

confirmed that the essay is on page, pre-lined no electronic devices allowed.

Flyer: Would like to finish the flyer so it can handed out, there was a discussion on when to hand out the flyer. Publicity was discussed, it was suggested that the flyers be in the library in August but distributed to students at the end of September. Possibly put a picture of the Kindle on the flyer. Rules need to be on the back of the flyer and that participants must be Milpitas resident between the grades 4 -12, specific rules including contact information for questions. Maybe the City Council should be recognized for donating; however, the Mayor stated this was not necessary. Encouragement is for creative writing because of the varied age group- the title of the contest should be "Writing Contest", the technical skills of the writer will be a minor consideration.

Task list, each group of the Commission will recruit the Judges.

Commissioner Chou- grades 4-6 (Friends of the Library)

Commissioner Montano- grades 7-8 (School District)

Chair Estioko- grades 9-12 (Library)

Staff, Sheldon Ah Sing, mentioned that the Kindles will be purchased before the end of the fiscal year and be stored in a safe. The refreshment and decorations will be a budget request for next fiscal year.

Photographs: Chair Estioko volunteered his son, Paul, to take the pictures for the event and will follow up with the Mayor if there will be a fee.

**Motion** : To have a special meeting on Tuesday September 4, 2012 at 7PM.

M/S: Wang,Phan

AYES: 7

NOES: 0

**2. Grants Subcommittee Report**

There were no updates to report.

**IX. New Business**

**Donation to Milpitas Public Library:** Community Librarian Linda Arbaugh received a second donation for \$5,000 from the David Hufton Foundation. She proposed the following spending plan.

In accordance with the guidelines, the Milpitas Public Library is hereby submitting the following proposed spending plan to the Milpitas Library Advisory Commission for consideration for recommendation to the Milpitas City Council.

Re-upholstery for six (6) chairs and two (2) loveseats in the Children's area: \$3,800  
Two additional wingback chairs for the reading court: \$1,200

Total: \$5,000

It was asked if the County should pay for this, Ms. Arbaugh stated that due to budget constraints there are no funds for this. The Mayor asked if we will need to re-upholster every two years, if so he would not want to approve this. It was mentioned that the fabric

being selected would be stronger and should last much longer.

**Motion:** To recommend the Donation Spending Plan as presented by Linda Arbaugh to the City Council.

M/S: Stephens, Chou

AYES: 7

NOES: 0

### **MCTV 26**

Chairperson Elpidio Estioko received an invitation from Debra Lax; she proposes a magazine program for all commissions. To start the project she needs commitments from eight (8) commissions, four (4), 30-minute episodes in each session. It was asked if there are any volunteers, Marie Pham and Ha Phan volunteered. The Mayor asked what the goal of the program is. Chairperson Estioko replied that it is informational; the Mayor stated there needs to be a higher goal. Chairperson Estioko stated he will provide further information. Commissioner Wang stated that TV is not necessary when all meetings are accessible to the public. The Mayor mentioned that promoting the Commission is also good, staff member Sheldon Ah Sing agreed.

## **X. Other Business**

### **1. Friends of the Milpitas Library Report**

On June 1,2 & 3<sup>rd</sup> there will be a book sale, the best deal is Friday night.

### **2. County Librarian Report**

The grand opening of the new 53,000 square foot Gilroy Library was held on April 28 at the new library, 350 W. 6<sup>th</sup> Street in Gilroy, with about 7,000 visitors on the first day

Silicon Valley Reads event attendance had already topped 6,200 people before the end of March, far surpassing the record of 4,900 set in 2010. Events still continue through April, including programs with each of the two main authors. See the Silicon Valley Reads 2012 booklet or [www.siliconvalleyreads.org](http://www.siliconvalleyreads.org) for information on over 100 programs offered this year.

County Librarian Melinda Cervantes has accepted a position as the Director of the Pima County Public Library serving Tucson, Arizona and the surrounding communities. Her last day with Santa Clara County Library was April 28, the Grand Opening of the Gilroy Library.

County Executive Jeff Smith has appointed Nancy Howe as the Acting County Librarian for the Santa Clara County Library District. A national recruitment for a new County Librarian will be conducted over the next few months.

The Library is pleased to welcome our new Financial and Administrative Services Manager, Chuck Griffen, who began his new assignment on May 7. Chuck brings 20 years of experience, of which 13 years involved managing complex departments within the City of San Jose, including his most recent assignment as the Administrative Officer and member of the executive management team for the San Jose Public Library.

## Donation Spending Plan

In March 2012, David N. Hufton donated an additional \$5,000 to the Milpitas Public Library under the auspices of the **Financial Donations Policy & Procedures for the Milpitas Public Library** which was adopted by the Milpitas City Council on September 16, 2008. The financial donation form designated that the gift be used where the need was greatest.

In accordance with the guidelines, the Milpitas Public Library is hereby submitting the following proposed spending plan to the Milpitas Library Advisory Commission for consideration for recommendation to the Milpitas City Council.

Reupholstery for 6 chairs and 2 loveseats in the children's area:	\$3,800
Two additional wingback chairs for the Reading Court:	<u>\$1,200</u>
Grand total	\$5,000

Linda E. Arbaugh  
Community Librarian

May 21, 2012