

City of Milpitas
Donation or Fee Waiver/Reduction Request Application Form
for Non-Profit Organizations

***3**
City Clerk's Office
JUL 25 2013
RECEIVED

Complete this form and return it to Milpitas City Clerk

Please provide a copy of the IRS tax-exempt letter with the application.

Name of Organization: FIL-AM ASSOCIATION OF MILPITAS CORPORATION

Is there a Milpitas branch or affiliation? NONE OR N/A

Mailing Address: 175 ALLEN CT.
MILPITAS, CA 95035

Contact Person: DR. DEN NITAFAN Telephone No. 408-307-9372

Email Address: DEMREALTY1@AOL.COM

What is your request? Donation Amount Requested ~~\$500~~ Jm.

Fee Requested to be waived (type and \$ amount) \$1,500 ^{PERMIT FEES & RENTAL} ~~FOR ALL FEES REQUIRED BY THE CITY.~~

Event date(s): 8/31/2013 AND 9/01/2013

What is the purpose of the event? CELEBRATION OF FILIPINO FOOD AND MUSIC.
ADOBO FESTIVAL AT MILPITAS SPORTS CENTER / FOOTBALL FIELD

How will the Milpitas community benefit from this event? FILIPINO-AMERICAN AND OTHER ETHNIC

GROUPS WILL COME TO MILPITAS FOR SUCH CELEBRATION. THESE PEOPLE

FROM MILPITAS AND SURROUNDING CITIES WILL EXPERIENCE THE HOSPITALITY OF

What % of the fund raising proceeds will benefit Milpitas community? CITY.
NONE, THIS IS NOT A FUNDRAISING EVENT.

How will the City's contribution (if granted) be recognized in any publicity? FLYERS AND MEDIA

PUBLICITY FOR THE EVENT MAKE OR INCLUDED IN ALL THESE
MATERIALS.

Within 60 days after completion of the event for which a donation was received or a fee waiver/reduction was granted by the City of Milpitas, your organization will provide a written report to the City Clerk to include at minimum: number of participants, copies of all publicity of the event, any benefit to the community, amount of funds raised and an accounting of how the proceeds of the event will be dispersed.

Signature of Officer:  Date: 7-25-2013

Print Name & Title: DR. DEN NITAFAN, PRESIDENT & CEO

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

SEP 04 2009

FIL-AM ASSOCIATION OF MILPITAS
CORPORATION
175 ALLEN CT
MILPITAS, CA 95035-7713

Employer Identification Number:
30-0540554
DLN:
17053100004019
Contact Person: ERIC KAYE ID# 31612
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
March 10, 2009
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

FIL-AM ASSOCIATION OF MILPITAS

Sincerely,

A handwritten signature in cursive script that reads "Robert Choi". The signature is written in dark ink and is positioned below the word "Sincerely,".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC

CITY OF MILPITAS, CALIFORNIA
STANDARD OPERATING PROCEDURE

SUBJECT: CITY COUNCIL DONATION AND FEE WAIVER/REDUCTION POLICY

1. Purpose

The City of Milpitas recognizes the value of partnership with other agencies and organizations in providing services that benefit the community and its residents. To that end, the City may provide a donation or grant a reduction and/or waiver of fees to intergovernmental agencies or non-profit organizations that provide Milpitas community benefit.

2. Donation and Fee Waiver Budget

With each budget cycle, the City Council will establish an annual budget amount for donations or fee waivers/reductions for unspecified community events. Except for extraordinary circumstances, donations and or fee waivers/reductions will not be granted once the budgeted amount has been expended.

3. Requirements

- a) Any requests for donation or fee waiver/reduction must be submitted in writing using the attached application form.
- b) Requests for donations or fee waivers/reductions will be considered by the City Council during a regularly scheduled meeting.
- c) To be eligible, the organization must be a non-profit organization as described by the Internal Revenue Section such as 501(c)(3) or an intergovernmental agency. In either case, only events that provide community benefit within the City of Milpitas shall be eligible. If fund raising is involved, the organization must demonstrate that at least 60% of fund raised will be of general benefit to the Milpitas community. The organization must be non-discriminatory, and non-political in nature, based in Milpitas or have a local affiliation within the City.
- d) If the request for donation or fee waiver/reduction is for a community event, the event must be advertised, open to the public and no entrance fee shall be charged for the event.
- e) Fee waivers/reductions only apply to services provided by the City during its regular course of business. Such fees may include rental fees for the City's facilities or equipment, building permit fees or fire permit fees. Any City staff overtime costs required due to the event cannot be waived.
- f) The City Council may grant donation or fee waiver/reduction to each organization once annually, regardless of how many branches or affiliations it may have in the City.
- g) The fee waiver/reduction amount is further subject to \$1,500 maximum annually and the donation amount is subject to \$500 maximum annually for each organization. A fee waiver/reduction request cannot be combined with a donation request.
- h) To the extent possible, the City's contribution should be recognized in the event fliers and/or advertising.
- i) Within 60 days after completion of the event in which a donation was received or a fee waiver/reduction was granted by the City, the organization will provide a written report to the City Clerk to include at minimum: number of participants, copies of all publicity of the event, any benefit to the community, amount of funds raised and an accounting of how the proceeds of the event will be dispersed.
- j) Failure to abide by the rules and procedures as set forth in this document will result in the organization being denied for funding and/or fee waiver/reduction in the future.