

BUDGET CHANGE FORM

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one: <input checked="" type="checkbox"/> Budget Appropriation <input type="checkbox"/> Budget Transfer	100-3586	\$3,200	100-168-4221 HA1396-2500	\$1,900 \$1,300

Explain the reason for the budget change:

Background

The Milpitas Parks and Recreation Department applied for two grants in the amount of \$3,200 from the Milpitas Parks and Recreation Foundation, a non-profit organization in the City of Milpitas. Grants were written to assist with production costs for Rainbow Theatre's Fall Production of "Annie, Jr." and for additional funds for the Recreation Assistance Program (RAP) which helps Milpitas residents with low income to participate in Recreation Programs. Grants were approved and awarded to Rainbow Theatre in the amount of \$1,900 and \$1,300 for RAP.

Fiscal Impact: Increase 100-168-4221 in the amount of \$1,900.
 Increase HA 1396-2500 in the amount of \$1,300.

Check if City Council Approval required. Meeting Date: October 18, 2011

Itemization of funds, if needed:			Amount
Requested by:	Division Head:	Date:	
	Department Head:	Date:	
Reviewed by:	Finance Director: <i>Eric Kane</i>	Date: <i>10/6/11</i>	
Approved by:	City Manager:	Date:	
Date approved by City Council, if required:		Confirmed by:	