



AMENDMENT NO. 2 TO THE AGREEMENT
WITH
PEELLE TECHNOLOGIES, INC.
FOR
DOCUMENT IMAGING

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This Amendment is entered into this 4th day of November, 2014, by and between the City of Milpitas, a municipal corporation of the State of California (hereafter referred to as "CITY") and **Peelle Technologies, Inc.**, a California corporation (hereafter referred to as "VENDOR").

RECITALS

WHEREAS, the City of Dublin issued a Request For Proposal for Laserfiche Scanning And Indexing Services on May 7, 2012; and after completing the solicitation the City of Dublin awarded and entered into an agreement with VENDOR for imaging and scanning services for a term from November 6, 2012 to July 31, 2014; and

WHEREAS, the CITY has determined the City of Dublin's Request For Proposal process met all of the requirements set forth in Milpitas Municipal Code Section I-2-3.07 (Piggyback Procurement);

WHEREAS, the CITY and VENDOR entered into an agreement for the purchase of imaging and scanning services in total annual amount of Eighty-Five Thousand dollars (\$85,000.00) and for the term from February 20, 2013 to July 31, 2014 ("Agreement"); and

WHEREAS, the City of Dublin has extended the term of its agreement with the VENDOR from July 31, 2014 to July 31, 2016; and

WHEREAS, the CITY also extended the term of the Agreement from July 31, 2014 to July 31, 2016; but reduced the annual amount of compensation to Fifty Thousand dollars (\$50,000.00) for imaging services for the Building Inspection Department; and

WHEREAS, the parties now desire to amend the Agreement by increasing the annual compensation by Twenty-Five Thousand dollars (\$25,000.00) per year for the period July 31, 2014 to July 1, 2016 for imaging services for the Fire Department, for a total annual contract amount of Seventy-Five Thousand dollars (\$75,000.00).

NOW THEREFORE, in consideration of the mutual covenants and conditions herein contained, the parties agree to amend the Agreement as follows:

1. The total amount of compensation of the Agreement is increase by Twenty-Five Thousand dollars (\$25,000.00) per year for the period July 31, 2014 to July 31, 2016 for a total annual contract amount of Seventy-Five Thousand dollars (\$75,000.00).
2. All other provisions of the amended Agreement not amended by this Amendment No. 2 shall remain in full force and effect.

This Amendment is executed as of the date written on page one.

APPROVED BY:

CITY OF MILPITAS

PEELLE TECHNOLOGIES, INC

Thomas C. Williams, City Manager

Name of Authorized Representative

APPROVED AS TO FORM:

Michael J. Ogaz, City Attorney

Title of Authorized Representative

City of Milpitas, California

BUDGET CHANGE FORM

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one: <input checked="" type="checkbox"/> Budget Appropriation <input type="checkbox"/> Budget Transfer	506-2940	\$ 15,000	506-821-4237	\$ 15,000

Explain the reason for the budget change:

Background: On February 20, 2013, Council awarded a contract for seventeen months for document imaging services related to the City's records for the Building Department. The contract was based on a Request for Proposal conducted by the City of Dublin and Peelle Technologies, Inc. was awarded the contract for the period from November 6, 2012 to July 31, 2014. The City's Purchasing Agent determined the City of Dublin's Request For Proposal process met all of the requirements in Milpitas Municipal Code Section I-2-3.07 (Piggyback Procurement) and the City Council previously approved an agreement for the purchase of imaging and scanning services related to the City's records for the total annual amount of Eighty-Five Thousand dollars (\$85,000.00) for the term from February 20, 2013 to July 31, 2014.

The City of Dublin extended the term of its agreement with Peelle Technologies, Inc. from July 31, 2014 to July 31, 2016. City staff also extended the City of Milpitas Agreement for the same period; but reduced the annual amount of the Agreement to Fifty Thousand dollars (\$50,000.00) based on the then current needs of the Building Inspection Department.

City staff now desires to amend the Agreement with Peelle by increasing the annual compensation by Twenty-Five Thousand dollars (\$25,000.00) per year for the period July 31, 2014 to July 31, 2016 for imaging services for the Fire Department, for a total annual contract amount of Seventy-Five Thousand dollars (\$75,000.00).

Fiscal Impact: \$15,000 from the Permit Automation Fund. This work was unforeseen when the budget was developed for Fiscal Year 2014-15. The Fire Department currently has \$10,000 and needs an additional appropriation of \$15,000.

Recommendation:

1. Approve Amendment No. 2 with Peelle Technologies, Inc. to increase the amount of compensation of the agreement for document imaging services from July 31, 2014 to July 31, 2016 to the annual not-to-exceed amount of \$75,000.
2. Approve a budget appropriation of \$15,000 from the Permit Automation Fund.

Check if City Council Approval required.

Meeting Date: November 4, 2014

Requested by:	Department Head: Emma C. Karlen, Assistant City Manager	Date: October 21, 2014
Reviewed by:	Finance Director: <i>Yes for Emma Karlen</i>	Date: 10/21/14
Approved by:	City Manager:	Date:

Date approved by City Council, if required:

Confirmed by: