

**BUDGET CHANGE FORM**

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one:				
<input checked="" type="checkbox"/> Budget Appropriation	100-3215 100-3601	\$ 9,247 2,473	100-531-4237 100-2940	\$ 9,247 2,473
<input type="checkbox"/> Budget Transfer				

**Explain the reason for the budget change:**

**Background:** Lyon Communities developer has requested to extend employment of dedicated full time building inspector for one more month for Lyon Milpitas Apartments project to provide continuous and uninterrupted inspection services for the remaining duration of construction. This service was provided to the developer since December 1, 2011, by the City of Milpitas and proved to be beneficial to both sides. It allows City to continue to provide high level of customer service by considerably reducing the number of re-inspections, streamlining and maintaining construction schedule and minimizing the number of construction revisions. Existing workload does not allow us to provide dedicated building inspector from our current staff to the project and necessitate extending employment of a temporary inspector for the month of July, 2013, for \$11,720. Previously, developer has paid the full cost of the inspection services, which included salary for the dedicated building inspector and an administrative fee.

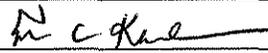
**Fiscal Impact:** None.

**Recommendation:**

1. Approve developer's request to continue with employment of dedicated building inspector for an additional month ending July 31, 2013.
2. Approve budget appropriation of \$11,720, less the administrative fee, into the Building and Safety Department's budget.

Check if City Council Approval required.

Meeting Date: June 18, 2013

Requested by:	Department Head: Keyvan Irannejad	Date: June 7, 2013
Reviewed by:	Finance Director: 	Date:
Approved by:	City Manager:	Date:
Date approved by City Council, if required:		Confirmed by: