



2013-2014 Budget & Financial Plan

PROPOSED BUDGET



Provider of a full-range of municipal services

City of Milpitas

CALIFORNIA



2013-2014 Proposed Budget

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TABLE OF CONTENTS

Letter of Transmittal

Vision, Values and Goals	1
Budget Message.	3

Five Year General Fund Forecast

Fiscal Year 2014-15 through Fiscal Year 2018-19	21
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General Information

Authorized Positions by Division	23
Funded Permanent Positions by Department.	24

Financial Information

Budget Summary	26
Revenues by Fund (Summary).	29
Revenues by Fund (Detail).	31
Expenditures by Fund (Summary)	43
Expenditures by Fund (Detail)	44
Expenditures by Function by Fund	48
Internal Cost Allocation by Fund Schedule.	50
Operating Transfers Statement	52

Budgets Narrative and Summary

City Council	55
City Manager	61
City Clerk	65
City Attorney.	69
Building and Safety.	75
Information Services.	81

Human Resources	87
Recreation	93
Finance	99
Public Works	105
Engineering	111
Planning & Neighborhood Svcs	117
Police	123
Fire	129
Non-Departmental	135

Capital Budget

Capital Budget Summary	139
Community Improvement Projects	140
Park Improvement Projects	142
Street Improvement Projects	144
Water Improvement Projects	146
Sewer Improvement Projects	148
Index	151

City of Milpitas

“Vision, Values and Goals”

- *We promote an enthusiastic partnership with the community, elected officials and city employees to achieve our vision.*
- *We care about those served.*
- *We pursue excellence.*
- *We encourage creativity and innovation.*

Our Values

- *Respect for our Customers*
- *Integrity*
- *Excellence*
- *“Can Do” Attitude*
- *Innovation*
- *Ethical Behavior*
- *Accountability*
- *Open, Honest Communication*
- *Community Trust*
- *Diversity*
- *Teamwork*
- *Fiscal Responsibility*

Our Goals

- *To be committed to quality customer services.*
- *To ensure and enhance the quality of life in our community.*
- *To invest in our employees.*
- *To be fiscally responsible.*

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CITY OF MILPITAS

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May 7, 2013

Honorable Mayor and City Council
City of Milpitas
Milpitas, California 95035

Members of the City Council:

It is my pleasure to present to you the Proposed Budget for Fiscal Year 2013-2014. This budget includes the City's operating and capital improvement budget and the City's water and sewer utility operations. The Fiscal Year 2013-14 ("FY 13-14") budget was developed to incorporate the following City Council's priorities and policy direction.

Policy Direction

- Continue to improve and maintain a high level of vital public services to the community in the most effective way
- Evaluate and review all City functions to eliminate duplications and achieve cost efficiencies
- Work towards becoming a recession-resistant City by developing and implementing fiscal strategies to ensure against economic uncertainties and long-term budget structural deficit
- Initiate economic development strategies that will recruit and retain businesses in the City
- Encourage commercial and residential development in the Midtown and Transit areas that will center on the new light rail system and the future BART system to alleviate traffic congestion
- Manage the dissolution of Redevelopment with the least impact possible to City service levels.

In developing the FY 13-14 budget, it should be mentioned that the City's budget has weathered the most challenging economic recession that officially began in December 2007 and ended two years later. However, the City of Milpitas did not experience any significant economic recovery until FY 2011-12 due to relatively high unemployment rate in the South Bay region and sharp decline of home prices. The City's financial condition was further impacted by the dissolution of the Redevelopment Agency in February 2012. The California Supreme Court's ruling on ABx1 26 that effectively dissolved all the redevelopment agencies was particularly difficult for the City. In addition to the loss of funding for many major infrastructure and economic development projects, the City also lost approximately \$7 million operating cost reimbursements annually allocated from the Milpitas Redevelopment Agency (RDA) to the General Fund.

Since FY 2008-09, the City reduced the General Fund operating costs through employee concessions, attritions, layoffs, outsourcing, reorganization and restructuring of non-core programs. These cost cutting measures, albeit painful, have greatly stabilized the General Fund's financial conditions. In FY 2013-14, the General Fund's structural deficit gap has narrowed from \$12 million to approximately \$2.4 million, prior to any residual distributions from the Redevelopment Property Tax Trust Fund ("RPTTF"). Pursuant to ABx1 26 that legislates the dissolution of the redevelopment agencies, all remaining property tax revenue attributing to the former RDA after satisfying the approved obligations of the RDA, will be distributed to the taxing entities within the RDA project area. The City is one of the taxing entities that will receive its estimated share of approximately \$2.4 million in FY 13-14. By utilizing the residual distributions from the RPTTF to close the budget gap, the FY 13-14 General Fund budget is balanced for the first time in many years.

The primary focus of the FY 13-14 budget continues to be on delivery and preservation of core City services while maximizing overall organizational efficiency and cost savings. While it is a reprieve to not resolving to further cost reduction in the FY 13-14 proposed budget, the City is still faced with many fiscal challenges in the long term. These challenges include continued escalation of pension costs and medical insurance premium, and finding solutions to replace funding resources needed for capital improvement and economic development projects as a result of RDA's dissolution.

The City's visions, values, and goals were last updated in 1993. In the last twenty years, much changes have occurred. The City has transformed itself from a suburban city to be a multi-cultured, diverse community with a broad base of businesses ranging from high tech companies such as Cisco, KLA-Tencor, retail such as the Great Mall of the Bay Area which is the largest enclosed shopping mall in Northern California to the recent addition of two major car dealerships, Honda and Toyota. While the City's population has increased significantly in the last decade, staffing level has reduced in the last few years. With the General Fund revenue finally stabilizing and actually improving, FY 2013-14 appears to be an appropriate time to review and redefine the City's visions, values and goals. Staff plans to undertake a strategic planning process next year to establish Citywide objectives and strategies that will guide the departments' workplans. It is anticipated that the Strategic Plan will be conducted in multiple phases and the community will be engaged in the initial vision and mission development process.

In anticipation of the Bay Area Rapid Transit ("BART")'s extension of its transit system from the Warm Springs Station in Fremont, through the Milpitas Station to the Berryessa Station in San Jose, the City adopted a Transit Area Specific Plan ("TASP") in 2008. The Plan presents an opportunity to transform an older industrial area to higher intensity transit-oriented district with housing, office, retail, restaurants, hotels, and parks. The Plan will add approximately 7,100 units of high density housing to support the large public investment in transit facilities. Shortly after the adoption of the TASP, the City also established a Transit Area Development Impact Fee and a Community Facilities District in the Transit Area to provide a mechanism to finance the infrastructure needed for development and to mitigate the fiscal impact of high density residential development on public services. Initially, many development projects were on hold due to the economic recession and soft housing market. Recently, there is renewed interest in housing development in the Transit Area. These development activities will be further discussed in the "Major Development Activities in the City" section.

One of the best business retention strategies that the City embarked upon in recent years was to provide expedited building plan check and inspection services. As an example, the City was able to retain SanDisk and KLA-Tencor in Milpitas when these two companies seek to expand and relocate their corporate offices and research and development buildings. Both companies whose headquarters are located in Milpitas chose to stay in the City because of the City's service delivery that enable these companies to expand their corporate campuses expeditiously. Due to

the BART expansion project and increased development activities that demand plan check and building inspection services, six more positions (3 full time and 3 temporary) are proposed to be funded in the Building and Safety Department budget next year. It should be noted the costs for funding all the positions will be recovered through private job development revenues and reimbursements from the Valley Transportation Authority (“VTA”) that manages the BART expansion project. Other staffing changes will be discussed in the Budget Highlight section.

BUDGET HIGHLIGHT

In FY 12-13, local economy has finally emerged from the most unprecedented and prolonged economic recession in recent history. The City experienced increases in sales tax revenue, Transient Occupancy tax (“TOT”), and plan checks and building inspection fees. The revenue projection for next year is conservative but realistic due to uncertainties on how strong and how long the recovery will last. Prior to the residual distributions from the RPTTF, the General Fund budget deficit has been reduced to \$2.4 million in FY 13-14. Excluding operating transfers between funds and the RPTTF distributions, staff projected that the General Fund revenues will increase about \$4.9 million or 8.8%, compared to the FY 12-13 original revenue projection but will be approximately \$1.1 million or 1.8% above the FY 12-13 revised revenue projection. The General Fund budget requests for FY 13-14 is \$66.2 million, approximately \$4.6 million higher than FY 12-13 original budget. The increase is primarily due to increased employer’s pension contribution and medical costs, a partial restoration of employee concession equivalent to about 2% to 3% of salary, and increased funding for more full time and temporary employees.

With the addition of two Public Works Manager positions in FY 12-13 and the proposed deletion of three vacant unfunded positions in the City Clerk’s office, the City has 455 authorized positions. However, due to attritions, layoffs, and reorganization, only 312.5 positions were funded in FY 12-13. In the FY 13-14 budget, an additional 4.75 full time equivalent positions (“FTEs”) are proposed to be funded. These additional positions will be funded in the Public Works & Engineering, and the Building & Safety departments as well as in the Fire Prevention division. Due to a high level of development activities and the BART expansion project, additional staff resources are needed to perform and support plan checking and building inspection services. The FY 13-14 budget also adds \$646,000 funding for 7 temporary employees. A majority of the temporary staff resources are added to perform development related activities. Almost all of the positions added will either generate private job development revenues or be reimbursed by VTA for the BART expansion project.

The FY 13-14 Operating and Capital Budgets were prioritized to maintain core services ensuring these services are delivered in the most cost effective and beneficial manner to the community and capital improvement projects are prioritized to those that are most necessary. Staff believes these priorities reflect the City Council’s policy direction. Some significant highlights from the budget are described below:

- Include the use of \$2.4 million RDA property tax revenue redistribution to close the General Fund budget gap.
- Balance the General Fund budget without using any reserves.
- Improve service delivery by funding approximately 12 FTEs primarily to assist with the high volume of development activities in the Transit Area, BART expansion as well as capital improvement projects. 4.75 FTEs are full time positions and 7 FTEs are temporary positions.
- Careful evaluation of infrastructure and programming needs in the Five-year Capital Improvement Program to fund and deliver the Council’s highest priority projects. Several

important projects are proposed to be funded next year. The Street Pavement project will improve the attractiveness of the residential areas in addition to maintaining traffic and conditions of major roadways. The Transit Area recycled water line extension is needed to enable the irrigation of streetscape and onsite common area landscape in the Transit Area. The project will be funded by the Transit Area impact fee. The Capital Improvement budget for FY 13-14 includes funding for rehabilitation of the San Jose/Santa Clara Waste Water Facility. The City of Milpitas pumps its sewage to the San Jose/Santa Clara Regional Waste Water Facility for waste water treatment before it can be discharged into the San Francisco Bay. As a participating member, the City shares the operating and capital improvement costs of the Facility based on its capacity right. Due to the age of the Facility, a rehabilitation project to overhaul the Facility is vital in order to maintain the sewer infrastructure. Staff also proposes to use Park fund to renovate the Pinewood Park as well as to provide ADA improvements in various parks in accordance with the Park Master Plan. The proposed funding for these various projects amount to \$18.9 million next year.

- Revise the fiscal policy to increase the funding available for General Government projects. It is estimated that the City will have approximately \$8.3 million accumulated from the RDA property tax redistributions by the end of FY 12-13. The fiscal policy will allow the City council to direct distributions to date and any future distributions from the RPTTF for capital improvement project funding purposes.
- Continue to monitor fee adjustments and fee structure to ensure that customer service revenues keep up with costs. Staff is currently analyzing several departments' fees in relation to costs. If merited, staff will bring these fee adjustments to the City Council for approval in FY 13-14.
- Continue to work closely with the VTA to extend the BART system from the Warm Springs Station in Fremont, through the Milpitas station to the Berryessa Station in San Jose.
- Develop and deliver a Citywide Strategic Plan. The goals are to review and redefine City's missions and values and to develop consistent goals and strategies that will guide the departments' workplans.

BUDGET OVERVIEW

The total Proposed Budget for FY 2013-14 is \$115,274,207. This is a 9.6% increase from the FY 2012-13 Adopted Budget. Excluding the City's FY 13-14 Capital Improvement Budget, the total operating budget is \$96,379,257, a 4% increase from last year. The total annual budget includes the City's Water and Sewer Utility enterprise budgets of \$18,091,619 and \$15,811,796 respectively. It also includes the Housing Authority's budget of \$878,990. The total annual budget for capital improvements for FY 13-14 is \$18,894,950. A separate CIP budget document is produced annually that provides a detailed description of each project. The CIP document includes all projects for the budget year as well as profiling anticipated community needs over the subsequent four years. A summary of each project description and funding requirement can be found on pages 139 through 149 of this document.

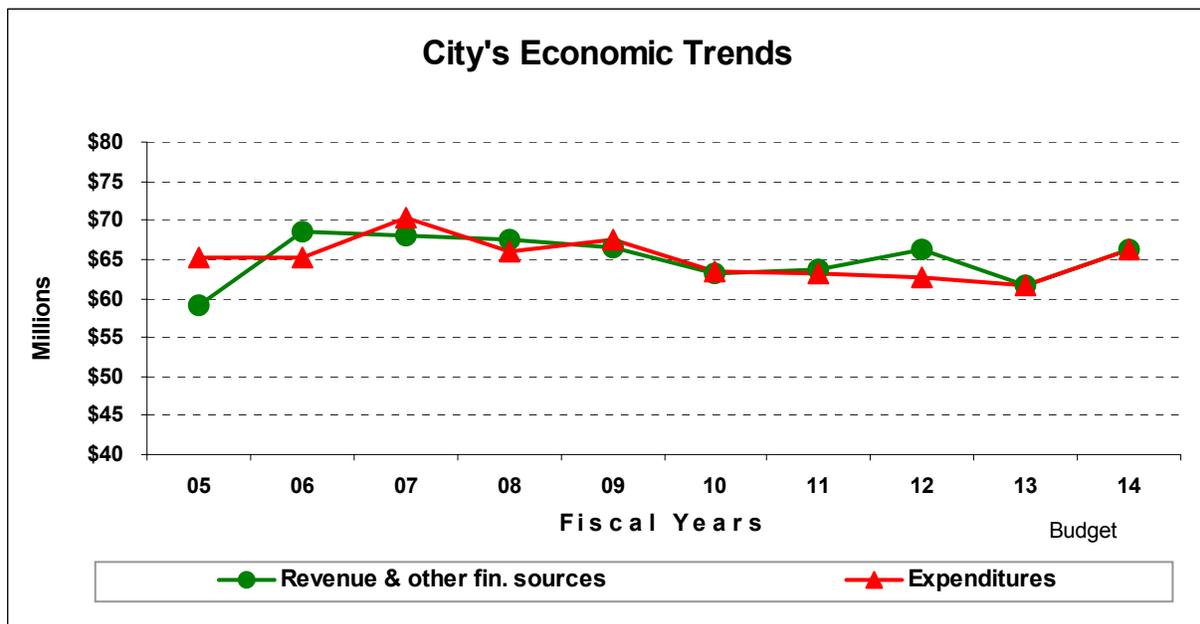
The General Fund budget is \$66,258,371, an increase of 7.5% compared to FY 2012-13. Salaries and Benefits show an increase of 8.1% or \$4 million from last year due to increase in employer pension costs, medical premium costs and additional funding of almost 12 FTEs as described in the Budget Highlight section. Most of the 12 FTEs added will either generate more private job development revenues or be reimbursed by the VTA for the BART expansion project. The anticipated increase of medical insurance premium is 8% in January 2014. The employer's contribution percentages to the California Public Employee Retirement System ("CalPERS")

pension plans for FY 13-14 are 21.115% and 32.931% of payroll for the Miscellaneous Employees group and Public Safety Employees group respectively. It should be noted that as a result of negotiation and employees' concession, various employee groups contributed toward CalPERS for the employer's portion that ranges from 7% to 15.4% of payroll. In FY 13-14, the portion that the employees contribute on behalf of employer has been reduced by 2.5% for the ProTech and Midmanagement employee groups. The non personnel budget for the General Fund in FY 13-14 increased 5.3% or \$645,000 compared to the FY 12-13 Adopted Budget. The increase is due to increased contractual services, increased budget for Fire protective equipment and increased equipment amortization.

The proposed Water utility fund budget is \$18,091,619, a decrease of \$282,000 from last year due to a combination of operating cost increase of \$1.1 million and decreased funding for capital improvement project costs of \$1.4 million. The increase in operating cost is primarily due to increased water purchase costs from outside agencies. The proposed capital improvement costs for water projects is \$1.4 million in FY 13-14.

The proposed Sewer utility fund budget is \$15,811,796, a decrease of \$2.06 million from last year due to a combination of operating cost decrease of \$3 million and \$950,000 funding increase for capital improvement project costs. The City of Milpitas is a participating member of the San Jose/ Santa Clara Waste Water Facility and pays its share of the operating and capital improvement costs to the lead agency, City of San Jose, based on Milpitas' share of the capacity right. In the past, the City budgeted its share of the capital improvement costs for the Facility as operating costs because the construction of those projects are not performed by the City. Beginning in FY 13-14, the City budgets these costs as capital improvement costs because the City typically capitalizes and depreciates these costs in its annual financial statement. Consequently, there is a shift between operating costs and capital improvement costs in the FY 13-14 budget.

The following chart provides the historical trend of the General Fund revenues and expenditures from FY 04-05 through FY 11-12, along with the budget projections for FY 12-13 and FY13-14.



Economic Trends, Development and Profile

Milpitas is situated within the Silicon Valley region, known throughout the world as the home of high technology, innovation and research. Milpitas, considered the “Crossroads of Silicon Valley,” with most of its 13.6 square miles of land situated between two major freeways, I-680 and I-880, has experienced tremendous growth since its incorporation in 1954. Over the past 40 years, the population growth has increased from 26,561 in 1970 to 66,790 in 2010 (latest census). The Bay Area experienced significant employment growth from 1992 through 2000, adding more than 170,000 jobs. However, in 2001, Santa Clara County experienced its first negative job growth since 1992. Between 2001 and 2004, over 130,000 jobs were lost as a result of the dot-com bust. Between 2005 and 2007, local economy began to recover slowly until 2008 when the economy went into global recession due to subprime mortgages, plummeting home sales and meltdown of the financial market. This region is severely impacted due to concentration of the high-tech industry, heavy reliance on exports, decline of home prices, and reduced consumer spending. Milpitas is similarly impacted because of its location and comparable economic mix. The following section entitled “Major Development Activities in the City” will discuss some of the development activities that are occurring in Milpitas.

There are approximately 1,380 acres or 2.6 square miles of land area in the City limits designated for various industrial uses; about 271 acres are vacant and available in parcels ranging in size from ½ acre to 75 acres. Included in this acreage total are eight industrial parks and 550 manufacturing plants. An estimated 410 acres of land are dedicated to regional and community retail centers supporting 3.5 million square feet of commercial shops. The Great Mall of the Bay Area is the largest enclosed mall in Northern California, with approximately 1.1 million square feet of leasable space for retail and entertainment operations. Several local shopping centers serve regional needs for Asian-oriented retail and services.

The leading economic segments in sales tax are apparel stores, office equipment, restaurants and electronic equipment. The five largest manufacturing employers are Cisco Systems, Inc., KLA-Tencor Corporation, Flextronics, LSI Logic Corporation and SanDisk Corporation. Several of these top employers including SanDisk Corporation and Linear Technology make Milpitas their corporate headquarters. The two largest non-manufacturing employers in Milpitas are The Great Mall of the Bay Area and the Milpitas Unified School District.

Major Development Activities in the City

Midtown Specific Plan – The vision for this area includes high density housing within walking distance to light rail and BART to support the public investment in mass transit, transforming neighborhoods into an attractive and economically vital district with plazas and network of pedestrian and bicycle trails, a vibrant streetscape along the north end of Main Street and a mixture of housing, shopping, employment, entertainment, and cultural and recreational opportunities. The implementation efforts began with several capital improvement projects such as the new Library, parking garage, Main Street and Abel Street infrastructure improvements. Other development activities undertaken by outside agencies include a County Health Center and a parking garage and a 103-unit senior housing apartment building. Major residential development includes completion of Centria West project in December 2012 for 366 condominium dwelling units. Other development in process includes 203 housing units developed by Shea Homes.

Transit Area Specific Plan – The City adopted a Transit Area Specific Plan in June 2008 which provides for medium to high density development surrounding the future Montague/Capitol BART station and two VTA Light Rail Stations. The intent of the Plan is to foster economic development of the area, strengthen and expand retail uses to increase sales tax revenues, attract major

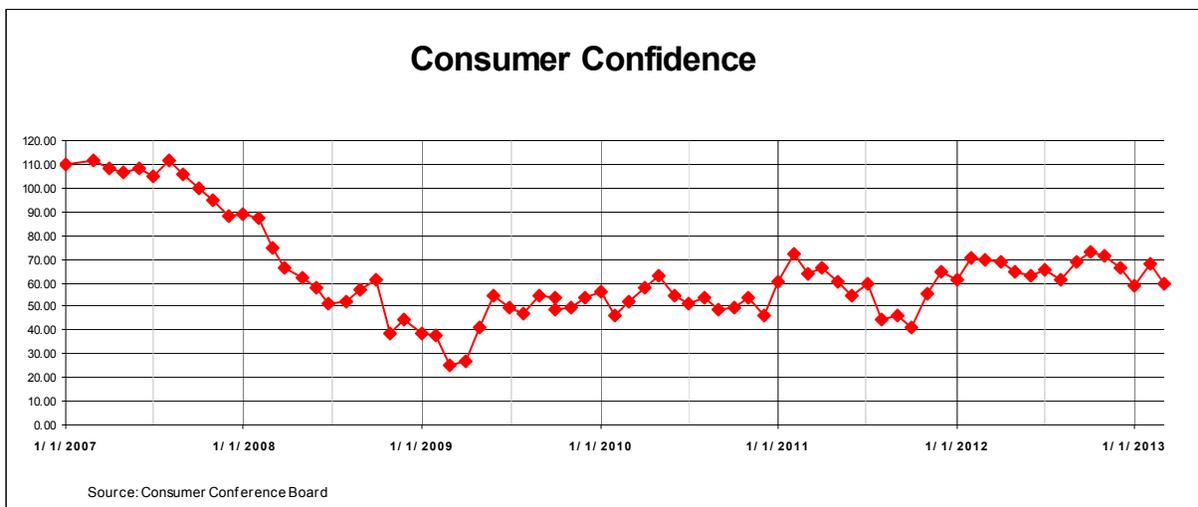
retailers and provide housing and amenities such as parks, retail and restaurants. Current development activities include a 276 units single family attached homes and condo project and a mixed-use commercial and high density residential project that will be constructed in phases. Other residential development includes 732 housing units developed by Citation Homes that is still in the planning stage.

Residential Development – Although residential development activities in this region were impacted by the soft housing market in the last few years, there is a renewed interest in residential developments recently. Outside of the Midtown and Transit Area, there are several residential developments that are either under construction or completed and occupied. These projects include Cerrano (374 apartment units), Murphy Ranch Townhomes (285 townhomes), Robson Homes (83 units) and Sinclair Renaissance (80 single family detached units).

Non-residential Development – Major commercial construction includes relocation of SanDisk to a new campus within Milpitas, addition of a clean room for KLA-Tencor, and expansion of Solexel’s facility. Temporary building permits were issued to ELO Touch, a touch screen manufacturer for the construction of a new facility in Milpitas.

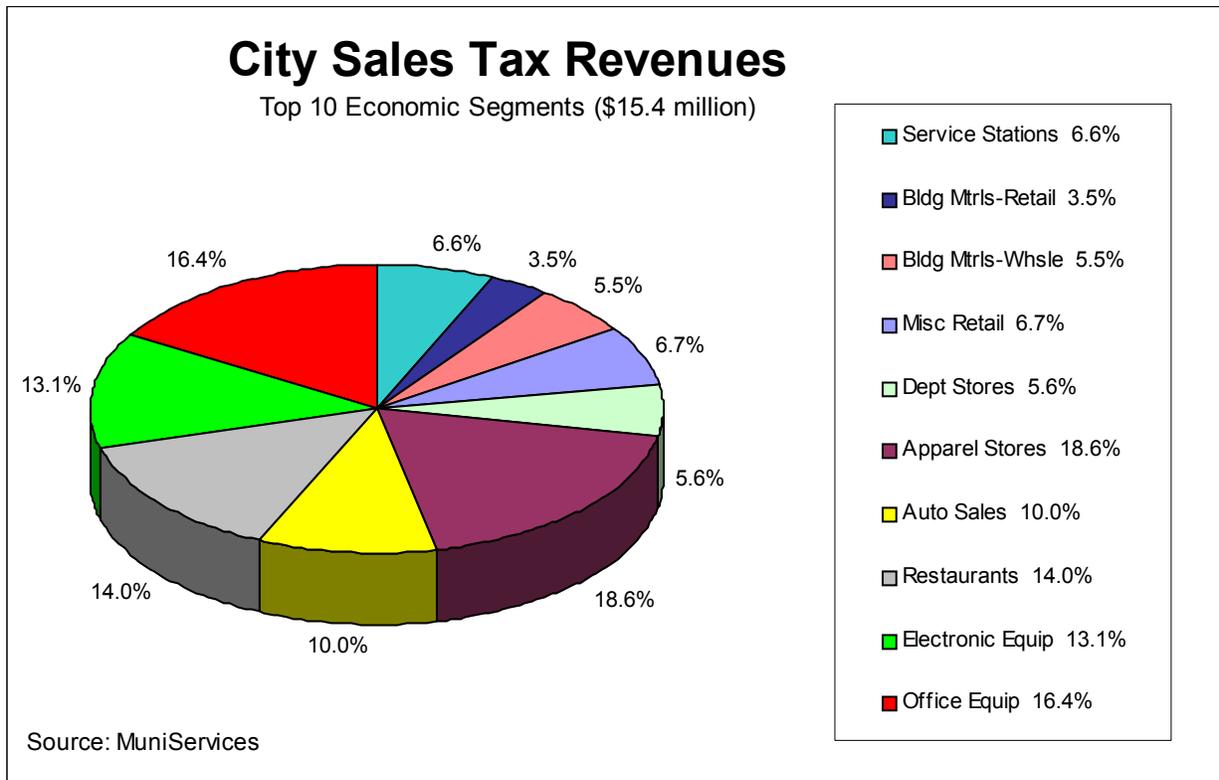
Consumer Confidence Level

The latest consumer confidence survey report showed that despite improvement in the unemployment rate, the index decreased in March 2013 and fluctuated sideways in the last 12 months. The recent sequester has created uncertainty in the economic outlook and as a result, consumers are less confident. Consumers’ assessment of the labor market was mixed and are once again pessimistic about the short-term economic outlook.



Top Ten Sales Tax Generators by Economic Segment

The chart below provides a snapshot of the City’s sales tax revenue by economic segment in the last four quarters. Total amount of sales tax revenue for the latest benchmark year was about \$17.6 million, with the top ten economic segments generated about \$15.4 million. Economic segments such as apparel stores, auto sales, office equipment, electronic equipment and restaurants increased over a year ago. The sales tax generated from all these economic segments was the highest that it has been in the last eight quarters.



REVENUES AND OTHER FINANCING SOURCES

Revenue detail is shown in the Financial Information section of the budget. A summary of revenues and other financing sources including transfers between funds is shown below to compare the FY 12-13 Adopted Budget and the FY 13-14 Proposed Budget.

<u>Fund</u>	<u>Adopted Budget FY 12-13</u>	<u>Proposed Budget FY 13-14</u>	<u>Over (Under) Prior Year</u>
General	\$ 61,612,265	\$ 66,258,371	\$ 4,646,106
Measure I TOT	90,000	97,840	7,840
Housing Authority	516,000	878,990	362,990
Special Revenue	3,502,657	4,140,641	637,984
Capital Project	3,168,400	9,994,950	6,826,550
Water	18,373,380	18,091,619	(281,761)
Sewer	17,880,148	15,811,796	(2,068,352)
Total	<u>\$105,142,850</u>	<u>\$115,274,207</u>	<u>\$ 10,131,357</u>

Revenue Estimates for Fiscal Year 2013-14

Compared to the FY 12-13 budget, FY 13-14 revenue and other financing sources that include the use of fund balances are estimated to increase by \$10.1 million principally due to increased personnel costs and increased funding for capital improvement projects.

In FY 13-14, General Fund revenue and other financing sources are projected to be \$66.3 million, approximately \$4.6 million more than last year's budget of \$61.6 million. The assumptions for projection and analysis of the major revenue sources are discussed below.

General Fund Revenue Estimates

Below is a comparison between the FY12-13 adopted budget, FY12-13 revised budget, and FY13-14 proposed budget.

<u>Revenue</u>	(in thousands)			% change	% change
	<u>Adopted Budget FY 12-13</u>	<u>Revised Budget FY 12-13</u>	<u>Proposed Budget FY 13-14</u>	<u>FY13-14 to FY12-13 Adopted Budget</u>	<u>FY13-14 to FY12-13 Revised Budget</u>
Property Tax	\$ 16,471	\$16,464	\$16,826	2.2%	2.2%
RPTTF distributions	1,188	3,392	2,377	100.1%	(29.9%)
Sale & Use Tax	19,230	20,507	20,913	8.8%	2.0%
Hotel/Motel Tax	5,575	5,960	6,093	9.3%	2.2%
Other Taxes	3,725	3,988	4,000	7.4%	0.3%
Permit & Inspection	3,938	5,100	5,253	33.4%	3.0%
Fines & Forfeitures	635	479	486	(23.5%)	1.5%
Interest Income	127	189	145	14.2%	(23.3%)
Intergovernmental	655	998	979	49.5%	(1.9%)
Charges for Services	4,866	5,303	5,466	12.3%	3.1%
Other Revenue	159	201	104	(34.6%)	(48.3%)
Operating Transfers	5,043	3,737	3,610	(28.4%)	(3.4%)
Total	\$61,612	\$66,318	\$66,252	7.5%	(0.1%)

FY 13-14 General Fund revenues and other financing sources is projected to increase by 7.5% or \$4.6 million more than the FY 12-13 adopted budget revenue. When compared to the FY 12-13 revised revenue projection, it is an estimated 0.1% or \$66,000 decrease. Some of the changes include the following:

Sales tax revenues for FY 12-13 are revised to be more than budget by 6.6% or \$1.28 million. In addition to increased sales in general retail and auto sales, there is an overall recovery in all other economic categories such as business to business and construction. Staff's assumption for FY 13-14 sales tax revenue is a 2% increase from the FY 12-13 revised estimate. After a significant increase of 6.6% over budget in FY 12-13, the projection for FY 13-14 is modest and is consistent with the projection of the City's sales tax consultant.

Permit and Inspection revenue for FY 12-13 is estimated to be \$1.16 million more than budget due to increased development activities in the Transit Area. In FY 13-14, building permit and inspection revenues are projected to be \$5.25 million, a 3% increase from the FY 12-13 revised revenue. It is anticipated that residential developments will continue at a very high level. The projection is based on the number of recent applications submitted and the potential commencement dates of the construction. Other more routine building permit and inspection revenues from home improvement and commercial tenant improvement are included in the projection.

Property tax revenues are estimated to increase by 2.2% in FY 13-14 from the FY 12-13 revised revenue. The increase is partially attributed to the inflation adjustment allowed by Proposition 13 at the lower of 2% or California Consumer Price Index and partially due to improvement in the housing market thus adding to the assessed valuation of the secured properties. The projection is consistent with the assessed valuation information provided by the County of Santa Clara Assessor's office. In addition, pursuant to ABx1 26 that legislates the dissolution of the RDA, all remaining RDA property tax revenue after satisfying the approved obligations of the RDA, will be distributed to the taxing entities within the RDA project area. The City is one of the taxing entities that will receive its estimated share of approximately \$2.4 million in FY 13-14. In FY 12-13, the residual distributions were \$2.4 million but the City also received a one-time distribution of \$1 million due to remittance of RDA Housing Fund unencumbered cash to the County for distribution to the taxing entities, pursuant to the law.

Hotel/motel Transient Occupancy Tax revenue is projected to increase \$518,000 or 9.3% from the FY 12-13 budget but is only a 2.2% increase from the FY 12-13 revised projection of \$5.96 million. The hotel industry in the local area has been depressed for the last few years. It has finally stabilized and began to recover in FY 10-11 and it is anticipated that FY 13-14 will continue with a modest increase.

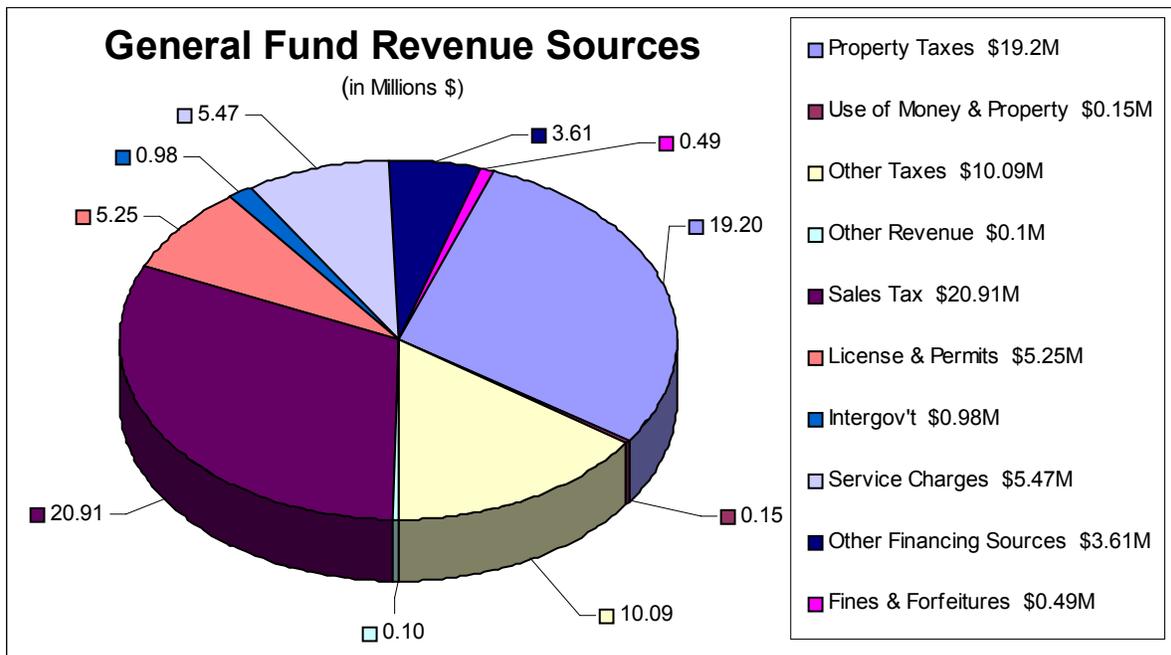
Interest income is anticipated to decrease by \$44,000 compared to the FY 12-13 revised budget, primarily due to lower investment earnings from the pooled portfolio attributable to lower reinvestment yield. Projected interest income for FY 13-14 is approximately \$145,000 for the General Fund. It is assumed that the reinvestment yield for matured securities will be at 0.4%. Investment earnings are allocated to the various funds based on their projected cash balances.

Operating transfers are internal transfers between funds primarily to allocate operating costs and capital budget contributions from one fund to another. Compared to FY 12-13, operating transfers in FY 13-14 are projected to decrease by \$127,000. In FY 12-13, the General Fund received \$428,000 cost reimbursement from the 2% TOT fund but that reimbursement was one-time only.

Cost Allocation A cost allocation worksheet is utilized to allocate central service costs that are typically budgeted in the General Fund to various programs and funds in order to determine the full cost of providing City services. In 2007, the City conducted an updated Cost Allocation Plan to calculate the percentage of costs that should be allocated to each major program and major operating fund. The City continues to apply the results from the Plan to the FY 13-14 budget.

For each City service or program, in addition to direct costs such as staff time, supplies and contractual services, it also receives support from the administrative staff and benefited from centralized services such as building occupancy and equipment maintenance. These indirect costs need to be allocated to each major service or program in order to determine the full cost of providing City services. Using the same rationale, the Cost Allocation Study also computed the percentage of indirect costs that should be assigned to other operating funds such as Water and Sewer utility funds. These indirect costs are typically budgeted and advanced by the General Fund. Cost allocation is necessary to ensure that each of these operating funds shares the administrative and overhead costs equitably. A summary Internal Cost Allocation Schedule showing the cost allocation by fund for FY 13-14 can be found on pages 50 to 51.

The chart below provides an overview of the City's General Fund revenue sources including operating transfers from other funds.



Utility Rates

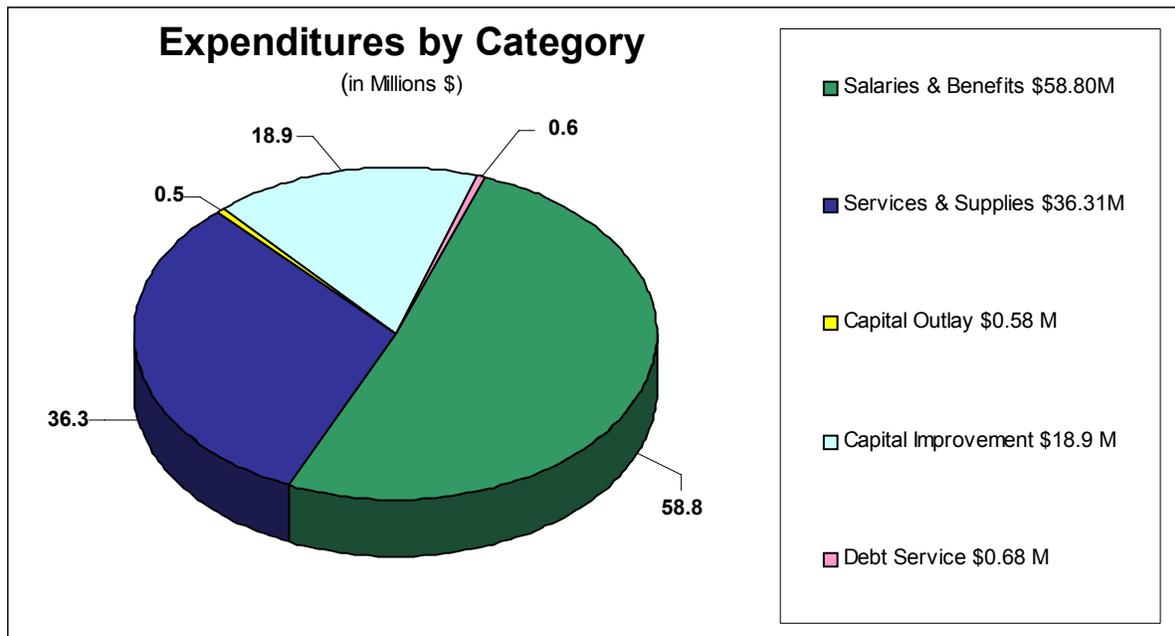
Utility rate increases are approved for the Water operation for FY 13-14. The increase for water rates ranges from 2% to 14% depending on the classification of customers, tier and consumption. The water rate increase is incorporated in the FY 13-14 Proposed Budget. For sewer utility ratepayers, the volumetric sewer rates remain unchanged from FY 2011-12, and the non-residential sewer fixed rate is also unchanged. In FY 13-14, approximately 65% or \$12.9 million of the water fund budget and 71% or \$12.4 million of the sewer fund budget are attributed to outside agencies' costs that need to be passed through to the utility ratepayers. These costs include wholesale water cost from the Santa Clara Valley Water District and the San Francisco Public Utility Commission which are projected to increase an average of 8%. City's Water operation cost and capital improvement project cost are approximately \$5.4 million and \$2.4 million respectively. However, \$1 million of the Water project cost will be funded by Transit Area impact fee. The San Jose/Santa Clara Water Pollution Control Plant's operation and capital improvement project costs are passed through to the sewer utility ratepayers. City's Sewer operation cost is approximately \$5 million. The Sewer budget also includes a debt service cost of \$684,000.

EXPENDITURES

A budget comparison of appropriations for all funds between FY 12-13 (Adopted Budget) and FY 13-14 (Proposed Budget) is as follows:

<u>Appropriations</u>	<u>Adopted Budget FY 12-13</u>	<u>Proposed Budget FY 13-14</u>	<u>Over (Under) Prior Year</u>
Salaries & Benefits	\$ 54,042,790	\$ 58,797,439	\$ 4,754,649
Services & Supplies	37,538,195	36,314,724	(1,223,471)
Capital Outlay	388,865	583,094	194,229
Subtotal	\$ 91,969,850	\$ 95,695,257	\$3,725,407
Capital Improvement	12,485,000	18,894,950	6,409,950
Debt Service	688,000	684,000	(4,000)
Total Appropriations	\$ 105,142,850	\$ 115,274,207	\$10,131,357

The chart below provides an overview of the City’s total expenditures by category:



Total expenditures represent an overall 9.6% increase from FY 12-13. Operating expenditures, excluding capital improvement and debt service, increased by 4% compared to last year. Following is a summary of the changes in operating expenditures by category:

Salaries and benefits are expected to increase by 8.8%. Compared to last fiscal year's budget, the total citywide increase is \$4.7 million. The increase reflects increased employer's contribution to CalPERS, increased health insurance premiums and increased funding for previously unfunded positions. The employer CalPERS contribution percentages for FY 13-14 for Miscellaneous Employees group and Public Safety Employees group are at 21.115% and 32.931% of payroll respectively. In addition, the FY 13-14 budget includes pre-funding of retiree medical benefits in the amount of \$3.2 million citywide and the General Fund's share is \$2.8 million.

The City's services will be staffed by 317.25 full time employees and 59 temporary/seasonal employees. The historical number of authorized positions and funded positions can be found on pages 23 and 24 of this document. The detail for each department's funded positions can be found in their respective sections on pages 59 through 133.

Services and supplies are expected to decrease by \$1.22 million or 3.3% citywide. The services and supplies budget include services that are provided by outside parties. The decrease is due to reclassification of capital contribution cost to the San Jose/Santa Clara Waste Water Facility as capital improvement instead of services and supplies in FY 13-14.

Capital Outlay includes new and scheduled vehicle and equipment replacements. Total capital outlay request for FY 13-14 is \$583,000 which includes the funding of seven police vehicles, one pickup truck to be used for utility meter reading, and replacement of an artificial Christmas tree. All the vehicles to be replaced are fully depreciated and will be primarily funded by the Equipment Replacement Fund. Other capital outlay include replacement of technology equipment, hydrants and water meters.

Debt Service in FY 13-14 is budgeted at \$684,000 for the only outstanding bond of the City, the 2006 Certificates of Participation ("COPS"). The RDA debt is administered by the Successor Agency which is overseen by an outside oversight board. Consequently, the RDA debt services is no longer part of the City's budget.

The City's legal bonded debt limit, as established by the California Government Code, is approximately \$431 million. The 2006 Certificates of Participation ("COPS") has an outstanding balance of \$7,315,000 and the 2003 Tax Allocation Bonds has an outstanding balance of \$157,935,000. None of these bonded debts is subject to the legal debt limit although the payment of the 2003 Tax Allocation Bonds is no longer part of the City's budget. The interest rates on the outstanding COPS range from 3.5% to 4.2% and the final payments will occur in fiscal year 2027.

The City's debt policy includes a comprehensive, thorough review and analysis of the City's long-term capital project needs. Once project needs are established and prioritized, funding options are reviewed. Depending on the funding requirements and available reserves, either existing reserves are used or tax-exempt securities are issued. The City will utilize debt financing for capital improvement only when the useful life of the improvement is expected to exceed the period of debt service payments.

Pursuant to its debt covenant, the 2006 COPs are required to maintain annual net revenue sufficient to provide debt service coverage of 115%. The actual debt service coverage based on the FY 11-12 audited results was at 1074%.

The following table shows the annual debt service requirements for the outstanding Certificates of Participation:

<u>Year Ending, June 30</u>	<u>Sewer Fund</u>	
	Total Principal	Total Interest
2014	\$ 405,000	\$ 278,965
2015	420,000	264,527
2016	435,000	249,348
2017	450,000	233,192
2018	470,000	216,055
2019-2023	2,625,000	789,599
2024-2027	2,510,000	215,103
Total	\$7,315,000	\$2,246,789

CAPITAL IMPROVEMENTS

The Capital Improvement Budget funding for FY 13-14 by Project Category is as follows:

<u>Project Category</u>	Adopted Budget	Percentage of Total
Community Improvements	\$ 1,400,000	7.41%
Park Improvements	2,100,000	11.11%
Street Improvements	5,494,950	29.08%
Water improvements	2,400,000	12.71%
Sewer Improvements	7,500,000	39.69%
Total	\$18,894,950	100.00%

The City includes the cost of all acquisition, construction, expansion or rehabilitation of the City's physical plant and facilities in the Capital Improvement Budget. Typically, a capital improvement project exceeds \$10,000 and may take more than one year to construct. The cost of the capital project is capitalized as capital assets of the City upon completion. The total FY 13-14 Capital Improvement Program funding is \$6.41 million more than the FY 12-13 CIP, primarily due to the increased funding for the San Jose/Santa Clara Waste Water Facility rehabilitation project in the amount of \$7.5 million. As a participating member, the City contributes its share of capital improvement cost based on its capacity right. Aside from the Waste Water Facility improvement, the focus of FY 13-14 capital improvement program is on replacement and resurfacing of streets, Pinewood Park renovation and other park improvements, and water pipeline extension projects. Funding of \$5.49 million for street improvement projects includes \$2.6 million for street resurfacing and \$2 million for road rehabilitation. The FY 13-14 Capital Improvement program also includes \$1.65 million funding for Pinewood Park renovation and \$1.85 million for water pipeline replacement and extension. To maintain City's building, the FY 13-14 budget also includes \$1.4 million for facility improvement.

The funding for FY 13-14 capital improvement projects is primarily from the fund balances of various funds such as park fund and utility funds. Approximately 27% of the funding comes from outside sources such as grants, developer fees, gas tax revenue and Transit Area impact fee.

The Capital Improvement Budget has been reviewed by the Planning Commission to determine its conformance with the City's General Plan. Park improvement projects for FY 13-14 were also reviewed by the Parks, Recreation and Cultural Resources Commission.

Although cost savings is one of the considerations in implementing the capital improvement program, many projects are prioritized for reasons such as health and safety for the public, replacement of deteriorated capital assets or systems, or enhancement of economic development and quality of life for the citizens. There will not be significant cost savings from replacement of aging infrastructure or parks. However, these projects will also not increase operating costs upon completion.

The Capital Budget Section of this document provides a brief description of the projects to be funded in FY 13-14. For further details on the capital improvement projects, a separate Five Year Capital Improvement Program FY 2013-2018 prepared by the Engineering Division may be obtained at 455 E. Calaveras Blvd, Milpitas, CA 95035 or at the City's website.

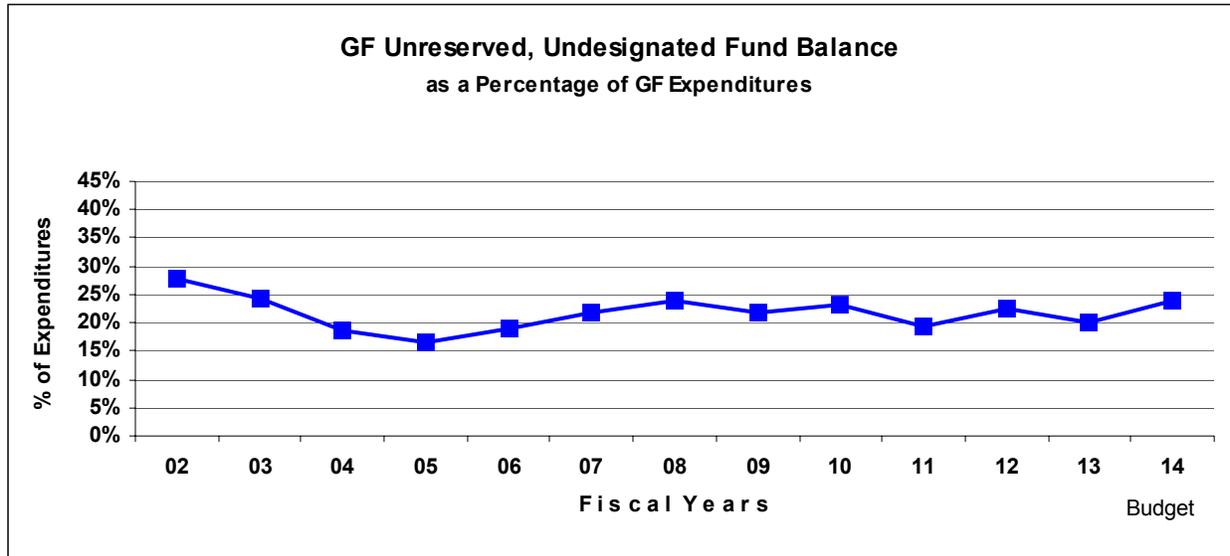
FUND BALANCES

An important resource for a City is the fund balance or reserve that is available for future appropriations and unexpected emergencies. A summary of the revenue, expenditures, transfers, and fund balances is shown in the Financial Information section of the Budget. It is anticipated that the Housing Authority will use \$873,000 of the fund balance to pay for its program cost in FY 13-14. Sewer utility fund will need \$4.8 million of its reserve to pay for its share of capital improvement costs to the San Jose/Santa Clara Waste Water Facility while the the capital improvement funds will used their fund balances to fund several major street and park projects. There are no significant changes to the fund balances of the General Fund and other funds.

The fund balances are further divided into subcategories to indicate the portion that is nonspendable, restricted, committed, assigned and unassigned based on a hierarchy of constraint. Nonspendable fund balance classification includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Restricted fund balance classification includes amounts that are restricted because they are externally imposed by creditors, grantors, or laws or regulations of other governments. Committed fund balance classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by the City Council. Assigned fund balance classification includes amounts that are constrained by the government's intent to be used for specific purposes but are neither restricted nor committed. Unassigned fund balance represents amount that has not been restricted, committed, or assigned to specific purposes within the General Fund.

The projected percentage of the estimated unassigned fund balance for the General Fund is 23.8% which meets the Council's policy of maintaining a minimum unassigned fund balance at 15% of the General Fund budget appropriations. It is also projected that \$5.4 million committed fund balance for the PERS Rate Stabilization will remain at the end of FY 13-14.

The chart below provides a historical perspective of the City's General Fund unassigned fund balance as a percentage of General Fund expenditures



ACKNOWLEDGEMENTS

We want to thank the Mayor and City Council for their guidance and integrity in directing the financial affairs of the City in a most responsible and progressive manner. We also extend our appreciation to the Finance Department staff who worked on the budget, along with all the Division/Department Heads and the Budget Liaisons for their hard work, assistance, and cooperation in preparing this Budget.

The overall budget envisions an operating program that carefully considers the general economic climate in conjunction with the many progressive projects and programs the City will be providing to the citizens of Milpitas. The Budget establishes the projected resources to pay for all approved appropriations. The City Council have guided the City of Milpitas to a very stable financial position that enables the City to undertake new capital improvement projects while maintaining its high level of core services for all Milpitas citizens, even during difficult economic situations. The City Council's approval of the FY 13-14 Budget continues its commitment to excellence in citizen services and prudent financial management.

Respectfully submitted,


Thomas C. Williams
City Manager

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Five Year General Fund Forecast

The Five-year General Fund Forecast is included to allow the Council and the community to assess the sustainability of City services in the long term. The projection also identifies the type of commitments and resource demands in the next five years.

Five Year General Fund Forecast (in thousands)

	<u>FY14-15</u>	<u>FY15-16</u>	<u>FY16-17</u>	<u>FY17-18</u>	<u>FY18-19</u>
Estimated Revenue					
Property Tax	17,454	18,105	18,782	19,398	20,033
Sales & Use Tax	21,708	22,533	23,389	24,161	24,958
Other Taxes	4,123	4,249	4,372	4,483	4,595
Hotel/Motel Tax	6,259	6,434	6,611	6,760	6,911
License & Permits	5,434	5,618	5,731	5,842	5,960
Charges for Services	5,641	5,816	5,961	6,110	6,252
Other Revenues	1,679	1,643	1,607	1,261	1,275
Operating Transfers	3,315	3,399	3,491	3,553	3,645
Total Estimated Revenues and Other Financing Sources	<u>65,613</u>	<u>67,797</u>	<u>69,944</u>	<u>71,568</u>	<u>73,629</u>
Estimated Expenditures					
Salaries	34,448	35,137	35,839	36,188	36,913
Benefits	20,345	21,026	21,678	22,295	22,936
Supplies & Contractual Services	13,348	13,553	13,917	14,135	14,508
Total Estimated Expenditures	<u>68,141</u>	<u>69,716</u>	<u>71,434</u>	<u>72,618</u>	<u>74,357</u>
Net Operating Deficit	(2,528)	(1,919)	(1,490)	(1,050)	(728)

Property tax revenues are expected to increase 3.7% in FY 14-15 through FY 16-17, 3.3% in FY 17-18 and FY 18-19. The projection does not include the RDA property tax redistributions as the assumption is that these revenues will be directed to fund capital improvement projects. Proposition 13 allows the annual assessed value to increase by the lesser of 2% or the California consumer price index. Staff estimated that the California consumer price index in the San Francisco/San Jose metropolitan area will increase at least 2% in each of the next five years. Due to the housing market recovery, staff projected that a 1.3% increase from new construction housing units in each of the next five years as well as a 0.5% restoration of appraised value for existing residential properties in FY14-15 through FY16-17.

Sales tax revenues are projected to increase 3.8% in FY 14-15 through FY 16-17, and 3.3% in FY 17-18 and FY 18-19. Staff estimated that the California consumer price index in the San Francisco/San Jose metropolitan area will increase at 2.75% in FY14-15 through FY16-17, and 2.25% in FY17-18 and FY18-19. The increase of 3.8% in FY 13-14 through FY 16-17 reflects a moderate economic recovery that triggered a renewed interest in residential developments in Milpitas. The number of residents will increase with the addition of new housing units. It is assumed that Milpitas businesses will capture a portion of the consumers' spending, especially in the retail, auto and restaurant economic segments. Consumer sales accounts for 70% of the sale tax revenue in Milpitas. Staff estimated population will increase 2.5% in each of the next five years and the City will capture at least 60% of the consumers generated sales tax revenue.

Five Year General Fund Forecast

Other Taxes include real estate transfer tax, franchise tax and business license tax. As residential units are being developed and occupied, it is anticipated that the City will collect more real estate transfer tax and franchise tax from utility and cable companies. It is also assumed that utility and cable companies will increase their rates to offset cost increases. The projection is a modest increase of 3.1% in FY 14-15 and FY15-16, 2.9% increase in FY 16-17, and 2.5% in FY 17-18 and FY18-19.

Hotel tax revenues are projected to increase 2.75% in FY 14-15 through FY16-17, and then 2.25% in FY17-18 and FY18-19. The projection is in consistent with staff's assumption of the California consumer price index in the San Francisco/San Jose metropolitan area. It is assumed that the hotel operators will increase room price by the average consumer price index to recover costs.

License and permits consist of building permits and fire permits which are primarily construction related. It is projected that these revenues will continue to increase in the next few years due to a renewed interest in residential developments. It is projected that the Transit Area will add about 3,000 housing units. Consequently, staff projected a higher growth level at 3.5% in FY 14-15, 3.4% in F15-16, and 2% in FY 16-17 through FY 18-19.

Charges for Services include charges for private development related services, engineering fees and recreation service charges. It is anticipated that the increases in charges to developers will be similar to the increases for license and permits. The projection for non-development related charges includes two elements, population growth and California consumer price index. Staff projected that some of the new residents will utilize City's recreation services. The combined projection for development related and non-development related customer service charges is a 3% increase in FY 14-15 and FY 15-16, 2.5% in FY 16-17 and FY17-18, and tapering off to 2.3% increase in FY 18-19.

Operating transfers are mainly reimbursements from other funds for the staff support and administrative overhead provided by the General Fund. Net transfers into the General Fund will increase in conjunction with operating expenditure increases. Staff projected a 5.5% decrease in FY14-15, and increases range from 1.8% to 2.7% in FY15-16 through FY18-19. The reason for the decrease of 5.5% in FY14-15 is due to an annual \$300,000 operating transfer out to Technology Replacement Fund. Pursuant to the City's fiscal policies, the City will set-aside an annual amount of \$300,000 for technological equipment replacement starting FY14-15.

Salaries and benefits Salaries are anticipated to increase by 2% in FY 14-15 through FY 16-17, 1% in FY17-18 and then a 2% increase in FY 18-19. The reason for the 1% increase in FY17-18 is due to anticipated slowdown of housing construction, consequently the need for temporary staff to support and perform development related services will be reduced. One of the long term strategies to deal with structural deficit of the General Fund is to consider compensation as a package to balance various components of the cost increase. Given that health insurance premium is projected to increase from 5% to 8% annually and contribution to CalPERS is anticipated to increase 6% in FY 14-15 and then 2% in each of the subsequent 4 years, compensation to employees in terms of salaries and other benefits will have to remain manageable in the future. The total benefits costs are projected to increase by 5.4% in FY 14-15, 3.4% in FY 15-16, and 2.9% to 3.1% in the subsequent 3 years.

Services and Supplies costs are anticipated to increase between 1.5% to 2.7% reflecting consumer price increase but also assuming City departments continue to hold the line on this expenditure category. There are fluctuations of cost increase between each year due to election costs that are incurred by the City that typically happen every other year.

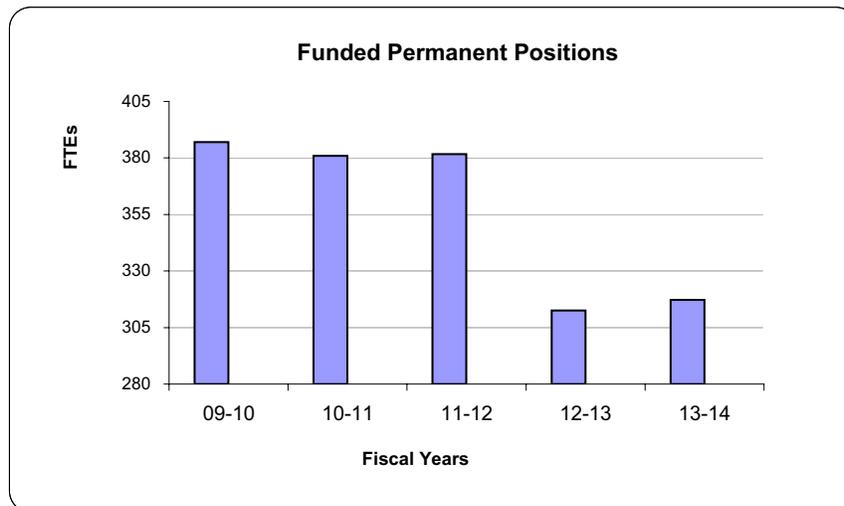
Debt Service The General Fund does not have any outstanding debt and does not contemplate issuing any General Fund debt in the next five years.

Authorized Positions by Division

	10 - 11		11 - 12		12 - 13		Change		13 - 14	
	Approved		Approved		Approved				Proposed	
	Perm	Temp	Perm	Temp	Perm	Temp	Perm	Temp	Perm	Temp
100 City Council	5.00	0.00	5.00	0.00	5.00	0.00	0.00	0.00	5.00	0.00
111 City Manager	4.00	0.00	4.00	0.00	5.00	0.00	0.00	0.00	5.00	0.00
114 City Clerk	10.00	0.00	10.00	0.00	6.00	0.00	(3.00)	0.00	3.00	0.00
116 RDA & Economic Dvp	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
City Manager	<u>20.00</u>	<u>0.00</u>	<u>20.00</u>	<u>0.00</u>	<u>16.00</u>	<u>0.00</u>	<u>(3.00)</u>	<u>0.00</u>	<u>13.00</u>	<u>0.00</u>
120 City Attorney	4.00	0.00	4.00	0.00	4.00	0.00	0.00	0.00	4.00	0.00
City Attorney	<u>4.00</u>	<u>0.00</u>	<u>4.00</u>	<u>0.00</u>	<u>4.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4.00</u>	<u>0.00</u>
530 Building and Safety	28.00	0.00	28.00	0.00	28.00	0.00	0.00	3.00	28.00	3.00
Building and Safety	<u>28.00</u>	<u>0.00</u>	<u>28.00</u>	<u>0.00</u>	<u>28.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3.00</u>	<u>28.00</u>	<u>3.00</u>
112 Information Services	20.00	0.00	20.00	0.00	15.00	0.00	0.00	0.00	15.00	0.00
Information Systems	<u>20.00</u>	<u>0.00</u>	<u>20.00</u>	<u>0.00</u>	<u>15.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15.00</u>	<u>0.00</u>
115 Human Resources	6.00	0.50	6.00	0.50	6.00	0.50	0.00	0.25	6.00	0.75
450 Recreation Services	28.50	39.00	28.50	34.00	25.50	30.50	0.00	0.75	25.50	31.25
HR & Recreation	<u>34.50</u>	<u>39.50</u>	<u>34.50</u>	<u>34.50</u>	<u>31.50</u>	<u>31.00</u>	<u>0.00</u>	<u>1.00</u>	<u>31.50</u>	<u>32.00</u>
300 Finance Administration	12.00	0.00	12.00	0.00	7.00	0.00	0.00	0.00	7.00	0.00
310 Finance Operations	21.50	0.75	21.50	0.75	20.50	1.00	0.00	0.00	20.50	1.00
Finance	<u>33.50</u>	<u>0.75</u>	<u>33.50</u>	<u>0.75</u>	<u>27.50</u>	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27.50</u>	<u>1.00</u>
420 Public Works	96.00	5.00	96.00	5.00	87.00	5.00	2.00	0.00	89.00	5.00
410 Engineering	40.00	0.50	40.00	0.50	28.00	0.50	0.00	1.50	28.00	2.00
Public Works & Engring	<u>136.00</u>	<u>5.50</u>	<u>136.00</u>	<u>5.50</u>	<u>115.00</u>	<u>5.50</u>	<u>2.00</u>	<u>1.50</u>	<u>117.00</u>	<u>7.00</u>
510 Planning & Nghbrhd	18.00	0.00	18.00	0.00	16.50	0.00	1.00	1.00	17.50	1.00
Planning & Nghbrhd Srves	<u>18.00</u>	<u>0.00</u>	<u>18.00</u>	<u>0.00</u>	<u>16.50</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>17.50</u>	<u>1.00</u>
700 Police Administration	3.00	0.00	3.00	0.00	2.00	0.00	1.00	0.00	3.00	0.00
710 Police Technical Services	30.50	1.00	30.50	1.00	29.50	1.00	0.00	0.00	29.50	1.00
720 Police Field Services	74.00	13.00	74.00	13.00	76.00	13.00	(1.00)	0.00	75.00	13.00
730 Special Operations	16.00	0.00	16.00	0.00	14.00	0.00	0.00	0.00	14.00	0.00
Police	<u>123.50</u>	<u>14.00</u>	<u>123.50</u>	<u>14.00</u>	<u>121.50</u>	<u>14.00</u>	<u>0.00</u>	<u>0.00</u>	<u>121.50</u>	<u>14.00</u>
800 Fire Administration	3.00	0.00	4.00	0.00	4.00	0.50	0.00	0.00	4.00	0.50
810 Emerg Resp & Prep Div	67.00	0.00	66.00	0.00	66.00	0.00	0.00	0.00	66.00	0.00
820 Prevention Division	10.00	0.00	10.00	0.00	10.00	0.00	0.00	0.50	10.00	0.50
Fire	<u>80.00</u>	<u>0.00</u>	<u>80.00</u>	<u>0.00</u>	<u>80.00</u>	<u>0.50</u>	<u>0.00</u>	<u>0.50</u>	<u>80.00</u>	<u>1.00</u>
TOTAL	<u>497.50</u>	<u>59.75</u>	<u>497.50</u>	<u>54.75</u>	<u>455.00</u>	<u>52.00</u>	<u>0.00</u>	<u>7.00</u>	<u>455.00</u>	<u>59.00</u>

Funded Permanent Positions by Department

	09-10		10-11		11-12		12-13		13-14
	Funded	Change	Funded	Change	Funded	Change	Funded	Change	Funded
City Council	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00	5.00
City Manager	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00	2.00
City Clerk	6.00	0.00	6.00	0.00	6.00	(3.00)	3.00	(1.00)	2.00
RDA & Economic Dvp	1.00	0.00	1.00	0.00	1.00	(1.00)	0.00	0.00	0.00
City Manager	14.00	0.00	14.00	0.00	14.00	(4.00)	10.00	(1.00)	9.00
City Attorney	4.00	0.00	4.00	0.00	4.00	(1.00)	3.00	0.00	3.00
Building and Safety	17.00	(0.50)	16.50	0.50	17.00	(3.00)	14.00	3.00	17.00
Information Services	14.00	0.00	14.00	0.00	14.00	(3.75)	10.25	(0.25)	10.00
HR and Recreation Svcs	22.00	0.00	22.00	(0.75)	21.25	(4.50)	16.75	(1.00)	15.75
Finance	25.50	0.00	25.50	0.00	25.50	(4.00)	21.50	0.00	21.50
Public Works & Engring	103.00	(2.50)	100.50	(1.50)	99.00	(40.00)	59.00	2.00	61.00
Planning & Nghbrhd Srves	11.50	1.00	12.50	(1.50)	11.00	(1.00)	10.00	0.00	10.00
Police	110.00	1.00	111.00	(1.00)	110.00	(6.00)	104.00	1.00	105.00
Fire	66.00	(5.00)	61.00	5.00	66.00	(2.00)	64.00	1.00	65.00
TOTAL	387.00	(6.00)	381.00	0.75	381.75	(69.25)	312.50	4.75	317.25





	Grand Total	General Fund (1)	Measure I TOT
ESTIMATED REVENUES			
PROPERTY TAXES	19,203,000	19,203,000	0
TAXES OTHER THAN PROPERTY	33,066,000	31,006,000	1,523,000
LICENSES AND PERMITS	5,253,000	5,253,000	0
FINES AND FORFEITS	486,000	486,000	0
USE OF MONEY AND PROPERTY	664,000	145,000	31,000
INTERGOVERNMENTAL	5,169,050	979,000	0
CHARGES FOR CURRENT SERVICES	41,404,322	5,466,000	0
OTHER REVENUE	1,142,000	104,000	0
sub-total	106,387,372	62,642,000	1,554,000
OTHER FINANCING SOURCES			
(INCREASE) DECREASE IN FUND BALANCE	3,653,935	6,377	(856,160)
(INCREASE) DECREASE IN CIP FUND BALANCE	5,232,900	0	0
OPERATING TRANSFERS IN	6,319,994	3,609,994	0
OPERATING TRANSFERS OUT	(6,319,994)	0	(600,000)
sub-total	8,886,835	3,616,371	(1,456,160)
TOTAL	115,274,207	66,258,371	97,840
BUDGETED APPROPRIATIONS			
PERSONNEL SERVICES	58,797,439	53,304,867	44,840
SUPPLIES & CONTRACTUAL SERVICES	36,314,724	12,940,764	53,000
CAPITAL OUTLAY	583,094	12,740	0
sub-total	95,695,257	66,258,371	97,840
CAPITAL IMPROVEMENTS	18,894,950	0	0
DEBT SERVICE	684,000	0	0
sub-total	19,578,950	0	0
TOTAL	115,274,207	66,258,371	97,840
FUND BALANCE			
FUND BALANCE 7/1/2013	138,997,732	25,518,032	6,655,700
NET CHANGES IN FUND BALANCE	(8,886,835)	(6,377)	856,160
FUND BALANCE 6/30/2014	130,110,898	25,511,655	7,511,860
RESTRICTED	14,731,996	1,468,635	0
RESTRICTED FOR CIP	52,265,100	0	0
COMMITTED FOR PERS	5,432,703	5,432,703	0
ASSIGNED	19,367,554	2,816,694	7,511,860
UNASSIGNED, UNRESTRICTED	38,313,545	15,793,623	0
TOTAL	130,110,898	25,511,655	7,511,860

(1) General Fund includes RPTTF Distribution Fund, Abandon Vehicle Abatement Fund and administration funds of the former Redevelopment Agency.

(2) Other Funds include Public Art Fund, Community Facility District Fund, Gas Tax Fund, Light & Landscape Maintenance District Funds, Housing and Community Development Fund, Law Enforcement Grant Funds, Solid Waste Services Fund, Equipment Replacement Fund, Information Technology Replacement Fund and Permit Automation Fund.

Financial Information Budget Summary

<u>Housing Authority</u>	<u>Other Funds (2)</u>	<u>Capital Projects (3)</u>	<u>Water Fund (4)</u>	<u>Sewer Fund (5)</u>
0	0	0	0	0
0	537,000	0	0	0
0	0	0	0	0
0	0	0	0	0
6,000	110,000	154,000	93,000	125,000
0	2,470,000	1,690,050	30,000	0
0	2,448,322	0	21,190,000	12,300,000
0	723,000	0	155,000	160,000
<u>6,000</u>	<u>6,288,322</u>	<u>1,844,050</u>	<u>21,468,000</u>	<u>12,585,000</u>
872,990	216,563	2,874,000	(1,905,523)	2,445,687
0	0	2,566,900	333,000	2,333,000
0	0	2,710,000	0	0
0	(2,364,244)	0	(1,803,859)	(1,551,891)
<u>872,990</u>	<u>(2,147,681)</u>	<u>8,150,900</u>	<u>(3,376,382)</u>	<u>3,226,796</u>
<u>878,990</u>	<u>4,140,641</u>	<u>9,994,950</u>	<u>18,091,619</u>	<u>15,811,796</u>
172,290	1,047,068	0	2,340,906	1,887,468
706,700	2,673,810	0	14,205,417	5,735,033
0	419,763	0	145,296	5,295
<u>878,990</u>	<u>4,140,641</u>	<u>0</u>	<u>16,691,619</u>	<u>7,627,796</u>
0	0	9,994,950	1,400,000	7,500,000
0	0	0	0	684,000
<u>0</u>	<u>0</u>	<u>9,994,950</u>	<u>1,400,000</u>	<u>8,184,000</u>
<u>878,990</u>	<u>4,140,641</u>	<u>9,994,950</u>	<u>18,091,619</u>	<u>15,811,796</u>
4,000,000	18,609,000	36,545,000	17,990,000	29,680,000
(872,990)	(216,563)	(5,440,900)	1,572,523	(4,778,687)
<u>3,127,010</u>	<u>18,392,437</u>	<u>31,104,100</u>	<u>19,562,523</u>	<u>24,901,313</u>
3,127,010	10,136,351	0	0	0
0	0	23,361,100	12,357,000	16,547,000
0	0	0	0	0
0	310,000	8,729,000	0	0
0	7,946,086	(986,000)	7,205,523	8,354,313
<u>3,127,010</u>	<u>18,392,437</u>	<u>31,104,100</u>	<u>19,562,523</u>	<u>24,901,313</u>

(3) Capital Projects include Street Improvement Fund, Park Improvement Funds, General Government Capital Improvement Fund, Storm Drain Capital Improvement Fund and Transit Area Impact Fee Fund.

(4) Water Fund includes Water Fund, Water Fund CIP, Water Line Extension Fund and Water Infrastructure Replacement Fund.

(5) Sewer Fund includes Sewer Fund, Sewer Fund CIP, Treatment Plant Construction Fund, Sewer 2006 COPs fund and Sewer Infrastructure Replacement Fund.

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Revenues by Fund (Summary)

	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
100 General Fund	88,380,478	24,550,813	61,572,265	63,828,994
101 RPTTF Distribution Fund	0	4,931,885	0	2,377,000
102 Measure I TOT	634,038	(557,815)	1,003,100	954,000
105 Abandon Veh Abatement	41,084	42,890	40,000	46,000
140 Housing Administration	0	266,629	0	0
150 Redevelopment Administration	0	378,795	0	0
151 Redevelopment CIP	0	58,078	0	0
160 Housing Administration	0	4,544	0	0
211 H-Hetch Ground Lease	64,279	34,802	38,075	31,795
212 Public Art Fund-Restricted	114,642	(998,703)	6,000	1,000
213 Public Art Fund-Nonrestricted	2,251	1,589	1,000	1,000
221 Gas Tax Fund	1,582,240	644,237	(278,000)	392,000
235 95-1 Lighting/Lscape Dist	277,244	80,806	278,000	(64,000)
236 98-1 Lighting/Lscape Dist	36,071	36,033	35,800	(22,000)
237 05 Community Fclty Dist	265,157	385,539	381,000	402,000
250 HCD Fund	432,148	469,357	391,000	391,000
251 HCD Loan	71,004	175,444	0	0
261 Supplemental Law Enforcement	76,043	59,388	1,000	1,000
262 State Asset Seizure	8,258	1,903	1,000	1,000
263 Federal Asset Seizure	1,982	1,063	1,000	1,000
267 Justice Assistance Grant	22,889	13,899	0	0
268 Justice Assistance Grant 2009	6,421	(17)	0	0
280 Solid Waste Services	673,816	654,624	621,528	603,961
290 Housing Reserve Fund	(3,815,267)	(19,895,170)	0	0
295 Housing Authority	0	22,265,401	516,000	6,000
310 Street Fund	(1,249,573)	(697,452)	(18,000)	(267,000)
311 Street CIP	5,515,334	4,850,633	1,860,000	2,510,662
312 Traffic Impact Fee	(1,171,768)	(113,544)	220,000	18,000
313 Traffic Congestion Relief	(1,081,673)	(1,742)	0	5,100
314 Vehicle Registration Fee	0	0	0	(300,000)
320 Park Improvement Fund	(2,589,873)	4,757,174	3,274,000	(1,705,000)
321 Park Improvement CIP	2,689,930	897,024	750,000	2,100,000
322 Midtown Park Fund	2,753,383	52,768	1,028,000	(324,000)
330 General Government	11,409	23,126	5,000	(1,888,000)
331 General Government CIP	0	2,006,066	0	4,384,288
340 Storm Drain Development	(37,507)	(202,748)	(95,000)	6,000
341 Storm Drain CIP	85,000	358,319	550,000	0
350 Transit Area Impact Fee Fund	(2,549,174)	33,958	2,015,000	(986,000)
351 Transit Area Impact Fee CIP Fund	2,550,000	5,000	0	1,000,000
390 RDA Project Fund	(28,003,788)	44,527,694	0	0
391 Redevelopment CIP	(589,001)	1,056,185	0	0
392 97 RDA TABs	(446,521)	0	0	0
395 2003 RDA TABs	(11,098,149)	0	0	0
400 Water M & O Fund	13,602,951	14,376,804	14,527,923	18,597,141
401 Water CIP	1,215,000	2,075,000	2,775,000	1,400,000
402 Water Line Extension Fund	(2,593)	491,658	516,000	(333,000)
405 Water Infrastructure Replmnt	(2,356)	0	0	0

Financial Information Revenues by Fund (Summary)

	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
450 Sewer M & O Fund	10,037,447	9,654,890	6,841,441	5,866,109
451 Sewer CIP	400,580	1,553,598	6,550,000	7,500,000
452 Treatment Plant Construction	218,669	1,217,442	822,000	(2,354,000)
453 Sewer 2006 COPS	(1,667)	0	0	0
455 Sewer Infrastructure Replmnt	(246,153)	54,391	22,000	21,000
500 Equipment Mgmt Fund	2,542,345	2,411,855	335,649	1,683,322
505 Information Tec Replmt	23,099	883	1,000	301,000
506 Permit Automation Fund	64,928	295,991	100,000	200,000
TOTAL	81,515,056	123,290,987	106,688,781	106,387,372

Financial Information Revenues by Fund (Detail)

Description	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
GENERAL FUND (100)				
PROPERTY TAXES				
3010 Property Taxes, Current	16,540,772	15,693,743	17,452,000	16,486,000
3030 Property Taxes, Supplement	110,864	331,707	207,000	340,000
sub-total	16,651,636	16,025,450	17,659,000	16,826,000
TAXES OTHER THAN PROPERTY				
3110 Sales and Use Tax	16,994,002	19,403,068	19,230,000	20,913,000
3120 Real Estate Transfer Tax	250,691	369,464	281,000	359,000
3131 Electric Franchise	1,149,409	1,208,633	1,173,000	1,196,000
3132 Gas Franchise	152,127	162,797	155,000	158,000
3133 Garbage Franchise-Commercial	906,412	891,787	900,000	974,000
3134 Garbage Franchise-NonCommercial	445,791	448,536	434,000	467,000
3137 Nitrogen Gas Franchise	46,485	45,981	43,000	46,000
3138 CATV Franchise	382,309	460,398	416,000	500,000
3140 Business License Tax	311,451	299,073	323,000	300,000
3150 Hotel/Motel Tax	4,896,058	5,650,430	5,575,000	6,093,000
sub-total	25,534,735	28,940,166	28,530,000	31,006,000
LICENSES AND PERMITS				
3210 Building Permits	2,557,237	3,220,061	3,029,000	4,011,000
3220 Fire Permits	629,992	732,616	614,000	894,000
3240 Life Safety Annual Permits	254,241	279,748	260,000	275,000
3250 Fire Inspections	44,187	52,624	35,000	73,000
sub-total	3,485,657	4,285,048	3,938,000	5,253,000
FINES AND FORFEITS				
3301 Vehicle Code Fines	292,500	243,904	268,000	190,000
3302 Other Court Fines	355,973	295,362	242,000	202,000
3305 Booking Fees	4,022	1,983	2,000	6,000
3306 NBO Violation Fees	3,700	950	3,000	4,000
3307 Impound Fees	118,607	91,420	92,000	67,000
3308 Animal Violations	9,660	6,842	9,000	9,000
3309 False Alarm Fee	38,900	30,150	19,000	8,000
sub-total	823,362	670,610	635,000	486,000
USE OF MONEY AND PROPERTY				
3431 Pooled Investment Interest (Nonalloc)	79,883	77,595	0	0
3433 Other Interest Income	(192,483)	(165,119)	13,000	0
3434 Pooled Interest Allocation	354,199	284,171	114,000	145,000
sub-total	241,599	196,646	127,000	145,000
INTERGOVERNMENTAL				
3511 Motor Vehicle In Lieu Tax	323,360	35,398	0	37,000
3521 Homeowners Property Tax Relief	129,318	121,822	128,000	122,000
3556 Federal Contributions-Recreation	19,319	5,000	5,000	5,000
3557 Federal Contributions-Police	30,882	31,816	0	0
3558 Federal Contributions-Fire	153,039	20,137	0	0
3562 POST Grant	6,333	11,445	6,000	0
3567 State Contributions-Police	21,258	7,797	0	0
3568 State Contributions-Fire	7,468	5,551	0	0
3569 State Contributions-Planning	12,653	(6,327)	0	0
3575 County Cont-Public Works	353,964	484,235	370,000	360,000

Financial Information Revenues by Fund (Detail)

Description	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
3576 County Contributions-Recreation	83,969	84,265	86,000	86,000
3581 Other Restricted Grants-General Gov't	9,552	2,095	0	0
3582 SB90 Grant	48,285	21,755	20,000	23,000
3585 Other Res Grant-Public Works	37,500	627,325	0	300,000
3586 Other Restricted Grants-Recreation	0	5,825	0	0
3587 Other Restricted Grants-Police	0	22,983	0	0
sub-total	<u>1,236,900</u>	<u>1,481,124</u>	<u>615,000</u>	<u>933,000</u>
CHARGES FOR CURRENT SERVICES				
3601 General Government Service Charges	134,525	183,109	155,000	152,000
3602 Sales of Maps and Documents-Gen Gov't	297	97	0	0
3603 Rents, Leases and Concessions-Gen Gov't	369,988	238,716	291,000	106,000
3604 B L Processing Fee	146,936	92,938	85,000	100,000
3608 PJ Legal Overhead Charge	17,201	6,396	8,000	0
3609 PJ Legal Reimbursement	7,475	2,825	4,000	0
3611 PJ Overhead Charges-PW/E	301,289	720,087	480,000	0
3612 PJ Labor Reimbursement-PW/E	124,576	320,576	180,000	1,020,000
3613 PJ Vendor Reimbursement-PW/E	1,342	52,691	20,000	450,000
3615 Public Works and Engr Fees	659	959	0	0
3616 Engineering Plan Check Fee	7,866	9,903	10,000	10,000
3617 Planning Fees	760	1,130	1,000	0
3618 Sales of Maps and Doc-PW/Engr	1,547	1,395	1,000	1,000
3619 Rent,Lease & Concession-PW/Eng	28,000	28,000	25,000	25,000
3631 PJ Overhead Charges - Fire	6,167	16,521	5,000	5,000
3632 PJ Labor Reimbursement - Fire	2,980	8,659	3,000	3,000
3633 Fire Cost Recovery	5,054	1,661	0	0
3634 Unwanted Alarms-Fire	60,600	21,900	10,000	3,000
3637 Fire Service Charges	207,068	175,982	216,000	216,000
3638 Sale of Maps & Documents-Fire	15	0	0	0
3639 Fire Electroinc Archieve Charge	7,236	7,557	8,000	8,000
3641 Police Service Charges	404,195	433,451	627,000	592,000
3643 Fingerprints	1,409	1,881	2,000	2,000
3644 Sales of Maps & Documents-Police	11,575	12,067	12,000	12,000
3645 Police Cost Recovery	1,202	733	0	1,000
3646 Rents, Leases & Concessions-Police	18,000	11,000	7,000	6,000
3647 DUI-Police Cost Recovery	16,556	10,110	9,000	8,000
3648 PJ Overhead Charges-Police	0	1,128	0	0
3649 PJ Labor Reimb - Police	0	498	0	0
3651 Rents, Leases & Concessions-Recreation	146,582	212,845	145,000	200,000
3652 Recreation Fees	1,487,638	1,593,245	1,809,000	1,800,000
3653 Senior Nutrition Fees	24,158	25,930	24,000	24,000
3655 Sales of Merchandise Recreation	3,260	566	0	0
3662 Records Retention Fee-Building	36,950	49,936	30,000	40,000
3663 Building Service Charges	2,313	401	0	0
3665 PJ Overhead Charges-Building	137,126	90,620	120,000	232,000
3666 PJ Labor Reimbursement-Building	62,117	43,568	45,000	103,000
3667 Building State Mandated Standard Fee	5,639	7,277	5,000	7,000
3672 Public Works Cost Recovery	98,793	16,391	10,000	10,000
3681 PJ Overhead Charge-Planning	94,811	131,448	320,000	217,000
3682 PJ Labor Reimbursement-Planning	42,154	58,060	120,000	96,000
3683 PJ Vendor Reimbursement-Planning	(26,352)	21,462	22,000	0

Financial Information Revenues by Fund (Detail)

Description	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
3685 Housing & Neighborhood Services	14,310	13,800	14,000	0
3686 Planning Plan Check Fee	0	3,328	0	0
3687 Animal Control Services Fee	0	0	28,000	0
3691 Fire GIS Mapping	286	143	0	0
3692 Fire Automation Fee	13,291	18,331	15,000	17,000
sub-total	<u>4,027,594</u>	<u>4,649,319</u>	<u>4,866,000</u>	<u>5,466,000</u>
OTHER REVENUE				
3710 Development	29,350	36,450	30,000	22,000
3730 Recycling	1,443	1,320	0	0
3740 Reimbursements	2,000,024	3,600,000	0	0
3750 Donations	5,651	31,143	50,000	0
3770 Sale of Property, Plant and Equipment	5,423	8,723	3,000	5,000
3790 Miscellaneous Other Revenue	82,649	82,269	76,000	77,000
sub-total	<u>2,124,541</u>	<u>3,759,905</u>	<u>159,000</u>	<u>104,000</u>
OPERATING TRANSFERS IN				
3806 Op Trfs in from Solid Waste Service	134,180	127,512	242,472	252,039
3807 Op Trfs in from Solid Waste Reduction	126,017	112,535	0	0
3808 Op Trfs in from Housing Reserves	1,065,811	1,032,754	0	0
3811 Op Trfs in from RDA	4,630,655	2,274,098	0	0
3812 Op Trfs in from Water Fund	1,788,178	1,703,840	1,706,077	1,803,859
3814 Op Trfs in from Recycled Water Fund	131,010	151,102	0	0
3815 Op Trfs in from Sewer Fund	1,470,992	1,434,209	1,358,559	1,551,891
3817 Op Trfs in from Equipment Replacement	0	0	1,306,332	0
3819 Op Trfs in from Other	2,715	2,711	1,925	2,205
3826 Op Trfs in from Measure I TOT Fund	0	0	427,900	0
3838 Appn Transfers in from Housing Reserve	15,773,898	0	0	0
3841 Appn Transfers in from Redevelopment	1,792,200	0	0	0
3899 Op Trfs in from Subsidiary CIP Fund	350,000	0	0	0
sub-total	<u>27,265,656</u>	<u>6,838,761</u>	<u>5,043,265</u>	<u>3,609,994</u>
OPERATING TRANSFERS OUT				
3938 Appn Trfs out to Housing Reserve	0	(374,253)	0	0
3941 Appn Transfers out to RDA	0	(1,801,218)	0	0
3958 Appn Trfs Out to Housing Authority	0	(15,399,645)	0	0
3981 Contributions-Proprietary Fund	6,988,800	0	0	0
3985 Extraordinary Item	0	(20,455,191)	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	0	(4,265,910)	0	0
sub-total	<u>6,988,800</u>	<u>(42,296,216)</u>	<u>0</u>	<u>0</u>
TOTAL (100)	<u>88,380,478</u>	<u>24,550,813</u>	<u>61,572,265</u>	<u>63,828,994</u>
RPTTF DISTRIBUTION FUND (101)				
3010 Property Taxes, Current	0	1,331,885	0	2,377,000
3899 Op Trfs in from Subsidiary CIP Fund	0	3,600,000	0	0
TOTAL (101)	<u>0</u>	<u>4,931,885</u>	<u>0</u>	<u>2,377,000</u>
MEASURE I TOT (102)				
3150 Hotel/Motel Tax	1,228,124	1,416,983	1,395,000	1,523,000
3431 Pooled Investment Interest (Nonalloc)	451	(10,718)	0	0
3434 Pooled Interest Allocation	105,463	65,920	36,000	31,000
3819 Op Trfs in from Other	150,000	0	0	0
3901 Op Trfs Out To the General Fund	0	0	(427,900)	0

Financial Information Revenues by Fund (Detail)

Description	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
3922 Op Trfs Out To the General Government Fund	0	(1,500,000)	0	(600,000)
3939 Appn Trfs out to Street Fund	0	(530,000)	0	0
3956 Appn Trfs Out to Measure I TOT Fund	(500,000)	0	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(350,000)	0	0	0
TOTAL (102)	634,038	(557,815)	1,003,100	954,000
ABANDON VEH ABATEMENT (105)				
3577 County Contributions-Police	41,084	31,269	40,000	22,500
3579 County Contribution - Planning	0	0	0	23,500
3899 Op Trfs in from Subsidiary CIP Fund	0	11,621	0	0
TOTAL (105)	41,084	42,890	40,000	46,000
HOUSING ADMINISTRATION (140)				
3899 Op Trfs in from Subsidiary CIP Fund	0	266,629	0	0
TOTAL (140)	0	266,629	0	0
REDEVELOPMENT ADMINISTRATION (150)				
3899 Op Trfs in from Subsidiary CIP Fund	0	378,795	0	0
TOTAL (150)	0	378,795	0	0
REDEVELOPMENT CIP (151)				
3585 Other Res Grant-Public Works	0	49,214	0	0
3899 Op Trfs in from Subsidiary CIP Fund	0	8,865	0	0
TOTAL (151)	0	58,078	0	0
HOUSING ADMINISTRATION (160)				
3603 Rents, Leases and Concessions-Gen Gov't	0	79,237	0	0
3958 Appn Trfs Out to Housing Authority	0	(74,693)	0	0
TOTAL (160)	0	4,544	0	0
H-HETCH GROUND LEASE (211)				
3431 Pooled Investment Interest (Nonalloc)	39,941	38,967	40,000	34,000
3433 Other Interest Income	26,981	(1,644)	0	0
3434 Pooled Interest Allocation	71	191	0	0
3901 Op Trfs Out To the General Fund	(2,715)	(2,711)	(1,925)	(2,205)
TOTAL (211)	64,279	34,802	38,075	31,795
PUBLIC ART FUND-RESTRICTED (212)				
3431 Pooled Investment Interest (Nonalloc)	(893)	(3,640)	0	0
3433 Other Interest Income	(9,460)	(1,624)	0	0
3434 Pooled Interest Allocation	17,883	6,339	6,000	1,000
3602 Sales of Maps and Documents-Gen Gov't	0	222	0	0
3811 Op Trfs in from RDA	107,112	0	0	0
3909 Op Trfs Out To the Street Improvement Fund	0	(1,000,000)	0	0
TOTAL (212)	114,642	(998,703)	6,000	1,000
PUBLIC ART FUND-NONRESTRICTED (213)				
3431 Pooled Investment Interest (Nonalloc)	(292)	(176)	0	0
3434 Pooled Interest Allocation	2,543	1,766	1,000	1,000
TOTAL (213)	2,251	1,589	1,000	1,000

Financial Information Revenues by Fund (Detail)

Description	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
GAS TAX FUND (221)				
3431 Pooled Investment Interest (Nonalloc)	848	5,075	0	0
3434 Pooled Interest Allocation	9,988	26,345	13,000	13,000
3543 Sec 2103-Gas Tax	572,138	1,067,479	0	1,013,000
3545 Sec 2105-Gas Tax	334,027	358,627	386,000	334,000
3546 Sec 2106-Gas Tax	219,825	259,561	254,000	226,000
3547 Sec 2107-Gas Tax	445,414	512,150	515,000	498,000
3548 Sec 2107.5-Gas Tax	0	15,000	7,000	8,000
3909 Op Trfs Out To the Street Improvement Fund	0	(1,500,000)	(1,453,000)	(600,000)
3922 Op Trfs Out To the General Government Fund	0	0	0	(1,100,000)
3939 Appn Trfs out to Street Fund	0	(100,000)	0	0
TOTAL (221)	1,582,240	644,237	(278,000)	392,000
95-1 LIGHTING/LSCAPE DIST (235)				
3431 Pooled Investment Interest (Nonalloc)	(331)	(438)	0	0
3433 Other Interest Income	351	233	0	0
3434 Pooled Interest Allocation	5,213	3,248	2,000	1,000
3720 Special Assessments	272,012	277,763	276,000	285,000
3922 Op Trfs Out To the General Government Fund	0	(200,000)	0	(350,000)
TOTAL (235)	277,244	80,806	278,000	(64,000)
98-1 LIGHTING/LSCAPE DIST (236)				
3431 Pooled Investment Interest (Nonalloc)	(40)	23	0	0
3433 Other Interest Income	46	30	0	0
3434 Pooled Interest Allocation	577	492	0	0
3720 Special Assessments	35,488	35,488	35,800	38,000
3922 Op Trfs Out To the General Government Fund	0	0	0	(60,000)
TOTAL (236)	36,071	36,033	35,800	(22,000)
05 COMMUNITY FCLTY DIST (237)				
3431 Pooled Investment Interest (Nonalloc)	244	676	0	0
3433 Other Interest Income	350	255	0	0
3434 Pooled Interest Allocation	1,516	2,549	1,000	2,000
3720 Special Assessments	299,995	382,059	380,000	400,000
3911 Op Trfs Out To the RDA Project Fund	(36,947)	0	0	0
TOTAL (237)	265,157	385,539	381,000	402,000
HCD FUND (250)				
3555 Federal Contri-Public Works	412,829	0	391,000	0
3556 Federal Contributions-Recreation	19,319	0	0	0
3559 Federal Contributions-Planning	0	469,357	0	391,000
TOTAL (250)	432,148	469,357	391,000	391,000
HCD LOAN (251)				
3431 Pooled Investment Interest (Nonalloc)	0	274	0	0
3433 Other Interest Income	2,634	2,376	0	0
3559 Federal Contributions-Planning	0	6,694	0	0
3740 Reimbursements	68,370	166,100	0	0
TOTAL (251)	71,004	175,444	0	0

Financial Information Revenues by Fund (Detail)

Description	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
SUPPLEMENTAL LAW ENFORCEMENT (261)				
3431 Pooled Investment Interest (Nonalloc)	(274)	53	0	0
3434 Pooled Interest Allocation	1,028	1,155	1,000	1,000
3567 State Contributions-Police	75,289	58,180	0	0
TOTAL (261)	76,043	59,388	1,000	1,000
STATE ASSET SEIZURE (262)				
3431 Pooled Investment Interest (Nonalloc)	(93)	(121)	0	0
3434 Pooled Interest Allocation	1,561	1,022	1,000	1,000
3567 State Contributions-Police	6,790	1,002	0	0
TOTAL (262)	8,258	1,903	1,000	1,000
FEDERAL ASSET SEIZURE (263)				
3431 Pooled Investment Interest (Nonalloc)	(248)	(236)	0	0
3434 Pooled Interest Allocation	2,230	1,299	1,000	1,000
TOTAL (263)	1,982	1,063	1,000	1,000
JUSTICE ASSISTANCE GRANT (267)				
3431 Pooled Investment Interest (Nonalloc)	(24)	(12)	0	0
3434 Pooled Interest Allocation	53	0	0	0
3557 Federal Contributions-Police	22,861	13,911	0	0
TOTAL (267)	22,889	13,899	0	0
JUSTICE ASSISTANCE GRANT 2009 (268)				
3431 Pooled Investment Interest (Nonalloc)	(183)	(17)	0	0
3434 Pooled Interest Allocation	74	0	0	0
3557 Federal Contributions-Police	6,530	0	0	0
TOTAL (268)	6,421	(17)	0	0
SOLID WASTE SERVICES (280)				
3135 Solid Waste-Community Relations	155,460	178,386	153,000	153,000
3136 Solid Waste-HHW-Contract & Public	255,706	280,024	257,000	257,000
3139 County-wide AB 939 Fee	140,816	130,211	127,000	127,000
3431 Pooled Investment Interest (Nonalloc)	(1,772)	(695)	0	0
3434 Pooled Interest Allocation	19,493	15,574	8,000	9,000
3565 State Contri-Public Works	0	37,329	19,000	0
3615 Public Works and Engr Fees	110,784	110,752	110,000	110,000
3671 Public Works Service Charges	250,477	195,581	190,000	200,000
3790 Miscellaneous Other Revenue	3,050	5,939	0	0
3811 Op Trfs in from RDA	0	1,569	0	0
3901 Op Trfs Out To the General Fund	(260,197)	(240,047)	(242,472)	(252,039)
3922 Op Trfs Out To the General Government Fund	0	(60,000)	0	0
TOTAL (280)	673,816	654,624	621,528	603,961
HOUSING RESERVE FUND (290)				
3431 Pooled Investment Interest (Nonalloc)	(20,595)	(40,049)	0	0
3433 Other Interest Income	173,740	51,573	0	0
3434 Pooled Interest Allocation	177,580	93,292	0	0
3601 General Government Service Charges	0	60	0	0
3603 Rents, Leases and Concessions-Gen Gov't	46,848	39,372	0	0
3740 Reimbursements	940,606	56,724	0	0
3760 Developer Contribution	425,000	0	0	0

Financial Information Revenues by Fund (Detail)

Description	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
3790 Miscellaneous Other Revenue	270	246	0	0
3811 Op Trfs in from RDA	11,668,669	0	0	0
3831 Appn Transfers in from General Fund	0	374,253	0	0
3901 Op Trfs Out To the General Fund	(1,065,811)	(1,032,754)	0	0
3911 Op Trfs Out To the RDA Project Fund	(387,677)	(4,255,330)	0	0
3931 Appn Trfs out to General Fund	(15,773,898)	0	0	0
3949 Other Appn Transfers Out	0	(6,582,557)	0	0
3985 Extraordinary Item	0	(8,600,000)	0	0
TOTAL (290)	(3,815,267)	(19,895,170)	0	0
HOUSING AUTHORITY (295)				
3431 Pooled Investment Interest (Nonalloc)	0	1,555	0	0
3433 Other Interest Income	0	294,972	364,000	0
3434 Pooled Interest Allocation	0	10,303	0	6,000
3603 Rents, Leases and Concessions-Gen Gov't	0	85,596	67,000	0
3740 Reimbursements	0	398,636	85,000	0
3831 Appn Transfers in from General Fund	0	15,474,338	0	0
3855 Appn Tfr in from ECO Dev Corp	0	4,200,000	0	0
3985 Extraordinary Item	0	1,800,000	0	0
TOTAL (295)	0	22,265,401	516,000	6,000
STREET FUND (310)				
3431 Pooled Investment Interest (Nonalloc)	(11,078)	(8,693)	0	0
3433 Other Interest Income	(86,857)	(52,059)	0	0
3434 Pooled Interest Allocation	115,944	78,660	42,000	33,000
3555 Federal Contri-Public Works	8,323	(8,323)	0	0
3790 Miscellaneous Other Revenue	1,500	0	0	0
3811 Op Trfs in from RDA	244,439	0	0	0
3899 Op Trfs in from Subsidiary CIP Fund	1,093,661	0	0	0
3911 Op Trfs Out To the RDA Project Fund	(318,886)	(4,237)	0	0
3914 Op Trfs Out To the Recycled Water Fund	(620)	0	0	0
3954 Appn Trfs Out Transit Area Fund	0	(5,000)	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(2,296,000)	(697,800)	(60,000)	(300,000)
TOTAL (310)	(1,249,573)	(697,452)	(18,000)	(267,000)
STREET CIP (311)				
3511 Motor Vehicle In Lieu Tax	0	0	347,000	0
3555 Federal Contri-Public Works	754,359	10,585	0	1,650,000
3565 State Contri-Public Works	695,847	158,287	0	(34,238)
3575 County Cont-Public Works	0	228,636	0	0
3802 Op Trfs in from Gas Tax Fund	0	750,000	1,453,000	600,000
3803 Op Trfs in from Public Art Fund	0	1,000,000	0	0
3825 Op Trfs In from Eco Dev Corp	0	65,351	0	0
3832 Appn Transfers in from Gas Tax	0	1,250,000	0	0
3842 Appn Transfers in from Water Fund	0	18,500	0	0
3855 Appn Tfr in from ECO Dev Corp	0	129,461	0	0
3856 Appn Trfs in from Measure I TOT	500,000	130,000	0	0
3899 Op Trfs in from Subsidiary CIP Fund	4,082,877	1,109,814	60,000	300,000
3999 Op Trfs Out To the Subsidiary CIP Fund	(517,748)	0	0	(5,100)
TOTAL (311)	5,515,334	4,850,633	1,860,000	2,510,662

Financial Information Revenues by Fund (Detail)

Description	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
TRAFFIC IMPACT FEE (312)				
3431 Pooled Investment Interest (Nonalloc)	4,268	(6,570)	0	0
3434 Pooled Interest Allocation	64,091	36,685	20,000	18,000
3710 Development	138,499	268,354	200,000	0
3941 Appn Transfers out to RDA	(104,397)	0	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(1,274,229)	(412,014)	0	0
TOTAL (312)	(1,171,768)	(113,544)	220,000	18,000
TRAFFIC CONGESTION RELIEF (313)				
3431 Pooled Investment Interest (Nonalloc)	(839)	(1,743)	0	0
3434 Pooled Interest Allocation	7,726	0	0	0
3899 Op Trfs in from Subsidiary CIP Fund	0	0	0	5,100
3999 Op Trfs Out To the Subsidiary CIP Fund	(1,088,561)	0	0	0
TOTAL (313)	(1,081,673)	(1,742)	0	5,100
VEHICLE REGISTRATION FEE (314)				
3922 Op Trfs Out To the General Government Fund	0	0	0	(300,000)
TOTAL (314)	0	0	0	(300,000)
PARK IMPROVEMENT FUND (320)				
3431 Pooled Investment Interest (Nonalloc)	(16,152)	6,713	0	0
3433 Other Interest Income	(58,028)	(70,278)	0	0
3434 Pooled Interest Allocation	68,356	65,305	24,000	45,000
3585 Other Res Grant-Public Works	33,951	0	0	0
3710 Development	0	5,420,434	4,000,000	0
3899 Op Trfs in from Subsidiary CIP Fund	0	0	0	350,000
3999 Op Trfs Out To the Subsidiary CIP Fund	(2,618,000)	(665,000)	(750,000)	(2,100,000)
TOTAL (320)	(2,589,873)	4,757,174	3,274,000	(1,705,000)
PARK IMPROVEMENT CIP (321)				
3555 Federal Contri-Public Works	10,000	32,024	0	0
3575 County Cont-Public Works	2,430	0	0	0
3576 County Contributions-Recreation	59,500	0	0	0
3855 Appn Tfr in from ECO Dev Corp	0	200,000	0	0
3899 Op Trfs in from Subsidiary CIP Fund	2,618,000	665,000	750,000	2,450,000
3999 Op Trfs Out To the Subsidiary CIP Fund	0	0	0	(350,000)
TOTAL (321)	2,689,930	897,024	750,000	2,100,000
MIDTOWN PARK FUND (322)				
3431 Pooled Investment Interest (Nonalloc)	1,414	(796)	0	0
3434 Pooled Interest Allocation	56,939	53,563	28,000	26,000
3710 Development	2,695,030	0	1,000,000	0
3999 Op Trfs Out To the Subsidiary CIP Fund	0	0	0	(350,000)
TOTAL (322)	2,753,383	52,768	1,028,000	(324,000)
GENERAL GOVERNMENT (330)				
3431 Pooled Investment Interest (Nonalloc)	(1,905)	3,235	0	0
3434 Pooled Interest Allocation	13,314	19,891	5,000	12,000
3999 Op Trfs Out To the Subsidiary CIP Fund	0	0	0	(1,900,000)
TOTAL (330)	11,409	23,126	5,000	(1,888,000)

Financial Information Revenues by Fund (Detail)

Description	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
GENERAL GOVERNMENT CIP (331)				
3565 State Contri-Public Works	0	0	0	74,288
3575 County Cont-Public Works	0	12,262	0	0
3802 Op Trfs in from Gas Tax Fund	0	0	0	1,100,000
3806 Op Trfs in from Solid Waste Service	0	60,000	0	0
3826 Op Trfs in from Measure I TOT Fund	0	1,500,000	0	600,000
3827 Op Trfs in from LLMD Fund	0	200,000	0	410,000
3829 Op Trfs in from Vehicle Registration Fee	0	0	0	300,000
3855 Appn Tfr in from ECO Dev Corp	0	233,804	0	0
3899 Op Trfs in from Subsidiary CIP Fund	0	0	0	1,900,000
TOTAL (331)	0	2,006,066	0	4,384,288
STORM DRAIN DEVELOPMENT (340)				
3431 Pooled Investment Interest (Nonalloc)	(1,347)	(713)	0	0
3434 Pooled Interest Allocation	13,840	10,303	5,000	6,000
3710 Development	0	117,391	300,000	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(50,000)	(329,729)	(400,000)	0
TOTAL (340)	(37,507)	(202,748)	(95,000)	6,000
STORM DRAIN CIP (341)				
3760 Developer Contribution	0	0	150,000	0
3811 Op Trfs in from RDA	35,000	0	0	0
3855 Appn Tfr in from ECO Dev Corp	0	28,590	0	0
3899 Op Trfs in from Subsidiary CIP Fund	50,000	329,729	400,000	0
TOTAL (341)	85,000	358,319	550,000	0
TRANSIT AREA IMPACT FEE FUND (350)				
3431 Pooled Investment Interest (Nonalloc)	(6,673)	4,779	0	0
3434 Pooled Interest Allocation	7,499	29,179	15,000	14,000
3710 Development	0	1,743,117	4,500,000	0
3915 Op Trfs Out To the Sewer Fund	0	0	(2,500,000)	0
3955 Appn Trfs Out Eco Dev Corp	0	(1,743,117)	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(2,550,000)	0	0	(1,000,000)
TOTAL (350)	(2,549,174)	33,958	2,015,000	(986,000)
TRANSIT AREA IMPACT FEE CIP FUND (351)				
3839 Appn Transfers in from Street Fund	0	5,000	0	0
3899 Op Trfs in from Subsidiary CIP Fund	2,550,000	0	0	1,000,000
TOTAL (351)	2,550,000	5,000	0	1,000,000
RDA PROJECT FUND (390)				
3010 Property Taxes, Current	35,938,127	16,599,602	0	0
3030 Property Taxes, Supplement	415,610	71,675	0	0
3433 Other Interest Income	31,729	20,500	0	0
3434 Pooled Interest Allocation	359,694	0	0	0
3555 Federal Contri-Public Works	10,636	(10,636)	0	0
3575 County Cont-Public Works	12,750	(12,750)	0	0
3710 Development	7,700	0	0	0
3760 Developer Contribution	0	0	0	0
3790 Miscellaneous Other Revenue	3,221	0	0	0
3808 Op Trfs in from Housing Reserves	387,677	4,255,330	0	0
3809 Op Trfs in from Street Fund	318,886	0	0	0

Financial Information Revenues by Fund (Detail)

Description	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
3819 Op Trfs in from Other	36,947	0	0	0
3831 Appn Transfers in from General Fund	0	1,800,000	0	0
3855 Appn Tfr in from ECO Dev Corp	8,869,988	8,408,476	0	0
3899 Op Trfs in from Subsidiary CIP Fund	2,076,350	0	0	0
3901 Op Trfs Out To the General Fund	(4,630,655)	(2,274,098)	0	0
3903 Op Trfs Out To the Public Art Fund	(107,112)	0	0	0
3908 Op Trfs Out To the Housing Reserve Fund	(11,668,669)	0	0	0
3909 Op Trfs Out To the Street Improvement Fund	(244,439)	0	0	0
3923 Op Trfs Out To the Storm Drain Fund	(35,000)	0	0	0
3931 Appn Trfs out to General Fund	(1,792,200)	0	0	0
3949 Other Appn Transfers Out	0	(3,504,861)	0	0
3981 Contributions-Proprietary Fund	(57,378,527)	0	0	0
3985 Extraordinary Item	0	19,174,455	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(616,500)	0	0	0
TOTAL (390)	(28,003,788)	44,527,694	0	0
REDEVELOPMENT CIP (391)				
3555 Federal Contri-Public Works	0	10,636	0	0
3575 County Cont-Public Works	73,525	43,879	0	0
3585 Other Res Grant-Public Works	15,820	0	0	0
3710 Development	93,467	0	0	0
3760 Developer Contribution	0	0	0	0
3831 Appn Transfers in from General Fund	0	1,218	0	0
3839 Appn Transfers in from Street Fund	104,397	0	0	0
3855 Appn Tfr in from ECO Dev Corp	448,941	1,398,258	0	0
3899 Op Trfs in from Subsidiary CIP Fund	2,660,985	0	0	0
3919 Op Trfs Out To Other Miscellaneous Funds	(150,000)	0	0	0
3955 Appn Trfs Out Eco Dev Corp	0	(397,806)	0	0
3981 Contributions-Proprietary Fund	(3,759,787)	0	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(76,350)	0	0	0
TOTAL (391)	(589,001)	1,056,185	0	0
97 RDA TABS (392)				
3431 Pooled Investment Interest (Nonalloc)	(3,366)	0	0	0
3434 Pooled Interest Allocation	4,967	0	0	0
3710 Development	0	0	0	0
3855 Appn Tfr in from ECO Dev Corp	79,823	0	0	0
3981 Contributions-Proprietary Fund	(400,230)	0	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(127,714)	0	0	0
TOTAL (392)	(446,521)	0	0	0
2003 RDA TABS (395)				
3431 Pooled Investment Interest (Nonalloc)	20,708	0	0	0
3434 Pooled Interest Allocation	2,978	0	0	0
3710 Development	0	0	0	0
3855 Appn Tfr in from ECO Dev Corp	308,698	0	0	0
3915 Op Trfs Out To the Sewer Fund	(15,580)	0	0	0
3981 Contributions-Proprietary Fund	(7,498,182)	0	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(3,916,771)	0	0	0
TOTAL (395)	(11,098,149)	0	0	0

Financial Information Revenues by Fund (Detail)

Description	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
WATER M & O FUND (400)				
3431 Pooled Investment Interest (Nonalloc)	(34,322)	(23,023)	0	0
3433 Other Interest Income	(128,084)	(81,863)	0	0
3434 Pooled Interest Allocation	266,780	174,053	95,000	86,000
3585 Other Res Grant-Public Works	70,072	43,393	30,000	30,000
3622 Water Service Agreements	2,071	45,467	15,000	25,000
3623 Metered Water Sales	16,323,144	17,883,539	18,714,000	21,115,000
3626 Construction Water	24,339	20,292	10,000	50,000
3627 Water & Sewer Reimbursements	405	315	0	0
3672 Public Works Cost Recovery	8,480	8,480	0	0
3790 Miscellaneous Other Revenue	133,634	254,592	145,000	145,000
3809 Op Trfs in from Street Fund	620	0	0	0
3812 Op Trfs in from Water Fund	0	3,222	0	0
3814 Op Trfs in from Recycled Water Fund	879,000	1,137,000	0	0
3901 Op Trfs Out To the General Fund	(1,919,188)	(1,854,942)	(1,706,077)	(1,803,859)
3912 Op Trfs Out To the Water Fund	(1,179,000)	(1,137,000)	0	0
3914 Op Trfs Out To the Recycled Water Fund	0	(3,222)	0	0
3939 Appn Trfs out to Street Fund	0	(18,500)	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(845,000)	(2,075,000)	(2,775,000)	(1,050,000)
TOTAL (400)	13,602,951	14,376,804	14,527,923	18,597,141
WATER CIP (401)				
3814 Op Trfs in from Recycled Water Fund	300,000	0	0	0
3899 Op Trfs in from Subsidiary CIP Fund	915,000	2,075,000	2,775,000	1,400,000
TOTAL (401)	1,215,000	2,075,000	2,775,000	1,400,000
WATER LINE EXTENSION FUND (402)				
3431 Pooled Investment Interest (Nonalloc)	(3,566)	438	0	0
3434 Pooled Interest Allocation	9,783	8,789	4,000	7,000
3710 Development	51,570	475,216	512,000	0
3790 Miscellaneous Other Revenue	9,620	7,215	0	10,000
3999 Op Trfs Out To the Subsidiary CIP Fund	(70,000)	0	0	(350,000)
TOTAL (402)	(2,593)	491,658	516,000	(333,000)
WATER INFRASTRUCTURE REPLMNT (405)				
3431 Pooled Investment Interest (Nonalloc)	(2,356)	0	0	0
TOTAL (405)	(2,356)	0	0	0
SEWER M & O FUND (450)				
3431 Pooled Investment Interest (Nonalloc)	(8,467)	201	0	0
3433 Other Interest Income	85,516	106,052	0	0
3434 Pooled Interest Allocation	109,245	87,686	40,000	58,000
3627 Water & Sewer Reimbursements	0	173	0	0
3628 Sewer Service Charges	11,338,337	12,383,188	12,150,000	12,300,000
3790 Miscellaneous Other Revenue	67,143	61,801	60,000	60,000
3899 Op Trfs in from Subsidiary CIP Fund	1,666	0	0	0
3901 Op Trfs Out To the General Fund	(1,470,992)	(1,434,209)	(1,358,559)	(1,551,891)
3999 Op Trfs Out To the Subsidiary CIP Fund	(85,000)	(1,550,000)	(4,050,000)	(5,000,000)
TOTAL (450)	10,037,447	9,654,890	6,841,441	5,866,109

Financial Information Revenues by Fund (Detail)

Description	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
SEWER CIP (451)				
3818 Op Trfs in from Tax Allocation	15,580	0	0	0
3824 Op Trfs in Transit Area Fund	0	0	2,500,000	0
3825 Op Trfs In from Eco Dev Corp	0	3,598	0	0
3899 Op Trfs in from Subsidiary CIP Fund	385,000	1,550,000	4,050,000	7,500,000
TOTAL (451)	400,580	1,553,598	6,550,000	7,500,000
TREATMENT PLANT CONSTRUCTION (452)				
3431 Pooled Investment Interest (Nonalloc)	(6,451)	(5,063)	0	0
3434 Pooled Interest Allocation	113,194	85,073	42,000	46,000
3710 Development	111,926	1,137,431	780,000	100,000
3999 Op Trfs Out To the Subsidiary CIP Fund	0	0	0	(2,500,000)
TOTAL (452)	218,669	1,217,442	822,000	(2,354,000)
SEWER 2006 COPS (453)				
3999 Op Trfs Out To the Subsidiary CIP Fund	(1,666)	0	0	0
TOTAL (453)	(1,667)	0	0	0
SEWER INFRASTRTURE REPLMNT (455)				
3431 Pooled Investment Interest (Nonalloc)	(9,341)	(4,647)	0	0
3434 Pooled Interest Allocation	63,187	42,659	22,000	21,000
3710 Development	0	16,379	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(300,000)	0	0	0
TOTAL (455)	(246,153)	54,391	22,000	21,000
EQUIPMENT MGNT FUND (500)				
3431 Pooled Investment Interest (Nonalloc)	(10,628)	(7,249)	0	0
3433 Other Interest Income	(61,545)	(44,857)	0	0
3434 Pooled Interest Allocation	127,365	92,604	47,000	45,000
3671 Public Works Service Charges	2,225,380	2,118,820	1,594,981	1,938,322
3672 Public Works Cost Recovery	0	37,738	0	0
3770 Sale of Property, Plant and Equipment	9,662	73,702	0	0
3901 Op Trfs Out To the General Fund	0	0	(1,306,332)	0
3981 Contributions-Proprietary Fund	252,111	141,099	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	0	0	0	(300,000)
TOTAL (500)	2,542,345	2,411,855	335,649	1,683,322
INFORMATION TEC REPLMT (505)				
3431 Pooled Investment Interest (Nonalloc)	(190)	(1,037)	0	0
3434 Pooled Interest Allocation	5,526	1,920	1,000	1,000
3601 General Government Service Charges	17,763	0	0	0
3899 Op Trfs in from Subsidiary CIP Fund	0	0	0	300,000
TOTAL (505)	23,099	883	1,000	301,000
PERMIT AUTOMATION FUND (506)				
3431 Pooled Investment Interest (Nonalloc)	0	126	0	0
3434 Pooled Interest Allocation	0	192	0	0
3601 General Government Service Charges	64,928	295,672	100,000	200,000
TOTAL (506)	64,928	295,991	100,000	200,000
TOTAL	81,515,056	123,290,987	106,688,781	106,387,372

Expenditures by Fund (Summary)

	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
100 General Fund	63,258,881	61,975,001	60,608,103	65,787,960
102 Measure I TOT	450,769	360,419	90,000	97,840
105 Abandon Veh Abatement	38,196	44,172	45,500	46,000
140 Housing Administration	0	261,784	251,956	0
150 Redevelopment Administration	0	372,210	706,706	424,411
151 Redevelopment CIP	0	58,078	0	0
160 Housing Administration	0	4,544	0	0
211 H-Hetch Ground Lease	27,376	27,904	29,000	30,000
212 Public Art Fund-Restricted	56,251	33,120	0	0
235 95-1 Lighting/Lscape Dist	197,927	188,419	300,630	293,374
236 98-1 Lighting/Lscape Dist	38,902	14,321	14,530	24,300
237 05 Community Fclty Dist	170,185	178,169	402,350	730,572
250 HCD Fund	432,148	468,238	353,736	456,716
251 HCD Loan	262,307	70,790	36,980	0
261 Supplemental Law Enforcement	78,674	58,340	0	0
262 State Asset Seizure	7,973	0	30,000	30,000
263 Federal Asset Seizure	1,832	32,100	30,000	30,000
267 Justice Assistance Grant	22,975	14,004	0	0
268 Justice Assistance Grant 2009	7,588	0	0	0
280 Solid Waste Services	512,820	444,796	610,330	634,443
290 Housing Reserve Fund	3,346,490	404,073	0	0
295 Housing Authority	0	74,617	516,000	878,990
310 Street Fund	110,241	100,554	8,400	0
311 Street CIP	2,751,634	5,128,570	1,860,000	2,510,662
321 Park Improvement CIP	559,488	1,092,479	750,000	2,100,000
331 General Government CIP	163,744	234,843	0	4,384,288
340 Storm Drain Development	19,404	0	0	0
341 Storm Drain CIP	21,140	40,704	550,000	0
350 Transit Area Impact Fee Fund	637,381	661,502	0	0
351 Transit Area Impact Fee CIP Fund	602,414	153,537	0	1,000,000
390 RDA Project Fund	31,192,926	12,586,404	0	0
391 Redevelopment CIP	2,140,476	847,059	0	0
400 Water M & O Fund	11,842,649	14,428,813	15,598,380	16,691,619
401 Water CIP	3,729,381	3,493,817	2,775,000	1,400,000
450 Sewer M & O Fund	9,295,778	7,699,566	11,330,148	8,311,796
451 Sewer CIP	944,726	43,440	6,550,000	7,500,000
500 Equipment Mgnt Fund	1,525,871	1,541,328	1,499,901	1,690,736
505 Information Tec Replmt	83,897	87,607	167,200	188,000
506 Permit Automation Fund	46,000	27,591	28,000	32,500
TOTAL	134,578,442	113,252,914	105,142,850	115,274,207

Financial Information Expenditures by Fund (Detail)

Fund/Function	Personnel Services	Supplies & Contractual Svcs	Capital Outlay	Debt Service	Capital Improvements	Total
GENERAL FUND						
City Council	106,783	138,015	0	0	0	244,798
City Manager	389,084	195,530	0	0	0	584,614
City Clerk	296,839	33,500	0	0	0	330,339
City Attorney	550,870	96,440	0	0	0	647,310
Building Inspection Services	1,392,508	42,595	0	0	0	1,435,103
Plan Checking	466,760	12,675	0	0	0	479,435
Building Administration	220,940	10,330	0	0	0	231,270
Permit Center	471,942	55,250	0	0	0	527,192
Public Works Inspection Services	148,257	2,000	0	0	0	150,257
Information Services	1,495,504	683,608	0	0	0	2,179,112
Human Resources	487,945	420,512	0	0	0	908,457
Recreation Administration	728,294	125,486	0	0	0	853,780
Senior Citizen Services	433,127	196,881	0	0	0	630,008
Preschool	0	209,600	0	0	0	209,600
Youth Programs	412,969	29,600	0	0	0	442,569
Special Events	37,443	56,902	0	0	0	94,345
Cultural Arts	0	41,015	0	0	0	41,015
General Classes	69,416	266,759	0	0	0	336,175
Aquatics	328,747	14,898	0	0	0	343,645
Sports & Fitness Classes	175,426	176,937	0	0	0	352,363
Adult Sports	34,142	11,860	0	0	0	46,002
Volunteer Services	34,712	2,500	0	0	0	37,212
Finance Administration	726,582	119,645	0	0	0	846,227
Finance Operations	1,062,038	20,580	0	0	0	1,082,618
Public Works Administration	122,846	7,200	0	0	0	130,046
Street Maintenance	705,655	448,271	0	0	0	1,153,926
Utility Maintenance	96,200	0	0	0	0	96,200
Park Maintenance	16,043	1,164,638	0	0	0	1,180,681
Trees & Landscape Mnt	47,775	469,000	0	0	0	516,775
Facilities Maintenance	1,004,549	928,585	0	0	0	1,933,134
Engineering Administration	136,008	12,529	0	0	0	148,537
Design & Construction	317,587	2,051	0	0	0	319,638
Land Development	764,129	89,817	0	0	0	853,946
Traffic Engineering	124,532	90,751	0	0	0	215,283
Utility Engineering	0	141,000	0	0	0	141,000
Planning	940,890	68,120	0	0	0	1,009,010
Neighborhood Services	328,105	404,021	0	0	0	732,126
Police Administration	682,516	21,801	0	0	0	704,317
Records	966,302	196,636	0	0	0	1,162,938
Personnel & Training	242,562	86,228	0	0	0	328,790
Communications	2,316,188	313,176	0	0	0	2,629,364
Patrol Services	11,847,093	350,818	294	0	0	12,198,205
Traffic	2,389,969	115,123	2,446	0	0	2,507,538

Financial Information Expenditures by Fund (Detail)

Fund/Function	Personnel Services	Supplies & Contractual Svcs	Capital Outlay	Debt Service	Capital Improvements	Total
Crossing Guards	290,406	2,000	0	0	0	292,406
Community Relations	448,052	13,994	0	0	0	462,046
Investigations	2,020,937	287,062	0	0	0	2,307,999
Fire Administration	413,138	50,815	0	0	0	463,953
A/B/C Battalions Operations	11,883,970	1,343,473	0	0	0	13,227,443
Disaster Prep & Public Ed	165,250	32,139	0	0	0	197,389
Prevention Div Admin	355,610	37,470	0	0	0	393,080
Fire Inspection, Plan Check & Inv	684,950	286,828	10,000	0	0	981,778
Non-Departmental	3,551,600	2,915,366	0	0	0	6,466,966
sub-total (100)	52,933,190	12,842,030	12,740	0	0	65,787,960
MEASURE I TOT						
Facilities Maintenance	44,840	10,000	0	0	0	54,840
Non-Departmental	0	43,000	0	0	0	43,000
sub-total (102)	44,840	53,000	0	0	0	97,840
ABANDON VEH ABATEMENT						
Neighborhood Services	0	23,500	0	0	0	23,500
Traffic	22,500	0	0	0	0	22,500
sub-total (105)	22,500	23,500	0	0	0	46,000
REDEVELOPMENT ADMINSTN						
City Manager	72,586	0	0	0	0	72,586
City Clerk	12,883	0	0	0	0	12,883
City Attorney	76,506	0	0	0	0	76,506
Information Services	1,596	0	0	0	0	1,596
Human Resources	17,718	0	0	0	0	17,718
Finance Administration	69,032	0	0	0	0	69,032
Finance Operations	81,130	0	0	0	0	81,130
Neighborhood Services	17,726	0	0	0	0	17,726
Non-Departmental	0	75,234	0	0	0	75,234
sub-total (150)	349,177	75,234	0	0	0	424,411
H-HETCH GROUND LEASE						
Non-Departmental	0	30,000	0	0	0	30,000
sub-total (211)	0	30,000	0	0	0	30,000
95-1 LIGHTING/LSCAPE DIST						
Street Maintenance	33,974	0	0	0	0	33,974
Trees & Landscape Mnt	0	193,000	0	0	0	193,000
Land Development	5,000	61,400	0	0	0	66,400
sub-total (235)	38,974	254,400	0	0	0	293,374
98-1 LIGHTING/LSCAPE DIST						
Trees & Landscape Mnt	0	19,800	0	0	0	19,800
Land Development	3,100	1,400	0	0	0	4,500
sub-total (236)	3,100	21,200	0	0	0	24,300

Financial Information Expenditures by Fund (Detail)

Fund/Function	Personnel Services	Supplies & Contractual Svcs	Capital Outlay	Debt Service	Capital Improvements	Total
05 COMMUNITY FCLTY DIST						
Street Maintenance	79,222	0	0	0	0	79,222
Park Maintenance	0	484,000	0	0	0	484,000
Trees & Landscape Mnt	31,850	130,500	0	0	0	162,350
Non-Departmental	0	5,000	0	0	0	5,000
sub-total (237)	111,072	619,500	0	0	0	730,572
HCD FUND						
Building Inspection Services	25,000	0	0	0	0	25,000
Finance Operations	10,000	0	0	0	0	10,000
Neighborhood Services	103,143	312,573	0	0	0	415,716
Non-Departmental	0	6,000	0	0	0	6,000
sub-total (250)	138,143	318,573	0	0	0	456,716
STATE ASSET SEIZURE						
Investigations	0	0	30,000	0	0	30,000
sub-total (262)	0	0	30,000	0	0	30,000
FEDERAL ASSET SEIZURE						
Investigations	0	0	30,000	0	0	30,000
sub-total (263)	0	0	30,000	0	0	30,000
SOLID WASTE SERVICES						
Utility Engineering	165,643	440,800	0	0	0	606,443
Non-Departmental	0	28,000	0	0	0	28,000
sub-total (280)	165,643	468,800	0	0	0	634,443
HOUSING AUTHORITY						
Finance Operations	64,694	0	0	0	0	64,694
Planning	0	3,700	0	0	0	3,700
Neighborhood Services	107,596	0	0	0	0	107,596
Non-Departmental	0	703,000	0	0	0	703,000
sub-total (295)	172,290	706,700	0	0	0	878,990
STREET CIP						
Capital Improvement Projects	0	0	0	0	2,510,662	2,510,662
sub-total (311)	0	0	0	0	2,510,662	2,510,662
PARK IMPROVEMENT CIP						
Capital Improvement Projects	0	0	0	0	2,100,000	2,100,000
sub-total (321)	0	0	0	0	2,100,000	2,100,000
GENERAL GOVERNMENT CIP						
Capital Improvement Projects	0	0	0	0	4,384,288	4,384,288
sub-total (331)	0	0	0	0	4,384,288	4,384,288
TRANSIT AREA CIP						
Capital Improvement Projects	0	0	0	0	1,000,000	1,000,000
sub-total (351)	0	0	0	0	1,000,000	1,000,000

Financial Information Expenditures by Fund (Detail)

Fund/Function	Personnel Services	Supplies & Contractual Svcs	Capital Outlay	Debt Service	Capital Improvements	Total
WATER M & O FUND						
Finance Operations	547,300	103,368	35,296	0	0	685,964
Public Works Administration	180,958	1,341	0	0	0	182,299
Utility Maintenance	800,782	370,561	110,000	0	0	1,281,343
Design & Construction	80,116	0	0	0	0	80,116
Utility Engineering	576,050	240,547	0	0	0	816,597
Non-Departmental	155,700	13,489,600	0	0	0	13,645,300
sub-total (400)	2,340,906	14,205,417	145,296	0	0	16,691,619
WATER CIP						
Capital Improvement Projects	0	0	0	0	1,400,000	1,400,000
sub-total (401)	0	0	0	0	1,400,000	1,400,000
SEWER M & O FUND						
Finance Operations	139,614	94,936	5,295	0	0	239,845
Public Works Administration	180,958	1,341	0	0	0	182,299
Utility Maintenance	850,583	251,928	0	0	0	1,102,511
Design & Construction	80,132	0	0	0	0	80,132
Utility Engineering	486,481	63,828	0	0	0	550,309
Non-Departmental	149,700	5,323,000	0	0	0	5,472,700
Debt Service	0	0	0	684,000	0	684,000
sub-total (450)	1,887,468	5,735,033	5,295	684,000	0	8,311,796
SEWER CIP						
Capital Improvement Projects	0	0	0	0	7,500,000	7,500,000
sub-total (451)	0	0	0	0	7,500,000	7,500,000
EQUIPMENT MGNT FUND						
Fleet Maintenance	590,136	792,837	0	0	0	1,382,973
Non-Departmental	0	38,000	0	0	0	38,000
Equipment to be Depreciated	0	0	269,763	0	0	269,763
sub-total (500)	590,136	830,837	269,763	0	0	1,690,736
INFORMATION TEC REPLMT						
Information Services	0	98,000	90,000	0	0	188,000
sub-total (505)	0	98,000	90,000	0	0	188,000
PERMIT AUTOMATION FUND						
Information Services	0	32,500	0	0	0	32,500
sub-total (506)	0	32,500	0	0	0	32,500
TOTAL	58,797,439	36,314,724	583,094	684,000	18,894,950	115,274,207

Financial Information Expenditures by Function by Fund

Function	General Fund	Housing Authority	Water Fund	Sewer Fund	Other Funds	Total
City Council	244,798	0	0	0	0	244,798
City Manager	657,200	0	0	0	0	657,200
City Clerk	343,222	0	0	0	0	343,222
City Attorney	723,816	0	0	0	0	723,816
Building Inspection Services	1,435,103	0	0	0	25,000	1,460,103
Plan Checking	479,435	0	0	0	0	479,435
Building Administration	231,270	0	0	0	0	231,270
Permit Center	527,192	0	0	0	0	527,192
Public Works Inspection Srv	150,257	0	0	0	0	150,257
Information Services	2,180,708	0	0	0	220,500	2,401,208
Human Resources	926,175	0	0	0	0	926,175
Recreation Administration	853,780	0	0	0	0	853,780
Senior Citizen Services	630,008	0	0	0	0	630,008
Preschool	209,600	0	0	0	0	209,600
Youth Programs	442,569	0	0	0	0	442,569
Special Events	94,345	0	0	0	0	94,345
Cultural Arts	41,015	0	0	0	0	41,015
General Classes	336,175	0	0	0	0	336,175
Aquatics	343,645	0	0	0	0	343,645
Sports & Fitness Classes	352,363	0	0	0	0	352,363
Adult Sports	46,002	0	0	0	0	46,002
Volunteer Services	37,212	0	0	0	0	37,212
Finance Administration	915,259	0	0	0	0	915,259
Finance Operations	1,163,748	64,694	685,964	239,845	10,000	2,164,251
Public Works Administration	130,046	0	182,299	182,299	0	494,644
Street Maintenance	1,153,926	0	0	0	113,196	1,267,122
Utility Maintenance	96,200	0	1,281,343	1,102,511	0	2,480,054
Park Maintenance	1,180,681	0	0	0	484,000	1,664,681
Trees & Landscape Mnt	516,775	0	0	0	375,150	891,925
Fleet Maintenance	0	0	0	0	1,382,973	1,382,973
Facilities Maintenance	1,933,134	0	0	0	54,840	1,987,974

Financial Information Expenditures by Function by Fund

Function	General Fund	Housing Authority	Water Fund	Sewer Fund	Other Funds	Total
Engineering Administration	148,537	0	0	0	0	148,537
Design & Construction	319,638	0	80,116	80,132	0	479,886
Land Development	853,946	0	0	0	70,900	924,846
Traffic Engineering	215,283	0	0	0	0	215,283
Utility Engineering	141,000	0	816,597	550,309	606,443	2,114,349
Planning	1,009,010	3,700	0	0	0	1,012,710
Neighborhood Services	773,352	107,596	0	0	415,716	1,296,664
Police Administration	704,317	0	0	0	0	704,317
Records	1,162,938	0	0	0	0	1,162,938
Personnel & Training	328,790	0	0	0	0	328,790
Communications	2,629,364	0	0	0	0	2,629,364
Community Relations	462,046	0	0	0	0	462,046
Patrol Services	12,198,205	0	0	0	0	12,198,205
Traffic	2,530,038	0	0	0	0	2,530,038
Crossing Guards	292,406	0	0	0	0	292,406
Investigations	2,307,999	0	0	0	60,000	2,367,999
Fire Administration	463,953	0	0	0	0	463,953
A/B/C Battalions Operations	13,227,443	0	0	0	0	13,227,443
Prevention Div Admin	393,080	0	0	0	0	393,080
Fire Insp, Plan Check & Invg	981,778	0	0	0	0	981,778
Disaster Prep & Public Ed	197,389	0	0	0	0	197,389
Non-Departmental	6,542,200	703,000	13,645,300	5,472,700	150,000	26,513,200
Debt Service	0	0	0	684,000	0	684,000
Equipment to be dprciated	0	0	0	0	269,763	269,763
Capital Improvement Project	0	0	1,400,000	7,500,000	9,994,950	18,894,950
TOTAL	66,258,371	878,990	18,091,619	15,811,796	14,233,431	115,274,207

Financial Information Internal Cost Allocation by Fund Schedule

Function	FY12/13	Admin & O/H Cost	Reallocation	Program	100/105/140/150	102
	Budget	To be Allocated	Admin & O/H Cost	Cost	General	Mesur I TOT
100 City Council	244,798	(132,827)	46,242	158,213	125,495	0
111 City Manager	657,200	(293,827)	119,809	483,182	408,084	0
114 City Clerk	343,222	(286,668)	18,917	75,471	70,764	0
120 City Attorney	723,816	(476,485)	69,363	316,694	252,924	0
530 Building Inspection	2,848,257	0	1,156,053	4,004,310	3,978,117	0
112 Information Services	2,401,208	(1,676,827)	205,988	930,369	419,760	0
115 Human Resources	926,175	(853,405)	23,121	95,891	37,355	0
450 Recreation Services	3,386,714	(440,273)	1,208,601	4,155,042	4,155,042	0
300 Finance Admin	915,259	(417,952)	176,561	673,868	516,853	0
310 Finance Operations	2,164,251	(534,705)	605,352	2,234,898	653,324	0
420 Public Works	10,169,373	(3,346,883)	2,379,369	9,201,859	4,297,492	54,840
410 Engineering	3,882,901	(98,187)	1,456,629	5,241,344	2,168,171	0
510 Planning & Neigh Presv	2,309,374	0	714,651	3,024,025	2,440,530	0
700 Police Admin	704,317	(142,202)	231,211	793,326	784,044	0
710 Technical Services	4,121,092	(2,580,839)	630,575	2,170,828	2,145,430	0
720 Field Services	15,020,649	(3,028,127)	4,905,870	16,898,392	16,700,944	0
730 Special Operations	2,830,045	(559,272)	905,926	3,176,699	3,080,234	0
800 Fire Admin	463,953	(6,171)	187,070	644,852	644,659	0
810 Emerg Resp & Prep Division	13,424,832	(178,549)	5,420,838	18,667,120	18,661,520	0
820 Prevention Division	1,374,858	(18,286)	557,008	1,913,580	1,913,006	0
910 Non-Departmental	26,513,200	(5,947,669)	0	20,565,531	577,602	43,000
930 Equipment to be Depreciated	269,763	0	0	269,763	0	0
TOTAL OP BUDGET	95,695,257	(21,019,154)	21,019,154	95,695,257	64,031,350	97,840
920 Debt Service	684,000	0	0	684,000	0	0
950 C I P Projects	18,894,950	0	0	18,894,950	0	0
Total	115,274,207	(21,019,154)	21,019,154	115,274,207	64,031,350	97,840
Op Cost Reimb					3,609,994	0
Total By Fund					67,641,344	97,840

Program Costs Allocated to Operating Funds

211	280	295	400/401	450/451	Other	
HH Lease	Slid Wst	Housing Auty	Water	Sewer	Funds	TOTAL
0	0	0	17,657	15,061	0	158,213
0	0	0	41,675	33,423	0	483,182
0	0	0	2,209	2,498	0	75,471
0	0	0	29,759	34,011	0	316,694
0	0	0	0	1,193	25,000	4,004,310
0	0	0	129,614	160,495	220,500	930,369
0	0	0	35,537	22,999	0	95,891
0	0	0	0	0	0	4,155,042
968	0	0	48,508	107,539	0	673,868
1,237	0	64,694	1,029,601	476,042	10,000	2,234,898
0	0	0	2,064,790	1,812,391	972,346	9,201,859
0	858,482	0	1,252,323	891,468	70,900	5,241,344
0	0	111,296	50,343	6,140	415,716	3,024,025
0	0	0	4,681	4,601	0	793,326
0	0	0	12,809	12,589	0	2,170,828
0	0	0	99,567	97,881	0	16,898,392
0	0	0	18,389	18,076	60,000	3,176,699
0	0	0	64	129	0	644,852
0	0	0	1,866	3,734	0	18,667,120
0	0	0	192	382	0	1,913,580
30,000	28,000	703,000	13,655,894	5,479,035	49,000	20,565,531
0	0	0	0	0	269,763	269,763
32,205	886,482	878,990	18,495,478	9,179,687	2,093,225	95,695,257
0	0	0	0	684,000	0	684,000
0	0	0	1,400,000	7,500,000	9,994,950	18,894,950
32,205	886,482	878,990	19,895,478	17,363,687	12,088,175	115,274,207
(2,205)	(252,039)	0	(1,803,859)	(1,551,891)	0	0
30,000	634,443	878,990	18,091,619	15,811,796	12,088,175	115,274,207

Financial Information Operating Transfers Statement

<u>Origin and Purpose of Transfer</u>		<u>Transfer Distribution</u>
From the Measure I TOT	To the General Government Fund for: Street Resurfacing Project (2014)	600,000
	sub-total	<u>600,000</u>
From the H-Hetch Ground Lease	To the General Fund for: Operating Cost Reimbursement	2,205
	sub-total	<u>2,205</u>
From the Gas Tax Fund	To the General Government Fund for: Street Resurfacing Project 2014 (3412)	1,100,000
	sub-total	<u>1,100,000</u>
From the Gas Tax Fund	To the Street Improvement Fund for: Bridge Improvements (4271) Minor Traffic Improvements 2014 (4272) 2014 Road Rehabilitation (4270)	150,000 100,000 350,000
	sub-total	<u>600,000</u>
From the 95-1 Lighting/Lscape Dist	To the General Government Fund for: McCarthy Blvd. Landscape & Lighting Imprv (3402)	350,000
	sub-total	<u>350,000</u>
From the 98-1 Lighting/Lscape Dist	To the General Government Fund for: Sinclair LMD Improvements (3411)	60,000
	sub-total	<u>60,000</u>
From the Solid Waste Services	To the General Fund for: Operating Cost Reimbursement	252,039
	sub-total	<u>252,039</u>
* From the Street Fund	To the Street CIP Fund for: Soundwall Renovations (4267) Street Landscape Irrigation Repair 2014 (4273)	150,000 150,000
	sub-total	<u>300,000</u>
* From the Street CIP Fund	To the Street Fund for: Defunding of Traffic Congestion Relief Fund (4254)	5,100
	sub-total	<u>5,100</u>
* From the Vehicle Registration Fee	To the General Government Fund for: Street Resurfacing Project 2014 (3412)	300,000
	sub-total	<u>300,000</u>
* From the Park Improvement Fund	To the Park CIP Fund for: Pinewood Park Picnic Renovation (5096) Higuera Adobe Park Picn & Playgrnd Renov (5097) Park Irrigation System Repair & Impro 2014 (5098)	1,650,000 300,000 150,000
	sub-total	<u>2,100,000</u>
* From the Park CIP Fund	To the Park Fund for: Defunding for Main Street Park (5092)	350,000
	sub-total	<u>350,000</u>
* From the Midtown Park Fund	To the Park CIP Fund for: Main Street Park (5092)	350,000
	sub-total	<u>350,000</u>

Financial Information Operating Transfers Statement

<u>Origin and Purpose of Transfer</u>	<u>Transfer Distribution</u>
* From the General Government	To the General Government CIP Fund for:
	City Facilities Improvements (3406) 500,000
	MSC Facility Improvements (3408) 500,000
	Police/PWD Generator Trf Switch Replacmnt (3409) 100,000
	Public Works/Police Building Improvements (3410) 300,000
	Street Resurfacing Project 2014 (3412) 500,000
	sub-total 1,900,000
* From the Transit Area Impact Fee	To the TASP CIP Fund for:
	TASP Recycled Water Line Extension (2003) 1,000,000
	sub-total 1,000,000
From the Water M & O Fund	To the General Fund for:
	Operating Cost Reimbursement 1,803,859
	sub-total 1,803,859
* From the Water M & O Fund	To the Water CIP Fund for:
	Cathodic Protection Improvements (7115) 350,000
	Dempsey Road Water Line Replacement (7118) 500,000
	Sunnyhills Turnout Pressure Reducing Valve (7119) 100,000
	Water Supply Blending Study (7120) 100,000
	sub-total 1,050,000
* From the Water Line Extension Fund	To the Water CIP Fund for:
	Abel Street Pipeline Extension (7117) 350,000
	sub-total 350,000
From the Sewer M & O Fund	To the General Fund for:
	Operating Cost Reimbursement 1,551,891
	sub-total 1,551,891
* From the Sewer M & O Fund	To the Sewer CIP Fund for:
	San Jose Water Pollution Control Plant Imprv (6118) 5,000,000
	sub-total 5,000,000
* From the Treatment Plant Constructn	To the Sewer CIP Fund for:
	San Jose Water Pollution Control Plant Imprv (6118) 2,500,000
	sub-total 2,500,000
* From the Equipment Mgnt Fund	To the Technological Replacement Fund for:
	Capital Resrv for Technological Equip Replacement 300,000
	sub-total 300,000
	TOTAL TRANSFERS: 21,825,094

Note: * Interfund Transfers, within the same fund group, are not included in the Budget Summary.

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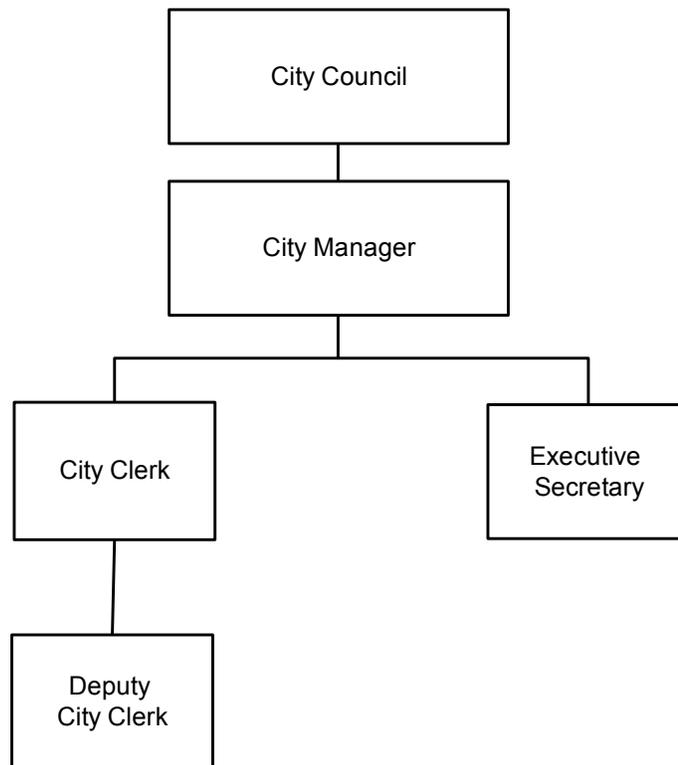
Mission Statements

The City Council serves as the informed, legislative governing body of the City on all issues, provides guidance in assessing the needs of the community and policy direction for the development of programs and provision of services to the citizens of Milpitas.

The division of the City Manager's Department assist the public in accessing their local government and support the City Council and City Departments in providing the highest quality services. The Department is committed to being proactive to the changing needs of the public and City Department.

Functions

City Council
City Manager
City Clerk



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DEPARTMENT: City Manager

CITY MANAGER: Thomas Williams

Description: This function serves as the governing body of the City, provides legislative direction, and promulgates policies pertaining to the provision of services and direction of City government.

Services

- Serves as governing body of the City.
- Provides legislative direction to the City.
- Promulgates policies for provision of services and direction for the City.
- Enacts ordinances and resolutions necessary for governing the affairs of the City.
- Adopts the Annual Operating Budget and Capital Improvement Plan.
- Serves as City Representatives at public events and functions.



Budgets Narrative and Summary City Council

	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2012-2013 Accomplishments					
1. Developed long-term fiscal planning policies.	x	x	x	x	x
2. Provided comprehensive policy direction for the City's operation.		x		x	x
3. Established citywide priorities for fiscal year 2012-13.	x	x		x	x
4. Provided sound fiscal policies and economic stability for the City.		x	x	x	
5. Reviewed and adopted policies to increase efficiency for service delivery.	x	x		x	
6. Narrowed the General Fund budget structural deficit from \$12 million to \$2.4 million.	x	x		x	x
2013-2014 Goals					
1. Provide oversight for the Citywide Strategic Plan.	x	x	x	x	x
2. Provide comprehensive policy direction for the City's operation.		x		x	x
3. Establish citywide priorities for fiscal year 2013-14.	x	x		x	x
4. Provide sound fiscal policies and economic stability for the City.		x	x	x	
5. Review and adopt policies to increase efficiency for service delivery.	x	x		x	
6. Foster quality of life for all citizens while maintaining first-rate services.	x	x		x	x
7. Promote economic opportunity and environmental sustainability.	x	x		x	x
8. Uphold honest and transparent City Government.	x	x		x	x

Performance Measures	Actual 2010-11	Actual 2011-12	Projected 2012-13	Estimated 2013-14
City Council Meetings	25	26	23	23
Commission Meetings	131	128	133	133
Subcommittee Meetings	45	49	73	73
County/Regional Agency/Association Meetings	260	260	260	260

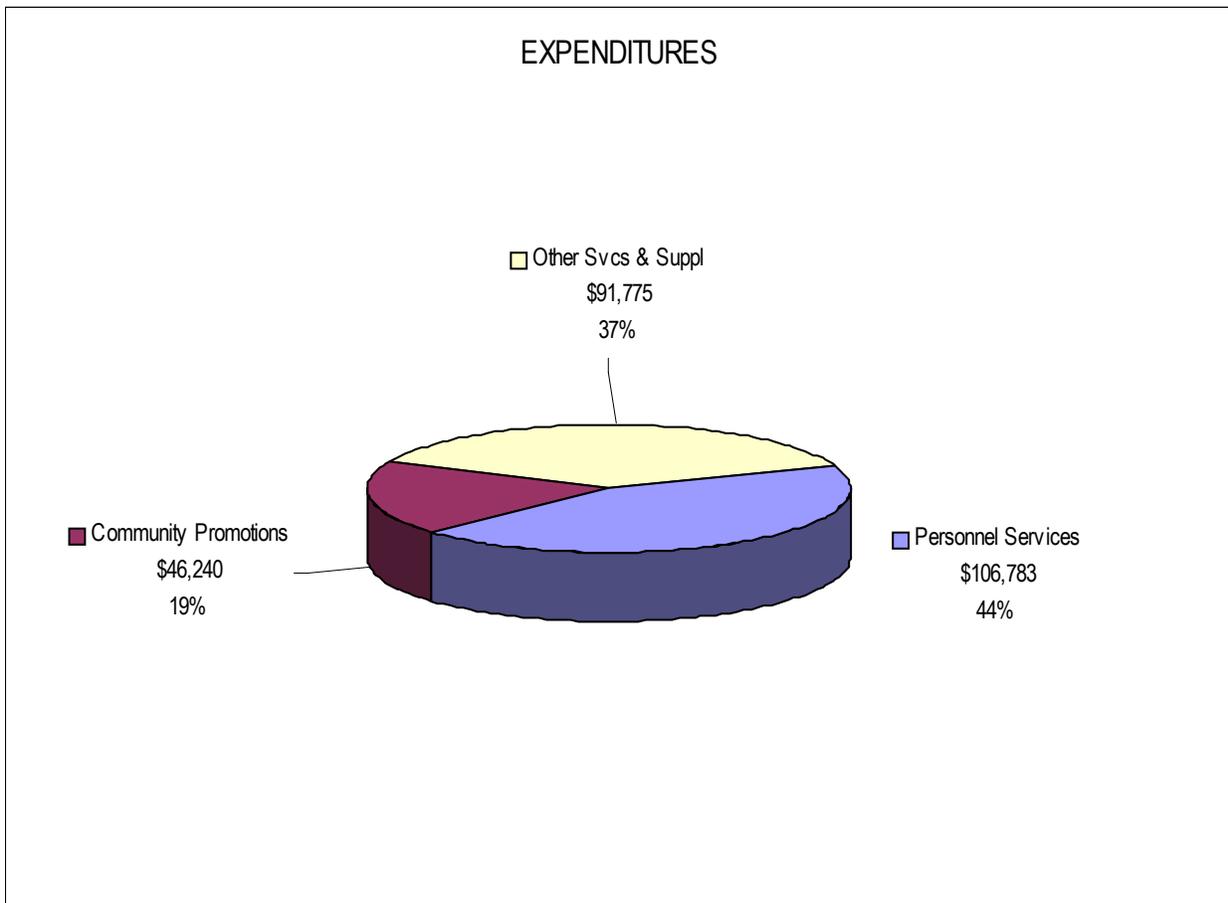
Personnel Allotment of 5 FTE

Position	Auth FTE	Funded	Unfunded		Auth FTE	Funded	Unfunded
Council Members	5	5					
TOTAL					5	5	0

Staff Change(s): None

Expenditure Analysis

Personnel Services	Decrease attributed to a Council decision on 3/8/2012 to forgo Council members' medical benefits effective 1/1/2013.
Services and Supplies / Community Promotions	Decrease attributed to reduced funding for community grants.
Capital Outlay	None



Budgets Narrative and Summary City Council

	<u>Actual 2010-11</u>	<u>Actual 2011-12</u>	<u>Budget 2012-13</u>	<u>Proposed 2013-14</u>
PERSONNEL SERVICES				
4111 Permanent Salaries	51,760	55,825	54,274	54,274
4112 Temporary Salaries	3,125	3,375	4,400	4,400
4121 Allowances	38,589	39,086	38,700	38,700
4131 PERS	4,816	5,693	15,190	15,934
4132 Group Insurance	41,325	38,881	23,040	420
4133 Medicare	1,442	1,416	1,358	1,422
4135 Worker's Compensation	183	228	272	294
4139 PARS	616	632	0	66
4151 Compensation Reduction	(564)	(3,430)	(8,727)	(8,727)
4161 Retiree Medical Reserve	2,964	2,964	516	0
sub-total	<u>144,256</u>	<u>144,668</u>	<u>129,023</u>	<u>106,783</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	50,445	37,419	54,240	46,240
4220 Supplies	6,296	3,272	3,200	3,200
4230 Services	10,500	10,500	10,500	10,500
4410 Communications	0	540	0	0
4501 Memberships and Dues	51,234	50,809	53,579	53,579
4503 Training	8,995	5,568	10,400	10,400
4520 Commissions and Boards	6,624	4,396	14,096	14,096
sub-total	<u>134,093</u>	<u>112,504</u>	<u>146,015</u>	<u>138,015</u>
TOTAL	<u><u>278,349</u></u>	<u><u>257,172</u></u>	<u><u>275,038</u></u>	<u><u>244,798</u></u>

FUNCTION:

City Manager

CITY MANAGER: Thomas Williams

Description: This function provides the administration of City government in an efficient and effective manner according to the general policy guidelines of the City Council and recommends strategies and solutions to issues for Council consideration.

Services

- Administers the operations of City government and the Successor Agency resulting from the dissolution of Redevelopment Agency.
- Implements the City's general policy guidelines.
- Submits for adoption a balanced budget that identifies all the anticipated revenues and expenditures.
- Recommends strategies and solutions to City Council.
- Follows legislative activities of federal, state, regional and local political bodies and keeps Council apprised of the potential impact to the City.



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2012-2013 Accomplishments					
1. Implemented City Council priorities for fiscal year 2012-13.	x	x		x	x
2. Provided leadership to municipal organization.	x	x	x	x	x
3. Hired Police Chief, Planning Director and Public Works Director.	x	x	x	x	x
4. Continued to reorganize City departments and divisions to improve staff utilization, increase efficiency, accountability, and at savings to the City.	x	x	x	x	
5. Implemented the roadmap to service improvement project resulting in improved permit turn-around time and customer satisfaction.	x	x		x	
6. Implemented financial strategies that ensure cost effective City service delivery.		x	x	x	x
7. Continued to improve and diversify the economic base of the City.		x		x	x
8. Recommended strategies to preserve and enhance the assets of the Economic Development Corporation.	x	x		x	
9. Maintained the City at a "AA+" general credit rating.	x	x		x	
2013-2014 Goals					
1. Implement City Council priorities for fiscal year 2013-14.	x	x		x	x
2. Provide leadership to municipal organization.	x	x	x	x	x
3. Initiate a Citywide Strategic Plan.	x	x	x	x	x
4. Continue to improve service delivery, permit streamlining and customer satisfaction.	x	x		x	
5. Implement financial strategies that ensure cost effective service delivery.		x	x	x	x
6. Continue to improve the economic base and fiscal health of the City.		x		x	x
7. Promote efficient and effective municipal operations and services.	x	x	x	x	x
8. Promote effective community planning and neighborhood preservation.	x	x		x	x
9. Promote positive public and intergovernmental relations.	x	x		x	x

Performance Measures	Actual 2010-11	Actual 2011-12	Projected 2012-13	Estimated 2013-14
City Council Meetings	25	26	23	23
Capital Improvement Program Projects Completed	12	15	10	10
Conduct meetings with developers*	N/A	N/A	67	70

* New performance measures effective FY 2012-13

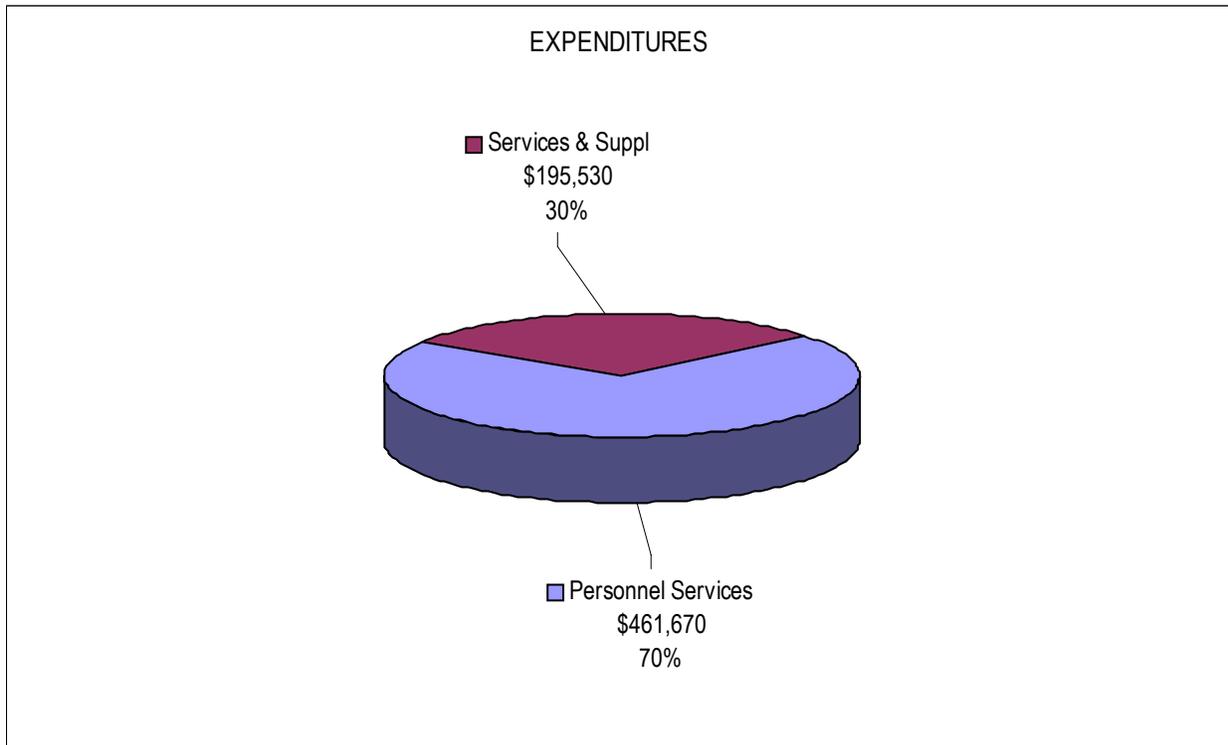
Personnel Allotment of 5 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
City Manager	1	1		Executive Secretary	2	1	1
Assistant City Manager	1		1	Economic Devp Manager	1	0	1
				TOTAL	5	2	3

Staff Change(s): None.

Expenditure Analysis

Personnel Services	Increase attributed to increased medical premiums and increased PERS employer contribution rate.
Services and Supplies	Increase attributed to new budget items of worker's compensation investigation consultant and strategic plan consultant.
Capital Outlay	None



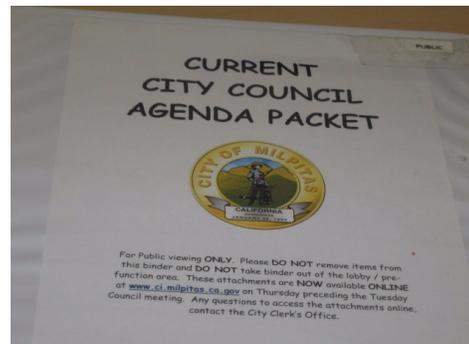
	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
PERSONNEL SERVICES				
4111 Permanent Salaries	409,132	356,722	320,332	322,624
4113 Overtime	(1,724)	(900)	0	0
4121 Allowances	0	796	0	0
4124 Leave Cashout	0	20,317	0	0
4131 PERS	77,321	69,834	67,704	74,564
4132 Group Insurance	40,193	34,624	36,984	40,464
4133 Medicare	5,957	5,606	4,670	4,696
4135 Worker's Compensation	1,338	1,663	1,586	1,586
4138 Deferred Comp-Employer	2,710	1,378	1,800	1,800
4161 Retiree Medical Reserve	22,350	19,308	15,936	15,936
sub-total	<u>557,277</u>	<u>509,348</u>	<u>449,012</u>	<u>461,670</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	341	0	0	0
4211 Equip Replacement Amortization	2,236	2,639	2,632	2,950
4220 Supplies	6,131	5,173	4,400	4,400
4230 Services	753,758	311,275	0	180,000
4501 Memberships and Dues	2,200	18,039	4,180	4,180
4503 Training	2,219	562	4,000	4,000
4520 Commissions and Boards	0	92	0	0
sub-total	<u>766,885</u>	<u>337,781</u>	<u>15,212</u>	<u>195,530</u>
TOTAL	<u><u>1,324,162</u></u>	<u><u>847,129</u></u>	<u><u>464,224</u></u>	<u><u>657,200</u></u>

FUNCTION:	City Clerk	CITY CLERK: Mary Lavelle
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Description: The City Clerk serves as the legislative administrator, elections official, and records manager for the City. Serves as Secretary to the Economic Development Corporation, Public Financing Authority and Housing Authority.

Services

- Ensures municipal records are readily available and accessible to all and serve as main source of information for residents, City officials and staff, and other governments.
- Complies with the Ralph M. Brown Act, the Public Records Act and the City's Open Government ordinance.
- Provides centralized records management, including creating and retention of all meeting agendas and minutes of all City Council and other entity meetings.
- Coordinates outreach and tracking of appointments to 16 City Commissions.
- Administers codification of ordinances, i.e. maintenance of the Milpitas Municipal Code.
- Manages implementation of municipal elections, including candidate and campaign finance document filing, in November of even years.
- Receives and files annual Form 700/ Statements of Economic Interest for all designated employees, Commissioners and elected officials.
- Serves as a U.S. Passport Acceptance Agency for passport applications.
- Conducts Administrative Hearings, upon request, for Parking Citation violations.



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2012-2013 Accomplishments					
1. Prepared all City Council meeting agendas and minutes for 22 regular meetings and one budget session	x		x		
2. Administered Municipal Election on November 6, 2012, including candidates' filing and reporting final results on December 5	x		x		
3. Collected required FPPC* filings (campaign documents and Conflict of Interest forms) and submitted appropriate forms to State of California	x			x	
4. With Departments, began implementing new Records Retention Schedule	x	x	x	x	
5. City Clerk staffed City Council Rules Subcommittee (through December) and Deputy City Clerk took Veterans Committee minutes	x		x		
6. Provided agendas, took minutes and attended new Oversight Board meetings through December	x		x		
7. Hosted annual meeting with Commission staff liaisons January 31	x				
8. Hired new Deputy City Clerk	x	x	x		
2013-2014 Goals					
1. Prepare all City Council, Economic Development Corporation, and Housing Authority meetings' agendas and minutes	x				
2. Continue Passport Acceptance Agency program, with a transition to service by appointment only	x	x	x	x	
3. Provide Deputy City Clerk with training toward Certification, and update City Clerk's training on notary public + hearing officer functions	x	x	x	x	
4. Continue responding to increasing Public Records Act requests	x	x			
5. Cull and destroy eligible records/files, per adopted schedule	x		x		
6. Provide Notary Public Service, as needed	x		x		

*FPPC: Fair Political Practices Commission

Performance Measures	Actual 2010-11	Actual 2011-12	Projected 2012-13	Estimated 2013-14
City Council agenda items processed	395	406	350	350
Passport applications accepted	2,083	2,061	1,850	1,500
# of Candidates assisted in Municipal Election	12	n.a	9	n.a
# of Administrative Hearings conducted for Parking Violation Citation appeals	4	5	8	6

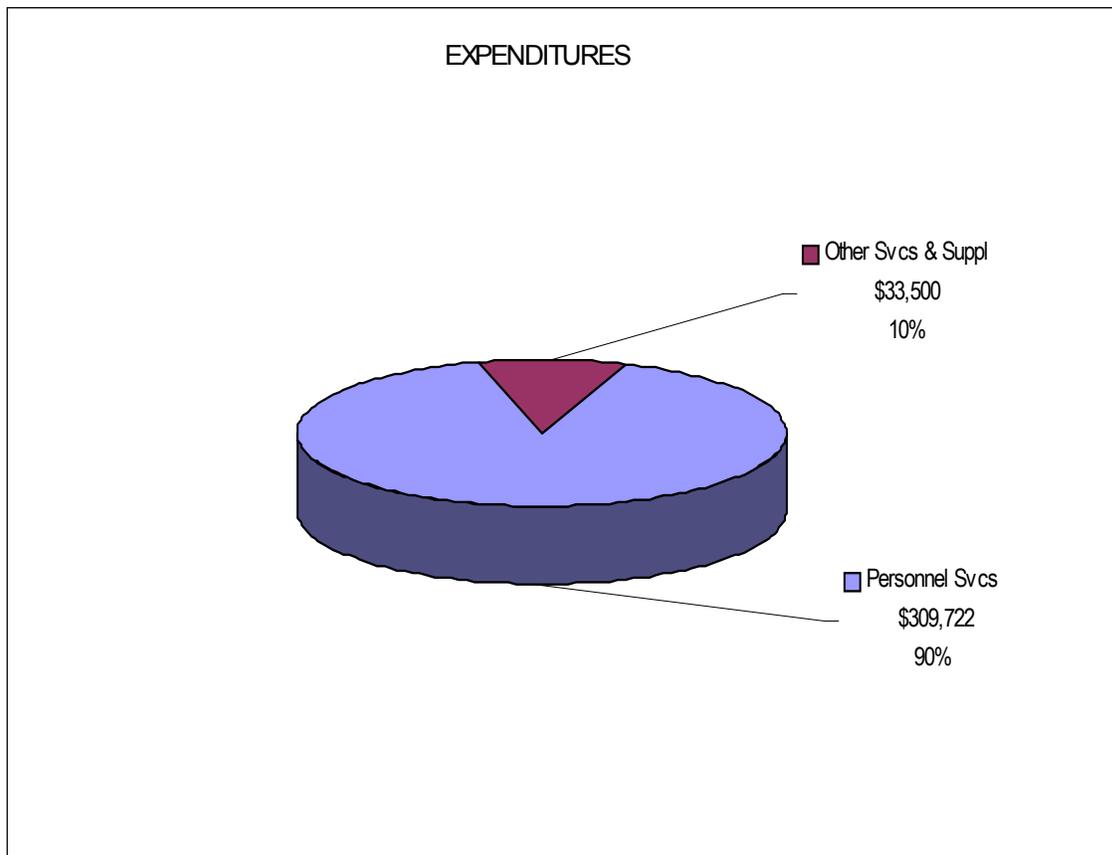
Personnel Allotment of 3 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
City Clerk	1	1		Confidential Office Specialist	1		1
Deputy City Clerk	1	1					
TOTAL					3	2	1

Staff Change(s): Office Specialist position vacant since June 2012. Delete two Document Processing Technician positions and one Lead Document Processing Technician. These positions dictated police reports. Police Officers type their own reports now.

Expenditure Analysis

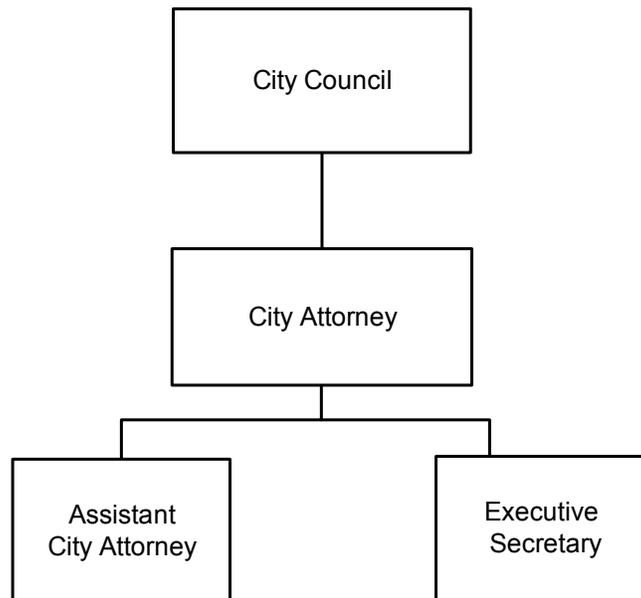
Personnel Services	Decrease attributed to defunding of one Office Specialist position.
Services and Supplies	No municipal Election scheduled in FY 2013-14.
Capital Outlay	None



	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
PERSONNEL SERVICES				
4111 Permanent Salaries	491,598	452,107	304,934	226,177
4113 Overtime	5,642	5,339	5,000	0
4121 Allowances	0	1,073	0	0
4124 Leave Cashout	12,941	23,399	0	0
4131 PERS	73,812	44,021	25,460	26,938
4132 Group Insurance	96,685	84,203	55,476	40,464
4133 Medicare	6,160	5,786	4,452	1,910
4135 Worker's Compensation	1,498	1,760	1,496	1,124
4138 Deferred Comp-Employer	2,710	1,620	2,700	1,800
4161 Retiree Medical Reserve	25,085	24,552	15,082	11,309
sub-total	<u>716,132</u>	<u>643,862</u>	<u>414,600</u>	<u>309,722</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4220 Supplies	1,517	1,153	3,000	3,000
4230 Services	39,189	21,885	40,000	27,000
4280 Elections	62,158	14,078	75,000	0
4501 Memberships and Dues	546	559	1,000	1,000
4503 Training	989	2,322	2,000	2,500
sub-total	<u>104,397</u>	<u>39,998</u>	<u>121,000</u>	<u>33,500</u>
TOTAL	<u><u>820,529</u></u>	<u><u>683,860</u></u>	<u><u>535,600</u></u>	<u><u>343,222</u></u>

Mission Statement

The Office of the City Attorney provides cost effective legal representation, analysis and guidance to the City Council and City staff at the highest level of professionalism.



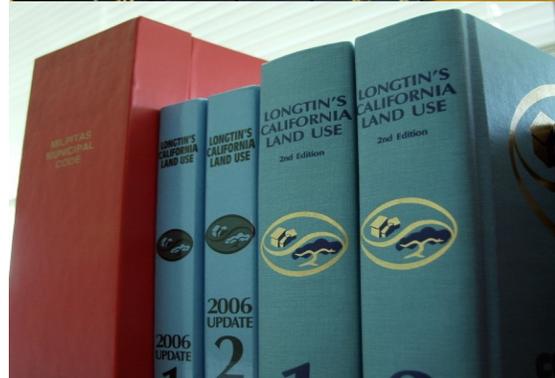
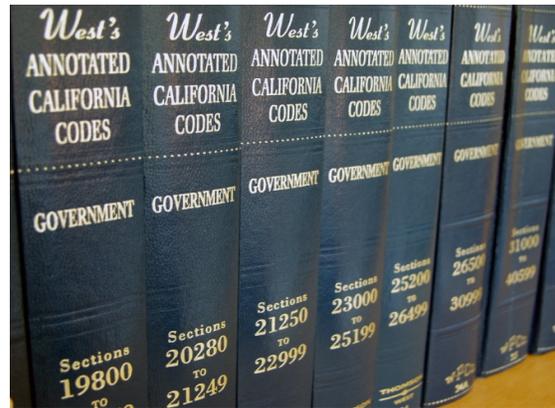
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DEPARTMENT: Office of the City Attorney	CITY ATTORNEY: Michael J. Ogaz
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Description: This department provides general legal advice and services to the City Council, Housing Authority, City Commissions, City Manager, City departments and other entities as approved by City Council. The City Attorney’s department prepares or approves as to form all proposed ordinances, resolutions, agreements and amendments thereto. This department also, at times, negotiates and drafts Memorandums of Understanding with the various employee labor groups and provides guidance in all personnel matters. This department represents the City in litigation.

Services

- General legal advice
- Employee labor group negotiations
- Litigation
- Employee training
- Compliance advice related to current and forthcoming federal and state regulations
- Housing Authority and RDA successor agency legal services
- Personnel advice
- Land use advice
- Conflict of Interest and Open Government guidance



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2012-2013 Accomplishments					
1. Provided superior, affordable, timely legal advice and service	x	x	x	x	x
2. Provided hands-on legal guidance through RDA wind down	x			x	
3. Defeated Appellate Court appeal in FEHA action	x			x	
4. Provided training on Brown Act, open government, ethics, sexual harassment, etc.	x		x	x	
5. Provided legal advice toward accomplishing balanced budget	x	x	x	x	x
6. Advised management through continuing labor negotiations	x		x		
7. Represented City in numerous administrative/court cases	x			x	
8. Supervised outside counsel on various administrative claims/actions against City	x			x	
9. Drafted land use entitlements/environmental clearance for large scale developments	x	x		x	
2013-2014 Goals					
1. Provide superior, affordable, timely legal advice and service	x	x	x	x	x
2. Provide legal guidance through continuing RDA wind down	x			x	
3. Oppose pending Appeals in two court cases	x			x	
4. Provide ongoing legal training to staff	x		x	x	x
5. Provide legal advice toward accomplishing balanced budget	x	x	x	x	x
6. Advice management through continuing labor negotiations	x		x		
7. Update City Council Handbook	x			x	
8. Complete third in series of Municipal Code updates	x			x	x

Performance Measures	Actual 2010-11	Actual 2011-12	Projected 2012-13	Estimated 2013-14
Agenda contracts drafted/reviewed/edited	118	109	90	95
Ordinances/resolutions drafted/reviewed/edited	105	112	95	100
Court /administrative proceeding appearances	23	*30	22	22
Contract complaints/agenda contracts	0/118	0/109	0/90	0/95
% of documents timely produced for agenda	100	100	100	100

*Estimate only

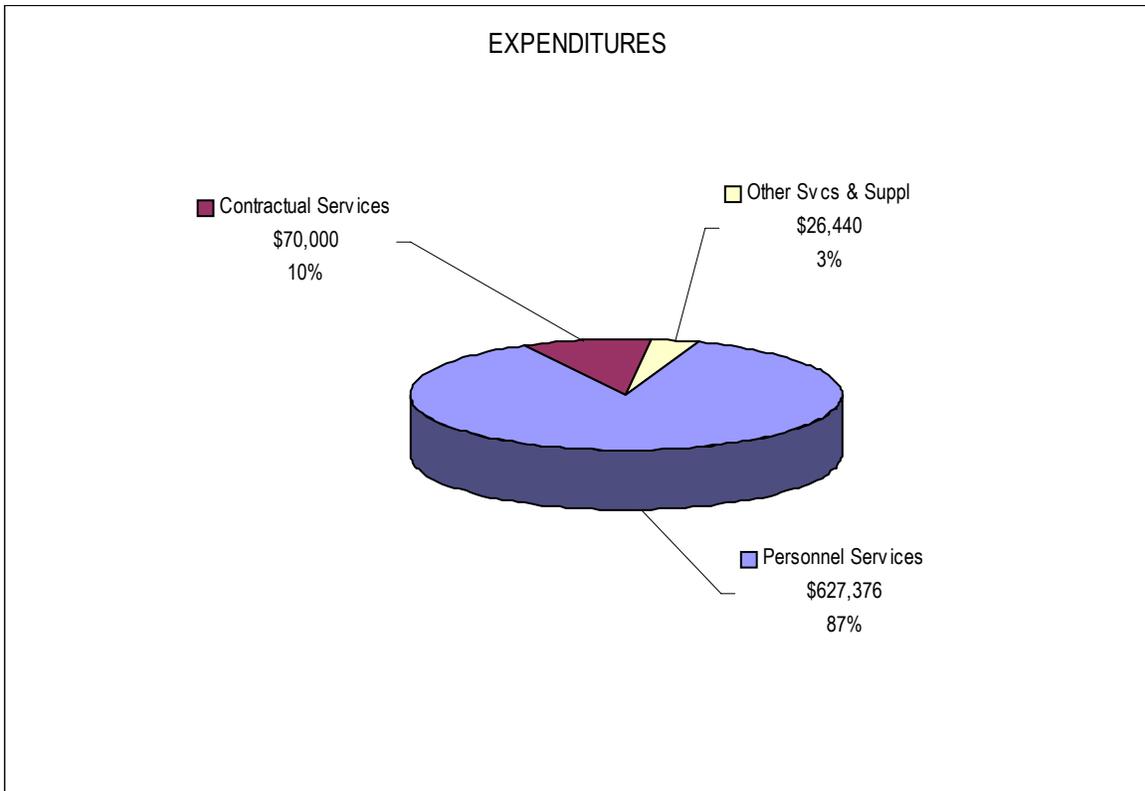
Personnel Allotment of 4 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
City Attorney	1	1		Deputy City Attorney	1		1
Assistant City Attorney	1	1		Executive Secretary	1	1	
				TOTAL	4	3	1

Staff Change(s): None

Expenditure Analysis

Personnel Services	Increase due to increased medical premiums and increased PERS employer contribution rate.
Services and Supplies	Decrease due to reduced contractual services and reduced supplies need.
Capital Outlay	No change



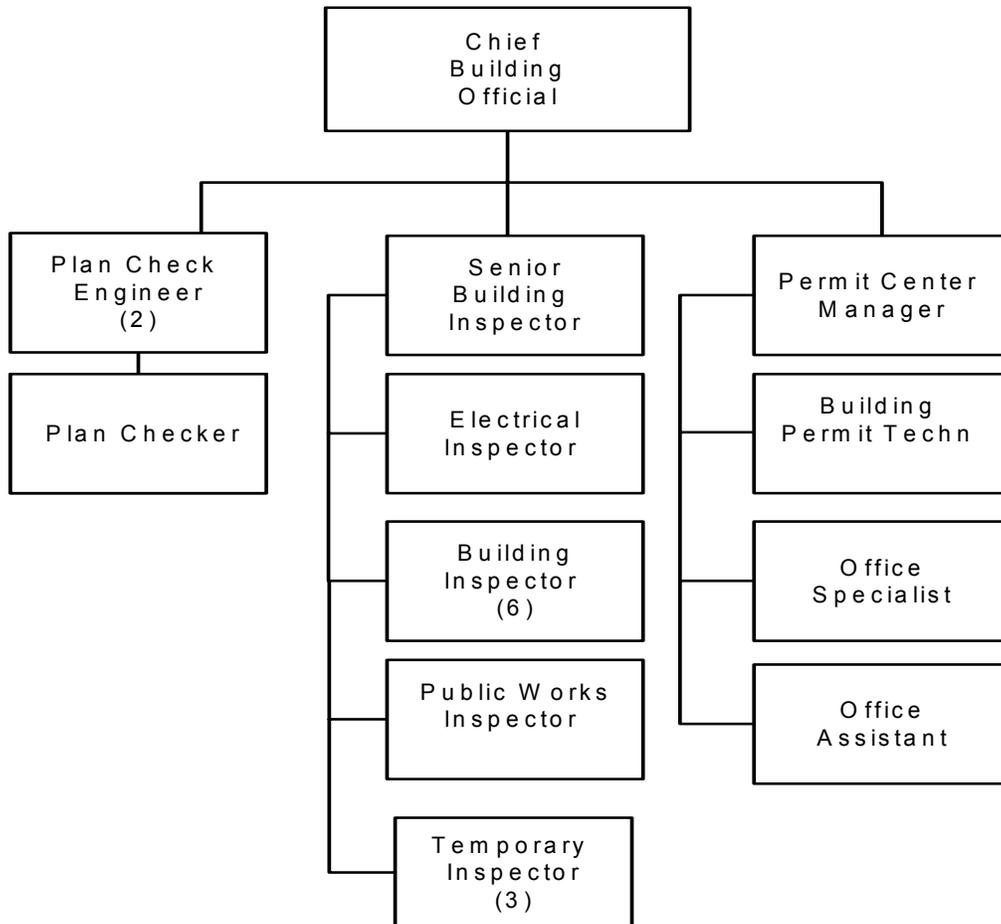
	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
PERSONNEL SERVICES				
4111 Permanent Salaries	498,145	499,967	431,258	445,822
4113 Overtime	16	(14)	0	0
4121 Allowances	1,156	1,142	0	0
4124 Leave Cashout	0	17,557	0	0
4131 PERS	88,134	76,201	62,952	87,224
4132 Group Insurance	55,936	60,033	55,476	60,696
4133 Medicare	7,260	7,671	6,304	6,512
4135 Worker's Compensation	1,625	2,199	2,154	2,222
4138 Deferred Comp-Employer	1,904	2,191	2,700	2,700
4161 Retiree Medical Reserve	26,987	26,736	21,468	22,200
sub-total	<u>681,163</u>	<u>693,684</u>	<u>582,312</u>	<u>627,376</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4220 Supplies	18,564	14,738	21,100	18,560
4230 Services	42,030	204,395	79,000	70,000
4410 Communications	0	0	0	1,440
4501 Memberships and Dues	914	1,350	820	840
4503 Training	2,598	3,085	6,350	5,600
sub-total	<u>64,106</u>	<u>223,567</u>	<u>107,270</u>	<u>96,440</u>
TOTAL	<u><u>745,269</u></u>	<u><u>917,252</u></u>	<u><u>689,582</u></u>	<u><u>723,816</u></u>

Mission Statement

The Building and Safety Department is committed to fulfill the needs of our community and contribute to the City’s economic development. We are committed to providing courteous, prompt and professional services to all citizens through innovations, continuous improvements, determination and excellence in customer service. We build positive working relationships within the business community, consumers and citizens alike. We promote health and safety in public and private construction and safeguard citizens of the City through enforcement of California Building Codes, State and Federal regulations and City standards. We work to promote and ensure that new structures and public improvements construction meets all required standards of safety, and that existing structures are maintained in safe conditions.

Functions

- Plan Check
- Administration
- Permit Center
- Building Inspection
- Public works Inspection



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DEPARTMENT: Building and Safety	CHIEF BUILDING OFFICIAL: Keyvan Irannejad
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Description: This Department is responsible for implementation of life safety and quality standards in private and public construction achieved by enforcing California Building Codes, State and Federal regulations and City standards that pertain to physical development of the City. The Department's five functions include: Building Inspection Services, Plan Checking Services, Building Administration, Permit Center, and Public Works Inspection Services.

Services

- Reviews construction plans and documents to ensure safety through compliance with technical codes, State and local regulations and acceptable engineering practices.
- Provides inspections, including occupancy inspections, to ensure safety of occupants and that buildings, streets, public utilities, parks and community projects are constructed in accordance with approved plans and applicable State and local regulations.
- Schedules inspections, provides access to inspection results and plan check status using Integrated Voice Recognition System (IVR), on-line or by phone.
- Assists customers in obtaining building permits and monitors plan submittal process from initial submittal to permit issuance using "One Point of Contact" approach.
- Issues permits, including permits submitted by fax, on-line and by mail.
- Processes permit applications, collects permit fees, performs records research, and maintains the building plans and records.
- Provides permit submittal information to the public and responds to codes-related questions in person, by telephone, e-mails and through web site.
- Provides general information related to City services and operations. Directs customers to proper City staff members, Departments and outside agencies.
- Provides and updates submittal requirements, checklists, design guidelines and pamphlets to explain how to obtain permits and comply with construction requirements.
- Develops and updates easy-to-follow web site allowing customers to receive up-to-date information on code requirements, submit permit applications, obtain submittal requirements and ask questions and other related information.
- Provides after business hours and weekend inspections. Meets with design professionals, homeowners and contractors to assist them in

the timely issuance of permits and completion of projects including after business hours. Provides same day plan check services.

- Provides assistance to the Community Development Block Grant (CDBG) Housing Rehabilitation Program to enhance the quality of life for low-income families.
- Provides assistance to the Fire Department in fire investigations and building owners for other emergencies.
- Provides assistance and inspections to mobile home parks.
- Provides Code Enforcement to correct Health and Safety Code violations.



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2012-2013 Accomplishments					
1. Achieved highest rating in ISO quality standards, making Milpitas one of the very few cities in California with this top rating.	x	x		x	x
2. On-line plan submittal permitting process was developed and launched by in-house staff and the types of permits available for issuance on-line were increased.	x	x	x	x	
3. Introduced on-line encroachment permits.	x	x	x	x	x
4. Computerized Public Works Daily inspection reporting and Time Tracking systems.	x		x	x	
5. Continued to utilize same inspector from start to finish for private and public projects, provided same day and outside business hours services as requested.	x	x		x	x
6. Participated in outreach event hosted in public schools, in Building Safety Month and published newsletter to promote building safety awareness in the community.	x	x			x
7. Introduced computerized customer satisfaction survey and received highest customer satisfaction rating.	x	x			x
2013-2014 Goals					
1. Streamline and automate occupancy certification process.	x	x	x	x	x
2. Improve the on-line plan submittal process with feedback from customers.	x	x		x	
3. Improve, enhance and automate Code Enforcement procedures.	x	x	x	x	x
4. Continue to assist Fire and Police Department, respond to emergency incidents.	x				x
5. Continue web site enhancement by updating plan check and inspection checklists, submittal requirements and enhance the "Business Resource Center".	x	x		x	
6. Continue cross-training of staff to improve consistency and efficiency.	x		x	x	x
7. Continue to improve our image to public through community outreach, education, and meetings with industry and to streamline permitting process.	x	x	x	x	x

Performance Measures	Actual 2010-11	Actual 2011-12	Projected 2012-13	Estimated 2013-14
New Construction Valuation (Millions)	\$109	\$141	\$200	\$250
Total Building Permits Issued/Avg. Permits Issued per day	2,665/11	3,306/13	3,400/13	3,400/13
Total Plan Checks /% Express Plan Checks *	741/63	1,059/60	1,100/60	1,100/60
Number of Customers Served/Avg. Waiting Time to assist customers (minutes)	5,949/1.5	5,467/1.5	5,900/1.5	6,000/1.5
Daily Inspections per Inspector/Avg. Min. **	5/45	8/45	10/35	10/35
Customer Survey overall rating Excellent / Good	100%	100%	99%	99%
Plan Checks completed on schedule	100%	98%	98%	90%
Inspections completed on requested time	99%	100%	99%	99%
Accuracy of building plan check	100%	99%	99%	99%
Respond to after-hour emergency inspections	100%	100%	100%	100%

NOTE: * Express projects performed over the counter/same day.

** Inspections (building and misc.). Include inspection time travel, paperwork, computer input and phone calls. Public Work Inspections are not included.

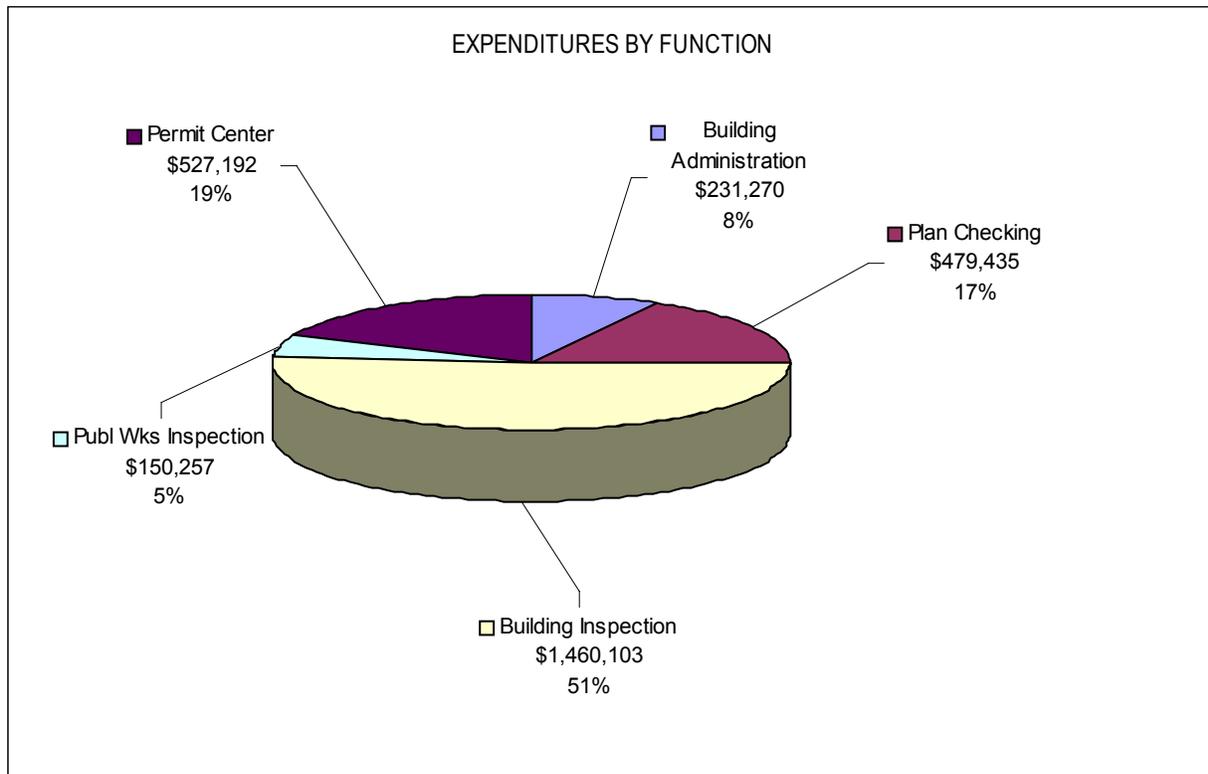
Personnel Allotment of 31 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Chief Building Official	1	1		Public Works Inspector	4	1	3
Building/NP Inspector	7	6	1	Sr Public Works Inspector	1		1
Electrical Inspector	2	1	1	Plan Check Engineer	4	2	2
Plan Checker	1	1		Building Permit Technician	3	1	2
Sr Building Inspector	1	1		Office Assistant II	1	1	
Permit Center Manager	1	1		Office Specialist	1	1	
Sr Plan Check Engineer	1		1	Temporary Positions (FTE)	3	3	
TOTAL					31	20	11

Staff Change (s): Fund two Building Inspector positions, one Public Works Inspector, and three temporary inspectors.

Expenditure Analysis

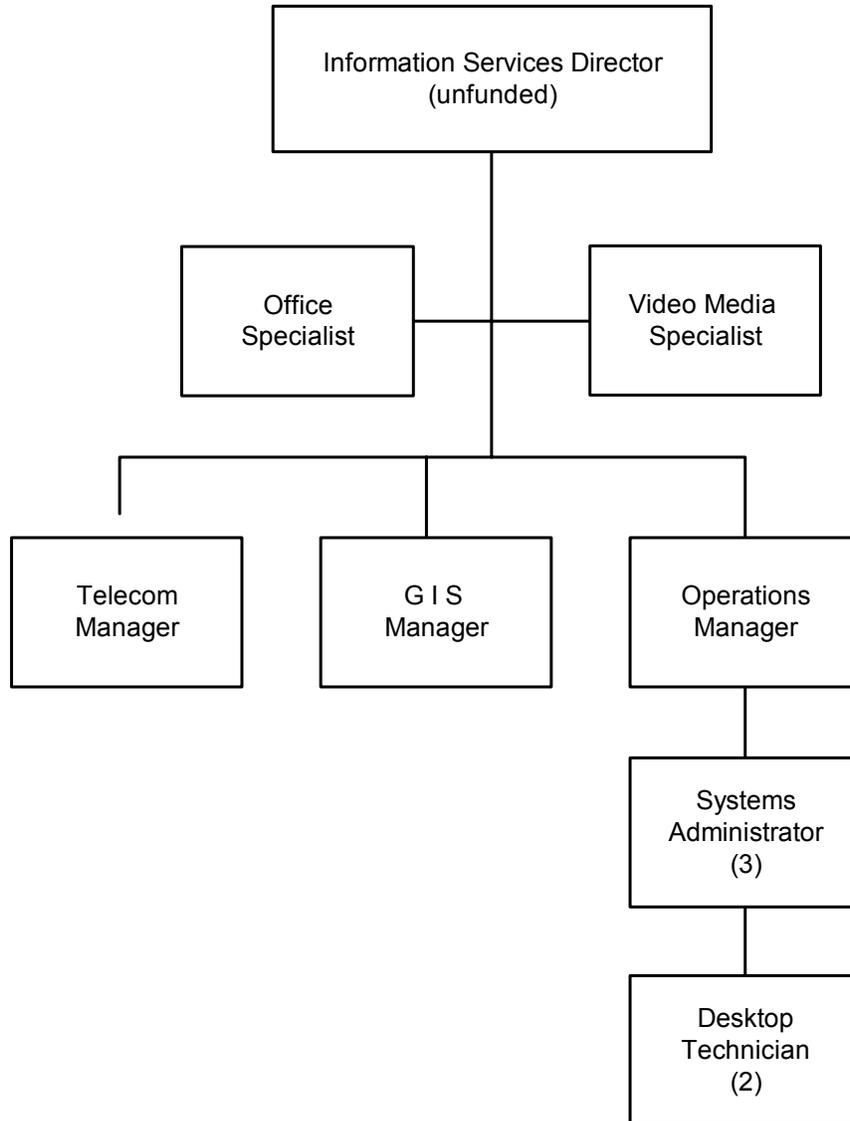
Personnel Services	Increase attributed to funding of 3 permanent positions and 3 temporary positions. The housing construction projects have picked up substantially.
Services and Supplies	Increase attributed to increases of credit card charges, microfilming services, etc. that are associated with new constructions projects.
Capital Outlay	None



	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
PERSONNEL SERVICES				
4111 Permanent Salaries	1,362,772	1,398,306	1,482,630	1,780,368
4112 Temporary Salaries	0	4,557	0	307,752
4113 Overtime	(956)	23,394	18,000	48,000
4124 Leave Cashout	33,529	83,935	0	0
4131 PERS	204,632	77,994	79,762	222,268
4132 Group Insurance	234,727	230,408	258,888	343,944
4133 Medicare	18,453	19,658	19,820	29,316
4135 Worker's Compensation	24,363	26,374	29,686	43,135
4138 Deferred Comp-Employer	1,807	1,842	1,800	1,800
4139 PARS	0	68	0	0
4143 Charged to CIPs	0	0	(179,322)	(140,000)
4161 Retiree Medical Reserve	87,284	89,940	73,956	88,824
sub-total	<u>1,966,611</u>	<u>1,956,476</u>	<u>1,785,220</u>	<u>2,725,407</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4211 Equip Replacement Amortization	29,507	25,182	22,197	21,595
4220 Supplies	12,380	6,498	23,975	28,525
4230 Services	53,940	106,992	44,550	54,550
4501 Memberships and Dues	1,317	1,380	1,530	1,530
4503 Training	4,218	4,266	15,900	16,650
sub-total	<u>101,363</u>	<u>144,319</u>	<u>108,152</u>	<u>122,850</u>
TOTAL	<u><u>2,067,974</u></u>	<u><u>2,100,795</u></u>	<u><u>1,893,372</u></u>	<u><u>2,848,257</u></u>

Mission Statement

The Information Services Department supports the operations of the City by providing high quality, reliable and cost effective services in the areas of telecommunications, data processing, desktop support and technology project management.



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DEPARTMENT:	Information Services	ACTING IS DIRECTOR: Mike Luu
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Description: This department provides automation planning, coordination of system procurement and implementation, management of technology projects to fulfill customer-defined functional requirements, development and maintenance of the City's technical architecture and infrastructure, partnering with key product and service providers, ensuring customer satisfaction, providing automation support and training development, support of the City's web site, Cable TV channel, AM radio station and public-access TV studio, implementation and support of security access systems and all automated data systems. Additionally, Information Services is responsible for the City's public information function.

Services

- Strategic Planning – This service includes maintaining and updating the City's Telecommunications Master Plan in addition to providing the technology planning and support for each department to achieve their annual goals and objectives.
- Project Management – One of the key services provided by the Information Services Department includes project management for both large and small technology projects. These services range from small projects to large multi-year efforts.
- Development and support of the technical architecture and infrastructure. This service includes the maintenance and support of the City's telephone systems, mobile phone and data services, metropolitan-area fiber optic network, paging, radio, video, remote communications and the wired and wireless computer networks.
- Development and support of the City's website, cable TV channel and AM radio system. This service serves City staff, City residents and visitors, both locally and foreign. One of the fastest and easiest ways to evaluate a city as a potential site for starting a business is by visiting that City's website. Since first impressions are lasting impressions, this service provides an invaluable opportunity to advertise the benefits of doing business within the community.
- Implementation and operation of the City's security access and control systems. It is essential to protect City assets, especially given the times we operate and live in. This service is used to enhance the safety of not only City staff and residents but also the City's public buildings.
- Management and support of the complex information systems. The City supports a data network of more than 65 servers, 500 computers, 80 laptops and 120 printers. It is critical to continuously maintain and upgrade these systems to ensure highest possible availability for all business users.
- Development and support of the City's Geographic Information System. The GIS system supports the work of virtually all departments within the City. From the 911 emergency computer-aided dispatch system to the notification of residents regarding pending zoning actions, the GIS system is used widely to support all of the City's business functions.
- Support of the Public Information function. This service includes acting as the City's liaison for information dissemination through the City's website, cable TV channel and AM radio station. It also includes the duties and responsibilities associated with performing the role of Public Information Officer during times of emergencies.



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2012-2013 Accomplishments					
1. Council Chamber A/V upgrade	X	X		X	
2. Fire Mobile Computer upgrade (Phase I)	X	X		X	X
3. Phone System upgrade	X	X		X	
4. E-Plans Application	X	X		X	
5. Exchange 2010 Upgrade	X	X		X	
2013-2014 Goals					
1. Implement Web Content Management	X	X		X	
2. 2 Factors Authentication	X	X		X	X
3. Office 2013 Upgrade	X	X		X	X
4. Fire Mobile Computer Upgrade (Phase II)					

Performance Measures	Actual 2010-11	Actual 2011-12	Projected 2012-13	Estimated 2013-14
Network Availability ^A	99.95%	99.99%	99.9%	99.9%
Percent of service requests completed within 1 hour		60.00%	60.00%	60.00%
Server Availability ^A	99.97%	99.97%	99.50%	99.50%
Website Availability ^A	100%	100%	99.50%	99.50%

NOTE: A=Scheduled down time for maintenance is excluded.

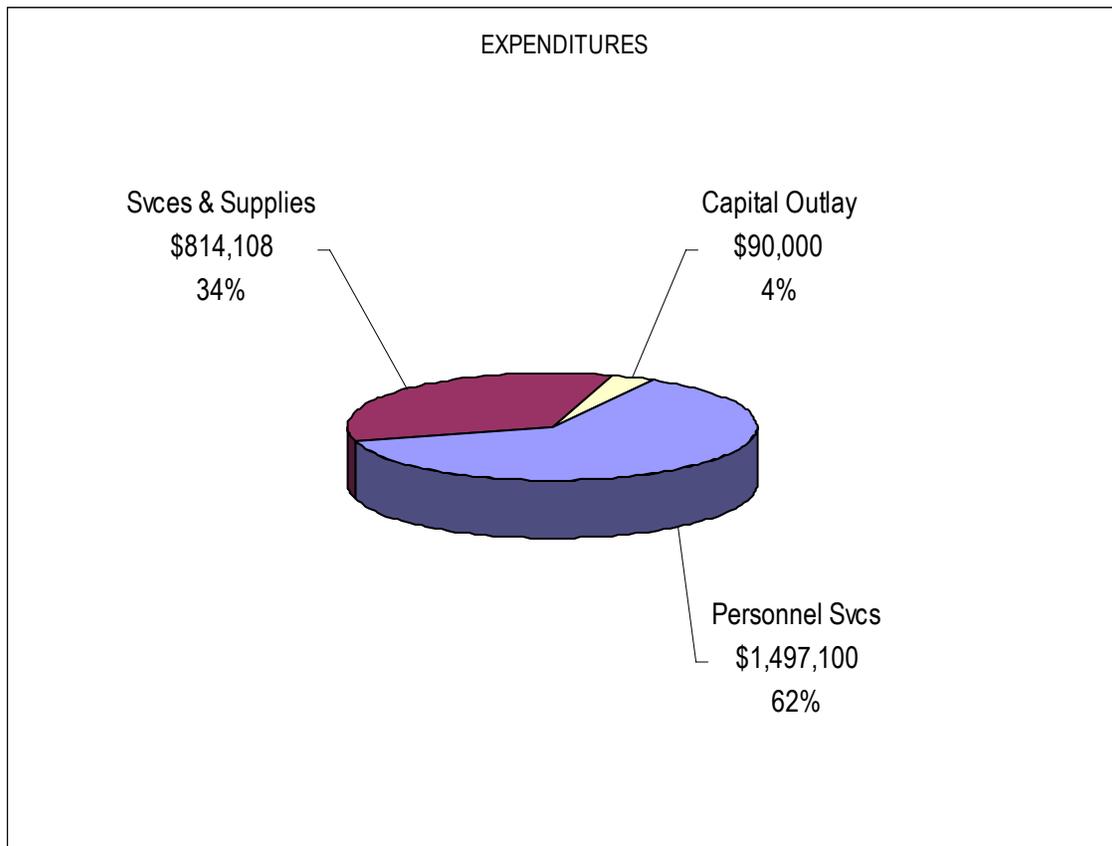
Personnel Allotment of 15 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Information Services Director	1		1	Systems Administrator	4	3	1
Video Media Specialist	1	1		G I S Manager	1	1	
Telecom Manager	1	1		Desktop Technician	4	2	2
Network Manager	1		1	Office Specialist	1	1	
Operations Manager	1	1					
TOTAL					15	10	5

Staff Change(s): Unfund the Information Services Director due to retirement.

Expenditure Analysis

Personnel Services	Increase attributed to increased medical premiums and increased PERS employer contribution rate.
Services and Supplies	Increase attributed to routine increases of annual software maintenance fees and lease payment of a new telephone system.
Capital Outlay	None.



	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
PERSONNEL SERVICES				
4111 Permanent Salaries	1,381,908	1,437,338	1,260,174	1,115,030
4112 Temporary Salaries	6,652	17,155	0	0
4113 Overtime	38	254	0	0
4124 Leave Cashout	7,029	42,430	0	0
4131 PERS	206,649	156,835	74,342	97,136
4132 Group Insurance	219,191	202,726	203,412	202,320
4133 Medicare	20,099	22,096	18,390	16,276
4135 Worker's Compensation	4,642	4,742	6,284	5,454
4138 Deferred Comp-Employer	8,131	8,177	7,200	6,300
4139 PARS	96	261	0	0
4142 Vacancy Factor	0	0	(162,735)	0
4161 Retiree Medical Reserve	77,460	74,412	62,840	54,584
sub-total	<u>1,931,896</u>	<u>1,966,427</u>	<u>1,469,907</u>	<u>1,497,100</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4211 Equip Replacement Amortization	7,683	7,067	7,048	8,208
4220 Supplies	27,771	16,718	10,000	12,000
4230 Services	496,739	473,149	557,645	638,400
4410 Communications	184,806	165,589	144,000	152,000
4501 Memberships and Dues	150	25	0	0
4503 Training	4,969	791	0	3,500
sub-total	<u>722,118</u>	<u>663,340</u>	<u>718,693</u>	<u>814,108</u>
CAPITAL OUTLAY				
4920 Machinery Tools & Equipment	123,342	85,121	90,000	90,000
sub-total	<u>123,342</u>	<u>85,121</u>	<u>90,000</u>	<u>90,000</u>
TOTAL	<u><u>2,777,356</u></u>	<u><u>2,714,887</u></u>	<u><u>2,278,600</u></u>	<u><u>2,401,208</u></u>

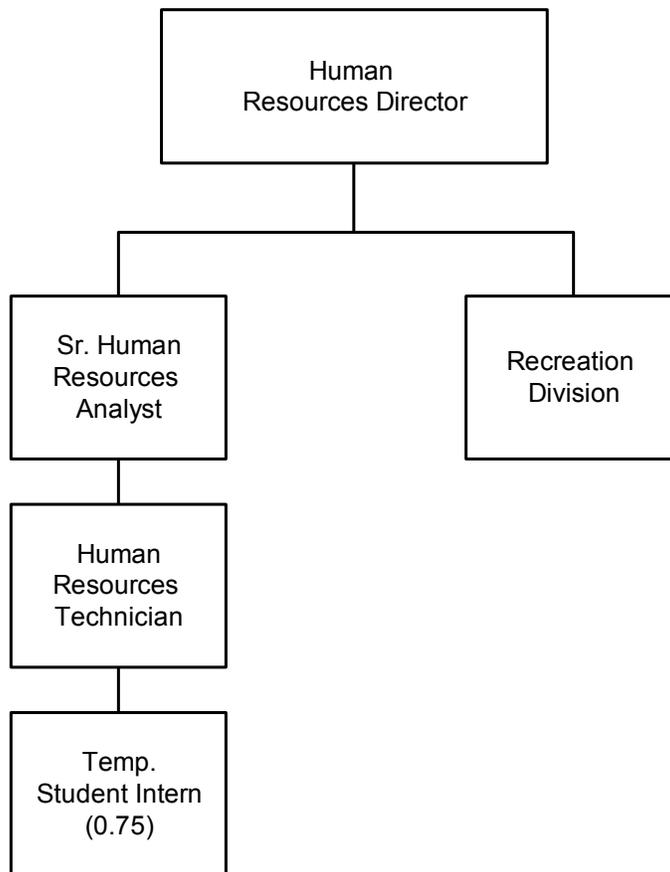
Mission Statement

The Human Resources and Recreation Services Department is committed to:

Providing excellent service to all customers; and inclusive work environment which reflects and supports the diversity of our community and our workforce; treating all individuals with fairness, dignity, and respect; continuous improvement in personal, professional, and leadership development and promoting balance between work and family and a friendly work environment.

Divisions

Human Resources
Recreation Services



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DIVISION:	Human Resources	HR DIRECTOR: Carmen Valdez
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Description: This department is a centralized full-service department that provides Citywide services including: recruitment, benefits administration, a self-funded workers' compensation program, labor negotiations, administration of memorandum of understanding with the various employee groups, employee relations, the safety program, compliance with State and Federal employment laws, training and maintenance of personnel systems and files.

Services

- Recruitment - The Human Resources (HR) Department is committed to finding top-quality candidates in a timely manner. The department takes an aggressive approach in identifying and recruiting the most qualified candidates for all positions.
- Benefit Administration - The HR Department provides benefit administration services to approximately 350 active employees with an excellent benefit package that includes medical coverage through CalPERS. Additional benefits include Dental, Vision, Life Insurance, Long Term Disability, Short Term Disability, Deferred Compensation and the Employee Assistance Program (EAP).
- Workers' Compensation - The City is self-insured for workers' compensation contracted through a Third Party Administrator, York. Staff works closely with York to ensure that all injured employees are receiving the proper care for their work-related injuries.
- Labor Relations - The HR Department negotiates on behalf of the City and oversees six separate bargaining units by administering, implementing and interpreting labor contracts and assisting in the resolution of grievances.
- Employee Relations and Customer Service - The HR Department treats all employees and residents with dignity and respect. One of the department's goals is to maintain productive and positive employer-employee relationships while ensuring the highest level of service to those we serve.
- Training - The HR Department coordinates all state mandated trainings, such as: employee safety, benefits, Department of Transportation, and ergonomics trainings.



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2012-2013 Accomplishments					
1. Adhered to the Healthcare Reform Act for the year 2013.	x		x	x	
2. Implemented the Public Employees' Pension Reform Act of 2013 (PEPRA).	x		x	x	
3. Finalized and submitted the Civil Grand Jury Report on pensions and health care for the City of Milpitas employees.	x		x	x	
4. Successfully recruited for top level managers in the Police and Planning Department.	x	x	x		
5. Successfully completed negotiations with Mid/Con and Protech	x		x	x	
6. Continued to work on recruitments on a timely basis for all departments. To date approximately 25 recruitments have been finalized.	x		x	x	
2013-2014 Goals					
1. Develop and implement an expanded new employee orientation program that includes an inventory checklist for equipment, keys, supplies, etc. that are issued to all employees.	x	x	x		
2. Update the Family Medical Leave Act Policy to include new changes to the program including Military Leave.	x	x	x	x	x
3. Finalize a Fitness for Duty Program, a Short Term Disability Program and a Modified Duty Program.	x	x	x	x	x
4. Implement PAR evaluations Forms to effectively evaluate employee performance.	x	x	x		
5. Finalize negotiations with MEA, POA, and IAFF	x	x	x	x	

Performance Measures	Actual 2010-11	Actual 2011-12	Projected 2012-13	Estimated 2013-14
Percentage of workplace issues resolved without escalating to formal grievance*.	100	75	75	75
Percentage of Personnel Action Forms processed accurately.	99	100	99	100
Percentage of employees returned to modified or full duty within 90 days after a Workers Compensation injury*.	35	30	50	50
Percentage of benefit and address changes processed accurately within 10 days of receipt*.	98	100	99	100

* New performance measures effective 2013-14

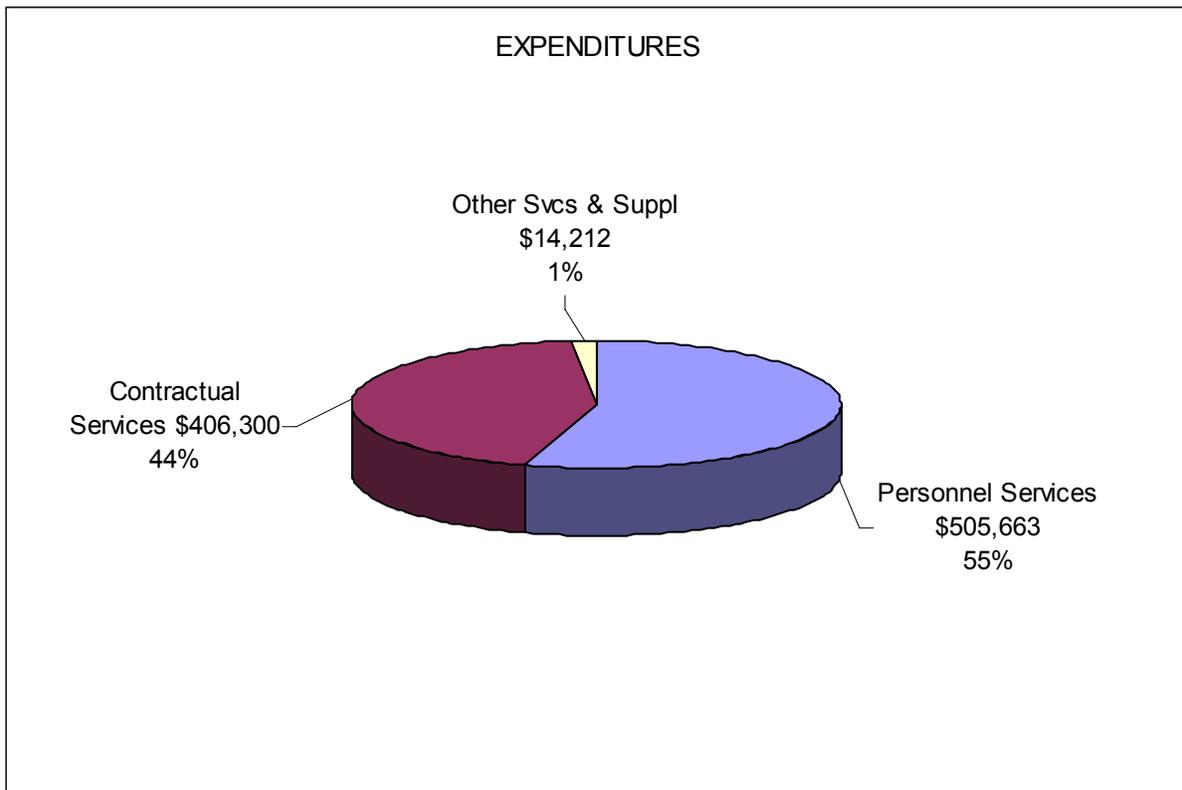
Personnel Allotment of 6.75 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Human Resources Director	1	1		Human Resources Tech	1	1	
Sr. Human Resrce Analyst	1	1		Human Resources Assist II	1		1
Human Resrce Analyst I/II	2		2	Temporary Positions (FTE)	0.75	0.75	
				TOTAL	6.75	3.75	3

Staff Change(s): Fund additional 0.25 FTE Student Intern due to workload.

Expenditure Analysis

Personnel Services	Increase attributed to increased medical premiums and increased PERS employer contribution rate.
Services and Supplies	Decrease due to reduced Excess Worker's Compensation Insurance premium.
Capital Outlay	No change



	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
PERSONNEL SERVICES				
4111 Permanent Salaries	307,022	325,986	335,030	350,716
4112 Temporary Salaries	7,384	14,648	15,600	25,600
4113 Overtime	0	0	1,000	1,000
4121 Allowances	0	1,142	0	0
4124 Leave Cashout	70	211	0	0
4131 PERS	46,051	41,033	29,606	39,742
4132 Group Insurance	46,433	46,937	55,476	60,696
4133 Medicare	4,588	5,079	5,118	5,485
4135 Worker's Compensation	1,045	1,402	1,752	1,880
4138 Deferred Comp-Employer	2,710	1,620	2,700	2,700
4139 PARS	106	224	234	384
4161 Retiree Medical Reserve	16,592	16,104	16,680	17,460
sub-total	<u>432,001</u>	<u>454,385</u>	<u>463,196</u>	<u>505,663</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	3,085	0	0	6,000
4220 Supplies	2,384	2,320	1,000	2,000
4230 Services	342,649	371,255	446,377	406,300
4410 Communications	32	0	0	0
4501 Memberships and Dues	895	895	2,212	2,212
4503 Training	4,183	898	4,000	4,000
sub-total	<u>353,227</u>	<u>375,368</u>	<u>453,589</u>	<u>420,512</u>
TOTAL	<u><u>785,227</u></u>	<u><u>829,753</u></u>	<u><u>916,785</u></u>	<u><u>926,175</u></u>

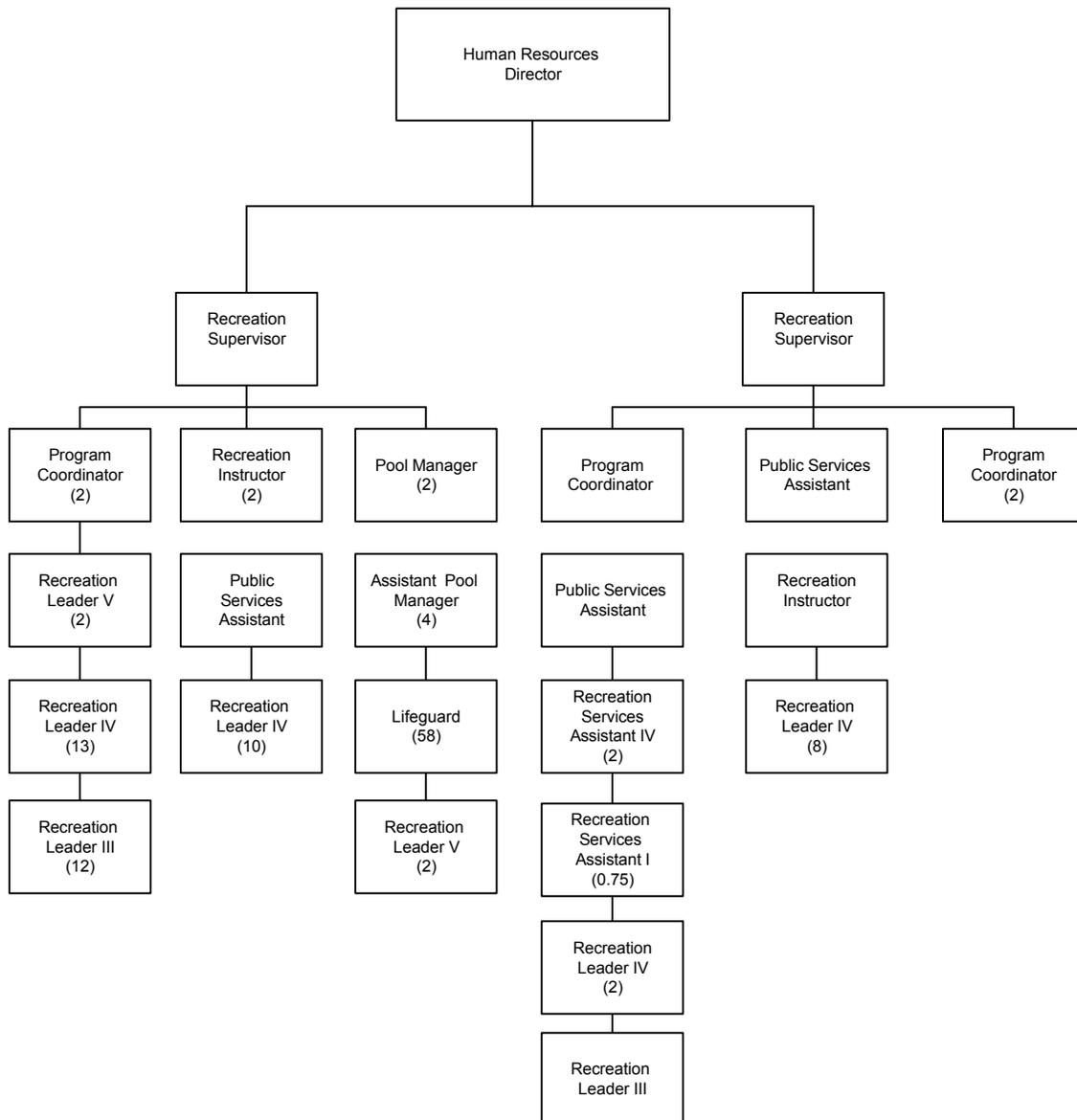
Mission Statement

The City of Milpitas Recreation Services' mission is to enrich our community through exceptional programs and services.

Our vision is to provide endless opportunities to our residents that strengthen community image and sense of place, support economic development, promote health and wellness, foster human development, increase cultural unity, facilitate solutions to community needs and provide recreational experience while preserving and enhancing our city resources.

Division

Recreation Services



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DIVISION: Recreation Services**HR DIRECTOR: Carmen Valdez**

Description: This department provides recreational opportunities, parks and facilities for all residents of Milpitas. We are committed to enhancing the quality of life and providing recreational opportunities to our residents that strengthen community image and sense of place, support economic development, promote health and wellness, foster human development, increase cultural unity, facilitate solutions to community needs and provide recreational experiences while preserving and enhancing our city resources.

Services

- Oversees indoor/outdoor facility rentals, offers a Recreational Assistance program, coordinates citywide special events, sponsor and donation functions, supervises departmental operations, coordinates promotions, public relations, publishes Recreation Activity Guide, and staffs six City Commissions.
- Monitors daily operation of the Senior Center that provides a daily lunch program, a wide variety of drop-in programs, trips, classes, specials events and social services.
- Provides a volunteer program where over 600 individuals serve their community.
- Oversees the operation of a Sports Center with a full service Fitness Center, fitness and wellness classes, personal training, aquatic classes, lap swimming, adult and youth sports programs and more.
- Offers Cultural Arts programs, the Phantom Art Gallery, Center Stage Performing Arts, Community Band, and the Milpitas Art and Cultural Grant Program.
- Provides a variety of youth programs for all ages. We offer a multitude of programs for children ages 2-5, which provide enriching experiences and emphasizes learning through active play and socialization. Recreation also offers a preschool age enrichment program offered through Elan Espirit. For older youth ages 6-12, Recreation offers a variety of youth sports leagues, classes, specialty camps and weekly summer camps which provides recreational opportunities for children to promote healthy living and socialization. During the school year, grades 1-6 can attend After the Bell, which is offered at four school sites and provides a variety of enrichment activities.
- Provides over 715 contract classes, for youth and adults to promote health and wellness and developmental opportunities for the community.



Recreation

	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2012-2013 Accomplishments					
1. Successfully partnered with Pacific Autism Center for Education (PACE) and MUSD to provide volunteer opportunities to special needs youth and adults.	x	x			
2. The Milpitas Tidal Waves successfully raised \$3,400 at their 4th Annual Swim-a-Thon fundraiser to offset the cost of supplies and equipment.				x	
3. Increased enrollment for the Summer Day Camp (714 to 809) and After the Bell (254 to 270) programs	x			x	
4. Processed 1,180 Senior Center memberships and served 772 clients through the Case Manager in the first half of the fiscal year.	x	x			x
5. Successfully maintained a Children's Theatre program through a new contract format and increased audition participation through heightened marketing efforts.	x			x	
2013-2014 Goals					
1. Introduce new classes and services to provide additional opportunities to underserved citizens of the community.	x	x			
2. Increase volunteer involvement in city-wide projects/events by outreaching to Community Groups and businesses, and offering Volunteer Training Workshops.	x	x		x	
3. To upgrade Recreation Software Safari to ActiveNet to ensure continuation of online registration and current customer information.	x			x	
4. To renegotiate the percentage payment to recreation instructors to increase department revenue.				x	
5. Implement 2 year Public Art Master Plan placing 5 public art pieces and conducting 2 maintenance renovation projects on existing public art pieces.		x			

Performance Measures	Actual 2010-11	Actual 2011-12	Projected 2012-13	Estimated 2013-14
Senior Center Members	1,875	1,525	1,600	1,650
Contract Class Revenue	\$400,511	\$404,781	\$408,000	\$410,000
Contract Class Enrollment	3,658	3,538	3,600	3,650
Teen Center Rentals	4	5	25	35

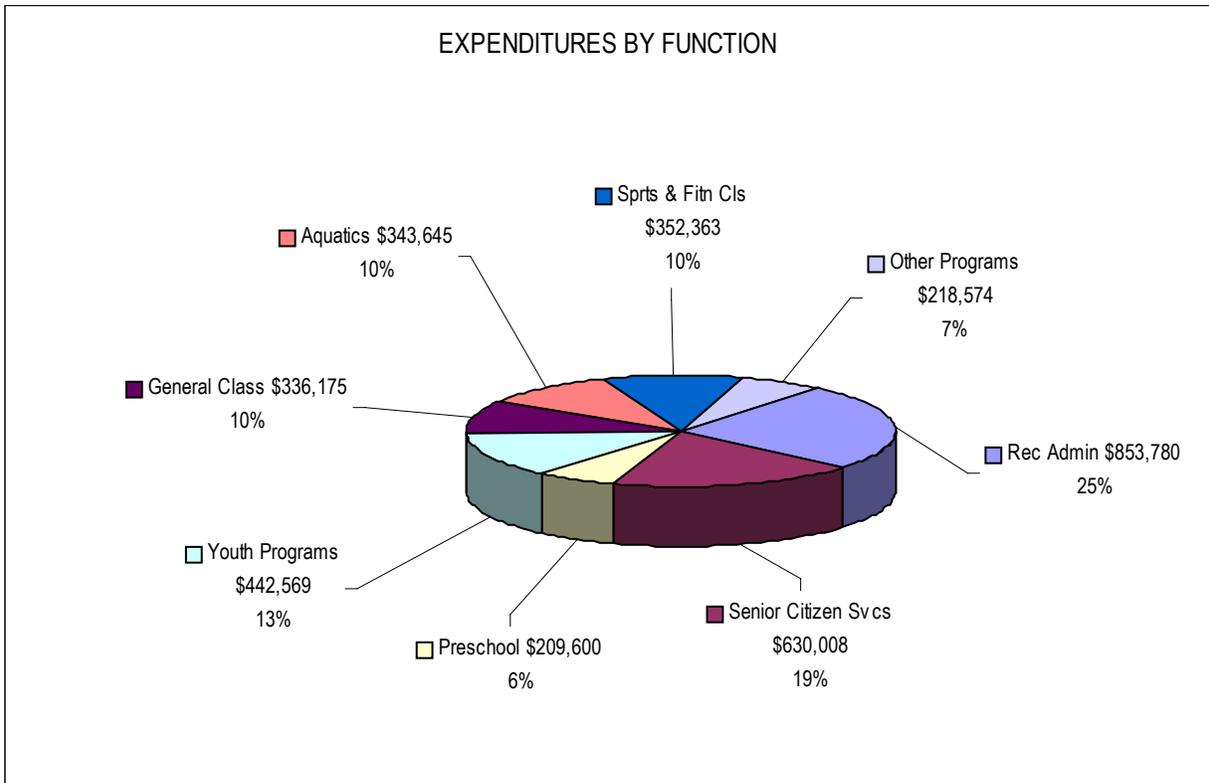
Personnel Allotment of 56.75 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Parks and Rec Director	1		1	Recreation Services Asst I	0.75	0.75	
Recreation Services Supv	3	2	1	Recreation Services Asst II	1.75		1.75
Recreation Services Mgr	1		1	Recreation Services Asst III	0.75		0.75
Program Coordinator	6	5	1	Recreation Services Asst IV	4.25	2	2.25
Office Assistant II	2		2	Temporary Positions (FTE)	31.25	31.25	
Public Services Asst II	5	3	2				
TOTAL					56.75	44	12.75

Staff Change(s): Unfund one Office Assistant position.

Expenditure Analysis

Personnel Services	Decrease attributed to unfunding of one vacant Office Assistant position.
Services and Supplies	Increase attributed to increased expenses associated with registration system upgrade.
Capital Outlay	None



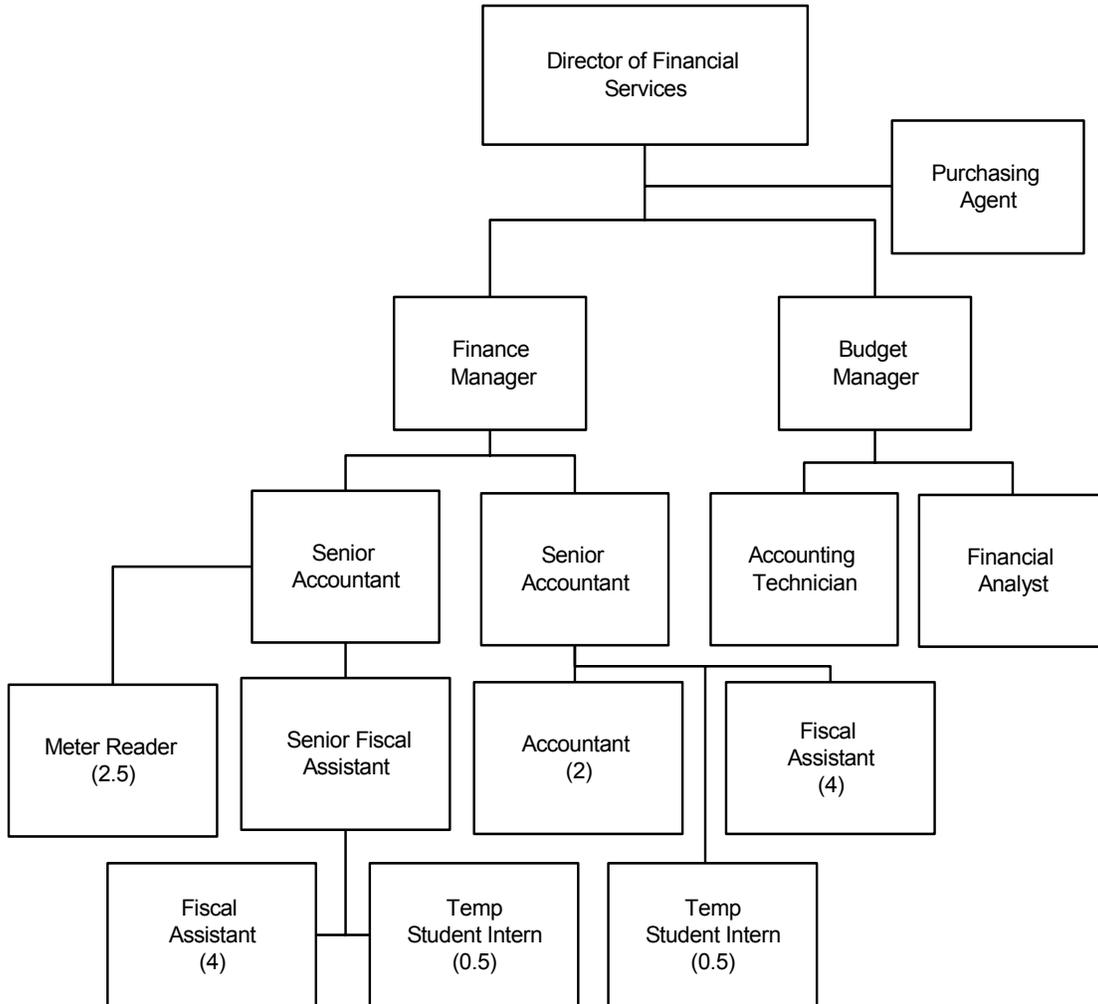
	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
PERSONNEL SERVICES				
4111 Permanent Salaries	1,286,272	1,249,626	1,020,927	936,944
4112 Temporary Salaries	832,474	837,697	813,199	837,047
4113 Overtime	6,331	7,934	7,000	7,000
4124 Leave Cashout	11,413	115,145	0	0
4131 PERS	206,597	86,796	62,771	116,263
4132 Group Insurance	288,412	263,254	254,268	257,964
4133 Medicare	29,666	32,458	25,072	24,741
4135 Worker's Compensation	12,484	12,361	15,657	15,855
4138 Deferred Comp-Employer	2,710	2,312	1,800	1,800
4139 PARS	11,158	11,789	10,378	9,872
4161 Retiree Medical Reserve	68,932	67,867	50,988	46,790
sub-total	<u>2,756,451</u>	<u>2,687,238</u>	<u>2,262,060</u>	<u>2,254,276</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	18,755	11,957	10,265	10,265
4211 Equip Replacement Amortization	32,754	29,716	26,605	26,051
4220 Supplies	132,921	118,759	135,037	124,159
4230 Services	713,530	590,160	901,640	963,033
4501 Memberships and Dues	905	645	1,765	1,425
4503 Training	800	509	5,550	5,905
4600 Ins, Settlements & Contgcy	1,105	972	1,600	1,600
sub-total	<u>900,771</u>	<u>752,719</u>	<u>1,082,462</u>	<u>1,132,438</u>
TOTAL	<u><u>3,657,222</u></u>	<u><u>3,439,957</u></u>	<u><u>3,344,522</u></u>	<u><u>3,386,714</u></u>

Mission Statement

The Finance Department is dedicated to providing accurate, credible and timely financial information to support sound fiscal management and professional customer service to the residents and business community.

Divisions

Administration
Operations



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DEPARTMENT:	Finance	FINANCE DIRECTOR: Emma Karlen
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Description: This department provides management of the City's financial operations in accordance with established fiscal policies. The department is organized in two divisions, Administration and Operations; each provides essential customer services and internal support to City departments.

Services

- Acts as an advisor to the City Manager, City Council and Departments in the areas of financial planning and fiscal analysis. Provides leadership in the development and implementation of sound financial policies for the City.
- Coordinates the preparation of the Annual Operating Budget that includes projection of revenues and expenditures, organizing and publication of the adopted budget document.
- Invests the City's idle cash to ensure that there is sufficient cash flow to meet operating needs while maintaining safety, liquidity and competitive returns on the investment portfolio.
- Manages the City's and Successor Agency's outstanding bonds by ensuring timely payments, performance of arbitrage calculations and filing of required continual disclosure reports.
- Manages all the tort claims against the City and represents the City in the Association of Bay Area Government Pooled Liability Assurance Network (ABAG PLAN).
- Prepares and maintains accurate financial records including grants, capital projects, enterprise funds, governmental funds, and fixed assets. Files required grant reports.
- Prepares the Annual Financial Report in accordance with Generally Accepted Accounting Principles and pronouncements of the Governmental Accounting Standards Board.
- Processes all the payments for goods and services timely and accurately.
- Issues payroll checks and benefits payments bi-weekly. Files all the required Federal and State payroll tax withholding reports.
- Monitors all the capital projects that have external funding sources to ensure collection.
- Collects and records all City revenues including utility payments, business licenses, franchise fees, transient occupancy taxes, private job accounts and miscellaneous invoicing.
- Provides customer service to the City's utility customers, including billing, new account set-ups, inquiries and meter readings.
- Provides a full range of procurement services to purchase goods and services at competitive prices and to ensure compliance with Federal and State laws and City ordinances.
- Provides internal mail service by processing outgoing mail and distributing incoming mail citywide.



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2012-2013 Accomplishments					
1. Resolved tort claims within 180 days from the date of claim.	x			x	x
2. Received awards for "Distinguished Budget Presentation" and "Excellence in Financial Reporting".				x	
3. Worked with the County Auditor and State Department of Finance on completion of the Agreed Upon Procedures and Due Diligence Reviews of the Redevelopment Agency.				x	
4. Revised business license tax collection cycle to combine with Fire Annual Permit fees.	x			x	
5. Bid frequently used commodities and services to create annualized contracts.	x			x	
6. Processed invoices for payment within 5 working days from approval date.	x			x	
7. Provided accurate and timely reports within 15 days from month-end to assist departments in monitoring their budget.	x			x	
8. Provided 99.9% accuracy on initial meter reads.	x			x	
9. Implemented financial system changes due to the Public Pension Reform Act.	x			x	
2013-2014 Goals					
1. Resolve tort claims within 180 days from the date of claim.	x			x	x
2. Receive awards for "Distinguished Budget Presentation" and "Excellence in Financial Reporting".				x	
3. Continue to bid frequently used commodities and services to create annualized contracts.	x			x	
4. Provide purchasing and contracts training to departments.	x			x	
5. Evaluate vendors for utility bill printing and on-line payments and bill review.	x	x		x	
6. Perform a review of the business license tax structure.	x			x	
7. Process invoices for payment within 5 working days from approval date.	x			x	
8. Provide accurate and timely reports within 15 days from month-end to assist departments in monitoring their budget.	x			x	
9. Provide 99.9% accuracy on initial meter reads.	x			x	

Performance Measures	Actual 2010-11	Projected 2011-12	Projected 2012-13	Estimated 2013-14
Consecutive years in receiving awards for:				
Distinguished Budget Presentation	11	12	13	14
Excellence in Financial Reporting	18	19	20	21
Excellence in Procurement	5	6	N/A	N/A
Percent of tort claims resolved within 180 days	95%	96%	96%	96%
Average turn around time of account payable invoices (number of days)	5	5	5	5
Average turn around time of purchase requisitions (number of days)	9	9	10	10
Percent of accurate meter reads	99.9%	99.9%	99.9%	99.9%

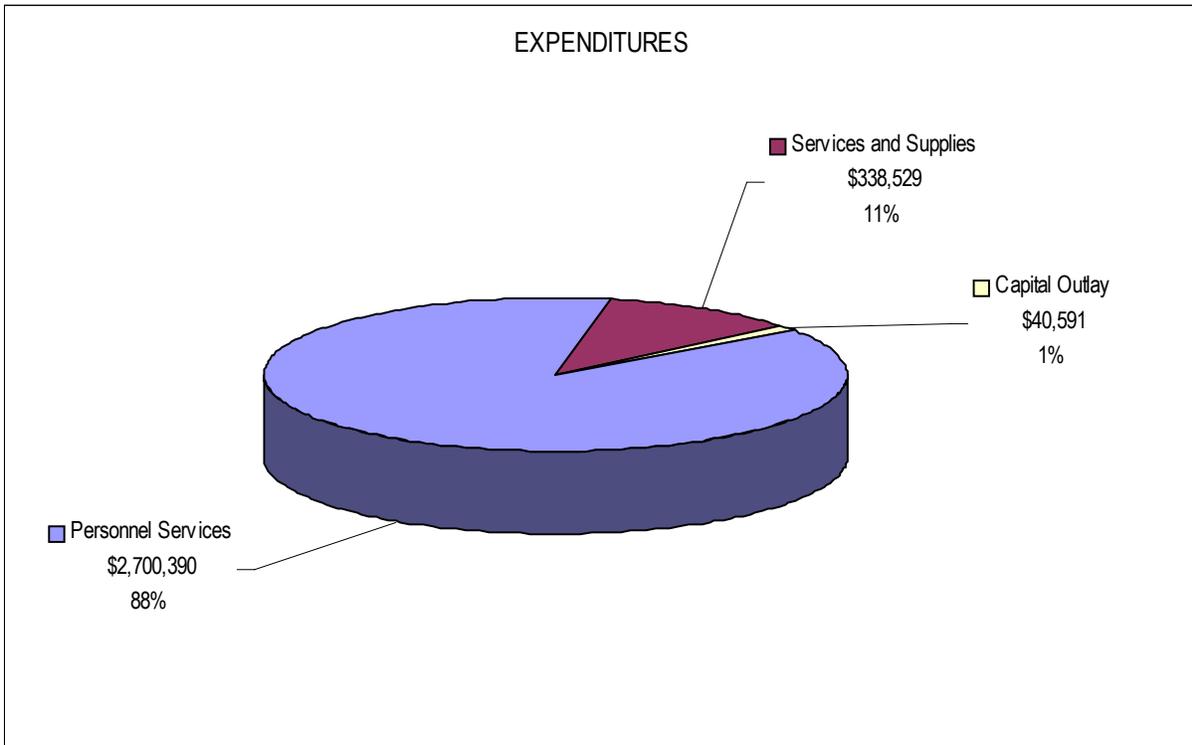
Personnel Allotment of 28.5 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Director of Financial Services	1	1		Accounting Technician	1	1	
Purchasing Agent	1	1		Fiscal Asst I/II	10	7	3
Finance Manager	1	1		Senior Fiscal Assistant	1	1	
Budget Manager	1	1		Office Specialist	1		1
Accountant	3	2	1	Confidential Fiscal Asst II	1	1	
Finance Analyst I/II	1	1		Water Meter Reader II	2.5	2.5	
Buyer	1		1	Temporary Positions (FTE)	1	1	
Senior Accountant	2	2					
TOTAL					28.5	22.5	6

Staff Change(s): None

Expenditure Analysis

Personnel Services	Increase attributed to PERS employer contribution rate and medical premium increases.
Services and Supplies	Increase attributed to additional funding needed for utility bill's credit card processing fee.
Capital Outlay	Increase due to replacement of an aging meter reader's truck.



	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
PERSONNEL SERVICES				
4111 Permanent Salaries	1,936,113	1,907,166	1,877,126	1,904,792
4112 Temporary Salaries	40,257	45,269	24,000	24,000
4113 Overtime	2,199	3,451	23,500	23,500
4121 Allowances	903	4,210	0	0
4124 Leave Cashout	37,234	19,240	0	0
4125 Accrued Leave	5,889	(6,252)	0	0
4131 PERS	291,975	165,883	123,176	198,428
4132 Group Insurance	354,151	326,036	397,572	434,988
4133 Medicare	29,094	29,050	27,646	28,078
4135 Worker's Compensation	11,446	12,101	14,146	14,352
4138 Deferred Comp-Employer	5,421	3,205	5,400	7,200
4139 PARS	481	412	360	360
4143 Charged to CIPs	0	0	(30,000)	(30,000)
4161 Retiree Medical Reserve	108,858	105,024	92,676	94,692
sub-total	<u>2,824,023</u>	<u>2,614,795</u>	<u>2,555,602</u>	<u>2,700,390</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4211 Equip Replacement Amortization	14,907	14,042	9,347	14,054
4220 Supplies	55,388	83,698	108,125	108,125
4230 Services	250,857	216,887	199,522	207,240
4501 Memberships and Dues	1,704	1,819	1,790	1,610
4503 Training	3,661	4,483	7,500	7,500
sub-total	<u>326,517</u>	<u>320,930</u>	<u>326,284</u>	<u>338,529</u>
CAPITAL OUTLAY				
4850 Vehicles	0	0	0	10,591
4920 Machinery Tools & Equipment	0	329	0	0
4930 Hydrants & Meters	31,249	0	30,000	30,000
sub-total	<u>31,249</u>	<u>329</u>	<u>30,000</u>	<u>40,591</u>
TOTAL	<u><u>3,181,789</u></u>	<u><u>2,936,054</u></u>	<u><u>2,911,886</u></u>	<u><u>3,079,510</u></u>

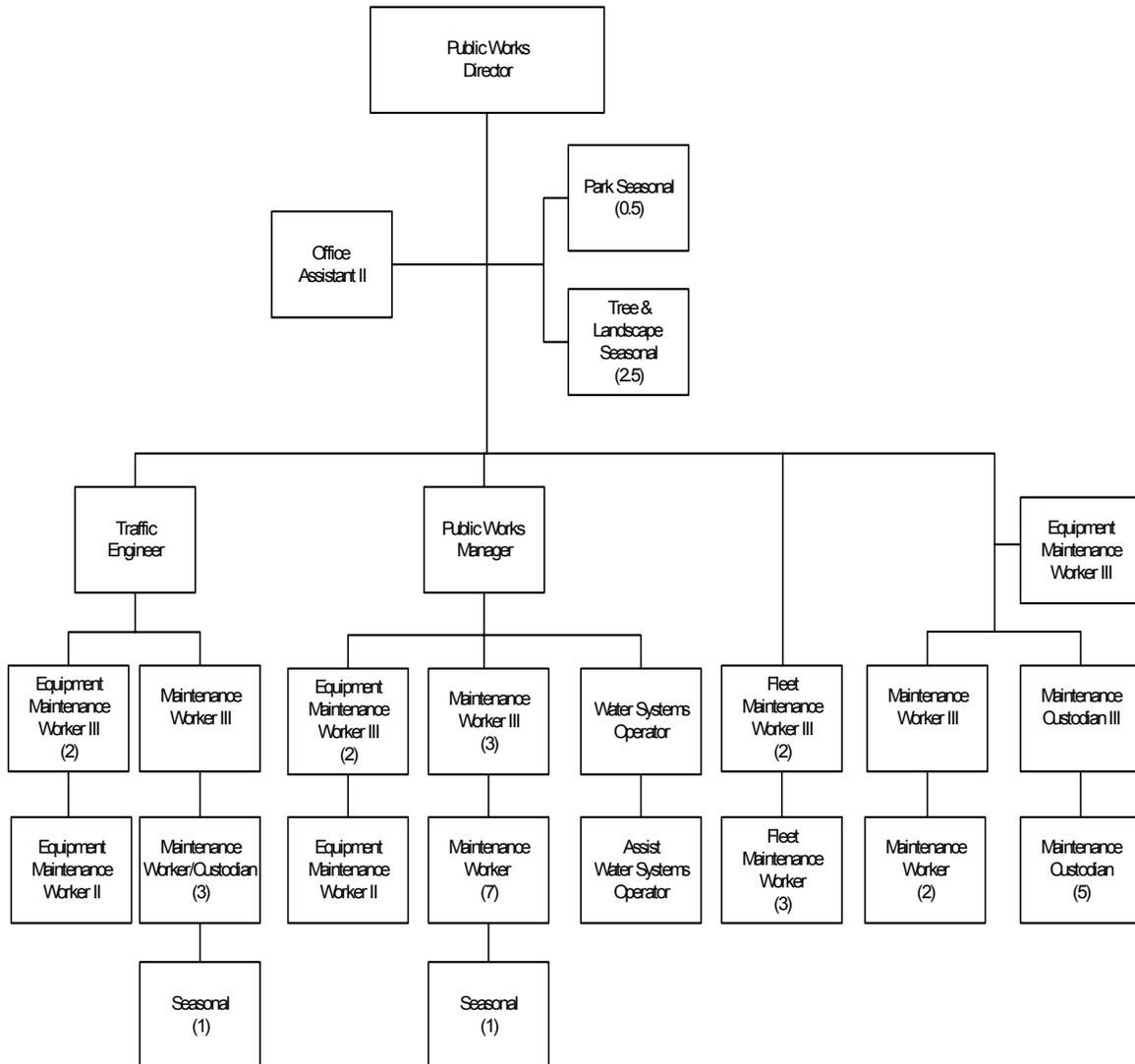
Mission Statement

The Public works Department is committed to enhancing the quality of life and ensuring public health and safety in the community by providing:

Quality and responsive service and resources to operate and maintain the infrastructure in a safe, timely and efficient manner.

Functions

- Public Works Administration
- Street Maintenance
- Utility Maintenance
- Park Maintenance
- Trees & Landscape Maintenance
- Fleet Maintenance
- Facilities Maintenance



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DEPARTMENT:	Public Works	ACTING PUBLIC WORKS DIRECTOR: Kathleen Phalen
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Description: The Public Works Department operates and maintains the City's infrastructure and facilities including public streets, utilities, parks, street landscaping, City vehicles, and City buildings. The seven functions are Administration, Streets Maintenance, Utility Operations and Maintenance, Parks Maintenance, Trees and Street Landscaping, Fleet Maintenance, and Facilities Maintenance.

Services

- Provides management, direction and coordination for the operation, maintenance, cleaning, and repair of City infrastructure and equipment assets. Responds to over 3,500 customer service requests annually.
- Maintains the City's traffic signal system, traffic signs, street lights, paved roadways, and pavement marking in accordance with the Clean & Safe Streets program and State Code requirements.
- Provides street sweeping and sidewalk cleaning and repair, as well as graffiti and dead animal removal.
- Operates and maintains the water distribution system, including 206 miles of water lines, 4 pumping stations, 5 storage reservoirs, and numerous pressure valves regulating 7 pressure zones, to deliver 10 million gallons per day of potable water to 19,000 accounts.
- Operates and maintains the sewer collection system, including 175 miles of sewer lines and 2 pumping stations to discharge 8 million gallons/ day to the San Jose/Santa Clara Water Pollution Control Plant.
- Operates and maintains the stormwater collection system, including 105 miles of storm pipe and 13 pump stations to transmit storm water through the levees to creeks.
- Marks out locations of City's underground utilities (water, sewer, storm, and traffic communication fiber) to protect against construction damage to these underground assets.
- Provides park maintenance for playgrounds, picnic areas, athletic fields, pathways, landscaping, park restrooms, park trees, lagoons, and parking lots.
- Maintains streetscape of 12,480 trees and 125 acres of median landscaping, including City tree planting and pruning, trails, and weed and litter control.
- Maintains and repairs 628 City vehicles and motorized equipment including police vehicles, fire apparatus, construction equipment, mowers, and communication radios.
- Maintains City buildings and grounds, including building systems (plumbing; electrical; heating; air conditioning, and ventilation; and backup power). Sets up rooms for rental groups and meetings. Manages custodial and janitorial services.



	Customer Service	Enhanced Quality of Life	Invest in Employees	Fiscally Responsible	Public health and safety
2012-2013 Accomplishments					
1. Successfully implemented Council direction to outsource maintenance of parks, street landscaping, street trees, and building custodial services.	x			x	
2. Responded to over 3,500 customer service requests.	x	x		x	x
3. Responded immediately to roadway and park hazards, graffiti abatement, park and emergency utility service requests.	x	x		x	x
4. Cleaned 2,000 storm catch basins and maintained 13 storm pump stations.	x	x		x	x
5. Completed Water Distribution Operator training for Utilities and standby staff.	x		x		x
6. Provided safety training to staff to improve efficiency and reduce injuries.	x		x	x	x
2013-2014 Goals					
1. Investigate all customer service requests and provide immediate response for urgent/safety related service requests.	x	x		x	x
2. In concert with citywide effort, develop Department strategic plan for sustainable efficient and effective staffing, organization, and infrastructure rehabilitation.	x	x	x	x	x
3. Respond to after hours emergency utility and roadway and park problems within 45 minutes.	x	x		x	x
4. Provide high-level preventative maintenance to protect City's infrastructure asset value.	x	x		x	x
5. Provide safety and job related training to employees	x		x	x	x
6. Continue effectively managing and integrating outsource maintenance contracts for parks, street landscaping, street trees, and building custodial services.	x			x	

Performance Measures	Actual 2010-11	Actual 2011-12	Projected 2012-13	Estimated 2013-14
Customer service requests processed	3,000	3,500	3,500	3,500
City street and sidewalk miles maintained	139	139	139	139
Number of room set-ups for classes & meetings	2,900	2,900	2,900	2,900
City building square footage maintained	376,500	376,500	376,500	376,500
Traffic signals/street lights maintained	72/4,496	72/4,496	72/4,496	72/4,496
Street signs maintained	8,534	8,534	8,534	8,600
Clean sewer lines & water line repairs	500,000	500,000	500,000	500,000
Street tree inventory/annual cost per tree	12,480/\$33	12,480/\$33	12,480/\$33	12,480/\$14
Street landscaped acres/# sites maintained	125/70	125/70	125/70	125/70
Completed Fleet repairs/# repairs per employee	2,010/670	2,010/670	2,000/400	2,000/400
Average vehicle downtime (hrs.)	3	3	3	3
Maintain City parks	32	32	34	34

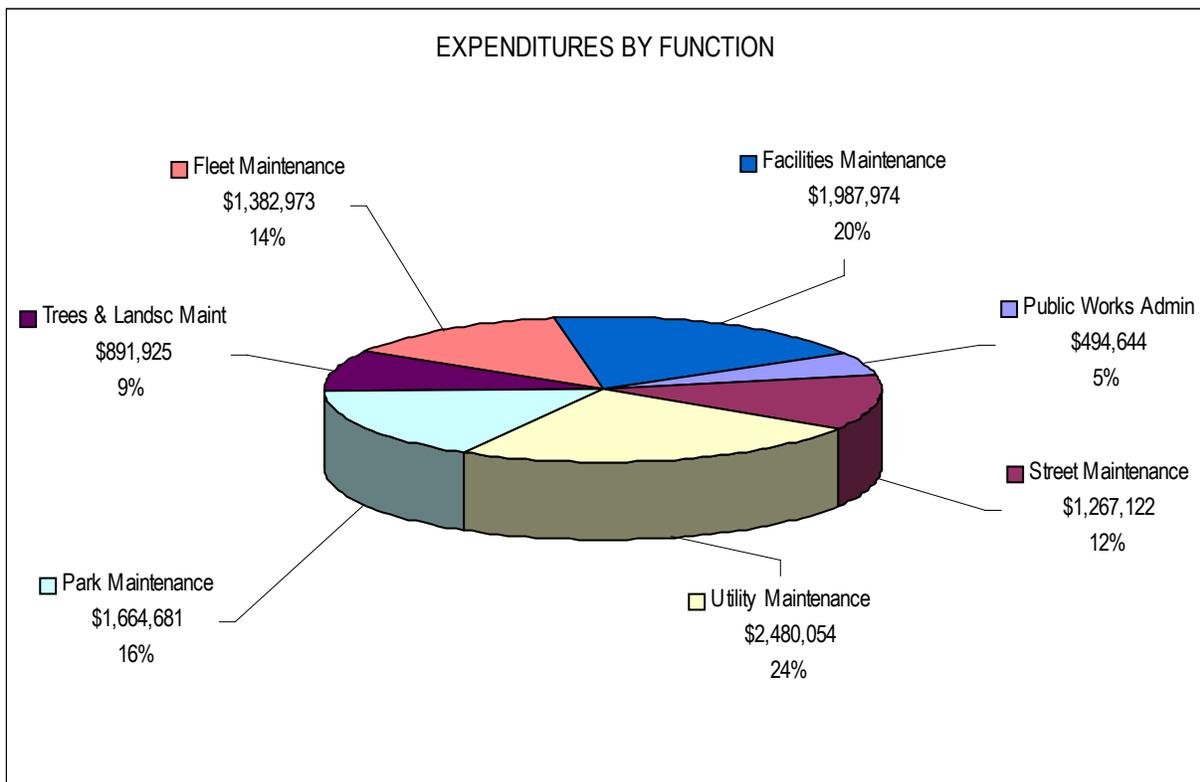
Personnel Allotment of 94 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Public Works Director	1	1		Water System Operator	1	1	
Public Works Manager	2	1	1	Asst Water System Operator	1	1	
Office Specialist	1		1	Maintenance Custodian II	6	6	
Office Assistant II	1	1		Maintenance Custodian III	1	1	
Equipment Maint Worker II	2	2		Maint Custodian I-40 Hr	1		1
Equipment Maint Worker III	5	5		Maintenance Worker I-37.5	1		1
Senior Maint Supervisor	4		4	Maintenance Worker II-37.5	37	11	26
Fleet Maint Supervisor	1		1	Maintenance Worker III	17	5	12
Fleet Maint Worker II	3	3		Maintenance Supervisor	2		2
Fleet Maint Worker III	2	2		Temporary Positions (FTE)	5	5	
TOTAL					94	45	49

Staff Change(s): Move the funding of an Office Specialist to the Engineering Division.

Expenditure Analysis

Personnel Services	Increase due to funding of a Public Works Manager.
Services and Supplies	Decrease due to reduced supplies in Fleet Maintenance and Facilities Maintenance.
Capital Outlay	None



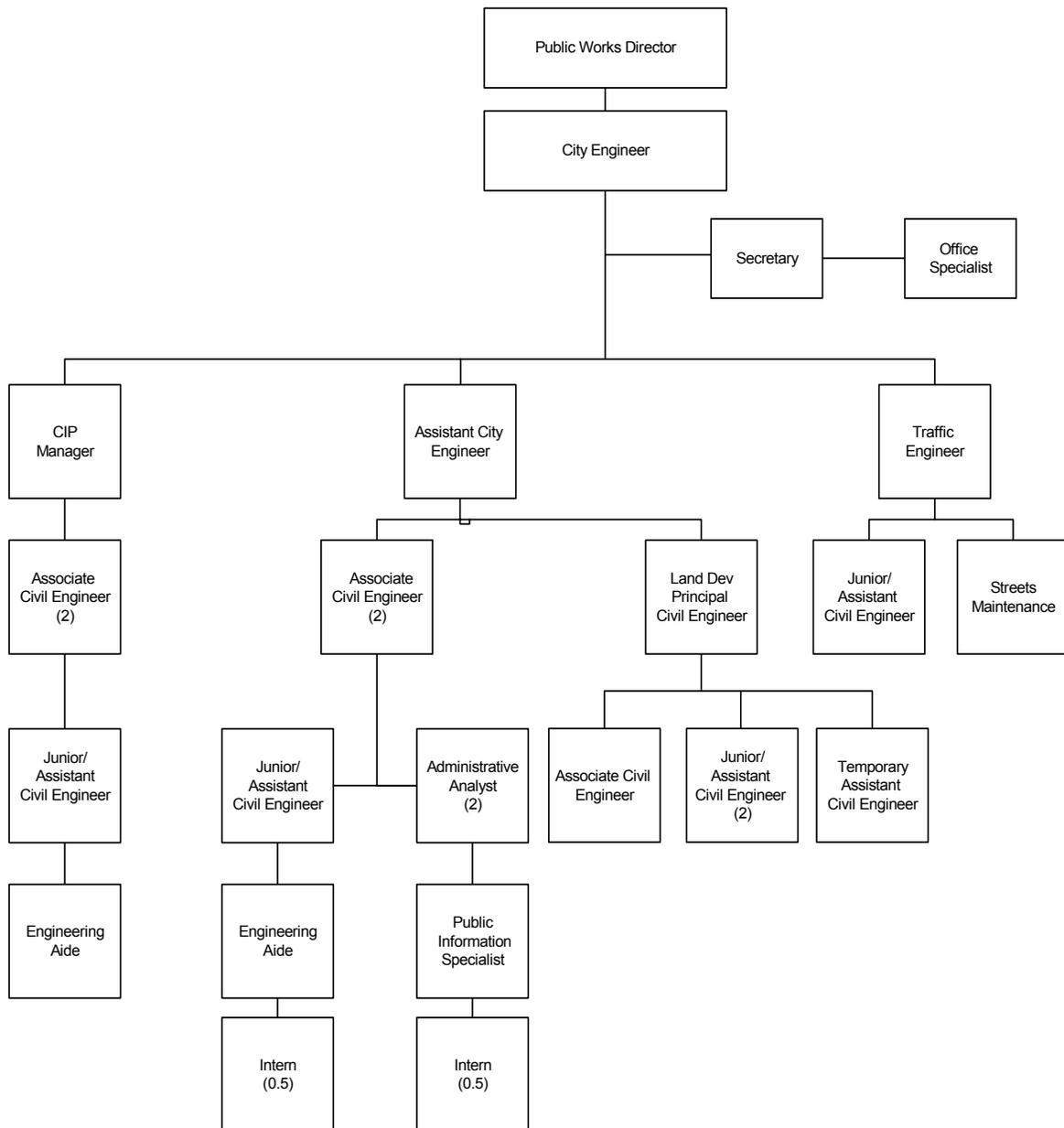
	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
PERSONNEL SERVICES				
4111 Permanent Salaries	5,191,169	4,382,849	2,663,239	2,791,103
4112 Temporary Salaries	107,576	192,538	148,830	148,830
4113 Overtime	117,245	103,992	98,440	106,002
4121 Allowances	83,178	85,783	76,863	88,960
4124 Leave Cashout	159,101	390,766	0	0
4125 Accrued Leave	11,966	(20,365)	0	0
4131 PERS	787,444	824,569	506,777	568,364
4132 Group Insurance	1,252,647	1,215,778	721,188	809,280
4133 Medicare	76,903	69,632	39,293	40,814
4135 Worker's Compensation	128,360	117,410	95,619	98,241
4138 Deferred Comp-Employer	3,867	(55)	900	1,800
4139 PARS	1,240	1,891	2,231	2,231
4141 Adjustments-Payroll	627	615	0	0
4161 Retiree Medical Reserve	277,668	233,858	125,898	130,746
sub-total	<u>8,198,992</u>	<u>7,599,261</u>	<u>4,479,278</u>	<u>4,786,371</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4211 Equip Replacement Amortization	730,864	716,521	395,862	495,085
4220 Supplies	1,326,080	1,198,814	1,284,699	1,015,034
4230 Services	1,196,092	1,145,505	3,564,233	3,622,383
4410 Communications	1,798	2,035	1,250	1,250
4420 Utilities	51,778	65,367	80,700	102,200
4501 Memberships and Dues	4,712	5,088	4,590	4,850
4503 Training	10,416	20,262	29,785	32,200
sub-total	<u>3,321,740</u>	<u>3,153,592</u>	<u>5,361,119</u>	<u>5,273,002</u>
CAPITAL OUTLAY				
4850 Vehicles	60,438	0	66,853	0
4870 Machinery & Equipment	15,360	0	0	0
4920 Machinery Tools & Equipment	880	830	0	0
4930 Hydrants & Meters	13,146	72,380	110,000	110,000
sub-total	<u>89,824</u>	<u>73,210</u>	<u>176,853</u>	<u>110,000</u>
TOTAL	<u><u>11,610,556</u></u>	<u><u>10,826,063</u></u>	<u><u>10,017,250</u></u>	<u><u>10,169,373</u></u>

Mission Statement

The Engineering Division provides the resources to enhance the City infrastructure through the design, management, and construction of public improvements and the management of various public works programs in a safe, coordinated, timely, and cost effective manner with responsive service to the entire community.

Functions

Engineering Administration
 Design & Construction
 Land Development
 Traffic
 Utility



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DIVISION:	Engineering	ACTING PUBLIC WORKS DIRECTOR: Kathleen Phalen
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Description: This division provides professional engineering services for design and construction of public infrastructure in the public right-of-way or to benefit the public's use and enjoyment of municipal facilities or services. The division manages the municipal utilities and other services for the community including water, recycled water, sewer, stormwater quality protection, flood control, garbage, and recycling. The Engineering division coordinates with regional programs such as flood control, water supply, urban runoff, sewer treatment, transportation, and recycling programs. The engineering functions are Design & Construction, Land Development, Traffic, and Utilities.

Services

- The City Engineer leads the Division including allocation of resources, assignments, and staff development to ensure that City infrastructure is constructed in accordance with City codes, state and federal regulations, and industry standards to protect public health and safety.
- The Design & Construction civil engineers prepare and review construction plans for public infrastructure. They plan and manage the Capital Improvement Program, including design and construction and project management of the City's street, water, sewer, storm drain, parks, and community projects.
- The Land Development civil engineers review development plans and subdivision maps for conformance with the City's General Plan and zoning ordinance and issue encroachment permits for work in public right-of-way. They also maintain utility base maps for water, sewer, recycled water, and storm drain facilities and City drawings, deeds, maps, assessment district diagrams, and aerial photographs.
- Traffic engineering services consisting of technical review and evaluation of traffic system design construction and operations to ensure safe and efficient operations of the City street system. Traffic engineering also reviews private development projects to determine their traffic impacts to the City's transportation system.
- The Utility civil engineers manage the City's water and sewer utilities and solid waste operations to ensure delivery of good quality and adequate supply of these essential municipal commodities at a fair and equitable price. This section also manages regulatory compliance with state and federal public health and environmental laws.



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2012-2013 Accomplishments					
1. Completed construction of Ph IV of the Alviso Adobe improvement project and opened the park to the Public.	x	x		x	x
2. Completed S. Milpitas Boulevard Pavement Overlay Project.	x	x		x	x
3. Participated in the VTA/Bart project design and construction team.		x		x	x
4. Evaluated the plastic bag and polystyrene controls.	x	x		x	x
5. Completed construction of two federal funded street enhancement projects (\$1.17M in Fed funds received.)	x	x		x	x
6. Completed various City Building Improvements.	x	x		x	x
7. Coordinated major flood control improvements with SCVWD.	x	x		x	x
8. Completed Wrigley Ford Creek Maintenance Project.	x	x		x	x
2013-2014 Goals					
1. Complete Ph I LMD Improvements along McCarthy Blvd.	x	x		x	x
2. Complete design of Pinewood Park improvements.	x	x		x	x
3. Participate in the VTA/BART project design and construction team.	x	x		x	x
4. Coordinate with TPAC agencies and SCVWD to develop a regional recycled water extension strategy and master plan.	x	x		x	x
5. Coordinate with San Jose on Water Pollution Control Plant rehabilitation.		x		x	x
6. Implement programs to meet State-mandated litter reduction levels.	x	x		x	x
7. Develop and implement professional training plan for staff.			x		
8. Design & Construction replacement of aging infrastructure.	x	x		x	x

Performance Measures	Actual 2010-11	Actual 2011-12	Projected 2012-13	Estimated 2013-14
Contracts Awarded/Value	14/12M	13/8M	10/5M	8/5M
Meet all water quality standards for potable water distribution	100%	100%	100%	100%
Achieve solid waste diversion rate goal of at least 50%	70%	65%	65%	65%
Review first submittals of private development plans within 20 working days	98%	95%	95%	98%
Encroachment Permits Processed	0	197	200	200
Development agreements prepared for Council	0	6	6	6
Engineering and traffic surveys	29	28	20	15
Grant applications submitted	9	10	20	10
Projects completed (initial acceptances)	12	15	11	5

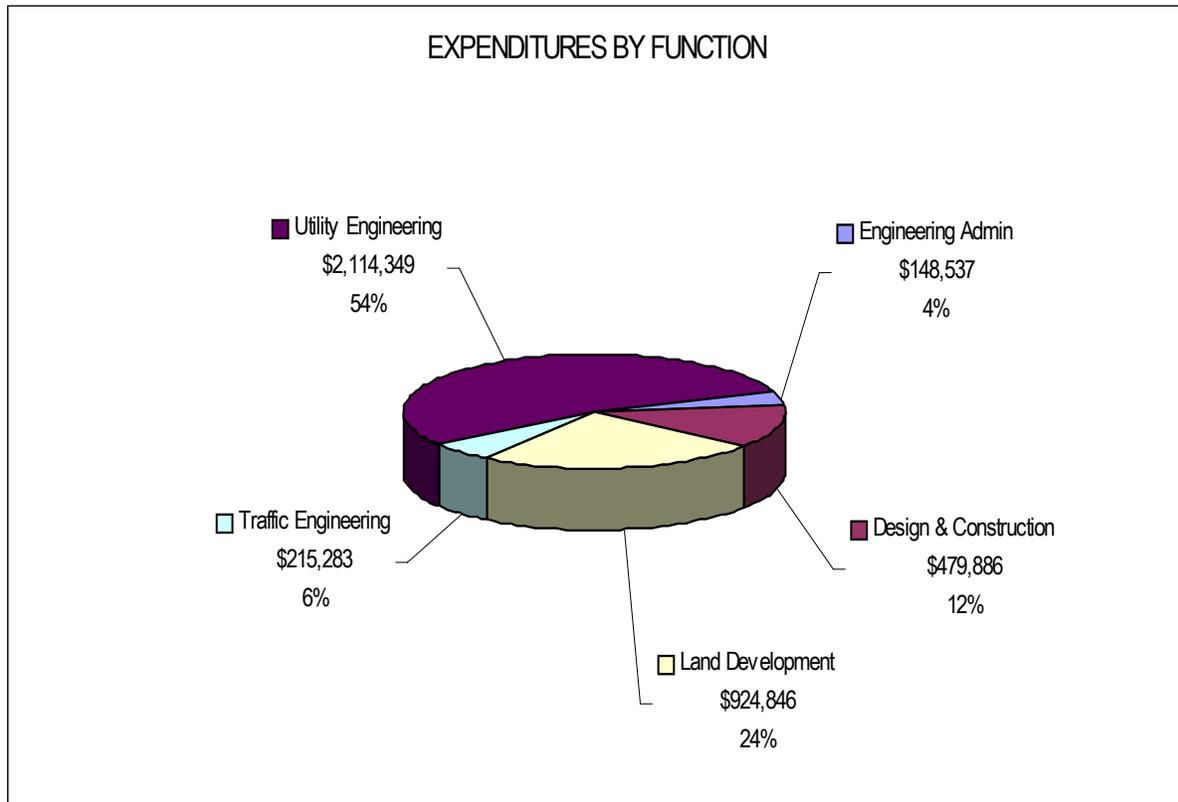
Personnel Allotment of 30 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
City Engineer	1		1	C A D Technician	1		1
Assistant City Engineer	1	1		CIP Manager	1	1	
Administrative Analyst I/II	2	2		Engineering Aide	2	2	
Public Information Specialist	1	1		Office Specialist	1	1	
Assistant Civil Engineer	8	5	3	Secretary	1	1	
Associate Civil Engineer	6	5	1	Temporary Positions (FTE)	2	2	
Principal Civil Engineer	2	1	1				
Traffic Engineer	1	1					
				TOTAL	30	23	7

Staff Change(s): Fund one Associate Civil Engineer, one temporary Assistant Civil Engineer and transfer the funding of an Office Specialist from Public Works Department.

Expenditure Analysis

Personnel Services	Increase due to funding for staff changes indicated above. The increased volumes of new housing projects require more resources to manage. The CIP charge back is reduced due to lack of RDA funding for CIP projects.
Services and Supplies	Increase of \$80,000 due to transferred VTA congestion management fees from the Planning Department to the Engineering Department.
Capital Outlay	None



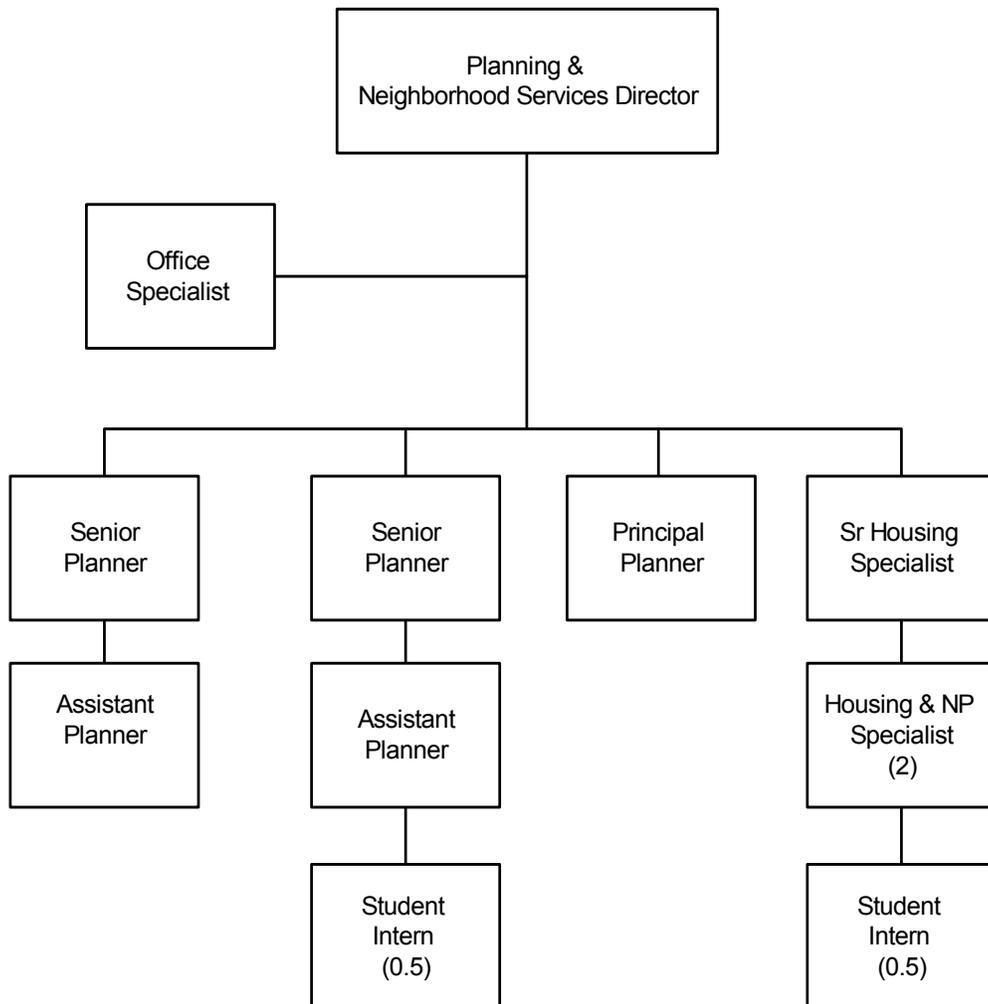
	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
PERSONNEL SERVICES				
4111 Permanent Salaries	1,644,305	1,840,470	2,105,317	2,327,068
4112 Temporary Salaries	17,894	1,926	9,600	137,382
4113 Overtime	(2,443)	12,964	21,900	21,900
4121 Allowances	4,627	4,810	0	0
4124 Leave Cashout	23,894	112,565	0	0
4125 Accrued Leave	24,396	18,543	0	0
4131 PERS	247,149	141,287	120,593	221,447
4132 Group Insurance	279,542	303,409	351,348	445,109
4133 Medicare	22,362	26,777	29,264	34,334
4135 Worker's Compensation	7,945	7,355	10,598	12,313
4138 Deferred Comp-Employer	2,735	3,524	7,200	7,200
4139 PARS	294	29	144	475
4143 Charged to CIPs	0	0	(1,045,832)	(589,533)
4161 Retiree Medical Reserve	131,208	129,694	105,133	121,083
sub-total	<u>2,403,907</u>	<u>2,603,352</u>	<u>1,715,265</u>	<u>2,738,778</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	121,044	78,157	152,100	152,600
4211 Equip Replacement Amortization	20,486	16,476	14,815	14,788
4220 Supplies	7,808	9,349	16,070	14,850
4230 Services	686,119	745,004	868,150	927,730
4501 Memberships and Dues	10,993	13,807	17,705	16,705
4503 Training	4,169	2,599	18,950	17,450
sub-total	<u>850,620</u>	<u>865,393</u>	<u>1,087,790</u>	<u>1,144,123</u>
TOTAL	<u><u>3,254,527</u></u>	<u><u>3,468,744</u></u>	<u><u>2,803,055</u></u>	<u><u>3,882,901</u></u>

Mission Statement

The Planning and Neighborhood Services Department promotes and facilitates high quality of life through community partnerships, innovation, vision, and exemplary customer service to ensure a vibrant Milpitas.

Functions

Planning
Neighborhood Services



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DEPARTMENT:	Planning & NS	PLAN & NEIGH SVCS DIR: Steve McHarris
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Description: The Planning & Neighborhood Services Department assists the public and development community with planning applications, environmental assessments; General Plan and zoning interpretation; and information on State and regional land use and environmental regulations affecting the City. The Department promotes informed decision making, which facilitates sustainable development, affordable housing, and reinvestment in the community through periodic updates to the City’s General Plan, specific plans, and zoning ordinance. Department Staff supports the Planning Commission, Milpitas Successor Agency, Milpitas Housing Agency, Economic Development Corporation, and various commissions and subcommittees of the City Council. The Department implements housing, neighborhood preservation, and code enforcement programs, including affordable housing and rehabilitation programs, graffiti, shopping cart, and abandoned vehicle abatement, and oversees the fair housing services and animal control regulations.

Services

- Provides oversight and maintenance of the General Plan, specific plans, and regulations. Prepares, and assists other departments in preparing special-purpose long-range plans and ensures consistency with existing plans. Coordinates with outside agencies and regional planning, environmental, transportation issues and maintains city information on demographics and municipal boundaries.
- Performs and coordinates review of land development applications, oversees implementation of Zoning Ordinance and planning policies and maintains them in compliance with State and federal regulations; conducts environmental review assessments, provides public information on land development regulations and processes.
- Responds to public service requests to ensure residential, commercial and industrial properties are maintained in accordance with city regulations, and administers programs for neighborhood beautification, graffiti abatement, abandoned vehicles, shopping carts and animal control.
- Administers the Community Development Block Grant program, the housing rehabilitation loan program and housing authority.
- Provides staff support to the Planning Commission, Community Advisory Commission, Bicycle Pedestrian Advisory Commission, Library Advisory Commission, and Economic Development Commission.
- Assists developers in obtaining planning entitlement permits and coordinates development review from initial submittal to permit approval by one assigned Staff planner.
- Implements the Transit Area Specific Plan, and the Mid-Town Specific Plan, and associated fees by one point of contact for the developmental community, and coordinating all City Departments when reviewing development proposals.
- Provides planning and permit submittal information to the public and responds to code related questions in person, by telephone, e-mail, and through the City’s web site.
- Provides and updates planning permit submittal requirements, checklists, design guidelines and publications to facilitate a streamlined permit application process.



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2012-2013 Accomplishments					
1. Completed citywide Climate Action Plan.		x			x
2. Made recommendations to Planning Commission and City Council on General Plan update.		x		x	
3. Updated Planning website to produce effective dissemination of information.	x			x	
4. Processed plans for McCarthy Ranch Marketplace renovation.		x		x	
5. Completed LIFT Zone work.		x			x
6. Accomplished repairs for home under court-appointed receivership.	x	x			x
2013-2014 Goals					
1. Foster professional development and cross-training for Staff.	x		x		
2. Improve project review and analysis regarding: design review; report writing; findings, conditions of approval, and CEQA.	x		x		
3. Advance use of technology, Department web page.	x		x	x	
4. Integrate economic development values into Department.		x			
5. Implement General Plan update fee.		x		x	
6. Integrate Department on single floor for efficiencies.	x		x		
7. Achieve funding for pilot project-private property abatement of NBO violations including foreclosed/vacant homes.		x			x
8. Strengthen NBO Awards Program to be merit based.	x				
9. Develop code enforcement pro-activeness.		x			x
10. General Plan Housing Element update.		x			x

Performance Measures	Actual 2010-11	Projected 2011-12	Projected 2012-13	Estimated 2013-14
% of Use Permit applications processed within 3 months of being deemed complete	87%	96%	93%	95%
% of Minor Site Development applications processed within 2 months	98%	96%	97%	97%
Planning Division customer contacts	3,112	3,643	3,400	3,450
% of rehabilitation loan recipients rating our service as at least "satisfactory"	90%	93%	100%	100%
Customer service requests/violations abated	758	725	725	725
# of cases in compliance within 30 days of receipt	500	400	500	500
Days to abate graffiti on private property	23	20	15	15
Abandoned vehicles abated on private property	117	132	160	160

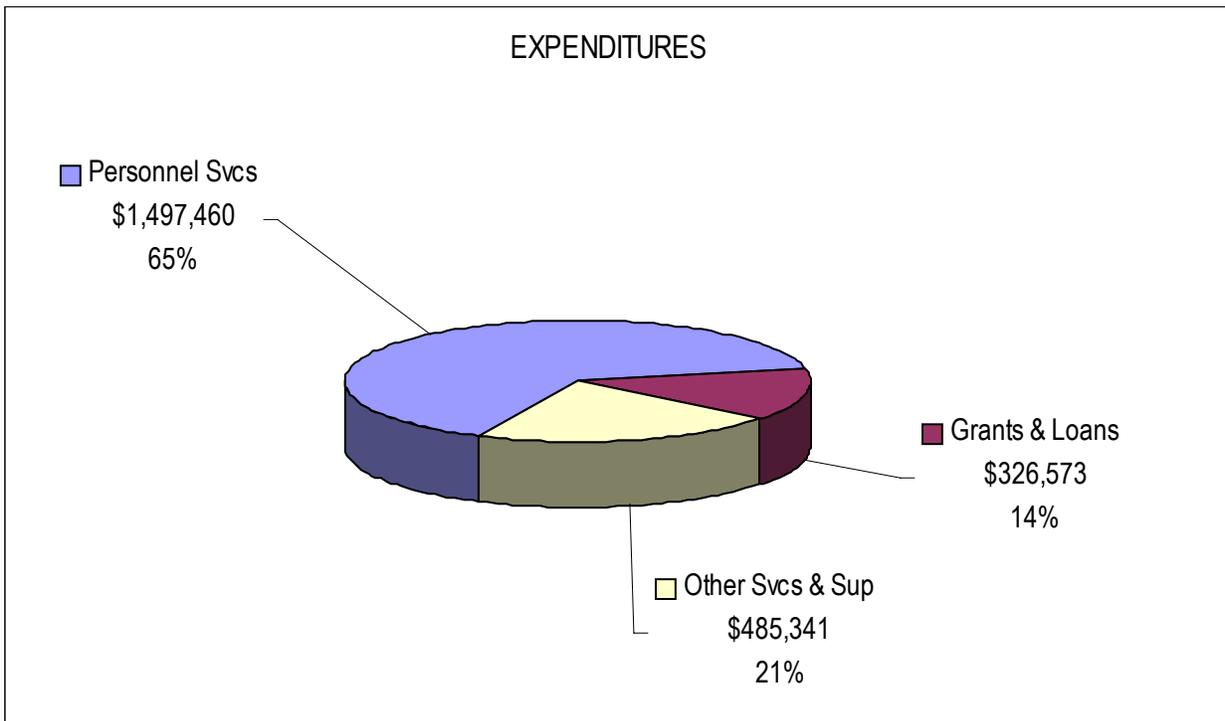
Personnel Allotment of 18.5 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Planning & Neigh Svcs Dir	1	1		Principal Planner	1	1	
Assistant Planner	2.5	2	0.5	Housing/Neigh Pres Spec	3	2	1
Associate Planner	2		2	Senior Housing Specialist	1	1	
Planning Manager	1		1	Office Specialist	3	1	2
Senior Planner	2	2		Temporary Positions (FTE)	1	1	
Asst Transportation Planner	1		1				
TOTAL					18.5	11	7.5

Staff Change(s): Unfund one Office Specialist position. Fund one Senior Planner and (2) temporary part-time student interns to assist both Planning and Neighborhoods Services staff.

Expenditure Analysis

Personnel Services	Increase due to new staffing needs to review housing construction projects which has increased substantially.
Services and Supplies	Decrease of \$80,000 due to transferred VTA congestion management fee to the Engineering Department.
Capital Outlay	None



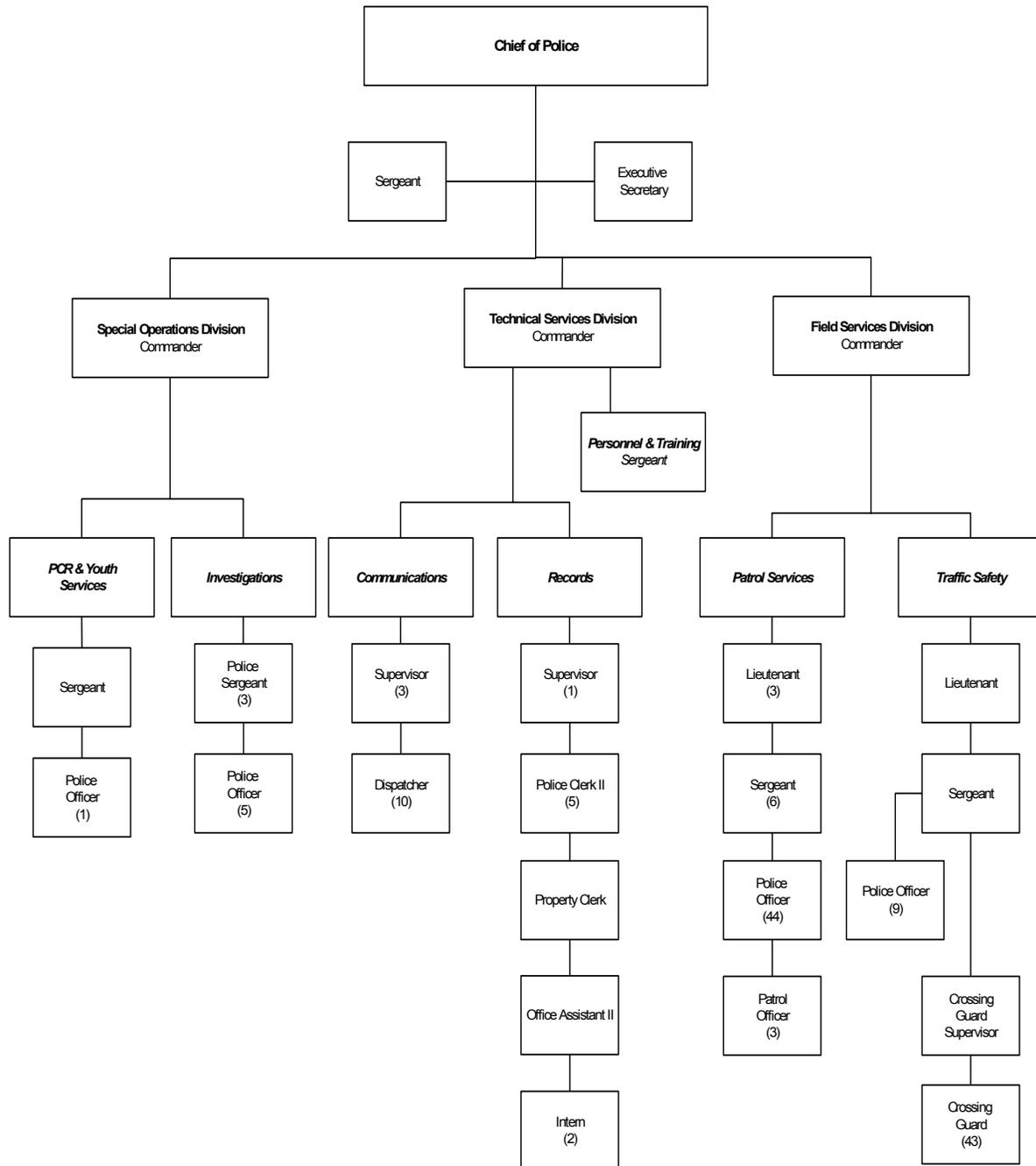
	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
PERSONNEL SERVICES				
4111 Permanent Salaries	1,068,932	1,042,844	1,014,538	1,067,900
4112 Temporary Salaries	0	0	0	36,774
4113 Overtime	(3,179)	(522)	0	0
4121 Allowances	2,710	997	0	0
4124 Leave Cashout	7,418	33,596	0	0
4131 PERS	159,261	74,858	59,984	111,540
4132 Group Insurance	189,590	177,154	184,920	202,320
4133 Medicare	14,424	16,636	14,772	16,096
4135 Worker's Compensation	3,613	4,131	5,048	5,494
4138 Deferred Comp-Employer	0	1,601	2,700	3,600
4139 PARS	0	0	0	552
4161 Retiree Medical Reserve	58,836	56,346	50,508	53,184
sub-total	<u>1,501,605</u>	<u>1,407,641</u>	<u>1,332,470</u>	<u>1,497,460</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	570,670	430,800	322,937	326,573
4211 Equip Replacement Amortization	6,415	5,900	4,649	8,358
4220 Supplies	9,089	7,413	11,300	11,400
4230 Services	414,710	387,177	497,000	452,938
4501 Memberships and Dues	872	375	0	2,550
4503 Training	629	795	5,200	10,095
sub-total	<u>1,002,385</u>	<u>832,460</u>	<u>841,086</u>	<u>811,914</u>
TOTAL	<u><u>2,503,990</u></u>	<u><u>2,240,101</u></u>	<u><u>2,173,556</u></u>	<u><u>2,309,374</u></u>

Mission Statement

The Milpitas Police Department is committed to the protection of lives and property by working with our community and providing professional and responsive Police Services.

Divisions

Police Administration
 Technical Services
 Field Services
 Special Operations



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DEPARTMENT: Police**POLICE CHIEF: Steve Pangelinan**

Description: This department provides 24 hours-a-day, 365 days-a-year policing services to the City, keeps the peace and prevents and controls crime. The Department's nine functions include: Administration, Patrol, Traffic, Crossing Guards, Community Relations, Investigations, Communications, Records, and Personnel and Training.

Services

- Provides 24-hours a day, 365 days-a-year response to calls for police services. Safeguards the community from crime through deterrence, prevention and arrest of offenders. Preserves the public peace, protects life and property, and appropriately enforces laws and ordinances.
- Investigates auto thefts, hit-and-runs, and traffic accidents; conducts accident reconstruction for major-injury and fatal collisions; provides traffic control at major events and enforces traffic laws.
- Manages the Crossing Guard program, which staffs critical intersections within the City to ensure the safety of children walking to and from school.
- Facilitates PAL and conducts Neighborhood Watch, Police Explorer, Citizen Volunteer and other crime prevention programs.
- Works closely with the school district and county agencies to divert first time offenders from the juvenile justice system through parent counseling and other innovative programs. The School Resource Officer serves Milpitas High and Calaveras Hills.
- Provides follow-up investigation of crimes against persons, fraud, high technology and crimes against property.
- Conducts gang prevention, intervention and investigation; tracks sex registrants; and conducts pro-active narcotic investigations.
- Provides 24 hours-a-day, 365 days-a-year 9-1-1 emergency telephone answering and emergency dispatching for Police, Fire and other City Departments.
- Provides public counter service, filing of criminal complaints and evidence

management. Processes, maintains and distributes Police and Fire reports, prepares statistical data required by law, and responds to report requests and telephone inquiries from citizens and other authorized entities.



	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2012-2013 Accomplishments					
1. Reduced the average emergency response time to 2:36 in 2012, to a 12-year-low.	x	x			x
2. Completed a grant-funded "Every 15 Minutes" drunk-driving prevention program for high school students.	x	x		x	x
3. Eradicated 8 illegal marijuana growing operations netting over 2,200 plants with a value of approximately \$1.5 million.		x	x		x
4. Completed evidence warehouse inventory which included over 11,000 pieces of evidence.		x	x		x
2013-2014 Goals					
1. Ensure average response times to emergency calls remain at 3:00 or under	x				x
2. Ensure 100% registration by known sex offenders.		x			x
3. Utilizing the use of grant funds, equip officers with wearable video cameras for field use.	x		x	x	x
4. Reduce residential burglaries by at least 5%		x			x
5. Utilize Social Networking to disseminate public safety information to the community and to elicit input from residents.	x	x			x

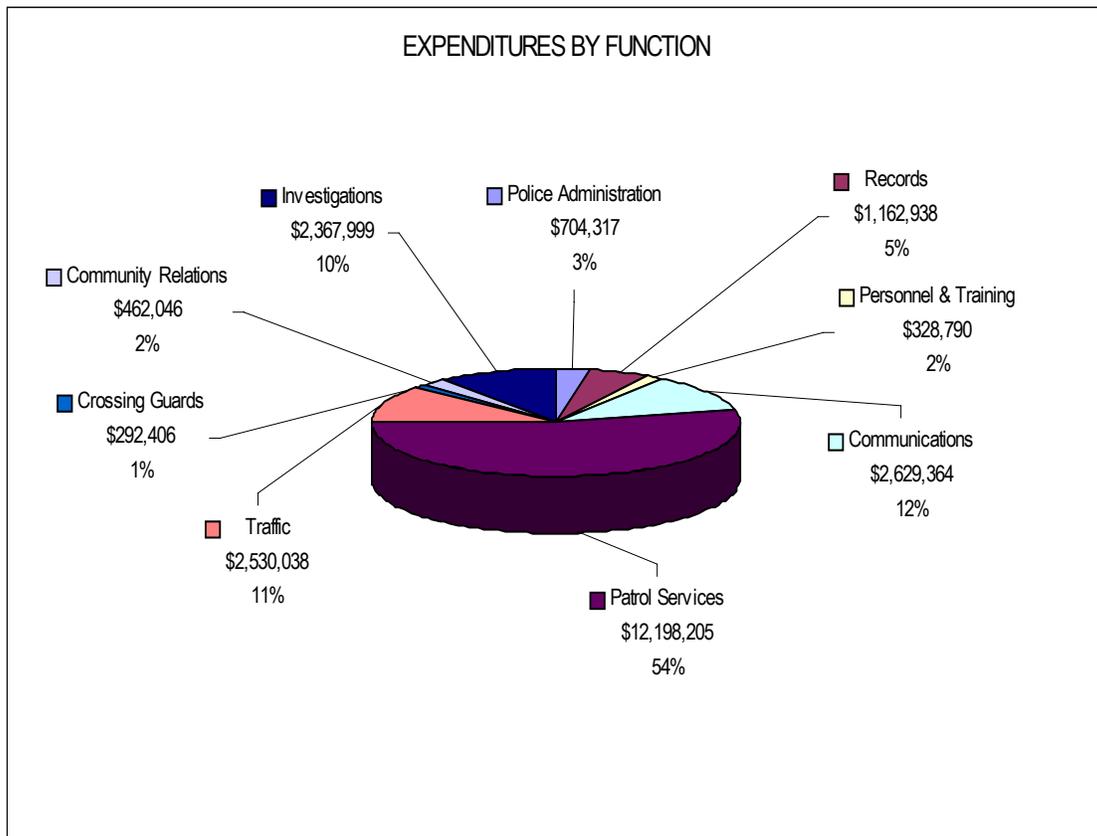
Performance Measures	Actual 2010-11	Actual 2011-12	Projected 2012-13	Estimated 2013-14
Avg. response time to emergency calls (minutes)	2:43	2:43	2:32	2:32
Percentage of 9-1-1 calls answered by a dispatcher within 10 seconds	99%	99%	99%	99%
Percentage of public requests for report information completed within two days	92%	93%	93%	93%
Number of anti-terrorist Patrol checks	1,769	1,894	1,996	1,925
Number of accidents involving school children at intersections staffed by Crossing Guards	0	0	0	0
Parent Drug Awareness presentations	9	9	0	3
Character Counts Presentations: schools/students (Eliminated)	11/843	12/798	0	0
Community presentations	232	217	201	225
Number of vehicle citations issued	7,537	6,701	4,120	4,750
Number of arrests reported to FBI (all crimes)	2,334	2,173	1,842	2,000

Police

Personnel Allotment of 135.5 FTE							
Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Police Chief	1	1		Police Assistant	1		1
Police Commander	3	3		Police Clerk II	6	5	1
Police Lieutenant	4	4		Police Clerk Supervisor	2	1	1
Patrol Officer	5	3	2	Police Property Clerk	1.5	1	0.5
Police Officer	67	59	8	Communications Dispatcher	12	10	2
Police Sergeant	13	13		Communications Supervisor	4	3	1
Office Assistant II	1	1		Temporary Positions (FTE)	14	14	
Executive Secretary	1	1					
TOTAL					135.5	119	16.5

Staff Change(s): Fund an Executive Secretary position.

Expenditure Analysis	
Personnel Services	Increase attributed to increased medical premiums and increased PERS employer contribution rate.
Services and Supplies	Decrease attributed to decrease in physical evidence exam fee charged by the Santa Clara County Crime Laboratory.
Capital Outlay	Include replacement of seven police vehicles.



	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
PERSONNEL SERVICES				
4111 Permanent Salaries	12,693,872	12,442,484	13,623,856	13,607,368
4112 Temporary Salaries	263,080	247,754	312,807	311,417
4113 Overtime	722,009	556,114	592,283	693,283
4121 Allowances	136,498	136,027	134,868	134,868
4124 Leave Cashout	752,716	686,331	0	0
4131 PERS	2,908,179	3,527,131	3,855,747	4,180,058
4132 Group Insurance	1,729,205	1,710,074	1,916,580	2,119,248
4133 Medicare	174,031	185,957	188,649	200,794
4135 Worker's Compensation	346,373	367,702	555,651	557,061
4138 Deferred Comp-Employer	4,517	4,067	3,600	4,500
4139 PARS	3,512	3,553	4,431	4,409
4151 Compensation Reduction	0	0	(1,245,900)	(1,179,571)
4161 Retiree Medical Reserve	618,906	617,303	587,437	593,090
sub-total	<u>20,352,898</u>	<u>20,484,496</u>	<u>20,530,009</u>	<u>21,226,525</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	0	3,000	500	500
4211 Equip Replacement Amortization	434,453	426,874	405,090	414,560
4220 Supplies	157,575	97,610	143,521	143,521
4230 Services	607,743	582,603	778,147	743,150
4410 Communications	17,446	14,400	24,820	24,820
4501 Memberships and Dues	3,070	3,270	3,339	3,333
4503 Training	65,856	40,289	56,499	56,954
sub-total	<u>1,286,142</u>	<u>1,168,046</u>	<u>1,411,916</u>	<u>1,386,838</u>
CAPITAL OUTLAY				
4850 Vehicles	20,051	32,100	0	2,740
4870 Machinery & Equipment	64,201	0	0	0
4920 Machinery Tools & Equipment	42,778	80,581	60,000	60,000
sub-total	<u>127,030</u>	<u>112,681</u>	<u>60,000</u>	<u>62,740</u>
TOTAL	<u><u>21,766,070</u></u>	<u><u>21,765,223</u></u>	<u><u>22,001,925</u></u>	<u><u>22,676,103</u></u>

Mission Statement

“Dedicated to Providing Quality and responsive Service for the community”

To serve and protect the community of Milpitas. Preservation of life, property and the environment within this community is the reasons for our existence.

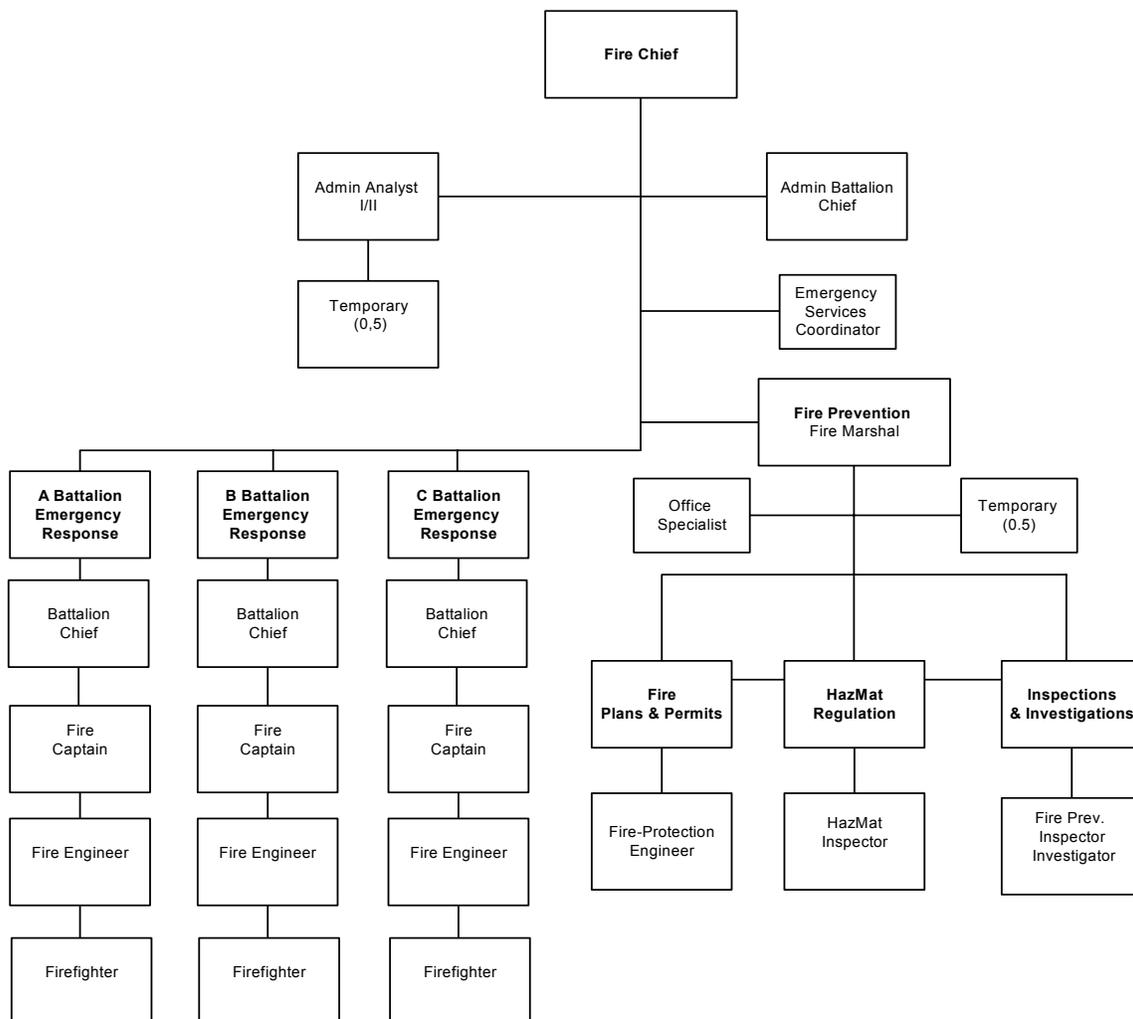
We will diligently work to maintain a high level of public trust and confidence.

We are dedicated to providing courteous, competent and responsive services.

It is our belief that we are judged by the public’s view of our attitudes, conduct and standards.

Divisions

- Fire Administration
- Fire Prevention
- Emergency Response & Preparedness
- Office of Emergency services (OES)



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DEPARTMENT:	Fire	FIRE CHIEF: Brian Sturdivant
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Description: The Fire Department provides all-hazard full response, preparedness, and prevention services. The Emergency Response Division mitigates emergency incidents, provides safety, training, and Para-medicine compliance. The Fire Prevention Division handles fire plans and permits, hazardous materials regulation, inspections and investigations. The Office of Emergency Services manages disaster preparedness planning, response, mitigation and recovery initiatives.

Services

- Administration: Manages and directs command, administrative, operational, planning, and logistical aspects of the department.
- Emergency Response: Responds to and manages emergency incidents involving fires, medical and traumatic injuries, vehicle accidents, rescues, hazardous-materials releases and other risks affecting the health and welfare of those in the community. Personnel staff five apparatus at four fire stations strategically located for quick response throughout the City.
- Safety, Training, & Para-medicine Compliance: Provides safety programs to reduce the firefighter injury rate and risks. Operates drill grounds and training curricula to ensure readiness for all-risk response. Oversees compliance with paramedic and emergency medical technician licenses and certifications, state and local reporting and quality assurance requirements, and cooperative contracts with the ambulance service provider.
- Disaster Preparedness: Ensures citywide disaster readiness by performing Emergency Operations Center training and maintenance, Strategic Actions For Emergencies (SAFE) training, care-and-shelter cache maintenance, amateur radio operator support, and large scale disaster planning in accordance with state, regional, and federal guidelines. Provides prevention-education for schools, businesses, citizen groups and community events in Milpitas. Also ensure that prevention and preparedness information is available in handouts, the city website, and community media.
- Plan-check & Permits: Provides fire plan reviews and permits related to fire code compliance for new construction, change in occupancy, tenant improvement, and fire-systems.
- Hazardous Materials Regulation: Conducts plan reviews and inspections related to hazardous materials use and storage, and urban-runoff, in accordance with state and local laws.
- Inspections & Investigations: Conducts inspections related to fire code compliance for new construction and high-risk occupancies. Provides fire cause and origin investigations and follow-up case preparation in cooperation with the Police Department.



Fire

	Customer Service	Enhanced Quality of life	Invest in Employees	Fiscally Responsible	Public health and safety
2012-2013 Accomplishments					
1. Responded to 4,356 emergency incidents with an average response time of 4:23 minutes.	x	x			x
2. Certified 238 S.A.F.E.** team members.	x	x			x
3. Conducted 807 plan reviews, issued 860 approvals/permits, and performed 1,159 inspections.*	x			x	x
4. Presented prevention information at over 45 events.	x	x		x	x
2013-2014 Goals					
1. Develop and maintain fractile response time of 5 minutes or less 90% of the time.	x	x			x
2. Reduce firefighter injuries and support with the MFD Safety, Health, and Wellness Program.	x	x	x	x	x
3. Certify an additional 50 S.A.F.E. team members and provide refresher training to 90% of critical Emergency Operations Center staff.	x	x	x	x	x
4. Achieve target turn-around times of plan review/inspections at a rate of 98% higher.	x			x	x
5. Respond to 100% of prevention education requests.	x	x		x	x

NOTE: *These are calendar year figures **Strategic Actions For Emergencies

Performance Measures	Actual 2010-11	Actual 2011-12	Projected 2012-13	Estimated 2013-14
Calls for service & average response times (minutes)	4,400/4:30	3,776/4:40	4,356/4:23	4,789/4:50
Number of trained Disaster Service Workers in the City (new category for 2011)	3.4/10	545	573	600
Number of platoon training hours & personnel certified to serve at higher rank	250/23	188/23	275/18	275/22
Number of plan reviews/inspections	900/4,000	671/4,434	807/4,510	910/4,600
Plan reviews/inspections meeting target turn-around times (90%)	97%	98%	98%	98%
Prevention information events	80	71	45	60
Property loss due to fire	Performance	measure	to be	recalibrated
Property saved in response to a fire	Performance	measure	to be	recalibrated
Fire-caused injuries/deaths	*	0	0**	NA
Work-related injuries	*	9	14**	NA
Structure fire flame spread	*	80%	80%	80%
Fire unit reliability	*	80%	80%	80%
Volunteer hours	*	500	480	520

* New performance measures effective FY 11-12 **YTD through 2/12/2013

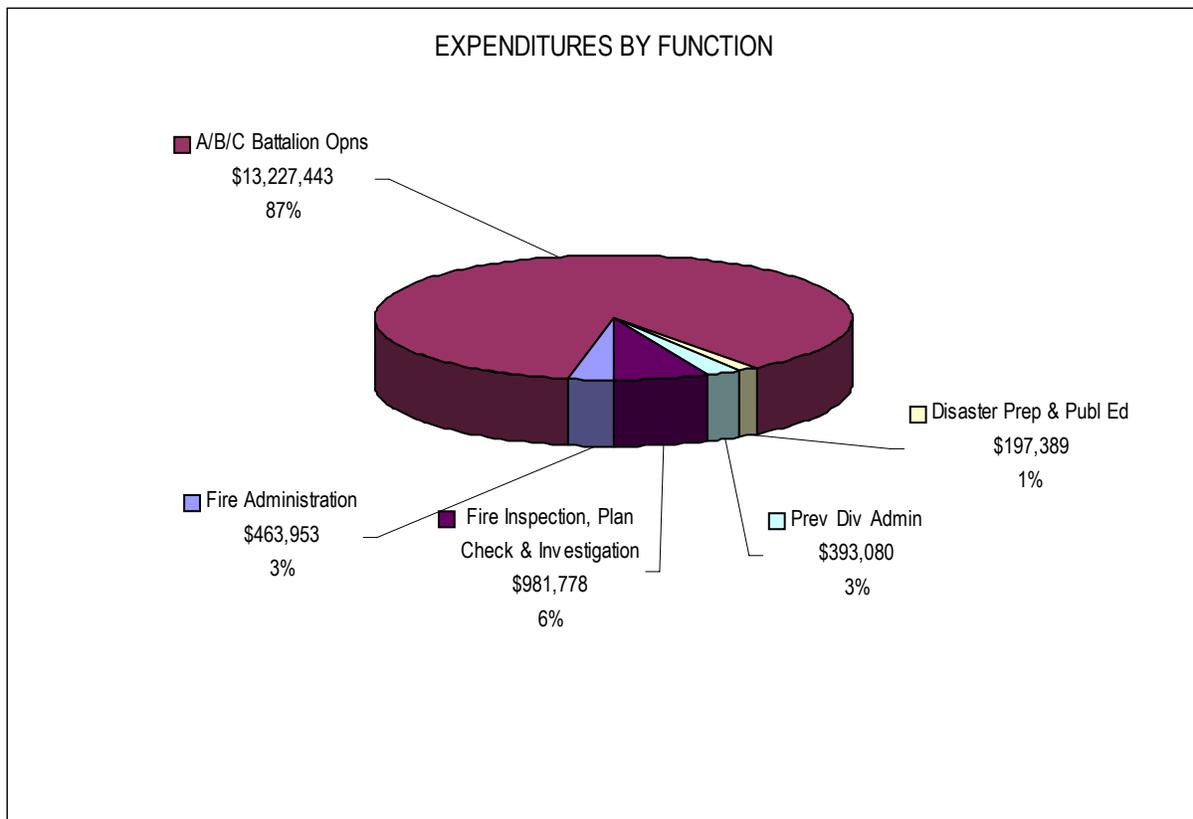
Fire

Personnel Allotment of 81 FTE							
Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Fire Chief	1	1		Fire Protection Engineer	2	1	1
Assistant Fire Chief	1		1	Fire Engineer	15	8	7
Fire Marshal	1	1		Firefighter	12	12	
Assistant Fire Marshal	1		1	Firefighter/Paramedic	12	12	
Emerg Svcs Coordinator	1	1		Fire Engineer/Paramedic	6	6	
Fire Battalion Chief	4	4		Office Assistant I/II	1		1
Fire Captain	16	15	1	Office Specialist	1	1	
Fire Prevention Inspector	2	1	1	Administrative Analyst I/II	1	1	
Hazardous Materials Inspector	3	1	2	Temporary Position (FTE)	1	1	
TOTAL					81	66	15

Staff Change(s): Fund one Office Specialist position.

Expenditure Analysis

Personnel Services	Increase attributed to increased medical premiums and increased PERS employer contribution rate.
Services and Supplies	Increase due to fire inspection services needed for new housing construction projects, increased equipment amortization and increased budget for protective gears.
Capital Outlay	None



	Actual 2010-11	Actual 2011-12	Budget 2012-13	Proposed 2013-14
PERSONNEL SERVICES				
4111 Permanent Salaries	7,599,092	7,688,587	8,380,877	8,412,537
4112 Temporary Salaries	0	22,952	24,040	38,985
4113 Overtime	1,534,293	1,586,945	464,100	670,000
4121 Allowances	55,774	59,576	61,752	61,752
4124 Leave Cashout	580,186	209,931	0	0
4131 PERS	1,860,762	1,781,960	1,908,777	2,142,044
4132 Group Insurance	1,000,254	1,077,539	1,135,128	1,266,720
4133 Medicare	120,870	128,107	111,715	114,733
4135 Worker's Compensation	228,047	240,113	373,646	371,481
4138 Deferred Comp-Employer	37,149	38,456	41,161	40,800
4139 PARS	0	344	0	585
4161 Retiree Medical Reserve	391,793	390,411	382,940	383,281
sub-total	<u>13,408,223</u>	<u>13,224,920</u>	<u>12,884,136</u>	<u>13,502,918</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	1,493	0	0	0
4211 Equip Replacement Amortization	946,075	874,403	605,307	932,673
4220 Supplies	290,204	208,335	173,980	352,370
4230 Services	258,049	218,591	228,180	391,680
4410 Communications	1,666	1,513	1,600	0
4501 Memberships and Dues	2,952	6,856	8,994	9,694
4503 Training	85,309	27,126	65,208	64,308
sub-total	<u>1,585,748</u>	<u>1,336,824</u>	<u>1,083,269</u>	<u>1,750,725</u>
CAPITAL OUTLAY				
4870 Machinery & Equipment	38,815	0	0	0
4920 Machinery Tools & Equipment	446	0	0	10,000
sub-total	<u>39,261</u>	<u>0</u>	<u>0</u>	<u>10,000</u>
TOTAL	<u><u>15,033,232</u></u>	<u><u>14,561,743</u></u>	<u><u>13,967,405</u></u>	<u><u>15,263,643</u></u>

DEPARTMENT: Non-Departmental
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Description: This department funds a variety of activities that are not specific to any one department. Personnel Services include expenditures not budgeted in the individual departments such as vacation and leave cashouts, benefit administration fees, retiree medical benefits and self-funded unemployment insurance. Supplies and Contractual Services include centralized copier costs for City Hall, utility payments and citywide tuition reimbursement. Sewer treatment plant maintenance and operation are funded in this department, as are all water purchases for the water fund. This department also funds debt services, equipment and vehicle replacement.

Expenditure Analysis

Personnel Services: \$3,857,000 will fund vacation and leave cashouts, MOU contractual obligations, retiree medical benefits and unemployment benefits. Administration costs for the City's Public Agency Retirement System (PARS) program are included in this function.

Services and Supplies: \$4,900,000 is for Treatment Plant fees; \$2,855,000 is for gas, electric water and solid waste utilities; and \$12,840,000 is for water purchases. A total of \$45,000 is reflected in this function for citywide tuition reimbursement, computer training and personnel training. The City's insurance premium with ABAG is projected to be \$500,000 for the 2013-14 fiscal year.

Debt Service: \$684,000 is scheduled to pay the principal and interest due on the 2006 Certificates of Participation for the sewer system.

Equipment Replacement: \$269,763 is for equipment replacement from monies that are available in the Equipment and Information Technology Replacement Funds.

	100 General Fund	150 RDA Administrtn	102 Measure I TOT	211/237 H-H Lease CFD
PERSONNEL SERVICES				
4124 Leave Cashout	570,000	0	0	0
4132 Group Insurance	27,000	0	0	0
4136 Unemployment	270,000	0	0	0
4137 MOU Contractual Agreements	566,000	0	0	0
4139 PARS	8,000	0	0	0
4141 Adjustments-Payroll	670,600	0	0	0
4161 Retiree Medical Reserve	1,440,000	0	0	0
sub-total	<u>3,551,600</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUPPLIES & CONTRACTUAL SERVICES				
4205 Miscellaneous Grants	0	0	0	0
4220 Supplies	8,000	0	0	0
4237 Contractual Services	18,600	20,200	0	5,000
4239 Audit Fees	80,600	4,000	0	0
4241 Repair & Maintenance	0	0	0	0
4242 Rents & Leases	0	0	0	30,000
4253 ABAG Attorney's Fees	22,000	0	0	0
4254 ABAG Settlements	50,000	0	0	0
4421 Utilities-Gas	183,324	676	0	0
4422 Utilities-Electric	1,209,748	5,752	30,000	0
4423 Utilities-Water	648,890	810	13,000	0
4424 SFWD, Wholesale Water Purchase	0	0	0	0
4425 SCVWD, Wholesale Water Purchase	0	0	0	0
4426 Utilities - Solid Waste	0	0	0	0
4427 Recycled Water Purchase	0	0	0	0
4429 Treatment Plant, M&O	0	0	0	0
4503 Training and Registration	13,000	0	0	0
4509 Tuition Reimbursement	27,000	0	0	0
4600 Insurance & Settlements	309,204	43,796	0	0
4610 Uncollectible Accounts	17,000	0	0	0
4640 Contingent Reserve	328,000	0	0	0
sub-total	<u>2,915,366</u>	<u>75,234</u>	<u>43,000</u>	<u>35,000</u>
DEBT SERVICE				
4701 Retirement of Principal	0	0	0	0
4711 Interest Expense	0	0	0	0
sub-total	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
CAPITAL OUTLAY				
4850 Vehicles	0	0	0	0
4870 Machinery & Equipment	0	0	0	0
sub-total	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	<u>6,466,966</u>	<u>75,234</u>	<u>43,000</u>	<u>35,000</u>

Non-Departmental

250 HCD Fund	280 Solid Waste Fund	295 Housing Authority	400 Water Fund	450 Sewer Fund	500 Equipment Replacement	Proposed 2013-14
0	0	0	18,000	12,000	0	600,000
0	0	0	1,500	1,500	0	30,000
0	0	0	15,000	15,000	0	300,000
0	0	0	31,500	31,500	0	629,000
0	0	0	500	500	0	9,000
0	0	0	9,200	9,200	0	689,000
0	0	0	80,000	80,000	0	1,600,000
0	0	0	155,700	149,700	0	3,857,000
0	0	500,000	0	0	0	500,000
0	0	0	500	500	0	9,000
0	0	171,000	1,700	7,700	0	224,200
6,000	0	0	4,700	4,700	0	100,000
0	0	20,000	0	0	0	20,000
0	0	0	0	0	0	30,000
0	0	0	8,000	30,000	0	60,000
0	0	0	20,000	70,000	0	140,000
0	2,000	0	8,000	6,000	0	200,000
0	18,700	0	467,500	168,300	0	1,900,000
0	7,300	4,000	65,700	7,300	0	747,000
0	0	0	9,700,000	0	0	9,700,000
0	0	0	2,700,000	0	0	2,700,000
0	0	8,000	0	0	0	8,000
0	0	0	440,000	0	0	440,000
0	0	0	0	4,900,000	0	4,900,000
0	0	0	1,000	1,000	0	15,000
0	0	0	1,500	1,500	0	30,000
0	0	0	27,000	82,000	38,000	500,000
0	0	0	44,000	44,000	0	105,000
0	0	0	0	0	0	328,000
6,000	28,000	703,000	13,489,600	5,323,000	38,000	22,656,200
0	0	0	0	405,000	0	405,000
0	0	0	0	279,000	0	279,000
0	0	0	0	684,000	0	684,000
0	0	0	0	0	258,335	258,335
0	0	0	0	0	11,428	11,428
0	0	0	0	0	269,763	269,763
<u>6,000</u>	<u>28,000</u>	<u>703,000</u>	<u>13,645,300</u>	<u>6,156,700</u>	<u>307,763</u>	<u>27,466,963</u>

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City of Milpitas
2013-18 CAPITAL IMPROVEMENT PROGRAM
GRAND SUMMARY

Project Expenses	2013-14	2014-15	2015-16	2016-17	2017-18	Total
Community Improvement	1,400,000	3,250,000	0	1,125,000	0	5,775,000
Park Improvement	2,100,000	2,050,000	6,400,000	7,700,000	1,850,000	19,900,000
Streets	5,494,950	9,876,280	4,893,000	5,009,000	22,860,000	47,933,230
Water	2,400,000	10,605,000	3,725,000	3,670,000	1,750,000	22,150,000
Sewer Improvement	7,500,000	5,100,000	6,250,000	7,600,000	4,085,000	30,515,000
Storm Drain Improvement	0	1,100,000	4,150,000	2,370,000	2,930,000	10,550,000
Total	18,894,950	31,981,280	25,418,000	27,474,000	33,055,000	136,823,230

Finance Sources	2013-14	2014-15	2015-16	2016-17	2017-18	Total
1997 RDA Tax Allocation Bonds	0	520,748	0	0	0	520,748
Gas Tax Fund	1,700,000	1,406,800	1,366,800	1,500,000	1,200,000	7,173,600
2003 RDA Tax Allocation Bonds	0	3,463,532	0	0	0	3,463,532
General Government CIP Fund	1,900,000	925,000	0	0	0	2,825,000
Grants/Reimbursement/Developer Fee	1,690,050	227,200	67,200	0	0	1,984,450
Midtown Park Fund	350,000	300,000	3,000,000	0	275,000	3,925,000
Park Fund	1,750,000	1,750,000	400,000	400,000	0	4,300,000
Sewer Fund	5,000,000	2,600,000	2,750,000	2,600,000	3,065,000	16,015,000
Sewer Infrastructure Fund	0	0	1,000,000	2,500,000	1,000,000	4,500,000
Sewer Treatment Fund	2,500,000	2,500,000	2,500,000	2,500,000	0	10,000,000
Street Fund	300,000	0	0	0	0	300,000
Water Fund	1,050,000	2,705,000	1,625,000	1,600,000	1,250,000	8,230,000
Water Line Extension Fund	350,000	800,000	1,000,000	1,070,000	0	3,220,000
Storm Drain Fund	0	400,000	250,000	0	100,000	750,000
Traffic Congestion Relief Fund	(5,100)	0	0	0	0	(5,100)
Equipment Replacement Fund	0	125,000	0	125,000	0	250,000
Unidentified Funding	0	6,300,000	7,400,000	13,720,000	24,705,000	52,125,000
Traffic Impact Fees	0	500,000	0	0	0	500,000
TASP Impact Fees	1,000,000	6,500,000	3,100,000	500,000	500,000	11,600,000
Transient Occupancy Tax (TOT)	600,000	600,000	600,000	600,000	600,000	3,000,000
LLMD	410,000	58,000	58,000	58,000	60,000	646,000
Vehicle Registration Fee	300,000	300,000	300,000	300,000	300,000	1,500,000
Total	18,894,950	31,981,280	25,418,000	27,474,000	33,055,000	136,823,230

NOTES

- (a) "Other" are identified on the detailed project sheets.
- (b) Grants are identified on the detailed project sheets.

COMMUNITY IMPROVEMENT PROJECTS

The Community Improvement category includes continued funding of one existing project and funding of three new projects as shown on the opposite page:

Project Number-Name

Description

3406-City Facilities Improvements

This project involves renovation and rehabilitation improvements at all City buildings. The work involves replacement of electrical and mechanical systems at the Community Center, water heater/co-generator and pool equipment renovations at the Sport Center, electrical upgrades, including an emergency generator at the Sport Center. Work will also include energy savings improvements, such as replacement of lighting fixtures with energy saving fixtures, and installation of a more efficient climate controls systems.

3408-MSFC Facility Improvements

This project provides for various improvements to the Milpitas Sports Center facility. The work includes resurfacing the plaster at the three swimming pools and replacement of tile work, lane lines, and other pool elements. The project will reconstruct the Men's and Women's showers/restroom area, replace the locker room flooring and other code related upgrades to the facility.

3409-Police/Public Works Generator Transfer Switch Replacement

This project provides for the replacement and upgrade of the Police/Public Works building switch gear and emergency generator automatic transfer equipment and other building management systems.

3410-Police/Public Works Building Improvements

This project provides for the repair of the roof systems and parapet walls, repair and replacement of window systems, removal of the wooden sun shade structure, and exterior patching and painting.

COMMUNITY IMPROVEMENT PROJECTS

<u>NUMBER</u>	<u>PROJECT TITLE</u>	<u>APPROVED</u>
331-3406	City Facilities Improvements	\$ 500,000
331-3408 *	MSC Facility Improvements	500,000
331-3409 *	Police/Public Works Generator Transfer Switch Replacement	100,000
331-3410 *	Police/Public Works Building Improvements	<u>300,000</u>
	TOTAL COST	\$ <u><u>1,400,000</u></u>

AVAILABLE FINANCING SOURCE:

General Government Fund	\$ <u>1,400,000</u>
TOTAL AVAILABLE	\$ <u><u>1,400,000</u></u>

NOTE: Asterisk (*) indicates new projects.

PARK IMPROVEMENT PROJECTS

The Park Improvement category includes continued funding of two existing projects and funding of two new projects as shown on the opposite page:

Project Number-Name

Description

5096-Pinewood Park Picnic Renovation

This project provides for the design and construction of renovation improvements for various elements at Pinewood Park. Improvements will include large picnic area and perimeter landscaping, ADA compliance assessment and improvements, drainage, lighting, walkways, irrigation, and related improvements.

5097-Higuera Adobe Park Picnic & Playground Renovation

This project provides for the design and construction of renovation improvements for various park elements at the Higuera Adobe Park. Improvements will include large picnic area behind the adobe building, playground including shade structures, and surrounding area. Maintenance to the care takers building, ADA compliance assessment and improvements, drainage, landscaping, Walkways and related improvements.

5098-Park Irrigation System Repair Improvement 2014

This project provides for the repair and replacement of park irrigation systems and related equipment in City Parks. The City has over 25 parks through out the City, and many of these parks have irrigation systems that are over 40 years old. These older systems are inefficient and leak, and there are some that are no longer operational. Irrigation systems that do operate require a significant amount of maintenance to fix continuous line breaks or to adjust worn parts.

PARK IMPROVEMENT PROJECTS

<u>NUMBER</u>	<u>PROJECT TITLE</u>	<u>APPROVED</u>
321-5096	Pinewood Park Picnic Renovation	\$ 1,650,000
321-5097 *	Higuera Adobe Park Picnic & Playground Renovation	300,000
321-5098 *	Park Irrigation System Repair & Improvement 2014	<u>150,000</u>
	TOTAL COST	<u>\$ 2,100,000</u>

AVAILABLE FINANCING SOURCE:

Park Fund	\$ 1,750,000
Midtown Park Fund	<u>350,000</u>
TOTAL AVAILABLE	<u>\$ 2,100,000</u>

NOTE: Asterisk (*) indicates new projects.

STREET IMPROVEMENT PROJECTS

The Street Improvement category includes continued funding of three existing projects and funding of six new project as shown on the opposite page:

Project Number-Name

Description

3402-McCarthy Boulevard Landscape & Lighting Improvements

This project provides for design and construction of landscape and irrigation system renovation on McCarthy Boulevard, between Highway 237 and Dixon Landing Road. This project will also include lighting and other related improvements.

3411-Sinclair LMD Improvements

This project provides for design and construction of landscape and irrigation system renovation of 98-1 Lighting and Maintenance District, surrounding the Sinclair Horizon Development. This project will also include lighting and other related improvements.

3412-Street Resurfacing Project 2014

This project provides for a variety of pavement resurfacing treatments, from slurry seal to major rehabilitation and reconstruction. Streets are selected for improvements based on the City's Pavement Management System.

4254-Sidewalk Replacement 2011

This project involves citywide replacement of existing curb, gutter and sidewalk. The project also involves street tree root cutting to prevent further damage to sidewalks. The scope also includes installation of ADA ramps. In FY13-14 \$39,338 is defunded and the funding is transferred to another street project.

4267-Soundwall Renovations

This project renovates the City owned sound walls along North Milpitas Boulevard, Escuela Parkway, Jacklin Road at Horcajo, La Palma, Hillview Drive at Tularcitos Creek, Nicklaus at North Park Victoria and other locations. Portions of the walls have deteriorated and will need to be structurally repaired or completely replaced.

4270-2014 Road Rehabilitation

This project provides for pavement rehabilitation overlay of local streets at various locations on Abel Street, Dixon Road, and Arizona Avenue. The project also includes the installation of curb ramps and repairing sidewalks to increase accessibility in the neighborhood.

4271-Bridge Improvements

The City owns and maintains eighteen roadway bridges and five pedestrian/bicycle bridges. This project provides for a variety of preventative maintenance improvements including deck resurfacing, crack sealing, and improvements identified in the bi-annual bridge inspection reports performed by the California Department of Transportation.

4272-Minor Traffic Improvements 2014

This project provides for traffic studies, speed surveys, and traffic counts. This project also includes minor traffic improvements that result from community service requests. Typical improvements include roadway markings/signage improvements and the installation of roadway undulators.

4273-Street Landscaping Irrigation Repair 2014

This project provides for the repair and replacement of streetscape and median irrigation systems and related equipment on City streets. The City has many miles of landscaped street medians and curb planter areas in the City. The older irrigation systems are leaking and inefficient and do not provide suitable irrigation to support healthy landscape.

STREET IMPROVEMENT PROJECTS

<u>NUMBER</u>	<u>PROJECT TITLE</u>	<u>APPROVED</u>
331-3402	McCarthy Boulevard. Landscape & Lighting Improvements	\$ 350,000
331-3411	* Sinclair LMD Improvements	60,000
331-3412	* Street Resurfacing Project 2014	2,574,288
311-4254	Sidewalk Replacement 2011 (defunding)	(39,338)
311-4267	Soundwall Renovations	150,000
311-4270	* 2014 Road Rehabilitation	2,000,000
311-4271	* Bridge Improvements	150,000
311-4272	* Minor Traffic Improvements 2014	100,000
311-4273	* Street Landscape Irrigation Repair 2014	150,000
	TOTAL COST	<u>\$ 5,494,950</u>

AVAILABLE FINANCING SOURCE

Measure I TOT Fund	\$ 600,000
Gas Tax Fund	1,700,000
LLMD 95-1	350,000
LLMD 98-1	60,000
Street Fund	294,900
Vehicle Registration Fee Fund	300,000
General Government Fund	500,000
Federal Grant	1,650,000
State Grant	40,050
TOTAL AVAILABLE	<u>\$ 5,494,950</u>

NOTE: Asterisk (*) indicates new projects.

WATER IMPROVEMENT PROJECTS

The Water Improvement category includes continued funding of one existing project and funding of five new projects as shown on the opposite page:

Project Number-Name

Description

2003-TASP Recycled Water Line Extension

This project constructs new 8-inch diameter water lines in the Transit Area Specific Plan area. The first phase will include South Milpitas Boulevard south of Gibraltar, McCandless Drive between Penitencia Creek and Montague, and along Trade Zone.

7115-Cathodic Protection Improvements

This project provides an evaluation study and installation of corrosion monitoring station and recommendations for retrofit or anode replacement. The project will also provide for upgrades of deficiencies defined in the evaluation study.

7117-Abel Street Pipeline Extension

This project installs 300 liner feet of 12-inch pipe to connect three "dead-end" pipes, one on Abel street and two on Carlo Street. This improvement will improve water pressure and water quality through improved system circulation.

7118-Dempsey Road Water Line Replacement

This project replaces approximately 3,400 liner feet of 12-inch diameter cast iron pipe along Dempsey Road, between Calaveras Boulevard and Yosemite Drive. The pipe was installed in 1950's and pipe has reached the end of its useful life.

7119-Sunnyhills Turnout Pressure Reducing Valve

This project involves the installation of a pressure reducing valve at the Sunnyhills Turnout.

7120-Water Supply Blending Study

This project provides an engineering study to analyze the feasibility and cost benefits of connecting the Curtis Avenue ground water well to Gibraltar Reservoir and pump station for the purpose of blending well water with Santa Clara Valley Water District and Hetch-Hetch water, and blending of the two wholesale water supplies.

WATER IMPROVEMENT PROJECTS

<u>NUMBER</u>	<u>PROJECT TITLE</u>	<u>APPROVED</u>
351-2003 *	TASP Recycled Water Line Extension	\$ 1,000,000
401-7115	Cathodic Protection Improvements	350,000
401-7117 *	Abel Street Pipeline Extension	350,000
401-7118 *	Dempsey Road Water Line Replacement	500,000
401-7119 *	Sunnyhills Turnout Pressure Reducing Valve	100,000
401-7120 *	Water Supply Blending Study	100,000
	TOTAL COST	<u>\$ 2,400,000</u>

AVAILABLE FINANCING SOURCE:

Transit Area Specific Plan Fund	\$ 1,000,000
Water Fund	1,050,000
Water Line Extension Fund	<u>350,000</u>
TOTAL AVAILABLE	<u>\$ 2,400,000</u>

NOTE: Asterisk (*) indicates new projects.

SEWER IMPROVEMENT PROJECTS

The Sewer Improvement category includes funding of one new project as shown on the opposite page:

Project Number-Name

Description

6118-San Jose Water Pollution Control Plant Improvements

The City of Milpitas pumps its sewage to the San Jose Water Pollution Control Plant for waste water treatment before it can be discharged into the San Francisco Bay. This plant was originally constructed in 1956 and is reaching the end of its useful life and is in need of a complete overhaul. The City of San Jose which operates the plant is undergoing a large rehabilitation project to completely overhaul the plant over the next 30 years. The City of Milpitas uses approximately 7% of the plant and will be responsible for 7% of the estimated \$2 billion or \$140 million in improvements that will be made over the net 30 years.

SEWER IMPROVEMENT PROJECTS

<u>NUMBER</u>	<u>PROJECT TITLE</u>	<u>APPROVED</u>
451-6118 *	San Jose WAter Pollution Control Plant Improvements	\$ <u>7,500,000</u>
	TOTAL COST	\$ <u><u>7,500,000</u></u>

AVAILABLE FINANCING SOURCE:

Sewer Fund	\$ 5,000,000
Sewer Treatment Fund	<u>2,500,000</u>
TOTAL AVAILABLE	\$ <u><u>7,500,000</u></u>

NOTE: Asterisk (*) indicates new projects.

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Index

A

Authorized Positions by Division 23

B

Budget Message 3
Budget Summary 26
Building and Safety 75
Building and Safety Summary 79

C

Capital Budget Summary 139
City Attorney 69
City Attorney Summary 73
City Clerk 65
City Council 55
City Council Summary 59
City Manager 61
City Manager Summary 63
Community Improvement Projects 140

E

Engineering 111
Engineering Summary 115
Expenditures by Function by Fund 48
Expenditures by Fund (Detail) 44
Expenditures by Fund (Summary) 43

F

Finance 99
Finance Summary 103
Fire 129
Fire Summary 133
Fiscal Year 2014-15 through
Fiscal Year 2018-19 21
Funded Permanent Positions by Department . . 24

H

Human Resources 87
Human Resources Summary 91

I

Information Services 81
Information Services Summary 85
Internal Cost Allocation by Fund Schedule 50

N

Non-Departmental 135

O

Operating Transfers Statement 52

P

Park Improvement Projects 142
Planning & Neighborhood Svcs 117
Planning & Neighborhood Svcs Summary . . . 121
Police 123
Police Summary 127
Public Works 105
Public Works Summary 109

R

Recreation 93
Recreation Summary 97
Revenues by Fund (Detail) 31
Revenues by Fund (Summary) 29

S

Sewer Improvement Projects 148
Street Improvement Projects 144

V

Vision, Values and Goals 1

W

Water Improvement Projects 146

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