

## RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILPITAS AUTHORIZING  
THE TEMPORARY STREET CLOSURE ON KENNEDY DRIVE FROM SOUTH PARK  
VICTORIA TO OLD EVANS ROAD FOR THE NAGAR KIRTAN PARADE EVENT ON  
SUNDAY, JUNE 1, 2014 FROM 10:00 A.M. TO 2:00 P.M.**

**WHEREAS**, the City Council of the City of Milpitas desires to support community events and bring tourism to the City of Milpitas (“City”); and

**WHEREAS**, the Gurdwara Sahib Singh Sabha Church located at 680 E. Calaveras Blvd, Milpitas, CA 95035 is requesting to hold a parade for their Nagar Kirtan Celebration; and

**WHEREAS**, the parade and celebration festivities are proposed on Sunday, June 1, 2014, with services at the Gurdwara Church located at 680 E. Calaveras Blvd. followed by a parade between the hours of 11:00 a.m. to 1:00 p.m. along Kennedy Drive between South Park Victoria and Old Evans Road. The parade will begin and terminate at Cardoza Park where the celebration festival will be held at the Milpitas Sports Center track and football field; and

**WHEREAS**, the proposed parade will require a temporary road closure on Kennedy Drive between the hours of 10:00 a.m. to 2:00 p.m. which include the set up and tear down time for traffic control devices. A Traffic Control Plan, Emergency Action Plan, and Security Plan for the proposed street closure of Kennedy Drive has been prepared to ensure standards for public health and safety; and

**WHEREAS**, the temporary closure will cause the re-routing of traffic onto and over the following City streets: Prada Drive, Stemel Way, Serpa Drive, Quail Drive, Simas Drive, Traugher Drive, Lynn Avenue, N. Temple Drive, Fanyon Street, North Gadsden Drive, and Adam Avenue on Sunday, June 1, 2014, between the hours of 10:00 a.m. to 2:00 p.m.

**NOW, THEREFORE**, the City Council of the City of Milpitas hereby finds, determines, and resolves as follows:

1. The City Council has considered the full record before it, which may include but is not limited to such things as the staff report, testimony by staff and the public, and other materials and evidence submitted or provided to it. Furthermore, the recitals set forth above are found to be true and correct and are incorporated herein by reference.
2. Subject to all required City permits and approvals, City Council hereby authorizes the temporary street closure of Kennedy Drive from South Park Victoria to Old Evans Road from vehicular and bicycle traffic, except for parade vehicles or bicycles, on Sunday, June 1, 2014 from 10:00 a.m. to 2:00 p.m., provided that the applicant shall, at its sole cost and expense: (i) implement all required conditions of the Special Event Permit, including but not limited to, traffic control devices, traffic control staffing, security, emergency action plan, and any other conditions deemed necessary by City; (ii) provide emergency vehicular, personnel, and other required access on Kennedy Drive at all times; (iii) procure required insurance naming the City as an additional insured and agreeing to indemnify and hold City harmless as set forth in the Special Event Permit; and (iv) fully

pay all City costs, expenses, and time arising or relating to this event, all subject to City review and approval.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

\_\_\_\_\_  
Mary Lavelle, City Clerk

\_\_\_\_\_  
Jose S. Esteves, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael J. Ogaz, City Attorney

Project Number:

MS14 - 0018



## SPECIAL EVENT / ACTIVITY INFORMATION PACKET & APPLICATION

“Special events and activities” means any temporary event or activity sponsored by a business, shopping center or organization which is held outside the confines of a permanent building.

To apply for a Special Event and Activity, please read the enclosed instructions and then complete this application. Submit your application, including the required attachments, no later than 45 days for a major event or 30 days for a minor event.

For specific references to the Milpitas Municipal Code regarding Special Events and Activities see Section XI-10-13.11

### Approvals:

Planning: \_\_\_\_\_ Date: \_\_\_\_\_

Fire: \_\_\_\_\_ Date: \_\_\_\_\_

Police: \_\_\_\_\_ Date: \_\_\_\_\_

Engineering: \_\_\_\_\_ Date: \_\_\_\_\_

Building: \_\_\_\_\_ Date: \_\_\_\_\_

## INSTRUCTIONS

### Introduction

A completed application may be filed as early as one year before an event, but must be received no later than 45 days (for a major event) or 30 days (for a minor event) before the actual event.

**“Special events and activities”** means any temporary event or activity sponsored by a business, shopping center or organization which is held outside the confines of a permanent building.

- A minor event is one that all of the activities, including parking associated with the event are confined to private property.
- A major event is one that in addition to the activities on a private property, has off-site parking, and/or partially or wholly takes place on the public right-of-way, except for activities customarily confined to sidewalks, such as walking or jogging/running.

It is our goal to help the event organizers in planning a safe and successful event that would create minimal impacts on the surrounding neighborhoods.

**Procedure:** *For first-time events please contact the Planning Division (408) 586-3279 to set up an appointment to review the application process for your event.*

The application process begins when you submit a completed application. The acceptance of this application should in no way be construed as approval of your request. Copies of the application will be sent to affected departments for their review. During the review, you will be notified if any additional information is required to process the application. You will be invited to meet with city staff at a pre-determined meeting called the Development Review Committee (DRC) to discuss the event prior to any approvals. Delays in providing information to city staff often delay the ability of the DRC to finish review and approve the application in a timely manner.

- Events that occur between one and three days can be reviewed by staff.
- Events that occur more than three days require review by the Planning Commission Subcommittee.
- Any event that has amplified music or live entertainment regardless of duration requires review by the Planning Commission Subcommittee.

**QUESTION TO GET STARTED**

- **Will the event be held exclusively on private property? If so, you will need to have the property owner sign the application for use of the site.**

*This event will not require off site parking, or the use of public right-of-way (except running/jogging events).*

Yes  No

*If you answered yes to the question above, your event is considered a "Minor" event. All other events are considered "Major".*

SECTION 1: CONTACT INFORMATION AND AUTHORIZATION

Please complete all of the following:

Event Title: Sikh Parade

Event Location (address): starting from Gurdwara Sahib to sports complex

Applicant name: Gurdwara Sahib Singh Sabha

Organization: Gurdwara Sahib Singh Sabha

E-mail: PRITPALSINGH11@yahoo.com Phone: 408 422 5600

Mailing Address: 680-EAST Calaveras Blvd

City: Milpitas ZIP: 95035

Day of event contact (if different from applicant completing and submitting the form): PRITPAL SINGH Phone: 408 422 5600

Except as to the sole negligence or willful misconduct of the city, the applicant/permittee shall defend indemnify and hold the city, and its officers, employees and agents harmless from any loss, damage, claim for damage, liability, expense, or cost, including attorneys' fees, which arise out of or is in any way connected with the special event or activity authorized herein. By signing this application, the applicant acknowledges that they may be billed for any unanticipated costs for city services arising from the event as a result of changes to the event or inaccurate application information.

Printed Name & Signature: PRITPALSINGH [Signature]

Date: 2/25/14

Printed Name of Property owner or authorized agent for owner & signature

Date

**SECTION 2: EVENT INFORMATION**

Please complete all of the following:

Setup/Preparation Date: 6/8/14  
 Event starts Date: 6/8/14 Time: 8 AM  
 Event ends Date: 6/8/14 Time: 8 PM  
 Dismantle/Tear down Date: 6/8/14  
 Anticipated attendance: Total: 2000 Per day:

**Street closures**

Will this event require any city streets to be closed?  Yes  No

If yes, specify which streets or cross streets and include a route site map.

**Food**

If your event will have food preparations please specify cooking method:

Gas  Electric   
 Charcoal  Other (specify): \_\_\_\_\_

A permit may be required from the Santa Clara County Department of Public Health at (408) 918-3400.

**Portable restrooms**

A minimum of one (1) accessible toilet for persons with disabilities is required when multiple toilets are set side by side. If each toilet is scattered throughout the site, then each toilet must be accessible. Exceptions may be considered by the Building Department.

**Lighting and sound**

Will you be using any amplified sound (i.e. public address system)?  Yes  No

Will this event use any temporary lighting?  Yes  No

If yes, please describe:

**EVENT NARRATIVE**

**Project Description**

Briefly provide a description of your event, including activities, timeline and sequence of events:

SEE ATTACHED NAGAR KIRTAN PLAN FOR GURDWARA SINGH SABHA, MILPITAS

**Parking**

Describe where event participants are expected to park their vehicles:

SEE ATTACHED NAGAR KIRTAN PLAN FOR GURDWARA SINGH SABHA, MILPITAS

**Security Plan**

Describe your security plan, including crowd control:

*Include the security company name, contact information and the amount of security personnel.*

SEE ATTACHED NAGAR KIRTAN PLAN FOR GURDWARA SINGH SABHA, MILPITAS. THE GURDWARA MANAGEMENT IS IN THE PROCESS OF HIRING A SECURITY COMPANY.

**Americans with Disabilities (ADA) compliance**

Describe how your event will be accessible to people with disabilities (*such as parking, restrooms and accessible path of travel to all event functions*):

IN COMPLIANCE

**Recyclables and garbage handling**

Describe your plan for cleanup and removal of recyclable goods and garbage during and after your event:

GARBAGE AND CLEAN-UP WILL BE HANDLED BY VOLUNTEERS AND GARBAGE COMPANY.

**SECTION 3: SITE MAP CHECKLIST:** City staff is available to help you through this process.

Provide a site plan/route map for your event on a separate sheet. **Provide six copies of this site plan/map (11" x 17" min size).** The map should include the following information:

- An outline of the event site, including the names of the streets or areas that are a part of the venue and surrounding area. If the event includes a moving route of any kind (such as a parade), indicate the direction of travel, including the starting location and ending destination. Include north arrow.
- Any street or lane closures.
- The locations of fencing, barriers or barricades. Include any removable fencing for emergency access. (include height of barriers)
- The location of first-aid facilities
- The location of all stages, platforms, booths, cooking areas, trash containers, tents/canopies, etc. (Include dimensions, such as height and length)
- The location of any food booths and cooking area configuration including all vendors cooking with flammable gases or barbeque grills. (Include dimensions, such as height and length)
- Generator locations and/or source of electricity
- Placement of vehicles or trailers used for the event (include dimensions)
- Anticipated parking locations and number of parking. Show that parking is available for persons with disabilities. These parking spaces shall be dispersed and located closest to the accessible entrances *to the event*. One in every eight accessible parking spaces, but not less than one accessible parking space shall be Van accessible.
- Placement of promotional signs or banners
- Placement of portable toilets/rest room facilities (label accessible or non-accessible for people with disabilities)
- Exit locations for outdoor events that have fences
- Location of all other event activities
- Location of temporary lighting
- Location of temporary speakers

\* EVENT LAYOUT  
\* TRAFFIC HANDLING PLAN  
/ROUTE MAP

- Fire truck access to existing building/structures shall remain clear and unobstructed (20 feet min).
- Fire truck access shall be maintained to the proposed event.
- Show that Fire equipment and appliances (hydrants, fire department connection valve, etc) shall remain clear and unobstructed (25 feet min.).
- Show and identify the proposed method of separation between event area and vehicle traffic (20 feet min.).
- Show that the location of tables, booths and other equipment are not obstructing parking for persons with disabilities and indicate an accessible path of travel from these parking stalls to main entrance to the building and facilities.
- If any amusement structures are proposed, show how the structure can accommodate those with disabilities.
- For major events, provide a traffic handling plan (see sample).
- Show solid waste collection area.

**SECTION 4: INSURANCE INFORMATION**

A public liability and property damage insurance policy issued by an insurance company authorized to do business in California, naming the City of Milpitas, its officers, agents and employees as co-insured may be required. Depending on the scope of the event, a minimum of \$1 million or more may be required.



**City of Milpitas  
Planning Department**

455 E. Calaveras Blvd., Milpitas, CA 95035  
Telephone: 408-586-3279 • Fax: 408-586-3305  
www.ci.milpitas.ca.gov

**Planning and Zoning  
Application**

Please print or type. The City's acceptance of this application and required filing fee does not constitute a completed application pursuant to Government Code 65943. Applicant will be considered the project contact unless otherwise indicated on this form and will be the sole recipient of City correspondence, including staff reports, project approval letter, and conditions of approval.

**Permit Type**

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Site Development Permit                      | <input type="checkbox"/> Major Tentative Map      | <input type="checkbox"/> Zoning Amendment/Change | <input type="checkbox"/> Variance                              |
| <input type="checkbox"/> Minor Site Development                       | <input type="checkbox"/> Minor Tentative Map      | <input type="checkbox"/> Planning Appeal         | <input type="checkbox"/> Interpretation                        |
| <input type="checkbox"/> Conditional Use Permit                       | <input type="checkbox"/> Planned Unit Development | <input type="checkbox"/> Specific Plan Amendment | <input type="checkbox"/> Administrative Permit                 |
| <input type="checkbox"/> Minor Conditional Use Permit                 | <input type="checkbox"/> General Plan Amendment   | <input type="checkbox"/> Time Extension          | <input type="checkbox"/> Pre-Application Review                |
| <input checked="" type="checkbox"/> Other <u>Special Event Permit</u> |   |  | <input type="checkbox"/> Check if Amendment to Existing Permit |

**Application Information and Certification**

Applicant's Name: <u>PRITPAL SINGH</u>	Telephone: <u>(408) 422-5600</u>	Fax:
Mailing Address (Street, City, State, Zip): <u>680 E. Calaveras Blvd Milpitas CA 95035</u>	E-mail: <u>pritpalsingh11@yahoo.com</u>	
Applicant's relationship to property owner: <input type="checkbox"/> Same <input type="checkbox"/> Architect <input type="checkbox"/> Agent <input checked="" type="checkbox"/> Lessee	I certify that the information herewith submitted is true and correct to the best of my knowledge. Signature: <u>Pritpal Singh</u> Date: <u>4/11/14</u>	
Other (please specify) _____		

**Project Information**

Project Address: <u>680 E. Calaveras Blvd: Milpitas CA 95035</u>	Assessor's Parcel Number(s): <u>2917015 -</u>
Existing Use of Project Site: <u>Sikh Temple</u>	Site Area (acres) / Building Floor Area (square footage): <u>14000 Sq. Ft.</u>
Project Name and Description (Please describe in detail, using an additional sheet if needed.): <u>Nagar Kirtan</u>	

**Project Ownership and Authorization**

Name, address and signature of all property owners having an interest in the property. All owners' consent is required to authorize the filing of this application. Use additional sheet if needed.

Property and/or Business Owner Name: <u>Pritpal Singh</u>	Signature: <u>Pritpal Singh</u>	Date: <u>4/11/14</u>
Mailing Address: <u>680 E. Calaveras Blvd. Milpitas CA 95035</u>	Telephone/E-Mail: <u>(408) 422-5600   pritpalsingh11@yahoo.com</u>	

**Project Contact Information**

List project contact information if different from Applicant listed above.

Name: <u>Pritpal Singh</u>	Authority: <input type="checkbox"/> Owner <input type="checkbox"/> Agent <input checked="" type="checkbox"/> Lessee <input type="checkbox"/> Other
Mailing Address: <u>680 E. Calaveras Blvd Milpitas CA 95035</u>	Telephone: <u>(408) 422-5600</u> Fax:
E-mail: <u>pritpalsingh11@yahoo.com</u>	

**STAFF USE ONLY**

Application Received By: <u>[Signature]</u>	Date:	Application Submittal Fee: <u>200.00</u>	Total Fee Deposit: <u>200.00</u>
Permit Number(s): <u>1514-0018</u>	PJ:		

**INDEMNIFICATION AGREEMENT**  
**FOR DEVELOPMENT APPLICATIONS**

Applicant submitted an application to the City of Milpitas Planning Division on \_\_\_\_\_, 20\_\_ for the following development approval(s):

Special Event Permit

(the "Project"). For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Applicant hereby expressly agrees in connection with the processing of Applicants Project application(s) to each and every one of the following terms and conditions:

1. Applicant agrees, as part of and in connection with each and any of the application(s), to defend, indemnify, and hold harmless the City of Milpitas ("City") and its officers, contractors, consultants, attorneys, employees and agents from any and all claims(s), action(s), or proceeding(s) (collectively referred to as "proceeding") brought against City or its officers, contractors consultants, attorneys, employees, or agents to challenge, attack, set aside, void, or annul:
  - a. Any approvals issued in connection with any of the above described application(s) by City; and/or
  - b. Any action taken to provide related environmental clearance under the California Environmental Quality Act of 1970, as amended ("CEQA") by City's advisory agencies, boards or commissions; appeals boards or commissions; Planning Commission, or Council.

Applicant's indemnification is intended to include, but not limited to, damages, fees and/or costs awarded against or incurred by City, if any, and costs of suit, claim or litigation, including without limitation attorneys' fees and other costs, liabilities and expenses incurred in connection with such proceeding whether incurred by Applicant, City, and/or parties initiating or involved in such proceeding.

2. Applicant agrees to indemnify City for all of City's costs, fees, and damages incurred in enforcing the indemnification provisions of this Agreement.
3. Applicant agrees to defend, indemnify and hold harmless City, its officers, contractors, consultants, attorneys, employees and agents from and for all costs and fees incurred in additional investigation or study of, or for supplementing, redrafting, revising, or amending, any document (such as an environmental impact report, negative declaration, specific plan, or general plan amendment) if made necessary by said proceeding and if applicant desires to pursue such City approvals and/or

clearances, after initiation of the proceeding and that are conditioned on the approval of these documents.

4. In the event that Applicant is required to defend City in connection with such proceeding, City shall have and retain the right to approve:
  - a. The counsel to so defend City; and
  - b. All significant decisions concerning the manner in which the defense is conducted; and
  - c. Any and all settlements, which approval shall not be unreasonably withheld.

City shall also have and retain the right to not participate in the defense, except the City agrees to reasonably cooperate with Applicant in the defense of the proceeding. If City chooses to have counsel of its own to defend any proceeding where Applicant has already retained counsel to defend City in such matters, the fees and expenses of the additional counsel selected by City shall be paid by City. Notwithstanding the immediately preceding sentence, if City's Attorney's Office participates in the defense, all City Attorney fees and costs shall be paid by Applicant.

5. Applicant's defense and indemnification of City set forth herein shall remain in full force and effect throughout all stages of litigation including any and all appeals of any lower court judgments rendered in the proceeding.

After review and consideration of all of the forgoing terms and conditions, Applicant, by its signature below, hereby agrees to be bound by and fully and timely comply with all of the foregoing terms and conditions.

APPLICANT By: \_\_\_\_\_  
(Signature)

*Prithar Singh*

\_\_\_\_\_  
(Print)

*PRITHAR SINGH*

Date: 4/11/14

Its: \_\_\_\_\_  
(Title, if any)



**PROCESSING AGREEMENT FORM**  
 Payment Agreement for Development Application Processing

FOR OFFICE USE ONLY	
Project Job No. <u>1048</u>	Permit No. <u>MS14-0018</u>
APN: <u>211015</u>	Check No. <u>1261</u>
Deemed Complete: _____	Amount: <u>250.00</u>

**TO BE COMPLETED BY APPLICANT**

This Agreement is by and between the City of Milpitas, hereafter "City," and Pritpal Singh hereafter "Applicant."

Project Name: Nagar kirtan

Project Address: 660 E. Calaveras Blvd Milpitas CA 95035 Property Interest of Applicant: LESSEE  
 (e.g. owner, agent of owner, lessee, design professional)

**APPLICANT INFORMATION**

Name: PRITPAL SINGH Phone/Email: 408 (422) 5600, pritpalsingh11@yahoo.com

Address: 660 E. Calaveras Blvd. Milpitas CA 95035

**CONTACT INFORMATION (if different than above)**

Name: \_\_\_\_\_ Phone/Email: \_\_\_\_\_

Address: \_\_\_\_\_

**BILLING INFORMATION (if different than applicant information)**

Statements, requests for deposits or refunds shall be directed to Applicant identified in Section II above unless stated otherwise below:

Name: Pritpal Singh Phone/Email: (408) 422-5600, pritpalsingh11@yahoo.com

Address: 660 E. Calaveras Blvd. Milpitas CA 95035

Applicant agrees to pay all legal and consultant costs (including, but not limited to environmental, engineering, fiscal, design review and peer review consultant fees) incurred by the City for review and processing necessary for the subject project, even if the application is withdrawn, not approved, approved subject to conditions, or modified upon approval. Applicant agrees to make an initial deposit of \$10,000 (or other amount as required by the City) to be applied toward the above costs, at such time as requested by the City. This initial deposit is in addition to the deposit collected for typical application processing. Applicant further agrees that no Certificate of Occupancy for the project will be issued until all costs are paid.

The City is entitled to recover its costs, including attorney's fees, in collecting unpaid accounts. Any refund of amounts deposited shall be made in the name of the Applicant, to the address noted for billing information. Invoices are due and payable within 30 days. City processing of applications will cease when the account balance drops below 25% of the total initial deposit amount. The total initial deposit amount is the sum of the deposit for legal and consultant costs and the deposit for application processing.

Applicant shall provide written notice to the Finance Department in the event that there is a change in Applicant's interest in the property, the project or the billing address or contact person for said project. Said Notice shall be mailed first class certified mail to Finance Manager, 455 E. Calaveras, Milpitas, California 95035. Applicant shall remain responsible for all outstanding costs incurred by City. Applicant agrees to hold City harmless for all costs and expenses, including attorney's fees, incurred by City or held to be the liability of the City in connection with City's defense of its actions in any proceeding brought in any State or Federal court challenging the City's actions with respect to the Applicant's project.

This Agreement shall only be executed by an authorized representative of the Applicant. The person executing this Agreement represents that he/she has the express authority to enter into agreements on behalf of the Applicant.

**I hereby understand and agree to the above information.**

Signature of Applicant: Pritpal Singh Date: 4/11/14

Print Name and Title: PRITPAL SINGH

Signature of City Staff: [Signature] Date: 4/11/14

Print Name and Title: GINNY HOM, ASST. PLANNER

**City of Milpitas  
Planning Department**

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**Planning and Zoning  
Application**

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| <input type="checkbox"/> Minor Site Development                       | <input type="checkbox"/> Minor Tentative Map      | <input type="checkbox"/> Planning Appeal         | <input type="checkbox"/> Interpretation                        |
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| <input checked="" type="checkbox"/> Other <u>Special Event Permit</u> |   |  | <input type="checkbox"/> Check if Amendment to Existing Permit |

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Applicant's Name: <u>PRITPAL SINGH</u>	Telephone: <u>(408) 422-5600</u>	Fax:
Mailing Address (Street, City, State, Zip): <u>680 E. Calaveras Blvd Milpitas CA 95035</u>	E-mail: <u>pritpalsingh11@yahoo.com</u>	
Applicant's relationship to property owner: <input type="checkbox"/> Same <input type="checkbox"/> Architect <input type="checkbox"/> Agent <input checked="" type="checkbox"/> Lessee	I certify that the information herewith submitted is true and correct to the best of my knowledge. Signature: <u>[Signature]</u> Date: <u>4/11/14</u>	
Other (please specify) _____		

**Project Information**

Project Address: <u>680 E. Calaveras Blvd. Milpitas CA 95035</u>	Assessor's Parcel Number(s): <u>2917015 -</u>
Existing Use of Project Site: <u>Sikh Temple</u>	Site Area (acres) / Building Floor Area (square footage): <u>14000 Sq. Ft.</u>
Project Name and Description (Please describe in detail, using an additional sheet if needed.): <u>Nagar kirtan</u>	

**Project Ownership and Authorization**

Name, address and signature of all property owners having an interest in the property. All owners' consent is required to authorize the filing of this application. Use additional sheet if needed.

Property and/or Business Owner Name: <u>Pritpal Singh</u>	Signature: <u>[Signature]</u>	Date: <u>4/11/14</u>
Mailing Address: <u>680 E. Calaveras Blvd. Milpitas CA 95035</u>	Telephone/E-Mail: <u>(408) 422-5600 pritpalsingh11@yahoo.com</u>	

**Project Contact Information**

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Name: <u>Pritpal Singh</u>	Authority: <input type="checkbox"/> Owner <input type="checkbox"/> Agent <input checked="" type="checkbox"/> Lessee <input type="checkbox"/> Other
Mailing Address: <u>680 E. Calaveras Blvd Milpitas CA 95035</u>	Telephone: <u>(408) 422-5600</u> Fax:
	E-mail: <u>pritpalsingh11@yahoo.com</u>

**STAFF USE ONLY**

Application Received By: <u>[Signature]</u>	Date:	Application Submittal Fee: <u>200.00</u>	Total Fee Deposit: <u>200.00</u>
Permit Number(s): <u>1514-0018</u>			PJ:

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# NAGAR KIRTAN PLAN FOR GURDWARA SINGH SABHA, MILPITAS

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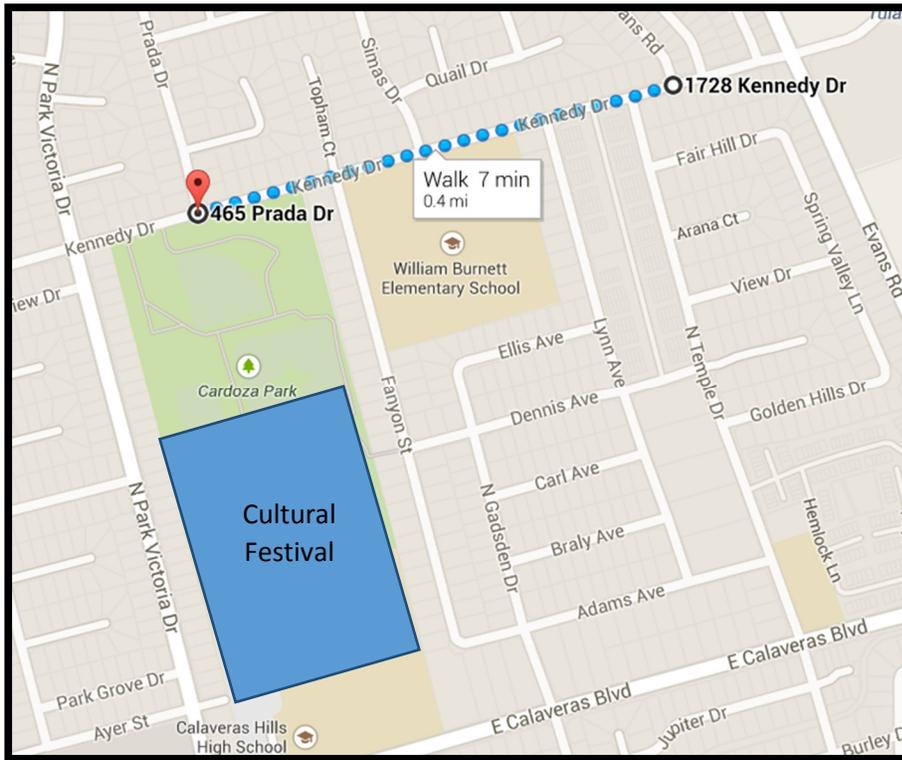
## 1. Description of events

Sikh Parade on June 1st on Kennedy Dr. in between Cardoza Park and Old Evans Rd. Milpitas sports Center

Activities: Congregation, art contest, speech contest, turban contest, Cultural exhibits

08:00 am – 10:00 am	Setup at event site
10:00 am – 11:00 am	Parade Preparation
11:00 am - 01:00 am	Parade
01:00 am - 02:30 pm	Congregation - Prayers and Speeches at Cardoza Park
02:30 pm - 04:00 pm	Contest / Exhibits
04:00 pm - 06:00 pm	Cleanup

Parade consists of one 35 feet float truck



## 2. Parking

Since the event and parade is all happening around Cardoza Park, we will encourage the participants to directly come to the event site instead of Gurdwara Sahib. SO we expect most of people to come to event site

Following area are designated for Parking:

1. Off Street parking on Los Coaches Street
2. Sports Complex Parking lot (We have permission)
3. Mervyns's parking lot (We have permission)

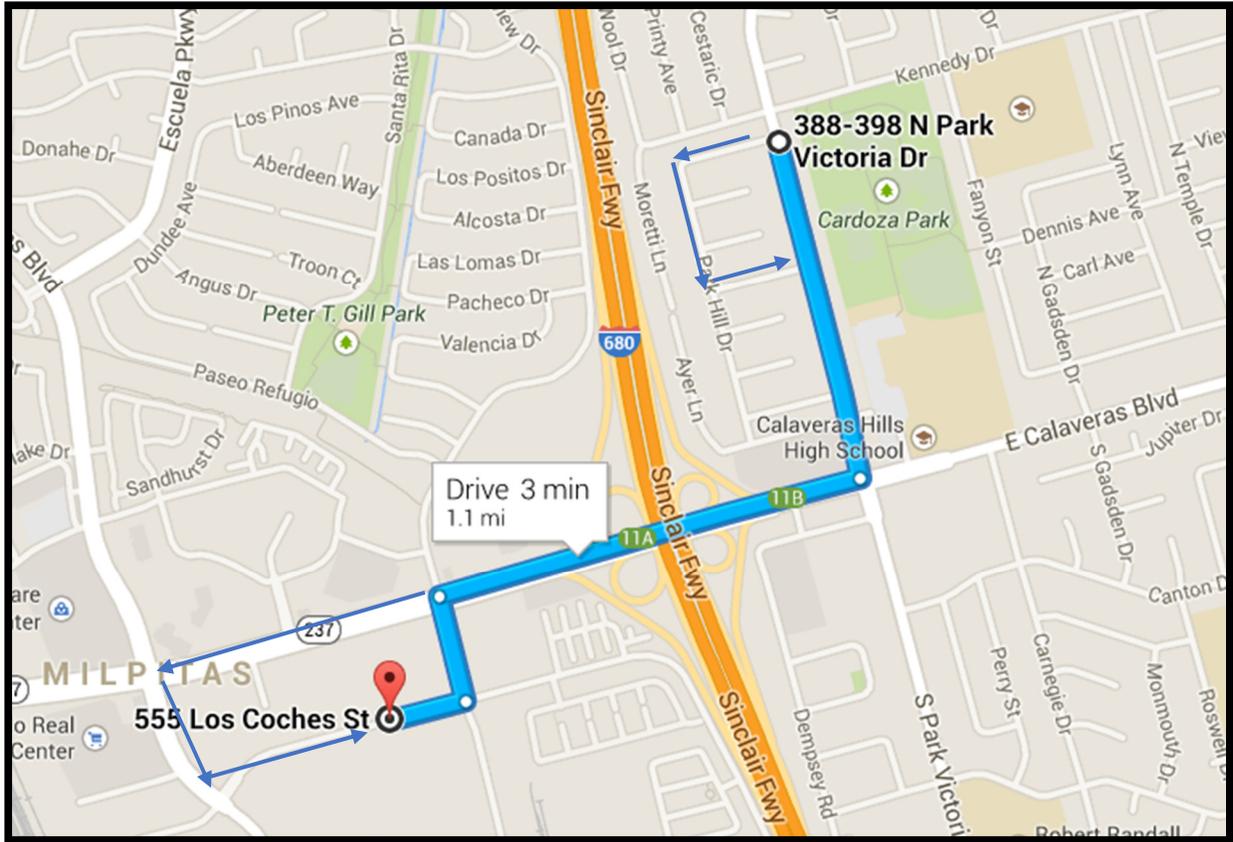
### **3. Traffic handling Plan and Route map**

Even though the participants will be encouraged to directly come to the Event site of Cardoza Park, we might end up having few participants go to Mervyn's Parking lot close to Gurdwara Sahib.

There will be three shuttle vans going back and forth from Gurdwara to event site for pick up and drop.

Shuttle service will start at 09:30 am and will continue till 5:00 pm and at both shuttle stops there will be two volunteers to assist participants.

We need to block small area for Shuttle drop off and pick up on Los Coches and on N Park Victoria on the marked spots below



### **4. Security Plan**

We will not have any event at the Gurdwara Sahib and we do not need any security at Gurdwara Sahib. Four areas where we need security personnel are Mervyn's Parking lot, School board parking lot, Cardoza Park Event site and Kennedy Dr parade site. Each of these areas we will have two security personnel and two volunteers.

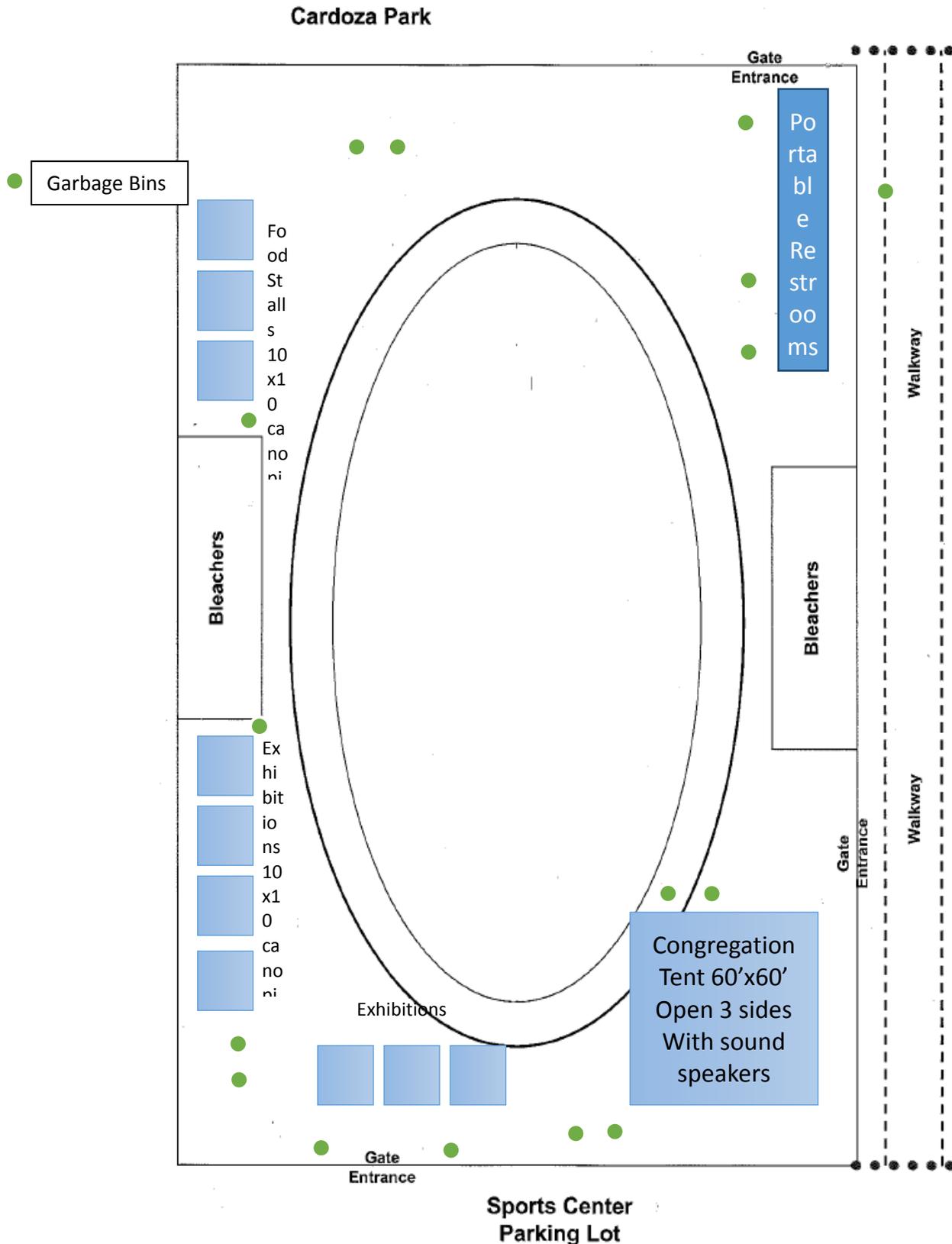
At the parade site on Kennedy Dr we will have four security Personnel with ten volunteers who will control the traffic along with the police personnel.

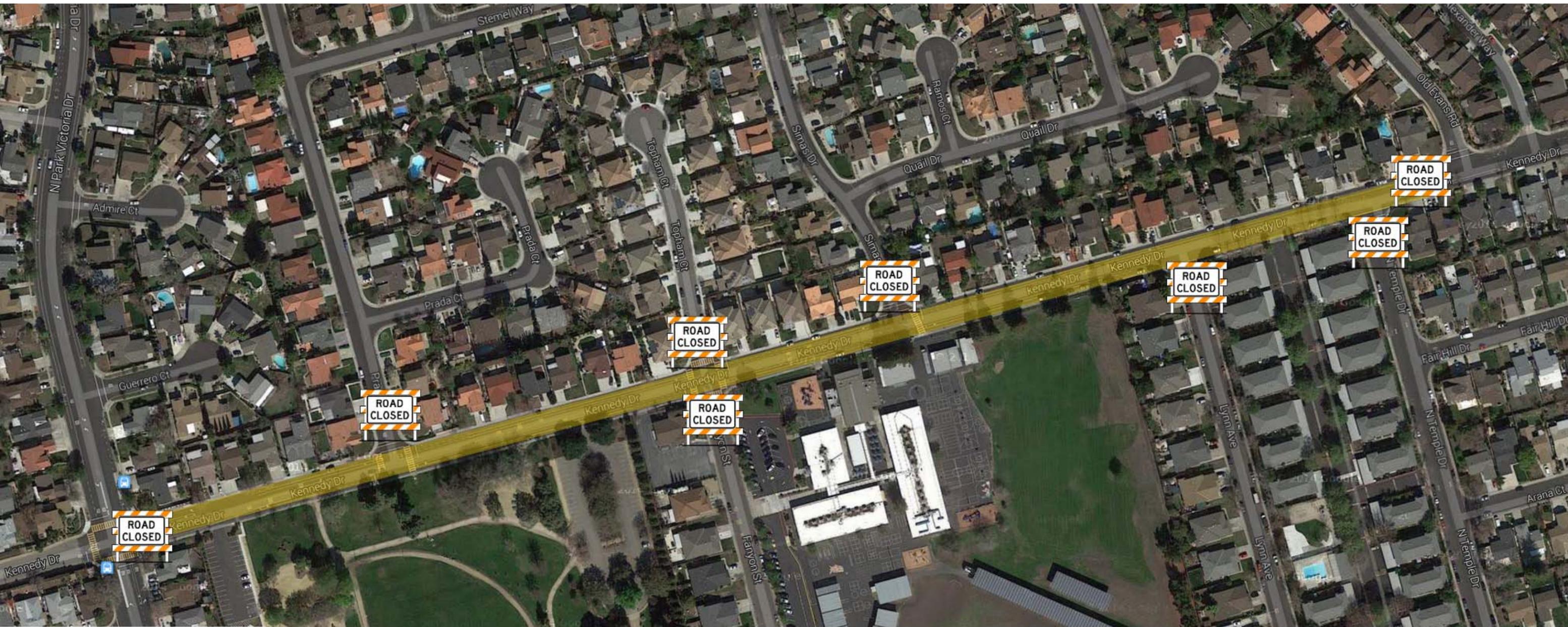
We will hire six Security personnel:

- 6 from 08:00 AM to 5:00 PM and
- 4 from 11:00 AM to 3:00 PM

### 5. Event Layout

Garbage containers will be placed on June 1<sup>st</sup> at 7am and will be picked up June 2<sup>nd</sup> before noon. Garbage bins will also be installed on the North side of Cardoza Park along Kennedy Dr.





**Nagar Kirtan Parade, June 1st, 2014, 11AM to 1PM**



**Post "No Parking" signs every 250 feet on both sides of the street 72 hours prior to the parade event.**



**Type 2 barricades with "Road Closed" signs posted at intersections.**



**"Road Closed Ahead" signs posted in advance of closed intersection.**

