

BUDGET CHANGE FORM

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one:				
<input checked="" type="checkbox"/> Budget Appropriation	100-3586	\$ 809	100-168-4237	\$ 525
<input type="checkbox"/> Budget Transfer			100-168-4221	284

Explain the reason for the budget change:

Background:

The Milpitas Recreation Services Division and the Milpitas Community Concert Band would like to commission an original music piece to be played at the Band's 20th Anniversary Gala Concert on June 7, 2013. The Milpitas Community Concert Band Conductor has approached Jason McChristian, local composer to compose an original musical work for the Milpitas Community Concert Band. The piece is required to be 3 ½ minutes in duration and will be at a cost of \$525.00.

The Milpitas Recreation Services Division applied for a grant from the Milpitas Parks and Recreation Foundation, a local 501(c)3, to pay for the cost of contracting an original piece of music with Jason McChristian for the Milpitas Community Concert Band's 20th Anniversary Gala Concert. The grant also included a request for funds to replace damaged band instruments. The grant was approved and awarded to Recreation Services in the amount of \$809.

Fiscal Impact:

None. The increase of Recreation Division budget in the amount of \$809 will be offset by the grant revenue.

Recommendation:

- 1) Authorize the City Manager to execute contract with Jason McChristian in an amount not to exceed \$525
- 2) Accept the Milpitas Parks and Recreation Foundation grant in the amount of \$809.00 and increase Recreation Division budget in the amount of \$809.00 for the Milpitas Community Concert Band Program.

Check if City Council Approval required.

Meeting Date: February 5, 2013

Requested by:	Carmen Valdez, Human Resources & Recreation Department	Date: January 24, 2013
Reviewed by:	Finance Director: <i>Mc Christian</i>	Date: <i>1/28/13</i>
Approved by:	City Manager:	Date:
Date approved by City Council, if required:		Confirmed by: