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City of Milpitas

“Vision, Values and Goals”

- *We promote an enthusiastic partnership with the community, elected officials and city employees to achieve our vision.*
- *We care about those served.*
- *We pursue excellence.*
- *We encourage creativity and innovation.*

Our Values

- *Respect for our Customers*
- *Integrity*
- *Excellence*
- *“Can Do” Attitude*
- *Innovation*
- *Ethical Behavior*
- *Accountability*
- *Open, Honest Communication*
- *Community Trust*
- *Diversity*
- *Teamwork*
- *Fiscal Responsibility*

Our Goals

- *To be committed to quality customer services.*
- *To ensure and enhance the quality of life in our community.*
- *To invest in our employees.*
- *To be fiscally responsible.*

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CITY OF MILPITAS

455 EAST CALAVERAS BOULEVARD, MILPITAS, CALIFORNIA 95035-5479 www.ci.milpitas.ca.gov

May 11, 2015

Honorable Mayor and City Council
City of Milpitas
Milpitas, California 95035

Members of the City Council:

It is my pleasure to present to you the Proposed Budget for Fiscal Year 2015-2016. This budget includes the City's operating and capital improvement budget and the City's water and sewer utility operations. The Fiscal Year 2015-16 ("FY 15-16") budget was developed to incorporate the following City Council's priorities and policy direction.

Policy Direction

- Continue to improve and maintain a high level of vital public services to the community in the most effective way
- Evaluate and review all City functions to eliminate duplications and achieve cost efficiencies
- Work towards becoming a recession-resistant City by developing and implementing fiscal strategies to ensure against economic uncertainties
- Implement economic development strategies that will recruit and retain businesses in the City
- Encourage commercial and residential development in the Midtown and Transit areas that will center on the new light rail system and the future BART system to alleviate traffic congestion
- Manage the dissolution of Redevelopment with the least impact possible to City service levels

The FY 15-16 Proposed Budget presents a balanced General Fund budget without the use of any reserves. In developing the FY 15-16 budget, it should be noted that the City's financial condition has improved substantially since the Great Recession. In 2012, the City's budget was further impacted by the dissolution of the Redevelopment Agency that led to the loss of funding for many major infrastructure, economic development and affordable housing projects. In addition, the City lost approximately \$7 million operating cost reimbursements annually allocated from the Milpitas Redevelopment Agency (RDA) to the General Fund.

The City weathered these economic challenges by reducing General Fund operating costs through employee concessions, attritions, layoffs, outsourcing, reorganization and restructuring of non-core programs. These cost cutting measures, albeit painful, have greatly stabilized the General Fund's financial conditions. The economic recovery in this region due to improved labor

markets and property values led to increased General Fund revenues also played a significant role in balancing the City's FY 15-16 budget.

The primary focus of the FY 15-16 budget is to improve the City's core services by responsibly restoring staffing level while maximizing overall organizational efficiency and cost savings. Similar to many jurisdictions, the City is still faced with long-term fiscal challenges such as continued escalation of pension costs and medical insurance premium. In addition, as a result of the RDA's dissolution, reliable funding sources are needed for capital improvement projects to upgrade or rehabilitate the City's aging infrastructure.

The City's visions, values, and goals were last updated in 1993. In the last twenty years, much changes have occurred. The City has transformed itself from a suburban city to be a multi-cultured, diverse community with a broad base of businesses which includes high tech companies such as Cisco and KLA-Tencor, retail such as the Great Mall of the Bay Area which is the largest enclosed shopping mall in Northern California, and two major car dealerships, Honda and Toyota. While the City's population has increased significantly in the last two decades, staffing level has reduced in the last few years due to funding constraints. With all the changes that occurred in the last 20 years, the timing is appropriate to review and redefine the City's visions, values and goals. Staff began a strategic planning process in FY 2013-14 to establish Citywide objectives and strategies that will guide the departments' work plans. The City engaged a consultant to assist staff to conduct the Strategic Planning in multiple phases. The four phases consists of (1) Getting started (2) Vision, Mission and Values (3) Strategic goals and objectives and (4) Work Plans, Implementation and Assessment. The community and the employees have been involved in defining City's vision, mission and values and staff is currently proceeding with phase (3) of the strategic planning process. It is expected that the project will be completed in FY 15-16.

In anticipation of the Bay Area Rapid Transit ("BART")'s extension of its transit system from the Warm Springs Station in Fremont, through the Milpitas Station to the Berryessa Station in San Jose, the City adopted a Transit Area Specific Plan ("TASP") in 2008. The Plan presents an opportunity to transform an older industrial area to higher intensity transit-oriented district with housing, office, retail, restaurants, hotels, and parks. The Plan will add more than 6,000 units of high density housing to support the large public investment in transit facilities. Shortly after the adoption of the TASP, the City also established a Transit Area Development Impact Fee and a Community Facilities District in the Transit Area to provide mechanisms to finance the infrastructure needed for development and to mitigate the on-going fiscal impact of high density residential development on public services. Initially, many development projects were on hold due to the economic recession and soft housing market. However, economic recovery and an improving housing market led to a heightened interest in housing development in the Transit Area. These development activities will be further discussed in the "Major Development Activities in the City" section.

One of the best business recruitment and retention strategies that the City embarked upon in recent years was to provide expedited building plan check and inspection services. In FY 14-15, the City Council approved re-establishment of the economic development function. In addition to retaining and expanding quality businesses, staff is actively developing regional partnerships to promote the City as an ideal place for investment. During the last year, the City was able to attract two new businesses, Consolidated Electrical Distributors and ePlus Technology, that chose to relocate and expand their corporate offices in Milpitas.

The initial projection for the FY 15-16 General Fund Budget indicated that revenues and other financing sources exceeded expenditures by \$716,000. During the budget process, various departments submitted requests to restore funding for positions that far exceeded the available resources. After much consideration and prioritization, staff recommended to the City council

during the Budget Study Session, funding for several positions that will enhance the City's core services and still fall within the available funding resources of \$716,000. The staffing changes will be discussed in the Budget Highlight section.

BUDGET HIGHLIGHT

The City experienced increases in property tax revenue, Transient Occupancy tax ("TOT") revenue, and plan check and building inspection revenue as the local economy continues its upward trajectory. Projection for property tax revenue is based on assessed value information provided by the County Assessor's office and expected number of housing units that will be added to the property tax roll. Projection for TOT revenue is based on hotel occupancy trends and consumer price index increase. Building permit and inspection revenues are based on the number of applications submitted by developers and anticipated building activities provided by Building staff. Staff projected that the General Fund revenues and other financing sources will increase about \$5.4 million or 7.5%, compared to the FY 14-15 original revenue projection but will be approximately \$2.1 million or 2.9% above the FY 14-15 revised revenue projection. The General Fund budget appropriation for FY 15-16 is \$76.6 million, approximately \$5.4 million higher than the FY 14-15 original budget. The increase is primarily due to increased employer's pension contribution and medical premium costs, restoration of employees' concession, salary enhancements for Public Safety groups, and increased funding for more full time and temporary employees.

In the FY 15-16 Proposed Budget, an additional 6.0 full time equivalent positions (FTEs) are funded (net of 7 funded FTEs and 1 defunded FTE). These additional positions are 1 Police Officer, 1 Fire Hazmat Inspector, 1 Deputy City Attorney, 1 Recreation Assistant, 1 Fiscal Assistant, 1 Building Permit Technician and 1 Human Resources Analyst. The defunded FTE is a vacant System Administrator position in the Information Services Department that staff is proposing to re-allocate the position's funding to more urgently needed software and hardware upgrade citywide. All the additional positions are vital and necessary to perform front line or support services as the demand for City's service level increases due to growing population and intensified development and building activities. It should be noted that the Proposed Budget does not reflect all the positions requested by the departments. Due to funding constraints, the additional positions are funded based on priority.

The FY 15-16 Operating and Capital Budgets were prioritized to improve City's core services, ensuring these services are delivered in the most cost effective and beneficial manner to the community and capital improvement projects are prioritized to those that are most necessary. Staff believes these priorities reflect the City Council's policy direction. Some significant highlights from the budget are described below:

- Balance the General Fund budget without using any reserves
- Meet the increased demand for public safety and development services by funding one additional Police Officer, one Fire Hazmat Inspector and one building technician
- Improve customer service and service delivery externally and internally by restoring funding for a Deputy City Attorney, a Human Resources analyst, a Fiscal Services assistant and a Recreation Services Assistant
- Careful evaluation of infrastructure and programming needs in the Five-year Capital Improvement Program to fund and deliver the Council's highest priority projects. Several important projects are funded next year. The Street Resurfacing project will improve the attractiveness of the residential areas in addition to maintaining traffic and conditions of major roadways. Replacement of water pipelines and seismic improvements are needed as some pipelines have experienced excessive corrosion which is causing frequent line

breaks. The FY 15-16 Capital Improvement Program also includes funding for rehabilitation of the San Jose-Santa Clara Regional Wastewater Facility (“Facility”). The City of Milpitas pumps its sewage to the Facility for waste water treatment before it can be discharged into the San Francisco Bay. As a participating member, the City shares the operating and capital improvement costs of the Facility based on its capacity right. Due to the age of the Facility, a rehabilitation project to overhaul the Facility is vital in order to maintain the sewer infrastructure. Other capital improvement projects includes design and construction of sports fields at the Sport Center, rehabilitation of the Sport Center pools, renovation and restoration of the historic Alviso Adobe building and various City’s facilities improvements. The funding for these various projects amount to \$22.4 million next year.

- Research and evaluate water supply augmentation options to ensure that the City can achieve certain level of water source independence during drought and be prepared in the event of an emergency water outage
- Continue to work closely with the VTA to extend the BART system from the Warm Springs Station in Fremont, through the Milpitas station to the Berryessa Station in San Jose while minimizing impact of the works to the community
- Research and evaluate reliable funding resources needed for capital improvement projects to improve and rehabilitate the City’s aging infrastructure

BUDGET OVERVIEW

The total Proposed Budget for FY 2015-16 is \$136,928,456. This is a 14.3% increase from the FY 2014-15 Adopted Budget. Excluding the City’s FY 15-16 Capital Improvement Budget, the total operating budget is \$114,506,496, a 9.7% increase from last year. The total annual budget includes the City’s Water and Sewer Utility enterprise budgets of \$24,726,266 and \$16,202,546, respectively. It also includes the Housing Authority’s budget of \$958,093. The total annual budget for capital improvements for FY 15-16 is \$22,421,960. A separate Capital Improvement Program (“CIP”) budget document is produced annually that provides a detailed description of each project. The CIP document includes all projects for the budget year as well as profiling anticipated community needs over the subsequent four years. A summary of each project description and funding requirement for FY 15-16 can be found on pages 171 through 183 of this document.

The General Fund budget is \$76,593,808, an increase of 7.5% compared to FY 2014-15. Salaries and Benefits show an increase of 7.7% or \$4.4 million from last year due to increase in employer pension costs, medical premium costs, restoration of employees’ concessions, salary enhancements for Public Safety groups, and additional funding of FTEs as described in the Budget Highlight section. The anticipated increase of medical insurance premium is 8% in January 2016. The employer’s contribution percentages to the California Public Employee Retirement System (“CalPERS”) pension plans for FY 15-16 are 28.57% and 39.417% of payroll for the Miscellaneous Employees group and Public Safety Employees group respectively. It should be noted that as a result of negotiation and employees’ concession, various employee groups still contribute toward CalPERS for the employer’s portion that ranges from 3% to 7% of payroll. The non personnel budget for the General Fund in FY 15-16 increases 6.7% or \$927,000 compared to the FY 14-15 Adopted Budget. The increase is due to increases in equipment replacement amortization, utility charges for electricity and water, and contractual services related to increased development activities.

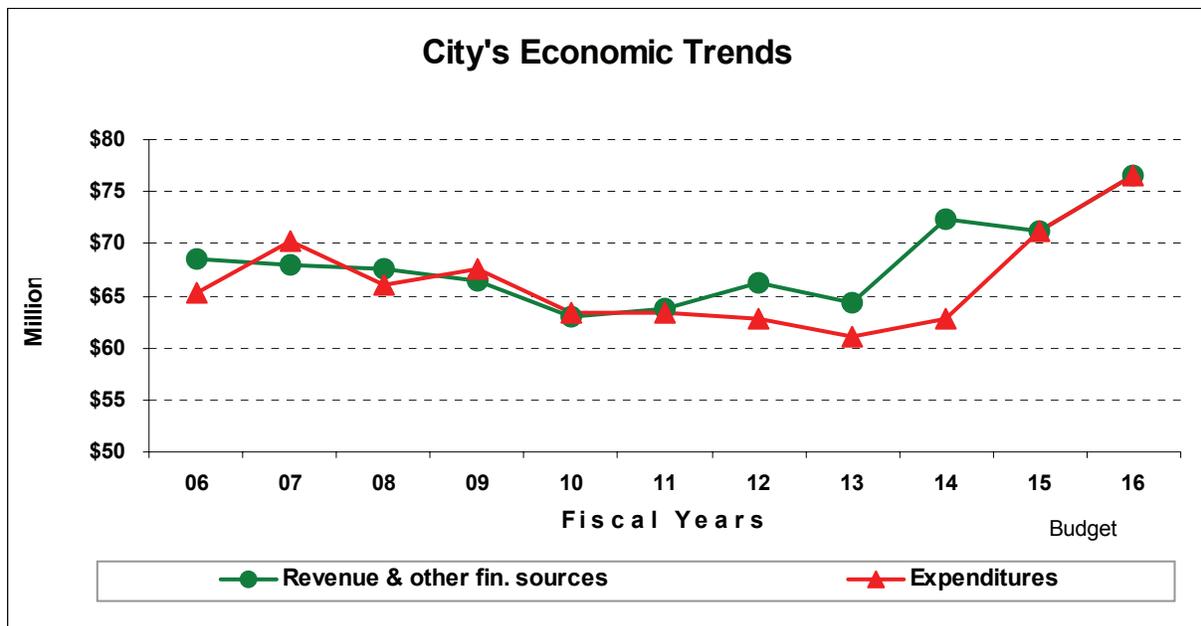
The proposed Water utility fund budget is \$24,726,266, an increase of \$4.3 million from last year due to operating and capital improvement project costs increase of \$3.1 million and \$1.2 million

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respectively. The increase in operating cost is primarily due to increased water purchase costs from outside agencies. The proposed capital improvement costs for water projects is \$4.0 million in FY 15-16.

The proposed Sewer utility fund budget is \$16,202,546, an increase of \$1.7 million from last year mainly due to an increase in capital improvement project costs. The City of Milpitas is a participating member of the San Jose-Santa Clara Regional Wastewater Facility and pays its share of the operating and capital improvement costs to the lead agency, City of San Jose, based on Milpitas' share of the capacity right. The contribution to the Facility for its operating and capital improvement costs constitutes about 66% of the Sewer Fund budget.

The following chart provides the historical trend of the General Fund revenues and expenditures from FY 05-06 through FY 13-14, along with the budget projections for FY 14-15 and FY15-16:



Economic Trends, Development and Profile

Milpitas is situated within the Silicon Valley region, known throughout the world as the home of high technology, innovation and research. Milpitas, considered the "Crossroads of Silicon Valley," with most of its 13.6 square miles of land situated between two major freeways, I-680 and I-880, has experienced tremendous growth since its incorporation in 1954. Over the past 40 years, the population growth has increased from 26,561 in 1970 to 66,790 in 2010 (latest census). The Bay Area experienced significant employment growth from 1992 through 2000, adding more than 170,000 jobs. However, in 2001, Santa Clara County experienced its first negative job growth since 1992. Between 2001 and 2004, over 130,000 jobs were lost as a result of the dot-com bust. Between 2005 and 2007, local economy began to recover slowly until 2008 when the economy went into global recession due to subprime mortgages, plummeting home sales and meltdown of the financial market. This region was severely impacted due to concentration of the high-tech industry, heavy reliance on exports, decline of home prices, and

reduced consumer spending. Milpitas was similarly impacted because of its location and comparable economic mix. Post recession economic recovery in the last few years was moderate at best. However, in the last twelve months, the labor markets have improved significantly such that this region has added more jobs than many other parts of California. Employment is nearing its pre-recession peak in the Silicon Valley. Growth in the South Bay housing market has also been an important contributor to the strength of the local economy. The lack of available homes continues to push home prices upward. Median home prices in certain parts of the Bay Area are hitting an all time high. The following section entitled "Major Development Activities in the City" will discuss some of the development activities that are occurring in Milpitas.

There are approximately 1,448 acres or 2.6 square miles of land area in the City limits designated for various industrial uses; about 113 acres are vacant and available in parcels ranging in size from 3 acres to 35 acres. Included in this acreage total are nine industrial districts and 438 manufacturing plants. An estimated 410 acres of land are dedicated to regional and community retail centers supporting 3.5 million square feet of commercial shops. The Great Mall of the Bay Area is the largest enclosed mall in Northern California, with approximately 1.1 million square feet of leasable space for retail and entertainment operations. Several local shopping centers serve regional needs for Asian-oriented retail and services.

The leading economic segments in sales tax are apparel stores, restaurants, electronic equipment, and auto sales. The five largest manufacturing employers are Cisco Systems, Inc., KLA-Tencor Corporation, SanDisk Corporation, Linear Technology, and Flextronics. Several of these top employers including SanDisk Corporation and KLA-Tencor make Milpitas their corporate headquarters. The two largest non-manufacturing employers in Milpitas are The Great Mall of the Bay Area and the Milpitas Unified School District.

Major Development Activities in the City

Midtown Specific Plan – The vision for this area includes high density housing within walking distance to light rail and BART to support the public investment in mass transit, transforming neighborhoods into an attractive and economically vital district with plazas and network of pedestrian and bicycle trails, a vibrant streetscape along the north end of Main Street and a mixture of housing, shopping, employment, entertainment, and cultural and recreational opportunities. The implementation efforts began with several capital improvement projects such as the new Library, parking garage, Main Street and Abel Street infrastructure improvements. Other development activities undertaken by outside agencies include a County Health Center and a parking garage and a 103-unit senior housing apartment building. Major residential development includes construction of Centria West project for 366 condominium dwelling units. Other development newly completed includes 200 apartment units developed by Shea Homes.

Transit Area Specific Plan – The City adopted a Transit Area Specific Plan in June 2008 which provides for medium to high density development surrounding the future Montague/Capitol BART station and two VTA Light Rail Stations. The intent of the Plan is to foster economic development of the area, strengthen and expand retail uses to increase sales tax revenues, attract major retailers and provide housing and amenities such as parks, retail and restaurants. Currently, there are over 1,500 housing units in the Transit Area that are under various stages of development.

Residential Development – An improving economy and high median home prices led to a heightened interest in residential developments. Outside of the Midtown and Transit Area, there are several residential developments that are either under construction or completed and occupied. These projects include Murphy Ranch Townhomes (285 townhomes), Robson Homes (83 units) and Orchid by D.R. Horton (80 single family detached units).

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Non-residential Development – Major commercial construction includes expansion and tenant improvements at the Great Mall. In addition to adding several name brand outlet stores, the Great Mall also added Uniqlo, a Japanese casual wear retail store as an anchor store. Building permits were also issued to Consolidated Electrical Distributors and ePlus Technology which relocated their corporate offices from neighboring cities. In addition, building permit applications had been submitted by Springhill Suites Hotel and Holiday Inn Hotel for construction of two new hotels located at California Circle, with 124 and 128 hotel rooms respectively.

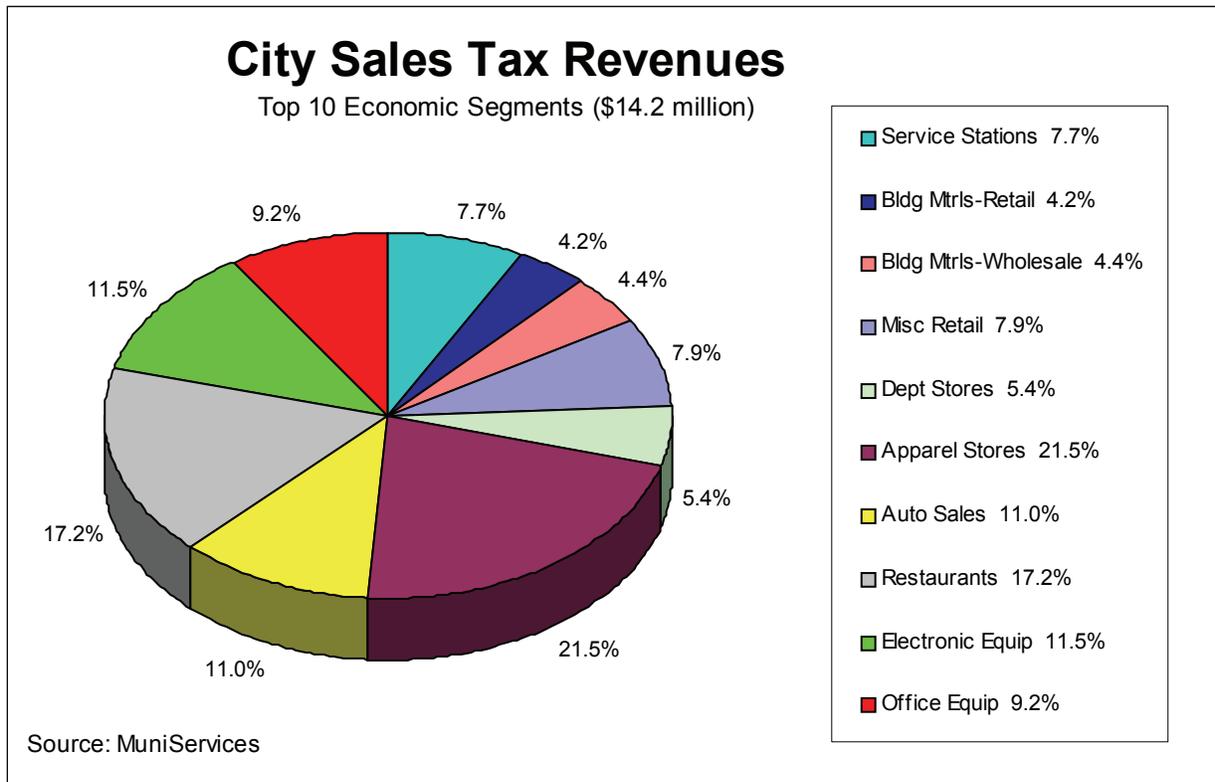
Consumer Confidence Level

The latest consumer confidence survey report showed that the U.S. consumer sentiment is still high, despite a slight decrease in March 2015 to 101.3 from a seven year high reached in January 2015 at 103.80. Consumer confidence is an indicator designed to measure the degree of optimism that consumers feel about the overall state of the economy and their personal financial situation. Since consumer spending accounts for about two-thirds of the U.S. Gross Domestic Product, the index is a good indicator that when consumers' confidence is high, consumers would likely make more purchases thus further boosting the economy.



Top Ten Sales Tax Generators by Economic Segment

The chart below provides a snapshot of the City’s sales tax revenue by economic segment in the last four quarters. Total amount of sales tax revenue for the latest benchmark year was about \$16.7 million, with the top ten economic segments generated about \$14.2 million. Economic segments such as apparel stores, auto sales and miscellaneous retail increased over a year ago while department stores segment decreased.



REVENUES AND OTHER FINANCING SOURCES

Revenue detail is shown in the Financial Information section of the budget. A summary of revenues and other financing sources including transfers between funds is shown below to compare the FY 14-15 Adopted Budget and the FY 15-16 Proposed Budget.

<u>Fund</u>	<u>Adopted Budget FY 14-15</u>	<u>Adopted Budget FY 14-15</u>	<u>Over (Under) Prior Year</u>
General	\$ 71,227,911	\$ 76,593,808	\$ 5,365,897
Measure I TOT	155,428	166,279	10,851
Housing Authority	990,534	958,093	(32,441)
Special Revenue	4,874,219	5,949,504	1,075,285
Capital Project	7,638,000	12,331,960	4,693,960
Water	20,409,564	24,726,266	4,316,702
Sewer	14,516,559	16,202,546	1,685,987
Total	<u>\$119,812,215</u>	<u>\$136,962,324</u>	<u>\$17,116,241</u>

Revenue Estimates for Fiscal Year 2015-16

Compared to the FY 14-15 budget, FY 15-16 revenue and other financing sources that include the use of fund balances are estimated to increase by \$17.1 million principally due to overall increased general fund revenues, utilities service fees revenues, and increased funding for capital improvement projects.

In FY 15-16, General Fund revenue and other financing sources are projected to be \$76.6 million, approximately \$5.4 million more than last year's budget of \$71.2 million. The assumptions for projection and analysis of the major revenue sources are discussed on page 12.

General Fund Revenue Estimates

Below is a comparison between the FY14-15 adopted budget, FY14-15 revised budget, and FY15-16 proposed budget.

<u>Revenue</u>	(in thousands)				
	<u>Adopted Budget FY 14-15</u>	<u>Revised Budget FY 14-15</u>	<u>Proposed Budget FY 15-16</u>	<u>% change FY15-16 to FY14-15 Adopted Budget</u>	<u>% change FY15-16 to FY14-15 Revised Budget</u>
Property Tax	\$18,349	\$19,560	\$20,327	10.8%	3.9%
RPTTF distributions	3,500	4,109	4,353	24.4%	5.9%
Sale & Use Tax	20,606	19,666	21,490	4.3%	9.3%
Hotel/Motel Tax	7,114	7,819	8,018	12.7%	2.6%
Other Taxes	4,263	4,697	4,449	4.4%	(5.3%)
Permit & Inspection	5,730	6,409	6,498	12.7%	1.4%
Fines & Forfeitures	382	429	408	6.8%	(4.9%)
Interest Income	168	165	141	(16.1%)	(14.6%)
Intergovernmental	1,020	1,203	956	(0.8%)	(20.5%)
Charges for Services	5,417	5,860	5,762	7.1%	(1.7%)
Other Revenue	223	225	85	(69.3%)	(62.0%)
Operating Transfers	4,456	4,305	4,107	(7.8%)	(4.6%)
Total	\$71,228	\$74,447	\$76,594	7.5%	2.9%

FY 15-16 General Fund revenues and other financing sources is projected to increase by 7.5% or \$5.4 million more than the FY 14-15 adopted budget revenue. When compared to the FY 14-15 revised revenue projection, it is estimated to increase 2.9% or \$2.1 million. Some of the changes include the following:

Sales tax revenues for FY 14-15 are revised to be less than budget by 4.6% or \$940,000. The decrease is primarily due to relocation of a major office equipment company to another city. Staff's assumption for FY 15-16 sales tax revenue is a 9.4% increase from the FY 14-15 revised estimate. The reason for the 9.4% increase is related to the end of the "triple-flip" borrowing of sales tax revenue that originated from the State budget deficit 10 years ago. Beginning in October 2015, local agencies will receive its full share of 1% sales tax revenue instead of 0.75% thereby eliminating the timing difference of receiving the remaining 0.25% "true-up" sales tax revenue.

Permit and Inspection revenue for FY 14-15 is revised to be \$679,000 more than budget due to intensified development activities in the Transit Area. In FY 15-16, building permit and inspection revenues are projected to be \$6.5 million, an increase of 1.4% or \$89,000 over the FY 14-15 revised revenue. It is anticipated that residential developments will continue at a high level similar to FY 14-15. The projection is based on the number of recent applications submitted and the potential commencement dates of the construction. Other more routine building permit and inspection revenues from home improvement and commercial tenant improvement are included in the projection.

Property tax revenues are estimated to increase by 3.9% in FY 15-16 from the FY 14-15 revised revenue. The increase is partially attributed to the inflation adjustment allowed by Proposition 13 at the lower of 2% or California Consumer Price Index, and partially due to new residential units that added to the assessed valuation of the secured properties. The projection is consistent with the assessed valuation information provided by the County of Santa Clara Assessor's office. In addition, pursuant to ABx1 26 that legislates the dissolution of the RDA, all remaining RDA property tax revenue after satisfying the approved obligations of the RDA, will be distributed to the taxing entities within the RDA project area. The City is one of the taxing entities that will receive its estimated share of approximately \$4.4 million in FY 15-16. In FY 14-15, the residual distributions were revised to be \$4.1 million. The increased residual RDA property tax revenue distribution is partially due to refinancing of the 2003 Tax Allocation Bonds that saved the taxing entities approximately \$1.6 million annually. The City's share of the savings is approximately \$256,000 annually and is included in the \$4.4 million projection next year

Hotel/motel Transient Occupancy Tax revenue is projected to increase \$904,000 or 12.7% from the FY 14-15 budget but is projected to increase 2.6% or \$199,000 when compared with the revised FY 14-15 revenue. All 19 hotels in the local area continue to have high occupancy rates and it is anticipated that the trends will continue in FY 15-16.

Charges for services is anticipated to increase by 7% from the FY 14-15 budget but is expected to decrease 1.6% or \$98,000 from the FY 14-15 revised revenue. Charges for services comprised of various services provided by the City such as police services charged to the Great Mall pursuant to an agreement, recreation services, rental income for City facilities, and private development services charged by Engineering and Planning staff. Some of the service charges will continue at a high level due to increased development activities while other service charges will remain at the same level, limited by capacity for providing the services. An example will be rental income that is limited by the number of facilities that are available for rent. The projected decrease in FY 15-16 is related to one-time revenues that are non-recurring next fiscal year.

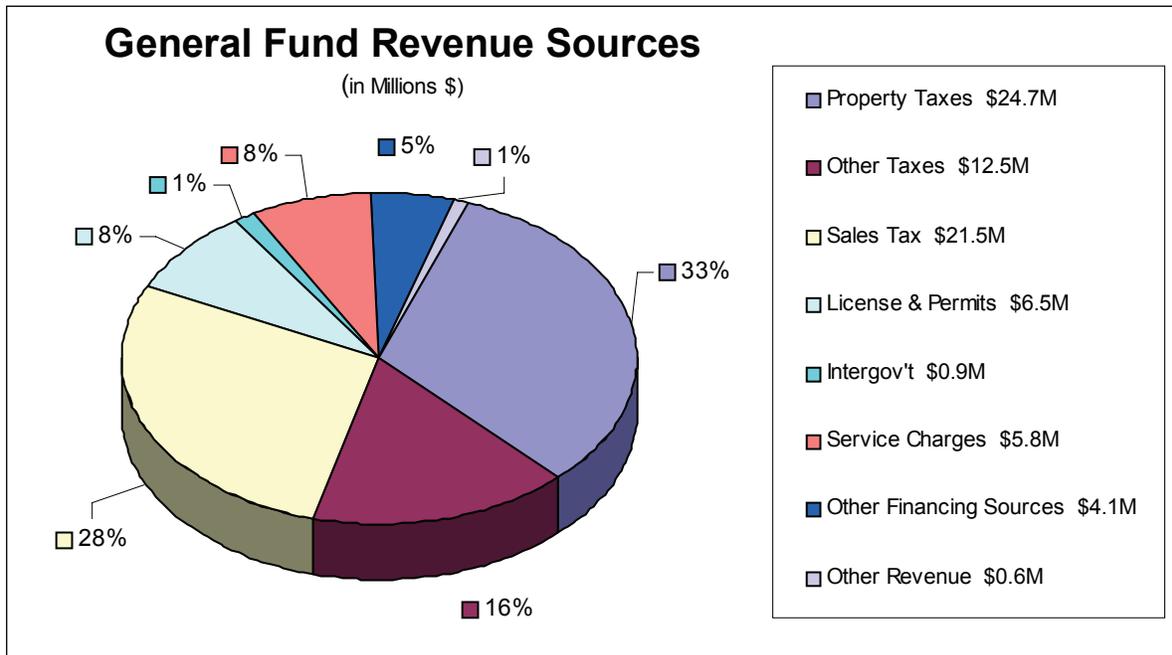
Operating transfers are internal transfers between funds primarily to allocate operating costs and capital budget contributions from one fund to another. Compared to the FY 14-15 Adopted Budget, net operating transfers in FY 15-16 are projected to decrease by \$349,000 due to commencement of an annual operating transfer of \$300,000 from the General Fund to the Technology Replacement Fund. In addition to receiving operating cost reimbursements from the Water and Sewer Utility Funds, the General Fund will receive \$200,000 from the Community Facilities District 2008-1 Fund ("CFD 2008-1") to help offset the costs of increased police officers.

Cost Allocation A cost allocation worksheet is utilized to allocate indirect costs that are typically budgeted in the General Fund to various programs and funds in order to determine the full cost of providing City services. In 2014, the City conducted an updated Cost Allocation Plan to calculate the percentage of costs that should be allocated to each major program and major operating fund. The Cost Allocation Plan also provides the basis for review of City fees and charges each fiscal year. The updated Plan was applied to the FY 15-16 budget.

For each City service or program, in addition to direct costs such as staff time, supplies and contractual services, it also receives support from the administrative staff and benefited from centralized services such as building occupancy and equipment maintenance. These indirect costs need to be allocated to each major service or program in order to determine the full cost of providing City services. Using the same rationale, the Cost Allocation Study also computed the percentage of indirect costs that should be assigned to other operating funds such as Water and Sewer utility funds. These indirect costs are typically budgeted and advanced by the General Fund. Cost allocation is necessary to ensure that each of these operating funds shares the administrative and overhead costs equitably. A summary Internal Cost Allocation Schedule

showing the cost allocation by function for FY 15-16 can be found on pages 52 to 53.

The chart below provides an overview of the City's General Fund revenue sources including operating transfers from other funds:



Utility Rates

In FY 2010-11, the City adopted by ordinances a four-year maximum water and sewer rate program in accordance with Proposition 218. The four year sewer rate program contemplated annual sewer rate increases of approximately 7%. The first year (FY 11-12) sewer rate increase was implemented. The second (FY 12-13) and third (FY 2013-14) sewer rate increases were deferred as the City of San Jose delayed some of the planned rehabilitation work at the Regional Wastewater Facility. The recently completed San Jose-Santa Clara Regional Wastewater Facility Master Plan recommends more than 114 capital improvement projects to be implemented over the next 30 years at an estimated cost of \$2.2 billion. The City of Milpitas is responsible for approximately 8% of the capital improvement cost. Consequently, in year four (FY 14-15) and final year of the four year sewer rate program, the City implemented sewer rate increase of approximately 14.5%.

The four year water rate program contemplated approximately 7% to 14% annual rate increases, based on the classification of customers, tier and consumption. Based upon annual review, the first three annual water rate increases were implemented according to the adopted four year program. In FY 14-15, the City implemented the planned fourth year water increase of approximately 7% to 14%.

Currently, the City is the process of preparing a new utility rate study for both water and sewer. For the sewer operation, the new rate would take into consideration the ramping up of capital improvement projects at the Wastewater Facility, updated data regarding residential sewer flow allocation, and the financing mechanism for City's share of Wastewater Facility CIP mentioned above. The rate study has not been completed in time for the Proposed Budget, consequently, staff is recommending a one year sewer rate increase of approximately 21.6%. As for the water operation, due to the impact of drought in California and State mandated 20% reduction of water

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consumption, a 38% water rate increase is necessary in FY 15-16. Since water conservation will actually reduce City's water revenue, the rate increase has to take into consideration the water conservation effect in order to stay cost neutral. The water rate increase also accounts for the proposed rate increases of 28% from San Francisco Public Utility Commission (SFPUC) and 19.7% from Santa Clara Valley Water District (SCVWD), the City's two main water suppliers. The City's proposed rate increase also includes potential costs to finance water supply augmentation projects estimated at \$15 million.

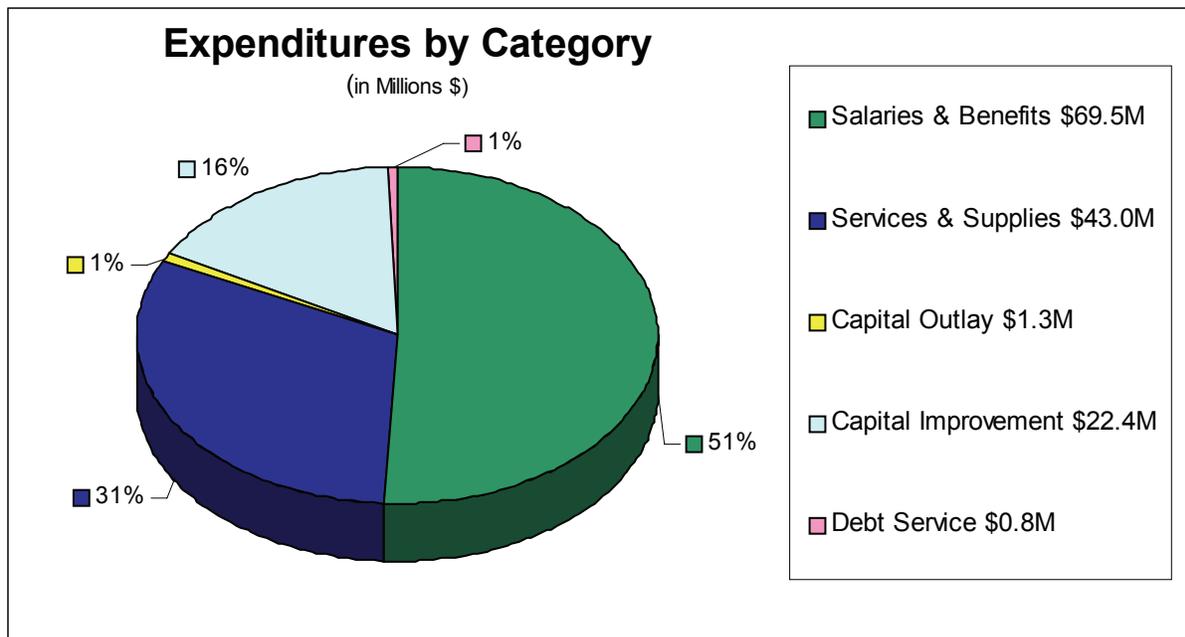
In the Proposed FY 15-16 Budget, approximately 63% or \$15.7 million of the water fund budget and 66% or \$10.7 million of the sewer fund budget are attributed to outside agencies' costs that need to be passed through to the utility ratepayers. These costs include wholesale water cost from the SCVWD and the SFPUC which are projected to increase an average of 26%. City's Water operation cost and capital improvement project cost are approximately \$7.3 million and \$4.0 million respectively. The San Jose-Santa Clara Regional Wastewater Facility's operation and capital improvement project costs are passed through to the sewer utility ratepayers. City's Sewer operation cost is approximately \$4.1 million. The Sewer budget also includes a debt service cost of \$685,000.

EXPENDITURES

A budget comparison of appropriations for all funds between FY 14-15 (Adopted Budget) and FY 15-16 (Proposed Budget) is as follows:

<u>Appropriations</u>	<u>Adopted Budget FY 14-15</u>	<u>Proposed Budget FY 15-16</u>	<u>Over (Under) Prior Year</u>
Salaries & Benefits	\$ 64,022,932	\$ 69,478,009	\$ 5,455,077
Services & Supplies	38,914,645	42,992,400	4,077,755
Capital Outlay	761,638	1,276,087	514,449
Subtotal	\$ 103,699,215	\$ 113,746,496	\$ 10,047,281
Capital Improvement	15,428,000	22,421,960	6,993,960
Debt Service	685,000	760,000	75,000
Total Appropriations	\$ 119,812,215	\$ 136,928,456	\$ 17,116,241

The chart below provides an overview of the City’s total expenditures by category:



Total expenditures represent an overall 14.3% increase from FY 14-15. Operating expenditures, excluding capital improvement and debt service, increased by 9.7% compared to last year. Following is a summary of the changes in operating expenditures by category:

Salaries and benefits are expected to increase by 8.5%. Compared to last fiscal year’s budget, the total citywide increase is \$5.5 million. The increase reflects increased employer’s contribution to CalPERS, increased health insurance premiums, restoration of employees’ concessions, salary enhancements for Public Safety group, and increased funding for temporary positions and 6 FTEs. The employer CalPERS contribution percentages for FY 15-16 for Miscellaneous Employees group and Public Safety Employees group are at 28.57% and 39.417% of payroll respectively. In addition, the FY 15-16 budget includes pre-funding of retiree medical benefits in the amount of \$3.4 million citywide and the General Fund’s share is \$2.9 million.

The City’s services will be staffed by 329.25 full time employees and 68.0 FTE of temporary/seasonal employees. The historical number of authorized positions and funded positions can be found on pages 25 and 26 of this document. The detail for each department’s funded positions can be found in their respective sections on pages 61 through 135.

Services and supplies are expected to increase by \$4.0 million or 10.5% citywide. The services and supplies budget include services that are provided by outside parties. The increase is partially due to increase outside agencies’ costs such as wholesale water purchase and City’s share of the San Jose-Santa Clara Regional Wastewater Facility’s operating cost. Other contributing factors include increases in equipment replacement amortization, contractual services and electric utility costs.

Capital Outlay includes new and scheduled vehicle and equipment replacements. Total capital outlay request for FY 15-16 is \$1.3 million which includes the funding of six police vehicles, replacement of a Fire Department’s urban rescue vehicle with an ambulance, two defibrillators, and a water meter-reader truck. All the vehicles and equipment to be replaced are fully depreciated and will be primarily funded by the Equipment Replacement Fund, except for an ambulance to be partially funded by Federal grant. Other capital outlay includes replacement of technology equipment, hydrants and water meters.

Debt Service in FY 15-16 is budgeted at \$760,000, of which \$685,000 is for the only outstanding bond of the City, the 2006 Certificates of Participation (“COPS”) and \$75,000 is for the repayment of an interfund loan. The RDA debt is administered by the Successor Agency which is overseen by an outside Oversight Board. Consequently, the RDA debt service is no longer part of the City’s budget.

The City’s legal bonded debt limit, as established by the California Government Code, is approximately \$446 million. The 2006 Certificates of Participation (“COPS”) has an outstanding balance of \$6,490,000 and the 2015 Tax Allocation Refunding Bonds has an outstanding balance of \$127,790,000. None of these bonded debts is subject to the legal debt limit although the payment of the 2015 Tax Allocation Refunding Bonds is no longer part of the City’s budget. The interest rates on the outstanding COPS range from 3.5% to 4.2% and the final payments will occur in fiscal year 2027.

The City’s debt policy includes a comprehensive, thorough review and analysis of the City’s long-term capital project needs. Once project needs are established and prioritized, funding options are reviewed. Depending on the funding requirements and available reserves, either existing reserves are used or tax-exempt securities are issued. The City will utilize debt financing for capital improvement only when the useful life of the improvement is expected to exceed the period of debt service payments.

Pursuant to its debt covenant, the 2006 COPs are required to maintain annual net revenue sufficient to provide debt service coverage of 115%. The actual debt service coverage based on the FY 13-14 audited results was at 790%.

The following table shows the annual debt service requirements for the outstanding Certificates of Participation:

<u>Year Ending, June 30</u>	<u>Sewer Fund</u>	
	<u>Total Principal</u>	<u>Total Interest</u>
2016	\$ 435,000	\$ 249,348
2017	450,000	233,193
2018	470,000	216,055
2019	485,000	198,031
2020	505,000	179,028
2021-2025	2,840,000	572,312
2026-2027	1,305,000	55,335
Total	\$6,490,000	\$1,703,302

CAPITAL IMPROVEMENTS

The Capital Improvement Budget funding for FY 15-16 by Project Category is as follows:

<u>Project Category</u>	<u>Adopted Budget</u>	<u>Percentage of Total</u>
Community Improvements	\$ 685,000	3.06%
Park Improvements	5,875,000	26.20%
Street Improvements	3,596,960	16.04%
Water improvements	4,000,000	17.84%
Sewer Improvements	6,315,000	28.16%
Storm Drain Improvements	1,950,000	8.70%
Total	\$22,421,960	100.00%

The City includes the cost of all acquisition, construction, expansion or rehabilitation of the City's physical plant and facilities in the Capital Improvement Budget. Typically, a capital improvement project exceeds \$10,000 and may take more than one year to construct. The cost of the capital project is capitalized as capital assets of the City upon completion. The total FY 15-16 Capital Improvement Program funding is \$7.0 million more than the FY 14-15 CIP, primarily due to proposed funding of the Sport Center Sports Fields of \$2.9 million and for reimbursement to VTA for upgrades to City utilities within the BART line extension to Milpitas of \$2.6 million. The City's share of funding for the San Jose-Santa Clara Regional Wastewater Facility rehabilitation project is projected to be \$5.0 million for FY 15-16.

Aside from the BART related improvement projects, the focus of FY 15-16 capital improvement program is on design and construction of sports fields at the Sport Center (\$2.9 million), resurfacing of streets (\$2.7 million), rehabilitation of the Sport Center pools (\$1.5 million), renovation and restoration of the historic Alviso Adobe building (\$1.0 million) and replacement of water pipelines and seismic improvements (\$2.0 million). To maintain City's buildings in good condition, the FY 15-16 budget also includes \$685,000 for facilities improvement.

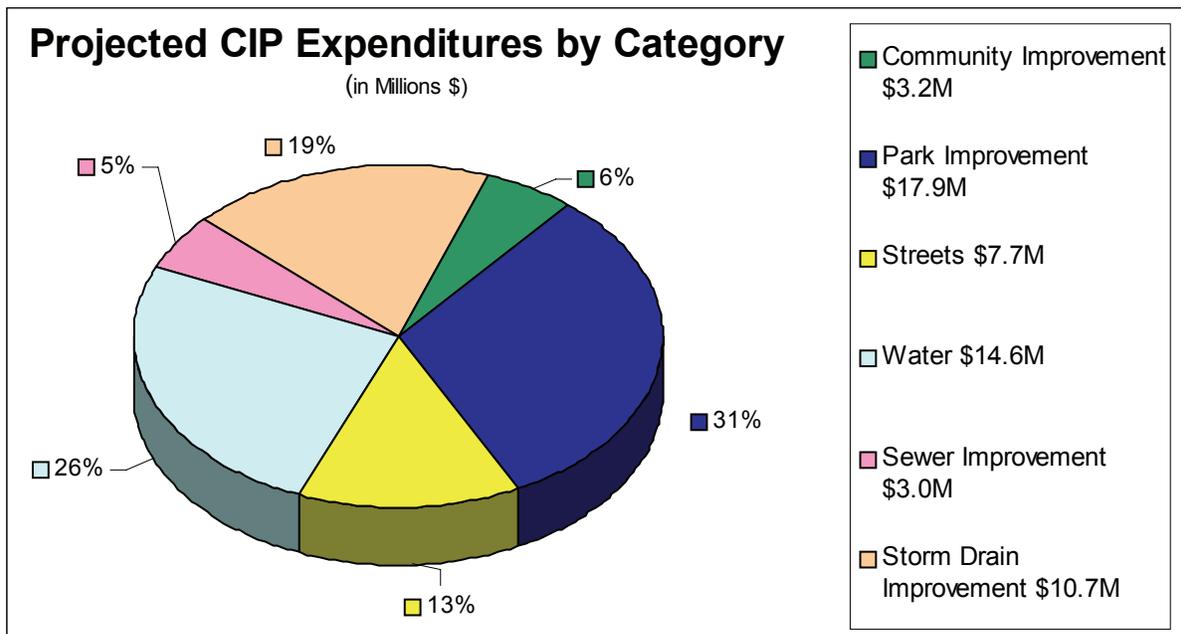
The funding for FY 15-16 capital improvement projects is primarily from the fund balances of various funds such as park fund, General Government Capital Project Fund, 2% Transient Occupancy Tax Fund, and utility funds. Approximately 10% of the funding comes from outside sources such special assessments, developer fees, gas tax revenue and Transit Area impact fee.

The Capital Improvement Budget has been reviewed by the Planning Commission to determine its conformance with the City's General Plan. Park improvement projects for FY 15-16 were also reviewed by the Parks, Recreation and Cultural Resources Commission.

Although cost saving is one of the considerations in implementing the capital improvement program, many projects are prioritized for reasons such as health and safety for the public, replacement of deteriorated capital assets or systems, or enhancement of economic development and quality of life for the citizens. There will not be significant cost savings from replacement of aging infrastructure or parks. Conversely, these projects will also not incur additional operating costs upon completion.

Since the City's budget is an annual budget, the Adopted Budget only incorporates funding for the FY 15-16 capital improvement projects. However, in reviewing the City's capital improvement needs, staff also prioritizes and anticipates the longer term funding needs in the next four years, beyond FY 15-16.

The chart below provides an overview of the City’s anticipated capital improvement projects by category in fiscal years 2016-2020:



The Capital Budget Section of this document provides a brief description of the projects to be funded in FY 15-16. For further details on the capital improvement projects, a separate Five Year Capital Improvement Program FY 2015-2020 prepared by the Engineering Division may be obtained at 455 E. Calaveras Blvd, Milpitas, CA 95035 or City’s website (<http://www.ci.milpitas.ca.gov/government/engineering/capital.asp>).

FUND BALANCES

An important resource for a City is the fund balance or reserve that is available for future appropriations and unexpected emergencies. A summary of the revenue, expenditures, transfers, and fund balances is shown in the Financial Information section of the Budget. It is anticipated that the Housing Authority will use \$928,000 of the fund balance to pay for its program cost in FY 15-16. Water and sewer utility funds will need \$3.6 million and \$3.4 million, respectively, of its reserve mainly to pay for capital improvement projects. The reduction of the Capital Project Fund Balance by \$9.1 million is fully anticipated as the expenditures on some of the multiple year capital improvement projects intensify as the projects enter into the construction phase. There are no significant changes to the fund balances of the General Fund and other funds.

The fund balances are further divided into subcategories to indicate the portion that is nonspendable, restricted, committed, assigned and unassigned based on a hierarchy of constraint. Nonspendable fund balance classification includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Restricted fund balance classification includes amounts that are restricted because they are externally imposed by creditors, grantors, or laws or regulations of other governments. Committed fund balance classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by the City Council. Assigned fund balance

Letter of Transmittal

classification includes amounts that are constrained by the government's intent to be used for specific purposes but are neither restricted nor committed. Unassigned fund balance represents amount that has not been restricted, committed, or assigned to specific purposes within the General Fund.

The projected percentage of the estimated unassigned fund balance for the General Fund is 15.8% which meets the Council's policy of maintaining a minimum unassigned fund balance at 15% of the General Fund budget appropriations. The chart below provides a historical perspective of the City's General Fund unassigned fund balance as a percentage of General Fund expenditures:

ACKNOWLEDGEMENTS

We want to thank the Mayor and City Council for their guidance and integrity in directing the financial affairs of the City in a most responsible and progressive manner. We also extend our appreciation to the Finance Department staff who worked on the budget, along with all the Division/Department Heads and the Budget Liaisons for their hard work, assistance, and cooperation in preparing this Budget.

The overall budget envisions an operating program that carefully considers the general economic climate in conjunction with the many progressive projects and programs the City will be providing to the citizens of Milpitas. The Budget establishes the projected resources to pay for all approved appropriations. The City Council have guided the City of Milpitas to a very stable financial position that enables the City to undertake new capital improvement projects while maintaining its high level of core services for all Milpitas citizens, even during difficult economic situations. The City Council's approval of the FY 15-16 Budget continues its commitment to excellence in citizen services and prudent financial management.

Respectfully submitted,

Thomas C. Williams
City Manager

Five Year General Fund Forecast

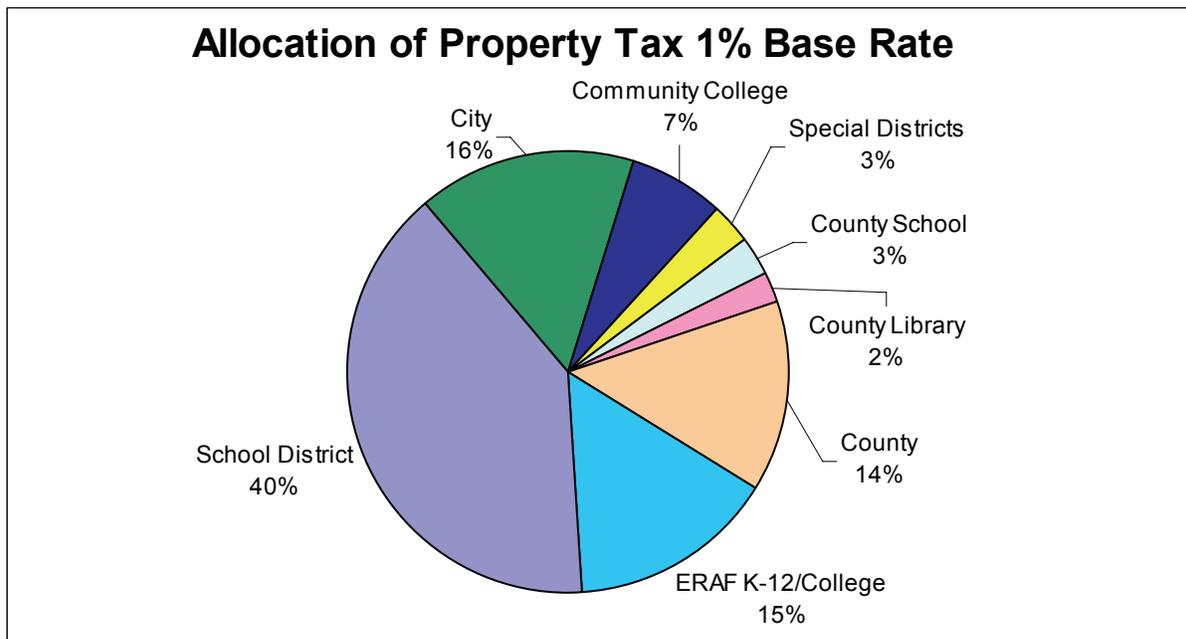
The Five-year General Fund Forecast is included to allow the City Council and the community to assess the sustainability of City services in the long term. The projection also identifies the type of commitments and resource demands in the next five years.

Five Year General Fund Forecast (in thousands)

	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
Estimated Revenue					
Property Tax	21,039	21,775	22,417	23,078	23,655
RPTTF Distributions	4,929	5,098	5,248	5,383	5,561
Sales & Use Tax	22,306	23,153	24,033	24,946	25,570
Other Taxes	4,566	4,686	4,803	4,922	5,042
Hotel/Motel Tax	8,732	9,465	9,701	9,943	10,192
License & Permits	6,631	6,765	6,921	7,079	7,240
Charges for Services	5,811	5,955	6,111	6,263	6,419
Other Revenues	1,543	1,171	1,180	1,205	1,233
Operating Transfers	4,611	4,776	5,153	5,327	5,653
Total Estimated Revenues and Other Financing Sources	80,168	82,844	85,567	88,146	90,565
Estimated Expenditures					
Salaries	39,497	40,668	41,873	43,115	44,394
Benefits	25,223	26,658	28,104	29,608	30,488
Supplies & Contractual Services	15,053	15,364	15,835	16,153	16,467
Total Estimated Expenditures	79,773	82,690	85,812	88,876	91,349
Net Operating Deficit	395	154	(245)	(730)	(784)

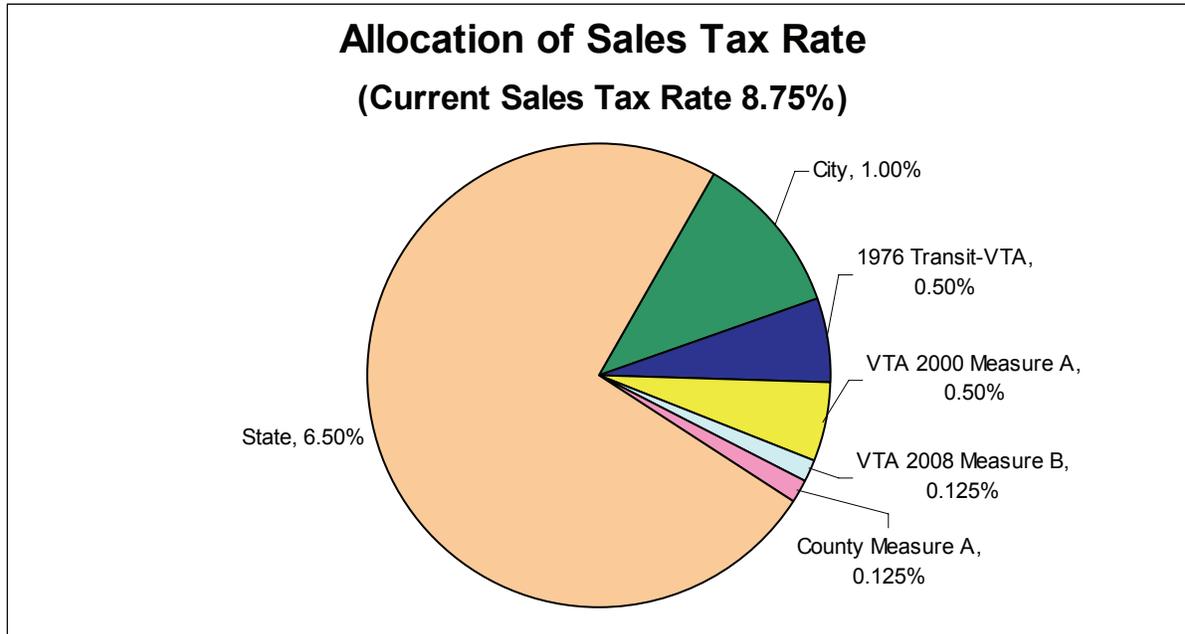
Property tax revenues are expected to increase 3.5% in FY 16-17 and FY 17-18, 3% in FY 18-19 and FY 19-20, and 2.5% in FY 20-21 . Proposition 13 limits the base property tax rate to 1% of the assessed value and an annual increase of the assessed value at the lesser of 2% or the California consumer price index (CCPI). Based on the last 10 years' average, staff estimated that the California consumer price index in the San Francisco/San Jose metropolitan area will increase about 2.5% in each of the next five years and therefore the 2% limit of Proposition 13 will apply. However, the projected growth rate of property tax revenues is higher than the Proposition 13 limit of 2% due to added assessed valuation from new housing developments and reassessment of existing properties due to change of ownerships. Other than the 2% increase allowed by Proposition 13, staff projected that 1% increase will come from newly constructed housing units in FY 16-17 and FY 17-18, 0.5% increase in the subsequent two years and 0% increase in FY 20-21. The remaining 0.5% increase in each year is related to ownership changes that trigger reassessments.

The chart below shows the allocation of the property tax 1% base rate to all the taxing entities within the jurisdiction. The City's share is approximately 16% of the 1% base rate.



RPTTF distributions represent distributions of the residual property tax revenue attributing to the former RDA after satisfying the approved obligations of the RDA. The distributions are expected to increase 13.25% in FY 16-17 and tapering off to between 2.5% to 3.5% in subsequent years. The growth rate of the distributions is projected to be higher in FY 16-17 primarily attributable to the refinancing of former RDA's 2003 TABS, saving the City approximately \$256,000 annually. In addition, the assessed valuation in the former RDA area will increase significantly in FY 16-17 as a majority of the 1,500 new residential units being constructed in the Transit Area is with the RDA area.

Sales tax revenues are projected to increase 3.8% in the next four years through FY 19-20 and 2.5% for FY 20-21. Staff estimated that the California consumer price index in the San Francisco/San Jose metropolitan area will increase 2.5% annually in the next five years. The projected increase in sales tax revenues also reflects population growth in the City as many of new residential developments are being constructed and occupied. It is assumed that Milpitas businesses will capture a portion of the consumers' spending, especially in the retail, auto and restaurant economic segments. Based on the sales tax report prepared by the City's consultant, consumer sales account for over 70% of the sales tax revenues in the City. Staff estimated population will increase 1.5% in each of the next four years and the City will capture at least 70% of the consumers generated sales tax revenue. The chart below shows the allocation of sales tax rate among the taxing jurisdictions. The City's share of the sales tax rate is 1%.



Other Taxes include real estate transfer tax, franchise tax and business license tax. As residential units are being developed and occupied, it is anticipated that the City will collect more real estate transfer tax and franchise tax from utility and cable companies. It is also assumed that utility and cable companies will increase their rates to offset cost increases. The projection is a modest increase of 2.6% in FY 16-17 and FY 17-18, and 2.5% for the subsequent three years.

Hotel tax revenues are projected to increase 8.4% to 8.9% in the next two years through FY17-18, and 2.5% for the subsequent three years. The growth rate is projected to be higher in FY 16-17 and FY 17-18 primarily attributable to two new hotels coming on line. The projection includes staff's assumption of the California consumer price index increase in the San Francisco/San Jose metropolitan area. It is assumed that the hotel operators will increase room price by the average consumer price index increase to recover costs.

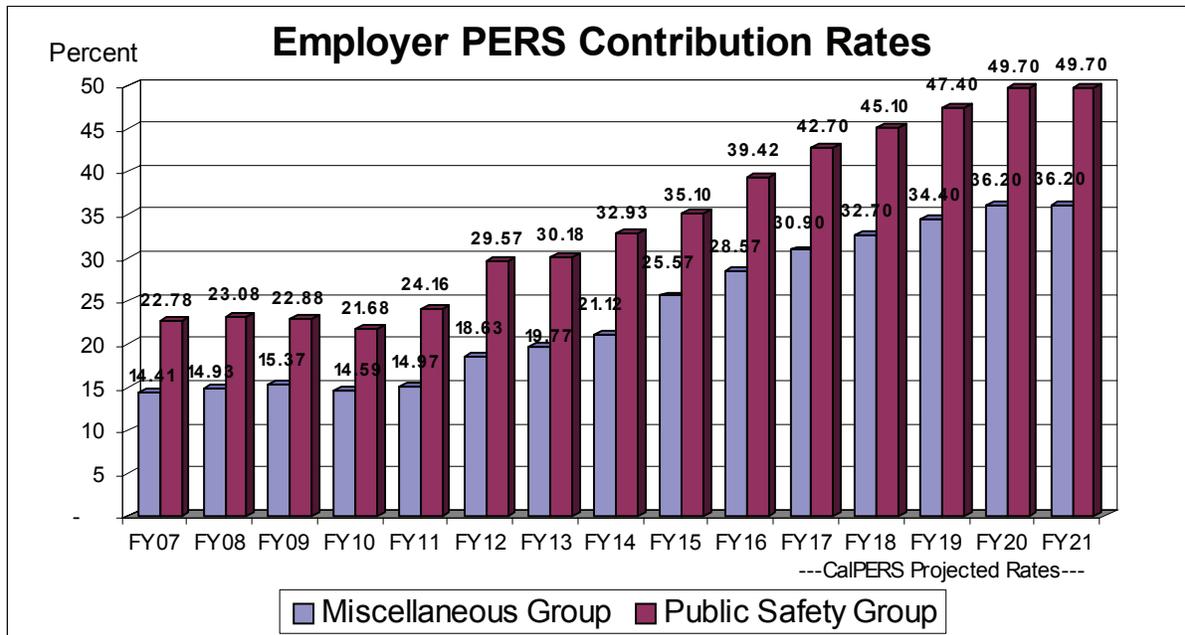
License and permits consist of building permits and fire permits which are primarily construction related. It is projected that these revenues will continue to increase in the next five years due to continued interest in residential developments in the Transit Area. It is estimated that Transit Area will add about 3,000 housing units in phase I of the development. Staff projected a growth rate of 2.0% to 2.3% in the next five years.

Charges for Services include charges for private development related services, engineering fees and recreation service charges. It is anticipated that the increases in charges to developers will be similar to the increases for license and permits. The projection for non-development related charges includes two elements, population growth and California consumer price index increase. Staff projected that some of the new residents will utilize City's recreation services. The combined projection for development related and non-development related customer service charges is a 1.0% to 2.6% increase in the next five years.

Operating transfers are mainly reimbursements from other funds for the staff support and administrative overhead provided by the General Fund. Net transfers into the General Fund will increase in conjunction with operating expenditure increases. Staff projected a 4.7% increase in FY16-17, and increases range from 2.7% to 3.3% in FY17-18 through FY20-21.

Five Year General Fund Forecast

Salaries and benefits Salaries are anticipated to increase by 3.0% through the next five years to FY 20-21. The increase is consistent with staff's assumption of the California consumer price index increase in the San Francisco/San Jose metropolitan area and salary step increases pursuant to contracts negotiated with employee groups. On the benefits side, health insurance premium is projected to increase 8% annually and contribution to CalPERS is anticipated to increase 5% to 8% annually through the next five years. The total benefits costs are projected to increase by 6.9% in FY 16-17 and gradually tapering off to 3.0% in FY 20-21. The chart below depicts historical employer CalPERS contribution rates from FY 06-07 through the budget year FY 15-16 and projected rates through FY 20-21. The projected rates are provided by CalPERS and are based on their latest actuarial studies.



Services and Supplies costs are anticipated to increase between 1.9% to 3.1% reflecting consumer price increase but also assuming City departments continue to hold the line on this expenditure category. There are fluctuations of cost increase between each year due to election costs that are incurred by the City that typically happen every other year.

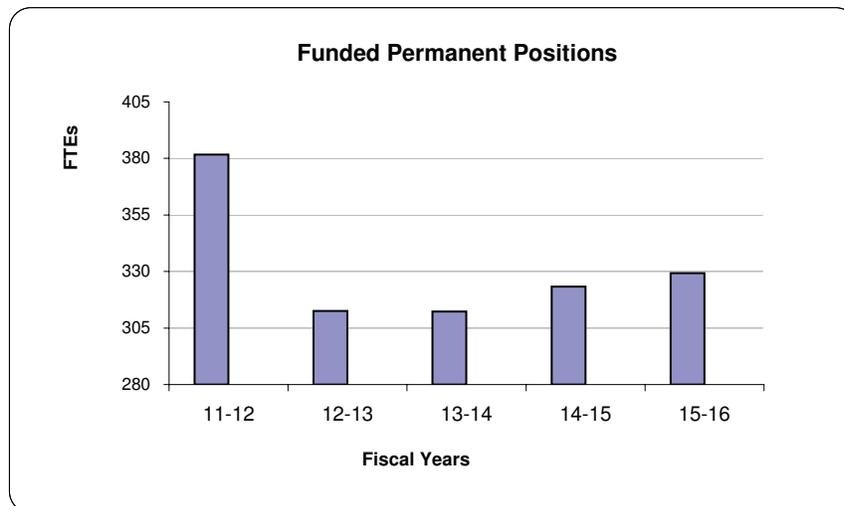
Debt Service The General Fund does not have any outstanding debt and does not contemplate issuing any General Fund debt in the next five years.

Authorized Positions by Division

	12 - 13		13 - 14		14 - 15		Change		15 - 16	
	Approved		Approved		Approved				Proposed	
	Perm	Temp	Perm	Temp	Perm	Temp	Perm	Temp	Perm	Temp
100 City Council	5.00	0.00	5.00	0.00	5.00	0.00	0.00	0.00	5.00	0.00
111 City Manager	5.00	0.00	5.00	0.00	5.00	1.00	0.00	0.00	5.00	1.00
114 City Clerk	6.00	0.00	3.00	0.00	3.00	0.00	0.00	0.00	3.00	0.00
City Manager	<u>16.00</u>	<u>0.00</u>	<u>13.00</u>	<u>0.00</u>	<u>13.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13.00</u>	<u>1.00</u>
120 City Attorney	4.00	0.00	4.00	0.00	4.00	0.00	0.00	0.00	4.00	0.00
City Attorney	<u>4.00</u>	<u>0.00</u>	<u>4.00</u>	<u>0.00</u>	<u>4.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4.00</u>	<u>0.00</u>
530 Building and Safety	28.00	0.00	28.00	3.00	23.00	2.00	1.00	1.00	24.00	3.00
Building and Safety	<u>28.00</u>	<u>0.00</u>	<u>28.00</u>	<u>3.00</u>	<u>23.00</u>	<u>2.00</u>	<u>1.00</u>	<u>1.00</u>	<u>24.00</u>	<u>3.00</u>
112 Information Services	15.00	0.00	15.00	0.00	15.00	0.00	0.00	0.00	15.00	0.00
Information Systems	<u>15.00</u>	<u>0.00</u>	<u>15.00</u>	<u>0.00</u>	<u>15.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15.00</u>	<u>0.00</u>
115 Human Resources	6.00	0.50	6.00	0.75	6.00	0.75	0.00	0.00	6.00	0.75
Human Resources	<u>6.00</u>	<u>0.50</u>	<u>6.00</u>	<u>0.75</u>	<u>6.00</u>	<u>0.75</u>	<u>0.00</u>	<u>0.00</u>	<u>6.00</u>	<u>0.75</u>
450 Recreation Services	25.50	30.50	25.50	31.25	25.50	32.25	0.00	1.00	25.50	33.25
Recreation Services	<u>25.50</u>	<u>30.50</u>	<u>25.50</u>	<u>31.25</u>	<u>25.50</u>	<u>32.25</u>	<u>0.00</u>	<u>1.00</u>	<u>25.50</u>	<u>33.25</u>
300 Finance Administration	7.00	0.00	7.00	0.00	7.00	0.00	0.00	0.00	7.00	0.00
310 Finance Operations	20.50	1.00	20.50	1.00	20.50	2.00	0.00	0.00	20.50	2.00
Finance	<u>27.50</u>	<u>1.00</u>	<u>27.50</u>	<u>1.00</u>	<u>27.50</u>	<u>2.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27.50</u>	<u>2.00</u>
420 Public Works	87.00	5.00	89.00	5.00	90.00	5.00	0.00	0.00	90.00	5.00
Public Works	<u>87.00</u>	<u>5.00</u>	<u>89.00</u>	<u>5.00</u>	<u>90.00</u>	<u>5.00</u>	<u>0.00</u>	<u>0.00</u>	<u>90.00</u>	<u>5.00</u>
650 Engineering	28.00	0.50	28.00	2.00	32.00	4.50	1.00	0.25	33.00	4.75
Engineering	<u>28.00</u>	<u>0.50</u>	<u>28.00</u>	<u>2.00</u>	<u>32.00</u>	<u>4.50</u>	<u>1.00</u>	<u>0.25</u>	<u>33.00</u>	<u>4.75</u>
510 Planning & Nghbrhd	16.50	0.00	17.50	1.00	18.50	3.00	0.00	0.25	18.50	3.25
Planning & Nghbrhd Srves	<u>16.50</u>	<u>0.00</u>	<u>17.50</u>	<u>1.00</u>	<u>18.50</u>	<u>3.00</u>	<u>0.00</u>	<u>0.25</u>	<u>18.50</u>	<u>3.25</u>
700 Police Administration	2.00	0.00	3.00	0.00	3.00	0.00	0.00	0.00	3.00	0.00
710 Police Technical Srves	29.50	1.00	29.50	1.00	30.00	1.00	0.00	0.00	30.00	1.00
720 Police Field Services	76.00	13.00	75.00	13.00	75.00	13.00	0.00	0.00	75.00	13.00
730 Special Operations	14.00	0.00	14.00	0.00	14.00	0.00	0.00	0.00	14.00	0.00
Police	<u>121.50</u>	<u>14.00</u>	<u>121.50</u>	<u>14.00</u>	<u>122.00</u>	<u>14.00</u>	<u>0.00</u>	<u>0.00</u>	<u>122.00</u>	<u>14.00</u>
800 Fire Administration	4.00	0.50	4.00	0.50	4.00	0.50	0.00	0.00	4.00	0.50
810 Emerg Resp & Prep Div	66.00	0.00	66.00	0.00	66.00	0.00	0.00	0.00	66.00	0.00
820 Prevention Division	10.00	0.00	10.00	0.50	10.00	0.50	0.00	0.00	10.00	0.50
Fire	<u>80.00</u>	<u>0.50</u>	<u>80.00</u>	<u>1.00</u>	<u>80.00</u>	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>80.00</u>	<u>1.00</u>
TOTAL	<u>455.00</u>	<u>52.00</u>	<u>455.00</u>	<u>59.00</u>	<u>456.50</u>	<u>65.50</u>	<u>2.00</u>	<u>2.50</u>	<u>458.50</u>	<u>68.00</u>

Funded Permanent Positions by Department

	11-12		12-13		13-14		14-15		15-16
	Funded	Change	Funded	Change	Funded	Change	Funded	Change	Funded
City Council	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00	5.00
City Manager	2.00	0.00	2.00	0.00	2.00	2.00	4.00	0.00	4.00
City Clerk	6.00	(3.00)	3.00	(1.00)	2.00	0.00	2.00	0.00	2.00
RDA & Economic Dvp	1.00	(1.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
City Manager	14.00	(4.00)	10.00	(1.00)	9.00	2.00	11.00	0.00	11.00
City Attorney	4.00	(1.00)	3.00	0.00	3.00	0.00	3.00	1.00	4.00
Building and Safety	17.00	(3.00)	14.00	3.00	17.00	0.00	17.00	1.00	18.00
Information Services	14.00	(3.75)	10.25	(0.25)	10.00	0.00	10.00	(1.00)	9.00
Human Resources	3.00	0.00	3.00	0.00	3.00	0.00	3.00	1.00	4.00
Recreation Services	18.25	(4.50)	13.75	(1.00)	12.75	1.00	13.75	1.00	14.75
Finance	25.50	(4.00)	21.50	0.00	21.50	0.00	21.50	1.00	22.50
Public Works	74.00	(34.00)	40.00	0.00	40.00	1.00	41.00	0.00	41.00
Engineering	25.00	(6.00)	19.00	2.00	21.00	2.00	23.00	0.00	23.00
Planning & Nghbrhd Srves	11.00	(1.00)	10.00	0.00	10.00	1.00	11.00	0.00	11.00
Police	110.00	(6.00)	104.00	1.00	105.00	3.00	108.00	1.00	109.00
Fire	66.00	(2.00)	64.00	(4.00)	60.00	1.00	61.00	1.00	62.00
TOTAL	381.75	(69.25)	312.50	(0.25)	312.25	11.00	323.25	6.00	329.25





Financial Information Budget Summary

	Grand Total	General Fund (1)	Measure I TOT
ESTIMATED REVENUES			
PROPERTY TAXES	24,680,000	24,680,000	0
TAXES OTHER THAN PROPERTY	36,557,000	33,957,000	2,007,000
LICENSES AND PERMITS	6,497,808	6,497,808	0
FINES AND FORFEITS	408,000	408,000	0
USE OF MONEY AND PROPERTY	878,000	141,000	41,000
INTERGOVERNMENTAL	3,446,000	956,000	0
CHARGES FOR CURRENT SERVICES	46,577,442	5,762,000	0
OTHER REVENUE	1,563,500	85,500	0
sub-total	120,607,750	72,487,308	2,048,000
OTHER FINANCING SOURCES			
(INCREASE) DECREASE IN FUND BALANCE	5,777,746	0	(1,281,721)
(INCREASE) DECREASE IN CIP RSRV	10,542,960	0	0
OPERATING TRANSFERS IN	7,631,500	4,406,500	0
OPERATING TRANSFERS OUT	(7,631,500)	(300,000)	(600,000)
sub-total	16,320,706	4,106,500	(1,881,721)
TOTAL	136,928,456	76,593,808	166,279
BUDGETED APPROPRIATIONS			
PERSONNEL SERVICES	69,478,009	61,918,012	55,279
SUPPLIES & CONTRACTUAL SERVICES	42,992,400	14,665,796	111,000
CAPITAL OUTLAY	1,276,087	10,000	0
sub-total	113,746,496	76,593,808	166,279
CAPITAL IMPROVEMENTS	22,421,960	0	0
DEBT SERVICE	760,000	0	0
sub-total	23,181,960	0	0
TOTAL	136,928,456	76,593,808	166,279
FUND BALANCE			
BEGINNING FUND BALANCE 7/1/2015	158,477,877	38,628,877	8,300,000
NET CHANGES IN FUND BALANCE	(16,320,706)	0	1,281,721
ENDING FUND BALANCE 7/1/2016	142,157,171	38,628,877	9,581,721
RESERVED	34,514,976	18,279,480	5,000,000
RESTRICTED FOR CIP	50,584,040	0	0
COMMITTED FOR PERS	5,432,703	5,432,703	0
ASSIGNED	19,019,415	2,816,694	4,581,721
UNASSIGNED	32,606,037	12,100,000	0
TOTAL	142,157,171	38,628,877	9,581,721

(1) General Fund includes RPTTF Distribution Fund, Abandon Vehicle Abatement Fund and administration funds of the former Redevelopment Agency.

(2) Other Funds include Public Art Fund, Community Facility District Funds, Gas Tax Fund, Light & Landscape Maintenance District Funds, Housing and Community Development Fund, Law Enforcement Grant Funds, Solid Waste Services Fund, Equipment Replacement Fund, Information Technology Replacement Fund and Permit Automation Fund.

Financial Information Budget Summary

<u>Housing Authority</u>	<u>Other Funds (2)</u>	<u>Capital Projects (3)</u>	<u>Water Fund (4)</u>	<u>Sewer Fund (5)</u>
0	0	0	0	0
0	593,000	0	0	0
0	0	0	0	0
0	0	0	0	0
30,000	102,000	267,000	128,000	169,000
0	2,454,000	0	36,000	0
0	3,315,442	0	23,300,000	14,200,000
0	1,273,000	0	145,000	60,000
<u>30,000</u>	<u>7,737,442</u>	<u>267,000</u>	<u>23,609,000</u>	<u>14,429,000</u>
928,093	521,562	0	3,579,266	2,030,546
0	0	9,139,960	(15,000)	1,418,000
0	300,000	2,925,000	0	0
0	(2,609,500)	0	(2,447,000)	(1,675,000)
<u>928,093</u>	<u>(1,787,938)</u>	<u>12,064,960</u>	<u>1,117,266</u>	<u>1,773,546</u>
<u>958,093</u>	<u>5,949,504</u>	<u>12,331,960</u>	<u>24,726,266</u>	<u>16,202,546</u>
331,093	1,467,355	0	3,115,723	2,590,547
627,000	3,381,233	150,000	17,447,958	6,609,413
0	1,100,916	0	162,585	2,586
<u>958,093</u>	<u>5,949,504</u>	<u>150,000</u>	<u>20,726,266</u>	<u>9,202,546</u>
0	0	12,106,960	4,000,000	6,315,000
0	0	75,000	0	685,000
<u>0</u>	<u>0</u>	<u>12,181,960</u>	<u>4,000,000</u>	<u>7,000,000</u>
<u>958,093</u>	<u>5,949,504</u>	<u>12,331,960</u>	<u>24,726,266</u>	<u>16,202,546</u>
4,700,000	17,522,000	38,827,000	22,000,000	28,500,000
(928,093)	(521,562)	(9,139,960)	(3,564,266)	(3,448,546)
<u>3,771,907</u>	<u>17,000,438</u>	<u>29,687,040</u>	<u>18,435,734</u>	<u>25,051,454</u>
<u>3,771,907</u>	<u>7,463,589</u>	<u>0</u>	<u>0</u>	<u>0</u>
0	0	18,087,040	14,315,000	18,182,000
0	0	0	0	0
0	21,000	11,600,000	0	0
0	9,515,849	0	4,120,734	6,869,454
<u>3,771,907</u>	<u>17,000,438</u>	<u>29,687,040</u>	<u>18,435,734</u>	<u>25,051,454</u>

(3) Capital Projects include Street Improvement Fund, Park Improvement Funds, General Government Capital Improvement Fund, Storm Drain Capital Improvement Fund and Transit Area Impact Fee Fund.

(4) Water Fund includes Water Fund, Water Fund CIP, Water Line Extension Fund and Water Infrastructure Replacement Fund.

(5) Sewer Fund includes Sewer Fund, Sewer Fund CIP, Treatment Plant Construction Fund, Sewer 2006 COPs fund and Sewer Infrastructure Replacement Fund.

Revenues by Fund (Summary)

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
100 General Fund	60,671,576	73,075,651	71,171,911	76,353,808
101 RPTTF Distribution Fund	(4,931,885)	0	0	0
102 Measure I TOT	1,633,311	1,312,452	64,000	1,448,000
103 1452-1474 S. Main	0	0	0	200,000
105 Abandon Veh Abatement	69,620	80,697	56,000	40,000
140 Housing Administration	228,927	0	0	0
150 Redevelopment Administration	640,835	319,356	0	0
211 H-Hetch Ground Lease	14,117	21,662	12,141	12,500
212 Public Art Fund-Restricted	11,609	649	1,000	0
213 Public Art Fund-Nonrestricted	1,081	12,947	1,000	0
214 Community Planning Fee Fund	0	0	0	200,000
221 Gas Tax Fund	191,625	560,490	537,015	39,000
235 95-1 Lighting/Lscape Dist	276,089	(74,962)	241,000	210,000
236 98-1 Lighting/Lscape Dist	36,684	(23,522)	25,000	38,000
237 05 Community Fclty Dist	405,735	433,540	402,000	750,000
238 08 Community Fclty Dist	0	0	(200,000)	0
250 HCD Fund	480,079	370,862	375,000	375,000
251 HCD Loan	63,670	2,217	1,000	0
261 Supplemental Law Enforcement	140,509	131,842	1,000	0
262 State Asset Seizure	6,513	6,520	1,000	0
263 Federal Asset Seizure	726	709	1,000	0
267 Justice Assistance Grant	872	(861)	0	0
269 Grant Fund	0	168	0	0
280 Solid Waste Services	1,680,566	707,267	631,748	654,000
281 Solid Waste Reduction	(902,057)	0	0	0
295 Housing Authority	3,178,124	(3,057,838)	28,000	30,000
310 Street Fund	82,589	(217,981)	(403,000)	23,000
311 Street CIP	3,487,880	1,359,337	4,550,000	3,521,960
312 Traffic Impact Fee	524,600	(903,466)	(28,000)	(170,960)
313 Traffic Congestion Relief	(33)	0	0	0
314 Vehicle Registration Fee	26,925	93,437	(300,000)	(450,000)
315 Calaveras Widening Impact Fee	0	127,226	0	0
316 Montague Widening Impact Fee	0	337,348	0	0
317 Milpitas Business Park Impact Fee	0	723,188	0	0
320 Park Improvement Fund	1,115,116	165,052	(1,505,000)	(2,253,000)
321 Park Improvement CIP	858,685	2,170,000	2,250,000	5,875,000
322 Midtown Park Fund	2,316,980	(305,441)	(1,261,000)	(3,519,000)
330 General Government	2,695,090	(2,635,296)	(263,000)	(1,860,000)
331 General Government CIP	131,226	5,189,288	1,078,000	760,000
332 RPTTF Distribution Fund	8,911,596	(1,552,855)	20,044	44,000
340 Storm Drain Development	240,682	661,104	(514,000)	(737,000)
341 Storm Drain CIP	400,000	0	760,000	1,950,000
350 Transit Area Impact Fee Fund	17,166	10,918,768	3,374,000	8,000
351 Transit Area Impact Fee CIP Fund	0	0	(1,000,000)	0
352 Piper Montague Infrastructure	0	26,315	0	0
400 Water M & O Fund	15,818,994	18,714,675	17,156,541	17,147,000
401 Water CIP	2,900,000	1,400,000	2,775,000	4,000,000

Financial Information Revenues by Fund (Summary)

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
402 Water Line Extension Fund	748,346	327,695	(329,000)	15,000
406 Recycled Water Fund	(583,569)	0	0	0
450 Sewer M & O Fund	7,299,357	6,584,847	8,729,615	7,857,000
451 Sewer CIP	4,050,000	7,500,000	5,015,000	6,315,000
452 Treatment Plant Construction	1,158,371	(1,701,755)	(2,352,000)	(1,446,000)
453 Sewer 2006 COPS	1	0	0	0
455 Sewer Infrastructure Replmnt	176,080	29,270	(1,477,000)	28,000
500 Equipment Mgmt Fund	1,584,903	1,938,741	1,847,821	2,444,442
505 Information Tec Replmt	29,436	300,022	302,000	300,000
506 Permit Automation Fund	293,783	570,102	200,000	405,000
TOTAL	118,182,530	125,699,470	111,975,836	120,607,750

Revenues by Fund (Detail)

Description	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
GENERAL FUND (100)				
PROPERTY TAXES				
3010 Property Taxes, Current	16,197,767	17,433,699	18,051,000	19,767,000
3030 Property Taxes, Supplement	311,497	509,932	298,000	560,000
3050 Property Taxes, RPTTF Distribution	0	9,663,929	3,500,000	4,353,000
sub-total	<u>16,509,264</u>	<u>27,607,560</u>	<u>21,849,000</u>	<u>24,680,000</u>
TAXES OTHER THAN PROPERTY				
3110 Sales and Use Tax	20,908,497	19,766,138	20,606,000	21,490,000
3120 Real Estate Transfer Tax	395,303	552,238	516,000	580,000
3131 Electric Franchise	1,165,639	1,227,238	1,236,000	1,240,000
3132 Gas Franchise	140,936	154,141	149,000	156,000
3133 Garbage Franchise-Commercial	952,988	1,034,577	1,000,000	1,045,000
3134 Garbage Franchise-NonCommercial	460,618	460,531	467,000	470,000
3137 Nitrogen Gas Franchise	45,981	48,969	46,000	49,000
3138 CATV Franchise	503,360	527,684	500,000	560,000
3140 Business License Tax	418,649	334,139	349,000	349,000
3150 Hotel/Motel Tax	6,343,107	7,473,691	7,114,000	8,018,000
sub-total	<u>31,335,077</u>	<u>31,579,345</u>	<u>31,983,000</u>	<u>33,957,000</u>
LICENSES AND PERMITS				
3210 Building Permits	4,143,185	5,881,934	4,026,000	4,755,808
3220 Fire Permits	914,872	1,402,422	1,379,000	1,340,000
3240 Life Safety Annual Permits	282,089	359,499	275,000	275,000
3250 Fire Inspections	92,724	133,977	86,000	127,000
sub-total	<u>5,432,870</u>	<u>7,777,832</u>	<u>5,766,000</u>	<u>6,497,808</u>
FINES AND FORFEITS				
3301 Vehicle Code Fines	178,474	137,865	162,000	142,000
3302 Other Court Fines	158,635	130,910	119,000	163,000
3305 Booking Fees	15,445	12,688	7,000	8,000
3306 NBO Violation Fees	5,475	3,150	4,000	4,000
3307 Impound Fees	63,446	65,922	61,000	61,000
3308 Animal Violations	9,965	9,162	9,000	10,000
3309 False Alarm Fee	11,000	55,700	20,000	20,000
sub-total	<u>442,441</u>	<u>415,396</u>	<u>382,000</u>	<u>408,000</u>
USE OF MONEY AND PROPERTY				
3431 Pooled Investment Interest (Nonalloc)	(44,049)	49,581	0	0
3433 Other Interest Income	90,716	158,912	0	0
3434 Pooled Interest Allocation	293,672	176,057	168,000	141,000
sub-total	<u>340,340</u>	<u>384,551</u>	<u>168,000</u>	<u>141,000</u>
INTERGOVERNMENTAL				
3511 Motor Vehicle In Lieu Tax	36,679	30,356	30,000	30,000
3521 Homeowners Property Tax Relief	121,309	119,506	120,000	120,000
3556 Federal Contributions-Recreation	7,721	6,195	5,000	5,000
3557 Federal Contributions-Police	16,502	12,430	0	0
3558 Federal Contributions-Fire	79,162	55,180	0	0
3562 POST Grant	29,442	3,790	0	0
3567 State Contributions-Police	3,000	81,000	0	0

Financial Information Revenues by Fund (Detail)

Description	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
3568 State Contributions-Fire	12,628	2,754	0	0
3575 County Cont-Public Works	356,093	550,020	397,000	400,000
3576 County Contributions-Recreation	76,845	77,085	82,000	86,000
3577 County Contributions-Police	0	65,691	80,000	105,000
3581 Other Restricted Grants-General Gov't	530,814	326,744	0	170,000
3582 SB90 Grant	51,401	22,082	0	0
3585 Other Res Grant-Public Works	0	0	250,000	0
3586 Other Restricted Grants-Recreation	1,809	750	0	0
3587 Other Restricted Grants-Police	10,412	0	0	0
sub-total	1,333,818	1,353,584	964,000	916,000
CHARGES FOR CURRENT SERVICES				
3601 General Government Service Charges	189,230	217,061	160,000	160,000
3602 Sales of Maps and Documents-Gen Gov't	908	487	0	0
3603 Rents, Leases and Concessions-Gen Gov't	222,778	90,061	85,000	82,000
3604 B L Processing Fee	189,048	147,986	106,000	106,000
3611 PJ Overhead Charges-PW/E	834,484	728,177	950,000	1,012,000
3612 PJ Labor Reimbursement-PW/E	367,452	322,451	420,000	440,000
3613 PJ Vendor Reimbursement-PW/E	49,540	4,263	40,000	120,000
3616 Engineering Plan Check Fee	15,738	4,455	10,000	0
3617 Planning Fees	2,630	3,575	3,000	4,000
3618 Sales of Maps and Doc-PW/Engr	919	418	1,000	1,000
3619 Rent,Lease & Concession-PW/Eng	28,000	28,000	25,000	28,000
3631 PJ Overhead Charges - Fire	10,728	17,917	11,000	11,000
3632 PJ Labor Reimbursement - Fire	7,382	13,713	5,000	5,000
3633 Fire Cost Recovery	(1,661)	0	0	0
3634 Unwanted Alarms-Fire	15,000	18,300	5,000	15,000
3637 Fire Service Charges	240,685	235,676	216,000	240,000
3638 Sale of Maps & Documents-Fire	5	60	0	0
3639 Fire Electroinc Archieve Charge	11,983	14,625	12,000	12,000
3641 Police Service Charges	596,724	657,082	592,000	592,000
3643 Fingerprints	867	933	2,000	2,000
3644 Sales of Maps & Documents-Police	11,359	10,078	10,000	10,000
3645 Police Cost Recovery	1,944	(7)	0	0
3646 Rents, Leases & Concessions-Police	6,000	0	0	0
3647 DUI-Police Cost Recovery	7,505	14,737	13,000	13,000
3648 PJ Overhead Charges-Police	0	3,187	0	0
3649 PJ Labor Reimb - Police	0	2,327	0	0
3651 Rents, Leases & Concessions-Recreation	223,409	238,006	225,000	300,000
3652 Recreation Fees	1,736,799	1,688,810	1,750,000	1,800,000
3653 Senior Nutrition Fees	27,060	27,155	26,000	27,000
3655 Sales of Merchandise Recreation	128	83	0	0
3661 Sales of Maps & Documents-Building	27	0	0	0
3662 Records Retention Fee-Building	66,708	61,049	40,000	60,000
3663 Building Service Charges	807	1,432	0	0
3665 PJ Overhead Charges-Building	188,293	282,001	200,000	0
3666 PJ Labor Reimbursement-Building	88,137	128,728	85,000	0
3667 Building State Mandated Standard Fee	13,507	18,094	7,000	10,000
3672 Public Works Cost Recovery	46,261	118,334	10,000	20,000
3681 PJ Overhead Charge-Planning	137,787	211,498	217,000	270,000
3682 PJ Labor Reimbursement-Planning	60,860	94,972	96,000	100,000

Financial Information Revenues by Fund (Detail)

Description	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
3683 PJ Vendor Reimbursement-Planning	10,864	22,395	0	60,000
3685 Housing & Neighborhood Services	19,612	16,738	19,000	12,000
3686 Planning Plan Check Fee	19,003	21,210	22,000	12,000
3691 Fire GIS Mapping	286	328	0	0
3692 Fire Automation Fee	19,145	22,215	18,000	18,000
sub-total	<u>5,467,941</u>	<u>5,488,609</u>	<u>5,381,000</u>	<u>5,542,000</u>
OTHER REVENUE				
3710 Development	11,851	14,200	20,000	10,000
3730 Recycling	0	299	0	0
3750 Donations	74,120	60,826	0	0
3770 Sale of Property, Plant and Equipment	48,711	6,807	0	0
3790 Miscellaneous Other Revenue	70,779	140,287	203,000	75,500
sub-total	<u>205,460</u>	<u>222,419</u>	<u>223,000</u>	<u>85,500</u>
OPERATING TRANSFERS IN				
3806 Op Trfs in from Solid Waste Service	242,472	256,917	223,252	277,000
3812 Op Trfs in from Water Fund	1,706,077	1,829,179	2,366,459	2,347,000
3815 Op Trfs in from Sewer Fund	1,358,559	1,572,651	1,527,385	1,575,000
3819 Op Trfs in from Other	1,925	2,216	207,859	207,500
3824 Op Trfs in Transit Area Fund	0	0	151,000	0
sub-total	<u>3,309,033</u>	<u>3,660,963</u>	<u>4,475,955</u>	<u>4,406,500</u>
OPERATING TRANSFERS OUT				
3919 Op Trfs Out To Other Miscellaneous Funds	0	0	(20,044)	(300,000)
3931 Appn Trfs out to General Fund	(2,800,000)	0	0	0
3985 Extraordinary Item	0	(5,083,523)	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(904,668)	(356,428)	0	0
sub-total	<u>(3,704,668)</u>	<u>(5,439,951)</u>	<u>(20,044)</u>	<u>(300,000)</u>
TOTAL (100)	<u>60,671,576</u>	<u>73,050,308</u>	<u>71,171,911</u>	<u>76,333,808</u>
RPTTF DISTRIBUTION FUND (101)				
3952 Appn Trfs out to General Gov't Fund	(4,931,885)	0	0	0
TOTAL (101)	<u>(4,931,885)</u>	<u>0</u>	<u>0</u>	<u>0</u>
MEASURE I TOT (102)				
3150 Hotel/Motel Tax	1,590,142	1,862,618	1,775,000	2,007,000
3431 Pooled Investment Interest (Nonalloc)	(2,528)	4,684	0	0
3434 Pooled Interest Allocation	45,132	45,150	39,000	41,000
3790 Miscellaneous Other Revenue	565	0	0	0
3922 Op Trfs Out To the General Government Fund	0	(600,000)	(1,750,000)	(600,000)
TOTAL (102)	<u>1,633,311</u>	<u>1,312,452</u>	<u>64,000</u>	<u>1,448,000</u>
1452-1474 S. MAIN (103)				
3603 Rents, Leases and Concessions-Gen Gov't	0	0	0	200,000
TOTAL (103)	<u>0</u>	<u>0</u>	<u>0</u>	<u>200,000</u>
ABANDON VEH ABATEMENT (105)				
3577 County Contributions-Police	54,813	43,625	56,000	40,000
3899 Op Trfs in from Subsidiary CIP Fund	14,807	37,072	0	0
TOTAL (105)	<u>69,620</u>	<u>80,697</u>	<u>56,000</u>	<u>40,000</u>
HOUSING ADMINISTRATION (140)				
3575 County Cont-Public Works	31	0	0	0

Financial Information Revenues by Fund (Detail)

Description	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
3899 Op Trfs in from Subsidiary CIP Fund	228,896	0	0	0
TOTAL (140)	228,927	0	0	0
REDEVELOPMENT ADMINISTRATION (150)				
3010 Property Taxes, Current	(20,171)	0	0	0
3575 County Cont-Public Works	42	0	0	0
3899 Op Trfs in from Subsidiary CIP Fund	660,965	319,356	0	0
TOTAL (150)	640,835	319,356	0	0
H-HETCH GROUND LEASE (211)				
3431 Pooled Investment Interest (Nonalloc)	39,454	51,559	20,000	20,000
3433 Other Interest Income	(23,657)	(28,034)	0	0
3434 Pooled Interest Allocation	245	354	0	0
3901 Op Trfs Out To the General Fund	(1,925)	(2,216)	(7,859)	(7,500)
TOTAL (211)	14,117	21,662	12,141	12,500
PUBLIC ART FUND-RESTRICTED (212)				
3431 Pooled Investment Interest (Nonalloc)	(167)	(272)	0	0
3433 Other Interest Income	10,470	614	0	0
3434 Pooled Interest Allocation	1,154	280	1,000	0
3602 Sales of Maps and Documents-Gen Gov't	152	28	0	0
TOTAL (212)	11,609	649	1,000	0
PUBLIC ART FUND-NONRESTRICTED (213)				
3431 Pooled Investment Interest (Nonalloc)	(146)	61	0	0
3434 Pooled Interest Allocation	1,228	886	1,000	0
3750 Donations	0	12,000	0	0
TOTAL (213)	1,081	12,947	1,000	0
COMMUNITY PLANNING FEE FUND (214)				
3617 Planning Fees	0	0	0	200,000
TOTAL (214)	0	0	0	200,000
GAS TAX FUND (221)				
3431 Pooled Investment Interest (Nonalloc)	(3,474)	1,816	0	0
3434 Pooled Interest Allocation	17,463	15,679	13,000	10,000
3543 Sec 2103-Gas Tax	562,131	987,838	1,013,000	1,013,000
3545 Sec 2105-Gas Tax	309,586	482,238	334,000	334,000
3546 Sec 2106-Gas Tax	244,119	249,552	226,000	226,000
3547 Sec 2107-Gas Tax	507,300	515,867	498,000	498,000
3548 Sec 2107.5-Gas Tax	7,500	7,500	8,000	8,000
3909 Op Trfs Out To the Street Improvement Fund	(1,453,000)	(600,000)	0	0
3922 Op Trfs Out To the General Government Fund	0	(1,100,000)	(1,554,985)	(2,050,000)
TOTAL (221)	191,625	560,490	537,015	39,000
95-1 LIGHTING/LSCAPE DIST (235)				
3431 Pooled Investment Interest (Nonalloc)	(160)	(233)	0	0
3433 Other Interest Income	246	200	0	0
3434 Pooled Interest Allocation	2,074	1,142	1,000	0
3720 Special Assessments	273,929	273,929	285,000	285,000
3922 Op Trfs Out To the General Government Fund	0	(350,000)	(45,000)	(75,000)
TOTAL (235)	276,089	(74,962)	241,000	210,000

Financial Information Revenues by Fund (Detail)

Description	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
98-1 LIGHTING/LSCAPE DIST (236)				
3431 Pooled Investment Interest (Nonalloc)	(30)	(53)	0	0
3433 Other Interest Income	32	27	0	0
3434 Pooled Interest Allocation	457	279	0	0
3720 Special Assessments	36,225	36,225	38,000	38,000
3922 Op Trfs Out To the General Government Fund	0	(60,000)	(13,000)	0
TOTAL (236)	36,684	(23,522)	25,000	38,000
05 COMMUNITY FCLTY DIST (237)				
3431 Pooled Investment Interest (Nonalloc)	(162)	(322)	0	0
3433 Other Interest Income	342	292	0	0
3434 Pooled Interest Allocation	3,210	1,600	2,000	0
3720 Special Assessments	402,345	431,970	400,000	750,000
TOTAL (237)	405,735	433,540	402,000	750,000
08 COMMUNITY FCLTY DIST (238)				
3720 Special Assessments	0	0	0	200,000
3901 Op Trfs Out To the General Fund	0	0	(200,000)	(200,000)
TOTAL (238)	0	0	(200,000)	0
HCD FUND (250)				
3559 Federal Contributions-Planning	480,079	370,862	375,000	375,000
TOTAL (250)	480,079	370,862	375,000	375,000
HCD LOAN (251)				
3431 Pooled Investment Interest (Nonalloc)	(274)	301	1,000	0
3433 Other Interest Income	2,129	1,766	0	0
3559 Federal Contributions-Planning	61,815	0	0	0
3790 Miscellaneous Other Revenue	0	150	0	0
TOTAL (251)	63,670	2,217	1,000	0
SUPPLEMENTAL LAW ENFORCEMENT (261)				
3431 Pooled Investment Interest (Nonalloc)	(157)	107	0	0
3434 Pooled Interest Allocation	(909)	754	1,000	0
3567 State Contributions-Police	141,575	105,581	0	0
3577 County Contributions-Police	0	25,400	0	0
TOTAL (261)	140,509	131,842	1,000	0
STATE ASSET SEIZURE (262)				
3431 Pooled Investment Interest (Nonalloc)	(76)	26	0	0
3434 Pooled Interest Allocation	725	586	1,000	0
3567 State Contributions-Police	5,864	5,909	0	0
TOTAL (262)	6,513	6,520	1,000	0
FEDERAL ASSET SEIZURE (263)				
3431 Pooled Investment Interest (Nonalloc)	(98)	41	0	0
3434 Pooled Interest Allocation	824	668	1,000	0
TOTAL (263)	726	709	1,000	0
JUSTICE ASSISTANCE GRANT (267)				
3431 Pooled Investment Interest (Nonalloc)	1	0	0	0
3434 Pooled Interest Allocation	6	4	0	0
3557 Federal Contributions-Police	865	(865)	0	0

Financial Information Revenues by Fund (Detail)

Description	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
TOTAL (267)	872	(861)	0	0
GRANT FUND (269)				
3434 Pooled Interest Allocation	0	168	0	0
TOTAL (269)	0	168	0	0
SOLID WASTE SERVICES (280)				
3135 Solid Waste-Community Relations	194,933	169,245	153,000	166,000
3136 Solid Waste-HHW-Contract & Public	297,293	285,032	257,000	257,000
3139 County-wide AB 939 Fee	190,204	154,950	125,000	170,000
3431 Pooled Investment Interest (Nonalloc)	(931)	919	0	0
3434 Pooled Interest Allocation	12,685	11,458	10,000	13,000
3565 State Contri-Public Works	0	13,155	0	0
3575 County Cont-Public Works	80	0	0	0
3615 Public Works and Engr Fees	110,951	111,340	110,000	110,000
3671 Public Works Service Charges	210,184	213,334	200,000	215,000
3790 Miscellaneous Other Revenue	5,582	4,750	0	0
3899 Op Trfs in from Subsidiary CIP Fund	902,057	0	0	0
3901 Op Trfs Out To the General Fund	(242,472)	(256,917)	(223,252)	(277,000)
TOTAL (280)	1,680,566	707,267	631,748	654,000
SOLID WASTE REDUCTION (281)				
3999 Op Trfs Out To the Subsidiary CIP Fund	(902,057)	0	0	0
TOTAL (281)	(902,057)	0	0	0
HOUSING AUTHORITY (295)				
3431 Pooled Investment Interest (Nonalloc)	6,107	3,733	0	0
3433 Other Interest Income	446,730	167,557	0	0
3434 Pooled Interest Allocation	17,664	32,969	28,000	30,000
3603 Rents, Leases and Concessions-Gen Gov't	376,878	187,570	0	0
3740 Reimbursements	555,494	568,160	0	0
3760 Developer Contribution	1,480,000	0	0	0
3770 Sale of Property, Plant and Equipment	289,982	0	0	0
3790 Miscellaneous Other Revenue	5,268	314,021	0	0
3985 Extraordinary Item	0	(4,331,849)	0	0
TOTAL (295)	3,178,124	(3,057,838)	28,000	30,000
STREET FUND (310)				
3431 Pooled Investment Interest (Nonalloc)	(8,643)	1,741	0	0
3433 Other Interest Income	107,198	26,749	0	0
3434 Pooled Interest Allocation	44,001	34,023	32,000	23,000
3565 State Contri-Public Works	0	19,506	0	0
3899 Op Trfs in from Subsidiary CIP Fund	33	0	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(60,000)	(300,000)	(435,000)	0
TOTAL (310)	82,589	(217,981)	(403,000)	23,000
STREET CIP (311)				
3511 Motor Vehicle In Lieu Tax	347,000	0	0	0
3555 Federal Contri-Public Works	1,227,764	0	0	0
3565 State Contri-Public Works	0	7,180	160,015	0
3575 County Cont-Public Works	384,843	452,157	0	0
3585 Other Res Grant-Public Works	15,273	0	0	0
3802 Op Trfs in from Gas Tax Fund	1,453,000	600,000	1,554,985	2,050,000

Financial Information Revenues by Fund (Detail)

Description	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
3812 Op Trfs in from Water Fund	0	0	225,000	100,000
3815 Op Trfs in from Sewer Fund	0	0	225,000	100,000
3826 Op Trfs in from Measure I TOT Fund	0	0	1,600,000	600,000
3829 Op Trfs in from Vehicle Registration Fee	0	0	300,000	0
3899 Op Trfs in from Subsidiary CIP Fund	60,000	305,100	485,000	671,960
3999 Op Trfs Out To the Subsidiary CIP Fund	0	(5,100)	0	0
TOTAL (311)	3,487,880	1,359,337	4,550,000	3,521,960
TRAFFIC IMPACT FEE (312)				
3431 Pooled Investment Interest (Nonalloc)	(2,151)	(2,365)	0	0
3434 Pooled Interest Allocation	26,568	17,723	22,000	11,000
3710 Development	500,183	262,096	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	0	(1,180,921)	(50,000)	(181,960)
TOTAL (312)	524,600	(903,466)	(28,000)	(170,960)
TRAFFIC CONGESTION RELIEF (313)				
3999 Op Trfs Out To the Subsidiary CIP Fund	(33)	0	0	0
TOTAL (313)	(33)	0	0	0
VEHICLE REGISTRATION FEE (314)				
3431 Pooled Investment Interest (Nonalloc)	40	182	0	0
3434 Pooled Interest Allocation	197	1,062	0	0
3575 County Cont-Public Works	26,687	392,193	0	0
3922 Op Trfs Out To the General Government Fund	0	(300,000)	(300,000)	(450,000)
TOTAL (314)	26,925	93,437	(300,000)	(450,000)
CALAVERAS WIDENING IMPACT FEE (315)				
3434 Pooled Interest Allocation	0	679	0	0
3899 Op Trfs in from Subsidiary CIP Fund	0	126,547	0	0
TOTAL (315)	0	127,226	0	0
MONTAGUE WIDENING IMPACT FEE (316)				
3434 Pooled Interest Allocation	0	1,882	0	0
3899 Op Trfs in from Subsidiary CIP Fund	0	335,466	0	0
TOTAL (316)	0	337,348	0	0
MILPITAS BUSINESS PARK IMPACT FEE (317)				
3434 Pooled Interest Allocation	0	4,280	0	0
3899 Op Trfs in from Subsidiary CIP Fund	0	718,908	0	0
TOTAL (317)	0	723,188	0	0
PARK IMPROVEMENT FUND (320)				
3431 Pooled Investment Interest (Nonalloc)	(8,367)	4,802	0	0
3433 Other Interest Income	(83,338)	49,555	0	0
3434 Pooled Interest Allocation	64,516	58,811	45,000	62,000
3710 Development	1,892,306	1,801,884	0	0
3899 Op Trfs in from Subsidiary CIP Fund	0	350,000	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(750,000)	(2,100,000)	(1,550,000)	(2,315,000)
TOTAL (320)	1,115,116	165,052	(1,505,000)	(2,253,000)
PARK IMPROVEMENT CIP (321)				
3555 Federal Contri-Public Works	30,907	0	0	0
3559 Federal Contributions-Planning	77,778	0	0	0

Financial Information Revenues by Fund (Detail)

Description	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
3575 County Cont-Public Works	0	70,000	0	0
3899 Op Trfs in from Subsidiary CIP Fund	750,000	2,450,000	2,250,000	5,875,000
3999 Op Trfs Out To the Subsidiary CIP Fund	0	(350,000)	0	0
TOTAL (321)	858,685	2,170,000	2,250,000	5,875,000
MIDTOWN PARK FUND (322)				
3431 Pooled Investment Interest (Nonalloc)	(1,019)	2,042	0	0
3434 Pooled Interest Allocation	42,994	42,516	39,000	41,000
3710 Development	2,275,005	0	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	0	(350,000)	(1,300,000)	(3,560,000)
TOTAL (322)	2,316,980	(305,441)	(1,261,000)	(3,519,000)
GENERAL GOVERNMENT (330)				
3431 Pooled Investment Interest (Nonalloc)	(2,750)	21,932	0	0
3433 Other Interest Income	0	14,179	0	0
3434 Pooled Interest Allocation	17,764	28,593	72,000	25,000
3831 Appn Transfers in from General Fund	2,800,000	0	0	0
3912 Op Trfs Out To the Water Fund	(9,962)	0	0	0
3915 Op Trfs Out To the Sewer Fund	(9,962)	0	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(100,000)	(2,700,000)	(335,000)	(1,885,000)
TOTAL (330)	2,695,090	(2,635,296)	(263,000)	(1,860,000)
GENERAL GOVERNMENT CIP (331)				
3565 State Contri-Public Works	0	79,288	0	0
3575 County Cont-Public Works	31,226	0	0	0
3802 Op Trfs in from Gas Tax Fund	0	1,100,000	0	0
3817 Op Trfs in from Equipment Replacement	0	0	170,000	0
3826 Op Trfs in from Measure I TOT Fund	0	600,000	150,000	0
3827 Op Trfs in from LLMD Fund	0	410,000	58,000	75,000
3829 Op Trfs in from Vehicle Registration Fee	0	300,000	0	0
3899 Op Trfs in from Subsidiary CIP Fund	100,000	2,700,000	700,000	685,000
TOTAL (331)	131,226	5,189,288	1,078,000	760,000
RPTTF DISTRIBUTION FUND (332)				
3010 Property Taxes, Current	3,389,031	0	0	0
3020 Property Taxes, Prior	587,825	0	0	0
3433 Other Interest Income	2,855	0	0	0
3434 Pooled Interest Allocation	0	56,353	0	44,000
3801 Op Trfs in from General Fund	0	0	20,044	0
3831 Appn Transfers in from General Fund	4,931,885	0	0	0
3985 Extraordinary Item	0	(1,609,208)	0	0
TOTAL (332)	8,911,596	(1,552,855)	20,044	44,000
STORM DRAIN DEVELOPMENT (340)				
3431 Pooled Investment Interest (Nonalloc)	(6)	1,531	0	0
3434 Pooled Interest Allocation	9,747	12,279	11,000	13,000
3710 Development	630,941	647,295	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(400,000)	0	(525,000)	(750,000)
TOTAL (340)	240,682	661,104	(514,000)	(737,000)
STORM DRAIN CIP (341)				
3899 Op Trfs in from Subsidiary CIP Fund	400,000	0	760,000	1,950,000

Financial Information Revenues by Fund (Detail)

Description	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
TOTAL (341)	400,000	0	760,000	1,950,000
TRANSIT AREA IMPACT FEE FUND (350)				
3431 Pooled Investment Interest (Nonalloc)	(2,500)	1,826	0	0
3433 Other Interest Income	0	13,358	0	0
3434 Pooled Interest Allocation	19,667	39,916	25,000	48,000
3710 Development	1,208,419	11,263,420	0	0
3815 Op Trfs in from Sewer Fund	0	0	2,500,000	0
3899 Op Trfs in from Subsidiary CIP Fund	0	0	1,000,000	0
3901 Op Trfs Out To the General Fund	0	0	(151,000)	0
3955 Appn Trfs Out Eco Dev Corp	(1,208,419)	(828,464)	0	0
3985 Extraordinary Item	0	428,713	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	0	0	0	(40,000)
TOTAL (350)	17,166	10,918,768	3,374,000	8,000
TRANSIT AREA IMPACT FEE CIP FUND (351)				
3999 Op Trfs Out To the Subsidiary CIP Fund	0	0	(1,000,000)	0
TOTAL (351)	0	0	(1,000,000)	0
PIPER MONTAGUE INFRASTRUCTURE (352)				
3740 Reimbursements	0	26,315	0	0
TOTAL (352)	0	26,315	0	0
WATER M & O FUND (400)				
3431 Pooled Investment Interest (Nonalloc)	(11,682)	13,189	0	0
3433 Other Interest Income	(183,269)	60,595	0	0
3434 Pooled Interest Allocation	123,689	117,988	98,000	113,000
3575 County Cont-Public Works	75,169	20,570	0	0
3585 Other Res Grant-Public Works	36,267	36,708	45,000	36,000
3622 Water Service Agreements	93,883	88,137	0	0
3623 Metered Water Sales	19,488,285	20,969,568	21,855,000	23,200,000
3626 Construction Water	51,729	124,329	30,000	100,000
3627 Water & Sewer Reimbursements	114	1,054	0	0
3672 Public Works Cost Recovery	8,479	8,476	0	0
3790 Miscellaneous Other Revenue	148,876	153,240	145,000	145,000
3801 Op Trfs in from General Fund	9,962	0	0	0
3899 Op Trfs in from Subsidiary CIP Fund	583,569	0	2,000,000	0
3901 Op Trfs Out To the General Fund	(1,706,077)	(1,829,179)	(2,366,459)	(2,347,000)
3909 Op Trfs Out To the Street Improvement Fund	0	0	0	(100,000)
3922 Op Trfs Out To the General Government Fund	0	0	(225,000)	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(2,900,000)	(1,050,000)	(4,425,000)	(4,000,000)
TOTAL (400)	15,818,994	18,714,675	17,156,541	17,147,000
WATER CIP (401)				
3899 Op Trfs in from Subsidiary CIP Fund	2,900,000	1,400,000	4,775,000	4,000,000
3999 Op Trfs Out To the Subsidiary CIP Fund	0	0	(2,000,000)	0
TOTAL (401)	2,900,000	1,400,000	2,775,000	4,000,000
WATER LINE EXTENSION FUND (402)				
3431 Pooled Investment Interest (Nonalloc)	135	1,824	0	0
3434 Pooled Interest Allocation	10,939	13,536	11,000	15,000
3710 Development	727,651	652,711	0	0
3790 Miscellaneous Other Revenue	9,621	9,624	10,000	0

Financial Information Revenues by Fund (Detail)

Description	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
3999 Op Trfs Out To the Subsidiary CIP Fund	0	(350,000)	(350,000)	0
TOTAL (402)	748,346	327,695	(329,000)	15,000
RECYCLED WATER FUND (406)				
3999 Op Trfs Out To the Subsidiary CIP Fund	(583,569)	0	0	0
TOTAL (406)	(583,569)	0	0	0
SEWER M & O FUND (450)				
3030 Property Taxes, Supplement	0	8,564	0	0
3431 Pooled Investment Interest (Nonalloc)	(3,735)	6,300	0	0
3433 Other Interest Income	(19,052)	307,332	0	0
3434 Pooled Interest Allocation	88,195	82,088	77,000	87,000
3575 County Cont-Public Works	720	0	0	0
3628 Sewer Service Charges	12,564,889	12,687,777	13,860,000	14,200,000
3790 Miscellaneous Other Revenue	66,938	65,438	60,000	60,000
3801 Op Trfs in from General Fund	9,962	0	0	0
3901 Op Trfs Out To the General Fund	(1,358,559)	(1,572,651)	(1,527,385)	(1,575,000)
3909 Op Trfs Out To the Street Improvement Fund	0	0	0	(100,000)
3922 Op Trfs Out To the General Government Fund	0	0	(225,000)	0
3999 Op Trfs Out To the Subsidiary CIP Fund	(4,050,000)	(5,000,000)	(3,515,000)	(4,815,000)
TOTAL (450)	7,299,357	6,584,847	8,729,615	7,857,000
SEWER CIP (451)				
3899 Op Trfs in from Subsidiary CIP Fund	4,050,000	7,500,000	7,515,000	6,315,000
3924 Op Trfs Out To the Transit Area Impact Fund	0	0	(2,500,000)	0
TOTAL (451)	4,050,000	7,500,000	5,015,000	6,315,000
TREATMENT PLANT CONSTRUCTION (452)				
3431 Pooled Investment Interest (Nonalloc)	(5,888)	2,641	0	0
3434 Pooled Interest Allocation	67,400	55,057	48,000	54,000
3710 Development	1,096,858	740,546	100,000	0
3999 Op Trfs Out To the Subsidiary CIP Fund	0	(2,500,000)	(2,500,000)	(1,500,000)
TOTAL (452)	1,158,371	(1,701,755)	(2,352,000)	(1,446,000)
SEWER 2006 COPS (453)				
3432 Cash with Fiscal Agents	1	0	0	0
TOTAL (453)	1	0	0	0
SEWER INFRASTRTURE REPLMNT (455)				
3431 Pooled Investment Interest (Nonalloc)	(3,312)	2,886	0	0
3434 Pooled Interest Allocation	30,131	26,385	23,000	28,000
3710 Development	149,262	0	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	0	0	(1,500,000)	0
TOTAL (455)	176,080	29,270	(1,477,000)	28,000
EQUIPMENT MGNT FUND (500)				
3431 Pooled Investment Interest (Nonalloc)	(8,147)	3,183	0	0
3433 Other Interest Income	(70,042)	27,834	0	0
3434 Pooled Interest Allocation	63,048	53,196	48,000	54,000
3619 Rent, Lease & Concession-PW/Eng	1,200	1,200	0	0
3671 Public Works Service Charges	1,493,255	1,938,322	2,269,821	2,390,442
3672 Public Works Cost Recovery	0	7,123	0	0
3770 Sale of Property, Plant and Equipment	30,955	37,300	0	0

Financial Information Revenues by Fund (Detail)

Description	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
3790 Miscellaneous Other Revenue	0	239	0	0
3922 Op Trfs Out To the General Government Fund	0	0	(170,000)	0
3981 Contributions-Proprietary Fund	74,633	170,345	0	0
3999 Op Trfs Out To the Subsidiary CIP Fund	0	(300,000)	(300,000)	0
TOTAL (500)	1,584,903	1,938,741	1,847,821	2,444,442
INFORMATION TEC REPLMT (505)				
3431 Pooled Investment Interest (Nonalloc)	(209)	0	0	0
3434 Pooled Interest Allocation	161	22	2,000	0
3801 Op Trfs in from General Fund	0	0	0	300,000
3899 Op Trfs in from Subsidiary CIP Fund	0	300,000	300,000	0
3981 Contributions-Proprietary Fund	29,484	0	0	0
TOTAL (505)	29,436	300,022	302,000	300,000
PERMIT AUTOMATION FUND (506)				
3431 Pooled Investment Interest (Nonalloc)	341	1,087	0	0
3434 Pooled Interest Allocation	1,287	3,500	0	5,000
3601 General Government Service Charges	292,155	565,514	200,000	400,000
TOTAL (506)	293,783	570,102	200,000	405,000
TOTAL	118,182,530	125,674,127	111,975,836	120,587,750

Expenditures by Fund (Summary)

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
100 General Fund	60,243,754	62,340,177	70,949,485	76,344,332
102 Measure I TOT	69,457	116,005	155,428	166,279
103 1452-1474 S. Main	0	0	0	40,000
105 Abandon Veh Abatement	72,125	82,480	22,500	22,500
140 Housing Administration	238,474	0	0	0
150 Redevelopment Administration	623,148	349,187	255,926	186,976
211 H-Hetch Ground Lease	28,678	29,366	36,000	37,000
212 Public Art Fund-Restricted	55,844	105,261	0	0
213 Public Art Fund-Nonrestricted	7,500	29,543	101,200	22,000
235 95-1 Lighting/Lscape Dist	196,371	188,407	304,704	249,222
236 98-1 Lighting/Lscape Dist	19,303	21,149	31,120	36,700
237 05 Community Fclty Dist	356,358	653,198	714,574	812,102
238 08 Community Fclty Dist	0	0	3,000	5,000
250 HCD Fund	480,079	372,038	466,646	483,646
251 HCD Loan	215,820	168,857	0	250,000
261 Supplemental Law Enforcement	98,437	126,162	0	0
262 State Asset Seizure	0	12,357	55,081	30,000
263 Federal Asset Seizure	0	0	55,081	30,000
280 Solid Waste Services	569,007	579,102	668,930	760,241
295 Housing Authority	804,528	477,807	990,534	958,093
310 Street Fund	40,147	4,906	0	0
311 Street CIP	5,056,851	1,493,488	4,550,000	3,521,960
320 Park Improvement Fund	0	361,776	0	0
321 Park Improvement CIP	2,217,887	963,417	2,250,000	5,875,000
331 General Government CIP	334,918	3,315,485	1,078,000	760,000
341 Storm Drain CIP	66,820	118,468	760,000	1,950,000
350 Transit Area Impact Fee Fund	726,645	954,151	0	225,000
351 Transit Area Impact Fee CIP Fund	10,923	19,608	(1,000,000)	0
352 Piper Montague Infrastructure	0	26,315	0	0
400 Water M & O Fund	15,780,292	15,813,957	17,634,564	20,726,266
401 Water CIP	444,898	605,860	2,775,000	4,000,000
450 Sewer M & O Fund	7,575,865	8,484,430	9,501,559	9,887,546
451 Sewer CIP	156,306	4,799,661	5,015,000	6,315,000
500 Equipment Mgnt Fund	1,730,346	1,784,054	1,878,034	2,505,218
505 Information Tec Replmt	260,308	187,953	248,000	248,000
506 Permit Automation Fund	34,945	44,132	311,849	480,375
TOTAL	98,516,035	104,628,758	119,812,215	136,928,456

Financial Information Expenditures by Fund (Detail)

Fund/Function	Personnel Services	Supplies & Contractual Svcs	Capital Outlay	Debt Service	Capital Improvements	Total
GENERAL FUND						
City Council	123,236	164,496	0	0	0	287,732
City Manager	900,783	184,289	0	0	0	1,085,072
City Clerk	353,142	33,200	0	0	0	386,342
City Attorney	880,990	128,800	0	0	0	1,009,790
Building Inspection Services	1,967,040	48,224	0	0	0	2,015,264
Plan Checking	502,158	12,675	0	0	0	514,833
Building Administration	249,062	18,330	0	0	0	267,392
Permit Center	653,042	3,950	0	0	0	656,992
Information Services	1,429,066	941,301	0	0	0	2,370,367
Human Resources	721,051	448,012	0	0	0	1,169,063
Recreation Administration	630,210	125,867	0	0	0	756,077
Senior Citizen Services	630,260	230,083	0	0	0	860,343
Pre-K Enrichment	0	150,000	0	0	0	150,000
Youth Programs	472,405	32,700	0	0	0	505,105
Special Events	43,346	68,602	0	0	0	111,948
Marketing	113,444	6,765	0	0	0	120,209
Performing Arts	0	34,250	0	0	0	34,250
General Classes	84,400	266,759	0	0	0	351,159
Aquatics	320,351	13,800	0	0	0	334,151
Sports & Fitness	335,187	213,299	0	0	0	548,486
Adult Sports	65,885	11,860	0	0	0	77,745
Volunteer Services	39,106	2,500	0	0	0	41,606
Finance Administration	868,202	116,500	0	0	0	984,702
Finance Operations	1,305,791	23,700	0	0	0	1,329,491
Public Works Administration	191,428	9,004	0	0	0	200,432
Street Maintenance	777,778	489,811	0	0	0	1,267,589
Utility Maintenance	0	0	0	0	0	0
Park Maintenance	31,043	1,166,000	0	0	0	1,197,043
Trees & Landscape Mnt	94,329	443,000	0	0	0	537,329
Facilities Maintenance	1,266,315	1,111,282	0	0	0	2,377,597
Engineering Administration	165,900	21,013	0	0	0	186,913
Design & Construction	464,945	2,000	0	0	0	466,945
Land Development	875,451	310,650	0	0	0	1,186,101
Traffic Engineering	216,526	94,750	0	0	0	311,276
Utility Engineering	0	163,000	0	0	0	163,000
Planning	1,126,751	197,140	0	0	0	1,323,891
Neighborhood Services	471,406	469,807	0	0	0	941,213
Police Administration	766,603	21,498	0	0	0	788,101
Records	1,250,038	167,143	0	0	0	1,417,181
Personnel & Training	285,792	131,228	0	0	0	417,020
Communications	2,751,227	314,976	0	0	0	3,066,203
Patrol Services	14,328,608	422,858	0	0	0	14,751,466
Traffic	1,566,046	126,427	0	0	0	1,692,473

Financial Information Expenditures by Fund (Detail)

Fund/Function	Personnel Services	Supplies & Contractual Svcs	Capital Outlay	Debt Service	Capital Improvements	Total
Crossing Guards	437,521	2,000	0	0	0	439,521
Community Relations	516,878	14,358	0	0	0	531,236
Investigations	3,354,559	293,745	0	0	0	3,648,304
Fire Administration	476,905	52,554	0	0	0	529,459
A/B/C Battalions Operations	12,734,391	1,612,559	0	0	0	14,346,950
Disaster Prep & Public Ed	185,482	37,440	0	0	0	222,922
Prevention Div Admin	429,737	53,201	0	0	0	482,938
Fire Inspection, Plan Check & Investigation	1,280,620	56,790	10,000	0	0	1,347,410
Non-Departmental	3,007,600	3,528,100	0	0	0	6,535,700
sub-total (100)	61,742,036	14,592,296	10,000	0	0	76,344,332
MEASURE I TOT						
Special Events	0	20,000	0	0	0	20,000
Performing Arts	0	20,000	0	0	0	20,000
Facilities Maintenance	55,279	15,000	0	0	0	70,279
Non-Departmental	0	56,000	0	0	0	56,000
sub-total (102)	55,279	111,000	0	0	0	166,279
1452-1474 S. MAIN						
Non-Departmental	0	40,000	0	0	0	40,000
sub-total (103)	0	40,000	0	0	0	40,000
ABANDON VEH ABATEMENT						
Traffic	22,500	0	0	0	0	22,500
sub-total (105)	22,500	0	0	0	0	22,500
REDEVELOPMENT ADMINISTRATION						
City Manager	67,896	0	0	0	0	67,896
City Clerk	2,038	0	0	0	0	2,038
City Attorney	35,790	0	0	0	0	35,790
Information Services	1,788	0	0	0	0	1,788
Human Resources	2,500	0	0	0	0	2,500
Finance Administration	11,090	0	0	0	0	11,090
Finance Operations	32,374	0	0	0	0	32,374
Non-Departmental	0	33,500	0	0	0	33,500
sub-total (150)	153,476	33,500	0	0	0	186,976
H-HETCH GROUND LEASE						
Non-Departmental	0	37,000	0	0	0	37,000
sub-total (211)	0	37,000	0	0	0	37,000
PUBLIC ART FUND-NONRESTRICTED						
Non-Departmental	0	22,000	0	0	0	22,000
sub-total (213)	0	22,000	0	0	0	22,000
95-1 LIGHTING/LSCAPE DIST						
Street Maintenance	47,322	0	0	0	0	47,322
Trees & Landscape Mnt	0	196,500	0	0	0	196,500
Land Development	5,000	400	0	0	0	5,400

Financial Information Expenditures by Fund (Detail)

Fund/Function	Personnel Services	Supplies & Contractual Svcs	Capital Outlay	Debt Service	Capital Improvements	Total
sub-total (235)	52,322	196,900	0	0	0	249,222
98-1 LIGHTING/LSCAPE DIST						
Trees & Landscape Mnt	0	33,200	0	0	0	33,200
Land Development	3,000	500	0	0	0	3,500
sub-total (236)	3,000	33,700	0	0	0	36,700
05 COMMUNITY FCLTY DIST						
Street Maintenance	98,716	0	0	0	0	98,716
Park Maintenance	0	534,500	0	0	0	534,500
Trees & Landscape Mnt	60,886	113,000	0	0	0	173,886
Non-Departmental	0	5,000	0	0	0	5,000
sub-total (237)	159,602	652,500	0	0	0	812,102
08 COMMUNITY FCLTY DIST						
Non-Departmental	0	5,000	0	0	0	5,000
sub-total (238)	0	5,000	0	0	0	5,000
HCD FUND						
Finance Operations	15,000	0	0	0	0	15,000
Neighborhood Services	86,000	375,646	0	0	0	461,646
Non-Departmental	0	7,000	0	0	0	7,000
sub-total (250)	101,000	382,646	0	0	0	483,646
HCD LOAN						
Neighborhood Services	0	250,000	0	0	0	250,000
sub-total (251)	0	250,000	0	0	0	250,000
SUPPLEMENTAL LAW ENFORCEMENT						
STATE ASSET SEIZURE						
Investigations	0	0	30,000	0	0	30,000
sub-total (262)	0	0	30,000	0	0	30,000
FEDERAL ASSET SEIZURE						
Investigations	0	0	30,000	0	0	30,000
sub-total (263)	0	0	30,000	0	0	30,000
SOLID WASTE SERVICES						
Public Works Administration	0	1,126	0	0	0	1,126
Utility Engineering	191,915	524,400	0	0	0	716,315
Non-Departmental	10,500	32,300	0	0	0	42,800
sub-total (280)	202,415	557,826	0	0	0	760,241
HOUSING AUTHORITY						
Finance Operations	72,964	0	0	0	0	72,964
Neighborhood Services	258,129	7,000	0	0	0	265,129
Non-Departmental	0	620,000	0	0	0	620,000
sub-total (295)	331,093	627,000	0	0	0	958,093
STREET CIP						
Capital Improvement Projects	0	0	0	0	3,521,960	3,521,960
sub-total (311)	0	0	0	0	3,521,960	3,521,960
PARK IMPROVEMENT CIP						
Capital Improvement Projects	0	0	0	0	5,875,000	5,875,000

Financial Information Expenditures by Fund (Detail)

Fund/Function	Personnel Services	Supplies & Contractual Svcs	Capital Outlay	Debt Service	Capital Improvements	Total
sub-total (321)	0	0	0	0	5,875,000	5,875,000
GENERAL GOVERNMENT CIP						
Capital Improvement Projects	0	0	0	0	760,000	760,000
sub-total (331)	0	0	0	0	760,000	760,000
STORM DRAIN CIP						
Capital Improvement Projects	0	0	0	0	1,950,000	1,950,000
sub-total (341)	0	0	0	0	1,950,000	1,950,000
TRANSIT AREA IMPACT FEE FUND						
Planning	0	150,000	0	0	0	150,000
Debt Service	0	0	0	75,000	0	75,000
sub-total (350)	0	150,000	0	75,000	0	225,000
WATER M & O FUND						
City Manager	57,678	0	0	0	0	57,678
Finance Operations	673,244	107,379	32,585	0	0	813,208
Public Works Administration	232,557	4,505	0	0	0	237,062
Utility Maintenance	1,100,473	482,024	130,000	0	0	1,712,497
Engineering Administration	64,990	0	0	0	0	64,990
Design & Construction	85,424	0	0	0	0	85,424
Utility Engineering	649,157	400,150	0	0	0	1,049,307
Non-Departmental	252,200	16,453,900	0	0	0	16,706,100
sub-total (400)	3,115,723	17,447,958	162,585	0	0	20,726,266
WATER CIP						
Capital Improvement Projects	0	0	0	0	4,000,000	4,000,000
sub-total (401)	0	0	0	0	4,000,000	4,000,000
SEWER M & O FUND						
City Manager	57,678	0	0	0	0	57,678
Finance Operations	203,990	98,882	2,586	0	0	305,458
Public Works Administration	232,549	3,829	0	0	0	236,378
Utility Maintenance	1,201,737	202,402	0	0	0	1,404,139
Engineering Administration	64,990	0	0	0	0	64,990
Design & Construction	85,478	0	0	0	0	85,478
Utility Engineering	547,425	105,800	0	0	0	653,225
Non-Departmental	196,700	6,198,500	0	0	0	6,395,200
Debt Service	0	0	0	685,000	0	685,000
sub-total (450)	2,590,547	6,609,413	2,586	685,000	0	9,887,546
SEWER CIP						
Capital Improvement Projects	0	0	0	0	6,315,000	6,315,000
sub-total (451)	0	0	0	0	6,315,000	6,315,000
EQUIPMENT MGNT FUND						
Fleet Maintenance	721,866	847,436	0	0	0	1,569,302
Non-Departmental	0	45,000	0	0	0	45,000
Equipment to be Depreciated	0	0	890,916	0	0	890,916
sub-total (500)	721,866	892,436	890,916	0	0	2,505,218
INFORMATION TEC REPLMT						
Information Services	0	98,000	150,000	0	0	248,000

Financial Information Expenditures by Fund (Detail)

Fund/Function	Personnel Services	Supplies & Contractual Svcs	Capital Outlay	Debt Service	Capital Improvements	Total
sub-total (505)	0	98,000	150,000	0	0	248,000
PERMIT AUTOMATION FUND						
Plan Checking	31,230	0	0	0	0	31,230
Permit Center	0	62,300	0	0	0	62,300
Information Services	195,920	174,925	0	0	0	370,845
Prevention Div Admin	0	16,000	0	0	0	16,000
sub-total (506)	227,150	253,225	0	0	0	480,375
TOTAL	<u>69,478,009</u>	<u>42,992,400</u>	<u>1,276,087</u>	<u>760,000</u>	<u>22,421,960</u>	<u>136,928,456</u>

Financial Information Expenditures by Function by Fund

Function	General Fund	Housing Authority	Water Fund	Sewer Fund	Other Funds	Total
City Council	287,732	0	0	0	0	287,732
City Manager	1,152,968	0	57,678	57,688	0	1,268,324
City Clerk	388,380	0	0	0	0	388,380
City Attorney	1,045,580	0	0	0	0	1,045,580
Building Inspection Services	2,015,264	0	0	0	0	2,015,264
Plan Checking	514,833	0	0	0	0	514,833
Building Administration	267,392	0	0	0	0	267,392
Permit Center	656,992	0	0	0	62,300	719,292
Information Services	2,372,155	0	0	0	618,845	2,991,000
Human Resources	1,171,563	0	0	0	0	1,171,563
Recreation Administration	756,077	0	0	0	0	756,077
Senior Citizen Services	860,343	0	0	0	0	860,343
Pre-K Enrichment	150,000	0	0	0	0	150,000
Youth Programs	505,105	0	0	0	0	505,105
Special Events	111,948	0	0	0	20,000	131,948
Marketing	120,209	0	0	0	0	120,209
Performing Arts	34,250	0	0	0	20,000	54,250
General Classes	351,159	0	0	0	0	351,159
Aquatics	334,151	0	0	0	0	334,151
Sports & Fitness	548,486	0	0	0	0	548,486
Adult Sports	77,745	0	0	0	0	77,745
Volunteer Services	41,606	0	0	0	0	41,606
Finance Administration	995,792	0	0	0	0	995,792
Finance Operations	1,361,865	72,964	813,208	305,458	15,000	2,568,495
Public Works Administration	200,432	0	237,062	236,378	1,126	674,998
Street Maintenance	1,267,589	0	0	0	146,038	1,413,627
Utility Maintenance	0	0	1,712,497	1,404,139	0	3,116,636
Park Maintenance	1,197,043	0	0	0	534,500	1,731,543
Trees & Landscape Mnt	537,329	0	0	0	403,586	940,915
Fleet Maintenance	0	0	0	0	1,569,302	1,569,302
Facilities Maintenance	2,377,597	0	0	0	70,279	2,447,876
Engineering Administration	186,913	0	64,990	64,990	0	316,893
Design & Construction	466,945	0	85,424	85,478	0	637,847
Land Development	1,186,101	0	0	0	8,900	1,195,001
Traffic Engineering	311,276	0	0	0	0	311,276
Utility Engineering	163,000	0	1,049,307	653,225	716,315	2,581,847

Financial Information Expenditures by Function by Fund

Function	General Fund	Housing Authority	Water Fund	Sewer Fund	Other Funds	Total
Planning	1,323,891	0	0	0	150,000	1,473,891
Neighborhood Services	941,213	265,129	0	0	711,646	1,917,988
Police Administration	788,101	0	0	0	0	788,101
Records	1,417,181	0	0	0	0	1,417,181
Personnel & Training	417,020	0	0	0	0	417,020
Communications	3,066,203	0	0	0	0	3,066,203
Community Relations	531,236	0	0	0	0	531,236
Patrol Services	14,751,466	0	0	0	0	14,751,466
Traffic	1,714,973	0	0	0	0	1,714,973
Crossing Guards	439,521	0	0	0	0	439,521
Investigations	3,648,304	0	0	0	60,000	3,708,304
Fire Administration	529,459	0	0	0	0	529,459
A/B/C Battalions Operations	14,346,950	0	0	0	0	14,346,950
Prevention Div Admin	482,938	0	0	0	16,000	498,938
Fire Insp, Plan Check & Invg	1,347,410	0	0	0	0	1,347,410
Disaster Prep & Public Ed	222,922	0	0	0	0	222,922
Non-Departmental	6,609,200	620,000	16,706,100	6,395,200	219,800	30,550,300
Debt Service	0	0	0	685,000	75,000	760,000
Equipment to be dprciated	0	0	0	0	890,916	890,916
Capital Improvement Project	0	0	4,000,000	6,315,000	12,106,960	22,421,960
TOTAL	76,593,808	958,093	24,726,266	16,202,546	18,447,743	136,928,456

Indirect Costs					
	Police	Fire	Water	Sewer	Solid Waste
Legislation & Policy	15,050	25,995	27,363	6,841	30,099
General Administration					
City Manager	115,297	115,297	115,297	115,297	57,648
City Clerk	21,045	36,351	38,264	9,566	42,090
City Attorney	62,735	62,735	62,735	62,735	62,735
Human Resources	446,427	253,931	76,671	64,220	4,505
General Liability	194,718	110,757	33,441	28,011	1,965
Financial Services	683,318	458,235	564,720	309,061	19,446
Information Technology					
Citywide Support	838,448	476,915	143,998	120,613	8,461
Telephones	70,819	12,673	8,200	8,200	745
Cell Phones	5,116	4,186	3,256	3,721	
Retiree Medical Reserve and Other Non-Department Salaries & Benefits	658,724	441,743	544,395	297,938	18,746
Leave Cashout	261,136	283,624	16,906	16,654	411
Audit Fees	23,051	15,458	19,050	10,426	656
Uncollectible Accounts/ Collection Fee	4,500	7,373			
Contingent Reserve	146,687	98,369	121,228	66,346	4,175
Contractual Services	23,274	15,608	19,235	10,527	662
Facilities Maintenance	546,768	386,733	196,377	149,109	3,846
Utilities	505,279	357,388	181,476	137,795	3,554
Building Occupancy - Direct			79,912	79,142	11,552
Building Occupancy - Indirect	547,330	311,325	94,000	78,735	5,524
TOTAL INDIRECT COSTS	5,169,721	3,474,696	2,346,522	1,574,937	276,822
TOTAL DIRECT COSTS	26,713,757	17,914,339	22,077,260	12,082,507	760,241
TOTAL COSTS	31,883,478	21,389,035	24,423,782	13,657,444	1,037,063
INDIRECT COST RATE	19.4%	19.4%	10.6%	13.0%	36.4%

Note: In computing cost allocation, building occupancy cost was included and certain costs funded by designated revenue stream or special funds such as Measure I TOT, LLMD, CFD, TASP, Public Art, CDBG and Permit Automation Fee were excluded from the calculation.

DIRECT COST PROGRAMS					
Building & Safety	Recreation	Public Works	Engineering	Planning & Neighborhood Services	TOTAL
8,209	31,467	32,835	50,621	49,253	277,732
115,297	115,297	172,945	57,648	172,945	1,152,968
11,479	44,004	45,917	70,788	68,875	388,380
62,735	94,102	62,735	156,837	355,497	1,045,580
73,722	60,411	91,333	55,291	45,052	1,171,563
32,155	26,349	39,837	24,116	19,650	511,000
91,146	99,531	81,926	62,823	75,415	2,445,621
138,459	113,460	171,536	103,844	84,614	2,200,348
11,927	15,655	12,673	11,927	10,437	163,257
7,907	3,256	9,302	2,326	930	40,000
87,865	95,949	78,978	60,562	72,701	2,357,600
20,572	8,861	8,532	5,889	27,414	650,000
3,075	3,358	2,764	2,119	2,544	82,500
	2,188	1,693	31,725	3,520	51,000
19,566	21,366	17,587	13,486	16,189	525,000
3,105	3,390	2,790	2,140	2,569	83,300
36,215	891,006	226,063	47,195	44,283	2,527,597
33,467	823,395	208,909	43,614	40,923	2,335,800
		(70,838)	(99,768)		
90,385	74,065	111,977	67,789	55,235	1,436,364
847,286	2,527,110	1,309,496	770,974	1,148,047	19,445,610
3,563,272	3,891,079	3,202,848	2,456,011	2,948,281	95,609,596
4,410,558	6,418,189	4,512,344	3,226,984	4,096,328	115,055,206
23.8%	64.9%	40.9%	31.4%	38.9%	20.3%

Financial Information Operating Transfers Statement

<u>Origin and Purpose of Transfer</u>		<u>Transfer Distribution</u>
From the General Fund	To Other Miscellaneous Funds for: Capital Reserve IT Equipment Replacement	300,000
	sub-total	300,000
From the Measure I TOT	To the General Government Fund for: Street Resurfacing Project 2016 (4280)	600,000
	sub-total	600,000
From the H-Hetch Ground Lease	To the General Fund for: Operating Cost Reimbursement	7,500
	sub-total	7,500
From the Gas Tax Fund	To the General Government Fund for: Soundwall Renovation (4267) Bridge Improvements (4271) Street LScape Irrigation Repair 2014 (4273) Minor Traffic Improvements 2016 (4279) Street Resurfacing Project 2016 (4280)	200,000 200,000 150,000 100,000 1,400,000
	sub-total	2,050,000
From the 95-1 Lighting/Lscape Dist	To the General Government Fund for: McCarthy Blvd LS & Lighting Impvt (3402)	75,000
	sub-total	75,000
From the 08 Community Fcilty Dist	To the General Fund for: Operating Cost Reimbursement	200,000
	sub-total	200,000
From the Solid Waste Services	To the General Fund for: Operating Cost Reimbursement	277,000
	sub-total	277,000
* From the Traffic Impact Fee	To the Subsidiary CIP Fund for: Dixon Landing Rd Plan Line (4253) Milpitas Blvd Plan Line Study (4278)	31,960 150,000
	sub-total	181,960
* From the Vehicle Registration Fee	To the General Government Fund for: Street Resurfacing Project 2016 (4280)	450,000
	sub-total	450,000
* From the Park Improvement Fund	To the Subsidiary CIP Fund for: Alviso Adobe Renovation (5055) SC Sports Fields (5104)	1,000,000 1,315,000
	sub-total	2,315,000
* From the Midtown Park Fund	To the Subsidiary CIP Fund for: International Park (5101) MSC Pool Rehabilitation (5103) SC Sports Fields (5104)	500,000 1,500,000 1,560,000
	sub-total	3,560,000
* From the General Government	To the Subsidiary CIP Fund for: City Building Improvements (3406) City Buildings, Exterior Painting & Repairs (3414) PD Communications (3415) Dempsey Rd Storm Drain Rplc (3709)	250,000 100,000 335,000 1,200,000

Financial Information Operating Transfers Statement

<u>Origin and Purpose of Transfer</u>	<u>Transfer Distribution</u>
	sub-total 1,885,000
* From the Storm Drain Development	To the Subsidiary CIP Fund for:
	BART Projects - Storm Impvts (3711) 250,000
	Dempsey Rd Storm Drain Rplct (3709) 400,000
	Minor Storm Drain Projects 2016 (3712) 100,000
	sub-total 750,000
* From the Transit Area Impact Fee Fund	To the Subsidiary CIP Fund for:
	TASP Underground Utility District (4281) 40,000
	sub-total 40,000
From the Water M & O Fund	To the General Fund for:
	Operating Cost Reimbursement 2,347,000
	sub-total 2,347,000
From the Water M & O Fund	To the Street Improvement Fund for:
	Street Resurfacing Project 2016 (4280) 100,000
	sub-total 100,000
* From the Water M & O Fund	To the Subsidiary CIP Fund for:
	BART Projects - Water Impvts (7125) 2,000,000
	Water System Seismic Impvts (7100) 1,000,000
	Dempsey Rd Water Line Rplct (7118) 1,000,000
	sub-total 4,000,000
From the Sewer M & O Fund	To the General Fund for:
	Operating Cost Reimbursement 1,575,000
	sub-total 1,575,000
From the Sewer M & O Fund	To the Street Improvement Fund for:
	Street Resurfacing Project 2016 (4280) 100,000
	sub-total 100,000
* From the Sewer M & O Fund	To the Subsidiary CIP Fund for:
	BART Projects - Sewer Impvts (6121) 350,000
	Sewer System Replacement 12-13 (6116) 800,000
	SJ/SC Regional Wastewater Trmt Plant (6118) 3,500,000
	CCTV Sanitary Sewer (6119) 165,000
	sub-total 4,815,000
* From the Treatment Plant Construction	To the Subsidiary CIP Fund for:
	SJ/SC Regional Wastewater Trmt Plant (6118) 1,500,000
	sub-total 1,500,000
	TOTAL TRANSFERS: 27,128,460

Note: * Interfund Transfers, within the same fund group, are not included in the Budget Summary.

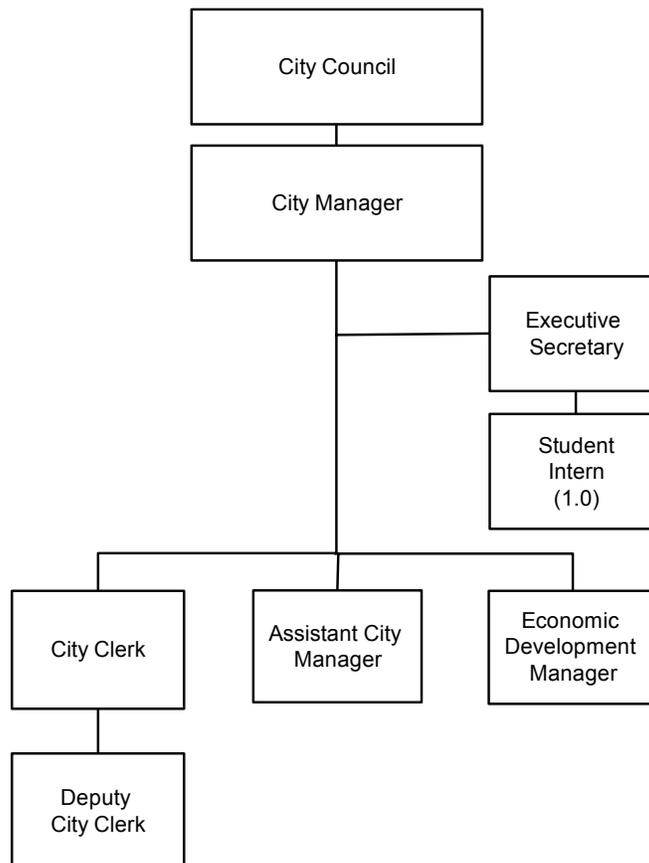
Mission Statements

The City Council serves as the informed, legislative governing body of the City on all issues, provides guidance in assessing the needs of the community and policy direction for the development of programs and provision of services to the citizens of Milpitas.

The division of the City Manager's Department assist the public in accessing their local government and support the City Council and City Departments in providing the highest quality services. The Department is committed to being proactive to the changing needs of the public and City Department.

Functions

City Council
City Manager
City Clerk



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DEPARTMENT: City Manager

CITY MANAGER: Thomas Williams

Description: This function serves as the governing body of the City, provides legislative direction, and promulgates policies pertaining to the provision of services and direction of City government.

Services

- Serves as governing body of the City.
- Provides legislative direction to the City.
- Promulgates policies for provision of services and direction for the City.
- Enacts ordinances and resolutions necessary for governing the affairs of the City.
- Adopts the Annual Operating Budget and Capital Improvement Plan.
- Serves as City Representatives at public events and functions.



Budgets Narrative and Summary City Council

	Customer Service	Enhanced Quality of Life	Invest in Employees	Fiscally Responsible	Public Health and Safety
2014-2015 Accomplishments					
1. Developed long-term fiscal planning policies.	x	x	x	x	x
2. Launched Citywide Strategic Plan.	x	x	x	x	x
3. Provided comprehensive policy direction for the City's operation.		x		x	x
4. Established Citywide priorities for fiscal year 2014-15.	x	x		x	x
5. Provided sound fiscal policies and economic stability for the City.		x	x	x	
6. Reviewed and adopted policies to increase efficiency for service delivery.	x	x		x	
7. Continued to balance the General Fund budget without using of General Fund reserve.		x	x	x	x
2015-2016 Goals					
1. Complete Citywide Strategic Plan.	x	x	x	x	x
2. Provide comprehensive policy direction for the City's operation.		x		x	x
3. Establish citywide priorities for fiscal year 2015-16.	x	x		x	x
4. Provide sound fiscal policies and economic stability for the City.		x	x	x	
5. Review and adopt policies to increase efficiency for service delivery.	x	x		x	
6. Foster quality of life for all citizens while maintaining first-rate services.	x	x		x	x
7. Promote economic opportunity and environmental sustainability.	x	x		x	x
8. Uphold honest and transparent City Government.	x	x		x	x

Performance Measures	Actual 2012-13	Actual 2013-14	Projected 2014-15	Estimated 2015-16
City Council Meetings	25	26	23	23
Commission Meetings	131	128	133	133
Subcommittee Meetings	45	49	73	73
County/Regional Agency/Association Meetings	260	260	260	260

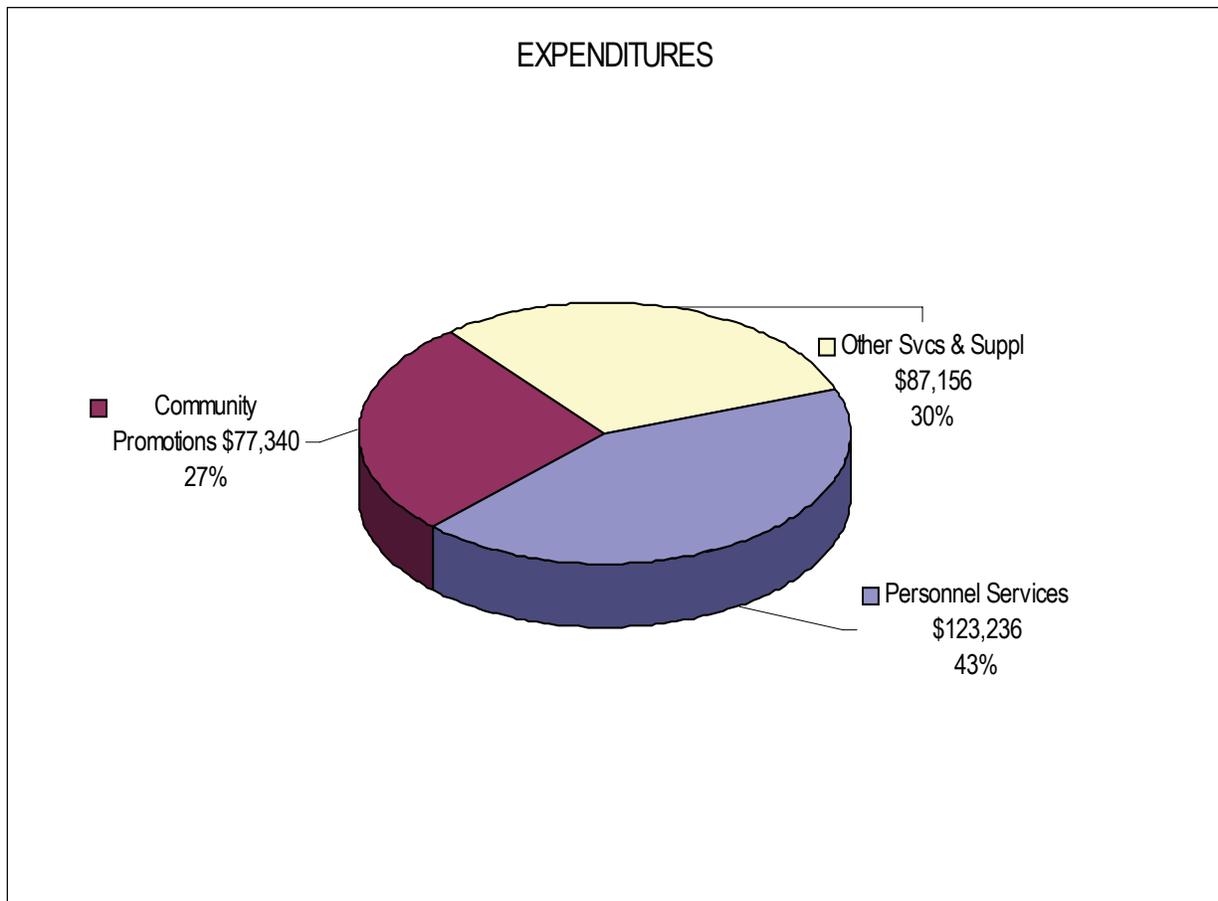
Personnel Allotment of 5 FTE

Position	Auth FTE	Funded	Unfunded		Auth FTE	Funded	Unfunded
Council Members	5	5					
TOTAL					5	5	0

Staff Change(s): None

Expenditure Analysis

Personnel Services	Increase attributed to restoration of compensation reduction and increased PERS contribution rate.
Services and Supplies / Community Promotions	Increase mainly due to increased community promotion, partially offset by decrease in contractual services.
Capital Outlay	None



Budgets Narrative and Summary City Council

	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
PERSONNEL SERVICES				
4111 Permanent Salaries	54,295	54,267	54,274	56,994
4112 Temporary Salaries	2,925	3,075	4,400	4,400
4113 Overtime	85	0	0	0
4121 Allowances	38,721	38,700	38,700	38,700
4131 PERS	7,389	8,997	18,334	20,926
4132 Group Insurance	19,707	405	420	420
4133 Medicare	1,171	1,016	1,422	1,434
4135 Worker's Compensation	189	248	294	296
4139 PARS	577	565	66	66
4151 Compensation Reduction	(8,732)	(8,727)	(8,727)	0
4161 Retiree Medical Reserve	516	0	0	0
sub-total	<u>116,845</u>	<u>98,546</u>	<u>109,183</u>	<u>123,236</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	16,125	97,657	47,340	77,340
4220 Supplies	4,464	3,235	4,000	4,000
4230 Services	10,500	10,526	10,500	0
4410 Communications	101	0	0	0
4501 Memberships and Dues	51,021	46,349	53,579	54,656
4503 Training	1,066	1,605	10,400	10,500
4520 Commissions and Boards	4,984	2,931	14,116	18,000
sub-total	<u>88,259</u>	<u>162,302</u>	<u>139,935</u>	<u>164,496</u>
TOTAL	<u><u>205,104</u></u>	<u><u>260,847</u></u>	<u><u>249,118</u></u>	<u><u>287,732</u></u>

FUNCTION:

City Manager

CITY MANAGER: Thomas Williams

Description: This function provides the administration of City government in an efficient and effective manner according to the general policy guidelines of the City Council and recommends strategies and solutions to issues for Council consideration.

Services

- Administers the operations of City government and the Successor Agency resulting from the dissolution of Redevelopment Agency.
- Implements the City's general policy guidelines.
- Submits for adoption a balanced budget that identifies all the anticipated revenues and expenditures.
- Recommends strategies and solutions to City Council.
- Follows legislative activities of federal, state, regional and local political bodies and keeps Council apprised of the potential impact to the City.



	Customer Service	Enhanced Quality of Life	Invest in Employees	Fiscally Responsible	Public Health and Safety
2014-2015 Accomplishments					
1. Implemented City Council priorities for fiscal year 2014-15.	x	x		x	x
2. Provided leadership to municipal organization.	x	x		x	x
3. Continued showing fiscal management that limited department's budget expenditures.	x	x		x	x
4. Continued Citywide Strategic Planning Process.	x	x	x	x	x
5. Continued to reorganize City departments and divisions to improve staff utilization, increase efficiency, accountability and at savings to the City.	x	x		x	
6. Implemented the roadmap to service improvement project resulting in improved permit turn-around time and customer satisfaction.	x	x		x	
7. Implemented financial strategies that ensure cost effective City service delivery while limiting department budget expenses.				x	
8. Continued to improve the economic base of the City.		x		x	
9. Developed leadership training program and succession planning.	x		x	x	
2015-2016 Goals					
1. Implement City Council priorities for fiscal year 2015-16.	x	x		x	x
2. Provide leadership to municipal organization.	x	x	x	x	x
3. Continue to improve service delivery, permit streamlining and customer satisfaction.	x	x		x	
4. Continue to implement financial strategies that ensure cost effective service delivery.		x	x	x	x
5. Continue to improve the economic base and fiscal health of the City.		x		x	x
6. Implement Citywide Planning Process.	x	x	x	x	x

Performance Measures	Actual 2012-13	Actual 2013-14	Projected 2014-15	Estimated 2015-16
City Council Meetings	25	26	23	23
Capital Improvement Program Projects Completed	12	15	10	10
Conduct meetings with developers*	67	83	85	85

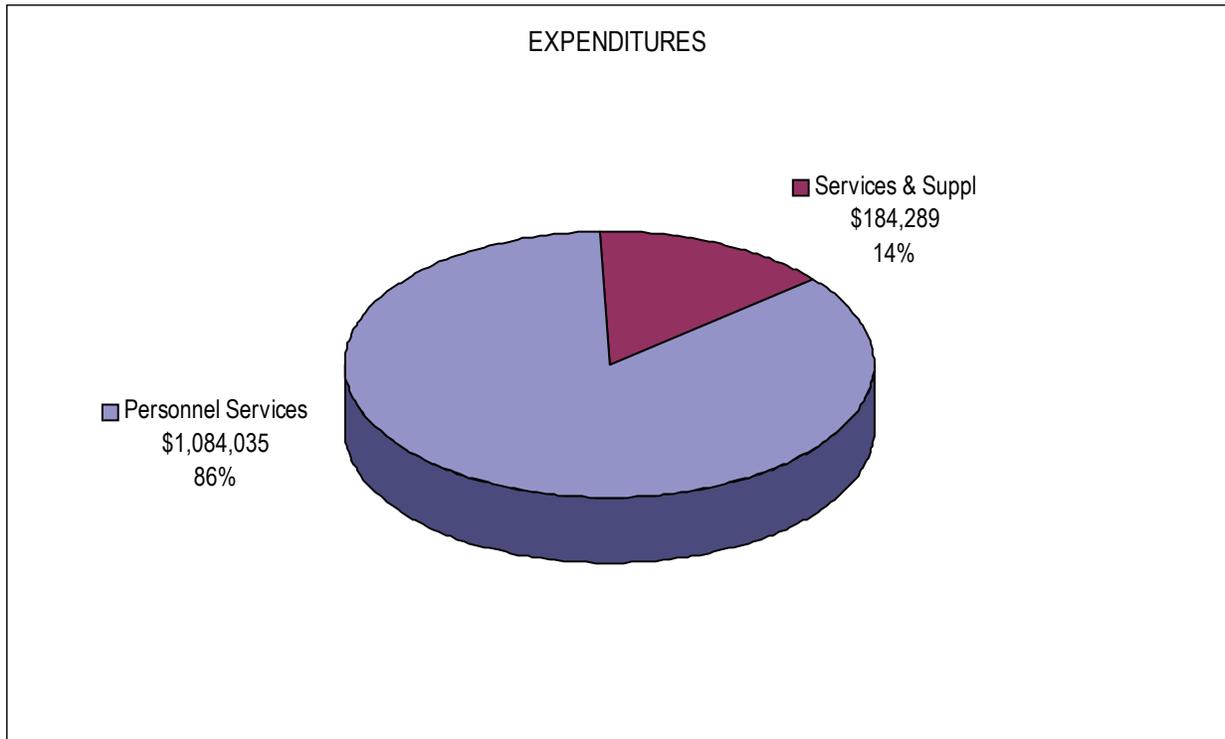
Personnel Allotment of 6 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
City Manager	1	1		Executive Secretary	2	1	1
Assistant City Manager	1	1		Temporary Positions (FTE)	1	1	
Economic Devp Manager	1	1					
				TOTAL	6	5	1

Staff Change(s): None.

Expenditure Analysis

Personnel Services	Increase attributed to increased PERS employer contribution rate.
Services and Supplies	Increase attributed to marketing related to economic development, partially offset by decrease in contractual services.
Capital Outlay	None



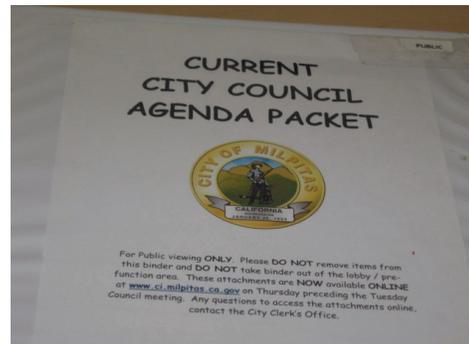
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
PERSONNEL SERVICES				
4111 Permanent Salaries	319,839	330,620	723,915	719,014
4112 Temporary Salaries	0	3,375	30,000	30,000
4113 Overtime	(446)	(295)	0	0
4121 Allowances	2,015	1,800	0	0
4124 Leave Cashout	30,481	9,601	0	0
4131 PERS	65,390	76,511	167,614	195,670
4132 Group Insurance	36,269	38,879	88,656	84,912
4133 Medicare	5,116	4,941	10,859	10,919
4135 Worker's Compensation	1,027	1,336	3,556	3,722
4138 Deferred Comp-Employer	0	0	3,600	3,600
4139 PARS	0	50	450	450
4161 Retiree Medical Reserve	14,810	15,936	34,092	35,748
sub-total	<u>474,501</u>	<u>482,754</u>	<u>1,062,742</u>	<u>1,084,035</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	0	0	0	5,000
4211 Equip Replacement Amortization	2,632	2,950	3,146	3,309
4220 Supplies	6,971	5,256	5,000	7,000
4230 Services	1,058	88,716	150,000	135,000
4501 Memberships and Dues	0	670	4,180	23,480
4503 Training	2,706	1,333	4,000	10,500
sub-total	<u>13,367</u>	<u>98,925</u>	<u>166,326</u>	<u>184,289</u>
TOTAL	<u><u>487,868</u></u>	<u><u>581,679</u></u>	<u><u>1,229,068</u></u>	<u><u>1,268,324</u></u>

FUNCTION:	City Clerk	CITY CLERK: Mary Lavelle
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Description: The City Clerk serves as the legislative administrator, elections official, and records manager for the City. Serves as Secretary to the Economic Development Corporation, Public Financing Authority, and Housing Authority.

Services

- Ensures municipal records are readily available and accessible to all and serve as main source of information for residents, City officials and staff, and other governments.
- Conducts Administrative Hearings, upon request, for Parking Citation violations.
- Complies with the Ralph M. Brown Act, the Public Records Act and the City's Open Government ordinance.
- Provides centralized records management, including creating and retention of all meeting agendas and minutes of all City Council and other entity meetings.
- Coordinates outreach and tracking of appointments to 14 City Commissions.
- Maintains codification of ordinances, i.e. ensures publication of Milpitas Municipal Code.
- Administers municipal elections, including candidate and campaign finance filings, in November of even years
- Receives and files annual Form 700/ Statements of Economic Interest for all designated employees, Commissioners and elected officials.
- Offers a U.S. Passport Acceptance Agency for passport applications.



	Customer Service	Enhanced Quality of Life	Invest in Employees	Fiscally Responsible	Public Health and Safety
2014-2015 Accomplishments					
1. Prepared all City Council meeting agendas and minutes for 22 regular meetings.	x		x	x	
2. Collected required FPPC* filings (campaign documents and Conflict of Interest forms) and submitted appropriate forms to State of California.	x			x	
3. Implemented Records Retention Schedule by destroying more than 250 eligible files off the City Clerk's shelves.	x		x	x	
4. Provided Notary Public acknowledgement services on City documents.	x		x		
5. Hosted annual meeting with Commission staff liaisons Feb. 5, 2015.	x		x		
6. Continued Passport Application Acceptance program.	x	x	x		
7. Administered Municipal Election on November 4, 2014. Swore in newly elected officials on December 2, 2014.	x		x		
2015-2016 Goals					
1. Prepare all City Council, Housing Authority, Public Financing Authority, EDC meetings' agendas and minutes .	x				
2. Provide support to Campaign Finance Reform Committee.	x	x	x	x	
3. Continue Passport Acceptance Agency program with service by appointment only.	x	x		x	
4. Provide Deputy City Clerk with training toward Certification, and update City Clerk's training for administrative hearing officer function.	x	x	x	x	
5. Continue responding to increasing Public Records Act requests.	x	x	x	x	
6. Cull and destroy eligible records/files, per adopted schedule.	x		x		
7. Collect and post online required FPPC* documents, i.e. Forms 700 and Forms 501, 410, 460 and 470 for campaigns.	x		x		
8. Provide Notary Public Service.	x		x		

*FPPC: Fair Political Practices Commission

Performance Measures	Actual 2012-13	Actual 2013-14	Projected 2014-15	Estimated 2015-16
City Council agenda items processed	326	338	325	325
Passport applications accepted	2,179	1,639	1,600	1,500
# of Candidates assisted in Municipal Election	9	N/A	11	N/A
# of Administrative Hearings conducted for Parking Violation Citation appeals	6	7	6	6

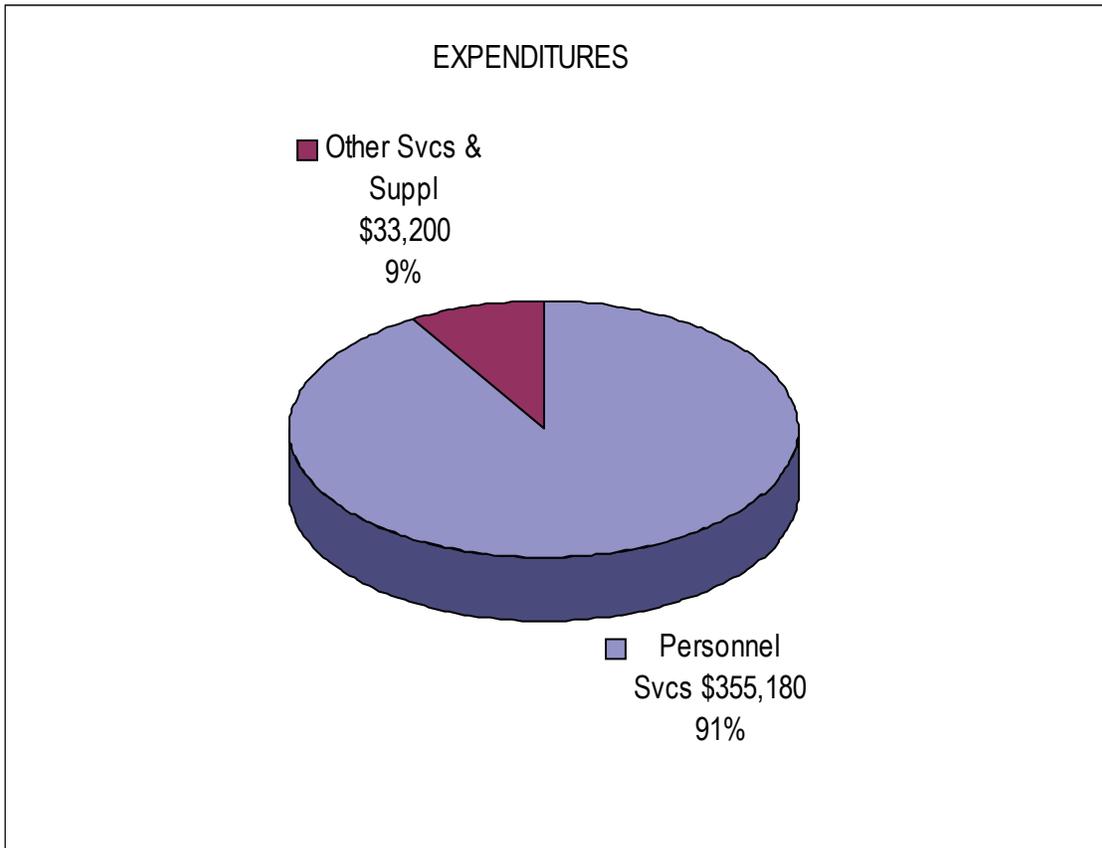
Personnel Allotment of 3 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
City Clerk	1	1		Confidential Office Specialist	1		1
Deputy City Clerk	1	1					
TOTAL					3	2	1

Staff Change(s): None.

Expenditure Analysis

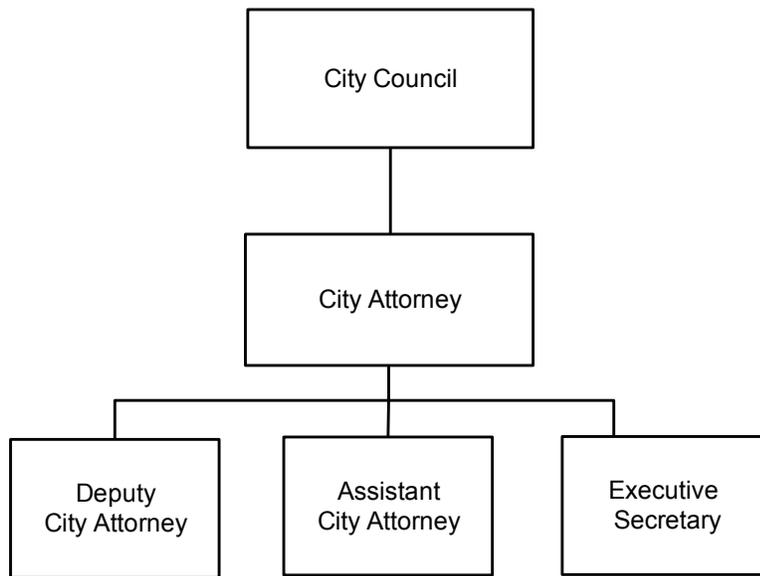
Personnel Services	Increase due to increased PERS employer contribution rate.
Services and Supplies	No municipal election scheduled in FY15-16.
Capital Outlay	None



	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
PERSONNEL SERVICES				
4111 Permanent Salaries	285,546	230,806	230,586	239,766
4113 Overtime	846	0	0	0
4124 Leave Cashout	3,264	0	0	0
4131 PERS	25,225	27,261	37,600	54,460
4132 Group Insurance	60,202	45,104	44,328	42,456
4133 Medicare	2,910	2,039	1,910	3,504
4135 Worker's Compensation	1,039	947	1,144	1,196
4138 Deferred Comp-Employer	2,458	1,800	1,800	1,800
4161 Retiree Medical Reserve	15,082	11,309	11,530	11,998
sub-total	<u>396,570</u>	<u>319,267</u>	<u>328,898</u>	<u>355,180</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4220 Supplies	1,101	1,485	3,000	3,000
4230 Services	12,471	22,372	25,000	25,000
4280 Elections	58,163	0	70,000	0
4501 Memberships and Dues	405	906	1,200	1,200
4503 Training	1,831	1,613	4,000	4,000
sub-total	<u>73,970</u>	<u>26,375</u>	<u>103,200</u>	<u>33,200</u>
TOTAL	<u><u>470,541</u></u>	<u><u>345,642</u></u>	<u><u>432,098</u></u>	<u><u>388,380</u></u>

Mission Statement

The Office of the City Attorney provides cost effective legal representation, analysis and guidance to the City Council and City staff at the highest level of professionalism.



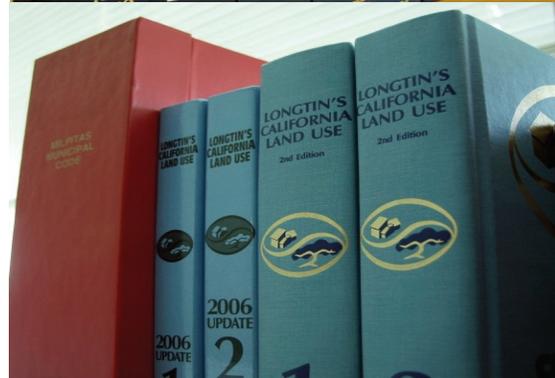
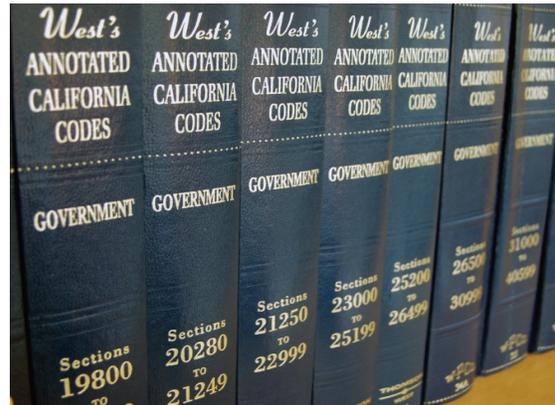
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DEPARTMENT:	Office of the City Attorney	CITY ATTORNEY: Michael J. Ogaz
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Description: This department provides general legal advice and services to the City Council, Housing Authority, City Commissions, City Manager, City departments and other entities as approved by City Council. The City Attorney’s department prepares or approves as to form all proposed ordinances, resolutions, agreements and amendments thereto. This department also, at times, negotiates and drafts Memorandums of Understanding with the various employee labor groups and provides guidance in all personnel matters. This department represents the City in litigation. This fiscal year the Department will assume primary responsibility for the Risk Management function.

Services

- General legal advice
- Employee labor group negotiations
- Litigation
- Employee training
- Compliance advice related to current and forthcoming federal and state regulations
- Housing Authority and RDA successor agency legal services
- Primary responsibility City-wide for Risk Management
- Land use advice; document preparation
- Conflict of Interest and Open Government guidance



	Customer Service	Enhanced Quality of Life	Invest in Employees	Fiscally Responsible	Public Health and Safety
2014-2015 Accomplishments					
1. Provided superior, affordable, timely legal advice and service.	x	x	x	x	x
2. Provided continued legal guidance/actions through RDA wind down.	x			x	
3. Completed RFQ process to appoint odor litigation team.		x			x
4. Advised management through continuing labor negotiations.	x		x	x	
5. Advised/drafted McCandless site sale to MUSD agreement.	x			x	
6. Negotiated/advised in RDA lawsuit settlement; certif. of completion.				x	
7. Successfully opposed VTA lawsuit to close Dixon Landing Road.		x			x
8. Advised/prepared documents for numerous Planning projects.	x	x	x	x	
9. Legal guidance and review re: RDA bond refunding.	x			x	
10. Advised/drafted documents re: Arts Commission consolidation.	x	x	x		
11. Advised re: various ord. amendments including noise ordinance.	x	x			x
12. Review nexus re: fee adjustments in budget adoption.	x			x	
13. Advised re: elections and measure for voter approval on ballot.	x				
14. Handled/supervised numerous administrative/court actions.				x	
15. Provided legal training to staff, commissions, etc.	x		x	x	
2015-2016 Goals					
1. Provide superior, affordable, timely legal advice and service.	x	x	x	x	x
2. Provide legal guidance through continuing RDA wind down.	x			x	
3. Provide ongoing legal training to staff, commissions, etc.	x		x	x	x
4. Provide advice and direction through Housing Element update.	x	x		x	x
5. Provide ongoing advice re: TASP, including BART project.	x	x		x	x
6. Expand services with 3rd attorney; assume Risk Management role.	x			x	
7. Complete annual Muni Code update; City Council handbook update.	x			x	x

Performance Measures	Actual 2012-13	Actual 2013-14	Projected 2014-15	Estimated 2015-16
Agenda contracts drafted/reviewed/edited	111	107	105	105
Ordinances/resolutions drafted/reviewed/edited	94	120	125	125
Court /administrative proceeding appearances	37	36	36	36
Contract complaints/agenda contracts	0/111	0/107	0/105	0/105
% of documents timely produced for agenda	100	100	100	100

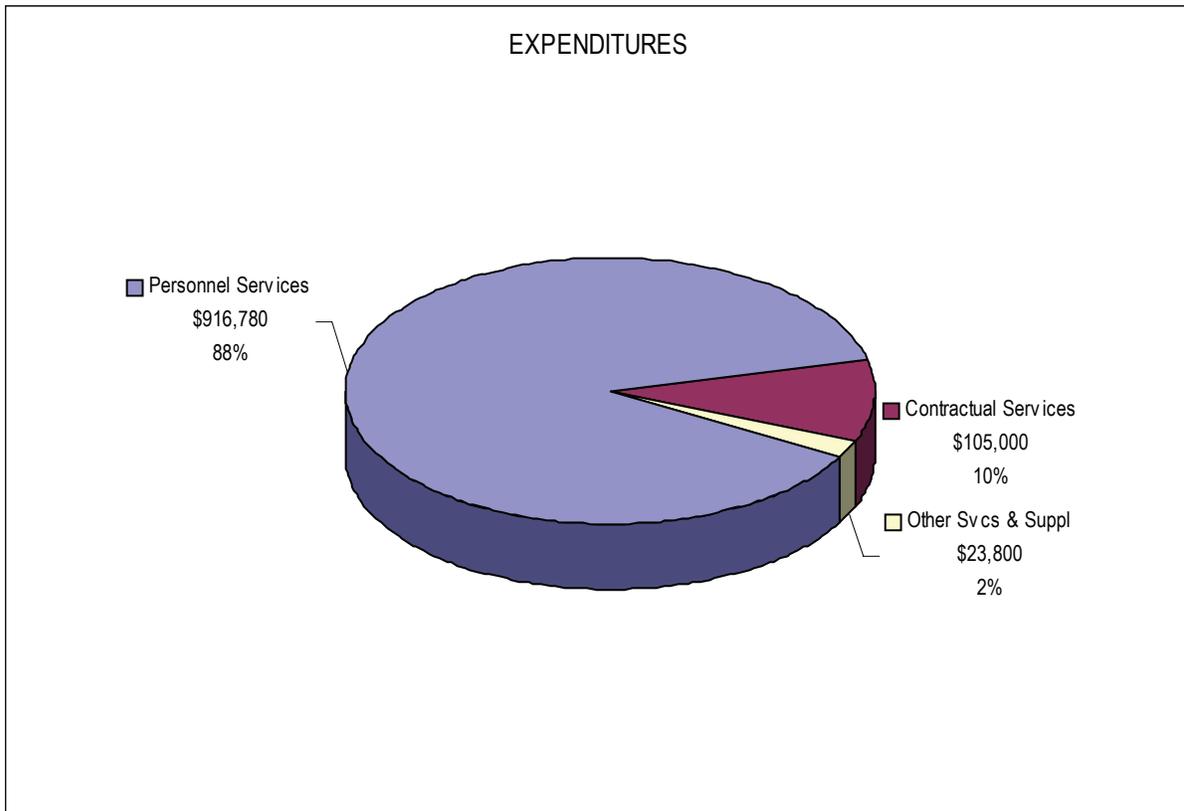
Personnel Allotment of 4 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
City Attorney	1	1		Deputy City Attorney	1	1	
Assistant City Attorney	1	1		Executive Secretary	1	1	
				TOTAL	4	4	

Staff Change(s): Fund Deputy City Attorney.

Expenditure Analysis

Personnel Services	Increase due to increased PERS employer contribution rate and Staff Changes mentioned above.
Services and Supplies	Decrease due to lesser need for outside legal services.
Capital Outlay	None.



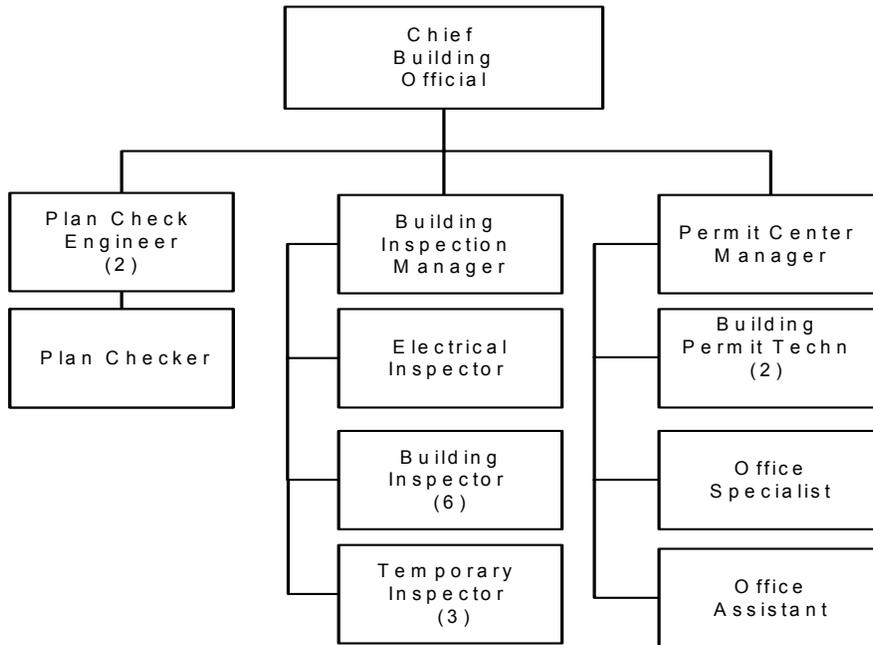
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
PERSONNEL SERVICES				
4111 Permanent Salaries	367,388	435,253	454,420	609,072
4112 Temporary Salaries	1,920	672	0	0
4121 Allowances	2,140	1,800	0	0
4124 Leave Cashout	37,879	9,159	0	0
4131 PERS	69,508	96,131	121,456	177,400
4132 Group Insurance	52,070	70,420	66,492	84,912
4133 Medicare	5,915	6,448	6,630	8,890
4135 Worker's Compensation	1,497	1,872	2,262	2,990
4138 Deferred Comp-Employer	105	905	2,700	3,600
4139 PARS	29	10	0	0
4161 Retiree Medical Reserve	21,468	22,200	22,644	29,916
sub-total	<u>559,918</u>	<u>644,871</u>	<u>676,604</u>	<u>916,780</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4220 Supplies	14,131	13,062	14,000	14,000
4230 Services	260,701	638,902	272,000	106,000
4410 Communications	1,040	1,740	1,400	1,400
4501 Memberships and Dues	410	1,150	1,150	1,700
4503 Training	2,956	3,339	4,500	5,700
sub-total	<u>279,237</u>	<u>658,193</u>	<u>293,050</u>	<u>128,800</u>
TOTAL	<u><u>839,156</u></u>	<u><u>1,303,064</u></u>	<u><u>969,654</u></u>	<u><u>1,045,580</u></u>

Mission Statement

The Building and Safety Department is committed to fulfill the needs of our community and contribute to the City’s economic development. We are committed to providing courteous, prompt and professional services to all citizens through innovations, continuous improvements, determination and excellence in customer service. We build positive working relationships within the business community, consumers and citizens alike. We promote health and safety in public and private construction and safeguard citizens of the City through enforcement of California Building Codes, State and Federal regulations and City standards. We work to promote and ensure that new structures and public improvements construction meets all required standards of safety, and that existing structures are maintained in safe conditions.

Functions

- Plan Check
- Administration
- Permit Center
- Building Inspection



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DEPARTMENT: Building and Safety	CHIEF BUILDING OFFICIAL: Keyvan Irannejad
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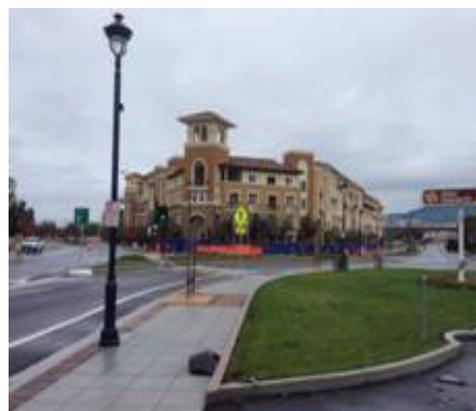
Description: This Department is responsible for implementation of life safety and quality standards in private and public construction achieved by enforcing California Building Codes, State and Federal regulations and City standards that pertain to physical development of the City. The Department’s four functions include: Building Inspection Services, Plan Checking Services, Building Administration, and Permit Center.

Services

- Reviews construction plans and documents to ensure safety through compliance with technical codes, State and local regulations and acceptable engineering practices.
- Provides inspections, including occupancy inspections, to ensure safety of occupants and that buildings, streets, public utilities, parks and community projects are constructed in accordance with approved plans and applicable State and local regulations.
- Schedules inspections, provides access to inspection results and plan check status using Integrated Voice Recognition System (IVR), on-line or by phone.
- Assists customers in obtaining building permits and monitors plan submittal process from initial submittal to permit issuance using “One Point of Contact” approach.
- Issues permits, including permits submitted on-line and by mail.
- Processes permit applications, collects permit fees, performs records research, and maintains the building plans and records.
- Provides permit submittal information to the public and responds to codes-related questions in person, by telephone, e-mails and through web site.
- Provides general information related to City services and operations. Directs customers to proper City staff members, Departments and outside agencies.
- Provides and updates submittal requirements, checklists, design guidelines and pamphlets to explain how to obtain permits and comply with construction requirements.
- Develops and updates easy-to-follow web site allowing customers to receive up-to-date information on code requirements, submit permit applications, obtain submittal requirements and ask questions and other related information.
- Provides after business hours and weekend inspections. Meets with design professionals,

homeowners and contractors to assist them in the timely issuance of permits and completion of projects including after business hours. Provides same day plan check services.

- Provides assistance to the Community Development Block Grant (CDBG) Housing Rehabilitation Program to enhance the quality of life for low-income families.
- Provides assistance to the Fire Department in fire investigations and building owners for other emergencies.
- Provides assistance and inspections to mobile home parks.
- Provides Code Enforcement to correct Health and Safety Code violations.



	Customer Service	Enhanced Quality of Life	Invest in Employees	Fiscally Responsible	Public Health and Safety
2014-2015 Accomplishments					
1. Issued a combined permit card for all trades to improve efficiency and consistency.	X	X	X	X	
2. Introduced online appointment calendar to schedule plan check by appointment.	X	X	X	X	
3. Improved and enhanced Code Enforcement procedures.	X	X	X	X	
4. Continued to improve online plan submittal process.	X	X	X	X	
5. Continued to improve special inspection and testing procedures.	X	X	X		X
6. Continued web site enhancement by updating plan check and inspection checklists and submittal requirements to comply with current Building Codes and regulations.	X	X	X		X
7. Continued cross-training of staff to improve consistency and efficiency.	X		X	X	X
8. Continued to improve our image to public through community outreach, education and meetings with industry and to streamline permitting process	X		X	X	
2015-2016 Goals					
1. Continue to enhanced public outreach by sending e-Newsletters to more than 3000 customers.	X	X			X
2. Continue to improve automation of inspection reporting and time tracking systems.	X	X	X	X	
3. Streamline and automate occupancy certification process.	X	X	X	X	
4. Enhance the website by adding a feature to submit questions online.	X	X	X	X	X
5. Continue to utilize same plan checker and inspector from project start to finish.	X	X			X
6. Continue to cross-training of staff to improve consistency and efficiency.	X		X	X	X

Performance Measures	Actual 2012-13	Actual 2013-14	Projected 2014-15	Estimated 2015-16
New Construction Valuation (Millions)	\$282	\$378	\$330	\$330
Total Building Permits Issued/Avg. Permits Issued per day	3,568/14	4,534/17	4,300/16	4,300/16
Total Plan Checks /% Express Plan Checks *	1,161/44	1,397/46	1,400/46	1,400/46
Number of Customers Served/Avg. Waiting Time to assist customers (minutes)	4,885/1.5	4,625/1.5	4,900/1.5	4,900/1.5
Daily Inspections per Inspector/Avg. Min. **	9/40	10/35	10/35	10/35
Customer Survey overall rating Excellent / Good	99%	99%	99%	99%
Plan Checks completed on schedule	90%	90%	90%	90%
Inspections completed on requested time	99%	99%	99%	99%
Accuracy of building plan check	99%	99%	99%	99%
Respond to after-hour emergency inspections	100%	100%	100%	100%

NOTE: * Express projects performed over the counter/same day. ** Inspections (building and misc.). Include inspection time travel, paperwork, computer input and phone calls. Public Work Inspections are not included.

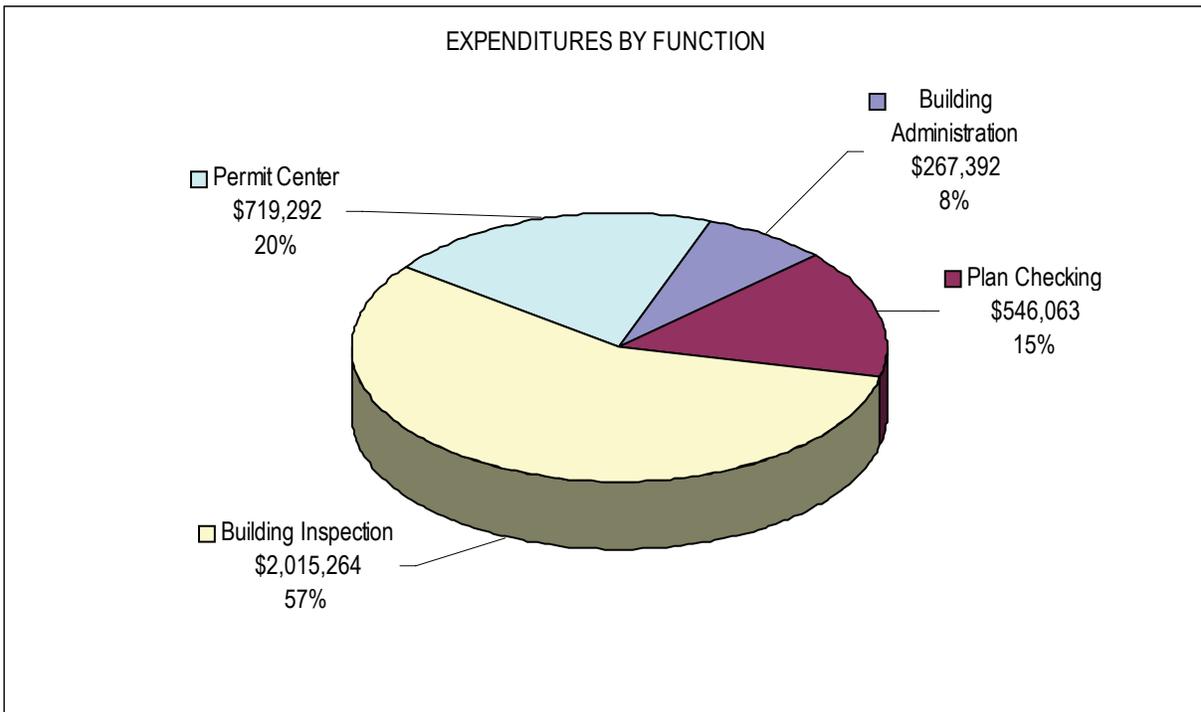
Personnel Allotment of 27 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Chief Building Official	1	1		Sr Plan Check Engineer	1		1
Bldg Inspection Mgr	1	1		Plan Check Engineer	4	2	2
Building/NP Inspector	7	7		Building Permit Technician	3	2	1
Electrical Inspector	2	1	1	Office Assistant II	1	1	
Plan Checker	1	1		Office Specialist	1	1	
Sr Building Inspector	1		1	Temporary Positions (FTE)	3	3	
Permit Center Manager	1	1					
				TOTAL	27	21	6

Staff Change (s): Fund one permanent and one dedicated temporary Building Inspector.

Expenditure Analysis

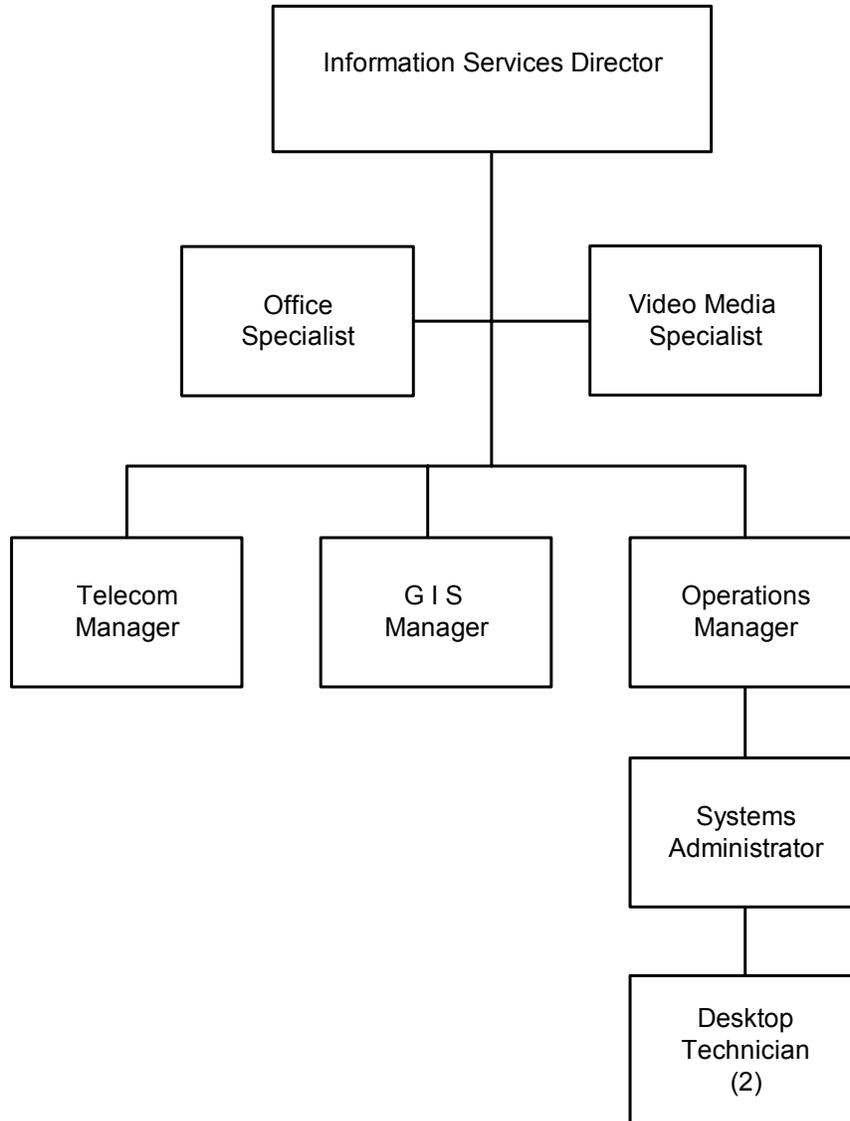
Personnel Services	Increase attributed to increased PERS employer contribution rate and Staff Changes mentioned above.
Services and Supplies	Increase mainly due to increased credit card transaction fees and mandated training and certification.
Capital Outlay	None



	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
PERSONNEL SERVICES				
4111 Permanent Salaries	1,364,439	1,599,085	1,689,889	1,889,950
4112 Temporary Salaries	218,036	281,852	205,168	307,752
4113 Overtime	22,835	17,710	55,000	55,000
4124 Leave Cashout	54,732	47,318	0	0
4131 PERS	102,242	173,802	278,717	518,591
4132 Group Insurance	245,173	313,998	398,954	445,803
4133 Medicare	22,482	27,845	27,525	32,126
4135 Worker's Compensation	20,625	36,347	38,596	27,422
4138 Deferred Comp-Employer	1,800	1,800	1,800	16,200
4139 PARS	720	1,343	0	0
4161 Retiree Medical Reserve	73,956	88,824	84,310	109,688
sub-total	<u>2,127,040</u>	<u>2,589,925</u>	<u>2,779,959</u>	<u>3,402,532</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4211 Equip Replacement Amortization	22,197	21,595	23,392	24,224
4220 Supplies	13,619	8,767	26,525	27,675
4230 Services	128,227	39,439	54,550	65,550
4501 Memberships and Dues	1,371	1,321	1,530	1,530
4503 Training	4,395	10,125	20,650	26,500
sub-total	<u>169,809</u>	<u>81,246</u>	<u>126,647</u>	<u>145,479</u>
TOTAL	<u><u>2,296,849</u></u>	<u><u>2,671,171</u></u>	<u><u>2,906,606</u></u>	<u><u>3,548,011</u></u>

Mission Statement

The Information Services Department supports the operations of the City by providing high quality, reliable and cost effective services in the areas of telecommunications, data processing, desktop support and technology project management.



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DEPARTMENT: Information Services

IS DIRECTOR: Mike Luu

Description: This department provides automation planning, coordination of system procurement and implementation, management of technology projects to fulfill customer-defined functional requirements, development and maintenance of the City's technical architecture and infrastructure, partnering with key product and service providers, ensuring customer satisfaction, providing automation support and training development, support of the City's web site, Cable TV channel, AM radio station and public-access TV studio, implementation and support of security access systems and all automated data systems. Additionally, Information Services is responsible for the City's public information function.

Services

- Strategic Planning – This service includes maintaining and updating the City's Telecommunications Master Plan in addition to providing the technology planning and support for each department to achieve their annual goals and objectives.
- Project Management – One of the key services provided by the Information Services Department includes project management for both large and small technology projects. These services range from small projects to large multi-year efforts.
- Development and support of the technical architecture and infrastructure. This service includes the maintenance and support of the City's telephone systems, mobile phone and data services, metropolitan-area fiber optic network, paging, radio, video, remote communications and the wired and wireless computer networks.
- Development and support of the City's website, cable TV channel and AM radio system. This service serves City staff, City residents and visitors, both locally and foreign. One of the fastest and easiest ways to evaluate a city as a potential site for starting a business is by visiting that City's website. Since first impressions are lasting impressions, this service provides an invaluable opportunity to advertise the benefits of doing business within the community.
- Implementation and operation of the City's security access and control systems. It is essential to protect City assets, especially given the times we operate and live in. This service is used to enhance the safety of not only City staff and residents but also the City's public buildings.
- Management and support of the complex information systems. The City supports a data network of more than 65 servers, 500 computers, 80 laptops and 120 printers. It is critical to continuously maintain and upgrade these systems to ensure highest possible availability for all business users
- Development and support of the City's Geographic Information System. The GIS system supports the work of virtually all departments within the City. From the 911 emergency computer-aided dispatch system to the notification of residents regarding pending zoning actions, the GIS system is used widely to support all of the City's business functions.
- Support of the Public Information function. This service includes acting as the City's liaison for information dissemination through the City's website, cable TV channel and AM radio station. It also includes the duties and responsibilities associated with performing the role of Public Information Officer during times of emergencies.



	Customer Service	Enhanced Quality of Life	Invest in Employees	Fiscally Responsible	Public Health and Safety
2014-2015 Accomplishments					
1. Completed CAD system Upgrade.	x	x			x
2. Completed Finance System Upgrade.	x	x		x	
3. Completed Recon Map for smart meters upgrade.	x	x		x	
4. Completed upgrade of PCs for Police and Fire.	x	x		x	x
5. Offsite and online training.			x		
2015-2016 Goals					
1. Complete CAD system upgrade.	x	x		x	x
2. Complete Website re-design.	x			x	
3. Complete aerial survey.	x	x			x
4. Complete replacement of PCs with Windows XP.	x		x	x	

Performance Measures	Actual 2012-13	Actual 2013-14	Projected 2014-15	Estimated 2015-16
Network Availability ^A	99.99%	99.9%	99.9%	99.99%
Percent of service requests completed within 1 hour	60.00%	60.00%	60.00%	65.00%
Server Availability ^A	99.50%	99.50%	99.50%	99.50%
Website Availability ^A	100%	100%	100%	99.50%
Percent of customer surveys received with a score of 4 or better (out of 5) ^B	N/A	75%	75%	75%

NOTE: A=Scheduled down time for maintenance is excluded.

B=This is the first year for this measurement.

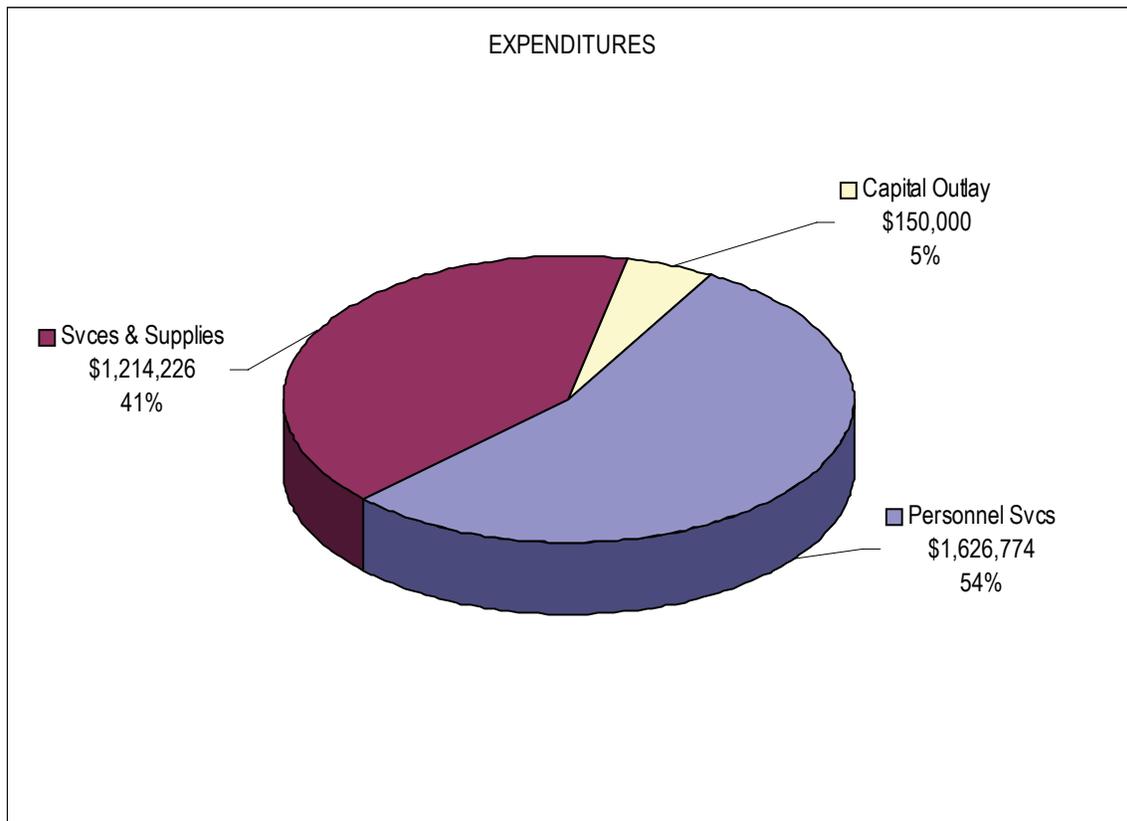
Personnel Allotment of 15 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Information Services Director	1	1		Systems Administrator	4	1	3
Video Media Specialist	1	1		G I S Manager	1	1	
Telecom Manager	1	1		Desktop Technician	4	2	2
Network Manager	1		1	Office Specialist	1	1	
Operations Manager	1	1					
TOTAL					15	9	6

Staff Change(s): Re-allocate funding from one (1) vacant funded Systems Administrator to fund software/hardware upgrade.

Expenditure Analysis

Personnel Services	Increase attributed to restoration of employees' concession, increased PERS employer contribution rate, partially offset by Staff Changes mentioned above.
Services and Supplies	Increase attributed to routine increases of annual software maintenance fees and upgrade and by Staff Changes mentioned above.
Capital Outlay	Computer hardware upgrade.



	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
PERSONNEL SERVICES				
4111 Permanent Salaries	1,096,762	1,052,092	1,140,484	1,032,350
4112 Temporary Salaries	4,838	15,968	0	75,000
4113 Overtime	182	(243)	0	0
4124 Leave Cashout	34,659	68,492	0	0
4131 PERS	65,133	91,188	158,946	248,600
4132 Group Insurance	154,292	149,945	221,640	191,052
4133 Medicare	16,496	16,463	16,638	15,090
4135 Worker's Compensation	4,366	4,596	5,686	5,142
4138 Deferred Comp-Employer	6,081	5,858	6,300	8,100
4139 PARS	73	240	0	0
4161 Retiree Medical Reserve	62,840	54,584	56,852	51,440
sub-total	<u>1,445,720</u>	<u>1,459,183</u>	<u>1,606,546</u>	<u>1,626,774</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4211 Equip Replacement Amortization	7,048	8,208	8,754	9,207
4220 Supplies	18,104	15,662	13,200	14,520
4230 Services	597,965	508,107	733,979	973,382
4410 Communications	149,981	148,634	167,500	212,857
4501 Memberships and Dues	0	80	0	0
4503 Training	3,478	3,807	3,850	4,260
sub-total	<u>776,575</u>	<u>684,498</u>	<u>927,283</u>	<u>1,214,226</u>
CAPITAL OUTLAY				
4920 Machinery Tools & Equipment	140,836	207,482	150,000	150,000
sub-total	<u>140,836</u>	<u>207,482</u>	<u>150,000</u>	<u>150,000</u>
TOTAL	<u><u>2,363,131</u></u>	<u><u>2,351,163</u></u>	<u><u>2,683,829</u></u>	<u><u>2,991,000</u></u>

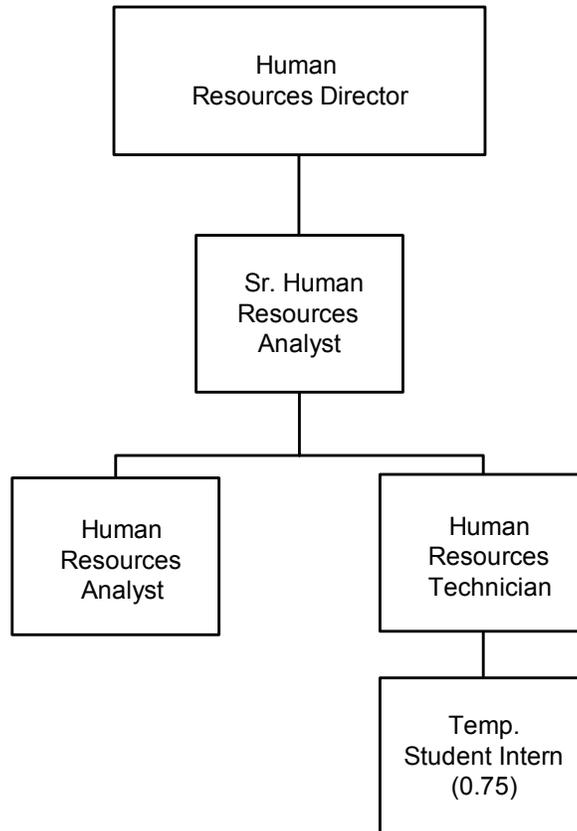
Mission Statement

The Human Resources Department is committed to:

Providing excellent service to all customers; and inclusive work environment which reflects and supports the diversity of our community and our workforce; treating all individuals with fairness, dignity, and respect; continuous improvement in personal, professional, and leadership development and promoting balance between work and family and a friendly work environment.

Divisions

Human Resources



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DIVISION:	Human Resources	HR DIRECTOR: Carmen Valdez
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Description: This department is a centralized full-service department that provides Citywide services including: recruitment, benefits administration, a self-funded workers' compensation program, labor negotiations, administration of memorandum of understanding with the various employee groups, employee relations, the safety program, compliance with State and Federal employment laws, training and maintenance of personnel systems and files.

Services

- Recruitment - The Human Resources (HR) Department is committed to finding top-quality candidates in a timely manner. The department takes an aggressive approach in identifying and recruiting the most qualified candidates for all positions.
- Benefit Administration - The HR Department provides benefit administration services to approximately 350 active employees with an excellent benefit package that includes medical coverage through CalPERS. Additional benefits include Dental, Vision, Life Insurance, Long Term Disability, Short Term Disability, Deferred Compensation and the Employee Assistance Program (EAP).
- Workers' Compensation - The City is self-insured for workers' compensation contracted through a Third Party Administrator, York. Staff works closely with York to ensure that all injured employees are receiving the proper care for their work-related injuries.
- Labor Relations - The HR Department negotiates on behalf of the City and oversees six separate bargaining units by administering, implementing and interpreting labor contracts and assisting in the resolution of grievances.
- Employee Relations and Customer Service - The HR Department treats all employees and residents with dignity and respect. One of the department's goals is to maintain productive and positive employer-employee relationships while ensuring the highest level of service to those we serve.
- Training - The HR Department coordinates all state mandated trainings, such as: employee safety, benefits, Department of Transportation, and ergonomics trainings.



Human Resources

	Customer Service	Enhanced Quality of Life	Invest in Employees	Fiscally Responsible	Public Health and Safety
2014-2015 Accomplishments					
1. Successfully completed contract negotiation with all union groups.	x		x	x	
2. Successfully trained all employees with the AB1825 Anti-Discrimination Training.	x		x	x	
3. Successfully trained 107 employees and complied with the State requirements on Defensive Driving Training.	x		x	x	
4. Successfully completed 43 recruitments. Hired 25 full-time new employees, promoted 19 and 109 part-time employees along with providing all new employees with their new employee orientation.	x		x		
5. Developed and distributed monthly Human Resources Employee Newsletters as a means of providing ongoing employee information.	x		x	x	
6. Provide ongoing professional workshop trainings to employees i.e., Liebert Cassidy Whitmore workshops, wellness lunch & learns, CalPERs webinar trainings.	x	x	x		
7. Streamlined the Personnel Action Form (PAF) process.	x				
2015-2016 Goals					
1. Develop and implement an expanded new employee orientation program that includes an inventory checklist for equipment, keys, supplies, etc. that are issued to all employees.	x	x	x		
2. Develop and implement a supervisor's handbook.	x		x	x	
3. Update the Family Medical Leave Act Policy to include new changes to the program including Military Leave.	x	x	x	x	x
4. Finalize a Fitness for Duty Program, a Short Term Disability Program and a Modified Duty Program.	x	x	x	x	x
5. Implement PAR evaluations Forms to effectively evaluate employee performance.	x	x	x		
6. Finalize negotiations with MEA, POA, ProTech, Mid-Con and IAFF	x	x	x	x	

Performance Measures	Actual 2012-13	Actual 2013-14	Projected 2014-15	Estimated 2015-16
Average time to fill a vacancy. Time from posting job announcement to extending an offer to new employee.*	N/A	N/A	N/A	90 days
Percentage of employee performance appraisals completed.*	N/A	N/A	N/A	70%
Number of Personnel Action Forms (PAF) processed/ Average number of PAF processed per pay period.*	N/A	N/A	N/A	900/35
Percentage of Customer Satisfaction Survey overall ratings Very Satisfied/Satisfied.*	N/A	N/A	85%	80%

* New performance measures effective 2014-15

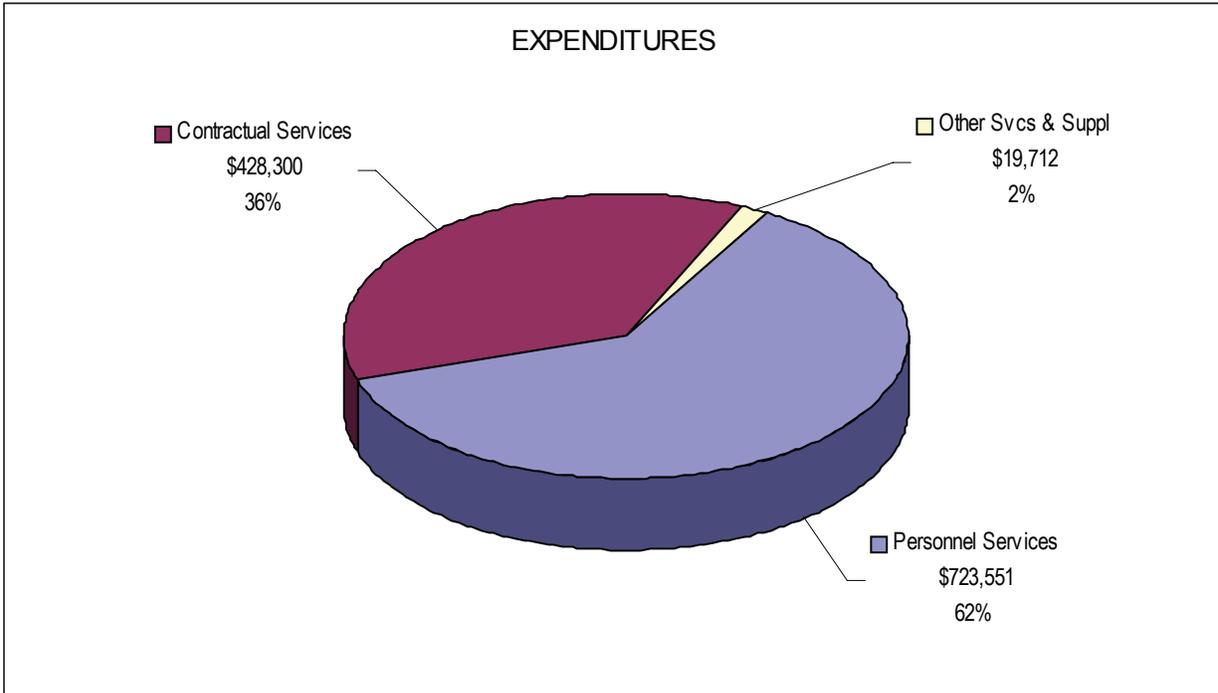
Personnel Allotment of 6.75 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Human Resources Director	1	1		Human Resources Tech	1	1	
Sr. Human Resrce Analyst	1	1		Human Resources Assist II	1		1
Human Resrce Analyst I/II	2	1	1	Temporary Positions (FTE)	0.75	0.75	
TOTAL					6.75	4.75	2

Staff Change(s): Fund one (1) Human Resources Analyst position.

Expenditure Analysis

Personnel Services	Increase attributed to increased PERS employer contribution rate and Staff Changes mentioned above.
Services and Supplies	Increase mainly due to increased funding for consultant services.
Capital Outlay	None.



	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
PERSONNEL SERVICES				
4111 Permanent Salaries	300,890	348,563	374,332	466,844
4112 Temporary Salaries	19,028	25,748	25,600	25,600
4113 Overtime	115	0	1,000	1,000
4121 Allowances	2,213	2,507	0	0
4124 Leave Cashout	3,490	8,210	0	0
4131 PERS	29,858	40,290	59,480	108,688
4132 Group Insurance	40,658	50,266	66,492	84,912
4133 Medicare	4,686	5,528	5,833	7,189
4135 Worker's Compensation	1,217	1,584	1,880	2,426
4138 Deferred Comp-Employer	0	0	2,700	3,600
4139 PARS	285	385	384	384
4161 Retiree Medical Reserve	16,680	17,460	17,460	22,908
sub-total	<u>419,121</u>	<u>500,542</u>	<u>555,161</u>	<u>723,551</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	0	7,044	6,000	6,000
4220 Supplies	3,135	4,965	2,000	3,000
4230 Services	355,898	356,415	412,300	429,800
4501 Memberships and Dues	750	205	2,212	2,212
4503 Training	2,584	3,128	4,000	7,000
sub-total	<u>362,366</u>	<u>371,757</u>	<u>426,512</u>	<u>448,012</u>
CAPITAL OUTLAY				
4920 Machinery Tools & Equipment	0	185	0	0
sub-total	<u>0</u>	<u>185</u>	<u>0</u>	<u>0</u>
TOTAL	<u><u>781,487</u></u>	<u><u>872,484</u></u>	<u><u>981,673</u></u>	<u><u>1,171,563</u></u>

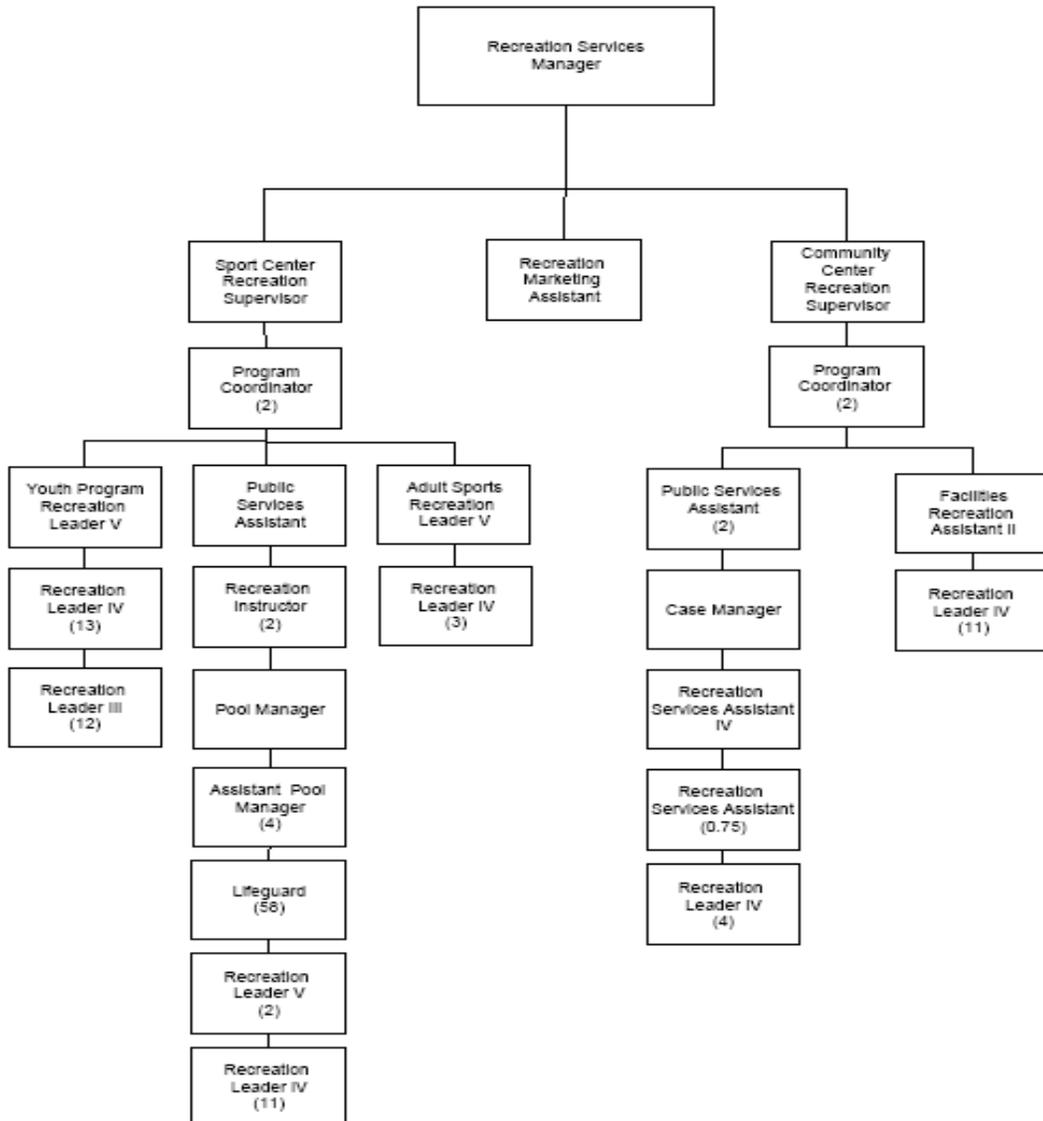
Mission Statement

The City of Milpitas Recreation Services' mission is to enrich our community through exceptional programs and services.

Our vision is to provide endless opportunities to our residents that strengthen community image and sense of place, support economic development, promote health and wellness, foster human development, increase cultural unity, facilitate solutions to community needs and provide recreational experience while preserving and enhancing our city resources.

Division

Recreation Services



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DIVISION:	Recreation Services	Recreation Services Manager: Renee Lorentzen
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Description: The department provides recreational opportunities and experiences, park and facility rentals for all residents and visitors of Milpitas. We are committed to providing the highest standard of excellence in public service through our programs, events, and interactions with the community. We create a sense of community, support economic development, promote health and wellness, increase cultural awareness and facilitate solutions to community needs.

Services

- Oversees Community Center daily operations, indoor/outdoor recreation facility rentals, sponsor and donation functions, supervises departmental operations, coordinates promotions, public relations, publishes Recreation Activity Guide, and currently staffs four City Commissions.
- Monitors daily operation of the Senior Center that provides a daily lunch program, a wide variety of drop-in programs, trips, classes, specials events and social services. Also oversees and offers a Recreational Assistance program for low income residents.
- Provides a volunteer program where over 600 individuals serve their community.
- Oversees the operation of the Sports Center with a Fitness Center, fitness and wellness classes, personal training, aquatic classes, lap swimming, adult and youth sports programs and more.
- Offers Cultural Arts programs, the Phantom Art Gallery, Center Stage Performing Arts, Community Band, and the Milpitas Art and Cultural Grant Program.
- Provides a variety of youth classes and programs. Also offers a multitude of programs for children ages 2-5, which provide enriching experiences and emphasizes learning through active play and socialization, including a Pre-K Enrichment program through various vendors. For ages 6-12, Recreation offers a wide-range of youth sports leagues, classes, specialty camps and weekly summer camps which provides recreational opportunities for children to promote healthy living and socialization. During the school year, After the Bell is offered at five school sites for grades 1-6 and provides several enrichment activities, homework assistance, sports and more.
- Provides City wide special events to the community that includes the 4th of July Celebration, Veterans Day Ceremony, Memorial Day Ceremony, Tree Lighting Event, Summer Concert Series, Summer Movie Night Out, Pumpkins In The Park, Commissioners' Recognition Event and support for the Veterans Car Show.



Recreation

	Customer Service	Enhanced Quality of Life	Invest in Employees	Fiscally Responsible	Public Health and Safety
2014-2015 Accomplishments					
1. Recreation Services created a Pre-K Enrichment program, which resulted in a 41.7% enrollment increase from the previous contract Preschool model.	x	x		x	x
2. City of Milpitas Employees and Commissioners visited the Milpitas Sports Center 4,015 times throughout the year improving their health and wellness.	x	x	x	x	x
3. Successfully created and implemented a 60th Anniversary Calendar of events which were fully funded by sponsorships. Also brought back the Summer Concert Series and introduced a new Special Event "Pumpkins In The Park", funded by sponsors and partnerships.	x	x		x	x
4. Successfully offered a variety of contract classes with an increase of 9% for total revenue collected.	x	x	x	x	x
2015-2016 Goals					
1. To expand the After the Bell after school program to include Spangler Elementary School.	x	x		x	
2. For the Milpitas Tidal Waves Swim Team to raise over \$4,000 during their 7th Annual Swim-a-Thon event to off set the cost of equipment and supplies.	x	x		x	
3. Promote Recreation's Registration System, ActiveNet, and as a result increase online enrollment from 8% to 12%.	x	x	x	x	
4. To increase the number of Senior Center Special Events from four events to eight events and to increase the diversity of offerings.	x	x		x	

Performance Measures	Actual 2012-13	Actual 2013-14	Projected 2014-15	Estimated 2015-16
Recreation Program and Class Fees	\$1,736,799	\$1,688,810	\$1,800,000	\$1,900,000
Senior Center Membership	1,402	1,660	1,504	1,600
Facility Rental Revenue	\$223,409	\$238,006	\$225,000	\$300,000

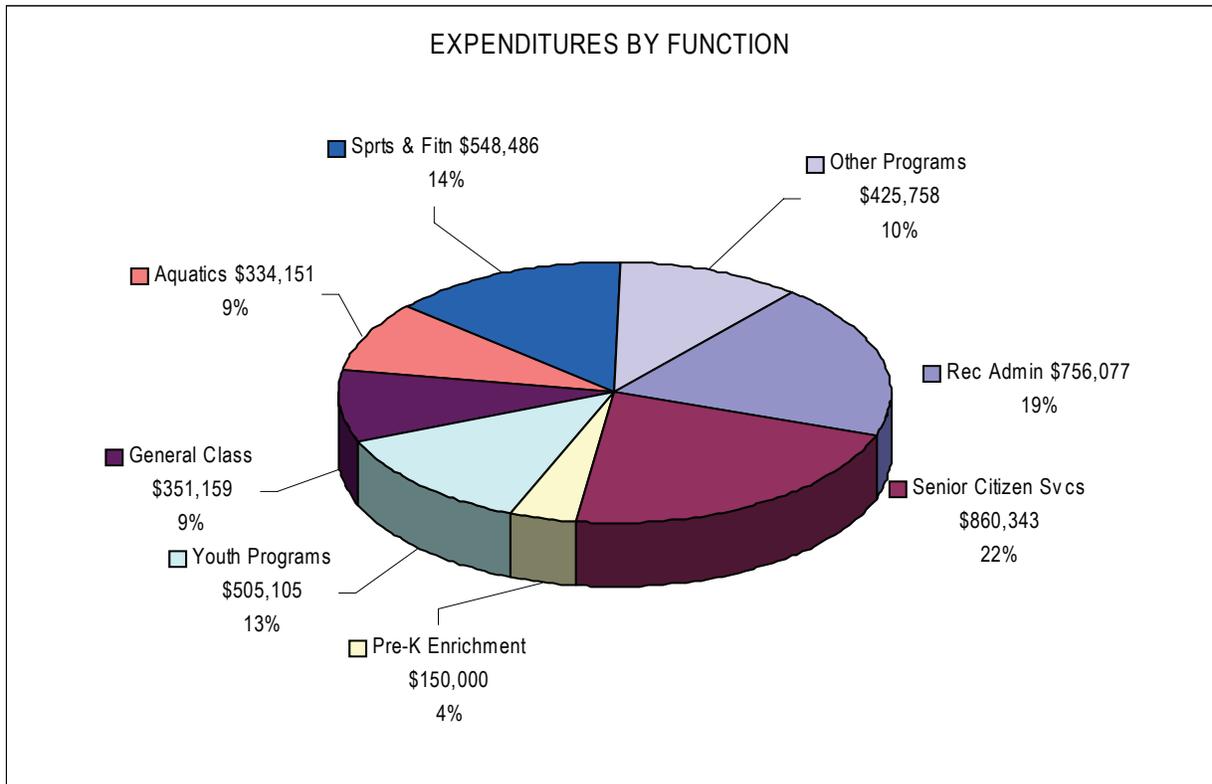
Personnel Allotment of 57.75 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Parks and Rec Director	1		1	Recreation Services Asst I	0.75	0.75	
Recreation Services Mgr	1	1		Recreation Services Asst II	1.75	1	0.75
Recreation Services Supv	3	2	1	Recreation Services Asst III	0.75		0.75
Program Coordinator	5	4	1	Recreation Services Asst IV	3.25	1	2.25
Office Assistant II	2		2	Temporary Positions (FTE)	31.25	31.25	
Public Services Asst II	5	3	2				
Case Manager	1	1					
Recreation Marketing Asst	1	1					
				TOTAL	56.75	46	10.75

Staff Change(s): Reclassify one position of Program Coordinator to Recreation Marketing Assistant; and fund one Recreation Services Assistant II.

Expenditure Analysis

Personnel Services	Increase attributed to increased PERS employer contribution rate and Staff Changes mentioned above.
Services and Supplies	No significant changes.
Capital Outlay	None



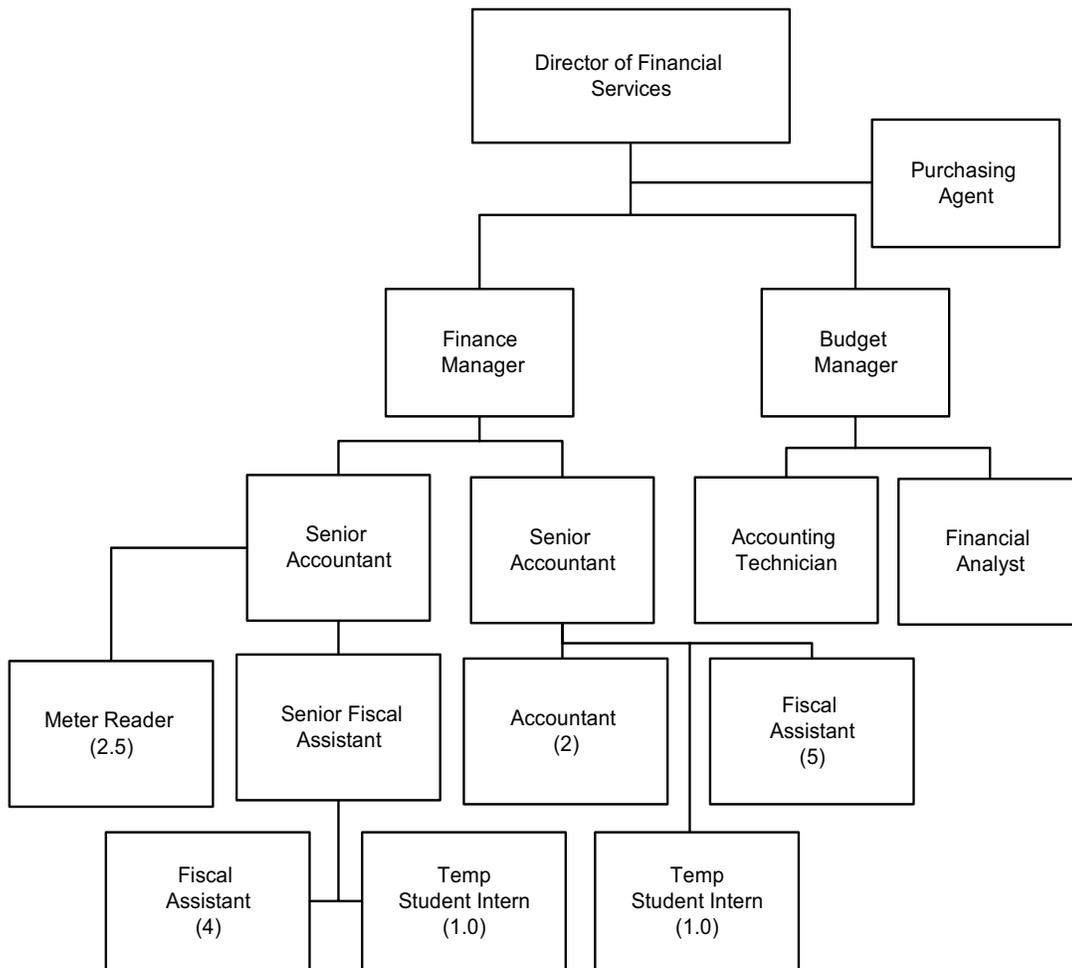
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
PERSONNEL SERVICES				
4111 Permanent Salaries	919,726	883,507	1,085,389	1,110,022
4112 Temporary Salaries	788,930	843,090	839,854	888,046
4113 Overtime	4,867	10,690	7,000	7,000
4124 Leave Cashout	20,198	15,537	0	0
4131 PERS	72,620	104,432	182,141	290,528
4132 Group Insurance	217,951	221,702	304,752	313,207
4133 Medicare	24,090	24,152	26,946	28,951
4135 Worker's Compensation	10,878	13,360	16,693	16,961
4138 Deferred Comp-Employer	1,543	1,800	2,700	13,500
4139 PARS	10,081	10,357	10,530	11,363
4161 Retiree Medical Reserve	50,988	46,790	55,983	55,016
sub-total	<u>2,121,871</u>	<u>2,175,417</u>	<u>2,531,988</u>	<u>2,734,594</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	9,089	7,886	10,265	10,265
4211 Equip Replacement Amortization	26,605	26,051	44,033	58,434
4220 Supplies	164,967	214,460	229,833	245,871
4230 Services	758,470	672,792	902,925	871,690
4501 Memberships and Dues	1,910	1,910	1,580	2,495
4503 Training	1,905	1,690	5,750	5,750
4600 Ins, Settlements & Contgcy	1,010	1,113	1,600	1,980
sub-total	<u>963,955</u>	<u>925,903</u>	<u>1,195,986</u>	<u>1,196,485</u>
CAPITAL OUTLAY				
4870 Machinery & Equipment	1,566	16,717	0	0
4920 Machinery Tools & Equipment	0	5,430	0	0
sub-total	<u>1,566</u>	<u>22,147</u>	<u>0</u>	<u>0</u>
TOTAL	<u><u>3,087,393</u></u>	<u><u>3,123,467</u></u>	<u><u>3,727,974</u></u>	<u><u>3,931,079</u></u>

Mission Statement

The Finance Department is dedicated to providing accurate, credible and timely financial information to support sound fiscal management and professional customer service to the residents and business community.

Divisions

Administration
Operations



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DEPARTMENT: Finance**FINANCE DIRECTOR:** Emma Karlen

Description: This department provides management of the City's financial operations in accordance with established fiscal policies. The department is organized in two divisions, Administration and Operations; each provides essential customer services and internal support to City departments.

Services

- Acts as an advisor to the City Manager, City Council and Departments in the areas of financial planning and fiscal analysis. Provides leadership in the development and implementation of sound financial policies for the City.
- Coordinates the preparation of the Annual Operating Budget that includes projection of revenues and expenditures, organizing and publication of the adopted budget document.
- Invests the City's idle cash to ensure that there is sufficient cash flow to meet operating needs while maintaining safety, liquidity and competitive returns on the investment portfolio.
- Manages the City's and Successor Agency's outstanding bonds by ensuring timely payments, performance of arbitrage calculations and filing of required continual disclosure reports.
- Manages all the tort claims against the City and represents the City in the Association of Bay Area Government Pooled Liability Assurance Network (ABAG PLAN).
- Prepares and maintains accurate financial records including grants, capital projects, enterprise funds, governmental funds, and fixed assets. Files required grant reports.
- Prepares the Annual Financial Report in accordance with Generally Accepted Accounting Principles and pronouncements of the Governmental Accounting Standards Board.
- Processes all the payments for goods and services timely and accurately.
- Issues payroll checks and benefits payments bi-weekly. Files all the required Federal and State payroll tax withholding reports.
- Monitors all the capital projects that have external funding sources to ensure collection.
- Collects and records all City revenues including utility payments, business licenses, franchise fees, transient occupancy taxes, private job accounts and miscellaneous invoicing.
- Provides customer service to the City's utility customers, including billing, new account set-ups, inquiries and meter readings.
- Provides a full range of procurement services to purchase goods and services at competitive prices and to ensure compliance with Federal and State laws and City ordinances.
- Provides internal mail service by processing outgoing mail and distributing incoming mail citywide.



	Customer Service	Enhanced Quality of Life	Invest in Employees	Fiscally Responsible	Public Health and Safety
2014-2015 Accomplishments					
1. Resolved tort claims within 180 days from the date of claim.	x			x	x
2. Received awards for "Distinguished Budget Presentation" and "Excellence in Financial Reporting".				x	
3. Bid frequently used commodities and services to create annualized contracts.	x			x	
4. Provided purchasing and contracts training to departments.	x			x	
5. Issued 2015 TABS Refunding bonds and saved the taxing entities approx. \$1.6 million annually (City's share \$256,000).				x	
6. Received a Finding of Completion on the asset transfer from the State Dept. of Finance that enables the City to use remaining 2003 TABS bond proceeds for Main Street reconstruction project.	x			x	x
7. Completed Finance and Utility Billing System upgrade.	x			x	
8. Processed invoices for payment within 5 working days from approval date.	x			x	
9. Provided accurate and timely reports within 15 days from month-end to assist departments in monitoring their budget.	x			x	
10. Provided 99.9% accuracy on initial meter reads.	x			x	
2015-2016 Goals					
1. Resolve tort claims within 180 days from the date of claim.	x			x	x
2. Receive awards for "Distinguished Budget Presentation" and "Excellence in Financial Reporting".				x	
3. Work with City Council and stakeholders to replace lost RDA revenue for capital improvement projects.	x	x		x	x
4. Continue to provide purchasing and contracts training to departments.	x			x	
5. Perform a review of the business license tax structure.	x			x	
6. Continue to wind down the affairs of the former RDA.				x	
7. Process invoices for payment within 5 working days from approval date.	x			x	
8. Provide accurate and timely reports within 15 days from month-end to assist departments in monitoring their budget.	x			x	
9. Provide 99.9% accuracy on initial meter reads.	x			x	

Performance Measures	Actual 2012-13	Actual 2013-14	Projected 2014-15	Estimated 2015-16
Consecutive years in receiving awards for:				
Distinguished Budget Presentation	13	14	15	16
Excellence in Financial Reporting	20	21	22	23
Percent of tort claims resolved within 180 days	96%	96%	96%	96%
Average turn around time of A/P invoices (days)	5	5	5	5
Average turn around time of purchase requisitions (days)	11	10	10	10
Percent of accurate meter reads	99.9%	99.9%	99.9%	99.9%

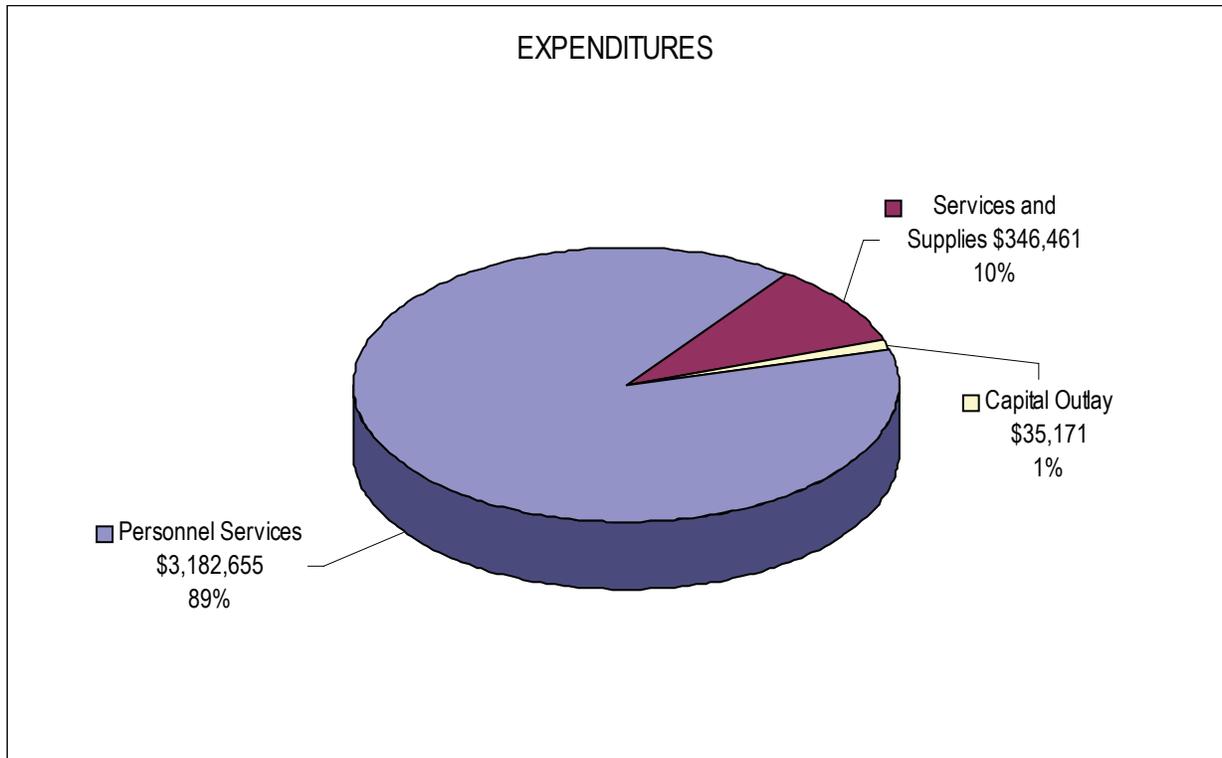
Personnel Allotment of 29.5 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Director of Financial Services	1	1		Accounting Technician	1	1	
Purchasing Agent	1	1		Fiscal Asst I/II	10	8	2
Finance Manager	1	1		Senior Fiscal Assistant	1	1	
Budget Manager	1	1		Office Specialist	1		1
Accountant	3	2	1	Confidential Fiscal Asst II	1	1	
Finance Analyst I/II	1	1		Water Meter Reader II	2.5	2.5	
Buyer	1		1	Temporary Positions (FTE)	2	2	
Senior Accountant	2	2					
TOTAL					29.5	24.5	5

Staff Change(s): Fund one (1) Fiscal Assistant.

Expenditure Analysis

Personnel Services	Increase attributed to restoration of employees' concession, increased PERS employer contribution rate, and Staff Changes mentioned above.
Services and Supplies	No significant changes.
Capital Outlay	Include Smart Water Meters and replacing one Meter Reader truck.



	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
PERSONNEL SERVICES				
4111 Permanent Salaries	1,768,157	1,764,743	1,932,004	2,023,844
4112 Temporary Salaries	40,122	59,834	65,000	65,000
4113 Overtime	3,766	(512)	19,000	5,000
4121 Allowances	8,365	5,700	0	0
4124 Leave Cashout	80,020	36,437	0	0
4125 Accrued Leave	2,371	(13,764)	0	0
4131 PERS	138,387	190,080	295,540	492,814
4132 Group Insurance	319,883	356,272	476,532	477,636
4133 Medicare	27,322	26,808	29,070	30,547
4135 Worker's Compensation	9,829	12,093	15,035	13,621
4138 Deferred Comp-Employer	210	3,609	7,200	18,000
4139 PARS	494	451	585	585
4143 Charged to CIPs	0	0	(40,000)	(45,000)
4161 Retiree Medical Reserve	92,676	94,692	96,036	100,608
sub-total	<u>2,491,603</u>	<u>2,536,443</u>	<u>2,896,002</u>	<u>3,182,655</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4211 Equip Replacement Amortization	9,347	14,054	15,133	14,161
4220 Supplies	81,262	91,467	99,650	103,450
4230 Services	217,971	246,596	214,060	216,250
4501 Memberships and Dues	1,888	1,789	2,700	2,500
4503 Training	2,480	4,127	9,000	10,100
sub-total	<u>312,947</u>	<u>358,033</u>	<u>340,543</u>	<u>346,461</u>
CAPITAL OUTLAY				
4850 Vehicles	0	0	0	5,171
4870 Machinery & Equipment	0	11,963	0	0
4910 Office Furniture & Fixtures	0	365	0	0
4920 Machinery Tools & Equipment	0	4,749	0	0
4930 Hydrants & Meters	0	15,991	30,000	30,000
sub-total	<u>0</u>	<u>33,068</u>	<u>30,000</u>	<u>35,171</u>
TOTAL	<u><u>2,804,550</u></u>	<u><u>2,927,544</u></u>	<u><u>3,266,545</u></u>	<u><u>3,564,287</u></u>

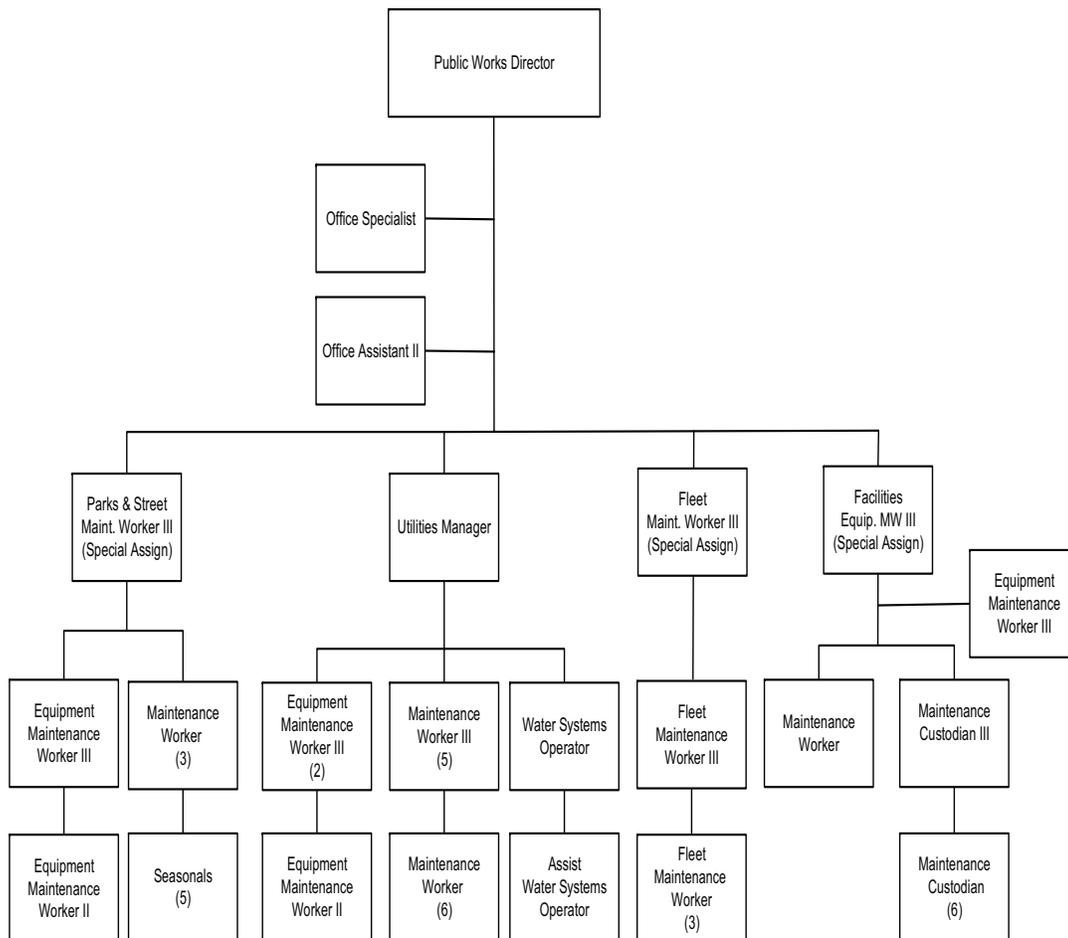
Mission Statement

The Public works Department is committed to enhancing the quality of life and ensuring public health and safety in the community by providing:

Quality and responsive service and resources to operate and maintain the infrastructure in a safe, timely and efficient manner.

Functions

- Public Works Administration
- Street Maintenance
- Utility Maintenance
- Park Maintenance
- Trees & Landscape Maintenance
- Fleet Maintenance
- Facilities Maintenance



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DEPARTMENT:	Public Works	PUBLIC WORKS DIRECTOR: Steven Machida, Acting
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Description: The Public Works Department operates and maintains the City's infrastructure and facilities including public streets, utilities, parks, street landscaping, City vehicles, and City buildings. The seven functions are Administration, Streets Maintenance, Utility Operations and Maintenance, Parks Maintenance, Trees and Street Landscaping, Fleet Maintenance, and Facilities Maintenance.

Services

- Provides management, direction and coordination for the operation, maintenance, cleaning, and repair of City infrastructure and equipment assets. Responds to over 3,500 customer service requests annually.
- Maintains the City's traffic signal system, traffic signs, street lights, paved roadways, and pavement markings in accordance with the Clean & Safe Streets program and State Code requirements.
- Provides street sweeping and sidewalk cleaning and repair, as well as graffiti and dead animal removal.
- Operates and maintains the water distribution system, including 213 miles of water lines, 4 pumping stations, 5 storage reservoirs, and numerous pressure valves regulating 7 pressure zones, to deliver 11 million gallons per day of potable water to 19,000 accounts.
- Operates and maintains the sewer collection system, including 179 miles of sewer lines and 2 pumping stations to discharge 8 million gallons/ day to the San Jose/Santa Clara Water Pollution Control Plant.
- Operates and maintains the stormwater collection system, including 110 miles of storm pipe and 13 pump stations to transmit storm water through the levees to creeks.
- Marks out locations of City's underground utilities (water, sewer, storm, and traffic communication fiber) to protect against construction damage to these underground assets.
- Provides park maintenance for playgrounds, picnic areas, athletic fields, pathways, landscaping, park restrooms, park trees, lagoons, and parking lots.
- Maintains streetscape of 12,480 trees and 125 acres of median landscaping, including City tree planting and pruning, trails, and weed and litter control.
- Maintains and repairs City vehicles and motorized equipment including police vehicles, fire apparatus, construction equipment, mowers, and communication radios.
- Maintains City buildings and grounds, including building systems (plumbing; electrical; heating; air conditioning, and ventilation; and backup power). Sets up rooms for rental groups and meetings. Manages custodial and janitorial services.



	Customer Service	Enhanced Quality of Life	Invest in Employees	Fiscally Responsible	Public Health and Safety
2014-2015 Accomplishments					
1. Responded to over 2,800 customer service requests.	x			x	
2. Responded immediately to roadway and park hazards, graffiti abatement, park and emergency utility service requests.	x	x		x	x
3. Conducted cross-training of staff to ensure responsiveness in the events of an emergency.	x	x		x	x
4. Outfitted five marked police vehicles and two PW trucks.	x			x	x
5. Provided safety training to staff to improve efficiency and reduce injuries.	x		x		x
6. Coordinated water system shutdowns for development and BART construction.	x		x	x	x
2015-2016 Goals					
1. Investigate all customer service requests and provide immediate response for urgent/safety related service requests.	x	x		x	x
2. Respond to after hour emergency utility and roadway and park problems within 45 minutes.	x	x		x	x
3. Provide high-level preventative maintenance to protect City's infrastructure asset value.	x	x		x	x
4. Provide safety and job related training to employees.	x		x	x	x
5. Continue effectively managing and integrating outsource maintenance contracts for parks, street landscaping, street trees, and bldg custodial svcs.	x			x	
6. Commence implementation of the Automated Water Meter Reading changeout throughout the City.	x	x	x	x	x
7. Outfitted six marked police vehicles and one PW trucks.	x			x	x

Performance Measures	Actual 2012-13	Actual 2013-14	Projected 2014-15	Estimated 2015-16
Customer service requests processed	3,500	2,880	2,800	2,800
City street and sidewalk miles maintained	139	139	139	139
Maintain minimum pavement condition Citywide (PCI)	70	70	70	70
City building square footage maintained	376,500	376,500	376,500	376,500
Traffic signals/street lights maintained	72/4,496	72/4,500	72/4,500	72/4,500
Street signs maintained	8,534	8,600	8,600	8,600
Clean sewer lines & water line repairs	500,000	500,000	500,000	500,000
Maintain 100% reliability of traffic control devices	100	100	100	100
Maintain 100% water quality	100	100	100	100
Completed Fleet repairs/# repairs per employee	2,000/400	2,000/400	2,000/400	1,750/436
Average vehicle downtime (hrs.)	3	3	2.5	3

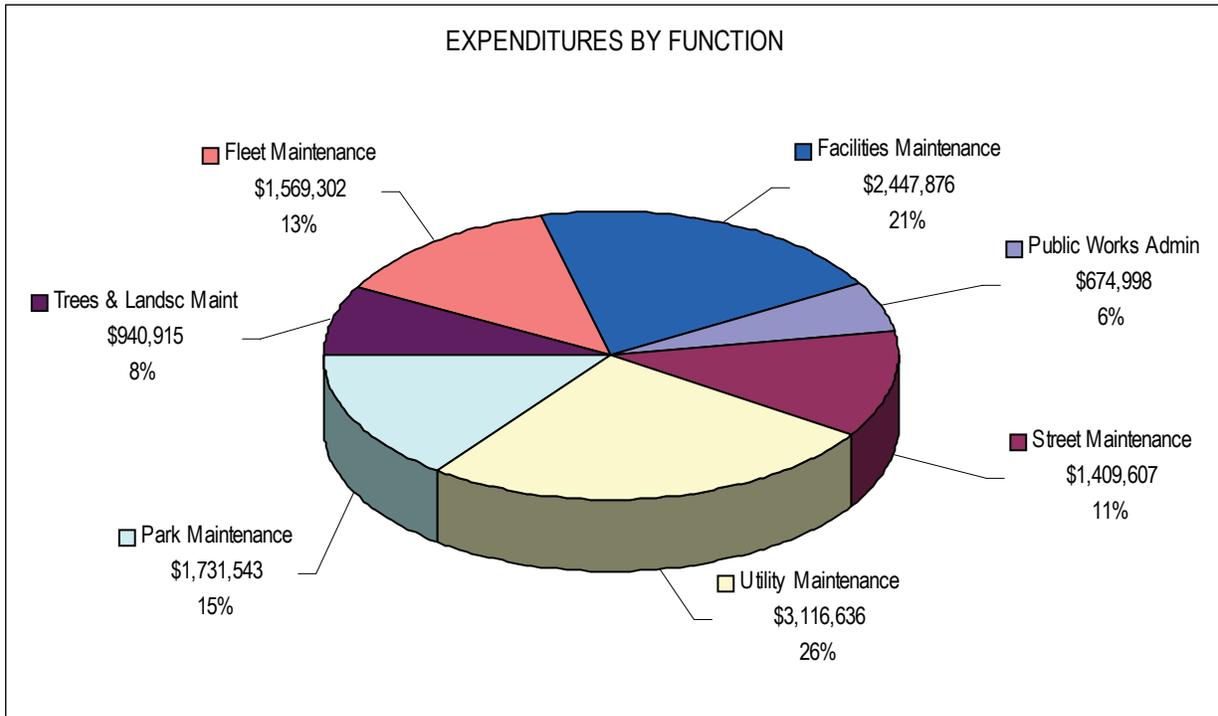
Personnel Allotment of 95 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Public Works Director	1	1		Water System Operator	1	1	
Public Works Manager	2	1	1	Asst Water System Operator	1	1	
Office Specialist	2	1	1	Maintenance Custodian II	6	6	
Office Assistant II	1	1		Maintenance Custodian III	1	1	
Equipment Maint Worker II	2	2		Maint Custodian I-40 Hr	1		1
Equipment Maint Worker III	5	5		Maintenance Worker I-37.5	1		1
Senior Maint Supervisor	4		4	Maintenance Worker II-37.5	36	10	26
Fleet Maint Supervisor	1		1	Maintenance Worker III	18	6	12
Fleet Maint Worker II	3	3		Maintenance Supervisor	2		2
Fleet Maint Worker III	2	2		Temporary Positions (FTE)	5	5	
TOTAL					95	46	49

Staff Change(s): None.

Expenditure Analysis

Personnel Services	Increase due to restoration of employees' concession and increased PERS employer contribution rate.
Services and Supplies	Increase mainly attributed to increase in repairs & maintenance and cost escalation in contractual services.
Capital Outlay	None



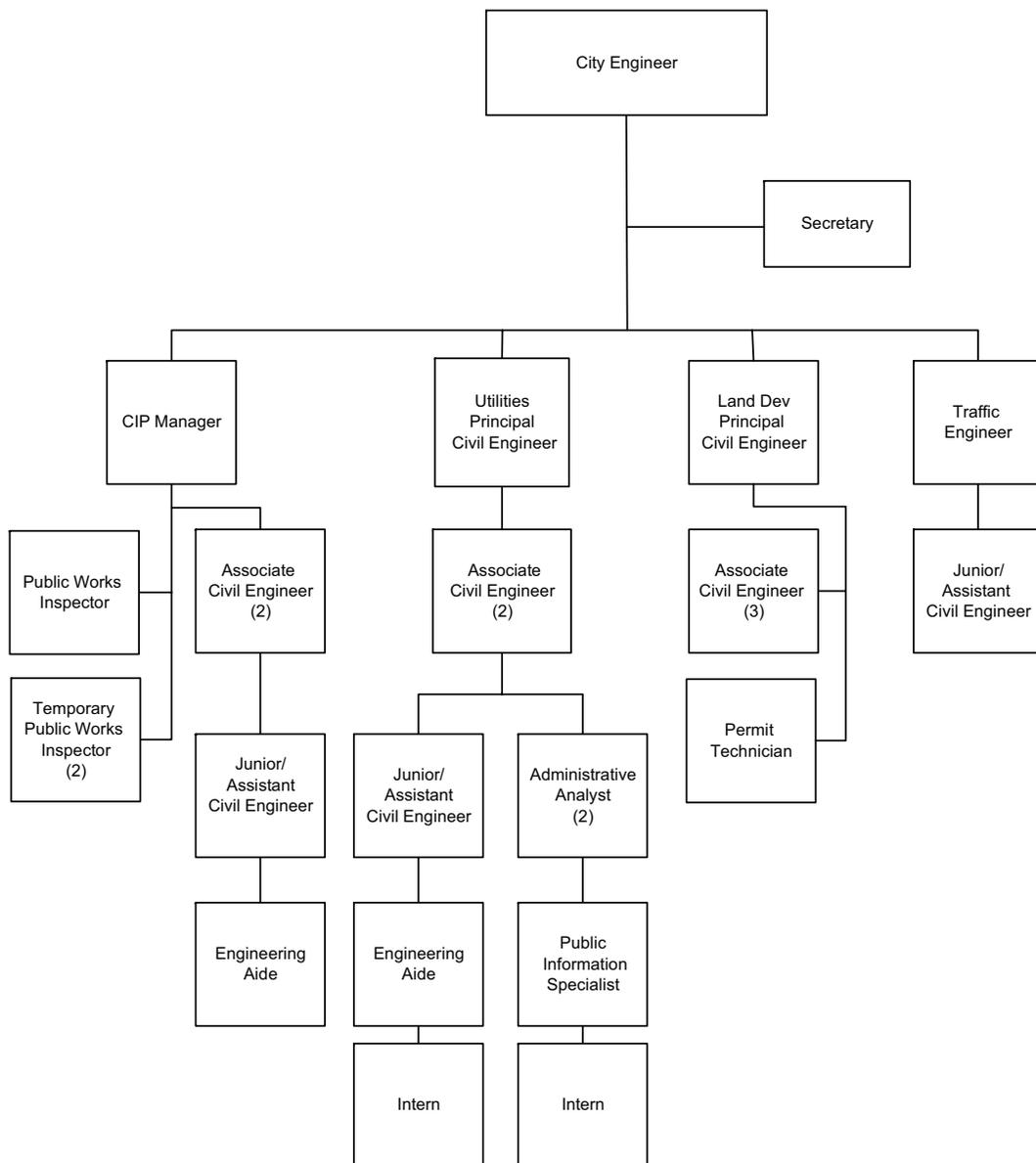
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
PERSONNEL SERVICES				
4111 Permanent Salaries	2,511,731	2,744,802	3,097,183	3,441,427
4112 Temporary Salaries	126,203	216,341	118,850	300,000
4113 Overtime	138,450	156,145	119,002	131,002
4121 Allowances	79,425	81,305	118,960	123,500
4124 Leave Cashout	81,237	115,116	0	0
4125 Accrued Leave	(11,791)	69,768	0	0
4131 PERS	493,566	582,789	757,190	956,879
4132 Group Insurance	826,157	848,725	908,724	870,348
4133 Medicare	39,706	45,339	44,139	49,754
4135 Worker's Compensation	66,434	82,782	105,236	76,285
4138 Deferred Comp-Employer	0	788	1,800	3,600
4139 PARS	751	1,276	1,589	2,475
4141 Adjustments-Payroll	358	0	0	0
4161 Retiree Medical Reserve	125,898	130,746	144,877	157,008
sub-total	<u>4,478,125</u>	<u>5,075,923</u>	<u>5,417,550</u>	<u>6,112,278</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	0	0	14,000	0
4211 Equip Replacement Amortization	395,862	495,085	557,760	558,335
4220 Supplies	950,776	1,014,222	1,048,594	1,089,194
4230 Services	3,143,226	3,174,305	3,664,545	3,842,590
4410 Communications	1,151	1,009	1,390	1,250
4420 Utilities	94,998	95,592	102,200	122,200
4501 Memberships and Dues	1,485	3,537	4,850	6,550
4503 Training	18,127	27,331	33,200	32,500
sub-total	<u>4,605,624</u>	<u>4,811,080</u>	<u>5,426,539</u>	<u>5,652,619</u>
CAPITAL OUTLAY				
4850 Vehicles	43,227	63,376	0	0
4870 Machinery & Equipment	0	21,882	0	0
4920 Machinery Tools & Equipment	16	3,308	0	0
4930 Hydrants & Meters	1,098	142,691	70,000	130,000
sub-total	<u>44,341</u>	<u>231,257</u>	<u>70,000</u>	<u>130,000</u>
TOTAL	<u><u>9,128,091</u></u>	<u><u>10,118,259</u></u>	<u><u>10,914,089</u></u>	<u><u>11,894,897</u></u>

Mission Statement

The Engineering Division provides the resources to enhance the City infrastructure through the design, management, and construction of public improvements and the management of various public works programs in a safe, coordinated, timely, and cost effective manner with responsive service to the entire community.

Functions

Engineering Administration
 Design & Construction
 Land Development
 Traffic
 Utility
 Public Works Inspection



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DIVISION:	Engineering	CITY ENGINEER: Steven Machida
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Description: This division provides professional engineering services for design and construction of public infrastructure which may impact the public right-of-way or the public's use and enjoyment of municipal facilities or services. The division manages the municipal utilities and other services for the community including water, recycled water, sewer, stormwater quality protection, flood control, garbage, and recycling. The Engineering Division coordinates with regional programs such as flood control, water supply, urban runoff, sewer treatment, transportation and recycling programs. The engineering functions are Design & Construction, Land Development, Traffic, and Utilities.

Services

- The City Engineer leads the Division including allocation of resources, assignments, and staff development to ensure that City infrastructure is constructed in accordance with City codes, state and federal regulations, and industry standards to protect public health and safety.
- The Design & Construction Civil Engineers prepare and review construction plans for public infrastructure. Planning and management of the Capital Improvement Program, including design and construction and project management of the City's street, water, sewer, storm drain, parks, and community projects.
- The Land Development Civil Engineers review private development plans and subdivision maps for conformance with the City's General Plan and zoning ordinance. They ensure that private development projects provide all necessary public infrastructures. They also maintain utility base maps for water, sewer, recycled water, and storm drain facilities and City drawings, deeds, maps, assessment district diagrams, flood control and aerial photographs. Additionally, they are responsible for Flood, CRS, Grading Permits, Erosion Control, Utility Permits, Encroachment Permits within public right of way and Streets and Easement Vacation (Abandonment) Programs.
- Traffic Engineering services consist of technical review and evaluation of traffic system design construction and operations to ensure safe and efficient operations of the City street system. Traffic engineering also includes review private development projects to determine their traffic impacts to the City's transportation system.
- The Utility Civil Engineers manage the City's water and sewer utilities and solid waste operations to ensure delivery of good quality and adequate supply of these essential municipal commodities at a fair and equitable price. This section also manages regulatory compliance with state and federal public health and environmental laws.



	Customer Service	Enhanced Quality of Life	Invest in Employees	Fiscally Responsible	Public Health and Safety
2014-2015 Accomplishments					
1. Completed construction of the MSC locker rooms and Pinewood Park improvements.	x	x		x	x
2. Start construction of McCarthy Blvd LLMD improvement project .	x	x		x	x
3. Achieved the State-mandated goal of 40% reduction of trash and litter in storm drains and creeks.	x	x		x	x
4. Completed Street Resurfacing Project in the Sunnyhill Neighborhood.	x	x		x	x
5. Implemented the Water Shortage Contingency Plan and constructed five recycled water truck fill stations for use at construction sites.	x	x		x	x
6. Coordinated with regulatory agencies regarding odor complaints; and reviewed and challenged the proposed Newby Island landfill expansion.	x	x		x	x
7. Complete design of Jacklin Road and Del Rio Court soundwall repairs.	x	x		x	x
8. Completed Phase 1 of LED Streetlight Improvement Project.	x	x		x	x
2015-2016 Goals					
1. Participate in the VTA/County Montague Expressway widening & VTA/BART South Milpitas Blvd extension projects design & construction team.	x	x		x	x
2. Implement selected water supply augmentation options.	x	x		x	x
3. Continue outreach and inspection programs to meet State-mandated litter reduction levels.	x	x		x	x
4. Complete construction of 2014 Road Rehabilitation Project.	x	x		x	x
5. Complete construction of S. Main Street reconstruction.	x	x		x	x
6. Update the Financial Utility Management Plan and implement storm water utility rates.	x	x		x	x
7. Implement Phase 2 of LED Streetlight Improvement Project.	x	x		x	x

Performance Measures	Actual 2012-13	Actual 2013-14	Projected 2014-15	Estimated 2015-16
Contracts Awarded/Value	10/5M	8/8M	8/5.6M	8/9M
Meet all water quality standards for potable water distribution	100%	100%	100%	100%
Achieve solid waste diversion rate goal of at least 50%	Yes	Yes	Yes	Yes
Review first submittals of private development plans within 20 working days	95%	80%	85%	85%
Encroachment Permits Processed	200	205	190	178
Development agreements prepared for Council	6	6	5	5
Engineering and traffic surveys	20	15	25	10
Grant applications submitted	20	10	10	10
Projects completed (initial acceptances)	11	6	11	11

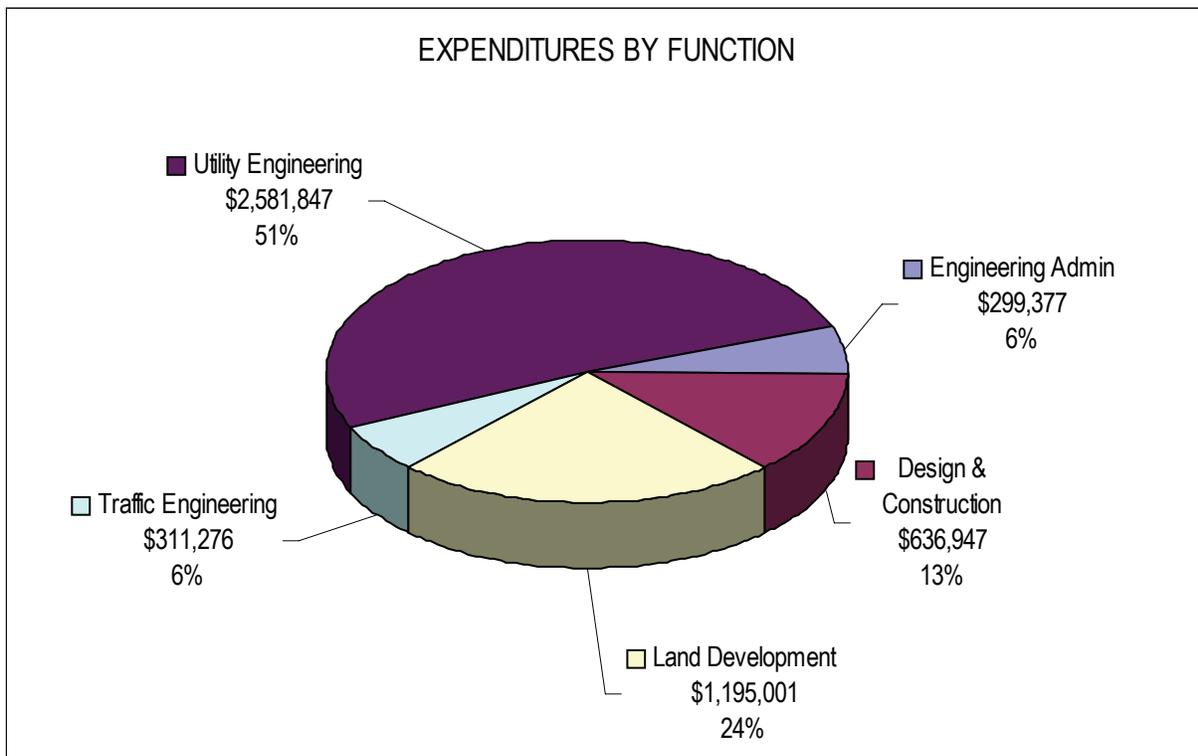
Personnel Allotment of 37.75 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
City Engineer	1	1		C A D Technician	1		1
Administrative Analyst I/II	2	2		CIP Manager	1	1	
Public Information Specialist	1	1		Engineering Aide	2	2	
Assistant Civil Engineer	6	3	3	Sr Public Work Inspector	1		1
Associate Civil Engineer	8	7	1	Public Work Inspector	4	1	3
Principal Civil Engineer	3	2	1	Secretary	1	1	
Traffic Engineer	1	1		Temporary Positions (FTE)	4.75	4.75	
Eng. Permit Tech	1	1					
				TOTAL	37.75	27.75	10

Staff Change(s): Fund City Engineer position.

Expenditure Analysis

Personnel Services	Increase due to restoration of employees' concession, increased PERS contribution rate, and Staff Changes mentioned above.
Services and Supplies	Increase mainly attributed to increase in consultant services related to increased developments and mandated requirements.
Capital Outlay	None



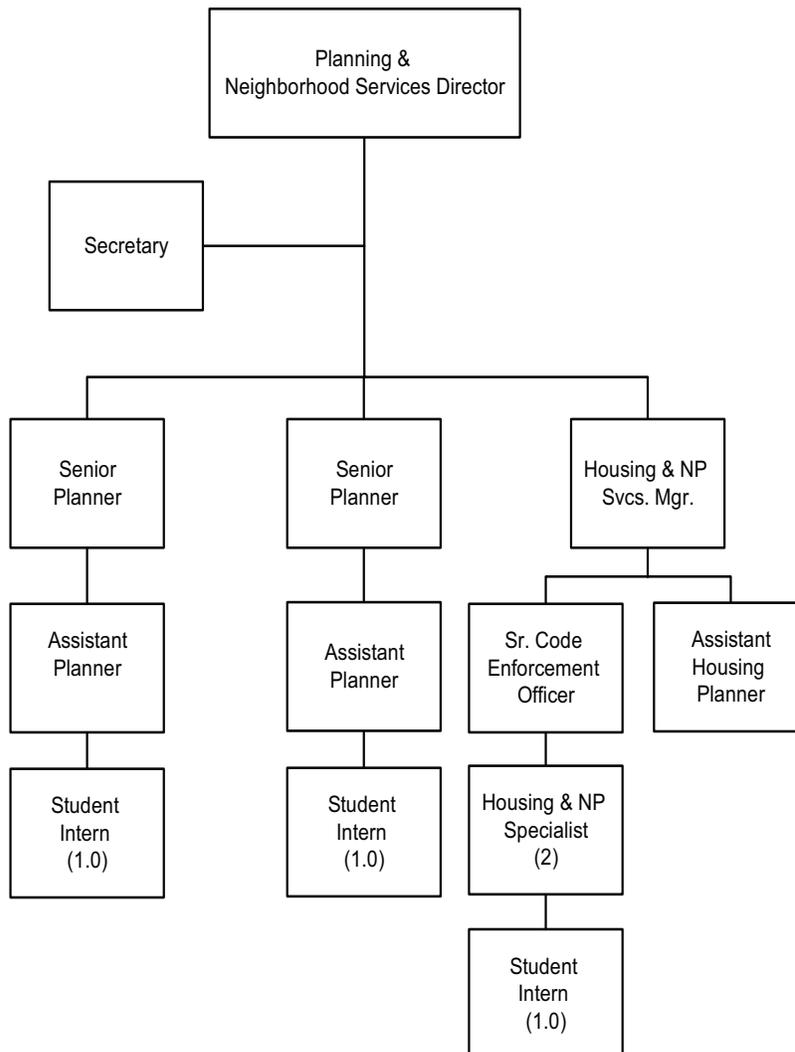
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
PERSONNEL SERVICES				
4111 Permanent Salaries	1,620,945	1,691,138	2,340,750	2,628,035
4112 Temporary Salaries	15,305	56,272	358,150	285,168
4113 Overtime	3,650	2,495	61,900	61,900
4121 Allowances	4,940	4,064	0	0
4124 Leave Cashout	66,963	35,763	0	0
4125 Accrued Leave	(17,332)	103,945	0	0
4131 PERS	114,872	155,237	389,613	669,116
4132 Group Insurance	283,048	330,270	531,939	530,710
4133 Medicare	23,301	24,246	37,564	40,794
4135 Worker's Compensation	7,363	10,376	16,400	16,349
4138 Deferred Comp-Employer	3,110	3,255	7,200	20,700
4139 PARS	204	316	2,294	4,278
4143 Charged to CIPs	0	0	(870,522)	(977,752)
4161 Retiree Medical Reserve	105,133	121,083	120,472	140,903
sub-total	<u>2,231,502</u>	<u>2,538,460</u>	<u>2,995,760</u>	<u>3,420,201</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	106,405	99,915	174,700	201,700
4211 Equip Replacement Amortization	14,815	14,788	18,199	11,263
4220 Supplies	5,587	8,828	19,750	22,350
4230 Services	1,221,417	981,289	1,036,030	1,341,650
4410 Communications	0	0	240	0
4501 Memberships and Dues	14,442	11,897	17,450	18,500
4503 Training	1,901	4,422	24,450	27,200
sub-total	<u>1,364,566</u>	<u>1,121,139</u>	<u>1,290,819</u>	<u>1,622,663</u>
TOTAL	<u><u>3,596,068</u></u>	<u><u>3,659,599</u></u>	<u><u>4,286,579</u></u>	<u><u>5,042,864</u></u>

Mission Statement

The Planning and Neighborhood Services Department promotes and facilitates high quality of life through community partnerships, innovation, vision, and exemplary customer service to ensure a vibrant Milpitas.

Functions

Planning
Code Enforcement
Housing



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DEPARTMENT:	Planning & NS	PLAN & NEIGH SVCS DIR: Bill Ekern (Interim)
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Description: The Planning & Neighborhood Services Department assists the public and development community with planning applications, environmental assessments; General Plan and zoning interpretation; and information on State and regional land use and environmental regulations affecting the City. The Department promotes informed decision making, which facilitates sustainable development, affordable housing, and reinvestment in the community through periodic updates to the City’s General Plan, specific plans, and zoning ordinance. Department Staff supports the Planning Commission, Milpitas Successor Agency, Milpitas Housing Agency, Economic Development Corporation, and various commissions and subcommittees of the City Council. The Department implements housing, neighborhood preservation, and code enforcement programs, including affordable housing and rehabilitation programs, graffiti, shopping cart, and abandoned vehicle abatement, and oversees the fair housing services and animal control regulations.

Services

- Provides Oversight and Maintenance of the General Plan and other specific plans and regulations. Prepares, and assists other departments in preparing special-purpose long range plans and ensures consistency with existing plans. Coordinates with outside agencies and regional planning, environmental, transportation issues and maintains city information on demographics and municipal boundaries.
- Performs and coordinates review of land development applications, oversees implementation of Zoning Ordinance and planning policies and maintains them in compliance with state and federal regulations; conducts environmental review assessments, provides public information on land development regulations and processes.
- Responds to public service requests to ensure residential, commercial and industrial properties are maintained in accordance with city regulations, and administers programs for neighborhood beautification, graffiti abatement, abandoned vehicles, shopping carts and animal control.
- Administers the Community Development Block Grant program, the housing rehabilitation loan program and housing authority.
- Provides staff support to the Planning Commission, Community Advisory Commission, Library Advisory Commission, and Economic Development Commission.
- Assists developers in obtaining planning entitlement permits and coordinates development review from initial submittal to permit approval.
- Implements the Transit Area Specific Plan, and the Mid-Town Specific Plan, and associated fees by one point of contact for the development community, and coordinates all City Departments when reviewing development proposals.
- Provides planning and permit submittal information to the public and responds to code-related questions in person, by telephone, e-mail, through the City’s web site, and on My Milpitas App.
- Provides and updates planning permit submittal requirements, checklists, design guidelines and publications to assist in a streamlined permit application process.
- Facilitates a partnership with California State Polytechnic University San Luis Obispo and San Jose State University through an official student internship program and through urban design studio planning and analysis opportunities within the city.



	Customer Service	Enhanced Quality of Life	Invest in Employees	Fiscally Responsible	Public Health and Safety
2014-2015 Accomplishments					
1. received Local, State and National Award recognition for California Circle and Main Street at Serra Vision Study with California Polytechnic University.		x		x	
2. Implemented first year of Environmental/CEQA consulting services.		x			x
3. Updated Transit Area Development Impact Fees.		x		x	
4. Updated Town Center Zone & General Plan Land Use Policy. Prepared Public Art Ordinance.	x	x		x	
5. Completed Housing Element and HCD certification pursuant to State Law		x			x
6. Completion of Seismic and Safety Element Zoning Ordinance Amendments for Updated Flood Maps.					x
7. Implemented Community Planning fee.		x		x	
8. Managed and administered 1,200 Affordable Housing units for Milpitas Housing Authority.	x	x			
2015-2016 Goals					
1. Foster professional development and cross-training for Staff.	x		x		
2. Revise Planning Procedures Manual.	x		x		x
3. Develop Tree Master Plan and Our City Forest Tree Grant Partnership.		x			
4. Revise the Code Enforcement Procedures and Manual.	x		x		x
5. Administrative Citations Ordinance Update.		x			x
6. Expand Outreach for CDBG Home Repair Program.	x	x			x
7. Reestablish Regional Anti-Graffiti Task Force.	x	x			x
8. Establish Illegal Auto Repair Task Force.	x	x			x
9. Animal Regulations Ordinance Update.	x	x			x
10. Complete Main at Serra Precise Plan Study.		x			
11. Initiate General Plan Update.					x

Performance Measures	Actual 2012-13	Actual 2013-14	Projected 2014-15	Estimated 2015-16
% of Use Permit applications processed within 3 months of being deemed complete	93%	73%	70%	80%
% of Minor Site Development applications processed within 2 months	97%	82%	90%	90%
Planning Division customer contacts	3,400	3,496	3,200	3,600
% of rehabilitation loan recipients rating our service as at least "satisfactory"	100%	100%	100%	100%
Customer service requests/violations abated	725	725	755	800
# of cases in compliance within 30 days of receipt	500	500	500	550
Days to abate graffiti on private property	15	15	20	15
Abandoned vehicles abated on private property	160	160	85	90

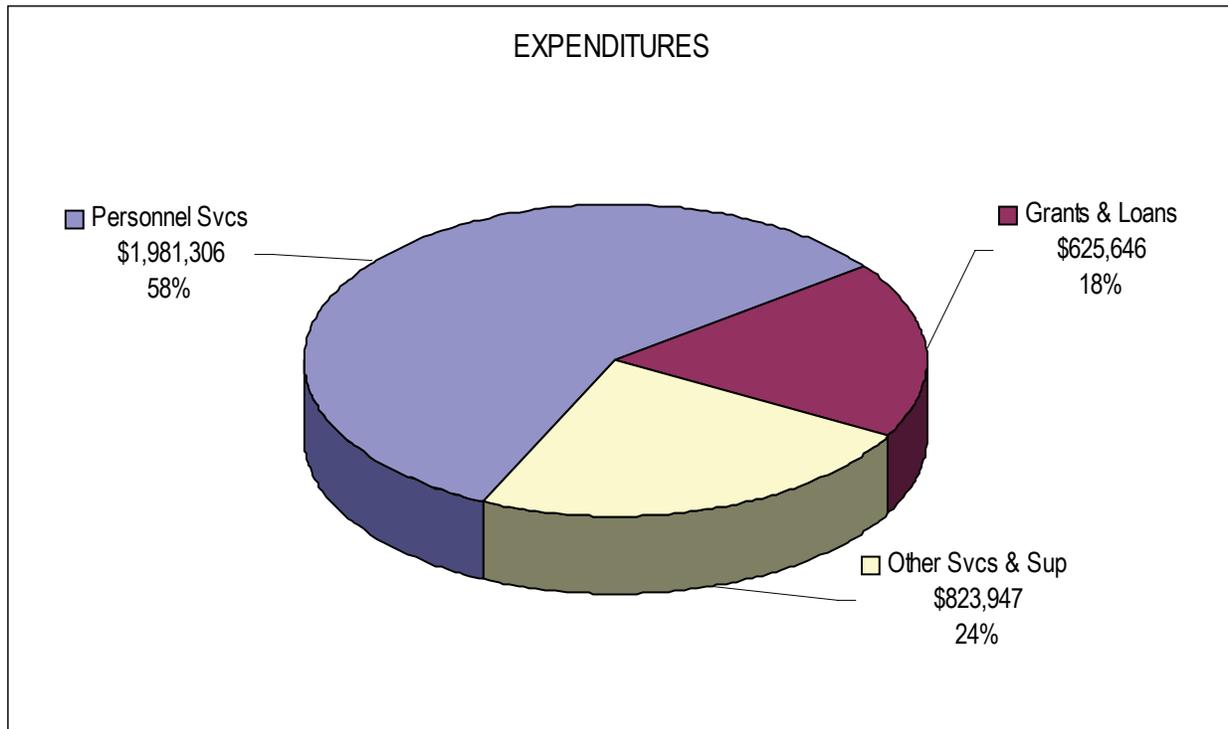
Personnel Allotment of 21.5 FTE

Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Planning & Neigh Svcs Dir	1	1		Assistant Housing Planner	1	1	
Assistant Planner	2.5	2	0.5	Housing/Neigh Pres Spec	3	2	1
Associate Planner	2		2	Sr. Code Enforcement Officer	1	1	
Planning Manager	1		1	Secretary	1	1	
Senior Planner	2	2		Office Specialist	2		2
Asst Transportation Planner	1		1	Temporary Positions (FTE)	3	3	
Housing & NP Svcs. Mgr.	1	1					
TOTAL					21.5	14	7.5

Staff Change(s): None.

Expenditure Analysis

Personnel Services	Increase due to restoration of employees' concession and increased PERS employer contribution rate.
Services and Supplies	Increase mainly due to increase in consultant services related to increased developments and funding of housing loans from CDBG Fund.
Capital Outlay	None



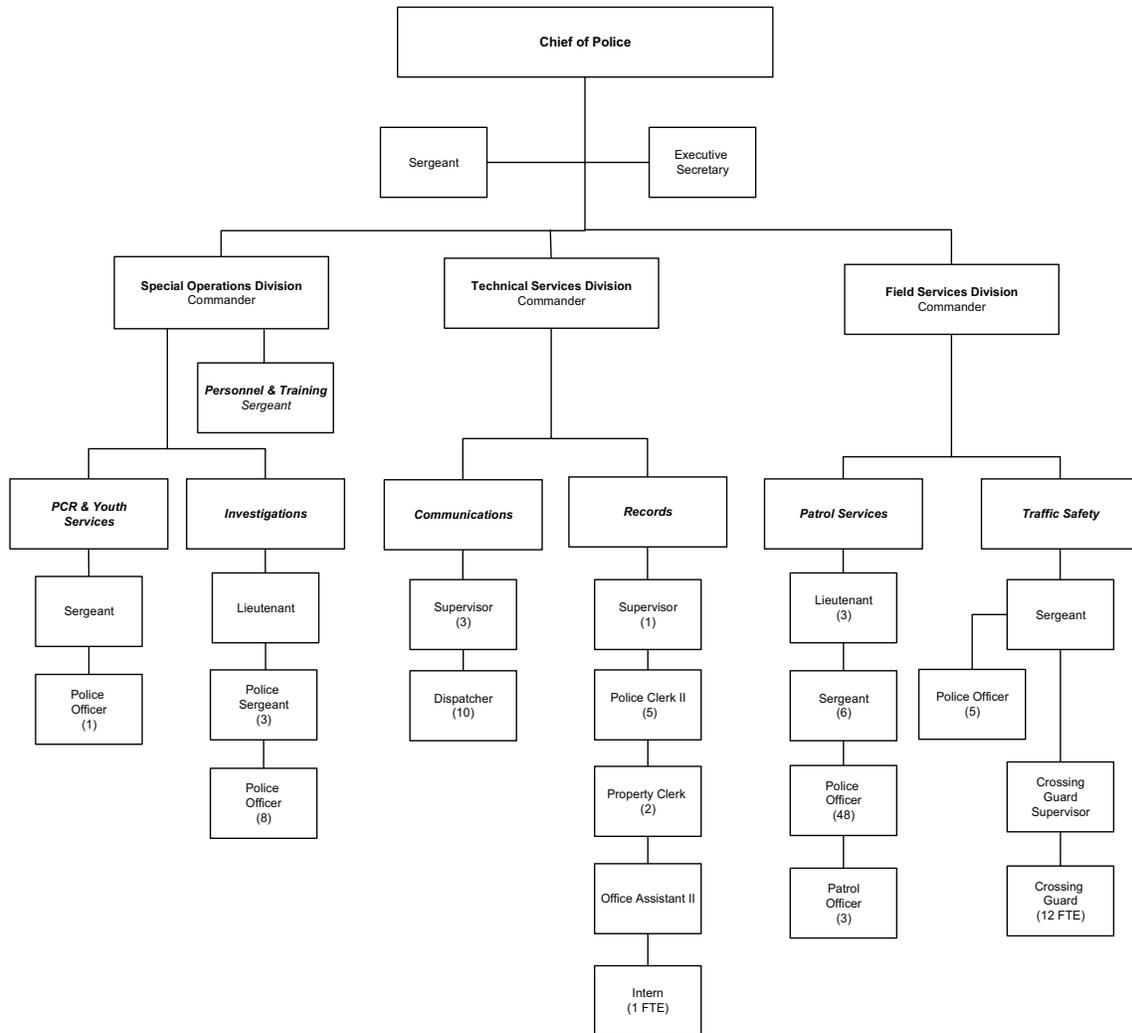
	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
PERSONNEL SERVICES				
4111 Permanent Salaries	903,687	935,196	1,190,891	1,194,050
4112 Temporary Salaries	11,015	78,289	106,080	128,080
4113 Overtime	315	1,441	2,500	8,000
4121 Allowances	900	900	0	0
4124 Leave Cashout	13,799	90,082	0	0
4131 PERS	65,952	101,013	164,598	281,746
4132 Group Insurance	150,774	166,327	243,804	233,508
4133 Medicare	13,673	16,098	18,901	19,334
4135 Worker's Compensation	3,507	4,630	6,453	6,573
4138 Deferred Comp-Employer	1,535	2,748	4,500	9,900
4139 PARS	166	1,152	1,591	1,591
4161 Retiree Medical Reserve	50,508	53,184	59,340	59,504
sub-total	<u>1,215,831</u>	<u>1,451,060</u>	<u>1,798,658</u>	<u>1,942,286</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	570,699	430,752	375,646	625,646
4211 Equip Replacement Amortization	4,649	8,358	12,076	12,701
4220 Supplies	11,891	11,291	11,400	13,100
4230 Services	517,109	437,884	471,938	775,781
4501 Memberships and Dues	1,270	2,363	3,055	3,055
4503 Training	1,215	9,404	12,725	19,310
sub-total	<u>1,106,833</u>	<u>900,052</u>	<u>886,840</u>	<u>1,449,593</u>
CAPITAL OUTLAY				
TOTAL	<u><u>2,322,664</u></u>	<u><u>2,351,112</u></u>	<u><u>2,685,498</u></u>	<u><u>3,391,879</u></u>

Mission Statement

The Milpitas Police Department is committed to the protection of lives and property by working with our community and providing professional and responsive Police Services.

Divisions

Police Administration
 Technical Services
 Field Services
 Special Operations



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DEPARTMENT:	Police	POLICE CHIEF: Steve Pangelinan
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Description: This department provides 24 hours-a-day, 365 days-a-year policing services to the City, keeps the peace and prevents and controls crime. The Department's nine functions include: Administration, Patrol, Traffic, Crossing Guards, Community Relations, Investigations, Communications, Records, and Personnel and Training.

Services

- Provides 24-hours a day, 365 days-a-year response to calls for police services. Safeguards the community from crime through deterrence, prevention and arrest of offenders. Preserves the public peace, protects life and property, and appropriately enforces laws and ordinances.
- Investigates auto thefts, hit-and-runs, and traffic accidents; conducts accident reconstruction for major-injury and fatal collisions; provides traffic control at major events and enforces traffic laws.
- Manages the Crossing Guard program, which staffs critical intersections within the City to ensure the safety of children walking to and from school.
- Facilitates PAL and conducts Neighborhood Watch, Police Explorer, Citizen Volunteer and other crime prevention programs.
- Works closely with the school district and county agencies to divert first time offenders from the juvenile justice system through parent counseling and other innovative programs. The School Resource Officer serves Milpitas High and Calaveras Hills.
- Provides follow-up investigation of crimes against persons, fraud, high technology and crimes against property.
- Conducts gang prevention, intervention and investigation; tracks sex registrants; and conducts pro-active narcotic investigations.
- Provides 24 hours-a-day, 365 days-a-year 9-1-1 emergency telephone answering and emergency dispatching for Police, Fire and other City Departments.
- Provides public counter service, filing of criminal complaints and evidence

management. Processes, maintains and distributes Police and Fire reports, prepares statistical data required by law, and responds to report requests and telephone inquiries from citizens and other authorized entities.



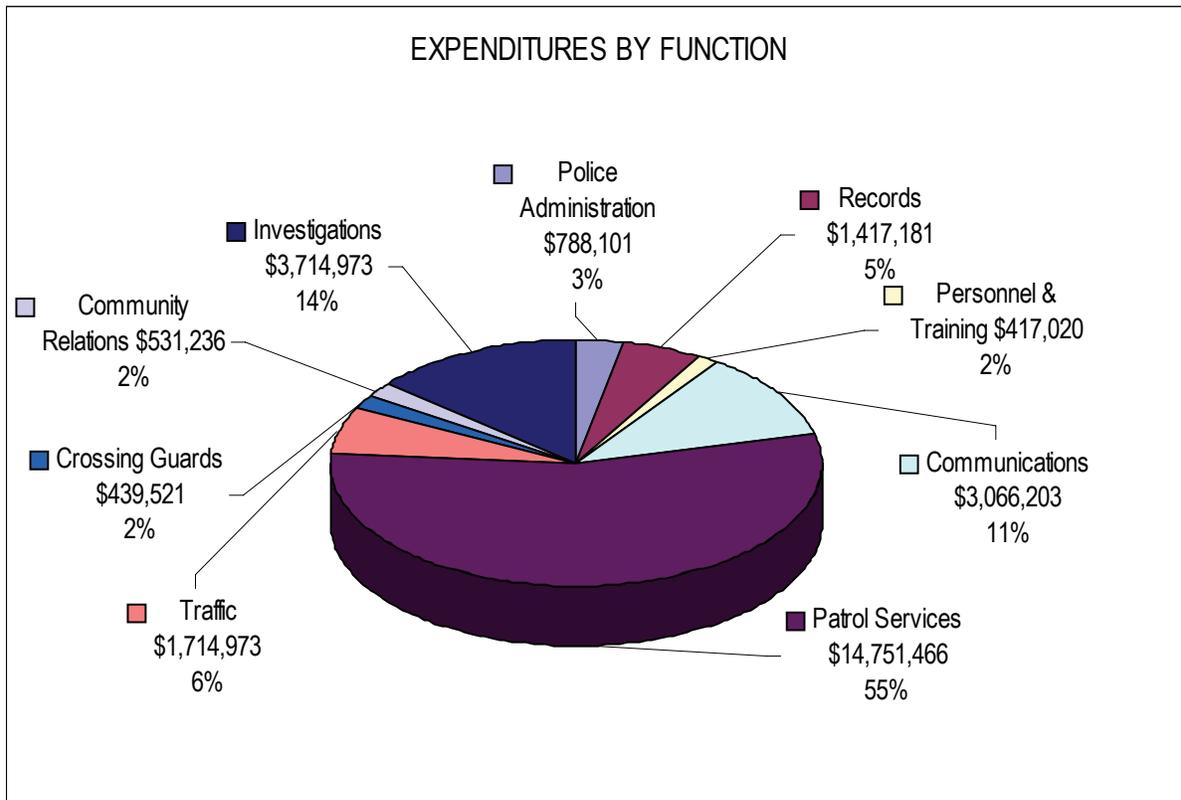
	Customer Service	Enhanced Quality of Life	Invest in Employees	Fiscally Responsible	Public Health and Safety
2014-2015 Accomplishments					
1. Reduced Robberies by 7% in 2014.	x	x			x
2. Ensured response time to emergency calls remained under 3:00 (2:37 in 2014).	x	x			x
3. Collaborated a county-wide approach to crime fighting by participating in two county task forces (AB109 & RATTF).	x	x	x	x	x
4. Concluded a 4-month investigation of a murder at a local hotel with the arrest of 2 suspects.	x	x			x
5. Concluded a 2-year investigation involving an attempted murder of a police officer by arresting 3 suspects including the shooter.	x	x			x
2015-2016 Goals					
1. Ensure average response times to emergency calls remain at 3:00 or under.	x	x			x
2. Ensure 100% registration by known sex offenders.		x			x
3. Reduce auto-thefts by 5%.	x	x			x
4. Increase public outreach through the expansion of social media.	x	x	x	x	
5. Reduce residential burglaries by 5%.	x	x			x

Performance Measures	Actual 2011-12	Actual 2012-13	Projected 2013-14	Estimated 2014-15
Avg. response time to emergency calls (minutes)	2:43	2:31	2:33	2:32
Percentage of 9-1-1 calls answered by a dispatcher within 10 seconds	99%	97%	97%	97%
Percentage of public requests for report information completed within two days	93%	95%	96%	96%
Number of anti-terrorist Patrol checks	1,894	2,242	2,550	2,300
Number of accidents involving school children at intersections staffed by Crossing Guards	0	0	0	0
Parent Drug Awareness presentations	9	1	1	1
Character Counts Presentations: schools/students (Eliminated)	12/798	0	0	0
Community presentations	217	210	200	200
Number of vehicle citations issued	6,701	3,786	3,516	3,600
Number of arrests reported to FBI (all crimes)	2,173	1,813	1,736	1,800

Personnel Allotment of 136 FTE							
Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Police Chief	1	1		Police Assistant	1		1
Police Commander	3	3		Police Clerk II	6	5	1
Police Lieutenant	4	4		Police Clerk Supervisor	2	1	1
Patrol Officer	5	3	2	Police Property Clerk	2	2	
Police Officer	67	62	5	Communications Dispatcher	12	10	2
Police Sergeant	13	13		Communications Supervisor	4	3	1
Office Assistant II	1	1		Temporary Positions (FTE)	14	14	
Executive Secretary	1	1					
TOTAL					136	123	13

Staff Change(s): Fund one Police Officer.

Expenditure Analysis	
Personnel Services	Increase attributed to restoration of employees' concession, pay increase, increased PERS employer contribution rate, and Staff Changes mentioned above.
Services and Supplies	Increased mainly attributed to increase in equipment replacement amortization.
Capital Outlay	Include replacement of six police vehicles.



	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
PERSONNEL SERVICES				
4111 Permanent Salaries	11,680,672	12,346,567	13,914,235	14,759,915
4112 Temporary Salaries	257,938	389,474	449,446	449,446
4113 Overtime	497,806	505,619	693,283	693,283
4121 Allowances	120,584	159,373	141,720	143,076
4124 Leave Cashout	863,116	521,478	0	0
4131 PERS	3,322,861	3,756,573	4,619,135	5,527,178
4132 Group Insurance	1,760,898	1,971,458	2,390,688	2,328,804
4133 Medicare	180,625	191,853	207,346	222,687
4135 Worker's Compensation	386,131	469,402	569,143	498,900
4138 Deferred Comp-Employer	2,795	4,275	4,500	5,400
4139 PARS	3,728	5,601	6,349	6,349
4161 Retiree Medical Reserve	588,564	593,090	607,111	644,734
sub-total	<u>19,665,716</u>	<u>20,914,763</u>	<u>23,602,956</u>	<u>25,279,772</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	500	0	500	500
4211 Equip Replacement Amortization	405,090	414,560	467,197	534,329
4220 Supplies	118,434	121,816	152,521	152,521
4230 Services	665,078	556,576	685,086	690,826
4410 Communications	13,045	13,775	24,820	24,820
4501 Memberships and Dues	3,151	3,112	3,583	3,583
4503 Training	47,613	56,775	77,654	87,654
sub-total	<u>1,252,912</u>	<u>1,166,614</u>	<u>1,411,361</u>	<u>1,494,233</u>
CAPITAL OUTLAY				
4850 Vehicles	13,154	0	55,021	0
4870 Machinery & Equipment	0	43,940	0	0
4910 Office Furniture & Fixtures	0	3,907	0	0
4920 Machinery Tools & Equipment	59,096	79,259	60,000	60,000
sub-total	<u>72,250</u>	<u>127,106</u>	<u>115,021</u>	<u>60,000</u>
TOTAL	<u><u>20,990,878</u></u>	<u><u>22,208,483</u></u>	<u><u>25,129,338</u></u>	<u><u>26,834,005</u></u>

Mission Statement

“Dedicated to Providing Quality and responsive Service for the community”

To serve and protect the community of Milpitas. Preservation of life, property and the environment within this community is the reasons for our existence.

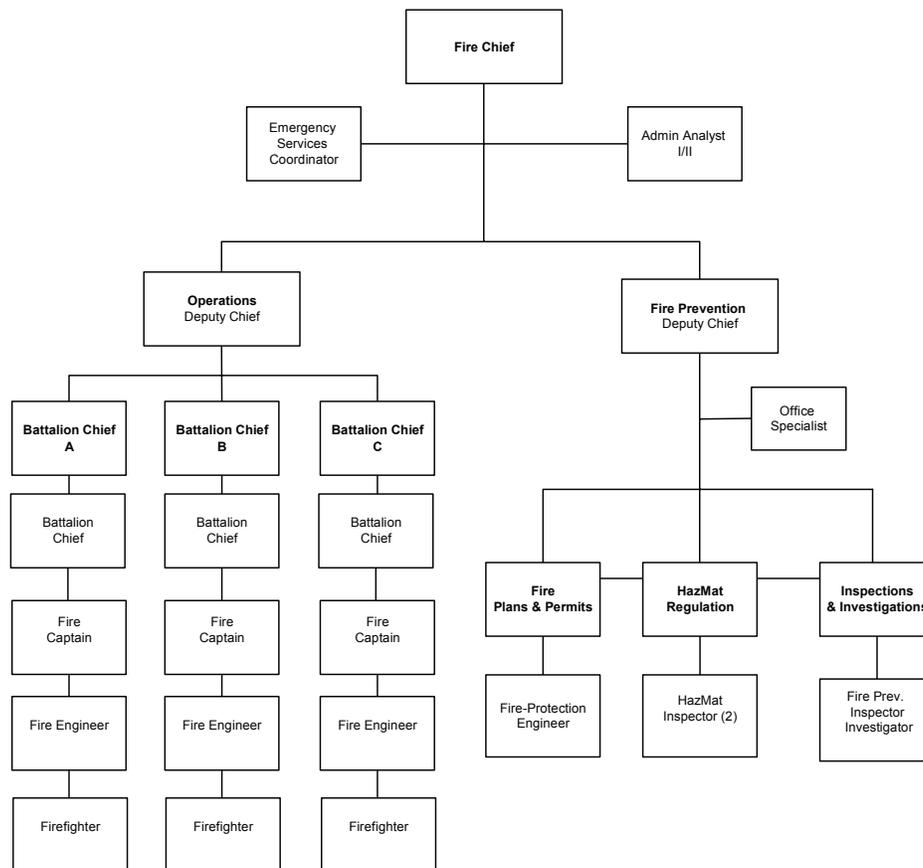
We will diligently work to maintain a high level of public trust and confidence.

We are dedicated to providing courteous, competent and responsive services.

It is our belief that we are judged by the public’s view of our attitudes, conduct and standards.

Divisions

- Fire Administration
- Fire Prevention
- Emergency Response & Preparedness
- Office of Emergency services (OES)



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DEPARTMENT: Fire	FIRE CHIEF: Robert Mihovich
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Description: The Fire Department provides all-hazard full response, preparedness, and prevention services. The Emergency Response Division mitigates emergency incidents, provides safety, training, and Para-medicine compliance. The Fire Prevention Division handles fire plans and permits, hazardous materials regulation, inspections and investigations. The Office of Emergency Services manages disaster preparedness planning, response, mitigation and recovery initiatives.

Services

- **Administration:** Manages and directs command, administrative, operations, planning, and logistics of the department.
- **Emergency Response:** Responds and manages emergency incidents involving fires, medical and traumatic injuries, vehicle accidents, rescues, hazardous-materials releases and other risks affecting the health and welfare of the community. Personnel staff up to five apparatus at four fire stations strategically located for quick response throughout the City.
- **Safety, Training, & Para-medicine Compliance:** Provides safety programs to reduce the firefighter injury rate and risks. Operates drill grounds and training curricula to ensure readiness for all-risk response. Oversees compliance with paramedic and emergency medical technician licenses and certifications, state and local reporting and quality assurance requirements, and cooperative contracts with the ambulance service provider.
- **Disaster Preparedness:** Ensures citywide disaster readiness by performing Emergency Operations Center training and maintenance, Strategic Actions For Emergencies (SAFE) training, care-and-shelter cache maintenance, amateur radio operator support, and large scale disaster planning in accordance with state, regional, and federal guidelines. Provides prevention-education for schools, businesses, citizen groups and community events in Milpitas. Also ensure that prevention and preparedness information is available in handouts, the city website, and community media.
- **Plan-check & Permits:** Provides fire plan reviews and permits related to fire code compliance for new construction, change in occupancy, tenant improvement, and fire-systems.
- **Hazardous Materials Regulation:** Conducts plan reviews and inspections related to hazardous materials use and storage, and urban-runoff, in accordance with state and local laws.
- **Inspections & Investigations:** Conducts inspections related to fire code compliance for new construction and high-risk occupancies. Provides fire cause and origin investigations and follow-up case preparation in cooperation with the Police Department.



Fire

	Customer Service	Enhanced Quality of Life	Invest in Employees	Fiscally Responsible	Public Health and Safety
2014-2015 Accomplishments					
1. Responded to 3,716 emergency incidents with an average response time of 4:34 minutes.*	x	x			x
2. Certified 230 S.A.F.E.** team members.	x	x			x
3. Grant Funded EOC Technological Upgrade: most advanced in history of Milpitas EOC; including ipads, mobile data units, apple tvs and high definition displays.	x	x		x	x
4. Conducted 900 plan reviews and performed over 4,600 inspections.***	x	x		x	x
5. Provided public education at over 45 community outreach events.***	x	x		x	x
2015-2016 Goals					
1. Maintain response time of 5 minutes or less 90% of the time.	x	x			x
2. Maintain service delivery to meet all major project and construction schedules.	x	x		x	x
3. Certify an additional 50 S.A.F.E. team members and provide refresher training to 90% of critical Emergency Operations Center staff.	x	x	x	x	x
4. Achieve target turn-around times of plan review/inspections at a rate of 98% or higher.	x	x		x	x
5. Complete NIMS Certification for all EOC Staff and to provide advanced continuing education to all EOC Staff.	x			x	x
6. Respond to 100% of prevention education requests.	x	x		x	x

NOTE: *These are fiscal year to date figures **Strategic Actions For Emergencies ***Projected 14-15 completion

Performance Measures	Actual 2012-13	Actual 2013-14	Projected 2014-15	Estimated 2015-16
Calls for service & average response times (minutes)	4,413/4:19	4,732/4:28	4,950/4:32	5,198/4:40
Number of trained Disaster Service Workers in the City (new category for 2011)	555	558	558	570
Number of platoon training hours & personnel certified to serve at higher rank	240/23	275/24	275/31	240/34
Number of plan reviews/inspections	933/4,510	807/4,510	983/4,666	1,135/5,665
Plan reviews/inspections meeting target turn-around times (90%)	98%	98%	98%	98%
Prevention information events	53	45	80	90
Property saved in response to a fire	\$2,963,000	\$1,800,000	\$2,521,576*	NA
Fire-caused injuries/deaths	0	1	NA	NA
Work-related injuries	11	10	17	NA
Volunteer hours	500	500	500	500

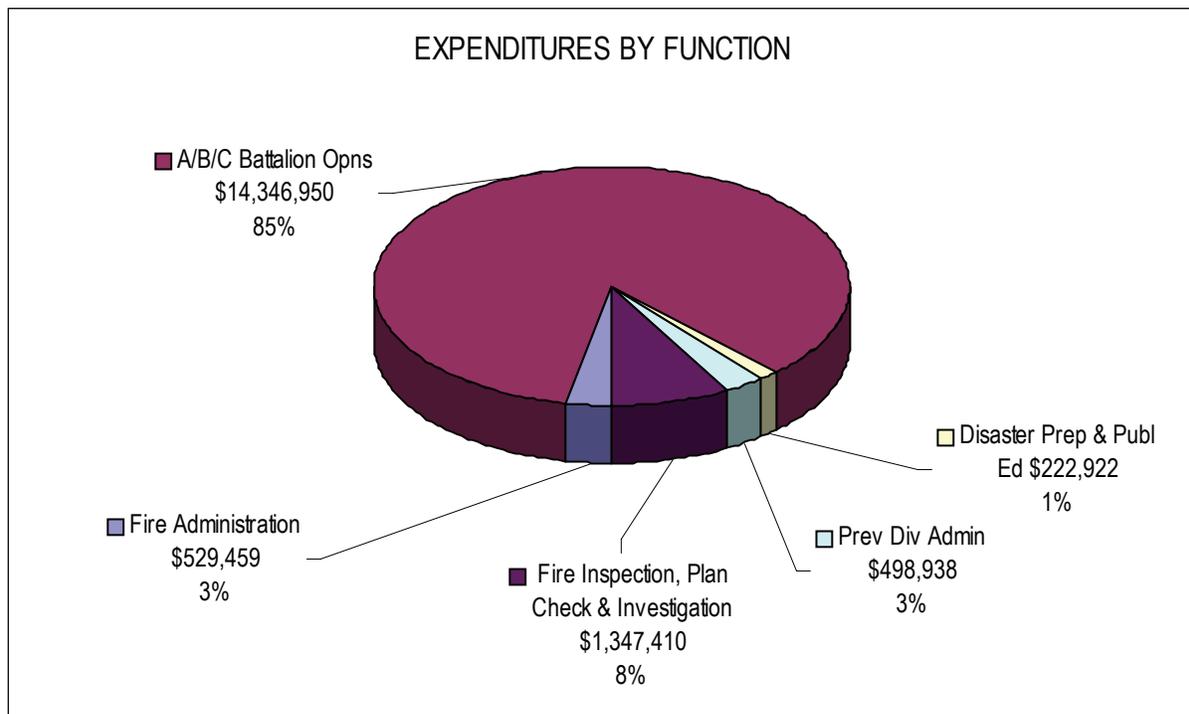
*Actual dollar loss FYTD through March 2015.

Personnel Allotment of 81 FTE							
Position	Auth FTE	Funded	Unfunded	Position	Auth FTE	Funded	Unfunded
Fire Chief	1	1		Fire Protection Engineer	2	1	1
Assistant Fire Chief	1		1	Fire Engineer	15	6	9
Deputy Fire Chief	2	2		Firefighter	12	9	3
Assistant Fire Marshal	1		1	Firefighter/Paramedic	12	9	
Emerg Svcs Coordinator	1	1		Fire Engineer/Paramedic	6	9	
Fire Battalion Chief	3	3		Office Assistant I/II	1		1
Fire Captain	16	15	1	Office Specialist	1	1	
Fire Prevention Inspector	2	2		Administrative Analyst I/II	1	1	
Hazardous Materials Inspector	3	2	1	Temporary Position (FTE)	1	1	
TOTAL					81	63	18

Staff Change(s): Fund one Fire HazMat Inspector position and reclassify one 40-hour BC Chief and one Fire Marshall to Deputy Fire Chiefs.

Expenditure Analysis

Personnel Services	Increase due to restoration of employees' concession, pay increase, increased PERS employer contribution rate, and Staff Changes mentioned above.
Services and Supplies	No significant changes.
Capital Outlay	Computer software upgrade.



	Actual 2012-13	Actual 2013-14	Budget 2014-15	Proposed 2015-16
PERSONNEL SERVICES				
4111 Permanent Salaries	7,914,836	7,567,246	8,163,476	8,664,811
4112 Temporary Salaries	21,742	9,720	38,985	38,985
4113 Overtime	1,553,908	577,986	720,800	1,130,000
4121 Allowances	58,137	55,178	57,768	58,764
4124 Leave Cashout	765,615	664,197	0	0
4131 PERS	1,829,901	1,952,224	2,265,024	3,082,310
4132 Group Insurance	1,259,687	1,289,112	1,307,460	1,270,116
4133 Medicare	127,337	120,140	110,391	119,251
4135 Worker's Compensation	259,602	290,060	358,078	306,940
4138 Deferred Comp-Employer	39,345	36,293	38,400	39,900
4139 PARS	326	146	225	0
4161 Retiree Medical Reserve	382,940	355,951	370,318	396,058
sub-total	<u>14,213,377</u>	<u>12,918,251</u>	<u>13,430,925</u>	<u>15,107,135</u>
SUPPLIES AND CONTRACTUAL SERVICES				
4200 Community Promotions, Grants & Loans	0	153	0	0
4211 Equip Replacement Amortization	605,307	932,673	1,120,131	1,164,479
4220 Supplies	136,737	285,827	326,600	367,975
4230 Services	343,336	313,892	334,020	214,920
4410 Communications	102	0	0	0
4501 Memberships and Dues	3,746	6,132	13,515	16,370
4503 Training	19,883	21,772	50,638	64,800
sub-total	<u>1,109,110</u>	<u>1,560,449</u>	<u>1,844,904</u>	<u>1,828,544</u>
CAPITAL OUTLAY				
4870 Machinery & Equipment	0	38,046	0	0
4920 Machinery Tools & Equipment	97,237	70,385	10,000	10,000
sub-total	<u>97,237</u>	<u>108,431</u>	<u>10,000</u>	<u>10,000</u>
TOTAL	<u><u>15,419,724</u></u>	<u><u>14,587,131</u></u>	<u><u>15,285,829</u></u>	<u><u>16,945,679</u></u>

DEPARTMENT: Non-Departmental
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Description: This department funds a variety of activities that are not specific to any one department. Personnel Services include expenditures not budgeted in the individual departments such as vacation and leave cashouts, benefit administration fees, retiree medical benefits and self-funded unemployment insurance. Supplies and Contractual Services include centralized copier costs for City Hall, utility payments and citywide tuition reimbursement. Sewer treatment plant maintenance and operation are funded in this department, as are all water purchases for the water fund. This department also funds debt services, equipment and vehicle replacement.

Expenditure Analysis

Personnel Services: \$3,4670,000 will fund vacation and leave cashouts, MOU contractual obligations, retiree medical benefits and unemployment benefits. Administration costs for the City's Public Agency Retirement System (PARS) program are included in this function.

Services and Supplies: \$5,700,000 is for Treatment Plant fees; \$3,291,800 is for gas, electric water and solid waste utilities; and \$15,700,000 is for water purchases. A total of \$45,000 is reflected in this function for citywide tuition reimbursement, computer training and personnel training. The City's insurance premium with ABAG is projected to be \$540,000 for the 2015-16 fiscal year.

Debt Service: \$760,000 is scheduled to pay the principal and interest due on the 2006 Certificates of Participation for the sewer system and interfund loan.

Equipment Replacement: \$918,115 is for equipment replacement from monies that are available in the Equipment and Information Technology Replacement Funds.

Non-Departmental

	100 General Fund	150 RDA Admin	102 Measure I TOT	211/237 H-H Lease CFD
PERSONNEL SERVICES				
4124 Leave Cashout	650,000	0	0	0
4131 PERS	11,200	0	0	0
4132 Group Insurance	45,000	0	0	0
4136 Unemployment	90,000	0	0	0
4137 MOU Contractual Agreements	442,400	0	0	0
4139 PARS	9,000	0	0	0
4141 Adjustments-Payroll	440,000	0	0	0
4161 Retiree Medical Reserve	1,320,000	0	0	0
sub-total	<u>3,007,600</u>	<u>0</u>	<u>0</u>	<u>0</u>
SUPPLIES & CONTRACTUAL SERVICES				
4205 Miscellaneous Grants	0	0	0	0
4220 Supplies	8,000	0	0	0
4237 Contractual Services	72,800	12,500	0	10,000
4239 Audit Fees	67,500	8,000	0	0
4241 Repair & Maintenance	0	0	0	0
4242 Rents & Leases	0	0	0	37,000
4253 ABAG Attorney's Fees	22,000	0	0	0
4254 ABAG Settlements	75,000	0	0	0
4421 Utilities-Gas	181,000	1,000	0	0
4422 Utilities-Electric	1,372,200	6,000	40,000	0
4423 Utilities-Water	764,600	4,000	16,000	0
4424 SFWD, Wholesale Water Purchase	0	0	0	0
4425 SCVWD, Wholesale Water Purchase	0	0	0	0
4426 Utilities - Solid Waste	0	0	0	0
4427 Recycled Water Purchase	0	0	0	0
4429 Treatment Plant, M&O	0	0	0	0
4503 Training and Registration	13,000	0	0	0
4509 Tuition Reimbursement	24,000	0	0	0
4600 Insurance & Settlements	367,000	2,000	0	0
4610 Uncollectible Accounts	51,000	0	0	0
4640 Contingent Reserve	550,000	0	0	0
sub-total	<u>3,568,100</u>	<u>33,500</u>	<u>56,000</u>	<u>47,000</u>
DEBT SERVICE				
4701 Retirement of Principal	0	0	0	0
4711 Interest Expense	0	0	0	0
sub-total	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
CAPITAL OUTLAY				
4850 Vehicles	0	0	0	0
4870 Machinery & Equipment	0	0	0	0
sub-total	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	<u>6,575,700</u>	<u>33,500</u>	<u>56,000</u>	<u>47,000</u>

Non-Departmental

	213/250 Public Art HCD Fund	280 Solid Waste Fund	295 Housing Authority	400 Water Fund	450 Sewer Fund	350/500 TASP/Eqmt Replacement	Proposed 2015-16
	0	0	0	25,000	25,000	0	700,000
	0	0	0	1,900	1,900	0	15,000
	0	0	0	2,500	2,500	0	50,000
	0	0	0	5,000	5,000	0	100,000
	0	0	0	24,800	24,800	0	492,000
	0	0	0	500	500	0	10,000
	0	2,500	0	32,500	25,000	0	500,000
	0	8,000	0	160,000	112,000	0	1,600,000
	0	10,500	0	252,200	196,700	0	3,467,000
	0	0	500,000	0	0	0	500,000
	0	0	0	500	500	0	9,000
	22,000	0	93,000	2,100	8,100	0	220,500
	7,000	0	0	25,000	12,500	0	120,000
	0	0	20,000	0	0	0	20,000
	0	0	0	0	0	0	37,000
	0	0	0	8,000	30,000	0	60,000
	0	0	0	20,000	70,000	0	165,000
	0	2,000	0	8,000	8,000	0	200,000
	0	21,600	0	540,000	216,000	0	2,195,800
	0	8,700	3,000	78,300	17,400	0	892,000
	0	0	0	11,250,000	0	0	11,250,000
	0	0	0	3,600,000	0	0	3,600,000
	0	0	4,000	0	0	0	4,000
	0	0	0	850,000	0	0	850,000
	0	0	0	0	5,700,000	0	5,700,000
	0	0	0	1,000	1,000	0	15,000
	0	0	0	3,000	3,000	0	30,000
	0	0	0	31,000	95,000	45,000	540,000
	0	0	0	37,000	37,000	0	125,000
	0	0	0	0	0	0	550,000
	29,000	32,300	620,000	16,453,900	6,198,500	45,000	27,083,300
	0	0	0	0	435,000	0	435,000
	0	0	0	0	250,000	75,000	325,000
	0	0	0	0	685,000	75,000	760,000
	0	0	0	0	0	770,926	770,926
	0	0	0	0	0	119,990	119,990
	0	0	0	0	0	890,916	890,916
	<u>29,000</u>	<u>42,800</u>	<u>620,000</u>	<u>16,706,100</u>	<u>7,080,200</u>	<u>1,010,916</u>	<u>32,201,216</u>

City of Milpitas
2015-20 CAPITAL IMPROVEMENT PROGRAM

GRAND SUMMARY

Project Expenses	2015-16	2016-17	2017-18	2018-19	2019-20	Total
Community Improvement	685,000	3,635,000	6,115,000	150,000	375,000	10,960,000
Park Improvement	5,875,000	900,000	3,025,000	1,550,000	23,425,000	34,775,000
Streets	3,596,960	5,565,000	5,188,000	5,275,000	5,225,000	24,849,960
Water	4,000,000	18,315,000	11,820,000	4,795,000	8,445,000	47,375,000
Sewer Improvement	6,315,000	8,865,000	6,730,000	7,035,000	5,000,000	33,945,000
Storm Drain Improvement	1,950,000	2,850,000	5,130,000	2,925,000	2,425,000	15,280,000
Total	22,421,960	40,130,000	38,008,000	21,730,000	44,895,000	167,184,960

Finance Sources	2015-16	2016-17	2017-18	2018-19	2019-20	Total
Gas Tax Fund	2,050,000	1,900,000	1,900,000	1,840,000	1,900,000	9,590,000
General Government CIP Fund	1,885,000	2,235,000	5,335,000	1,050,000	375,000	10,880,000
Grants/Reimbursement/Developer Fe	0	0	0	160,000	0	160,000
Midtown Park Fund	3,560,000	300,000	900,000	300,000	1,100,000	6,160,000
Park Fund	2,315,000	600,000	2,125,000	1,250,000	900,000	7,190,000
Sewer Fund	4,915,000	4,465,000	3,330,000	3,635,000	2,600,000	18,945,000
Sewer Infrastructure Fund	0	1,500,000	500,000	500,000	0	2,500,000
Sewer Treatment Fund	1,500,000	1,000,000	2,500,000	2,500,000	2,500,000	10,000,000
Water Fund	4,100,000	3,345,000	5,270,000	2,895,000	3,720,000	19,330,000
Water Line Extension Fund	0	870,000	550,000	500,000	2,325,000	4,245,000
Storm Drain Fund	750,000	350,000	200,000	0	0	1,300,000
Equipment Replacement Fund	0	0	180,000	0	0	180,000
Unidentified Funding	0	15,350,000	14,030,000	5,425,000	22,300,000	57,105,000
Traffic Impact Fees	181,960	350,000	0	0	0	531,960
Water Infrastructure Fund	0	100,000	0	0	0	100,000
TASP Impact Fees	40,000	6,640,000	0	500,000	6,000,000	13,180,000
Transient Occupancy Tax (TOT)	600,000	600,000	600,000	600,000	600,000	3,000,000
LLMD	75,000	75,000	88,000	75,000	75,000	388,000
Vehicle Registration Fee	450,000	450,000	500,000	500,000	500,000	2,400,000
Total	22,421,960	40,130,000	38,008,000	21,730,000	44,895,000	167,184,960

NOTES

- (a) This year's CIP includes \$5.0M for the City's portion of improvements to the SJ/SC wastewater treatment plant.
- (b) "Other" are identified on the detailed project sheets.
- (c) Grants are identified on the detailed project sheets.
- (d) \$3.996M of RDA bonds were appropriated for the reconstruction of S. Main Street CIP 4277 on 1/6/15.

COMMUNITY IMPROVEMENT PROJECTS

The Community Improvement category includes continued funding of one existing projects and funding of two new project as shown on the opposite page:

Project Number-Name

Description

Operating Budget Impact

3406-City Facilities Improvements

This project involves renovation and rehabilitation improvements at all City buildings. The work involves replacement of electrical and mechanical systems at the Community Center, water heater/co-generator and pool equipment renovations at the Sport Center, electrical upgrades, including an emergency generator at the Sport Center. Work will also include energy savings improvements, such as replacement of lighting fixtures with energy saving fixtures, and installation of a more efficient climate controls systems.

Operating Budget Impact: This project would reduce maintenance costs. However, the impact is expected to be small.

3414-City Buildings, Exterior Painting & Repairs

This project provides for the minor exterior repairs, patching and painting of City buildings including minor roofing repairs. The exterior of the buildings should be painted approximately every ten years to maintain the buildings appearance and to prevent damage caused by moisture infiltration.

Operating Budget Impact: This project would reduce maintenance costs. However, the impact is expected to be small.

3415-PD Communications

In 2001, the Santa Clara County / Cities Managers Association agreed to jointly fund a countywide radio interoperability and public safety radio and data communications network to improve public safety and emergency services. The countywide infrastructure construction has not yet been completed. The City of Milpitas' financial contribution will support the construction completion.

Operating Budget Impact: None.

COMMUNITY IMPROVEMENT PROJECTS

<u>NUMBER</u>	<u>PROJECT TITLE</u>	<u>APPROVED</u>
331-3406	City Facilities Improvements	\$ 250,000
331-3414 *	City Buildings, Exterior Painting & Repairs	100,000
331-3415 *	PD Communications	<u>335,000</u>
	TOTAL COST	\$ <u><u>685,000</u></u>

AVAILABLE FINANCING SOURCE:

General Government Fund	\$ <u>685,000</u>
TOTAL AVAILABLE	\$ <u><u>685,000</u></u>

NOTE: Asterisk (*) indicates new projects.

PARK IMPROVEMENT PROJECTS

The Park Improvement category includes continued funding of one existing projects and funding of three new projects as shown on the opposite page:

Project Number-Name

Description

Operating Budget Impact

5055-Alviso Adobe Renovation

This project provides new park improvements and exterior restoration of the historic Alviso Adobe building. The first phase provides structural stabilization, seismic strengthening and exterior renovation of the Alviso adobe building. The second phase provides park improvements including picnic areas, lighting, walkways, a parking lot, apricot orchard, herb garden, landscaping and access improvements. Once completed, park visitors will experience the progressive history of Milpitas' from its origins as a Spanish land grant in the 1830's through the 1920's rural Santa Clara County farming era.

Operating Budget Impact: The renovation improvements and the opening of the building to the public are expected to increase operating and maintenance costs. However, the amount is expected to be small.

5101-International Park

This project provides for the design and construction of an International Park to be located at Tom Evatt Park. The park concept is to provide a public space with an educational non-political theme of culture, arts, history, architecture, geography, native plants for each participating international group. The park could be divided into small delineated areas with the first to be located on the east side of S. Main Street. The concept could expand to the west side of S. Main Street dependent on other organizations participation interest.

Operating Budget Impact: The additions are expected to increase maintenance costs. However, the amount is expected to be small.

5103-MSC Pool Rehabilitation

This project provides for various improvements to the Milpitas Sports Center Pool facility. The work includes resurfacing the plaster at the three swimming pools, ADA upgrades to the pools, and replacement of pool decking and drainage, under deck pool piping, pool electrical, tile work, lane lines, and other pool elements. The project will also include removing the wading pool and installing outside showers.

Operating Budget Impact: The rehabilitation is expected to reduce maintenance costs. However, the amount is expected to be small.

5104-Sports Center Sports Fields

This project provides for the design and construction of a U-11 soccer field and a multi-purpose field that can be used as one football field, two U-9/10 soccer fields or as one U-13 soccer field. The improvements will also include and modifying the existing stadium lighting and bleaches to accommodate the relocated fields and pathway improvements to the fields.

Operating Budget Impact: The improvements are expected to reduce maintenance costs. However, the amount is expected to be small.

PARK IMPROVEMENT PROJECTS

<u>NUMBER</u>	<u>PROJECT TITLE</u>	<u>APPROVED</u>
321-5055	Alviso Adobe Renovation	\$ 1,000,000
321-5101 *	International Park	500,000
321-5103 *	MSC Pool Rehabilitation	1,500,000
321-5104 *	Sports Center Sports Fields	<u>2,875,000</u>
	TOTAL COST	<u>\$ 5,875,000</u>

AVAILABLE FINANCING SOURCE:

Park Fund	\$ 2,315,000
Midtown Park Fund	<u>3,560,000</u>
TOTAL AVAILABLE	<u>\$ 5,875,000</u>

NOTE: Asterisk (*) indicates new projects.

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STREET IMPROVEMENT PROJECTS

The Street Improvement category includes continued funding of five existing projects and funding of four new projects as shown on next page:

Project Number-Name

Description

Operating Budget Impact

3402-McCarthy Boulevard Landscape & Lighting Improvements

This project provides for design and construction of landscape and irrigation system renovation on McCarthy Boulevard, between Highway 237 and Dixon Landing Road. This project will also include lighting and other related improvements.

Operating Budget Impact: The improvements are expected to increase operating costs. However, costs are funded by special assessments, and are expected to be small.

4253-Dixon Landing Road Plan Line

This project provides for the preparation of a Plan Line Study to evaluate the widening of Dixon Landing Road from N. Milpitas Boulevard to I-880 from 2 lanes to 3 lanes in each direction. The study will evaluate the right of way and feasibility of relocating sidewalks, street lighting, adding bicycle lanes and streetscape in medians and planter strips. This project will also include 35% level design in order to develop an Engineer's Estimate for design and construction of improvements.

Operating Budget Impact: None.

4267-Soundwall Renovations

This project renovates the City owned sound walls along North Milpitas Boulevard, Escuela Parkway, Jacklin Road at Horcajo, La Palma, Hillview Drive at Tularcitos Creek, Nicklaus at North Park Victoria and other locations. Portions of the walls have deteriorated and will need to be structurally repaired or completely replaced.

Operating Budget Impact: The renovation improvements are expected to decrease maintenance costs. However, the impacts are expected to be small.

4271-Bridge Improvements

The city owns and maintains eighteen roadway bridges and five pedestrian/bicycle bridges. The program includes a variety of preventative maintenance improvements including deck resurfacing, crack sealing, and improvements identified in the bi-annual bridge inspection reports performed by the California Department of Transportation.

Operating Budget Impact: The improvements are expected to decrease maintenance costs. However, the impacts are expected to be small.

4273-Street Landscape Irrigation Repair 2014

The City has many miles of landscaped street medians and curb planter areas in the City. The older irrigation systems are not well documented, leak, and are inefficient and do not provide suitable irrigation to support healthy landscape. The project would also provide for restoration of existing landscaping within the medians and curb planters.

Operating Budget Impact: The repair is expected to decrease maintenance costs. However, the impacts are expected to be small.

4278-Milpitas Blvd. Plan Line Study

This project provides for the preparation of a Plan Line Study to evaluate the feasibility of installing landscaped median islands on N. Milpitas Blvd between Jacklin and Sunnyhills Ct. Raised medians can provide improvements to traffic safety and provide an opportunity for street beautification. This study will also evaluate the feasibility of installing other street amenities such as street lighting, access control, pedestrian and bicycle improvements.

Operating Budget Impact: None.

4279-Minor Traffic Improvements 2016

This project provides for traffic studies, speed surveys, and traffic counts. This project also includes minor traffic improvements that result from community service requests. Typical improvements include roadway markings/signage improvements and the installation of roadway undulators.

Operating Budget Impact: None.

STREET IMPROVEMENT PROJECTS

The Street Improvement category includes continued funding of five existing projects and funding of four new projects as shown on next page:

4280-Street Resurfacing Project 2016

This project provides for a variety of pavement resurfacing treatments, from slurry seal to major rehabilitation and reconstruction. Streets are selected for improvements based on the City's Pavement Management System to optimize the pavement condition based on available the budget. There are currently over 123 centerline miles of streets that are owned and maintained by the City. This project will also include citywide replacement of existing curb, gutter and sidewalk, installation of ADA ramps and implementation of Class II bike lanes and Class III bike route facilities as described in the 2009 updated City of Milpitas Bikeway Master Plan.

Operating Budget Impact: The project prevents street failures and decrease the need for street reconstruction, which typically more expensive. However, the project is not expected to have any operating budget impact.

4281-TASP Underground Utility District

This project provided for the creation of a new utility underground district that covers the City's Transit Area Specific Plan redevelopment area. The purpose of the district is to allow for the undergrounding of existing overhead electric, PG&E, Cable TV, and Phone lines. The new district would be administered by the City, with engineering design and construction to be completed by PG&E using the City's Rule 20A funds.

Operating Budget Impact: The project is not expected to have any operating budget impact.

STREET IMPROVEMENT PROJECTS

<u>NUMBER</u>	<u>PROJECT TITLE</u>	<u>APPROVED</u>
331-3402	McCarthy Boulevard. Landscape & Lighting Improvements	\$ 75,000
311-4253	Dixon Landing Road Plan Line	31,960
311-4267	Soundwall Renovations	200,000
311-4271	Bridge Improvements	200,000
311-4273	Street Landscape Irrigation Repair 2014	150,000
311-4278	* Milpitas Blvd. Plan Line Study	150,000
311-4279	* Minor Traffic Improvements 2016	100,000
311-4280	* Street Resurfacing Project 2016	2,650,000
311-4281	* TASP Underground Utility District	40,000
	TOTAL COST	<u>\$ 3,596,960</u>

AVAILABLE FINANCING SOURCE

Measure I TOT Fund	\$ 600,000
Gas Tax Fund	2,050,000
LLMD 95-1	75,000
TASP	40,000
Vehicle Registration Fee Fund	450,000
Traffic Impact Fee Fund	181,960
Water Fund	100,000
Sewer Fund	100,000
TOTAL AVAILABLE	<u>\$ 3,596,960</u>

NOTE: Asterisk (*) indicates new projects.

WATER IMPROVEMENT PROJECTS

The Water Improvement category includes continued funding of two existing projects and funding of one new projects as shown on the opposite page:

Project Number-Name

Description

Operating Budget Impact

7100-Water System Seismic Improvements

This project develops a comprehensive Water System Seismic Improvements Program which includes seismic upgrades to the City's "back-bone" water system as defined in the Water System Seismic Improvement Strategic Plan. The scope also includes purchase of water system materials and equipment for emergency response to a major disaster. A complete list of improvements is identified in the priority list (Appendix F of DSWA report) with additional work scope identified in follow up engineering studies.

Operating Budget Impact: The improvements are expected to reduce maintenance costs. However, cost savings amount has not been determined at this time.

7118-Dempsey Road Water Line Replacement

This project replaces approximately 3,400 liner feet of 12-inch diameter cast iron pipe along Dempsey Road, between Calaveras Boulevard and Yosemite Drive. The pipe was installed in 1950's and has reached the end of its useful life.

Operating Budget Impact: None.

7125-BART Project - Water Improvements

The BART project will cause the relocation of existing utilities along the BART corridor at its own expense. In addition, there are other related water system improvements which have been identified by the City, to be completed as part of the BART utility relocation effort. The City is required to cost share for these enhancements. Water projects include: the upsize of existing water crossing at Montague and Capitol, installation of 2 new water crossings south of Montague, and possible upsizing of pipelines in the area of Piper Drive.

Operating Budget Impact: None.

WATER IMPROVEMENT PROJECTS

<u>NUMBER</u>	<u>PROJECT TITLE</u>	<u>APPROVED</u>
401-7100	Water System Seismic Improvements	\$ 1,000,000
401-7118	Dempsey Road Water Line Replacement	1,000,000
401-7125 *	BART Project - Water Improvements	<u>2,000,000</u>
	TOTAL COST	<u>\$ 4,000,000</u>

AVAILABLE FINANCING SOURCE:

Water Fund	\$ <u>4,000,000</u>
TOTAL AVAILABLE	<u>\$ 4,000,000</u>

NOTE: Asterisk (*) indicates new projects.

SEWER IMPROVEMENT PROJECTS

The Sewer Improvement category includes funding of three existing projects and one new project as shown on the opposite page:

Project Number-Name

Description

Operating Budget Impact

6116-Sewer System Replacement 12-13

This project provides for the replacement of the highest priority facilities, including upgrades to the Sewer Pump Stations, forecmain, and seismic retrofit work. The replacement prioritization is based on several factors including age, type of pipe material, soil conditions and physical evaluation based on video camera observations.

Operating Budget Impact: This project would reduce maintenance costs. However, the impact is expected to be small.

6118-San Jose Water Pollution Control Plant Improvements

The City of Milpitas pumps its sewage to the San Jose Water Pollution Control Plant for waste water treatment before it can be discharged into the San Francisco Bay. This plant was originally constructed in 1956 and is reaching the end of its useful life and is in need of a complete overhaul. The City of San Jose which operates the plant is undergoing a large rehabilitation project to completely overhaul the plant over the next 30 years. The City of Milpitas uses approximately 7% of the plant and will be responsible for 7% of the estimated \$2 billion or \$140 million in improvements that will be made over the next 30 years.

Operating Budget Impact: Per City of San Jose, the improvements are expected to reduce operations and maintenance liabilities. The impact to the operating budget will be dependent on the technology chosen, operating approach, and the start-up schedule. Engineering estimate has not been completed, as such amount is unknown at this time.

6119-CCTV Sanitary Sewer

A Closed Circuit Television (CCTV) program is needed to be performed city-wide to determine the condition of the City's sanitary sewer system.

Operating Budget Impact: None.

6121-BART Project - Sewer Improvements

The BART project will cause the relocation of existing sewer pipelines utilities along the BART corridor at its own expense. The City has identified sewer pipelines improvements which should be completed as part of the BART utility relocation effort. These include rerouting and upsizing based on the City's Sewer Master Plan. These additional sewer system improvements are outside of the BART project scope and are to be paid for by the City.

Operating Budget Impact: None.

SEWER IMPROVEMENT PROJECTS

<u>NUMBER</u>	<u>PROJECT TITLE</u>	<u>APPROVED</u>
451-6116	Sewer System Replacement 12-13	\$ 800,000
451-6118	San Jose Water Pollution Control Plant Improvements	5,000,000
451-6119	CCTV Sanitary Sewer	165,000
451-6121 *	BART Project - Sewer Improvements	<u>350,000</u>
	TOTAL COST	<u>\$ 6,315,000</u>

AVAILABLE FINANCING SOURCE:

Sewer Fund	\$ 4,815,000
Sewer Infrastructure Fund	<u>1,500,000</u>
TOTAL AVAILABLE	<u>\$ 6,315,000</u>

NOTE: Asterisk (*) indicates new projects.

STORM DRAIN IMPROVEMENT PROJECTS

The Storm Drain Improvement category includes continued funding of one existing project and two new projects as shown on the opposite page:

Project Number-Name

Description

Operating Budget Impact

3709-Dempsey Road Storm Drain Replacement

The work includes replacement of three segments of storm drainage piping around the Dempsey Road area and installation of two outfall into Los Coches at Dempsey. Segment one is a 36 inch diameter pipe located on Dempsey Road between South Park Victoria and Los Coches Creek, approximately 1,100 linear feet. Segment two is a 48 inch diameter pipe located on Dempsey Road between Edsel Drive and Los Coches Creek, approximately 1,400 linear feet. Segment three is a 36 inch diameter pipe located on Edsel Drive between South Park Victoria and Dempsey Road, approximately 730 linear feet.

Operating Budget Impact: None.

3711-BART Project - Storm Improvements

The BART project will cause the relocation of existing storm drain utilities along the BART corridor at its own expense. The City has identified additional storm drain improvements which should be completed as part of the BART utility relocation effort, at the City's cost. These include rerouting storm drain lines on Capitol Avenue, to eliminate localized annual flooding and other enhancements.

Operating Budget Impact: None.

3712-Minor Storm Drain Projects 2016

This project involves the ongoing analysis and implementation of various minor modifications and improvements to the existing storm drain systems.

Operating Budget Impact: None.

STORM DRAIN IMPROVEMENT PROJECTS

<u>NUMBER</u>	<u>PROJECT TITLE</u>	<u>APPROVED</u>
341-3709	Dempsey Road Storm Drain Replacement	\$ 1,450,000
341-3711 *	BART Project - Storm Improvements	250,000
341-3712 *	Minor Storm Drain Projects 2016	<u>100,000</u>
	TOTAL COST	\$ <u><u>1,950,000</u></u>

AVAILABLE FINANCING SOURCE:

General Government CIP Fund	\$ 1,200,000
Storm Drain Fund	<u>750,000</u>
TOTAL AVAILABLE	\$ <u><u>1,950,000</u></u>

NOTE: Asterisk (*) indicates new projects.

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