City of Milpitas, California

*6

BUDGET CHANGE FORM

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one: ☒ Budget Appropriation ☐ Budget Transfer	100-3750	$ 3,500	100-168-4421	$ 3,500

Explain the reason for the budget change:

Background: Center Stage Performing Arts received one time donations from KB Homes and Milpitas Recreation Foundation to help pay for children's theatre show royalties and supply expenses. Staff would like to use the donations from Milpitas Recreation Foundation ($2,500.00) and KB Homes ($10,000.00) to pay for show royalties and supply costs in the amount of $3,500 for the FY 2013-2014 and $9,000 for FY 2014-2015.

Fiscal Impact: None. Increase in Recreation's Cultural Arts operating budget will be offset by the donation.

Recommendation: Approve staff's request to transfer money from Center Stage Holding Account to Recreation's operating budget to cover the cost of royalties and supplies in the amount of $3,500 for FY2013-14 and $9,000 for FY2014-15.

☒ **Check if City Council Approval required.** **Meeting Date**: May 6, 2014

Requested by:	**Department Head:** Carmen Valdez	**Date:** April 25, 2014
Reviewed by:	**Finance Director:**	**Date:** 4/28/14
Approved by:	**City Manager:**	**Date:**
Date approved by City Council, if required:		**Confirmed by:**

FI/24786/V

Form 30-222 (Rev. 1/92)

City of Milpitas, California

BUDGET CHANGE FORM

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one: ☒ Budget Appropriation ☐ Budget Transfer	100-3750	$ 9,000	100-168-4421	$ 9,000

Explain the reason for the budget change:

Background: Center Stage Performing Arts received one time donations from KB Homes and Milpitas Recreation Foundation to help pay for children's theatre show royalties and supply expenses. Staff would like to use the donations from Milpitas Recreation Foundation ($2,500.00) and KB Homes ($10,000.00) to pay for show royalties and supply costs in the amount of $3,500 for the FY 2013-2014 and $9,000 for FY 2014-2015.

Fiscal Impact: None. Increase in Recreation's Cultural Arts operating budget will be offset by the donation.

Recommendation: Approve staff's request to transfer money from Center Stage Holding Account to Recreation's operating budget to cover the cost of royalties and supplies in the amount of $3,500 for FY2013-14 and $9,000 for FY2014-15.

☒ **Check if City Council Approval required.** **Meeting Date**: May 6, 2014

Requested by:	**Department Head:** Carmen Valdez	**Date:** April 25, 2014
Reviewed by:	**Finance Director:**	**Date:** 4/28/14
Approved by:	**City Manager:**	**Date:**
Date approved by City Council, if required:		**Confirmed by:**