

BUDGET CHANGE FORM

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one:				
<input checked="" type="checkbox"/> Budget Appropriation	100-3215	\$93,760	100-5314112	\$74,345
<input type="checkbox"/> Budget Transfer			100-2940	\$19,415

Explain the reason for the budget change:

Background: Lyon Community's developer is requesting a dedicated full time building inspector for Lyon Milpitas Apartments Project to provide continuous and uninterrupted inspection service for the duration of construction. Such service was provided earlier by the City of Milpitas to other major projects and proved to be beneficial to both sides. It allows City to provide high level of customer service by considerably reducing the number of re-inspections, streamlining and maintaining construction schedule and minimizing the number of construction revisions. Existing workload does not allow us to provide dedicated building inspector from our current staff to the project and necessitate hiring a temporary inspector on a contractual basis at the annual cost of \$140,640. The developer will pay the full cost of the inspection service, which includes salary for the dedicated building inspector and an administrative fee. Budget appropriation is for 8 months of the building inspector cost in FY11-12.

Fiscal Impact: None

Check if City Council Approval required.

Meeting Date: October 18, 2011

Itemization of funds, if needed:		Amount
Requested by:	Division Head:	Date:
	Department Head:	Date:
Reviewed by:	Finance Director: <i>[Signature]</i>	Date: 10/6/11
Approved by:	City Manager:	Date:
Date approved by City Council, if required:		Confirmed by: