

BUDGET CHANGE FORM

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one: <input checked="" type="checkbox"/> Budget Appropriation <input type="checkbox"/> Budget Transfer	100-3215 100-3601	\$ 55,482 14,838	100-531-4237 100-2940	\$ 55,482 14,838

Explain the reason for the budget change:

Background: Lyon Communities Developer has requested to extend employment of a dedicated full time building inspector for Lyon Milpitas Apartments Project to provide continuous and uninterrupted inspection service for the remaining duration of construction. This service was provided to the developer since December 1st, 2011 by the City of Milpitas and proved to be beneficial to both sides. It allows City to continue to provide high level of customer service by considerably reducing the number of re-inspections, streamlining and maintaining construction schedule and minimizing the number of construction revisions. Existing workload does not allow us to provide a dedicated building inspector from our current staff to the project and necessitate extending employment of a temporary inspector on a contractual basis at the annual cost of \$140,640. Previously developer has paid for the full cost of the inspection service for fourteen months, which included salary for the dedicated building inspector and administrative fee.

Fiscal Impact: None

Recommendation:

1. Approve developer's request to continue employment of a temporary dedicated building inspector.
2. Approve budget appropriation of \$70,320, less the administrative fee, into the Building and Safety Department's budget for five months until July 31, 2013.

Check if City Council Approval required. **Meeting Date:** February 5, 2013

Requested by:	Department Head: Keyvan Irannejad	Date: January 24, 2013
Reviewed by:	Finance Director: <i>[Signature]</i>	Date: 1/25/13
Approved by:	City Manager:	Date:
Date approved by City Council, if required:		Confirmed by: