

Draft MEETING MINUTES
CITY OF MILPITAS

RA2

Minutes of: Regular Meeting of the Milpitas Redevelopment Agency
(Including Joint Meeting with City Council)

Date: Tuesday, December 6, 2011

Time: 7:00 PM

Location: Milpitas City Hall Council Chambers, 455 E. Calaveras Blvd.

JOINT REDEVELOPMENT AGENCY AND CITY COUNCIL MEETING

RA 1. CALL TO ORDER Mayor/Agency Chair Esteves called to order the regular meeting of the Milpitas Redevelopment Agency meeting jointly with City Council at 10:37 PM.

ROLL CALL **PRESENT:** Chair/Mayor Esteves, Vice Chair/Vice Mayor McHugh and Agency/Councilmembers Gomez, Giordano, and Polanski

ABSENT: None

RA 2. MINUTES Motion: to approve the Agency meeting minutes of November 1, 2011

Motion/Second: Agency/Councilmember Polanski/ Agency/Councilmember McHugh

Motion carried by a vote of: AYES: 5
NOES: 0

RA 3. Agenda Approval and Consent Calendar Motion: to approve the agenda and consent calendar

Mayor Esteves wanted to remove Item No. RA5 from consent calendar, but there was no consensus on his request.

Motion/Second: Vice Chair/Vice Mayor McHugh / Agency/Councilmember Polanski

Motion carried by a vote of: AYES: 4
NOES: 1 (Esteves)

RA4. Comprehensive Annual Financial Report (Audit)

Finance Director Emma Karlen introduced Ms. Amy Meyer, from the external auditor firm Maze & Associates, who presented findings of the annual audit for FY 2010-11.

Ms. Meyer explained that her company audited the City, the Redevelopment Agency, Transportation Development Act programs, the single audit of all federal grant award programs, and the newly formed Economic Development Corporation. Milpitas had received an unqualified or "clean" audit opinion, the highest level of assurance.

The auditor mentioned there were two modification items to note: (1) an emphasis on state's proposal for Redevelopment Agency dissolutions as a significant event, and (2) implementation of the GASB No. 54 on presentation of fund balance components.

Ms. Meyer responded to several questions from Mayor Esteves regarding internal controls, previous year's findings, the report dated September 30, and if there were any topics not covered in the audit.

Motion: to accept the City's Comprehensive Annual Financial Report, the Redevelopment Agency Component Unit Financial Statements, and other related annual audited reports for the fiscal year ended June 30, 2011

Motion/Second: Agency/Councilmember Gomez / Agency/Councilmember McHugh

Motion carried by a vote of: AYES: 5
NOES: 0

- *RA5. Annual Report Accepted the Milpitas Redevelopment Agency Fiscal Year 2010-11 Annual Report.
- *RA6. Resolution Accepting Project Adopted Joint Resolution No. RA 426/ 8142 granting final acceptance of the Barbara Lee Senior Center, Project No. 8176 and releasing the contractor's bond.
- *RA7. Approve Steps for Project No. 8182 Approved the plans and specifications for Project No. 8182, and conditionally authorized advertisement for bid proposals.
- *RA8. Approve Steps for Project No. 8204 Approved the plans and specifications for the Redevelopment Area concrete sidewalk, driveway, and median repairs for Project No. 8204; and, conditionally authorized advertisement for bid proposals.
- *RA9. Approve Steps for Project No. 8204 Approved the plans and specifications for the Redevelopment Pavement Reconstruction Project No. 8204, and conditionally authorized advertisement for bid proposals.
- RA 10. ADJOURNMENT** Chair/Mayor Esteves adjourned the Redevelopment Agency meeting at 10:50 PM.

*Meeting minutes respectfully submitted by
Mary Lavelle, Agency Secretary*