

**BUDGET CHANGE FORM**

Type of Change	From		To	
	Account	Amount	Account	Amount
<b>Check one:</b> <input checked="" type="checkbox"/> Budget Appropriation <input type="checkbox"/> Budget Transfer	280-2909	\$ 18,367	280-416-4112 280-416-4221	\$ 13,000 5,367

**Explain the reason for the budget change:**

**Background:** The City of Milpitas was awarded \$18,367 from the California Department of Resources Recycling and Recovery (CalRecycle) Beverage Container Recycling Program. Staff applied for this funding as authorized by Council resolutions 7094 and 7351 to support recycling public outreach.

Staff recommends that Council appropriate this funding into the Fiscal Year 2012/13 operating budget and authorize a temporary student intern position in the Department of Public Works, Utility Engineering Section recycling program for the amount of \$13,000. The student intern will support recycling public outreach activities in accordance with the award guidelines. The remaining amount of \$5,367 will fund educational and promotional services and supplies.

**Fiscal Impact:** None. The proposed expenditure of \$18,367 for a student intern and promotional services will be funded by appropriation of the CalRecycle award.

**Recommendation:**

1. Approve a budget appropriation from Solid Waste Fund reserve in the amount of \$18,962.
2. Authorize a temporary student intern position in the Department of Public Works, Utility Engineering Section.

Check if City Council Approval required.

Meeting Date: August 7, 2012

Requested by:	Department Head:	Date:
Reviewed by:	Finance Director: <i>M. C. Kae</i>	Date: 7/31/12
Approved by:	City Manager:	Date:
Date approved by City Council, if required:		Confirmed by: