. Continued cross-training of staff to improve consistency and promote working environment where learning is encouraged, new ideas are welcome, and a friendly atmosphere prevails as the most productive approach to business.	x		x	x	x
4. Continued to utilize same inspector from start to finish for private and public projects, provided same day and outside business hours services as requested.	x	x		x	x
5. Continued web site enhancement to create an efficient public access tool.	x	x		x	
6. Organized outreach programs, such as Building Safety Month, to promote building safety awareness in the community.	x	x			x
2011-2012 Goals					
1. Continue to cross-train staff with other Departments to enhance customer service.	x		x	x	
2. Enhance permitting process by accepting on-line submittals.	x	x			
3. Introduce on-line "Business Resource Center" to provide step-by-step guidelines for new business owners to help in establishing their businesses.	x	x		x	x
4. Continue to streamline the improvement process and customer service.	x	x		x	x
5. Continue to assist Fire Department and respond to emergency incidents.	x				x
6. Continue improving our image to the public through community outreach, education and meetings with industry.	x	x			x

Performance Measures	Actual 2008-09	Actual 2009-10	Projected 2010-11	Estimated 2011-12
New Construction Valuation (Millions)	\$185	\$85	\$125	\$125
Total Building Permits Issued/Avg. Permits Issued per day	3,484/14	2,717/11	2,800/11	2,800/11
Total Plan Checks Performed/% Express Plan Checks Performed *	937/55	712/59	800/60	800/60
# of Customers Served/Avg. Waiting Time in minutes	6,506/1.5	5,802/1.5	6,200/1.5	6,200/1.5
Daily Inspections per Inspector/Avg. Min. **	9/45	8/45	8/45	8/45
% of Customer Survey rating Excellent or Good	100	100	100	100
% of Plan Checks completed on schedule	97	97	100	100
% of Inspections completed on requested time	98.5	99	99	100
% of Accuracy of building plan check	98	99	99	99
% of Response to after-hours emergency inspections	100	100	100	100

NOTE: * Express projects performed over the counter/same day.

** Inspections (building and misc.). Include inspection time travel, paperwork, computer input and phone calls. Public Work Inspections are not included.

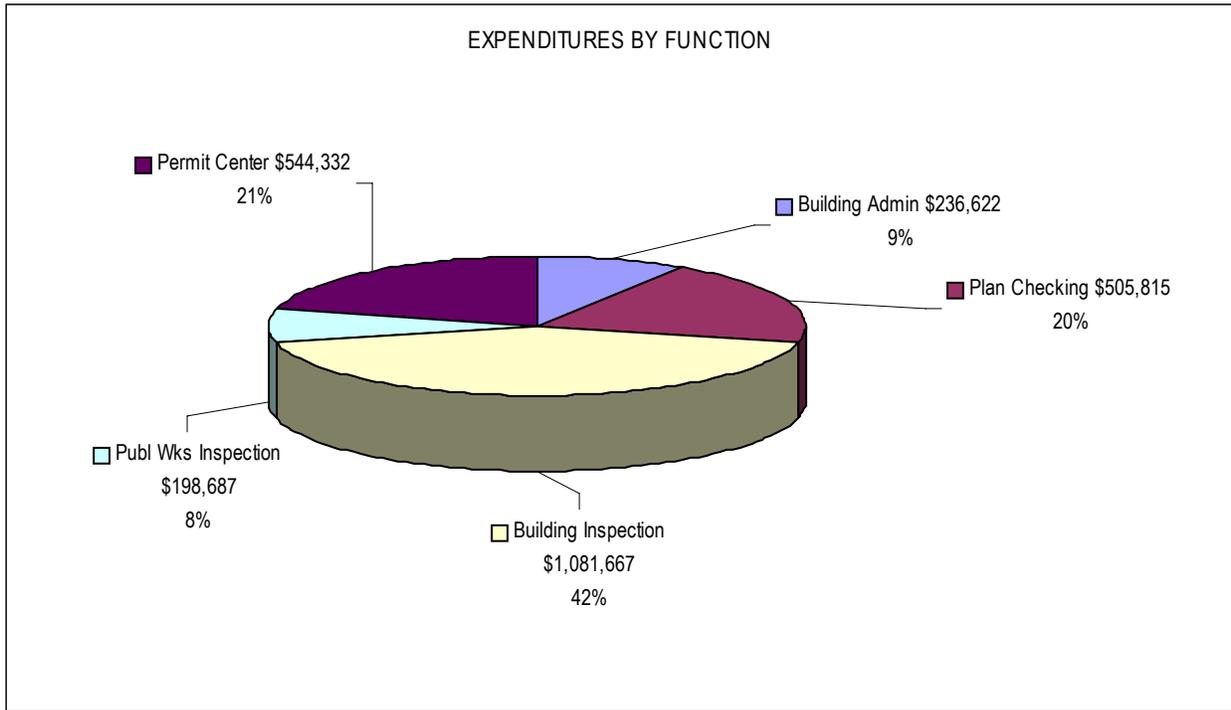
Personnel Allotment of 28 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Chief Building Official	1	1		Public Works Inspector	4	1	3
Building/NP Inspector	7	4	3	Sr Public Works Inspector	1	1	
Electrical Inspector	2	2		Plan Check Engineer	4	2	2
Plan Checker	1	1		Building Permit Technician	3	1	2
Sr Building Inspector	1	1		Office Assistant II	1	1	
Permit Center Manager	1	1		Office Specialist	1	1	
Sr Plan Check Engineer	1		1				
				TOTAL	28	17	11

Staff Change (s): None.

Expenditure Analysis

Personnel Services	To be determined
Services and Supplies	Decrease by 20% attributed to contractual services for imaging.
Capital Outlay	None



	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
PERSONNEL SERVICES				
4111 Permanent Salaries	1,453,276	1,383,547	1,749,163	1,811,410
4112 Temporary Salaries	197,717	(683)	0	0
4113 Overtime	5,147	16,217	18,000	18,000
4124 Leave Cashout	58,251	90,257	0	0
4131 PERS	250,160	202,026	262,338	337,826
4132 Group Insurance	253,484	207,434	262,596	308,448
4133 Medicare	23,128	19,781	23,693	24,588
4135 Worker's Compensation	24,263	20,241	40,573	42,840
4138 Deferred Comp-Employer	3,337	1,800	1,800	1,800
4139 PARS	448	0	0	0
4143 Charged to CIPs	0	0	(281,643)	(179,322)
4151 Compensation Reduction	0	0	(145,304)	0
4161 Retiree Medical Reserve	100,854	88,046	87,284	90,396
sub-total	<u>2,370,065</u>	<u>2,028,666</u>	<u>2,018,500</u>	<u>2,455,986</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4211 Equip Replacement Amortization	34,707	30,830	29,507	25,182
4220 Supplies	10,298	7,597	23,975	23,975
4230 Services	44,363	14,629	63,250	44,550
4501 Memberships and Dues	1,370	1,095	1,530	1,530
4503 Training	6,298	4,334	16,200	15,900
sub-total	<u>97,035</u>	<u>58,485</u>	<u>134,462</u>	<u>111,137</u>
TOTAL	<u><u>2,467,100</u></u>	<u><u>2,087,151</u></u>	<u><u>2,152,962</u></u>	<u><u>2,567,123</u></u>

DEPARTMENT:	Information Services	IS DIRECTOR: Bill Marion
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Description: This department provides automation planning, coordination of system procurement and implementation, management of technology projects to fulfill customer-defined functional requirements, development and maintenance of the City's technical architecture and infrastructure, partnering with key product and service providers, ensuring customer satisfaction, providing automation support and training development, support of the City's web site, Cable TV channel, AM radio station and public-access TV studio, implementation and support of security access systems and all automated data systems. Additionally, Information Services is responsible for the City's public information function.

Services

- Strategic Planning – This service includes maintaining and updating the City's Telecommunications Master Plan in addition to providing the technology planning and support for each department to achieve their annual goals and objectives.
- Project Management – One of the key services provided by the Information Services Department includes project management for both large and small technology projects. These services range from small projects to large multi-year efforts.
- Development and support of the technical architecture and infrastructure. This service includes the maintenance and support of the City's telephone systems, mobile phone and data services, metropolitan-area fiber optic network, paging, radio, video, remote communications and the wired and wireless computer networks.
- Development and support of the City's website, cable TV channel and AM radio system. This service serves City staff, City residents and visitors, both locally and foreign. One of the fastest and easiest ways to evaluate a city as a potential site for starting a business is by visiting that City's website. Since first impressions are lasting impressions, this service provides an invaluable opportunity to advertise the benefits of doing business within the community.
- Implementation and operation of the City's security access and control systems. It is essential to protect City assets, especially given the times we operate and live in. This service is used to enhance the safety of not only City staff and residents but also the City's public buildings.
- Management and support of the complex information systems. The City supports a data network of more than 65 servers, 500 computers, 80 laptops and 120 printers. It is critical to continuously maintain and upgrade these systems to ensure highest possible availability for all business users.
- Development and support of the City's Geographic Information System. The GIS system supports the work of virtually all departments within the City. From the 911 emergency computer-aided dispatch system to the notification of residents regarding pending zoning actions, the GIS system is used widely to support all of the City's business functions.
- Support of the Public Information function. This service includes acting as the City's liaison for information dissemination through the City's website, cable TV channel and AM radio station. It also includes the duties and responsibilities associated with performing the role of Public Information Officer during times of emergencies.



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2010-2011 Accomplishments					
1. Computer Aided Dispatch (CAD) system upgrade.	X	X			X
2. On-line Permitting upgrade (CRW).	X	X		X	
3. Continued Server Replacement Plan.	X	X		X	X
4. Added G.I.S. services to the City's Web site.	X	X		X	
2011-2012 Goals					
1. Upgrade Public Document access system	X	X		X	
2. Technology Master Plan update	X			X	X
3. 911 Dispatch System Hardware upgrade		X		X	X
4. Council Chamber A / V upgrade	X	X		X	

Performance Measures	Actual 2008-09	Actual 2009-10	Projected 2010-11	Estimated 2011-12
Network Availability *	99.95%	99.95%	99.95%	99.9%
Percent of service requests completed within 1 hour **	NA	NA	60.00%	60.00%
Server Availability *	99.50%	99.50%	99.50%	99.50%
Website Availability *	99.50%	99.50%	100%	99.50%
Percent of customer surveys received with a score of 4 or better (out of 5). **	NA	NA	75.00%	75.00%

NOTE: * Scheduled down time for maintenance is excluded.

** This is the first year we will be making this measurement. This will be used as a baseline for future years.

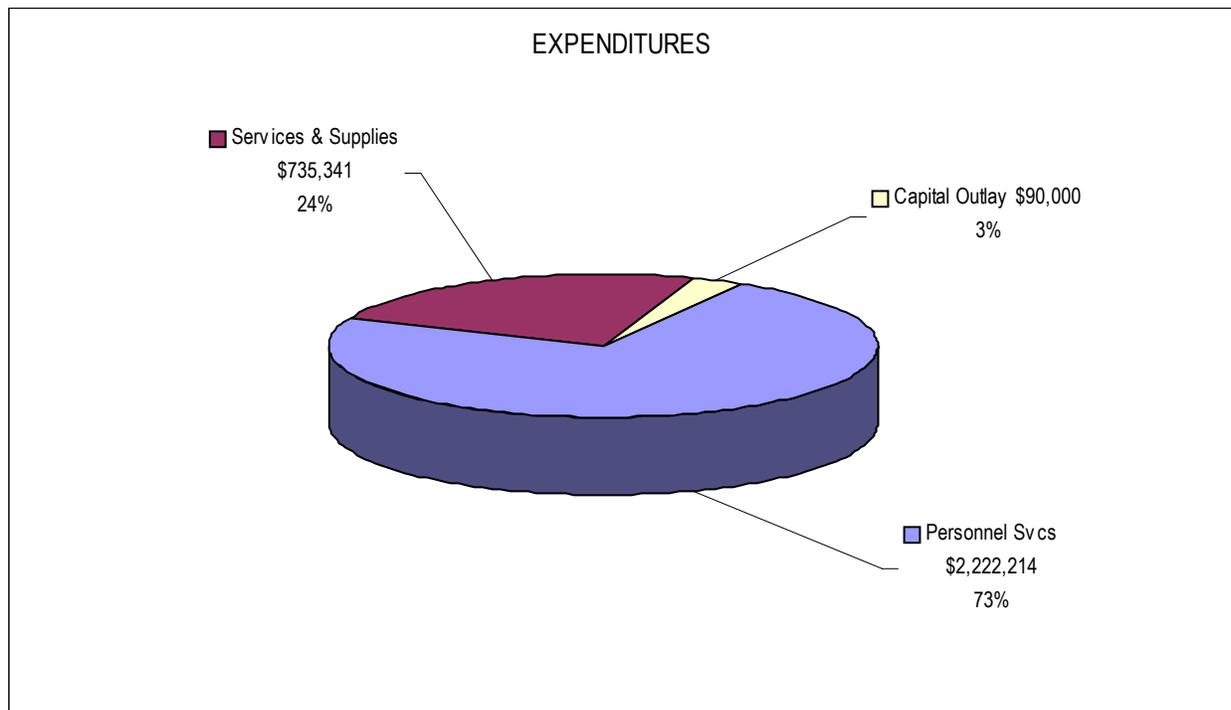
Personnel Allotment of 20 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Information Services Director	1	1		Customer Service Manager	1		1
Asst Information Svcs Director	1		1	Systems Administrator	5	3	2
Video Media Specialist	1	1		G I S Manager	1	1	
Telecom Manager	1	1		Desktop Technician	5	4	1
Network Manager	1	1		Office Assistant I	1		1
Operations Manager	1	1		Office Specialist	1	1	
TOTAL					20	14	6

Staff Change(s): None

Expenditure Analysis

Personnel Services	To be determined
Services and Supplies	Decrease in supplies and contractual services by 20.7%.
Capital Outlay	Inclusion of \$90,000 in Equipment Replacement Fund.



	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
PERSONNEL SERVICES				
4111 Permanent Salaries	1,673,349	1,517,291	1,553,404	1,560,674
4113 Overtime	175	5,971	0	0
4124 Leave Cashout	32,880	40,604	0	0
4131 PERS	257,994	221,342	232,930	291,050
4132 Group Insurance	225,169	209,758	220,260	254,016
4133 Medicare	24,739	22,639	22,660	22,764
4135 Worker's Compensation	4,646	3,930	7,730	7,778
4138 Deferred Comp-Employer	9,059	8,124	8,100	8,100
4151 Compensation Reduction	0	0	(127,171)	0
4161 Retiree Medical Reserve	84,757	76,446	77,460	77,832
sub-total	<u>2,312,766</u>	<u>2,106,106</u>	<u>1,995,373</u>	<u>2,222,214</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4211 Equip Replacement Amortization	5,518	5,379	7,683	7,067
4220 Supplies	11,753	12,562	25,000	10,000
4230 Services	387,162	371,027	646,724	564,274
4410 Communications	191,259	185,942	197,000	154,000
4503 Training	4,569	3,578	4,700	0
sub-total	<u>600,261</u>	<u>578,488</u>	<u>881,107</u>	<u>735,341</u>
CAPITAL OUTLAY				
4920 Machinery Tools & Equipment	2,726	95,695	90,000	90,000
sub-total	<u>2,726</u>	<u>95,695</u>	<u>90,000</u>	<u>90,000</u>
TOTAL	<u><u>2,915,754</u></u>	<u><u>2,780,290</u></u>	<u><u>2,966,480</u></u>	<u><u>3,047,555</u></u>

DEPARTMENT:	Human Resources	HR DIRECTOR: Carmen Valdez
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Description: This department is a centralized full-service department that provides Citywide services including: recruitment, benefits administration, a self funded workers' compensation program, labor negotiations, administration of memorandum of understanding with the various employee groups, employee relations, the safety program, compliance with State and Federal employment laws, training and maintenance of personnel systems and files.

Services

- Recruitment - The Human Resources (HR) Department is committed to finding top-quality candidates in a timely manner. The department takes an aggressive approach in identifying and recruiting the most qualified candidates for all positions.
- Benefit Administration - The HR Department provides benefit administration services to approximately 400 active employees with an excellent benefit package that includes medical coverage through CalPERS. Additional benefits include Dental, Vision, Life Insurance, Long Term Disability, Short Term Disability, Deferred Compensation and the Employee Assistance Program (EAP).
- Workers' Compensation - The City is self-insured for workers' compensation contracted through a Third Party Administrator, York. Staff works closely with York to ensure that all injured employees are receiving the proper care for their work related injuries.
- Labor Relations - The HR Department negotiates on behalf of the City and oversees six separate bargaining units by administering, implementing and interpreting labor contracts and assisting in the resolution of grievances.
- Employee Relations and Customer Service - The HR Department treats all employees and residents with dignity and respect. One of the department's goals is to maintain productive and positive employer-employee relationships while ensuring the highest level of service to those we serve.
- Training - The HR Department coordinates all state mandated trainings, such as: employee

safety, benefits, Department of Transportation, and ergonomics trainings.



Human Resources

	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2010-2011 Accomplishments					
1. Distributed citywide a survey regarding Human Resources customer service.	x		x		
2. Successfully rehired from the reinstatement list six employees affected by previous layoff.	x	x	x	x	
3. In cooperation with the City Attorney's Office, developed a discipline manual for IAFF.	x	x	x		x
4. Coordinated the Employee Health Fair, the Gene Schwab Award and Employee Service Awards.	x	x	x	x	
5. Rolled out and trained employees on the newly developed Work Place Violence Prevention Policy.	x	x	x		x
6. Provided one-on-one behind the wheel driver's training to all employees who are required to drive on the job.	x	x	x	x	x
2011-2012 Goals					
1. Develop and finalize discipline manual for remaining bargaining groups.	x	x	x		x
2. Develop and implement an expanded new employee orientation program that includes an inventory checklist for equipment, keys, supplies, etc. that are issued to new employees.	x		x	x	
3. Request for proposal for third party administration for the Workers' Compensation program.	x	x	x	x	
4. Update the Family Medical Leave Act policy to include new changes to the program including Military leave.	x	x	x	x	
5. Finalize a Fitness for Duty Program, a Short Term Disability Program and a Modified Duty Program.	x	x	x	x	
6. Continue to deliver superior customer service despite a reduction in staffing level.	x	x	x		

Performance Measures	Actual 2008-09	Actual 2009-10	Projected 2010-11	Estimated 2011-12
Percentage of workplace issues resolved without escalating to formal grievance*.	N/A	N/A	63	75
Percentage of Personnel Action Forms processed accurately.	97	98	99	100
Percentage of employees returned to modified or full duty within 90 days after a Workers Compensation injury*.	N/A	N/A	30	30
Percentage of benefit and address changes processed accurately within 10 days of receipt*.	N/A	N/A	99	100
Percentage of Customer Surveys rating Very Satisfied/ Satisfied.	N/A	N/A	70/60	80/65
Percentage of vacancies receiving more than 30 applications*.	N/A	73	66	80

* New performance measures effective FY2010-11

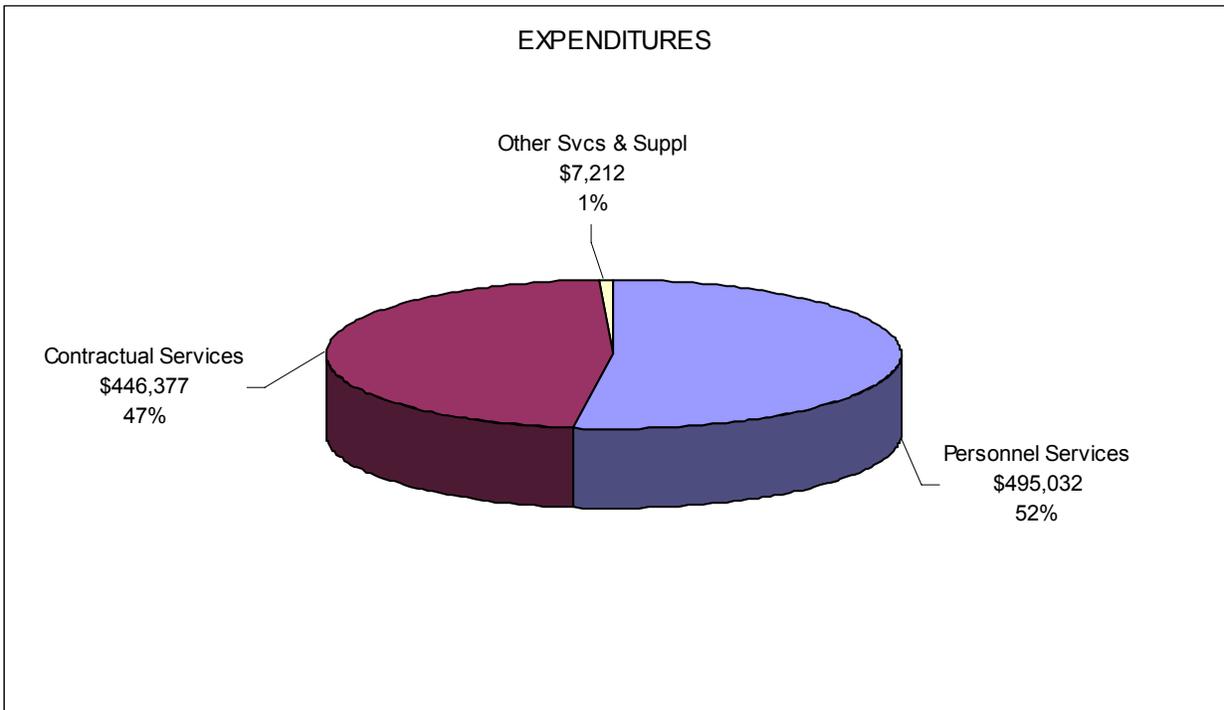
Personnel Allotment of 6 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Human Resources Director	1	1		Human Resources Tech	1	1	
Sr. Human Resrce Analyst	1		1	Confidential Office Assist II	1		1
Human Resrce Analyst I/II	2	1	1	Temporary Positions (FTE)	0.5	0.5	
TOTAL					6.5	3.5	3

Staff Change(s): None

Expenditure Analysis

Personnel Services	To be determined.
Services and Supplies	Decrease due to reduction in contractual services and supplies.
Capital Outlay	None.



	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
PERSONNEL SERVICES				
4111 Permanent Salaries	385,282	330,384	333,164	335,030
4112 Temporary Salaries	9,165	120	15,600	15,600
4113 Overtime	735	2,055	1,000	1,000
4124 Leave Cashout	14,460	27,640	0	0
4131 PERS	59,706	48,143	49,975	62,486
4132 Group Insurance	50,587	40,192	46,788	54,432
4133 Medicare	5,990	5,206	5,090	5,118
4135 Worker's Compensation	1,110	800	1,741	1,752
4138 Deferred Comp-Employer	3,777	2,750	2,700	2,700
4139 PARS	133	6	234	234
4151 Compensation Reduction	0	0	(27,277)	0
4161 Retiree Medical Reserve	21,394	16,500	16,592	16,680
sub-total	<u>552,339</u>	<u>473,795</u>	<u>445,607</u>	<u>495,032</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	723	4,077	7,000	0
4220 Supplies	2,691	2,314	2,000	1,000
4230 Services	393,327	371,550	544,233	446,377
4410 Communications	21	0	0	0
4501 Memberships and Dues	1,094	680	2,212	2,212
4503 Training	3,722	3,207	6,000	4,000
sub-total	<u>401,578</u>	<u>381,828</u>	<u>561,445</u>	<u>453,589</u>
TOTAL	<u><u>953,917</u></u>	<u><u>855,624</u></u>	<u><u>1,007,052</u></u>	<u><u>948,621</u></u>

DEPARTMENT:	Finance	FINANCE DIRECTOR: Emma Karlen
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Description: This department provides management of the City's financial operations in accordance with established fiscal policies. The department is organized in four divisions, Administration, Accounting Services, Fiscal Services and Purchasing; each provides essential customer services and internal support to other departments.

Services

- Acts as an advisor to the City Manager, City Council and Departments in the areas of financial planning and fiscal analysis. Provides leadership in the development and implementation of sound financial policies for the City.
- Coordinates the preparation of the Annual Operating Budget that includes projection of revenues and expenditures, organizing and publication of the adopted budget document.
- Invests the City's idle cash to ensure that there is sufficient cash flow to meet operating needs while maintaining safety, liquidity and competitive returns on the investment portfolio.
- Manages the City's and Agency's outstanding bonds by ensuring timely payments, performance of arbitrage calculations and filing of required continual disclosure reports.
- Manages all the tort claims against the City and represents the City in the Association of Bay Area Government Pooled Liability Assurance Network (ABAG PLAN).
- Prepares and maintains accurate financial records including grants, capital projects, enterprise funds, governmental funds, and fixed assets. Files required grant reports.
- Prepares the Annual Financial Report in accordance with Generally Accepted Accounting Principles and pronouncements of the Governmental Accounting Standards Board.
- Processes all the payments for goods and services timely and accurately.
- Issues payroll checks and benefits payments bi-weekly. Files all the required Federal and State payroll tax withholding reports.
- Monitors all the capital projects that have external funding sources to ensure collection.
- Collects and records all City revenues including utility payments, business licenses, franchise fees, transient occupancy taxes, private job accounts and miscellaneous invoicing.
- Provides customer service to the City's utility customers, including billing, new account set-ups, inquiries and meter readings.
- Provides a full range of procurement services to purchase goods and services at competitive prices and to ensure compliance with Federal and State laws and City ordinances.
- Provides internal mail service by processing outgoing mail and distributing incoming mail citywide.



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2010-2011 Accomplishments					
1. Resolved tort claims within 180 days from the date of claim.	x			x	x
2. Provided financial analysis support to the Citizens' Budget Task Force.	x			x	
3. Received awards for "Distinguished Budget Presentation", "Excellence in Financial Reporting" and "Excellence in Procurement".				x	
4. Implemented a new comprehensive utility remittance process to improve timeliness of payments.	x	x		x	
5. Developed a plan to transition old financial records in storage and implemented electronic imaging for new records in lieu of storage.				x	
6. Processed invoices for payment within 5 working days from approval date.	x			x	
7. Provided accurate and timely reports within 15 days from month-end to assist departments in monitoring their budget.	x			x	
8. Provided 99.9% accuracy on initial meter reads.	x			x	
2011-2012 Goals					
1. Resolve tort claims within 180 days from the date of claim.	x			x	x
2. Receive awards for "Distinguished Budget Presentation", "Excellence in Financial Reporting" and "Excellence in Procurement".				x	
3. Update CAL-Card manual and provide refresher training to ensure appropriate usage.	x			x	
4. Provide Citywide purchasing and contracts training to departments.	x			x	
5. Bid frequently used commodities and services to create annualized contracts	x			x	
6. Implement the new and improved My CALPERS Reporting System.	x			x	
7. Develop an updated Cost Allocation Plan.				x	
8. Process invoices for payment within 5 working days from approval date.	x			x	
9. Provide accurate and timely reports within 15 days from month-end to assist departments in monitoring their budget.	x			x	
10. Provide 99.9% accuracy on initial meter reads.	x			x	

Performance Measures	Actual 2008-09	Actual 2009-10	Projected 2010-11	Estimated 2011-12
Consecutive years in receiving awards for:				
Distinguished Budget Presentation	9	10	11	12
Excellence in Financial Reporting	16	17	18	19
Excellence in Procurement	3	4	5	6
Percent of tort claims resolved within 180 days	96%	95%	95%	96%
Average turn around time of account payable invoices (number of days)	5	5	5	5
Average turn around time of purchase requisitions (number of days)	8	9	9	9
Percent of accurate meter reads	99.9%	99.9%	99.9%	99.9%

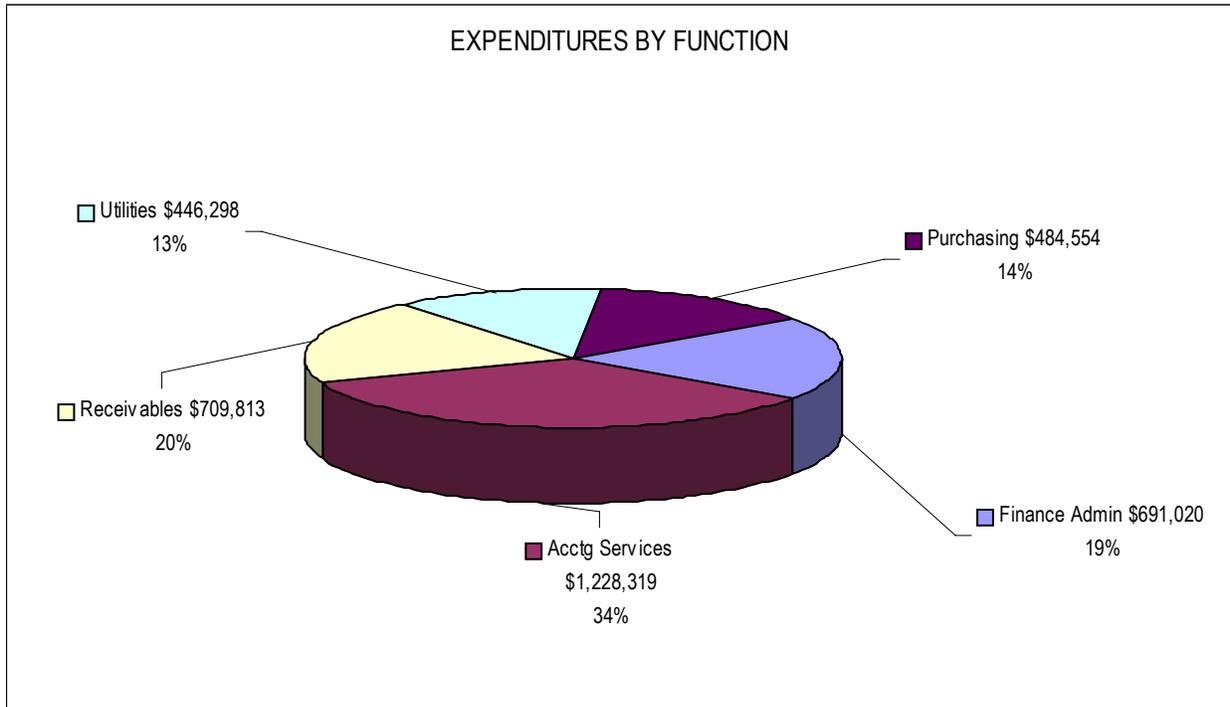
Personnel Allotment of 34.25 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Director of Financial Services	1	1		Accounting Technician	1	1	
Purchasing Agent	1	1		Fiscal Asst I/II	12	9	3
Assistant Finance Director	1		1	Senior Fiscal Assistant	1	1	
Accounting Services Manager	1	1		Office Specialist	1	1	
Budget Manager	1	1		Confidential Fiscal Asst II	1	1	
Accountant	3	3		Water Meter Reader II	2.5	2.5	
Admin Analyst I/II	2		2	Maintenance Worker II-40	1	1	
Buyer	1	1		Temporary Positions (FTE)	0.75	0.75	
Senior Accountant	2	1	1				
Fiscal Services Manager	1		1				
TOTAL					34.25	26.25	8

Staff Change(s): None

Expenditure Analysis

Personnel Services	To be determined.
Services and Supplies	Decrease due to cost cutting of office supplies, postage and contractual services.
Capital Outlay	No change



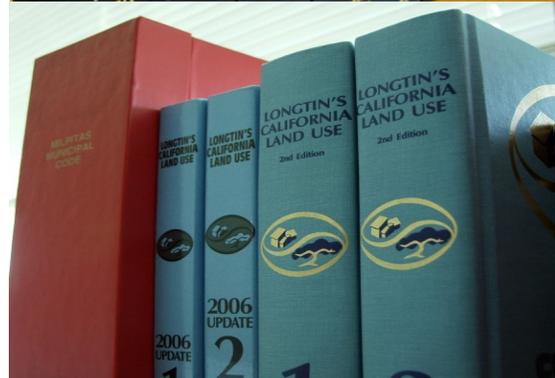
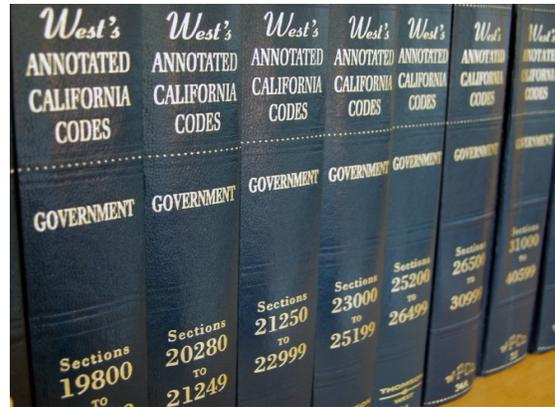
	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
PERSONNEL SERVICES				
4111 Permanent Salaries	2,107,558	2,055,681	2,201,718	2,206,618
4112 Temporary Salaries	52,547	32,596	16,000	16,000
4113 Overtime	3,699	8,080	23,500	23,500
4121 Allowances	1,483	1,491	0	0
4124 Leave Cashout	85,552	46,090	0	0
4125 Accrued Leave	(33,010)	5,008	0	0
4131 PERS	328,023	300,958	332,067	413,412
4132 Group Insurance	331,293	336,108	408,480	462,672
4133 Medicare	31,546	30,820	32,267	32,332
4135 Worker's Compensation	10,698	9,157	19,062	19,078
4138 Deferred Comp-Employer	7,553	5,476	6,300	6,300
4139 PARS	447	441	240	240
4143 Charged to CIPs	0	0	(63,000)	(63,000)
4151 Compensation Reduction	0	0	(180,936)	0
4161 Retiree Medical Reserve	113,074	107,094	108,858	109,092
sub-total	<u>3,040,463</u>	<u>2,938,999</u>	<u>2,904,556</u>	<u>3,226,244</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4211 Equip Replacement Amortization	16,209	15,904	14,907	14,042
4220 Supplies	105,662	78,879	141,125	112,425
4230 Services	184,900	215,270	195,203	167,503
4501 Memberships and Dues	2,407	1,974	2,690	1,990
4503 Training	11,184	7,878	11,250	7,800
sub-total	<u>320,362</u>	<u>319,905</u>	<u>365,175</u>	<u>303,760</u>
CAPITAL OUTLAY				
4870 Machinery & Equipment	6,000	0	0	0
4920 Machinery Tools & Equipment	5,592	2,073	0	0
4930 Hydrants & Meters	0	0	30,000	30,000
sub-total	<u>11,592</u>	<u>2,073</u>	<u>30,000</u>	<u>30,000</u>
TOTAL	<u><u>3,372,416</u></u>	<u><u>3,260,976</u></u>	<u><u>3,299,731</u></u>	<u><u>3,560,004</u></u>

DEPARTMENT:	Office of the City Attorney	CITY ATTORNEY: Michael Ogaz
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Description: This department provides general legal advice and services to the City Council, Redevelopment Agency Board, City Commissions, City Manager and City departments. The City Attorney's department prepares or approves as to form all proposed ordinances, resolutions, agreements and amendments thereto. This department also, at times, negotiates and drafts Memorandums of Understanding with the various employee labor groups and provides guidance in all personnel matters. This department represents the City in litigation.

Services

- General legal advice
- Employee labor group negotiations
- Litigation
- Employee training
- Compliance advice related to current and forthcoming federal and state regulations
- Redevelopment Agency Counsel and legal services
- Personnel advice
- Land use advice
- Conflict of Interest and Open Government guidance



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2010-2011 Accomplishments					
1. Provided superior, affordable, timely legal advice and service	x	x	x	x	x
2. Advised in creation of new City-wide Records Retention Schedule	x			x	
3. Provided training on Brown Act, open government, ethics, FBOR, etc.	x		x	x	
4. Completed first in series of annual Municipal Code updates	x			x	x
5. Represented City in numerous administrative/court cases	x			x	
6. Provided hands-on legal guidance through furlough process	x			x	
7. Completed City Sign Ordinance amendment to allow freeway signs	x	x		x	
8. Drafted complex OPA/other documents for Integral project	x	x		x	x
9. Provided Proposition 218 water/sewer increase advice	x			x	x
10. Negotiated/drafted Advertising Display Agreement for freeway display at Toyota dealership with revenue sharing to City	x	x		x	
11. Partnered with Planning in creating equity sharing program for moderate housing units	x	x		x	x
12. Won motion for summary judgment in Great Mall litigation	x			x	
13. Defeated motion compelling City to arbitration in Luna/MEA action	x			x	
14. Created Fire Department Disciplinary Procedures Manual	x	x	x	x	x
2011-2012 Goals					
1. Complete Standard Operating Procedures update project			x	x	
2. Oppose pending appeals in two court cases	x			x	
3. Provide periodic legal training to staff	x		x	x	x
4. Advise staff in efforts toward accomplishing balanced budget	x	x		x	
5. Continue cost-effective in-house litigation	x			x	
6. Advise management through continuing labor negotiations	x		x		
7. Update City Council Handbook	x				

Performance Measures	Actual 2008-09	Actual 2009-10	Projected 2010-11	Estimated 2011-12
Agenda contracts drafted/reviewed/edited	122	111	113	120
Ordinances/resolutions drafted/reviewed/edited	172	159	117	150
Court /administrative proceeding appearances	13+	14	36	50
Contract complaints/agenda contracts	N/A	1/140	0/140	0/140
% of documents timely produced for agenda	N/A	100	100	100

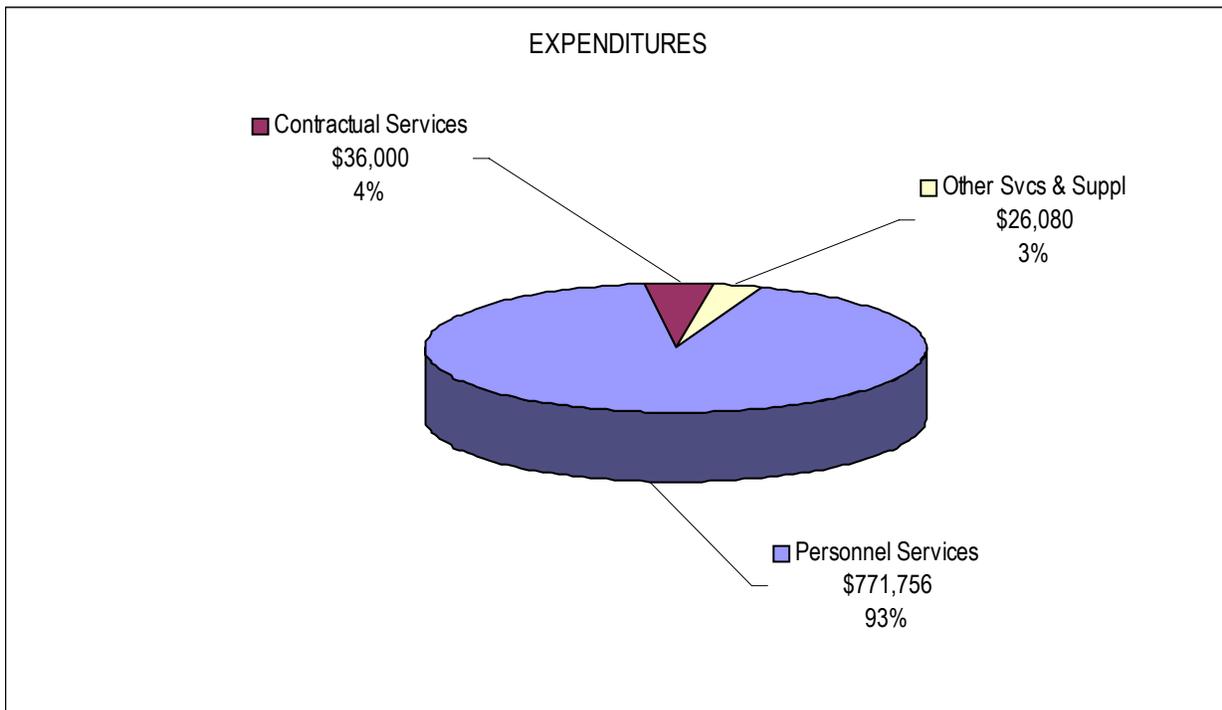
Personnel Allotment of 4 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
City Attorney	1	1		Deputy City Attorney	1	1	
Assistant City Attorney	1	1		Legal Assistant	1	1	
				TOTAL	4	4	0

Staff Change(s): None

Expenditure Analysis

Personnel Services	To be determined.
Services and Supplies	Decrease due to continued reduced need of outside counsel and cost-effective use of supplies.
Capital Outlay	None



	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
PERSONNEL SERVICES				
4111 Permanent Salaries	484,673	522,069	541,466	542,082
4131 PERS	82,662	90,114	95,933	115,838
4132 Group Insurance	44,224	51,435	62,304	72,576
4133 Medicare	7,016	7,537	7,914	7,926
4135 Worker's Compensation	1,409	1,242	2,706	2,712
4138 Deferred Comp-Employer	3,481	3,614	3,600	3,600
4151 Compensation Reduction	0	0	(45,361)	0
4161 Retiree Medical Reserve	27,167	25,656	26,987	27,022
sub-total	<u>650,632</u>	<u>701,667</u>	<u>695,549</u>	<u>771,756</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4220 Supplies	17,819	14,958	20,000	16,000
4230 Services	45,299	95,978	45,000	36,000
4501 Memberships and Dues	2,365	2,262	2,600	2,080
4503 Training	6,671	4,802	10,000	8,000
sub-total	<u>72,154</u>	<u>118,000</u>	<u>77,600</u>	<u>62,080</u>
CAPITAL OUTLAY				
4920 Machinery Tools & Equipment	946	0	0	0
sub-total	<u>946</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	<u><u>723,731</u></u>	<u><u>819,667</u></u>	<u><u>773,149</u></u>	<u><u>833,836</u></u>

DEPARTMENT:	Public Works	PUBLIC WORKS DIRECTOR: Greg Armendariz.
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Description: This department provides maintenance of City infrastructure, vehicles, equipment, City buildings and facilities. The department's six functions include: Public Works Administration, Street Maintenance, Utility Maintenance, Trees and Landscaping, Fleet Maintenance and Facilities Maintenance.

Services

- Provides management, direction and coordination for maintenance and operation of City infrastructure and equipment.
 - Provides routine and emergency operation, maintenance, and repair of utilities (water, sewer, and storm systems and facilities.) Provides high level of maintenance to ensure public health and safety by providing uninterrupted water and sewer service for residents and the prevention of flooding during storms.
 - Investigates high priority customer service requests within 30 minutes of receipt providing a high level of customer service (approximately 3,000 per year).
 - Provides street sweeping and sidewalk cleaning services and repairs, as well as immediate graffiti removal. Provides safe, effective and efficient traffic flow by maintaining the City's traffic signal coordination system, traffic signs, paved roadways, and pavement and curb markings, in accordance with the Clean and Safe Street Program.
 - Provides weed control and litter pick-up on public landscaped areas. Manages a weed and insect control program that utilizes early detection and treatment, and the use of cultural and mechanical means to reduce pesticide applications.
 - Provides maintenance and long-term sustainability for city streetscapes of 12,530 trees and 125 acres of public landscaping. Services include city tree installation and pruning, and the maintenance and care of the city's landscaped medians and trails.
 - Maintains and repairs 628 city-owned vehicles and equipment including Police vehicles, Fire apparatus and 142 communication radios.
- Provides proactive and preventative maintenance and repair programs while maintaining regulatory compliance.
 - Provides maintenance of city buildings and grounds, including all building systems (plumbing, pools, air ventilation, electrical and backup systems.) Performs repairs, preventative maintenance, remodel project management and administration of janitorial contract. Also provides room set-ups for meetings and rental groups.
 - Participates in the development and administration of Capital Improvement Projects.



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2010-2011 Accomplishments					
1. Investigated 3,091 customer service requests and provided immediate response for urgent/safety related service requests.	x	x		x	x
2. Responded immediately to all roadway hazards, graffiti abatement and emergency storm service requests.	x	x		x	x
3. Cleaned 2,000 storm catch basins and maintained 13 storm pump stations.	x	x		x	x
4. Continued City's Clean & Safe Street Program.	x	x		x	x
5. Completed State mandated water distribution operator training for Utilities staff and appropriate standby personnel.		x	x		x
6. Provided cross-training and safety training to staff to improve efficiency and reduce injuries.	x	x	x	x	x
2011-2012 Goals					
1. Continue to investigate all customer service requests and provide immediate response for urgent/safety related service requests.	x	x		x	x
2. Continue to provide immediate response to all roadway hazards and graffiti abatement service requests.	x	x		x	x
3. Respond to after hours emergency storm and roadway problems within 45 minutes.	x	x		x	x
4. Continue to provide high-level maintenance to protect the City's facilities and infrastructure.	x	x		x	x
5. Continue to provide safety and job related training to employees.	x	x	x	x	x

Performance Measures	Actual 2008-09	Actual 2009-10	Projected 2010-11	Estimated 2011-12
Customer service requests processed	3,024	3,091	3,000	3,000
City street and sidewalk miles maintained	139	139	139	139
Number of set-ups for classes & meetings	3,500	3,188	2,900	2,800
Buildings square footage maintained	350,000	350,000	376,500	376,500
Traffic signals/street lights maintained	69/4,410	71/4,476	72/4,496	72/4,496
Street signs maintained	7,950	8,000	8,534	8,534
% Customer Surveys w/top rating of "Very Satisfied"	98%	98%	98%	98%
Clean sewer lines	595,161	568,308	500,000	500,000
Year end street tree inventory/annual cost per tree	12,200/\$36	12,380/\$34	12,480/\$33	12,530/\$34
Street landscaped acres/sites maintained	123/65	124/68	125/70	125/71
Completed Fleet section repair orders/per employee	1,923/481	2,000/500	2,010/670	1,957/650
Average vehicle downtime (hours)	3	3.25	3	2.8
Respond to after-hours urgent customer service requests within 45 minutes of receipt	100%	100%	100%	100%

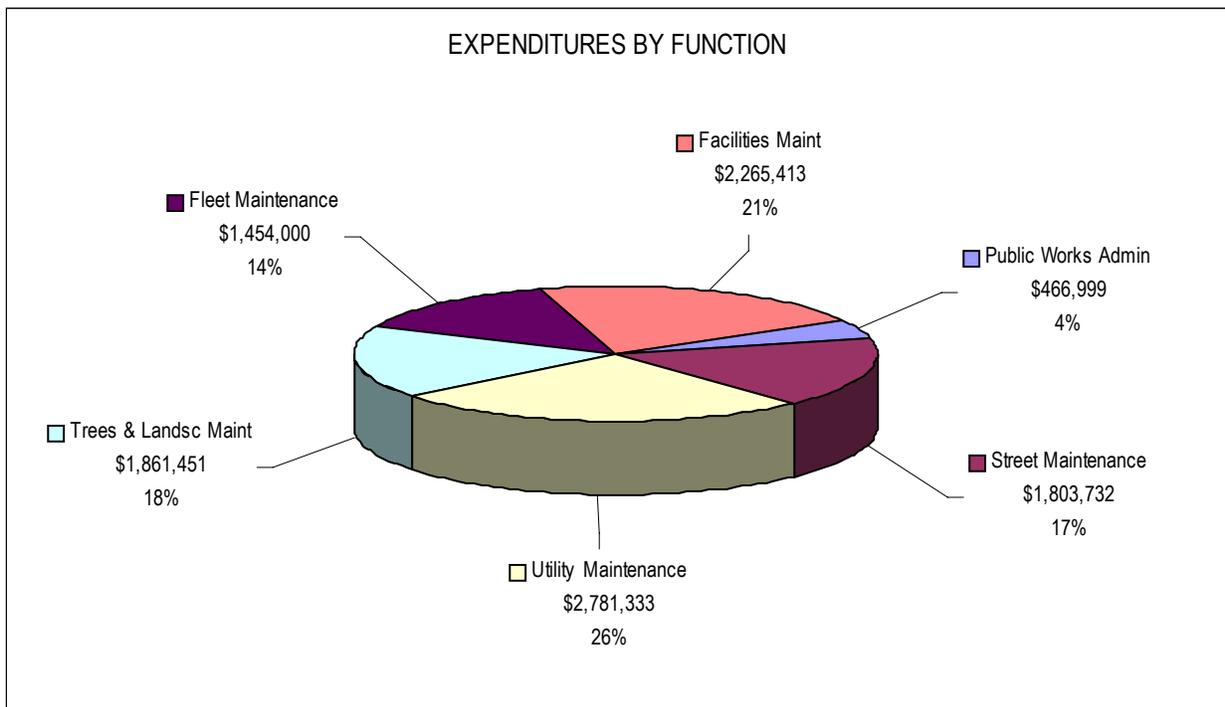
Personnel Allotment of 79.5 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Public Works Director	1	1		Fleet Maint Assistant-37.5 hr	1		1
Assoc Civil Engineer	1		1	Water System Operator	1	1	
Community Svcs Proj Mgr	1		1	Asst Water System Operator	1	1	
Office Assistant II	1	1		Maintenance Custodian II	5	5	
Office Specialist	2	1	1	Maintenance Custodian III	1	1	
Secretary	1		1	Maint Custodian I-40 Hr	1		1
Equipment Maint Worker II	2	2		Maint Custodian II-40 Hr	1	1	
Equipment Maint Worker III	5	5		Maintenance Worker I-37.5	1		1
Senior Maint Supervisor	4	4		Maintenance Worker II-37.5	26	23	3
Fleet Maint Supervisor	1		1	Maintenance Worker III	13	7	6
Fleet Maint Worker II	3	3		Temporary Positions (FTE)	4.5	4.5	
Fleet Maint Worker III	2	2					
TOTAL					79.5	62.5	17

Staff Change(s): Unfunded 1 Secretary position.

Expenditure Analysis

Personnel Services	To be determined.
Services and Supplies	Decrease due to cost cutting of supplies and contractual services.
Capital Outlay	\$105,000 for Fire Hydrants & Water Meters. \$5,000 for Water Meters for the Recycled Water System. \$17,341 for a Hydro Vac truck for sewer maintenance.



	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
PERSONNEL SERVICES				
4111 Permanent Salaries	4,436,584	4,492,048	4,700,317	4,624,403
4112 Temporary Salaries	165,049	81,730	134,010	134,010
4113 Overtime	103,852	111,395	125,000	125,000
4121 Allowances	74,068	66,698	86,712	89,052
4124 Leave Cashout	158,004	153,184	0	0
4125 Accrued Leave	23,082	5,993	0	0
4131 PERS	702,683	658,531	722,123	886,412
4132 Group Insurance	894,662	932,858	1,005,408	1,052,352
4133 Medicare	64,792	65,666	64,715	64,393
4135 Worker's Compensation	91,509	81,764	166,810	170,642
4138 Deferred Comp-Employer	5,211	3,607	4,500	4,500
4139 PARS	1,065	1,201	2,009	2,012
4141 Adjustments-Payroll	609	635	0	0
4143 Charged to CIPs	0	0	(22,000)	(22,000)
4151 Compensation Reduction	0	0	(387,612)	0
4161 Retiree Medical Reserve	229,185	222,972	219,074	218,044
sub-total	<u>6,950,355</u>	<u>6,878,282</u>	<u>6,821,066</u>	<u>7,348,820</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4211 Equip Replacement Amortization	626,563	617,677	557,286	552,948
4220 Supplies	1,385,730	1,184,790	1,501,237	1,490,999
4230 Services	1,482,646	1,078,074	1,409,200	996,495
4410 Communications	1,920	1,701	1,250	1,250
4420 Utilities	46,800	54,861	80,700	80,700
4501 Memberships and Dues	11,737	3,259	4,740	4,590
4503 Training	14,240	7,865	19,785	29,785
sub-total	<u>3,569,637</u>	<u>2,948,226</u>	<u>3,574,198</u>	<u>3,156,767</u>
CAPITAL OUTLAY				
4850 Vehicles	95,335	0	142	17,341
4920 Machinery Tools & Equipment	646	493	0	0
4930 Hydrants & Meters	47,262	65,264	110,000	110,000
sub-total	<u>143,243</u>	<u>65,757</u>	<u>110,142</u>	<u>127,341</u>
TOTAL	<u><u>10,663,235</u></u>	<u><u>9,892,265</u></u>	<u><u>10,505,406</u></u>	<u><u>10,632,928</u></u>

DIVISION:	Engineering	PUBLIC WORKS DIRECTOR: Greg Armendariz
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Description: This division provides professional engineering services, management and review of new infrastructure, both private and public, which may impact the public right-of-way or the public's use and enjoyment of municipal facilities or services. The division also manages the municipal utility services provided to the community including water, recycled water, sewer, stormwater quality protection, flood control, garbage, and recycling. The division's functions include: Design & Construction, Land Development, Traffic, and Utilities.

Services

- The City Engineer provides direction and coordination for the division, including allocation of resources, assignments, and staff development, ensuring that City infrastructure is designed and constructed in accordance with City's Code, State and Federal laws and industry standards and to protect public health and safety.
- Provides the Traffic Engineer, a staff professional licensed by the State of California in the field of traffic engineering. The traffic section provides safe and efficient movement of people, goods and services through the use of the City's transportation facilities and provides planning and support for the development of future transportation improvements including regional transportation improvements.
- Plans and implements the CIP, including design and construction engineering, project management, and construction administration of the City's street, water, sewer, storm drain, parks, and community projects.
- Provides engineering support on regional programs such as the BART extension, freeway ramp metering, Regional Express Lanes, flood control and urban runoff programs.
- Reviews and approves all subdivision maps and developer public improvement plans and issues encroachment permits for work within the City's public right-of-way.
- Manages the City's water, sewer, and solid waste utilities to provide the adequate supply and quality of these essential municipal commodities at a fair and equitable price.
- Complies with State and Federal public health and environmental regulations for monitoring, testing, correcting, and reporting on potable water distribution, recycled water use, sewer system management, urban runoff, solid waste recycling, flood control and environmental programs.
- Maintains utility maps for water, sewer, recycled water, and storm drain facilities and all City drawings, deeds, maps, assessment district diagrams, aerial photos, and utility drawings.
- Pursues regional, state and federal grant opportunities to fund Capital Improvement Projects.



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2010-2011 Accomplishments					
1. Developed the Milpitas Guiding Principles for the Water Pollution Control Plant Master Plan	x	x		x	x
2. Obtained FEMA for Berryessa Pump Station and reduced Special Flood Hazard Area for approximately 370 residents.	x	x		x	x
3. Completed the Storm Drain Master Plan, 2010 Urban Water Management Plan MRP stormwater permit provisions.		x		x	x
4. Completed Great Mall Parkway recycled water main installation and Gibraltar Pump Station rehabilitation project.	x	x		x	x
5. Completed Sanitary Sewer Deficiency Project and Street Resurfacing.	x	x		x	x
6. Completed construction of the new Senior Center, improvements to the City Civic Center, Alviso Adobe and Phase 1 of Cardoza Park.	x	x		x	x
7. Re-roofed the California Circle, Abbott Avenue, Murphy Ranch Pump Storm Stations and completed repairs to the Ayer Station.	x	x		x	x
2011-2012 Goals					
1. Complete design for the Alviso Adobe park and site improvement phase.	x	x		x	x
2. Replace 72 aging traffic signal controllers and complete signal retiming.	x	x		x	x
3. Participate in Request for Proposal for BART.	x	x		x	x
4. Support City's adoption of plastic bag and polystyrene controls or ban.	x	x		x	x
5. Construct Milpitas Blvd. waterline, Street Resurfacing and Sewer Project.	x	x		x	x
6. Complete various City Building Improvement.	x	x		x	x
7. Coordinate major flood control improvements with SCVWD.	x	x		x	x

Performance Measures	Actual 2008-09	Actual 2009-10	Projected 2010-11	Estimated 2011-12
Contracts Awarded/Value	18/\$13.5M	18/\$8.4M	14/\$12M	9/\$7M
Meet all water quality standards for potable water distribution	100%	100%	100%	100%
Achieve City solid waste diversion rate (goal: 50% minimum)	69%	70%	70%	70%
Review first submittals of private development plans within 20 working days	92% of time	95% of time	98% of time	95% of time
Development projects reviewed	180	118	225	200
Responded to public counter inquiries	100	200	225	150
Engineering and Traffic Surveys	13	20	29	28
Grants Submitted	8	8	9	10
Projects Completed (Initial Acceptances)	12	13	12	11

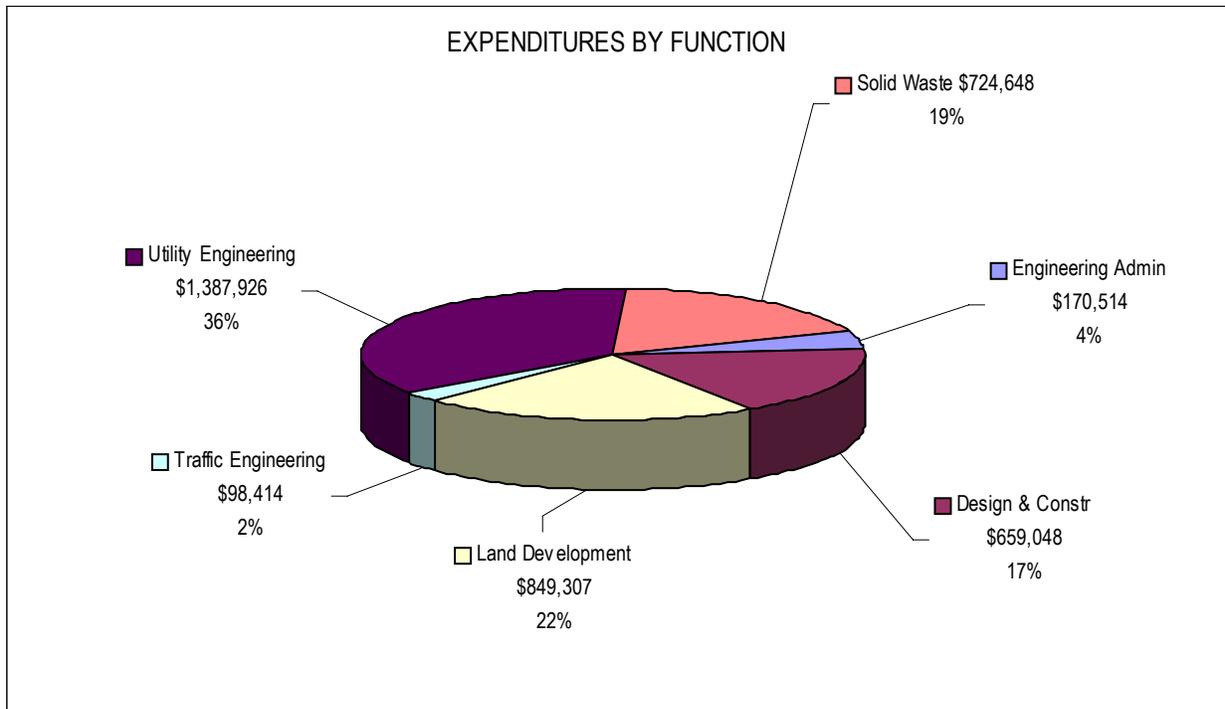
Personnel Allotment of 40.5 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
City Engineer	1		1	Engineering Permit Tech	1		1
Assistant City Engineer	1	1		CIP Manager	1	1	
Administrative Analyst I/II	2	2		Princ Transportation Planner	2		2
Public Information Specialist	1	1		Engineering Aide	5	2	3
Assistant Civil Engineer	10	8	2	Office Assistant II	1		1
Associate Civil Engineer	7	4	3	Office Specialist	2	2	
Principal Civil Engineer	3	1	2	Secretary	1	1	
Traffic Engineer	1	1		Temporary Positions (FTE)	0.5	0.5	
C A D Technician	1	1					
				TOTAL	40.5	25.5	15

Staff Change(s): None

Expenditure Analysis

Personnel Services	To be determined.
Services and Supplies	Decrease due to cost cutting of office supplies, contractual services, and training.
Capital Outlay	None



	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
PERSONNEL SERVICES				
4111 Permanent Salaries	2,369,934	1,697,829	2,629,731	2,642,670
4112 Temporary Salaries	71,757	4,534	12,000	9,600
4113 Overtime	2,836	10,654	45,500	21,900
4121 Allowances	7,238	4,104	0	0
4124 Leave Cashout	118,749	91,197	0	0
4125 Accrued Leave	1,141	8,366	0	0
4131 PERS	372,380	249,434	394,424	492,952
4132 Group Insurance	349,453	264,105	396,168	453,600
4133 Medicare	34,393	23,913	35,877	36,033
4135 Worker's Compensation	14,181	6,883	13,231	13,286
4138 Deferred Comp-Employer	5,445	3,257	7,200	7,200
4139 PARS	247	70	180	144
4143 Charged to CIPs	0	0	(777,892)	(949,640)
4151 Compensation Reduction	0	0	(215,112)	0
4161 Retiree Medical Reserve	157,390	135,566	131,208	131,866
sub-total	<u>3,505,145</u>	<u>2,499,912</u>	<u>2,672,515</u>	<u>2,859,611</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	151,036	121,770	204,500	152,100
4211 Equip Replacement Amortization	29,452	30,509	20,486	16,476
4220 Supplies	15,711	9,838	19,870	16,070
4230 Services	638,419	881,607	906,490	808,950
4501 Memberships and Dues	10,933	9,120	17,520	17,700
4503 Training	11,050	6,361	33,400	18,950
4520 Commissions and Boards	1,000	0	0	0
sub-total	<u>857,601</u>	<u>1,059,206</u>	<u>1,202,266</u>	<u>1,030,246</u>
CAPITAL OUTLAY				
4920 Machinery Tools & Equipment	1,589	0	0	0
sub-total	<u>1,589</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	<u><u>4,364,336</u></u>	<u><u>3,559,117</u></u>	<u><u>3,874,781</u></u>	<u><u>3,889,857</u></u>

DEPARTMENT:	Planning & N Svcs	PLAN & NEIGH SVCS DIR: James Lindsay
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Description: This department reviews land development applications and environmental assessments; ensures compliance and provides information on state and local ordinances and policies for the public and decision makers; maintains the City’s general plan, specific plans and zoning ordinance; provides key Redevelopment Agency support, staffs a number of City Commissions; ensures that residential, commercial and industrial properties are maintained in accordance with city regulations, operates programs for housing, neighborhood beautification, graffiti abatement, abandoned vehicles, and shopping carts; administers the Community Development Block Grant program, the City’s Housing Rehabilitation Loan program and oversees services provided by outside agencies such as fair housing and animal control.

Services

- Provides oversight and maintenance of the General Plan, and other specific plans and regulations. Prepares, and assists other departments in preparing special-purpose long-range plans and ensures consistency with existing plans. Coordinates with outside agencies on regional transportation issues and maintains city information on demographics, cultural resources and municipal boundaries.
- Performs and coordinates review of land development applications, oversees implementation of Zoning Ordinance and planning policies and maintains them in compliance with state and federal regulations; conducts environmental review assessments, provides public information on land development regulations and processes.
- Responds to public service requests to ensure residential, commercial and industrial properties are maintained in accordance with city regulations, and administers programs for neighborhood beautification, graffiti abatement, abandoned vehicles, shopping carts and animal control.
- Administers the Community Development Block Grant program, the housing rehabilitation loan program and affordable housing program.
- Provides staff support to the Planning Commission, Community Advisory Commission, Transportation & Land Use Subcommittee, the Bicycle Pedestrian Advisory Commission and the Library Advisory Commission.



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2010-2011 Accomplishments					
1. Initiated the development of a citywide Climate Action Plan.		x			x
2. Completed the initial phase of departmental cross training.	x		x		
3. Updated the General Plan to incorporate the Parks and Trails Master Plans.	x				
4. Completed the reports for Impediments to Fair Housing and the CDBG Consolidated Plan.				x	
5. Fully automated the AVASA reporting process.	x		x		
6. Assisted the CAC in improving the NBO Awards nomination process.	x				
7. Assisted the completion of the RDA's 5-Year Implementation Plan.				x	
2011-2012 Goals					
1. Complete and start implementation of the citywide Climate Action Plan.		x			x
2. Complete a standardized Neighborhood Services Procedure Manual to ensure consistency in service delivery.	x		x		
3. Standardize planning inspections through different stages of construction.		x			x
4. Complete the staff cross training program with the Building and Engineering Departments.	x		x		
5. Implement the Housing Element Goals & Policies within the timeframe stated in the 5-Year Implementation Plan.		x			
6. Survey customers to evaluate performance of planning services.	x				

Performance Measures	Actual 2008-09	Actual 2009-10	Projected 2010-11	Estimated 2011-12
% of Use Permit applications processed within 3 months of being deemed complete.	NA	85%	85%	87%
% of Minor Site Development applications processed within 2 months	NA	95%	95%	97%
Planning Division customer contacts	3,200	3,344	3,000	3,200
% of rehabilitation loan recipients rating our service as at least "satisfactory"	90%	90%	90%	93%
Customer service requests/violations abated	1,187	1,037	800	850
# of cases in compliance within 30 days of receipt	NA	688	550	600
Days to abate graffiti on private property	17	24	20	18
Abandoned vehicles abated on private property	187	267	175	180

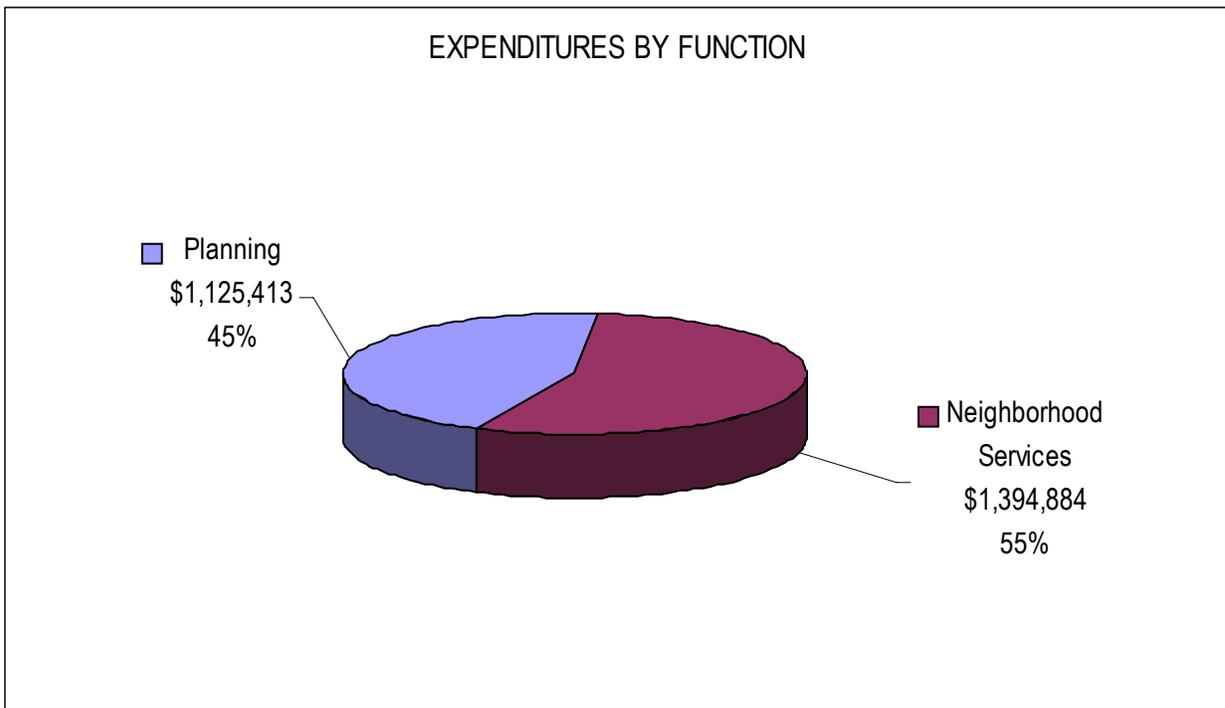
Personnel Allotment of 18 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Planning & Neigh Svcs Dir	1	1		Asst Transportation Planner	1	1	
Administrative Analyst II	1		1	Principal Planner	1	1	
Assistant Planner	2.5	2	0.5	Housing/Neigh Pres Spec	3	2	1
Associate Planner	2		2	Senior Housing Specialist	1	1	
Planning Manager	1		1	Office Specialist	3	2	1
Senior Planner	1	1		Recreation Svcs Asst IV	0.5	0.5	0
TOTAL					18	11.5	6.5

Staff Change(s): One Office Specialist was transferred to the Fire Prevention Bureau for better staff utilization.

Expenditure Analysis

Personnel Services	To be determined
Services and Supplies	Decrease due to cost cutting of office supplies, contractual services, and training.
Capital Outlay	None



	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
PERSONNEL SERVICES				
4111 Permanent Salaries	1,074,829	1,013,424	1,185,388	1,090,466
4113 Overtime	5,212	630	0	0
4121 Allowances	2,710	2,710	0	0
4124 Leave Cashout	57,263	13,667	0	0
4131 PERS	165,896	147,076	177,798	203,406
4132 Group Insurance	152,602	156,029	198,408	199,584
4133 Medicare	15,639	13,780	16,254	15,881
4135 Worker's Compensation	3,039	2,623	6,016	5,416
4138 Deferred Comp-Employer	724	(7)	2,700	2,700
4151 Compensation Reduction	0	0	(96,645)	0
4161 Retiree Medical Reserve	56,978	52,703	58,836	54,294
sub-total	<u>1,534,893</u>	<u>1,402,634</u>	<u>1,548,755</u>	<u>1,571,747</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	261,039	356,276	538,500	541,150
4211 Equip Replacement Amortization	10,632	7,234	6,415	5,900
4220 Supplies	11,940	15,108	23,500	11,300
4230 Services	731,051	400,572	469,000	385,000
4501 Memberships and Dues	1,389	188	2,700	0
4503 Training	6,492	681	9,850	5,200
sub-total	<u>1,022,543</u>	<u>780,058</u>	<u>1,049,965</u>	<u>948,550</u>
TOTAL	<u><u>2,557,436</u></u>	<u><u>2,182,692</u></u>	<u><u>2,598,720</u></u>	<u><u>2,520,297</u></u>

DEPARTMENT: Parks and Recreation**PARKS AND RECREATION DIR: Bonnie Greiner**

Description: This department provides recreational opportunities, parks and facilities for all residents of Milpitas. We are committed to enhancing the quality of life and providing endless recreational opportunities to our residents that strengthen community image and sense of place, support economic development, promote health and wellness, foster human development, increase cultural unity, facilitate solutions to community needs and provide recreational experiences while preserving and enhancing our city resources.

Services

- Provides safe, well-maintained, and attractive parks by servicing outdoor athletic facilities, playgrounds, and picnic areas. Services include daily cleaning and security of park restrooms and pathways; playground safety inspections; care of park trees; mowing of park turf; and maintenance of aquatic features, a dog park and parking lots.
- Oversees indoor/outdoor facility rentals, Recreation Assistance program, coordinates citywide special events, sponsor and donation functions, supervises departmental operations, coordinates promotions, public relations, publishes the Recreation activity guide, and staffs six City Commissions.
- Monitors daily operation of the Senior Center that provides a daily lunch program with transportation, a wide variety of drop-in programs, trips, classes, special events, and social services.
- Provides a variety of youth programs for all ages. We offer a multitude of programs for children ages 2-5, which provide enriching experiences with an emphasis on learning through active play and socialization. For older youth ages 6-12, Recreation offers a variety of year round youth sports leagues, classes, camps and weekly summer camps which provides recreational opportunities for children to promote healthy living and socialization. During the school year, grades 1-6 can attend After the Bell, which is offered at four school sites and provides a variety of enrichment activities.
- Oversees operation of a free drop-in Teen Center that provides programs, a computer lab, services, classes and special events that directly serve youth ages 12-17 years.
- Oversees the operation of a Sports Center with a full service Fitness Center, fitness classes, personal training, aquatic classes, lap swimming, adult and youth sports programs and more.
- Provides a volunteer program where over 1,060 individuals serve their community throughout the city.
- Cultural Arts programs, the Phantom Art Gallery and the Cultural Arts Support Program.
- Provides over 715 contract classes, for youth and adults to promote health and wellness and developmental opportunities for the community.



Parks and Recreation

	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2010-2011 Accomplishments					
1. The Milpitas Parks and Recreation Services Department was honored with a State CPRS Achievement Award in the Recreation & Community Services - Health and Wellness category for the PLAYground: Milpitas Sports Center Open House which served over 300 attendees and hosted various class demonstrations, health screenings and vendors. The success of the event parlayed into 81 new Sports Center Members.	x	x			
2. Successfully opened the New Barbara Lee Senior Center on August 16, 2010, which has resulted in a 9% membership increase and has accelerated the Senior Nutrition Program which now serves 100% of its daily allotted meals; 92 per day, for a total of 22,908 meals for the fiscal year.	x	x			
3. Responded effectively and efficiently to customer's program requests and for the use of Parks and Recreation Facilities. Exceeded 90% of good or better marks on customer evaluations.	x	x			
4. Secured \$5,000 sponsorship from Headway Technologies to assist with the cost of the 4th of July Festivities which served over 20,000 community members who attended.	x				
5. Converted Oliver Jones and Strickroth Park to reclaimed water.		x	x		
2011-2012 Goals					
1. Begin design phase for Pinewood Park picnic area renovation.	x	x			
2. Initiate automated emailing of receipts (only print or mail receipts by request) to be environmentally responsible and potentially reduce paper costs.	x	x		x	
3. Increase Milpitas Teen Center membership by 5% (335 to 352)		x			
4. Reduce the Parks and Recreation Activity Guide from 3 to 2 annually by combining summer/fall and winter/spring seasons to reduce printing costs.		x		x	
5. Increase participation in Senior Center Fitness Usage from monthly average of 172 to 220.		x			

Performance Measures	Actual 2008-09	Actual 2009-10	Projected 2010-11	Estimated 2011-12
Senior Center Members	1,118	1,650	1,725	1,800
Drop-in Sports Participants	4,500	7,500	9,050	9,100
Sports Center Members	9,000	10,236	11,275	12,000

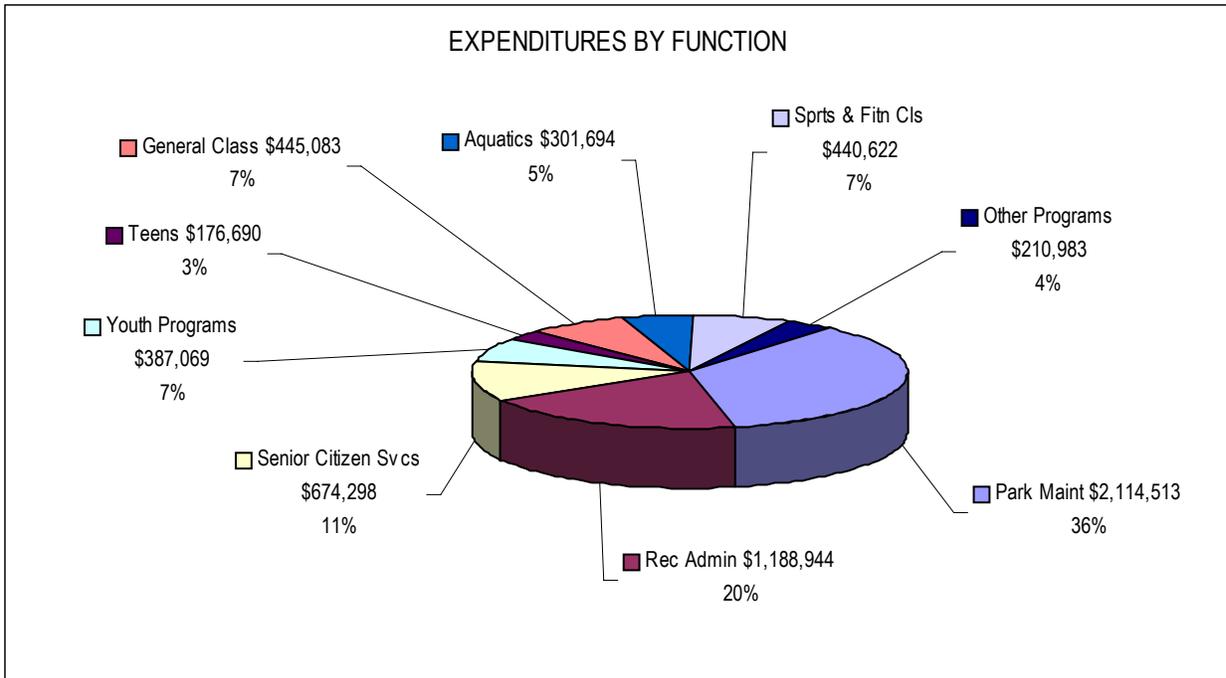
Personnel Allotment of 89 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Parks and Rec Director	1	1		Maintenance Worker II-37.5	12	9	3
Recreation Services Supv	4	2	2	Maintenance Worker III	6	5	1
Recreation Services Mgr	1		1	Maintenance Supervisor	2	1	1
Program Coordinator	7	4	3	Recreation Services Asst I	0.75	0.75	
Office Assistant II	2	1	1	Recreation Services Asst II	1.75	0.75	1
Public Services Asst II	5	5		Recreation Services Asst III	0.75	0.75	
Public Services Supervisor	1		1	Recreation Services Asst IV	4.25	3	1.25
Maintenance Worker I-37.5	1		1	Temporary Positions (FTE)	32.75	32.75	
				TOTAL	82.25	66	16.25

Staff Change(s): Unfunded 2 Maintenance Worker and 2.5 Recreation Service Assistant positions.

Expenditure Analysis

Personnel Services	To be determined.
Services and Supplies	Decrease attributed to cutting of Rainbow Theater, Milpitas Tidal Wave and Preschool programs.
Capital Outlay	None.



	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
PERSONNEL SERVICES				
4111 Permanent Salaries	2,632,173	2,605,973	2,631,227	2,379,346
4112 Temporary Salaries	1,201,064	1,050,278	1,089,149	877,053
4113 Overtime	27,344	38,361	31,100	27,000
4121 Allowances	11,630	12,720	10,400	17,852
4124 Leave Cashout	38,314	62,723	0	0
4131 PERS	449,380	411,535	420,275	471,934
4132 Group Insurance	536,967	542,892	596,280	571,536
4133 Medicare	51,904	50,420	51,039	45,829
4135 Worker's Compensation	40,593	35,845	67,744	60,042
4138 Deferred Comp-Employer	4,713	4,072	3,750	3,600
4139 PARS	13,835	13,055	14,040	11,735
4151 Compensation Reduction	0	0	(218,832)	0
4161 Retiree Medical Reserve	129,436	133,206	127,526	115,325
sub-total	<u>5,137,354</u>	<u>4,961,078</u>	<u>4,823,698</u>	<u>4,581,252</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	43,409	31,876	32,100	18,100
4211 Equip Replacement Amortization	231,119	224,513	206,332	193,289
4220 Supplies	312,293	208,532	332,409	228,831
4230 Services	735,887	674,136	969,701	905,569
4420 Utilities	415	0	0	0
4501 Memberships and Dues	2,510	2,042	3,705	3,705
4503 Training	3,613	3,417	7,750	7,750
4600 Ins, Settlements & Contgcy	937	1,215	1,400	1,400
sub-total	<u>1,330,182</u>	<u>1,145,731</u>	<u>1,553,397</u>	<u>1,358,644</u>
CAPITAL OUTLAY				
4870 Machinery & Equipment	0	0	14,440	0
4920 Machinery Tools & Equipment	647	493	0	0
sub-total	<u>647</u>	<u>493</u>	<u>14,440</u>	<u>0</u>
TOTAL	<u><u>6,468,183</u></u>	<u><u>6,107,302</u></u>	<u><u>6,391,535</u></u>	<u><u>5,939,896</u></u>

DEPARTMENT: Police**POLICE CHIEF: Dennis Graham**

Description: This department provides 24 hours-a-day, 365 days-a-year policing services to the City, keeps the peace and prevents and controls crime. The Department's nine functions include: Administration, Patrol, Traffic, Crossing Guards, Community Relations, Investigations, Communications, Records and Personnel and Training.

Services

- Provides 24-hours a day, 365 days-a-year response to calls for police services. Safeguards the community from crime through deterrence, prevention and arrest of offenders. Preserves the public peace, protects life and property, and appropriately enforces laws and ordinances.
- Investigates auto thefts, hit-and-runs, and traffic accidents; conducts accident reconstruction for major-injury and fatal collisions; provides traffic control at major events; and enforces traffic laws.
- Manages the Crossing Guard program, which staffs the 28 most critical intersections within the City to ensure the safety of children walking to and from school.
- Provides Character Counts instruction to all fifth graders and conducts PAL, Neighborhood Watch, Police Explorer, Citizen Volunteer and other crime prevention programs.
- Works closely with the school district and county agencies to divert first time offenders from the juvenile justice system through parent counseling and other innovative programs. School Resource Officers serve Milpitas High and Calaveras Hills.
- Provides follow-up investigation of crimes against persons, fraud, high technology and crimes against property.
- Conducts gang prevention, intervention and investigation; tracks sex registrants; and conducts pro-active narcotic investigations.
- Provides 24 hours-a-day, 365 days-a-year 9-1-1 emergency telephone answering and emergency dispatching for Police, Fire and other City Departments.
- Provides public counter service, filing of criminal complaints and evidence management. Processes, maintains and distributes Police and Fire reports, prepares statistical data required by law, and responds to report requests and telephone inquiries from citizens and other authorized entities.



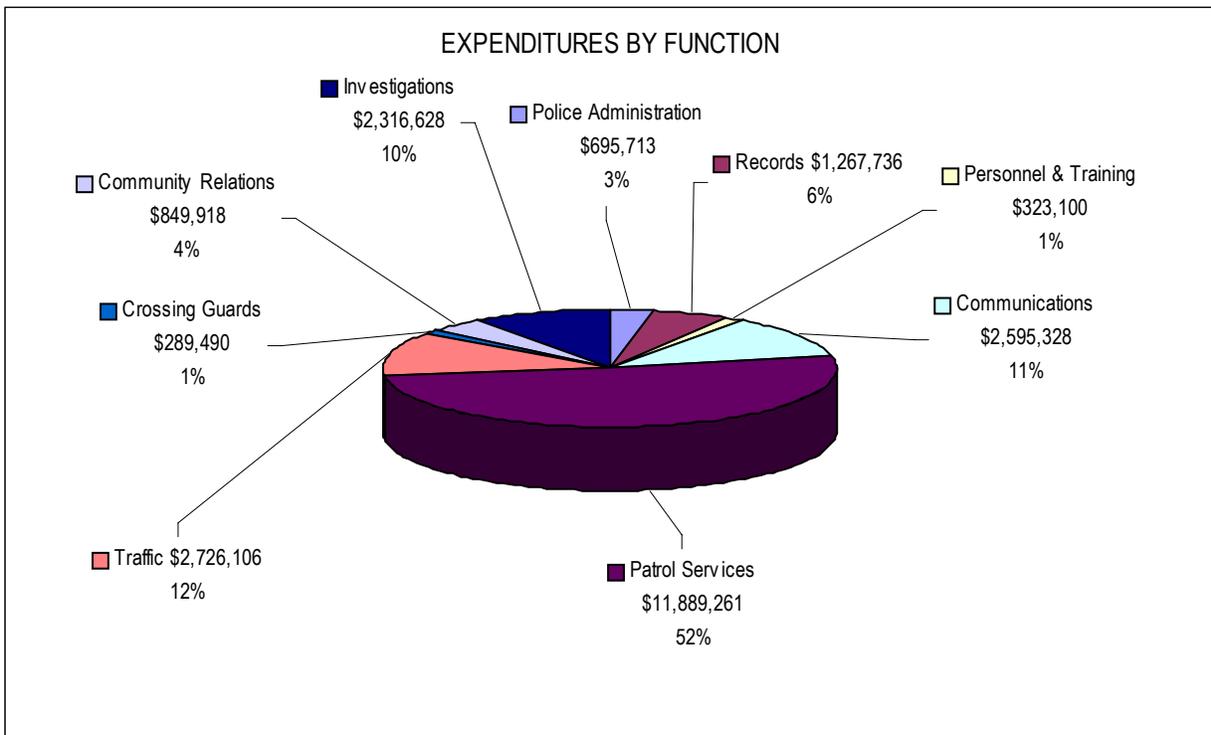
	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2010-2011 Accomplishments					
1. Reduced crime rate by 6.2% in 2010, to a 41-year low.	x	x			x
2. Reduced violent crime rate by 31.8% in 2010, to a 40-year low.	x	x			x
3. Response time to emergency calls was maintained at 2:47 in 2010, the 2nd lowest emergency response time average in the last 10 years.	x	x			x
4. Increased car seat inspections by 5.9% to 216 in 2010, and created Spanish language flyers and local cable-access advertisement.	x	x			x
5. Increased Gang Awareness presentations by 31% to 21 in 2010.	x	x			x
6. Facilitated Teen Binge Drinking Prevention presentations during back-to-school assemblies at Milpitas High School.	x	x			x
7. Secured grant funds for "Every 15 Minutes" drunk-driving prevention program for high school students.	x	x		x	x
2011-2012 Goals					
1. Implement grant-funded crime mapping service designed for public access via internet.	x	x		x	x
2. Develop pedestrian/traffic safety educational outreach for elderly community members.	x	x		x	x
3. Ensure 100% registration by known sex offenders.		x			x
4. Provide grant-funded Emergency Finders devices to qualifying local families.	x	x		x	x
5. Ensure average response times to emergency calls remain at 3:00 or under.	x				x

Performance Measures	Actual 2008-09	Actual 2009-10	Projected 2010-11	Estimated 2011-12
Avg. response time to emergency calls (minutes)	2:46	2:47	2:49	2:48
Percentage of 9-1-1 calls answered by a dispatcher within 10 seconds	99%	99%	99%	99%
Percentage of public requests for report information completed within two days	96%	97%	95%	95%
Number of anti-terrorist Patrol checks	3,558	1,356	1,469	1,476
Number of accidents involving school children at intersections staffed by Crossing Guards	0	0	0	0
Parent Drug Awareness presentations	12	12	8	10
DARE presentations: schools/students (Character Counts beginning 2011-2012)	13/1,440	12/793	11/845	12/764
Community presentations	268	275	281	270
Number of vehicle citations issued	11,891	9,049	8,544	8,500
Number of arrests reported to FBI (all crimes)	3,231	2,874	2,460	2,400

Personnel Allotment of 137.5 FTE							
Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Police Chief	1	1		Secretary	1	1	
Police Captain	2		2	Police Assistant	1		1
Police Commander	3	3		Police Clerk II	6	5	1
Police Lieutenant	4	4		Police Clerk Supervisor	2	2	
Patrol Officer	5	4	1	Police Property Clerk	1.5	1	0.5
Police Officer	67	61	6	Communications Dispatcher	12	11	1
Police Sergeant	13	13		Communications Supervisor	4	3	1
Office Assistant II	1	1		Temporary Positions (FTE)	14	14	
TOTAL					137.5	124	13.5

Staff Change(s): Reduction of one officer position due to the change from DARE to the Character Counts course to be taught to all fifth graders.

Expenditure Analysis	
Personnel Services	Decrease attributed to employees' concession of 7% salary reduction.
Services and Supplies	Decrease due to cost reductions and delayed vehicle purchases.
Capital Outlay	Inclusion of four police vehicles purchases.



	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
PERSONNEL SERVICES				
4111 Permanent Salaries	13,253,134	13,391,978	14,274,811	14,256,442
4112 Temporary Salaries	296,575	275,482	310,426	310,426
4113 Overtime	580,769	691,611	706,320	703,283
4121 Allowances	144,472	145,361	148,572	140,496
4124 Leave Cashout	466,838	731,623	0	0
4131 PERS	2,926,499	2,812,841	3,250,519	3,980,024
4132 Group Insurance	1,547,108	1,613,179	1,783,488	1,985,448
4133 Medicare	176,505	182,032	184,607	193,435
4135 Worker's Compensation	285,121	268,976	576,830	575,403
4138 Deferred Comp-Employer	3,643	4,299	4,500	4,500
4139 PARS	3,859	3,850	4,395	4,395
4151 Compensation Reduction	0	0	(1,279,370)	(1,245,900)
4161 Retiree Medical Reserve	590,647	597,761	618,906	617,591
sub-total	<u>20,275,170</u>	<u>20,718,995</u>	<u>20,584,004</u>	<u>21,525,543</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	3,000	3,000	3,000	500
4211 Equip Replacement Amortization	476,072	486,560	434,453	426,874
4220 Supplies	154,166	130,074	199,721	143,521
4230 Services	527,540	565,616	770,732	687,472
4410 Communications	29,467	20,086	33,900	24,820
4501 Memberships and Dues	1,880	3,195	5,430	3,339
4503 Training	67,417	35,502	84,551	56,499
sub-total	<u>1,259,543</u>	<u>1,244,034</u>	<u>1,531,787</u>	<u>1,343,025</u>
CAPITAL OUTLAY				
4850 Vehicles	33,763	0	41,275	24,712
4870 Machinery & Equipment	7,729	80,112	0	0
4920 Machinery Tools & Equipment	67,279	107,825	60,000	60,000
sub-total	<u>108,772</u>	<u>187,937</u>	<u>101,275</u>	<u>84,712</u>
TOTAL	<u><u>21,643,485</u></u>	<u><u>22,150,965</u></u>	<u><u>22,217,066</u></u>	<u><u>22,953,280</u></u>

DEPARTMENT:	Fire	FIRE CHIEF: Brian Sturdivant
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Description: This department provides full response, preparedness, and prevention services. The response and preparedness division handles emergency incidents, safety, training, para-medicine compliance, and disaster preparedness functions. The fire prevention division handles fire plans and permits, hazardous materials regulation, inspections and investigations.

Services

- **Administration:** Manages and directs command, administrative, operational, planning, and logistical aspects of the department.
- **Emergency Response:** Responds to and manages emergency incidents involving fires, medical and traumatic injuries, vehicle accidents, rescues, hazardous-materials releases and other risks affecting the health and welfare of those in the community. Personnel staff five apparatus at four fire stations strategically located for quick response throughout the City.
- **Safety, Training, & Para-medicine Compliance:** Provides safety programs to reduce the firefighter injury rate and risks. Operates drill grounds and training curricula to ensure readiness for all-risk response. Oversees compliance with paramedic and emergency medical technician licenses and certifications, state and local reporting and quality assurance requirements, and cooperative contracts with the ambulance service provider.
- **Disaster Preparedness:** Ensures citywide disaster readiness by performing Emergency Operations Center training and maintenance, Strategic Actions For Emergencies (SAFE) training, care-and-shelter cache maintenance, amateur radio operator support, and large-scale disaster planning in accordance with state, regional, and federal guidelines. Provides prevention-education for schools, businesses, citizen groups and community events in Milpitas. Also ensures that prevention and preparedness information is available in handouts, the city website, and community media.
- **Plan-check & Permits:** Provides fire plan reviews and permits related to fire code compliance for new construction, change in occupancy, tenant improvement, and fire-systems.
- **Hazardous Materials Regulation:** Conducts plan reviews and inspections related to hazardous materials use and storage, and urban-runoff, in accordance with state and local laws.
- **Inspections & Investigations:** Conducts inspections related to fire code compliance for new construction and high-risk occupancies. Provides fire cause and origin investigations and follow-up case preparation in cooperation with the Police Department.



Fire

	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2010-2011 Accomplishments					
1. Responded to 4380 emergency incidents with an average response time of 4.2 minutes.	x	x			x
2. Certified 235 S.A.F.E.** Team members.	x	x			x
3. Conducted 900 plan reviews, issued 965 approvals/permits and performed 1,172 inspections.	x				x
4. Presented prevention information at over 80 events.	x	x			x
2011-2012 Goals					
1. Maintain response times of 4.2 minutes or less.	x	x			x
2. Reduce firefighter injuries.			x	x	x
3. Certify an additional 30 S.A.F.E. team members and provide refresher training to 90% of critical Emergency Operations Center staff.	x	x	x	x	x
4. Achieve target turn-around times of plan reviews/inspections at a rate of 98% or higher.	x				x
5. Respond to 100% of prevention education requests.	x	x			x

NOTE: **Strategic Actions For Emergencies

Performance Measures	Actual 2008-09	Actual 2009-10	Projected 2010-11	Estimated 2011-12
Calls for service & average response times (minutes)	4,300/4.1	4,400/4.2	4,400/4.3	4,500/4.3
Number of disaster preparedness citizens (per 1,000) & civilian employees (%)	3.1/10	3.2/10	3.4/10	3.1/10
Number of platoon training hours & personnel certified to serve at higher rank	240/23	250/20	250/23	260/22
Number of plan reviews/inspections	1,080/4,515	1,047/4,000	900/4,000	1,000/4,100
Plan reviews/inspections meeting target turn-around times (90%)	86%	95%	97%	98%
Prevention information events	102	90	80	90
Cardiac arrest survival rate *	N/A	N/A	N/A	10%
Property loss due to fire *	N/A	N/A	N/A	\$1,000,000
Property saved in response to a fire *	N/A	N/A	N/A	\$500,000
Fire-caused injuries/deaths *	N/A	N/A	N/A	5
Work-related injuries *	N/A	N/A	N/A	10
Structure fire flamespread *	N/A	N/A	N/A	80%
Fire unit reliability *	N/A	N/A	N/A	80%
Volunteer hours *	N/A	N/A	N/A	500

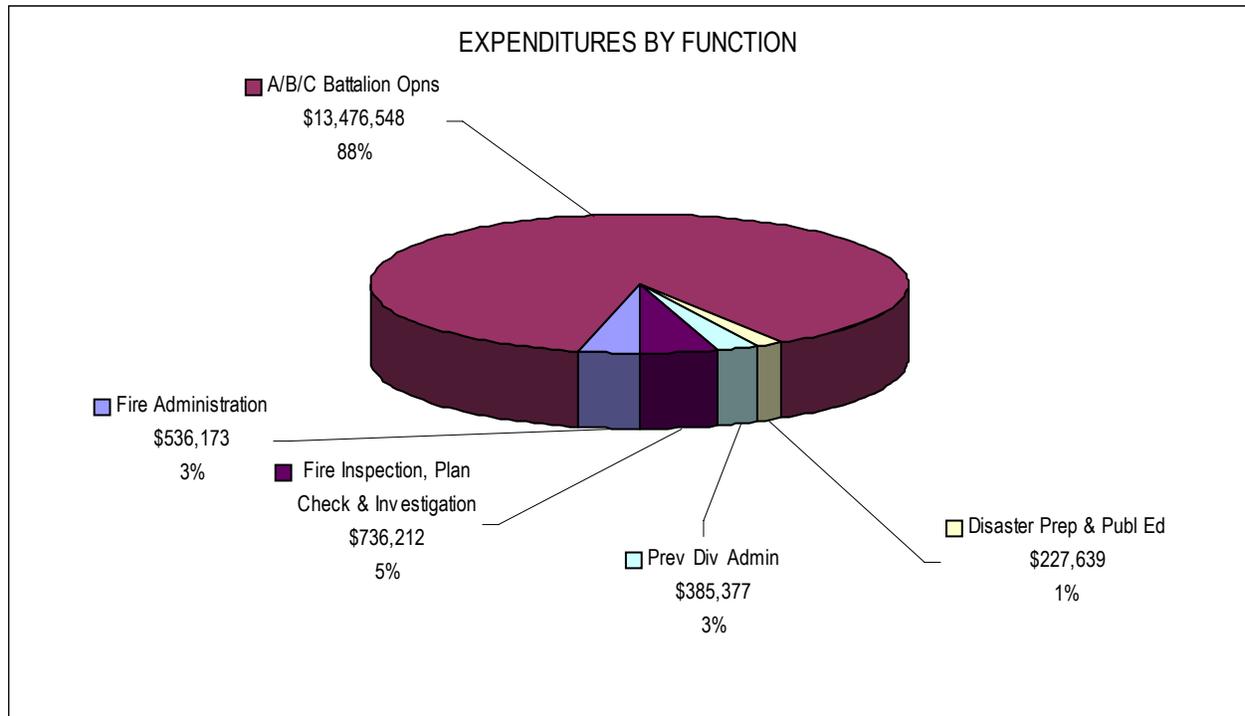
* New performance measures effective FY 11-12

Personnel Allotment of 80 FTE							
Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Fire Chief	1	1		Fire Protection Engineer	2	1	1
Assistant Fire Chief	1		1	Fire Engineer	15	12	3
Fire Marshal	1	1		Firefighter	12	10	2
Assistant Fire Marshal	1		1	Firefighter/Paramedic	12	12	
Emerg Svcs Coordinator	1	1		Fire Engineer-Paramedic	6	4	2
Fire Battalion Chief	4	4		Office Assistant II	1	1	
Fire Captain	16	15	1	Office Specialist	1	1	0
Fire Prevention Inspector	2	1	1	Secretary	1	1	
Hazardous Materials Inspector	3	1	2				
TOTAL					80	66	14

Staff Change(s): The Office Specialist position was re-funded (transferred back from Planning Division).

Expenditure Analysis

Personnel Services	To be determined.
Services and Supplies	Decrease due to cost cutting of Office supplies, contractual services and training.
Capital Outlay	None.



	Actual 2008-09	Actual 2009-10	Budget 2010-11	Proposed 2011-12
PERSONNEL SERVICES				
4111 Permanent Salaries	8,084,405	7,653,965	8,184,104	8,667,885
4112 Temporary Salaries	122,317	112,520	0	0
4113 Overtime	980,699	1,037,122	1,255,100	700,000
4121 Allowances	61,259	57,892	61,752	61,752
4124 Leave Cashout	891,169	317,382	0	0
4131 PERS	1,871,664	1,693,208	2,052,004	2,529,430
4132 Group Insurance	971,607	939,840	1,065,720	1,149,144
4133 Medicare	108,927	110,935	107,737	110,283
4135 Worker's Compensation	187,513	179,282	379,777	380,712
4138 Deferred Comp-Employer	40,901	37,340	40,800	40,200
4151 Compensation Reduction	0	0	(777,849)	0
4161 Retiree Medical Reserve	381,041	387,953	391,793	395,967
sub-total	<u>13,701,503</u>	<u>12,527,439</u>	<u>12,760,938</u>	<u>14,035,373</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	0	0	1,500	0
4211 Equip Replacement Amortization	918,086	1,035,701	946,075	874,403
4220 Supplies	263,084	293,515	215,860	180,310
4230 Services	131,607	354,755	195,800	192,750
4410 Communications	2,242	2,269	3,600	1,600
4501 Memberships and Dues	2,375	3,140	9,940	11,775
4503 Training	33,546	32,422	92,145	65,738
sub-total	<u>1,350,940</u>	<u>1,721,803</u>	<u>1,464,920</u>	<u>1,326,576</u>
CAPITAL OUTLAY				
4870 Machinery & Equipment	0	14,640	30,590	0
4910 Office Furniture & Fixtures	1,292	0	0	0
4920 Machinery Tools & Equipment	224,973	0	0	0
sub-total	<u>226,265</u>	<u>14,640</u>	<u>30,590</u>	<u>0</u>
TOTAL	<u><u>15,278,707</u></u>	<u><u>14,263,881</u></u>	<u><u>14,256,448</u></u>	<u><u>15,361,949</u></u>

DEPARTMENT: Non-Departmental

Description: This department finances a variety of activities that are not specific to any one department. Personnel Services include expenditures not budgeted in the individual departments such as vacation and leave cashouts, benefit administration fees, retiree medical benefits and self-funded unemployment insurance. Supplies and Contractual Services include centralized copier costs for City Hall, utility payments and citywide tuition reimbursement. Sewer treatment plant capital contribution, maintenance and operation are funded in this department, as are all water purchases for the water fund. This department also funds debt services, equipment and vehicle replacement.

Expenditure Analysis

Personnel Services: \$3,027,644 will finance vacation and leave cashouts, MOU contractual obligations, retiree medical benefits and unemployment. Administration costs for the City's Public Agency Retirement System (PARS) program are included in this function. \$(3,991,100) compensation reduction represents employees' concession or equivalent savings from staff reduction.

Services and Supplies: \$8,900,000 is for Treatment Plant fees; \$2,754,000 is for gas, electric and water utilities; and \$11,013,000 is for water purchases. \$2,000,000 is set aside for Housing Grants and Loans. A total of \$45,000 is reflected in this function for citywide tuition reimbursement, computer training, personnel training and redevelopment training. The City's insurance premium with ABAG is projected to be \$450,000 for the 2011-12 fiscal year.

Debt Service: \$13,593,000 is projected to pay the principal and interest due on the Agency Tax Allocation Bonds. \$688,000 is scheduled to pay the principal and interest due on the 2006 Certificates of Participation for the sewer system. \$4,000,000 is for payment to the County of Santa Clara in accordance to a Purchase & Sale Agreement.

Equipment Replacement: \$489,391 is for equipment replacement from monies that are available in the Equipment and Information Technology Replacement Funds. \$6,000,000 is the installment payment for McCandless land purchase.

	100 General Fund	211 H-H Lease Fund	212 Public Art Fund	237 CFD Fund
PERSONNEL SERVICES				
4124 Leave Cashout	547,000	0	0	0
4132 Group Insurance	30,800	0	0	0
4136 Unemployment	53,200	0	0	0
4137 MOU Contractual Agreements	573,600	0	0	0
4139 PARS	5,300	0	0	0
4141 Adjustments-Payroll	125,644	0	0	0
4151 Compensation Reduction	(3,054,100)	0	0	(37,000)
4161 Retiree Medical Reserve	1,107,300	0	0	0
sub-total	<u>(611,256)</u>	<u>0</u>	<u>0</u>	<u>(37,000)</u>
SUPPLIES & CONTRACTUAL SERVICES				
4201 Community Promotions	0	0	0	0
4205 Miscellaneous Grants	0	0	0	0
4209 Miscellaneous Loans	0	0	0	0
4220 Supplies	0	0	17,500	0
4237 Contractual Services	22,600	0	215,000	6,000
4239 Audit Fees	53,000	0	0	0
4242 Rents & Leases	0	29,000	0	0
4252 Retainers & Fees	300,000	0	0	0
4253 ABAG Attorney's Fees	20,000	0	0	0
4254 ABAG Settlements	46,000	0	0	0
4421 Utilities-Gas	145,000	0	0	0
4422 Utilities-Electric	1,329,700	0	0	0
4423 Utilities-Water	419,900	0	0	0
4424 SFWD, Wholesale Water Purchase	0	0	0	0
4425 SCVWD, Wholesale Water Purchase	0	0	0	0
4427 Recycled Water Purchase	0	0	0	0
4428 Treatment Plant, Capital	0	0	0	0
4429 Treatment Plant, M&O	0	0	0	0
4503 Training and Registration	8,000	0	0	0
4509 Tuition Reimbursement	23,200	0	0	0
4600 Insurance & Settlements	269,000	0	0	0
4610 Uncollectible Accounts	23,000	0	0	0
4640 Contingent Reserve	354,000	0	0	0
sub-total	<u>3,013,400</u>	<u>29,000</u>	<u>232,500</u>	<u>6,000</u>
DEBT SERVICE				
4701 Retirement of Principal	0	0	0	0
4711 Interest Expense	0	0	0	0
4720 Contractual Obligation	0	0	0	0
sub-total	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
CAPITAL OUTLAY				
4810 Land	0	0	0	0
4850 Vehicles	0	0	0	0
sub-total	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	<u>2,402,144</u>	<u>29,000</u>	<u>232,500</u>	<u>(31,000)</u>

Non-Departmental

250 HCD Fund	310 Street Fund	390 RDA Fund	400/406 Water Fund	450/452 Sewer Fund	500/505 Equipment Replacement	Proposed 2011-12
0	0	23,000	18,000	12,000	0	600,000
0	0	4,000	3,200	2,000	0	40,000
0	0	7,000	5,600	4,200	0	70,000
0	0	74,600	59,700	38,100	0	746,000
0	0	900	900	900	0	8,000
0	0	0	0	0	0	125,644
(14,000)	0	(286,000)	(327,000)	(189,000)	(84,000)	(3,991,100)
0	0	145,200	116,500	69,000	0	1,438,000
(14,000)	0	(31,300)	(123,100)	(62,800)	(84,000)	(963,456)
0	0	12,000	0	0	0	12,000
0	0	1,000,000	0	0	0	1,000,000
0	0	1,000,000	0	0	0	1,000,000
0	0	0	0	0	0	17,500
0	2,500	271,400	6,200	8,300	0	532,000
6,000	8,000	13,000	10,000	10,000	0	100,000
0	0	0	0	0	0	29,000
0	0	1,000	0	0	0	301,000
0	0	7,000	8,000	30,000	0	65,000
0	0	15,000	19,000	70,000	0	150,000
0	25,000	5,000	43,000	32,000	0	250,000
0	49,800	178,000	97,900	124,600	0	1,780,000
0	72,400	14,500	123,100	94,100	0	724,000
0	0	0	8,326,000	0	0	8,326,000
0	0	0	2,300,000	0	0	2,300,000
0	0	0	387,000	0	0	387,000
0	0	0	0	3,700,000	0	3,700,000
0	0	0	0	5,200,000	0	5,200,000
0	0	5,000	1,000	1,000	0	15,000
0	0	2,700	2,700	1,400	0	30,000
0	0	49,000	24,000	74,000	34,000	450,000
0	0	0	56,000	56,000	0	135,000
0	0	0	0	0	0	354,000
6,000	157,700	2,573,600	11,403,900	9,401,400	34,000	26,857,500
0	0	5,410,000	0	380,000	0	5,790,000
0	0	8,183,000	0	308,000	0	8,491,000
0	0	4,000,000	0	0	0	4,000,000
0	0	17,593,000	0	688,000	0	18,281,000
0	0	6,000,000	0	0	0	6,000,000
0	0	0	0	0	489,391	489,391
0	0	6,000,000	0	0	489,391	6,489,391
(8,000)	157,700	26,135,300	11,280,800	10,026,600	439,391	50,664,435

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City of Milpitas
2011-16 CAPITAL IMPROVEMENT PROGRAM
GRAND SUMMARY

Project Expenses	2011-12	2012-13	2013-14	2014-15	2015-16	Total
Community Improvement	1,919,000	975,000	1,500,000	625,000	1,000,000	6,019,000
Park Improvement	750,000	2,950,000	1,450,000	1,200,000	7,175,000	13,525,000
Streets	8,031,651	7,144,000	7,359,000	1,800,000	1,650,000	25,984,651
Water	2,425,000	5,200,000	5,750,000	12,655,000	7,045,000	33,075,000
Sewer Improvement	1,550,000	1,550,000	1,500,000	1,500,000	2,750,000	8,850,000
Storm Drain Improvement	850,000	2,400,000	600,000	4,000,000	250,000	8,100,000
Total	15,525,651	20,219,000	18,159,000	21,780,000	19,870,000	95,553,651

Finance Sources	2011-12	2012-13	2013-14	2014-15	2015-16	Total
1997 RDA Tax Allocation Bonds	209,000	0	0	0	0	209,000
2003 RDA Tax Allocation Bonds	350,000	0	0	0	0	350,000
Grants/Reimbursement/Developer Fee	1,546,851	227,200	67,200	50,000	0	1,891,251
Park Fund	665,000	2,950,000	725,000	0	0	4,340,000
RDA Fund	3,462,000	6,400,000	6,700,000	900,000	1,000,000	18,462,000
Sewer Fund	1,550,000	1,550,000	1,500,000	1,500,000	2,750,000	8,850,000
Solid Waste Services Fund	60,000	0	0	0	0	60,000
Street Fund	1,369,800	1,416,800	1,241,800	1,100,000	1,150,000	6,278,400
Water Fund	2,075,000	2,125,000	2,650,000	3,055,000	3,550,000	13,455,000
Water Line Extension Fund	0	75,000	0	0	70,000	145,000
Storm Drain Fund	288,000	400,000	200,000	2,100,000	250,000	3,238,000
Public Art Fund	1,000,000	0	0	0	0	1,000,000
Equipment Replacement Fund	0	125,000	0	125,000	0	250,000
Recycled Water Fund	0	0	0	0	75,000	75,000
Unidentified Funding	0	4,450,000	4,125,000	5,800,000	7,025,000	21,400,000
Traffic Impact Fees	0	0	350,000	150,000	0	500,000
Water Infrastructure Fund	0	0	100,000	0	0	100,000
TASP Impact Fees	0	0	0	6,500,000	3,500,000	10,000,000
Congestion Relief Fund	750,000	0	0	0	0	750,000
Transient Occupancy Tax (TOT)	2,000,000	500,000	500,000	500,000	500,000	4,000,000
LLMD	200,000	0	0	0	0	200,000
Total	15,525,651	20,219,000	18,159,000	21,780,000	19,870,000	95,553,651

COMMUNITY IMPROVEMENT PROJECTS

The Community Improvement category includes continued funding of three existing projects and two new projects as shown on the opposite page:

Project Number-Name

Description

3401-Solid Waste Master Plan

This Master Plan will review the impacts of the City's short and long term planned growth and associated solid waste disposal needs.

8162-Library Project

Provides storm drain improvements at the new library site.

8182-City Building Improvements

Provides renovation and rehabilitation work to all City buildings. The work involves replacement of heating, ventilation and air conditioning systems, energy savings, lighting replacements and other improvements to the City's facilities.

8202-Fire Station Improvements

Provides various improvements at all four fire stations. The work involves replacement of electrical and mechanical systems, plumbing renovation, parking lot reconstruction, overhaul or replacement of emergency power generator systems, interior and exterior paintings, replacement of floor coverings, restroom and shower renovations, kitchen improvements, re-roofing and other building and site related improvements.

8203-MSC Master Plan Update

The Milpitas Sports Center (MSC) Master Plan Update will focus in revising several elements of the existing Master Plan, due to physical changes implemented since the completion of the current Master Plan.

COMMUNITY IMPROVEMENT PROJECTS

<u>NUMBER</u>	<u>PROJECT TITLE</u>	<u>APPROVED</u>	<u>ESTIMATED ANNUAL MAINTENANCE COST</u>
331-3401	Solid Waste Master Plan	\$ 60,000	\$ 0
391-8162	Library Project	134,000	0
391-8182	City Building Improvements	75,000	0
391-8202 *	Fire Station Improvements	1,500,000	0
391-8203 *	MSC Master Plan Update	150,000	0
	TOTAL COST	<u>\$ 1,919,000</u>	\$ 0

AVAILABLE FINANCING SOURCE:

RDA Tax Increment	\$ 150,000
1997 RDA Tax Allocation Bond	209,000
Measure I Transient Occupancy Tax Fund	1,500,000
Solid Waste Services Fund	60,000
	<u>1,919,000</u>
TOTAL AVAILABLE	<u>\$ 1,919,000</u>

NOTE: Asterisk (*) indicates new projects.

PARK IMPROVEMENT PROJECTS

The Park Improvement category includes funding of two existing projects and one new project as shown on the opposite page:

Project Number-Name

Description

5055-Alviso Adobe Renovation

Provides for park improvements and restoration of the historic Alviso Adobe building. This includes structural stabilization, seismic strengthening, interior restoration, exterior renovation and other related improvements.

5091-Park Renovation Project 2011

Provides for safety and accessibility ADA improvements in accordance with the Park Master Plan. Renovations can include replacement of playground equipment, drinking fountains, and reconstructing walkways and other park improvements, for safety and accessibility.

5092-Main Street Park

Provides for the design and construction of a new park on the City owned parcel just north of the Milpitas Library. Improvements will include large gathering area to accommodate Park's activities such as "Music in the Park", shade structures, landscaping, drainage, landscape and walkways.

PARK IMPROVEMENT PROJECTS

<u>NUMBER</u>	<u>PROJECT TITLE</u>	<u>APPROVED</u>	<u>ESTIMATED ANNUAL MAINTENANCE COST</u>
321-5055	Alviso Adobe Renovation	\$ 300,000	\$ 75,000
321-5091	Park Renovation Projects 2011	100,000	5,000
321-5092 *	Main Street Park	350,000	50,000
	TOTAL COST	<u>\$ 750,000</u>	\$ 130,000

AVAILABLE FINANCING SOURCE:

Park Fund	\$ 665,000
SCC Historical & Heritage Grant	<u>85,000</u>
TOTAL AVAILABLE	<u>\$ 750,000</u>

NOTE: Asterisk (*) indicates new projects.

STREET IMPROVEMENT PROJECTS

The Street Improvement category includes continued funding of five existing projects and funding of five new projects as shown on the opposite page:

Project Number-Name

Description

4047-Dixon Landing Road/I-880 Interchange

Provides for the construction of a full interchange at Dixon Landing Road and I-880. It provided access to the industrial parks to the west of I-880 and improved the access from the east. The remaining work includes right-of-way transfer to Caltrans.

4254-Sidewalk Replacement 2011

Provides for citywide replacement of existing curb, gutter and sidewalk. It provides street tree root cutting to prevent further damage to sidewalks.

4259-Escuela Parkway Pedestrian & Bicycle Enhancements

Provides for the street improvements including widening the existing eastside 4' sidewalk to 10' sidewalk, install eastside tree wells and irrigation, and install a bus pullout on westside of parkway in front of Milpitas High School.

4260-Abel Street Transit Connection

Provides for the installation of streetscape improvements identified in the South Main Street Plan Line Study. The improvements are along Abel Street between Great Mall Parkway and Capitol Avenue.

8196-Soundwall Renovation

This project renovates the City owned sound walls along N. Milpitas Boulevard, Escuela Parkway, Jacklin Road at Horcajo, La Palma, Hillview Drive at Tularcitos Creek, Nicklaus at North Park Victoria and other locations.

3402-McCarthy Blvd. Landscape & Lighting Improvements

Provides for design and construction of landscape and irrigation system renovation on McCarthy Boulevard, between Hwy 237 and Dixon Landing Road. This project will also include lighting and other related improvements.

8204-RDA Area Pavement Reconstruction

Provides for the reconstruction of roadways within the RDA area or arterial roads that serve the RDA area. Streets are selected for reconstruction based on the City's pavement Management System.

8205-Street Light Improvements

Provides for various improvements to renovate and replace some of this aging infrastructure, including replacement of street ballasts/lamps, steel light poles, replacement of electrical wiring systems, modification of foundations, and other related improvements.

4261-Street Resurfacing Project 2012

Provides for a variety of pavement resurfacing treatments, from slurry seal to major rehabilitation and reconstruction.

4262-Traffic Signal Modification 2012

Provides for minor traffic signal improvement projects resulting from the need for operations improvements or emergency repairs and safety enhancements such as pedestrian countdown signals and battery back-up systems.

STREET IMPROVEMENT PROJECTS

NUMBER	PROJECT TITLE	APPROVED	ESTIMATED ANNUAL MAINTENANCE COST
311-4047	Dixon Landing Road/I-880 Interchange	\$ 45,727	\$ 6,000
311-4254	Sidewalk Replacement 2011	210,924	0
311-4259	Escuela Parkway Pedestrian & Bicycle Enhancements	625,000	0
311-4260	Abel Street Transit Connection	1,060,000	0
391-8196	Soundwall Renovation	300,000	1,000
331-3402	* McCarthy Blvd. Landscape & Lighting Improvements	200,000	0
391-8204	* RDA Area Pavement Reconstruction	3,000,000	0
391-8205	* Street Light Improvements	400,000	0
311-4261	* Street Resurfacing Project 2012	2,000,000	0
311-4262	* Traffic Signal Modifications 2012	190,000	5,000
	TOTAL COST	\$ 8,031,651	\$ 12,000

AVAILABLE FINANCING SOURCE

Street Fund	\$ 619,800
Traffic Congestion Relief Fund	750,000
RDA Tax Increment	2,750,000
Measure I Transient Occupancy Tax Fund	500,000
LLMD Fund	200,000
Public Art Fund	1,000,000
Gas Tax Fund	750,000
Grants and Developer Contributions	1,461,851
TOTAL AVAILABLE	\$ 8,031,651

NOTE: Asterisk (*) indicates new projects.

WATER IMPROVEMENT PROJECTS

The Water Improvement category includes continued funding of two existing projects and four new projects as shown on the opposite page:

Project Number-Name

Description

7076-Well Upgrade Project

Provides for the construction of the new Curtis well pump station, and plumbs the well to the City water system.

7100-Water System Seismic Improvements

Provides for developing a comprehensive Water System Seismic Improvements Program which includes seismic upgrades to the City's "back-bone" water system as defined in the Water System Seismic Improvement Strategic Plan.

8206 -Abel Street Pipeline Extension

Provides for the installation of 300 linear feet of 12-inch pipe of connect three "dead-end" pipes, one on Abel Street and two on Carlo Street. This improvement will improve water pressure and water quality through improved system circulation.

7112-Reservoir Cleaning

Provides for the periodic interior cleaning of the new City's water system reservoirs.

7113-Turnout Improvements

This project involves sandblasting and re-coating all water system turnout apparatus. It also involves testing and replacement of antiquated valves.

7114-Water Meter Replacement

This project will replace 42 water meters located in median islands and planter strips along high traffic roadways. The new meters will be equipped with radio transmitters allowing the meters to be read remotely, removing the need for meters to be directly read.

WATER IMPROVEMENT PROJECTS

<u>NUMBER</u>	<u>PROJECT TITLE</u>	<u>APPROVED</u>	<u>ESTIMATED ANNUAL MAINTENANCE COST</u>
401-7076	Well Upgrade Project	\$ 1,600,000	\$ 25,000
401-7100	Water System Seismic Improvements	200,000	25,000
391-8206 *	Abel Street Pipeline Extension	350,000	5,000
401-7112 *	Reservoir Cleaning	50,000	0
401-7113 *	Turnout Improvements	150,000	1,000
401-7114 *	Water Meter Replacement	75,000	500
	TOTAL COST	\$ <u>2,425,000</u>	\$ 56,500

AVAILABLE FINANCING SOURCE:

Water Fund	\$ 2,075,000
2003 RDA Tax Allocation Bond	<u>350,000</u>
TOTAL AVAILABLE	\$ <u>2,425,000</u>

NOTE: Asterisk (*) indicates new projects.

SEWER IMPROVEMENT PROJECTS

The Sewer Improvement category includes continued funding of one existing project and one new project as shown on the opposite page:

Project Number-Name

Description

6110-Sewer System Hydraulic Modeling

Provides for ongoing hydraulic modeling of the sanitary sewer system as needed for Public Works operations and impacts from new developments.

6115-Sewer System Replacement 2012

Provides for the replacement of the highest priority facilities identified in the 2002 Sewer System Replacement Study, including upgrades to the Sewer Pump Stations, and seismic retrofit work.

SEWER IMPROVEMENT PROJECTS

<u>NUMBER</u>	<u>PROJECT TITLE</u>	<u>APPROVED</u>	<u>ESTIMATED ANNUAL MAINTENANCE COST</u>
451-6110	Sewer System Hydraulic Modeling	\$ 50,000	\$ 0
451-6115 *	Sewer System Replacement 2012	<u>1,500,000</u>	<u>0</u>
	TOTAL COST	<u><u>\$ 1,550,000</u></u>	\$ 0

AVAILABLE FINANCING SOURCE:

Sewer Fund \$ 1,550,000

TOTAL AVAILABLE \$ 1,550,000

NOTE: Asterisk (*) indicates new projects.

STORM DRAIN IMPROVEMENT PROJECTS

The Storm Drain Improvement category includes funding of three existing projects and two new projects as shown on the opposite page:

Project Number-Name

Description

3703-Emergency Pump Station Generators

Provides for the procurement of two trailer mounted emergency generators for use at the storm pump stations (with electric capacity of 750 kw and 1000 kw.) This work will also include installation of transfer switches at the pump stations to allow switching PG & E power to generator power.

3704-Fuel Tank Improvements

Provides for the removal of underground fuel tanks and installation of above ground double walled tanks at Wrigley Ford, Bellew, Penitencia, Berryessa, and Jungens storm pump stations. These are State mandated improvements intended to protect ground water from potential contamination.

8188-Storm Pump station Improvements

Provides for the design and construction of major renovations of Wrigley-Ford, McCarthy, Oak Creek, Murphy Ranch, Penitencia, Jurgens, and Abbott Storm Pump stations.

8207-California Circle Pump Station

Provides for the replacement of pumps that have reached the end of their useful life and conversion from diesel engines to electric motors.

3706-Minor Storm Drain Projects 2012

Provides for the analysis and implementation of various minor modifications and improvements to the existing storm drain system. A new storm inlet is proposed at the northwest corner of Kennedy Drive and Simas Drive.

STORM DRAIN IMPROVEMENT PROJECTS

<u>NUMBER</u>	<u>PROJECT TITLE</u>	<u>APPROVED</u>	<u>ESTIMATED ANNUAL MAINTENANCE COST</u>
341-3703	Emergency Pump Station Generators	\$ 100,000	\$ 5,000
341-3704	Fuel Tank Improvements	225,000	5,000
391-8188	Storm Pump Station Improvements	100,000	5,000
391-8207 *	California Circle Pump Station	250,000	5,000
341-3706 *	Minor Storm Drain Projects 2012	175,000	1,000
	TOTAL COST	<u>\$ 850,000</u>	\$ 21,000

AVAILABLE FINANCING SOURCE:

RDA Tax Increment	\$ 562,000
Storm Drain Fund	<u>288,000</u>
TOTAL AVAILABLE	<u>\$ 850,000</u>

NOTE: Asterisk (*) indicates new projects.

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ESTIMATED REVENUES

Property Tax, Current	35,796,000
Use of Money & Property	675,000
	<hr/>
Total Estimated Revenues	36,471,000

Other Financing

(Increase) Decrease in Fund Balance	5,188,798
Operating Transfers In	
Public Art Fund	1,000,000
Library Fund	1,500,000
Operating Transfers (Out)	
Operating Cost reimbursement to General Fund from Housing Reserve	(1,092,925)
Operating Cost reimbursement to General Fund from RDA Projects	(4,822,209)
Public Improvement	(3,600,000)
Street Improvement Fund	(50,000)
Storm Drain Fund	(212,000)
Public Art Fund	(25,000)
	<hr/>

TOTAL ESTIMATED REVENUES AND OTHER FINANCING SOURCES	<u>34,357,664</u>
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ESTIMATED EXPENDITURES

Salaries & Wages	1,781,681
Grants & Loans	2,028,000
Services & Supplies	695,983
Capital Outlay	6,000,000
	<hr/>
Total Operating Costs	10,505,664

Redevelopment Agency Redevelopment Budget Summary

Capital Projects

391-8162	Library	134,000
391-8182	City Building Improvement	75,000
391-8188	Storm Pump Station Improvements	100,000
391-8196	Soundwall Renovation	300,000
391-8202	Fire Station Improvements	1,500,000
391-8203	MSC Master Plan Update	150,000
391-8204	RDA Area Pavement Reconstruction	3,000,000
391-8205	Street Light Improvements	400,000
391-8206	Abel Street Pipeline Extension	350,000
391-8207	California Circle Pump Station	250,000

Total Capital Projects 6,259,000

Debt Service

03 Tax Allocation Bonds	13,593,000
Contractual Obligation to County for Land	4,000,000

Total Debt Service 17,593,000

Budgeted Appropriations 34,357,664

FUND BALANCE:

Fund Balance 7/1	43,400,000
Increase (Decrease) in Fund Balance	(5,188,798)
Fund Balance 6/30	<u>38,211,202</u>

Reserved	0
Unreserved, Designated for CIP	3,700,000
Unreserved, Designated for Housing	11,751,508
Unreserved undesignated	<u>22,759,694</u>

Fund Balance 6/30 38,211,202

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