

BUDGET CHANGE FORM

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one: <input checked="" type="checkbox"/> Budget Appropriation <input type="checkbox"/> Budget Transfer	100-3215 100-3601	\$ 55,482 14,838	100-531-4112	\$ 70,320

Explain the reason for the budget change:

Background: Due to the current peak of work load, DR. Horton is requesting a dedicated full time building inspector for construction of Harmony condominiums and town homes project to provide continuous and uninterrupted inspection service for the duration of construction. Such service was provided earlier by the City of Milpitas to other major projects and proved to be beneficial to both sides. It allows City to provide high level of customer service by considerably reducing the number of re-inspections, streamlining and maintaining construction schedule and minimizing the number of construction revisions. Present workload does not allow Department to provide dedicated building inspector from our current staff level to the project and necessitate hiring a temporary inspector at the annual cost of \$140,640. The developer will pay the full cost of the inspection service, which includes salary for the dedicated building inspector and an administrative fee.

Fiscal Impact: None. The developer will pay the full cost of the inspection service.

Recommendation:

1. Approve and authorize developers request for employment of Temporary Building Inspector.
2. Approve budget appropriation of \$70,320, less the administrative fee, into the Building and Safety Department's budget for remaining six months of 2012-13 fiscal year.

Check if City Council Approval required. Meeting Date: December 18, 2012

Requested by:	Keyvan Irannejad, Building and Safety Department	Date:	December 5, 2012
Reviewed by:	Finance Director: <i>[Signature]</i>	Date:	12/11/12
Approved by:	City Manager:	Date:	
Date approved by City Council, if required:		Confirmed by:	