

City of Milpitas, California

**BUDGET CHANGE FORM**

Type of Change	From		To	
	Account	Amount	Account	Amount
<b>Check one:</b> <input checked="" type="checkbox"/> Budget Appropriation <input type="checkbox"/> Budget Transfer	100-3666	\$ 112,682	100-535-4112	\$ 112,682

**Explain the reason for the budget change:**

**Background:** Due to the current peak of work load, development project priorities associated with new projects submittals, and in order to meet project schedules of current and proposed projects, staff is recommending hiring an additional temporary Public Works Inspector to assist with public works inspection services which are fully reimbursed from developer funds.

Present workload does not allow Department to provide adequate inspection services at our current staff level for the proposed and current projects and necessitate employment of a temporary Public Works Inspector at the annual cost of \$112,682.

**Fiscal Impact:** None. The inspection fee for these services is reimbursable through the private project accounts.

**Recommendation:**

1. Approve and authorize to continue employment of a temporary Public Works Inspector.
2. Approve a budget appropriation in the amount of \$112,682 from the General Fund to the Building & Safety Department budget to be reimbursed by private development funds.

Check if City Council Approval required.

Meeting Date: October 2, 2012

Requested by:	Keyvan Irannejad, Building and Safety Department	Date: September 18, 2012
Reviewed by:	Finance Director: <i>[Signature]</i>	Date: 9/19/12
Approved by:	City Manager:	Date:
Date approved by City Council, if required:		Confirmed by: