



# 2016-2017 Budget & Financial Plan

## PROPOSED BUDGET



Future BART Station



Recreation Center Pool



Amalfi Park



Recreation Center Field

# City of Milpitas

CALIFORNIA

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# 2016-2017 Proposed Budget

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## Vision, Values and Goals

# *City of Milpitas*

### *Community Vision*

*Milpitas will preserve its close-knit community and rich cultural diversity as it moves with innovation into the future by supporting sustainable growth and development, ensuring public safety, enhancing the environment and natural landscape, and nurturing landscape, and nurturing family and community connections.*

### *Organizational Mission*

*The City of Milpitas is committed to accomplishing the community's vision by providing fiscally sound, superior services.*

### *Our Values*

- *Superior Customer Service*
- *Open Communication*
- *Integrity and Accountability*
- *Trust and Respect*
- *Recognition and Celebration*

### *Our Goals*

- *Superior Customer Service*
- *Public Safety*
- *Growth and Economic Development*
- *Community Connections*
- *Regional Partnerships*
- *Environment*
- *Fiscal Responsibility*

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## CITY OF MILPITAS

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455 EAST CALAVERAS BOULEVARD, MILPITAS, CALIFORNIA 95035-5479 [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov)

May 11, 2016

Honorable Mayor and City Council of the City of Milpitas  
Milpitas, California 95035

Members of the City Council:

It is with great pleasure that I present the Proposed Budget for Fiscal Year 2016-17 ("FY 2016-17"). This document includes both the City's operating and capital improvement budget for all activities including major funds such as the City's water and sewer utility operations. The FY 2016-17 budget was developed to incorporate the City Council's priorities and policy direction listed below.

### **Policy Direction**

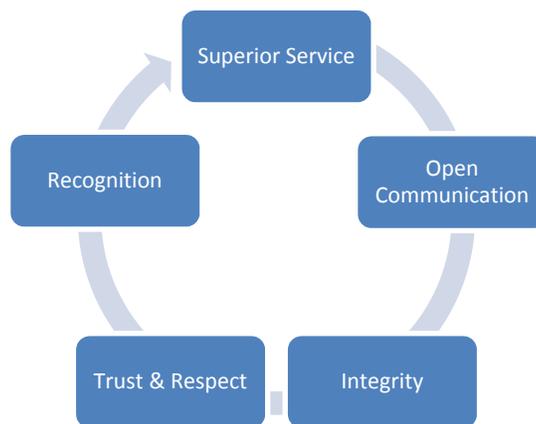
- Continue restoring, maintaining and enhancing a high level of vital community services.
- Sustaining a focus on public safety, infrastructure improvements, roadways & facility maintenance, forward-looking city planning, and fiscal strength.
- Maintaining and improving high quality of life standards and qualities.
- Fortifying fiscal strategies to ensure readiness in the face of economic uncertainties and securing revenue streams that cannot be subjected to State takeaways.
- Securing a reliable revenue stream for capital improvement projects and public safety enhancements.
- Keeping on the path of continual improvements via the evaluation of City functions with an eye on eliminating duplications and achieving cost efficiencies.
- Promoting economic development strategies to recruit and retain businesses in the City.
- Moving ahead with the commercial and residential development synergy in the Midtown and Transit areas surrounding the new light rail system and BART system.
- Finding ways to alleviate traffic congestion and improving overall circulation.

The FY 2016-17 Proposed Budget presents a balanced General Fund without the need to draw upon reserves in the near term. In fact, the budget proposes firming up reserves as a cautious and proactive measure given the certainty of future rising costs. With this posture of careful fiscal planning and cost control, the City's financial condition has been steadied since the 2008-09 "Great Recession". That said, the road to recovery has been long and hard coming off of the 2012 State imposed dissolution of Redevelopment Agencies that led to the loss of \$7 million in annual operating cost reimbursements from the Milpitas Redevelopment Agency (RDA) to the General Fund. Consequently, city staffing and resources were drastically cut, preventing the City from completing several major infrastructure, economic development and affordable housing projects. In particular, the City weathered these economic challenges by reducing general operating costs, negotiating employee concessions, realizing savings from attrition, employee

layoffs, staff outsourcing, reorganization and restructuring of non-core programs. These cost cutting measures, albeit painful, were necessary to stabilize the General Fund's financial condition. That said, the City's challenge, as is the case for many cities, is to maintain service delivery in this "new normal" environment that brings with it rising cost pressures combined with narrow and limited income streams.

The primary focus of the FY 2016-17 budget remains consistent - to sustain core services by responsibly restoring staffing levels while maximizing overall organizational efficiency and cost savings. As indicated above, the City still faces considerable long-term fiscal challenges. These challenges include: instituting reliable funding sources to upgrade or rehabilitate the City's aging infrastructure; addressing significant statewide storm water mandates; maintaining and improving public safety services; and enhancing our open public spaces. Cost pressures compel us to keep long term liabilities in check, manage escalating pension costs, and fund rising medical insurance premiums. These challenge areas are common to most municipalities.

This past year the City completed its mission to renew its Strategic Plan which was last updated in 1993. The plan was founded on the City vision that promotes a close-knit, culturally diverse, safe, clean and beautiful city rich with community connections. This essential plan sets forth the values and goals of the city as follows:



This strategic plan comes with a solid underpinning of strategic goals upon which this, and future budgets, will be founded. These goals are relevant to all departments and include: Superior Customer Service - Public Safety - Economic Development - Community Connections - Regional Partnerships - Environmental Consciousness - Fiscal Responsibility. In the end result, the resources outlined in this fiscal plan further the mission, values and goals described above.

Being named as one of Silicon Valley's fastest growing Cities, it is clear that Milpitas is in the midst of an exciting urban transformation. Much anticipation surrounds the 2018-19 opening of the Bay Area Rapid Transit ("BART")'s Milpitas Station that will ultimately connect to the Berryessa Station in San Jose. This substantial development led to the adoption of the City's Transit Area Specific Plan ("TASP") in 2008. This past year has seen the realization of expectations of this plan with the transformation of an aged industrial area to higher intensity transit-oriented district with housing, office, and retail. In the end result, the City anticipated the addition of more than 6,000 units of high density housing to support the large public investment in transit facilities.

With the BART transit station "coming to town", Milpitas has also begun to experience the expected synergies of attracting both hotels and restaurants. Furthermore, private developments have agreed to add community benefits, and have been conditioned to add new parks and recreation open spaces along with funding given the heightened demand for new housing. Furthermore, the re-establishment of the economic development function in recent years could

not have been better timed as the City is postured as an ideal venue for investment and regional partnerships.

As the City continues to grow, we remain committed to keeping Milpitas a City where people desire to live, play and raise families. The community investments outlined in this budget will provide needed improvements throughout the City and in every neighborhood for all to enjoy.

## **PROCESS & BUDGET HIGHLIGHTS**

The budget process is an exercise in fiscal strategic planning that involves close coordination between the executive team and a score of staff budget representatives. This budget year, staff was asked to submit requests on an unfiltered basis as a basis for discussing resource needs comprehensively from both a short and long-term perspective. Doing so helps foster a healthy conversation of demands and resources, promotes a robust discussion of priorities and allows for a tool to assist future planning and assessments. During the budget process the various departments did just that, submitting requests, both for position restorations, equipment, and service needs, that far exceeded the City's limited resources. In fact, funding all requests as initially submitted would have required several millions of dollars (over \$3M) of revenue beyond what has been ultimately included in the proposed budget. That said, the budget before you places an emphasis of the highest priority goals while keeping service delivery standards whole.

After much internal deliberation, trade-offs and prioritization, staff brought to City Council a draft FY 2016-17 General Fund Budget with estimated revenues and other financing sources exceeding expenditures by nearly \$1.2 million. At this study session, staff presented a variety of budgetary "decision points" for City Council discussion and direction before crafting the proposed budget before you this evening. Additionally, a recommendation was made to the City Council to add three Community Facility District (CFD) funded safety positions within the police and fire departments. Council supported this proposal and additionally provided direction on several "decision points" items, all of which are detailed below and have been integrated into the proposed budget. All the staffing changes incorporated in this budget are discussed in the following Budget Highlight section. Considering all updates made as result of the study session input, the proposed General Fund budget remains balanced with projected revenues over expenditures of \$194,000.

The City experienced revenue increases, both compared to budget and current year estimates, in property tax revenue, sales tax, planning and building inspection revenue as the local economy continues its upward trajectory and development activity gains steam. Transient Occupancy Tax (Hotel tax) reflects an increase over the prior year budget but is scaled down below current projections which reflect extraordinary events. Property tax estimates are based on assessed value information provided by the County Assessor's office. Sales tax revenue is based upon regional and local trends, specific city data and specialist provided data. Building permit and inspection revenues are based on developer trends and anticipated building activities provided by Building staff. Hotel tax revenue estimates are based upon historical trends.

General Fund proposed expenditures reflect a 7.9% or \$6 million increase compared to the current adopted budget. Of the \$6 million increase, personnel increased by \$4.4 million, or 7%, due to, increased employer contributions to pension plans; employee benefits, salary pursuant to contracts negotiated with employee groups, proposed staffing additions and staffing reclassifications. Materials & services increased by \$1.7 million, or 11%, mostly in the areas of development related contractual services and maintenance. Increases in legal services contract costs are offset by salary savings with the department coming in below the prior year budget. Lastly, the City Clerk budget reflects cyclical election costs planned specifically for FY 2016-17.

General Fund revenue, including operational transfers, approximate \$82.8 million, an 8.2% or

\$6.2 million increase compared to the current adopted budget. The projected growth for Property Tax and Sales Tax revenue is 6.8% and 2.5% over budget and 3.4% and 11.4% over current year estimates respectively. Transient Occupancy Tax (Hotel Tax) is projected to be 8.8% over the prior year budget but 5% under current estimates. Hotel Tax will remain strong but is not expected to duplicate a banner year that included the extraordinary “Super Bowl 50” and other events. Property Tax, a primary revenue source, will experience growth of over \$1 million reflecting economic stability. Sales Tax is projected to experience healthy gains in addition to the cessation of the “triple-flip” borrowing of sales tax revenue imposed by the State ten years ago. License, permits and charges for services are bolstered by an expected robust development activity.

In the FY 2016-17 Proposed Budget, an additional 11 full time equivalent positions (FTEs) are funded (net of 12 funded FTEs, 2 defunded FTEs, and 1 net add in the current year). These additional positions are 1 Police Officer, 1 Police Dispatcher, 1 Fire Inspector, 1 Associate Civil Engineer, 1 Public Works Manager, 1 Asst. Water Operator, 3 Maintenance Workers, 1 Economic Development Specialist, 1 Information Services Systems Administrator, and 1 Senior Accountant. The defunded FTE is 1 vacant Assistant City Manager and 1 Maintenance Worker. All the additional positions have been determined to be core to the City’s mission, vital and necessary to uphold standards as the demand for City’s service levels with growing population, intensified development and building activities. It should be noted that the Proposed Budget is well short of the totality of positions requested by the departments, resulting in the proposed staffing recommendation based on priority. A review of the positions requested places a focus on Safety, Maintenance, Economic development and related support services.

Beyond General Fund operations as described through the lens of the General Fund, we would be off the mark if we did not highlight the substantial investment the City is making into community infrastructure and improvements as outlined in the five-year Capital Improvement Program (CIP). This proposed budget appropriates \$43.8 million in capital improvements in several key areas including streets, roadways, parks, community facilities, water, sewer and storm systems, among others. Over the Five-Year plan, the CIP quantifies \$270 million in identified infrastructure improvements over a variety of categories and operations described more below. Of the \$270 million, \$58 million has no identified funding, an indication of the need to seek alternative and or additional revenue sources necessary to address long term improvements and replacements.

In summary, the FY 2016-17 operating and capital budgets were prioritized to improve City’s core services, ensuring these services are delivered in the most cost effective and beneficial manner to the community and capital improvement projects are prioritized to those that are most necessary. Staff believes these priorities reflect the City Council’s policy direction. Some other significant highlights from the budget follow.

## **CITYWIDE BUDGET OVERVIEW**

The total Proposed Budget for FY 2016-17 is \$166,591,225. This is a 21.6% increase from the FY 2015-16 Adopted Budget. Excluding the City’s FY 2016-17 Capital Improvement Budget, the total operating budget is \$122,752,969, a 7.2% increase from last year. The total annual budget includes the City’s Water and Sewer Utility enterprise budgets of \$46,352,865 and \$16,400,111, respectively. Water appropriations are significantly higher with the inclusion of much needed infrastructure improvements anticipated for revenue bond financing. It also includes the Housing Authority’s budget of \$451,381.

The total annual budget for capital improvements for FY 2016-17 is \$43,838,256. It is significant to note that \$23,010,000 of this total represents water infrastructure projects. A separate Five-Year Capital Improvement Program (“CIP”) budget document is produced annually that provides a detailed description of each project. The CIP document includes all projects for the budget year

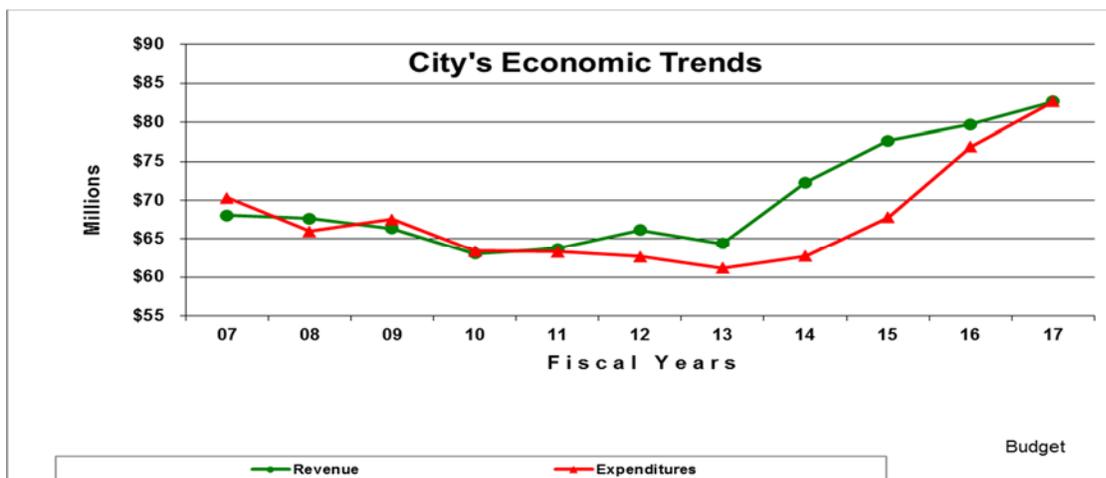
as well as profiling anticipated community needs over the subsequent four years. A summary of each project description and funding requirement for FY 2016-17 can be found on pages 145 through 164 of this document.

The General Fund budget is \$82,648,715, an increase of 8.2% compared to last year. Salaries and Benefits show an increase of 7% or \$4.3 million for the variety of reasons noted in the summary above - pension costs, medical premiums, labor contract factors and the additional funding of FTEs as described in the Budget Highlight section. The anticipated increase of medical insurance premium is projected conservatively at 8% in January 2017. One major cost factor, for this next year and the foreseeable future, are employer's pension California Public Employee Retirement System ("CalPERS") contribution rates. FY 2016-17 rates are 30.59% and 41.44% of payroll for the Miscellaneous Employees group and Public Safety Employees group respectively. This is a 7% and 5% increase respectively. It should be noted that various employee groups still contribute toward the employer's portion of the CalPERS - currently approximating 4% of payroll. The non-personnel budget for the General Fund in FY 2016-17 increases 11.3% or \$1.6 million compared to the prior year adopted budget. The increase is due contractual services (mostly in connection with fee based development activity), elections, utility charges, and staff training.

The proposed Water utility fund budget is \$46,352,865, an increase of \$22 million from last year, primarily due to significant water system improvements for FY 2016-17 of \$23 million identified in the water rate study. When taking capital projects out of the equation, water operations increased by \$2.6 million or 13% due to operating costs increase. The increase in operating cost is primarily due to increased water purchase costs from outside agencies.

The proposed Sewer utility fund budget is \$16,400,111, a modest increase of \$197,000, or 1% from last year. Capital improvement project costs in this arena remained relatively level at \$6.4 million. The City of Milpitas is a participating member of the San Jose-Santa Clara Regional Wastewater Facility and pays its share of the operating and capital improvement costs to the lead agency, City of San Jose, based on Milpitas' share of the capacity right. The contribution to the Facility for its operating and capital improvement costs constitutes about 66% of the Sewer Fund budget. This treatment plant is due for major upgrades which will play heavily into the need to fund infrastructure in the coming years.

The following chart provides the historical operating performance trend of the General Fund revenues and expenditures from FY 2006-07 through budget projections for FY 2015-16 and FY 2016-17.



### Economic Trends, Development and Profile

Milpitas is situated within the Silicon Valley region, known throughout the world as the home of

high technology, innovation and research. Milpitas, considered the “Crossroads of Silicon Valley,” with most of its 13.6 square miles of land situated between two major freeways, I-680 and I-880, has experienced tremendous growth since its incorporation in 1954. Over the past 40 years, the population growth has increased from 26,561 in 1970 to over 70,000. The Bay Area experienced significant employment growth from 1992 through 2000, adding more than 170,000 jobs. However, in 2001, Santa Clara County experienced its first negative job growth since 1992. Between 2001 and 2004, over 130,000 jobs were lost as a result of the dot-com bust. Between 2005 and 2007, local economy began to recover slowly until 2008 when the economy went into global recession due to subprime mortgages, plummeting home sales and meltdown of the financial market. This region was severely impacted due to concentration of the high-tech industry, heavy reliance on exports, decline of home prices, and reduced consumer spending. Milpitas was similarly impacted because of its location and comparable economic mix. Post-recession economic recovery in the last few years was moderate at best. However, in the last twelve months, the labor markets have improved such that this region has added more jobs than many other parts of California. Employment is nearing its pre-recession peak in the Silicon Valley. We are cautiously managing this economic road to recovery cognizant of the need to remain in a state of fiscal readiness.

Growth in the South Bay housing market has also been an important contributor to the strength of the local economy. The lack of available homes continue to push home prices upward. Median home prices in certain parts of the Bay Area are outperforming the state and nation. Beyond the residential equation. Much is happening in Milpitas from a perspective of private investment. The following section entitled “Major Development Activities in the City” will discuss some of the development activities that are occurring in Milpitas.

There are approximately 1,448 acres or 2.6 square miles of land area in the City limits designated for various industrial uses; about 113 acres are vacant and available in parcels ranging in size from 3 acres to 35 acres. Included in this acreage total are nine industrial districts and 438 manufacturing plants. An estimated 410 acres of land are dedicated to regional and community retail centers supporting 3.5 million square feet of commercial shops. The Great Mall of the Bay Area is the largest enclosed mall in Northern California, with approximately 1.1 million square feet of leasable space for retail and entertainment operations. Several local shopping centers serve regional needs for Asian-oriented retail and services.

The leading economic segments in sales tax are apparel stores, restaurants, office equipment, electronic equipment, and auto sales. Top sales producing entities include manufacturing employers such as Cisco Systems, Inc., KLA-Tencor Corporation, SanDisk Corporation, Linear Technology, and Flextronics. Other key retailers include South Bay Honda, Toyota/Scion, Marshall Stores, Safeway, Home Depot, Wal-Mart and Best Buy. Several of these top employers, including SanDisk Corporation and KLA-Tencor, make Milpitas their corporate headquarters. The two largest non-manufacturing employers in Milpitas are The Great Mall of the Bay Area and the Milpitas Unified School District.

### **Major Development Activities in the City**

*Midtown Specific Plan* – The vision for this area includes smart growth, high density mixed-use housing and retail within walking distance to light rail and BART to support the public investment in mass transit, transforming neighborhoods into an attractive and economically vital district with plazas and network of pedestrian and bicycle trails, a vibrant streetscape along the north end of Main Street and a mixture of housing, shopping, employment, entertainment, and cultural and recreational opportunities. The implementation efforts began with several capital improvement projects such as the new Library, parking garage, Main Street

and Abel Street infrastructure improvements. Other development activities undertaken by outside agencies include a County Health Center and a parking garage and a 103-unit senior housing apartment building. Major residential development realized in recent years include the Centria West project which introduced 366 condominium dwelling units. Other developments completed includes 200 apartment units developed by Shea Homes. In the near term we also expect the introduction of an assisted living complex approximating 200 units in the first phases. The Planning department will be updating this specific plan in the next 12 to 24 months.

*Transit Area Specific Plan* – The City adopted a Transit Area Specific Plan in June 2008, and updated in 2011, which provides for medium to high density development surrounding the future Montague/Capitol BART station and two VTA Light Rail Stations. The intent of the Plan is to foster economic development of the area, strengthen and expand retail uses to increase sales tax revenues, attract major retailers and provide housing and amenities such as parks, retail and restaurants. Currently, there are over 3,800 housing units in the Transit Area that are under various stages of development.

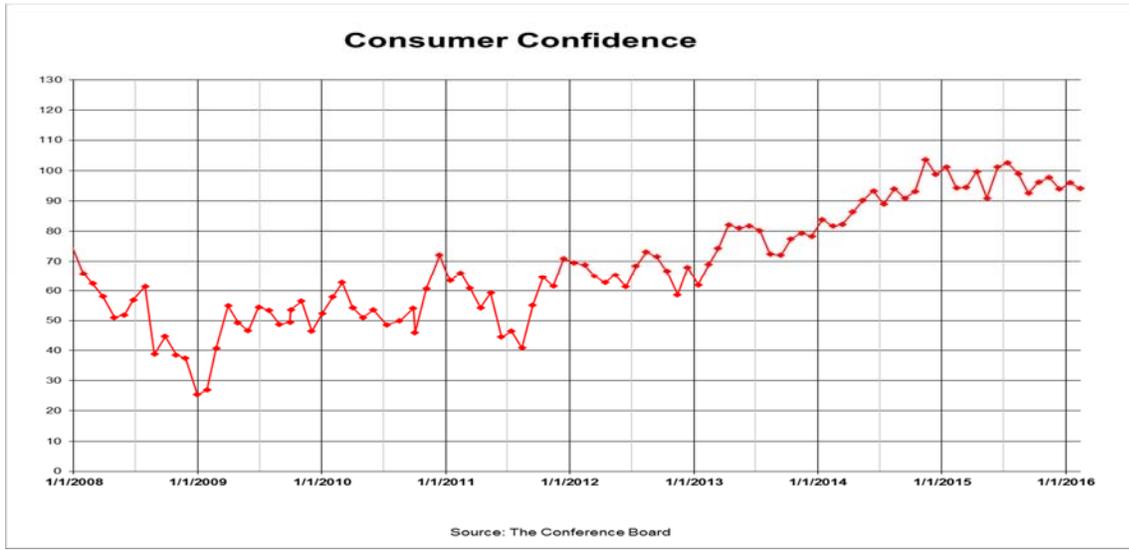
*Residential Development* – An improving economy and high median home prices led to a heightened interest in residential developments. Outside of the Midtown and Transit Area, there are several residential developments that are either under construction or completed and occupied. These projects include Cobblestone (27 Single Family Detached and 5 live/work units), Prynt (20 townhomes and 5 live/work units) and Waterstone (84 single family detached units). An adopted policy of City Council no longer allows for rezoning of commercial and industrial lots to residential outside of the two specific plan areas.

*Non-residential Development* – FY 2015-16 was also a busy year for commercial development and expansion. Flextronics, Cisco, KLA Tencor, Micron Technology, Inc., and SGI invested millions in tenant improvements of their buildings. Property owners of the former LifeScan campus and Tasman Tech Park invested in revamping their buildings and outdoor spaces in order to attract new tenants. Micron, a local company, has expanded at the Tasman Tech Park. As for hotel projects and developments, Holiday Inn is under construction.

Super Bowl 50 was successful for our City both in sales tax and also in rising hotel rates. The promotional activities that the City lead such as TV, print, radio and social media campaigns such as #shopmilpitas50 played a big part in attraction and retention of the Super Bowl patrons and visitors to our City.

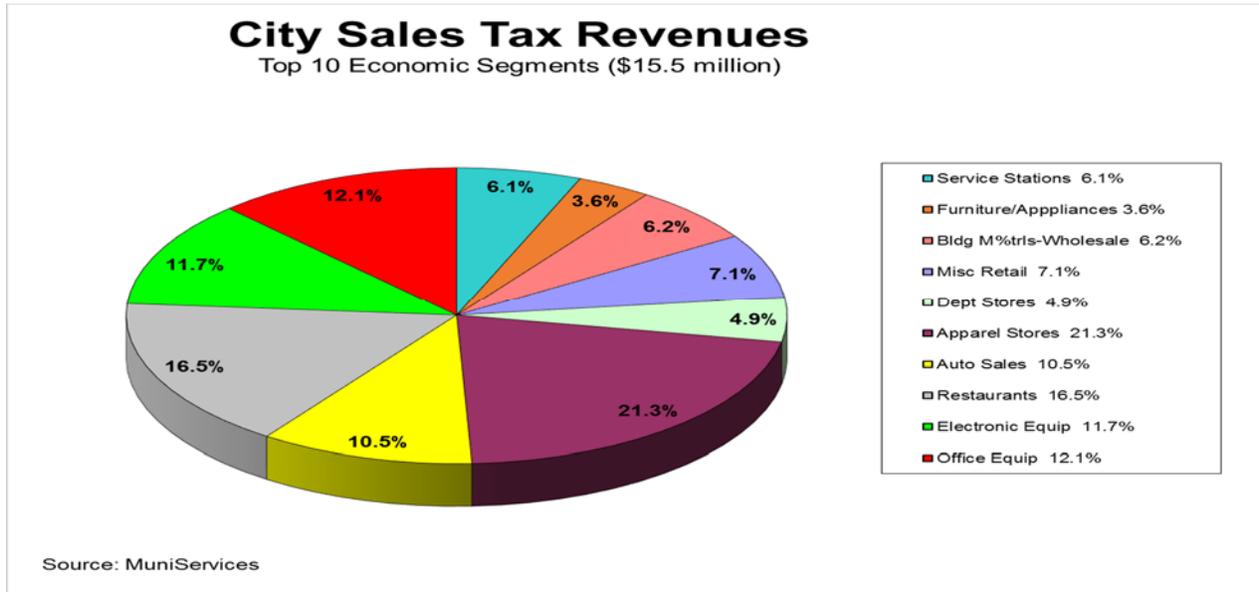
### **Consumer Confidence Level Trends**

The latest consumer confidence survey report showed that the U.S. consumer sentiment is still high, but on a slight decrease starting March 2015 reflecting a moderate downward slope up to April 2016. From the high of 103.8 in January 2015, April 2016 reflects a rating of 94.2. Consumer confidence is an indicator designed to measure the degree of optimism that consumers feel about the overall state of the economy and their personal financial situation. Since consumer spending accounts for about two-thirds of the U.S. Gross Domestic Product, the index is a good indicator that when consumers' confidence is high, consumers would likely make more purchases thus further boosting the economy.



**Top Ten Sales Tax Generators by Economic Segment**

The chart below provides a snapshot of the City’s sales tax revenue by economic segment in the last four quarters. Total amount of sales tax revenue for the latest benchmark year was about \$16.7 million, with the top ten economic segments generated about \$14.2 million. The sales tax revenue generated from economic segments such as apparel stores, auto sales and miscellaneous retail increased over a year ago while department stores segment decreased.



**PERS Stabilization Reserve Enhancements in the Next Five Years**

Many cities face the challenge of covering increasing pension costs and managing ensuing unfunded liabilities. Milpitas is not spared from this fiscal difficulty. The advent of new accounting standards reveals the magnitude of liabilities all cities face. Furthermore, recent pension assumption changes accelerate funding requirements in the near term. These cost areas exist as monetary threats that oblige us to maintain a posture of fiscal diligence.

The General Fund currently has a \$5.4 million PERS Rate Pension Stabilization reserve, a prudent policy to handle contingencies in any given year. Rising pension rates are a certainty in the five-year term, or more. As staff moves into FY 2016-17, they plan to strengthen these pension reserve levels, by approximately \$2.5 million, using “triple flip” dollars - a one-time final State sales tax adjustment or “true-up” resulting from California’s ten year old recessionary recovery program. This adjustment was originally anticipated in FY 2015-16 but was deferred by the State to FY 2016-17.

The five year forecast included in this budget document, deploys the use of this one-time revenue to increase existing pension stabilization reserves as proactive fiscal measure. This strategy serves to mitigate near term pension costs and helps the City stay on course in light of these cost pressures.

## REVENUES AND OTHER FINANCING SOURCES

Revenue detail is shown in the Financial Information section of the budget. A summary of revenues and other financing sources including transfers between funds is shown below to compare the FY 2015-16 Adopted Budget and the FY 2016-17 Proposed Budget.

| <b>Fund</b>       | <b>Adopted Budget<br/>FY 15-16</b> | <b>Proposed Budget<br/>FY 16-17</b> | <b>Over (Under)<br/>Prior Year</b> |
|-------------------|------------------------------------|-------------------------------------|------------------------------------|
| General           | \$ 76,593,808                      | \$ 82,648,715                       | \$ 6,054,907                       |
| Measure I TOT     | 166,279                            | 338,989                             | 172,710                            |
| Housing Authority | 958,093                            | 451,381                             | (506,712)                          |
| Special Revenue   | 5,949,504                          | 5,935,908                           | (13,596)                           |
| Capital Project   | 12,331,960                         | 14,463,256                          | 2,131,296                          |
| Water             | 24,726,266                         | 46,352,865                          | 21,626,599                         |
| Sewer             | 16,202,546                         | 16,400,111                          | 197,565                            |
| <b>Total</b>      | <b>\$ 136,928,456</b>              | <b>\$ 166,591,225</b>               | <b>\$ 29,662,769</b>               |

### Revenue Estimates for Fiscal Year 2016-17

Compared to the FY 2015-16 budget, FY 2016-17 revenue and other financing sources that include the use of fund balances are estimated to increase by \$29.6 million, principally due to overall increased general fund revenues, utilities service fees revenues, and increased funding for capital improvement projects. The Water Enterprise Fund plays a significant role this year in the overall revenue change given the expectation of incoming bond financing proceeds to fund related capital improvements.

In FY 2016-17, General Fund revenue and other financing sources are projected to be \$82.6 million, approximately \$6 million more than last year’s budget of \$76.6 million. Increases revolve around the City’s major revenue sources as mentioned above and the projection assumption factors of the major revenue sources are discussed below.

**General Fund Revenue Estimates**

Below is a comparison between the FY 2015-16 adopted budget, FY 2015-16 revised budget, and FY 2016-17 proposed budget.

| General Fund Revenue | Adopted Budget FY 15-16 | Revised Budget FY 15-16 | Proposed Budget FY 16-17 | Adopted Chg                 | Revised Chg                 |
|----------------------|-------------------------|-------------------------|--------------------------|-----------------------------|-----------------------------|
|                      |                         |                         |                          | % change FY16-17 to FY15-16 | % change FY16-17 to FY15-16 |
| Property Tax         | 20,327                  | 21,005                  | 21,706                   | 6.78%                       | 3.34%                       |
| RPTTF distributions  | 4,353                   | 4,704                   | 5,010                    | 15.09%                      | 6.51%                       |
| Sale & Use Tax       | 21,490                  | 19,863                  | 22,019                   | 2.46%                       | 10.85%                      |
| Hotel/Motel Tax      | 8,018                   | 9,189                   | 8,731                    | 8.89%                       | -4.98%                      |
| Other Taxes          | 4,449                   | 4,560                   | 4,610                    | 3.62%                       | 1.10%                       |
| Permit & Inspection  | 6,498                   | 6,651                   | 6,869                    | 5.71%                       | 3.28%                       |
| Fines & Forfeitures  | 408                     | 409                     | 431                      | 5.64%                       | 5.38%                       |
| Interest Income      | 141                     | 322                     | 302                      | 114.18%                     | -6.21%                      |
| Intergovernmental    | 956                     | 1,081                   | 1,046                    | 9.41%                       | -3.24%                      |
| Charges for Services | 5,762                   | 5,707                   | 6,883                    | 19.46%                      | 20.61%                      |
| Other Revenue        | 85                      | 74                      | 120                      | 41.18%                      | 62.16%                      |
| Operating Transfers  | 4,107                   | 4,469                   | 4,921                    | 19.82%                      | 10.11%                      |
| <b>Total</b>         | <b>76,594</b>           | <b>78,034</b>           | <b>82,648</b>            | <b>7.90%</b>                | <b>5.91%</b>                |

**Revenue**

FY 2016-17 General Fund revenues and other financing sources is projected to increase by 7.9% (compared to 7.4% last year) or \$6 million more than the FY 2015-16 adopted budget revenue. When compared to the FY 2015-16 revised revenue projection, it is estimated to increase 5.9% or \$4.6 million. Some of the changes include the following:

Sales tax revenues for FY 2016-17 are revised to be 2.46% above budget and 10.86% above current year estimates. This healthy gain is partially attributed to the cessation of the “triple-flip” borrowing of sales tax revenue imposed by the State ten years ago. Beginning in March 2016, local agencies will receive its full share of 1% sales tax revenue instead of 0.75%, thereby eliminating the timing difference of receiving the remaining 0.25% “true-up” sales tax revenue. Regarding the sales tax “triple-flip”, this proposed budget excludes the impact of a one-time final adjustment or “true-up” estimated to exceed \$2 million. This adjustment was originally anticipated in FY 2015-16 but has been deferred by the State to FY 2016-17. Staff is proposing that this one-time revenue be used to increase existing pension stabilization reserves as proactive fiscal measure. The five-year forecast presumes this fiscal strategy to mitigate near term pension costs. Other gains stem from a continued economic growth in the region and City.

Property tax revenues are estimated to increase by 6.78% in FY 2016-17 above the current adopted budget and 3.34% above revised current year projections. The increase is partially attributed to normal inflationary factors (capped by Proposition 13 at the lower of 2% or California Consumer Price Index), property turnover, and to new residential units adding to overall assessed valuations of secured properties. The projection is founded on the assessed valuation information provided by the County of Santa Clara Assessor’s office. In addition, pursuant to ABx1 26 that legislates the dissolution of the RDA, all remaining RDA property tax revenue after satisfying the approved obligations of the RDA, will be distributed to the taxing entities within the RDA project area. As one of the taxing agencies, the City will receive its estimated share of approximately \$5.1 million in FY 2016-17. In FY 2015-16, the residual distributions revised estimates equaled \$4.7 million.

Hotel/motel Transient Occupancy Tax revenue will remain strong but is not expected to duplicate a banner year that included the extraordinary public events noted above. This revenue source is projected to increase \$713,000 or 8.9% from the FY 2015-16 budget but is projected to decrease 4.98% or \$458,000 when compared with the revised FY 2015-16 budgeted revenue. The hotels in the local area continue to have high occupancy rates and it is anticipated that these positive trends will continue in FY 2016-17. The five-year forecast anticipates several hotels coming on-line within the next five-year term.

Charges for services is anticipated to increase by 19.46% from the FY 2015-16 budget and decrease 20.6% from the FY 2015-16 revised revenue. This represents dollar increases of \$1.12 and \$1.18 respectively. Charges for services comprised of various services provided by the City such as police services charged to the Great Mall pursuant to an agreement, recreation services, rental income for City facilities, and private development services charged by Engineering and Planning staff. This particular budget year, development activity is expected to increase materially in line with the addition of both staffing and contract based resources activated in line with demand. Planning, Building and Safety related service charges make up the bulk of these increases and point directly to several key developments that are highlighted below and the rapid pace of growth in the City.

Permit and Inspection revenue for FY 2016-17 is revised to be \$371,000 more than budget with the continued intensified development activities in and around the Transit Area. In FY 2016-17, building permit and inspection revenues are projected to be \$6.9 million, an increase of 3.2% or \$218,000 over the FY 2015-16 revised revenue. The projection is based on the number of recent applications submitted and the potential commencement dates of the construction. Other more routine building permit and inspection revenues from home improvement and commercial tenant improvement are included in the projection.

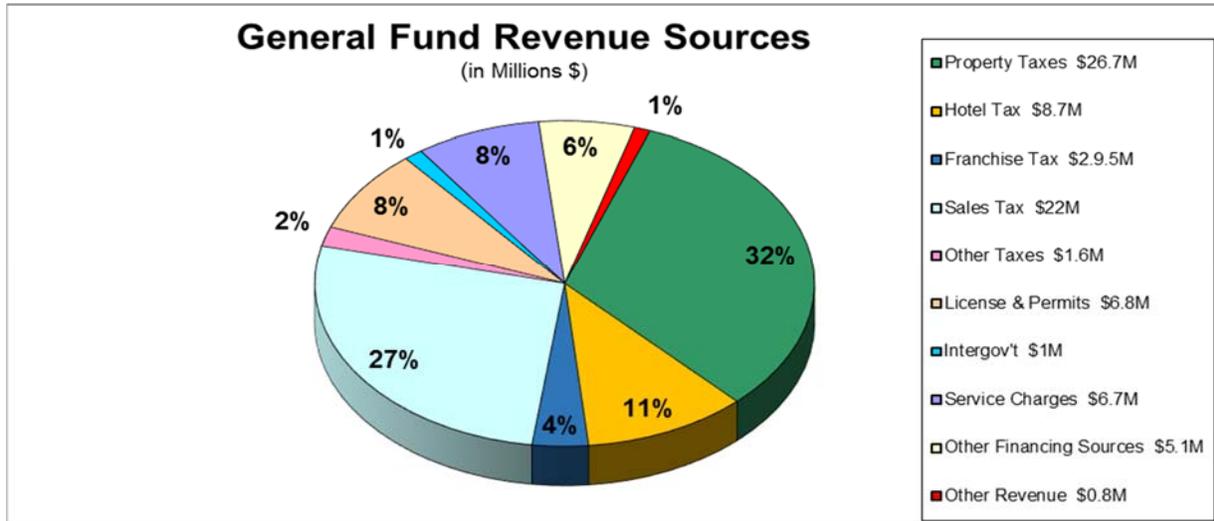
Operating transfers are internal transfers between funds primarily to recognize shared, and supporting, operating costs and capital budget contributions between funds. Compared to the FY 2015-16 Adopted Budget, net operating transfers in FY 2016-17 are projected to increase by \$814,000 including an annual operating transfer of \$300,000 from the General Fund to the Technology Replacement Fund. In addition to receiving operating cost reimbursements from the Water and Sewer Utility Funds, the General Fund will receive \$715,000 from the Community Facilities District 2008-1 Fund ("CFD 2008-1") to help offset the costs of increased police officers. These CFD reimbursement increased by over \$500,000 in line with costs associated with the increased safety, maintenance, landscaping and general service demands that result from the burgeoning growth in those development zones.

Cost Allocation A cost allocation worksheet is utilized to allocate indirect costs that are typically budgeted in the General Fund to various programs and funds in order to determine the full cost of providing City services. In 2014, the City compiled an updated Cost Allocation Plan (CAP) to calculate the percentage of costs that should be allocated to each major program and major operating fund. The CAP also provides the basis for City fee updates and charges each fiscal year. The factors included in this plan were applied to the FY 2016-17 proposed budget.

Each City service program receives support from the administrative staff and benefited from centralized services such as building occupancy and equipment maintenance. These indirect costs, in addition to any one programs direct costs (salaries/benefits/ supplies/contracts) are allocated to all service programs to derive the fully-burdened cost of providing City services. These indirect costs are also assigned to other operating funds such as Water and Sewer utility funds, based on the level of support these operations receive. These cost allocations are necessary to ensure proper cost accounting so that all operating funds share administrative and

overhead costs equitably. A summary internal cost allocations by function for FY 2016-17 can be found on pages 52 to 53.

The chart below provides an overview of the City’s General Fund revenue sources including operating transfers from other funds:



**Utility Rates**

The City recently completed a new utility water rate study with new rates and a new rate structure going into effect this current year. The new rates take into consideration advancing long overdue capital improvement projects, the cost of operations, the impact of the California drought and the projected cost of water. The recently adopted water rate plan contemplates annual rate increases that are based on a number of factors including the current mix of customers, a fixed-fee/variable consumption model, new cost factors and future projections of demand & supply.

The State of California has mandated 20% in consumption conservation given the dramatic drought conditions in play. Since water conservation will actually reduce City’s water revenue, the rate increase has to take into consideration the water conservation effect in order to stay cost neutral. The water rate increase also accounts for the proposed rate increases of 28% from San Francisco Public Utility Commission (SFPUC) and 20% from Santa Clara Valley Water District (SCVWD), the City’s two main water suppliers. Furthermore, the City’s CIP has scheduled out nearly \$100 million (much of which is dependent on external grants and financing) in significant and vital capital improvement projects designed to maintain, fortify, diversify and enhance the City’s water system capabilities. These capital projects include \$15 million of potential costs to finance water supply augmentation. In total the City’s CIP includes \$23 million in capital project in FY 2016-17 alone and over \$100 million over the course of the next five years.

The recently completed San Jose-Santa Clara Regional Wastewater Facility Master Plan recommends more than 114 capital improvement projects to be implemented over the next 30 years at an estimated cost of \$2.2 billion. The City of Milpitas is responsible for approximately 8% of the capital improvement cost. The City is also responsible for improvements on the City’s core system as well. Consequently, this past year the City implemented sewer rate increase of approximately 4% for single family, our primary customer base.

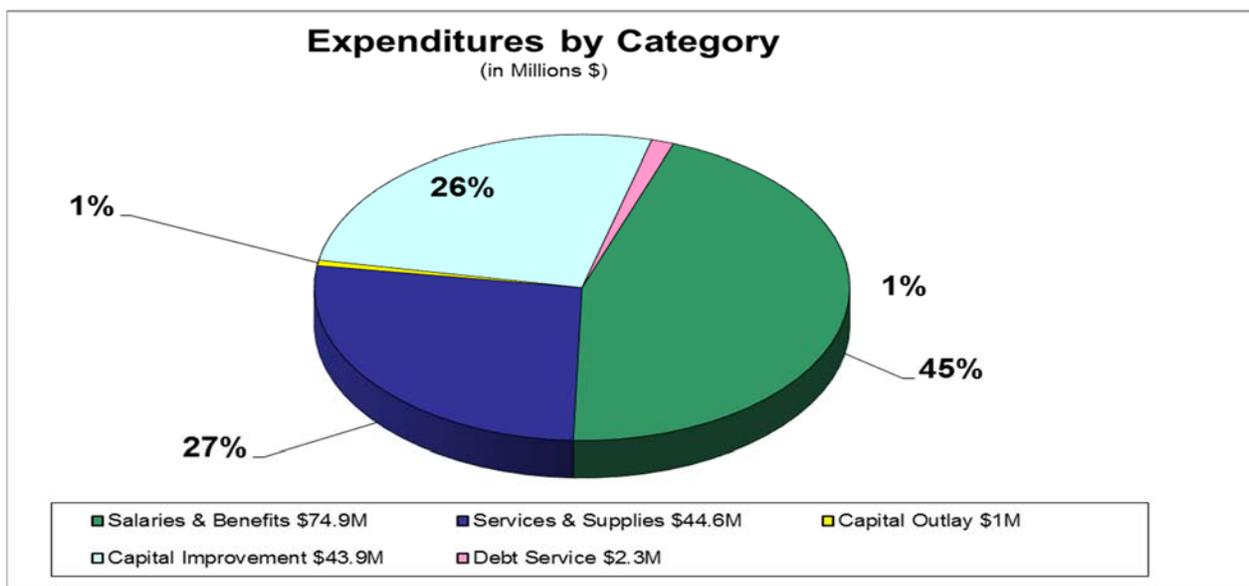
In the proposed FY 2016-17 Budget, approximately 72% or \$16.9 million of the water fund budget and 62% or \$10.7 million of the sewer fund budget are attributed to outside agencies' costs that need to be passed through to the utility ratepayers. These costs include wholesale water cost from the SCVWD and the SFPUC which are projected to increase an average of 26%. City's Water operation cost and capital improvement project cost are approximately \$6 million and \$23 million respectively. The San Jose-Santa Clara Regional Wastewater Facility's operation and capital improvement project costs are passed through to the sewer utility ratepayers. City's Sewer operation cost is approximately \$4.6 million. The Sewer budget also includes a debt service cost of \$684,000.

**EXPENDITURES**

A budget comparison of appropriations for all funds between FY 2015-16 (Adopted Budget) and FY 2016-17 (Proposed Budget) is as follows:

| Fund                        | Adopted Budget<br>FY 15-16 | Proposed Budget<br>FY 16-17 | Over (Under)<br>Prior Year |
|-----------------------------|----------------------------|-----------------------------|----------------------------|
| Salaries & Benefits         | \$ 69,478,009              | \$ 74,906,999               | \$ 5,428,990               |
| Services & Supplies         | 42,992,400                 | 44,630,148                  | 1,637,748                  |
| Capital Outlay              | 1,276,087                  | 956,822                     | (319,265)                  |
| <b>Subtotal</b>             | <b>\$ 113,746,496</b>      | <b>\$ 120,493,969</b>       | <b>\$ 6,747,473</b>        |
| Capital Improvement         | 22,421,960                 | 43,838,256                  | 21,416,296                 |
| Debt Service                | 760,000                    | 2,259,000                   | 1,499,000                  |
| <b>Total Appropriations</b> | <b>\$ 136,928,456</b>      | <b>\$ 166,591,225</b>       | <b>\$ 29,662,769</b>       |

The chart below provides an overview of the City's total expenditures by category:



Total expenditures represent an overall 22% increase from FY 2016-17 mostly due to enterprise based capital projects and financing debt service. Operating expenditures, excluding capital improvement and debt service, increased by 5.9% compared 9.7% last year. Following is a summary of the changes in operating expenditures by category:

**Salaries and benefits** are expected to increase by 7.8%. Compared to last fiscal year's budget, the total citywide increase is \$5.4 million. The increase reflects increased employer's contribution to CalPERS, increased health insurance premiums, agreed upon labor contracts, increased funding for temporary positions and an additional 11 FTEs. The CalPERS employer contribution percentages for the next five years are expected to increase over 20%, a significant cost factor for the City. In addition, the FY 2016-17 budget includes pre-funding of retiree medical benefits approximating \$3.4 million citywide and the General Fund's share is \$2.9 million.

The City's services will be staffed by 339.25 full time employees and 73.75 FTE of temporary/seasonal employees. The funded full time employee count increased by 11 positions, funded by both general and enterprise funds in the continuing effort to restore staffing to those levels necessary to serve our community. This growth has much to do with staying in line with this developing and dynamic City. The historical number of authorized positions and funded positions can be found on pages 25 and 26 of this document. The detail for each department's funded positions can be found in their respective sections on pages 59 through 139.

**Services and supplies** are expected to increase by \$1.6 million or 3.8% citywide. The services and supplies budget include services that are provided by outside parties. The increase is due to several factors including: increases in outside agencies' costs such as wholesale water purchase; the City's share of the San Jose-Santa Clara Regional Wastewater Facility's operating cost; development consulting services, and utility costs.

**Capital Outlay** includes new and scheduled vehicle and equipment replacements. Total capital outlay request for FY 2016-17 is \$1.0 million which includes the funding of three police vehicles, one Fire Battalion Chief vehicle, replacement of four defibrillators, four pieces of exercise equipment in Recreation, one Building Inspection vehicle, one Utility Maintenance vehicle and a backhoe/tractor. All the vehicles and equipment to be replaced are fully depreciated and will be primarily funded by the Equipment Replacement Fund. Other capital outlay includes replacement of technology equipment and water meters.

**Debt Service for** FY 2016-17 equals \$2,259,000, of which \$685,000 is for the only outstanding bond of the City, the 2006 Certificates of Participation ("COPS") and \$75,000 is for the repayment of an inter-fund loan. The remaining residual anticipates the issuance of a Water revenue bond financing to fund water systems infrastructure as laid out in both the recent water rate study and the five year CIP. The RDA debt is administered by the Successor Agency which is overseen by an outside Oversight Board. Consequently, the RDA debt service is no longer part of the City's budget.

The City's legal bonded debt limit, as established by the California Government Code, is approximately \$564 million. The 2006 Certificates of Participation ("COPS") has an outstanding balance of \$6,055,000 and the 2015 Tax Allocation Refunding Bonds has an outstanding balance of \$127,790,000. None of these bonded debts is subject to the legal debt limit although the payment of the 2015 Tax Allocation Refunding Bonds is no longer part of the City's budget. The interest rates on the outstanding COPS range from 3.5% to 4.2% and the final payments will occur in fiscal year 2027.

The City's debt policy includes a comprehensive, thorough review and analysis of the City's long-

term capital project needs. Once project needs are established and prioritized, funding options are reviewed. Depending on the funding requirements and available reserves, either existing reserves are used or tax-exempt securities are issued. The City will utilize debt financing for capital improvement only when the useful life of the improvement is expected to exceed the period of debt service payments.

Pursuant to its debt covenant, the 2006 COPs are required to maintain annual net revenue sufficient to provide debt service coverage of 115%. The actual debt service coverage based on the FY 14-15 audited results was at 630%.

The following table shows the annual debt service requirements for the outstanding Certificates of Participation:

| Sewer Fund           |                     |                     |
|----------------------|---------------------|---------------------|
| Year Ending, June 30 | Total Principal     | Total Interest      |
| 2017                 | \$ 450,000          | \$ 233,193          |
| 2018                 | 470,000             | 216,055             |
| 2019                 | 485,000             | 198,028             |
| 2020                 | 505,000             | 179,028             |
| 2021                 | 525,000             | 159,006             |
| 2022-2026            | 2,955,000           | 454,676             |
| 2026-2027            | 665,000             | 13,965              |
| <b>Total</b>         | <b>\$ 6,055,000</b> | <b>\$ 1,453,950</b> |

## CAPITAL IMPROVEMENTS

The Capital Improvement Budget funding for FY 2016-17 by Project Category is as follows:

| Project Category         | Adopted Budget       | Percentage of Total |
|--------------------------|----------------------|---------------------|
| Community Improvements   | 4,145,000            | 9.46%               |
| Park Improvements        | 2,175,000            | 4.96%               |
| Street Improvements      | 6,603,256            | 15.06%              |
| Water improvements       | 23,110,000           | 57.72%              |
| Sewer Improvements       | 6,440,000            | 14.69%              |
| Storm Drain Improvements | 1,365,000            | 3.11%               |
| <b>Total</b>             | <b>\$ 43,838,256</b> | <b>100.00%</b>      |

The City includes the cost of all acquisition, construction, expansion or rehabilitation of the City's physical plant and facilities in the Capital Improvement Budget. Typically, a capital improvement project exceeds \$10,000 and may take more than one year to construct. The cost of the capital project is capitalized as capital assets of the City upon completion. The total FY 2016-17 Capital Improvement Program funding is \$21.4 million more than the FY 2015-16 CIP, primarily due to proposed funding of major water improvements, including a water augmentation plan of \$23 million in year one. Other key projects include, among others – Recycle water on city site conversions – Vital Police System Upgrades - Higuera Park picnic improvements – Dempsey Road storm drain replacements – Street resurfacing – Electric charging stations pilot program.

The City is pleased to report the completion of some major improvements this past year, not the

least of which is keeping pace with road resurfacing, the major renovation of the City Sports fields and the full renovation of the City pools at the athletic center.

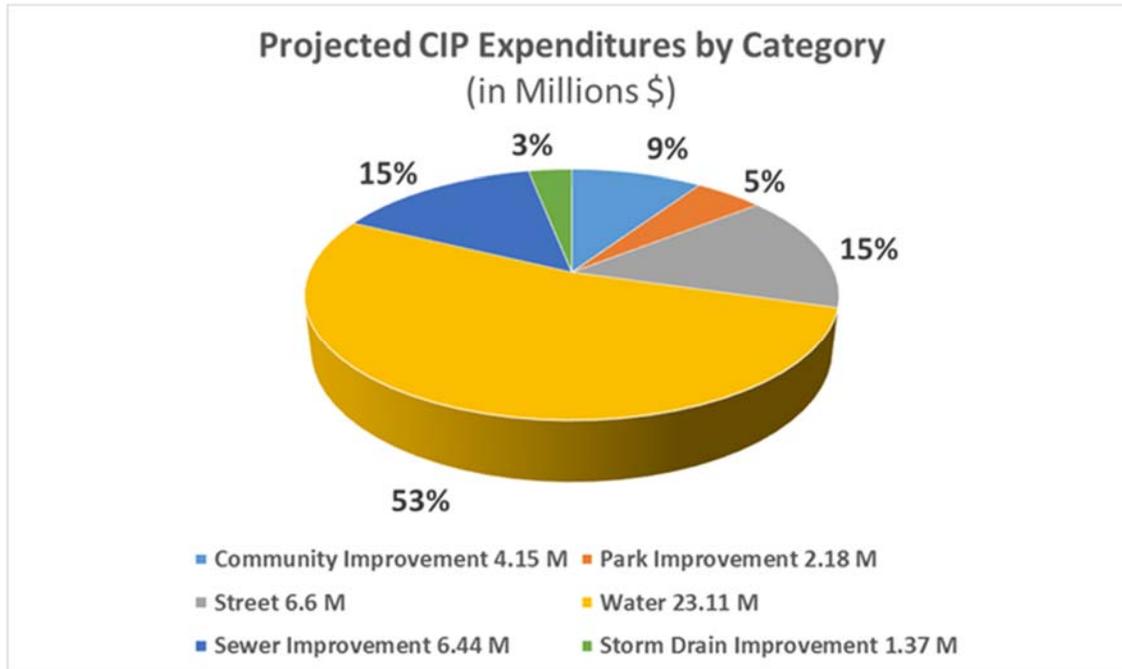
The funding for FY 2016-17 capital improvement projects is primarily from the fund balances of various funds such as park fund, General Government Capital Project Fund, 2% Transient Occupancy Tax Fund, and utility funds. Approximately 10% of the funding comes from outside sources such special assessments, developer fees, gas tax revenue and Transit Area impact fee.

The Capital Improvement Budget has been reviewed by the Planning Commission to determine its conformance with the City’s General Plan. Park improvement projects for FY 2016-17 were also reviewed by the Parks, Recreation and Cultural Resources Commission.

Although cost saving is one of the considerations in implementing the capital improvement program, many projects are prioritized for reasons such as health and safety for the public, replacement of deteriorated capital assets or systems, or enhancement of economic development and quality of life for the citizens. There will not be significant cost savings from replacement of aging infrastructure or parks. Conversely, these projects will also not incur additional operating costs upon completion.

Since the City’s budget is an annual budget, the Proposed Budget only incorporates funding for the FY 2016-17 capital improvement projects. However, in reviewing the City’s capital improvement needs, staff also prioritizes and anticipates the longer term funding needs in the next four years.

The chart below provides an overview of the City’s anticipated capital improvement projects by category in fiscal years 2016-2020:



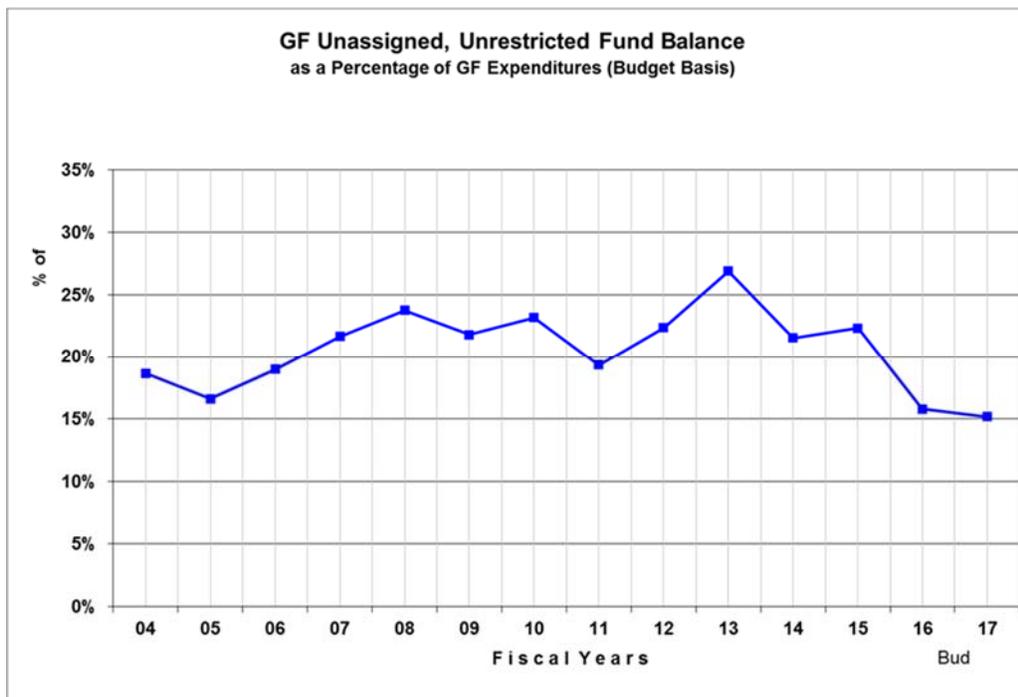
The Capital Budget Section of this document provides a brief description of the projects to be funded in FY 2016-17. For further details on the capital improvement projects, a separate Five Year Capital Improvement Program FY 2016-2021 prepared by the Engineering Department may be obtained at 455 E. Calaveras Blvd, Milpitas, CA 95035 or the City’s website.

## FUND BALANCES

An important resource for a City is the fund balance or reserve that is available for future appropriations and unexpected emergencies. A summary of the revenue, expenditures, transfers, and fund balances is shown in the Financial Information section of the Budget. The Water Fund is anticipated to cover its resource needs for capital improvement projects through generated fees and anticipated financing proceeds. The Sewer Fund also covers its current year capital needs through generated fees. The Capital Project Fund Balance is expected to increase significantly, by \$20 million, in anticipated TASP fees to be collected on several hundred additional dwelling unit developments in that area as noted above. There are no significant changes to the fund balances of the General Fund and other funds.

The projected percentage of the estimated unassigned fund balance for the General Fund is 15.2% which meets the Council's policy of maintaining a minimum unassigned fund balance at 15% of the General Fund budget appropriations. The chart below provides a historical perspective of the City's General Fund unassigned fund balance as a percentage of General Fund expenditures:

The fund balances are further divided into subcategories to indicate the portion that is nonspendable, restricted, committed, assigned and unassigned based on a hierarchy of constraint. Nonspendable fund balance classification includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Restricted fund balance classification includes amounts that are restricted because they are externally imposed by creditors, grantors, or laws or regulations of other governments. Committed fund balance classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by the City Council. Assigned fund balance classification includes amounts that are constrained by the government's intent to be used for specific purposes but are neither restricted nor committed. Unassigned fund balance represents amount that has not been restricted, committed, or assigned to specific purposes within the General Fund.



## **ACKNOWLEDGEMENTS**

We want to thank the Mayor and City Council for their guidance and integrity in directing the financial affairs of the City in a most responsible and progressive manner. We also extend our appreciation to the Finance Department staff who worked on the budget, along with all the Division/Department Heads and the Budget Liaisons for their hard work, assistance, and cooperation in preparing this Budget.

The overall budget envisions an operating program that carefully considers the general economic climate in conjunction with the many progressive projects and programs the City will be providing to the citizens of Milpitas. The Budget establishes the projected resources to pay for all approved appropriations. The City Council have guided the City of Milpitas to a very stable financial position that enables the City to undertake new capital improvement projects while maintaining its high level of core services for all Milpitas citizens, even during difficult economic situations. The City Council's approval of the FY 2016-17 Budget continues its commitment to excellence in citizen services and prudent financial management.

Respectfully submitted,



Thomas C. Williams

City Manager

The Five-year General Fund Forecast is included to allow the City Council and the community to assess the sustainability of City services in the long term. The projection also identifies the type of commitments and resource demands in the next five years and points out areas of both opportunity and risk as we navigate fiscal cycles. These long term forecasts provide an invaluable planning tool and are an indication of sound fiscal planning and strategy.

**General Fund Five Year Forecast (Thousands)**

|                                      | Year 1        | Year 2        | Year 3        | Year 4        | Year 5        |               |
|--------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                                      | FY16-17       | FY17-18       | FY18-19       | FY19-20       | FY20-21       | FY21-22       |
| <b>Estimated Revenues</b>            |               |               |               |               |               |               |
| Property Tax                         | 21,706        | 22,503        | 23,330        | 24,181        | 25,003        | 25,853        |
| RPTTF distribution                   | 5,010         | 5,198         | 5,393         | 5,595         | 5,791         | 5,994         |
| Sales & Use Tax                      | 22,019        | 22,856        | 23,724        | 24,625        | 25,426        | 26,253        |
| Other Taxes                          | 4,610         | 4,722         | 4,837         | 4,954         | 5,075         | 5,177         |
| Hotel/Motel Tax                      | 8,731         | 9,295         | 10,165        | 10,447        | 10,963        | 11,439        |
| License & Permits                    | 6,869         | 7,009         | 7,168         | 7,331         | 7,496         | 7,648         |
| Charges for Services                 | 6,883         | 7,033         | 7,224         | 7,402         | 7,583         | 7,730         |
| Other Revenues                       | 1,900         | 1,531         | 1,543         | 1,556         | 1,569         | 1,583         |
| Operating Transfers                  | 5,115         | 5,607         | 5,876         | 6,134         | 6,311         | 6,465         |
| <b>Total Revenue Sources</b>         | <b>82,843</b> | <b>85,754</b> | <b>89,260</b> | <b>92,225</b> | <b>95,217</b> | <b>98,142</b> |
| <b>Estimated Expenditures</b>        |               |               |               |               |               |               |
| Salaries                             | 40,903        | 41,271        | 42,510        | 43,678        | 44,769        | 45,776        |
| Benefits                             | 25,378        | 27,347        | 29,553        | 31,791        | 33,234        | 34,767        |
| Supplies & Contractual Services      | 16,368        | 16,594        | 17,099        | 17,443        | 17,782        | 17,967        |
| <b>Total Estimated Expenditures</b>  | <b>82,649</b> | <b>85,212</b> | <b>89,162</b> | <b>92,912</b> | <b>95,785</b> | <b>98,510</b> |
| <b>Net Sources over Expenditures</b> | <b>194</b>    | <b>542</b>    | <b>98</b>     | <b>(687)</b>  | <b>(568)</b>  | <b>(368)</b>  |

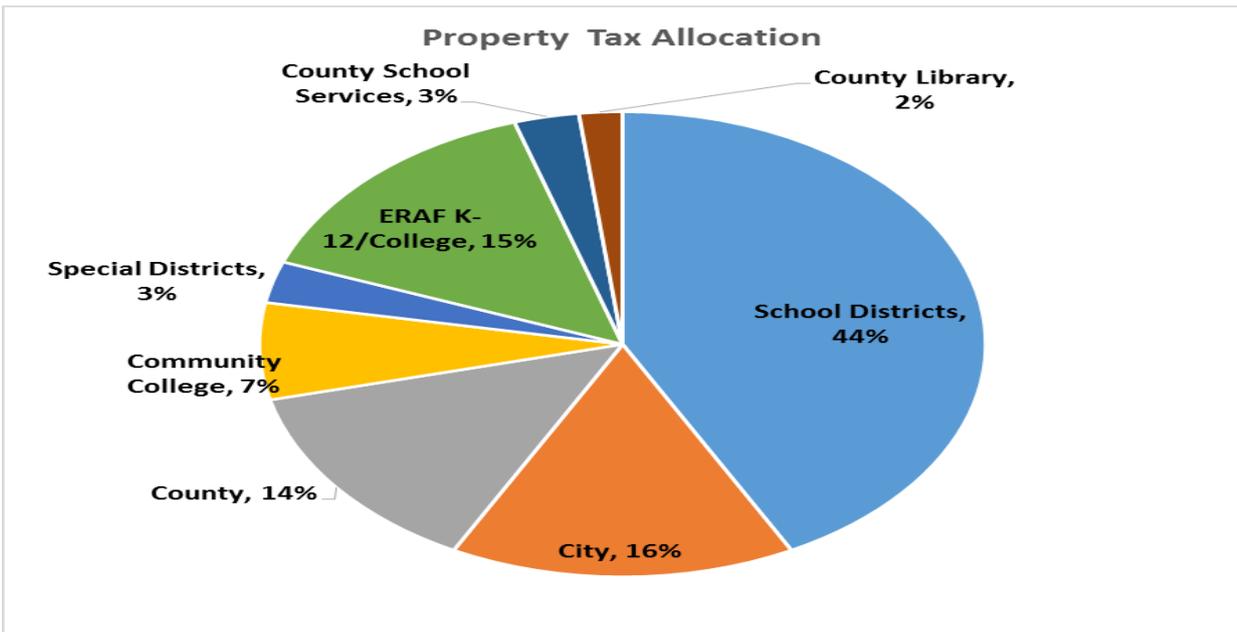
Property tax revenues are expected to increase 3.67% in FY 16-17 based on County assessed valuations. Future assumptions follow and average 5 year growth percentage of 3% using the following pattern: in FY 17-18 & FY 18-19, 3.7% in FY 19-20 & FY 20-21, and 3.4% and in FY 21-22 3.2%. Proposition 13 limits the base property tax rate to 1% of the assessed value and an annual increase of the assessed value at the lesser of 2% or the California consumer price index (CCPI). Based a 10 years' average, staff estimated that the California consumer price index in the San Francisco/San Jose metropolitan area will increase at a rate of 2 to 2.5% in each of the next five years and therefore the 2% limit of Proposition 13 will apply. Added assessed valuation from new housing and the reassessment of existing properties with change of ownerships factor into the forecast. To this point, staff has taken a conservative perspective on the projections.

RPTTF distributions represent distributions of the residual property tax revenue attributing to the former RDA after satisfying the approved obligations of the RDA. The distributions are expected to increase 3.75% in FY 16-17 and taper off between 3% and 3.5% in subsequent years. The growth rate of the distributions was assisted by the refinancing of former RDA's 2003 TABS, saving the City approximately \$256,000 annually. In addition, the assessed valuation in the former RDA area will increase significantly in FY 16-17 as a majority of the 1,500 new residential units being constructed in the Transit Area is with the RDA area.

**Allocation of Property Tax 1% Base Rate**

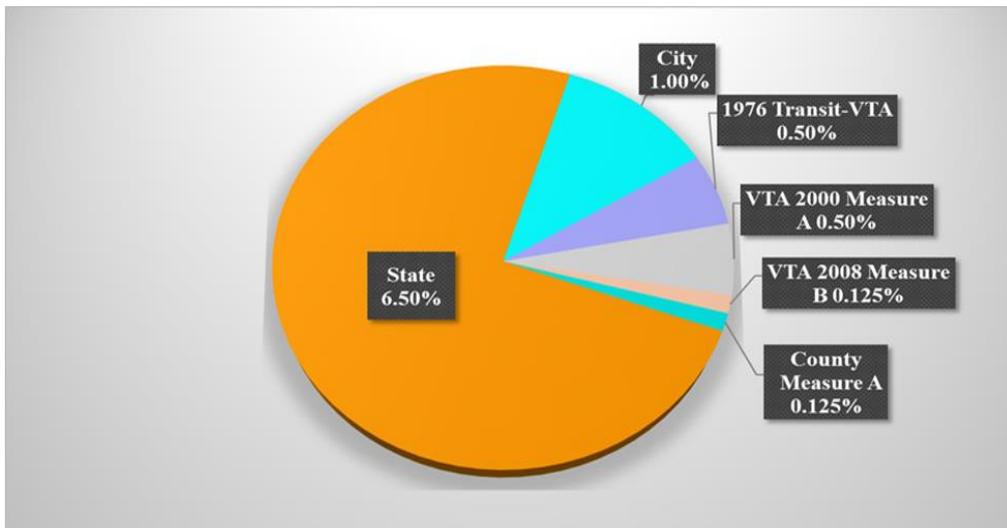
The chart below shows the allocation of the property tax 1% base rate to all the taxing entities within

the jurisdiction. The City's share is approximately 16% of the 1% base rate.



Sales tax revenues are projected to increase 3.8% in the next two years through FY 19-20 and 3.25% for FY 20-21 and 3% for 20-22. The projected increase in sales tax revenues is in line with consumer price index and historical averages. It is assumed that Milpitas businesses will capture a portion of the consumers' spending, especially in the retail, auto and restaurant economic segments. Based on the sales tax report prepared by the City's consultant, consumer sales account for over 70% of the sales tax revenues in the City. Staff estimated population will increase 1.5% in each of the next four years and the City will capture at least 70% of the consumers generated sales tax revenue. The chart below shows the allocation of sales tax rate among the taxing jurisdictions. The City's share of the sales tax rate is 1%.

**Allocation of Sales Tax – 8.75 cents**



Other Taxes include real estate transfer tax, franchise tax and business license tax. As residential units are being developed and occupied, it is anticipated that the City will collect more real estate transfer tax and franchise tax from utility and cable companies. It is also assumed that utility and cable

companies will increase their rates to offset cost increases. The projection is a modest increase of 2.5% over the five year term.

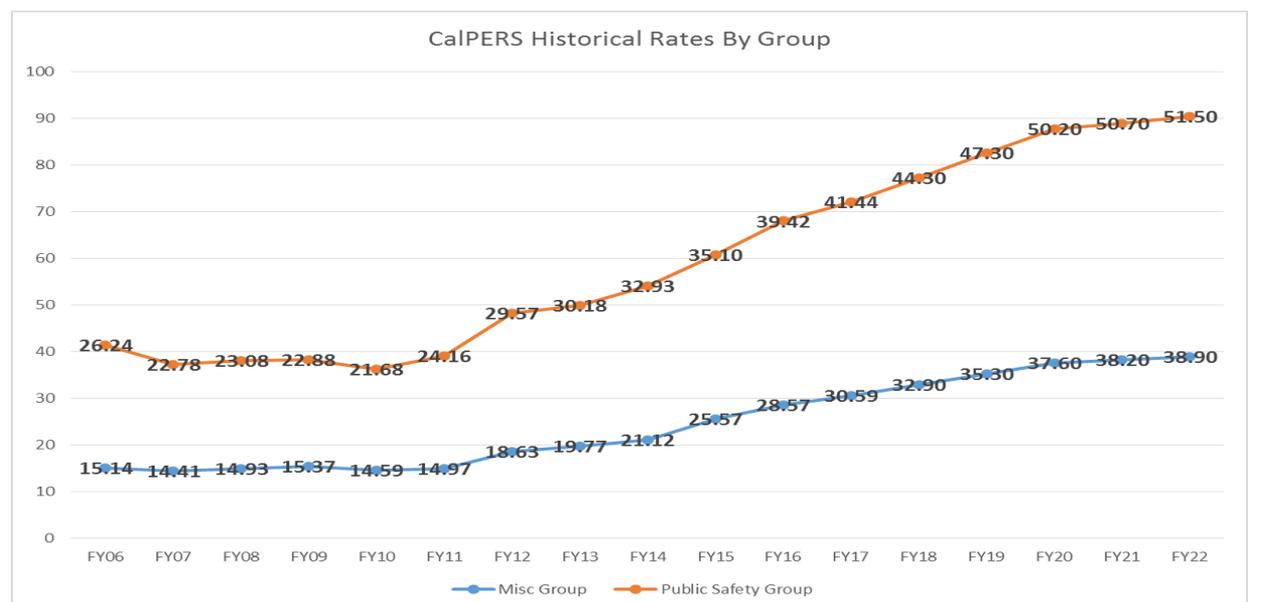
Hotel tax revenues are projected to increase in a robust fashion given recent trends and anticipated new business openings. 6.5% to 9.4% in the next two years through FY18- 19, and 2.8% for FY 19-20, 4.9% and 4.3% for the subsequent two years. The growth rate is projected to be higher in FY 17-18 and FY 18-19 primarily attributable to two new hotels coming on line. The projection includes staff's assumption of the California consumer price index increase in the San Francisco/San Jose metropolitan area. It is assumed that the hotel operators will increase room price by the average consumer price index increase to recover costs.

Licenses and permits consist of building permits and fire permits which are primarily construction related. It is projected that these revenues will continue to increase in the next five years due to continued interest in residential developments in the Transit Area. It is estimated that Transit Area will add about 3,000 housing units in phase I of the development. Staff projected a growth rate of 2.0% to 2.5% in the next five years.

Charges for Services include charges for private development related services, engineering fees and recreation service charges. It is anticipated that the increases in charges to developers will be similar to the increases for licenses and permits. The projection for non-development related charges includes two elements, population growth and California consumer price index increase. Staff projected that some of the new residents will utilize City's recreation services. The combined projection for development related and non-development related customer service charges is a 2.0% to 2.5% increase in the next five years.

Operating transfers are mainly reimbursements from other funds for the staff support and administrative overhead provided by the General Fund. Net transfers into the General Fund will increase in conjunction with operating expenditure increases. Staff projected a 3.4% average increase over the next five years.

Salaries and benefits Salaries are anticipated to increase moderately over the next five years to FY 20-21. The increase is consistent with staff's assumption of the California consumer price index increase in the San Francisco/San Jose metropolitan area and salary step increases pursuant to contracts negotiated with employee groups. On the benefits side, health insurance premium is projected to increase from 7% to 8% annually and contribution to CalPERS is anticipated to increase 5% to 8% annually through the next five years. The total benefits costs are projected to increase by nearly 8% in FY 16-17 and gradually tapering off in future years. The chart below depicts historical employer CalPERS contribution rates from FY 06-07 through the budget year FY 15-16 and projected rates through FY 20-21. The projected rates are provided by CalPERS and are based on their latest actuarial studies.



Services and Supplies costs are anticipated to increase between 1% to 3% reflecting consumer price increase but also assuming City departments continue to hold the line on this expenditure category. There are fluctuations of cost increase between each year due to election costs that are incurred by the City that typically happen every other year.

Debt Service the General Fund does not have any outstanding debt and does not contemplate issuing any General Fund debt in the next five years.

**PROPOSED USE OF ENHANCED PENSION RESERVES TO MITIGATE KNOWN INCREASES**

The FY 2016-17 Budget proposes both the strengthening and use of pension reserves to mitigate cost increases over the five-year forecast term. As discussed in the budget transmittal letter, the City proposes doing this using the following strategy:

Step 1: Sales Tax is projected to experience a healthy one-time gain as result of the culmination of the “triple-flip” borrowing of sales tax revenue imposed by the State ten years ago. Regarding the sales tax “triple-flip”, this proposed budget excludes the impact of this one-time final adjustment or “true-up” estimated at \$2.5 million. This adjustment was originally anticipated in FY 15-16 but was deferred by the State to FY 16-17.

Step 2: Once received in FY 16-17, staff is proposing that this one-time revenue be applied to increasing existing pension stabilization reserves as a proactive fiscal measure. The five-year forecast presumes this fiscal strategy to mitigate near term pension costs. The chart below displays this use of reserves as it evolves through the next five years.

|                                       | <b>16-17</b> | <b>17-18</b> | <b>18-19</b> | <b>19-20</b> | <b>20-21</b> | <b>21-22</b> |
|---------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>Estimated Revenue</b>              | 82,843       | 85,754       | 89,260       | 92,225       | 95,217       | 98,142       |
| <b>Estimated Expenditures</b>         | 82,649       | 85,212       | 89,162       | 92,912       | 95,785       | 98,510       |
| <b>Revenue Over Exp</b>               | 194          | 542          | 98           | (687)        | (568)        | (368)        |
| <b>PERS Reserve (Replenish)/Apply</b> | (194)        | (542)        | (98)         | 687          | 568          | 368          |
| <b>Net After PERS Reserve</b>         | 0            | 0            | 0            | 0            | 0            | 0            |

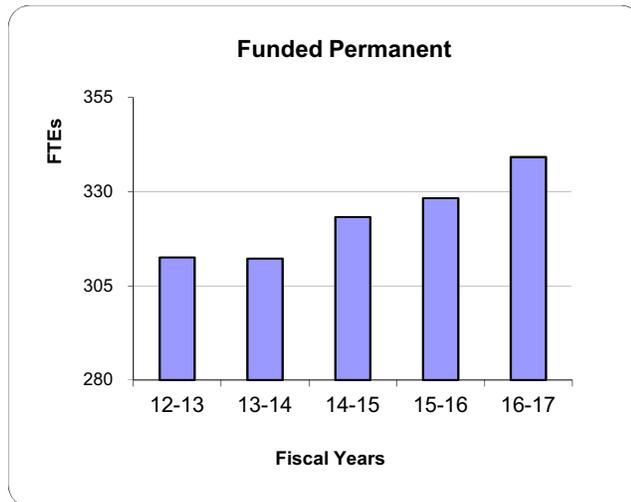
In summary – the five year forecast presents a balanced plan. That said, it also prognosticates the need to remain cautious, diligent, be cost conscious, and to remain on a posture of readiness. The proposal to establish and utilize pension reserves is both an opportunity and challenge area that the City must manage closely with responsive flexibility as the five year plan progresses.

**Authorized Positions by Division**

|                                     | 13 - 14       |              | 14 - 15       |              | 15 - 16       |              | Change      |               | 16 - 17       |              |
|-------------------------------------|---------------|--------------|---------------|--------------|---------------|--------------|-------------|---------------|---------------|--------------|
|                                     | Approved      |              | Approved      |              | Approved      |              |             |               | Approved      |              |
|                                     | Perm          | Temp         | Perm          | Temp         | Perm          | Temp         | Perm        | Temp          | Perm          | Temp         |
| 100 City Council                    | 5.00          | 0.00         | 5.00          | 0.00         | 5.00          | 0.00         | 0.00        | 0.00          | 5.00          | 0.00         |
| 111 City Manager                    | 5.00          | 0.00         | 5.00          | 1.00         | 5.00          | 1.00         | 1.00        | 0.00          | 6.00          | 1.00         |
| 114 City Clerk                      | 3.00          | 0.00         | 3.00          | 0.00         | 3.00          | 0.00         | 0.00        | 0.00          | 3.00          | 0.00         |
| <b>City Manager</b>                 | <u>13.00</u>  | <u>0.00</u>  | <u>13.00</u>  | <u>1.00</u>  | <u>13.00</u>  | <u>1.00</u>  | <u>1.00</u> | <u>0.00</u>   | <u>14.00</u>  | <u>1.00</u>  |
| 120 City Attorney                   | 4.00          | 0.00         | 4.00          | 0.00         | 4.00          | 0.00         | 0.00        | 0.00          | 4.00          | 0.00         |
| <b>City Attorney</b>                | <u>4.00</u>   | <u>0.00</u>  | <u>4.00</u>   | <u>0.00</u>  | <u>4.00</u>   | <u>0.00</u>  | <u>0.00</u> | <u>0.00</u>   | <u>4.00</u>   | <u>0.00</u>  |
| 530 Building and Safety             | 28.00         | 3.00         | 23.00         | 2.00         | 24.00         | 3.00         | 0.00        | 2.00          | 24.00         | 5.00         |
| <b>Building and Safety</b>          | <u>28.00</u>  | <u>3.00</u>  | <u>23.00</u>  | <u>2.00</u>  | <u>24.00</u>  | <u>3.00</u>  | <u>0.00</u> | <u>2.00</u>   | <u>24.00</u>  | <u>5.00</u>  |
| 112 Information Services            | 15.00         | 0.00         | 15.00         | 0.00         | 14.00         | 1.50         | 0.00        | 0.00          | 14.00         | 1.50         |
| <b>Information Systems</b>          | <u>15.00</u>  | <u>0.00</u>  | <u>15.00</u>  | <u>0.00</u>  | <u>14.00</u>  | <u>1.50</u>  | <u>0.00</u> | <u>0.00</u>   | <u>14.00</u>  | <u>1.50</u>  |
| 115 Human Resources                 | 6.00          | 0.75         | 6.00          | 0.75         | 6.00          | 0.75         | 0.00        | 0.00          | 6.00          | 0.75         |
| <b>Human Resources</b>              | <u>6.00</u>   | <u>0.75</u>  | <u>6.00</u>   | <u>0.75</u>  | <u>6.00</u>   | <u>0.75</u>  | <u>0.00</u> | <u>0.00</u>   | <u>6.00</u>   | <u>0.75</u>  |
| 450 Recreation Services             | 25.50         | 31.25        | 25.50         | 32.25        | 17.75         | 33.25        | 0.00        | 2.75          | 17.75         | 36.00        |
| <b>Recreation Services</b>          | <u>25.50</u>  | <u>31.25</u> | <u>25.50</u>  | <u>32.25</u> | <u>17.75</u>  | <u>33.25</u> | <u>0.00</u> | <u>2.75</u>   | <u>17.75</u>  | <u>36.00</u> |
| 300 Finance Administration          | 7.00          | 0.00         | 7.00          | 0.00         | 7.00          | 0.00         | 0.00        | 0.00          | 7.00          | 0.00         |
| 310 Finance Operations              | 20.50         | 1.00         | 20.50         | 2.00         | 20.50         | 2.00         | 1.00        | 1.00          | 21.50         | 3.00         |
| <b>Finance</b>                      | <u>27.50</u>  | <u>1.00</u>  | <u>27.50</u>  | <u>2.00</u>  | <u>27.50</u>  | <u>2.00</u>  | <u>1.00</u> | <u>1.00</u>   | <u>28.50</u>  | <u>3.00</u>  |
| 420 Public Works                    | 89.00         | 5.00         | 90.00         | 5.00         | 90.00         | 5.00         | 2.00        | (1.50)        | 92.00         | 3.50         |
| <b>Public Works</b>                 | <u>89.00</u>  | <u>5.00</u>  | <u>90.00</u>  | <u>5.00</u>  | <u>90.00</u>  | <u>5.00</u>  | <u>2.00</u> | <u>(1.50)</u> | <u>92.00</u>  | <u>3.50</u>  |
| 650 Engineering                     | 28.00         | 2.00         | 32.00         | 4.50         | 33.00         | 4.25         | 2.00        | 0.25          | 35.00         | 4.50         |
| <b>Engineering</b>                  | <u>28.00</u>  | <u>2.00</u>  | <u>32.00</u>  | <u>4.50</u>  | <u>33.00</u>  | <u>4.25</u>  | <u>2.00</u> | <u>0.25</u>   | <u>35.00</u>  | <u>4.50</u>  |
| 510 Planning & Nghbrhd              | 17.50         | 1.00         | 18.50         | 3.00         | 17.00         | 3.25         | 0.00        | (0.25)        | 17.00         | 3.00         |
| <b>Planning &amp; Nghbrhd Srves</b> | <u>17.50</u>  | <u>1.00</u>  | <u>18.50</u>  | <u>3.00</u>  | <u>17.00</u>  | <u>3.25</u>  | <u>0.00</u> | <u>(0.25)</u> | <u>17.00</u>  | <u>3.00</u>  |
| 700 Police Administration           | 3.00          | 0.00         | 3.00          | 0.00         | 3.00          | 0.00         | 0.00        | 0.00          | 3.00          | 0.00         |
| 710 Police Technical Services       | 29.50         | 1.00         | 30.00         | 1.00         | 30.00         | 1.00         | 0.00        | 0.50          | 30.00         | 1.50         |
| 720 Police Field Services           | 75.00         | 13.00        | 75.00         | 13.00        | 72.00         | 13.00        | 0.00        | 0.00          | 72.00         | 13.00        |
| 730 Special Operations              | 14.00         | 0.00         | 14.00         | 0.00         | 17.00         | 0.00         | 0.00        | 0.00          | 17.00         | 0.00         |
| <b>Police</b>                       | <u>121.50</u> | <u>14.00</u> | <u>122.00</u> | <u>14.00</u> | <u>122.00</u> | <u>14.00</u> | <u>0.00</u> | <u>0.50</u>   | <u>122.00</u> | <u>14.50</u> |
| 800 Fire Administration             | 4.00          | 0.50         | 4.00          | 0.50         | 2.00          | 0.50         | 0.00        | 0.00          | 2.00          | 0.50         |
| 810 Emerg Resp & Prep Div           | 66.00         | 0.00         | 66.00         | 0.00         | 65.00         | 0.00         | 0.00        | 0.00          | 65.00         | 0.00         |
| 820 Prevention Division             | 10.00         | 0.50         | 10.00         | 0.50         | 9.00          | 0.50         | 1.00        | 0.00          | 10.00         | 0.50         |
| <b>Fire</b>                         | <u>80.00</u>  | <u>1.00</u>  | <u>80.00</u>  | <u>1.00</u>  | <u>76.00</u>  | <u>1.00</u>  | <u>1.00</u> | <u>0.00</u>   | <u>77.00</u>  | <u>1.00</u>  |
| <b>TOTAL</b>                        | <u>455.00</u> | <u>59.00</u> | <u>456.50</u> | <u>65.50</u> | <u>444.25</u> | <u>69.00</u> | <u>7.00</u> | <u>4.75</u>   | <u>451.25</u> | <u>73.75</u> |

## Funded Permanent Positions by Department

|                          | 12-13         |               | 13-14         |              | 14-15         |             | 15-16         |              | 16-17         |
|--------------------------|---------------|---------------|---------------|--------------|---------------|-------------|---------------|--------------|---------------|
|                          | Funded        | Change        | Funded        | Change       | Funded        | Change      | Funded        | Change       | Proposed      |
| City Council             | 5.00          | 0.00          | 5.00          | 0.00         | 5.00          | 0.00        | 5.00          | 0.00         | 5.00          |
| City Manager             | 2.00          | 0.00          | 2.00          | 2.00         | 4.00          | 0.00        | 4.00          | 0.00         | 4.00          |
| City Clerk               | 3.00          | (1.00)        | 2.00          | 0.00         | 2.00          | 0.00        | 2.00          | 0.00         | 2.00          |
| <b>City Manager</b>      | <b>10.00</b>  | <b>(1.00)</b> | <b>9.00</b>   | <b>2.00</b>  | <b>11.00</b>  | <b>0.00</b> | <b>11.00</b>  | <b>0.00</b>  | <b>11.00</b>  |
| City Attorney            | 3.00          | 0.00          | 3.00          | 0.00         | 3.00          | 0.00        | 3.00          | (2.00)       | 1.00          |
| Building and Safety      | 14.00         | 3.00          | 17.00         | 0.00         | 17.00         | 1.00        | 18.00         | 0.00         | 18.00         |
| Information Services     | 10.25         | (0.25)        | 10.00         | 0.00         | 10.00         | (1.00)      | 9.00          | 1.00         | 10.00         |
| Human Resources          | 3.00          | 0.00          | 3.00          | 0.00         | 3.00          | 1.00        | 4.00          | 0.00         | 4.00          |
| Recreation Services      | 13.75         | (1.00)        | 12.75         | 1.00         | 13.75         | 1.00        | 14.75         | 1.00         | 15.75         |
| Finance                  | 21.50         | 0.00          | 21.50         | 0.00         | 21.50         | 1.00        | 22.50         | 1.00         | 23.50         |
| Public Works             | 40.00         | 0.00          | 40.00         | 1.00         | 41.00         | 0.00        | 41.00         | 5.00         | 46.00         |
| Engineering              | 19.00         | 2.00          | 21.00         | 2.00         | 23.00         | 0.00        | 23.00         | 2.00         | 25.00         |
| Planning & Nghbrhd Srves | 10.00         | 0.00          | 10.00         | 1.00         | 11.00         | 0.00        | 11.00         | 0.00         | 11.00         |
| Police                   | 104.00        | 1.00          | 105.00        | 3.00         | 108.00        | 1.00        | 109.00        | 2.00         | 111.00        |
| Fire                     | 64.00         | (4.00)        | 60.00         | 1.00         | 61.00         | 1.00        | 62.00         | 1.00         | 63.00         |
| <b>TOTAL</b>             | <b>312.50</b> | <b>(0.25)</b> | <b>312.25</b> | <b>11.00</b> | <b>323.25</b> | <b>5.00</b> | <b>328.25</b> | <b>11.00</b> | <b>339.25</b> |



# Budget Summary

**Financial Information** Budget Summary

|                                     | <b>Grand Total</b>  | <b>General Fund (1)</b> | <b>Measure I TOT</b> |
|-------------------------------------|---------------------|-------------------------|----------------------|
| <b>ESTIMATED REVENUES</b>           |                     |                         |                      |
| PROPERTY TAXES                      | 26,716,000          | 26,716,000              | 0                    |
| TAXES OTHER THAN PROPERTY           | 38,347,000          | 35,360,000              | 2,372,000            |
| LICENSES AND PERMITS                | 6,869,000           | 6,869,000               | 0                    |
| FINES AND FORFEITS                  | 431,000             | 431,000                 | 0                    |
| USE OF MONEY AND PROPERTY           | 3,250,400           | 302,000                 | 28,000               |
| INTERGOVERNMENTAL                   | 3,419,086           | 1,047,000               | 0                    |
| CHARGES FOR CURRENT SERVICES        | 56,420,700          | 6,882,700               | 0                    |
| OTHER REVENUE                       | 56,159,200          | 120,000                 | 0                    |
| <b>sub-total</b>                    | <b>191,612,386</b>  | <b>77,727,700</b>       | <b>2,400,000</b>     |
| <b>OTHER FINANCING SOURCES</b>      |                     |                         |                      |
| (INCREASE) DECREASE IN FUND BALANCE | (1,718,862)         | (193,986)               | (361,011)            |
| (INCREASE) DECREASE IN CIP RSRV     | (23,302,300)        | 0                       | 0                    |
| OPERATING TRANSFERS IN              | 12,608,256          | 5,415,000               | 600,000              |
| OPERATING TRANSFERS OUT             | (12,608,256)        | (300,000)               | (2,300,000)          |
| <b>sub-total</b>                    | <b>(25,021,162)</b> | <b>4,921,015</b>        | <b>(2,061,011)</b>   |
| <b>TOTAL</b>                        | <b>166,591,225</b>  | <b>82,648,715</b>       | <b>338,989</b>       |
| <b>BUDGETED APPROPRIATIONS</b>      |                     |                         |                      |
| PERSONNEL SERVICES                  | 74,906,999          | 66,281,068              | 194,016              |
| SUPPLIES & CONTRACTUAL SERVICES     | 44,630,148          | 16,321,488              | 144,973              |
| CAPITAL OUTLAY                      | 956,822             | 46,159                  | 0                    |
| <b>sub-total</b>                    | <b>120,493,969</b>  | <b>82,648,715</b>       | <b>338,989</b>       |
| CAPITAL IMPROVEMENTS                | 43,838,256          | 0                       | 0                    |
| DEBT SERVICE                        | 2,259,000           | 0                       | 0                    |
| <b>sub-total</b>                    | <b>46,097,256</b>   | <b>0</b>                | <b>0</b>             |
| <b>TOTAL</b>                        | <b>166,591,225</b>  | <b>82,648,715</b>       | <b>338,989</b>       |
| <b>FUND BALANCE</b>                 |                     |                         |                      |
| FUND BALANCE                        | 190,301,451         | 38,621,605              | 10,545,346           |
| NET CHANGES IN FUND BALANCE         | 25,021,162          | 193,986                 | 361,011              |
| <b>TOTAL</b>                        | <b>215,322,613</b>  | <b>38,815,591</b>       | <b>10,906,357</b>    |
| RESTRICTED                          | 30,038,271          | 18,044,605              | 0                    |
| ASSIGNED                            | 17,260,357          | 2,800,000               | 10,906,357           |
| RESTRICTED FOR CIP                  | 120,409,300         | 0                       | 0                    |
| COMMITTED FOR PERS                  | 5,432,000           | 5,432,000               | 0                    |
| UNASSIGNED, UNRESTRICTED            | 42,182,685          | 12,538,986              | 0                    |
| <b>TOTAL</b>                        | <b>215,322,613</b>  | <b>38,815,591</b>       | <b>10,906,357</b>    |

(1) General Fund includes RPTTF Distribution Fund, Abandon Vehicle Abatement Fund and administration funds of the former Redevelopment Agency.

(2) Other Funds include Public Art Fund, Community Facility District Funds, Gas Tax Fund, Light & Landscape Maintenance District Funds, Housing and Community Development Fund, Law Enforcement Grant Funds, Solid Waste Services Fund, Equipment Replacement Fund, Information Technology Replacement Fund and Permit Automation Fund.

**Financial Information Budget Summary**

| <u>Housing Authority</u> | <u>Other Funds (2)</u> | <u>Capital Projects (3)</u> | <u>Water Fund (4)</u> | <u>Sewer Fund (5)</u> |
|--------------------------|------------------------|-----------------------------|-----------------------|-----------------------|
| 0                        | 0                      | 0                           | 0                     | 0                     |
| 0                        | 615,000                | 0                           | 0                     | 0                     |
| 0                        | 0                      | 0                           | 0                     | 0                     |
| 0                        | 0                      | 0                           | 0                     | 0                     |
| 341,000                  | 150,300                | 1,905,100                   | 186,000               | 338,000               |
| 0                        | 1,882,086              | 490,000                     | 0                     | 0                     |
| 175,000                  | 3,428,000              | 0                           | 27,357,000            | 18,578,000            |
| 285,000                  | 1,791,000              | 26,860,000                  | 26,045,000            | 1,058,200             |
| <u>801,000</u>           | <u>7,866,386</u>       | <u>29,255,100</u>           | <u>53,588,000</u>     | <u>19,974,200</u>     |
| (349,619)                | 2,078,778              | 0                           | (526,135)             | (2,366,889)           |
| 0                        | 0                      | (20,360,100)                | (3,851,000)           | 908,800               |
| 0                        | 300,000                | 6,168,256                   | 125,000               | 0                     |
| 0                        | (4,309,256)            | (600,000)                   | (2,983,000)           | (2,116,000)           |
| <u>(349,619)</u>         | <u>(1,930,478)</u>     | <u>(14,791,844)</u>         | <u>(7,235,135)</u>    | <u>(3,574,089)</u>    |
| <u>451,381</u>           | <u>5,935,908</u>       | <u>14,463,256</u>           | <u>46,352,865</u>     | <u>16,400,111</u>     |
| 324,018                  | 1,747,782              | 0                           | 3,549,318             | 2,810,797             |
| 127,363                  | 3,526,663              | 0                           | 18,073,947            | 6,435,714             |
| 0                        | 661,463                | 0                           | 219,600               | 29,600                |
| <u>451,381</u>           | <u>5,935,908</u>       | <u>0</u>                    | <u>21,842,865</u>     | <u>9,276,111</u>      |
| 0                        | 0                      | 14,388,256                  | 23,010,000            | 6,440,000             |
| 0                        | 0                      | 75,000                      | 1,500,000             | 684,000               |
| <u>0</u>                 | <u>0</u>               | <u>14,463,256</u>           | <u>24,510,000</u>     | <u>7,124,000</u>      |
| <u>451,381</u>           | <u>5,935,908</u>       | <u>14,463,256</u>           | <u>46,352,865</u>     | <u>16,400,111</u>     |
| 6,500,000                | 17,118,500             | 60,152,000                  | 19,478,000            | 37,886,000            |
| 349,619                  | (2,078,778)            | 20,360,100                  | 4,377,135             | 1,458,089             |
| <u>6,849,619</u>         | <u>15,039,722</u>      | <u>80,512,100</u>           | <u>23,855,135</u>     | <u>39,344,089</u>     |
| 6,849,619                | 5,144,047              | 0                           | 0                     | 0                     |
| 0                        | 99,000                 | 3,455,000                   | 0                     | 0                     |
| 0                        | 0                      | 77,057,100                  | 17,751,000            | 25,601,200            |
| 0                        | 0                      | 0                           | 0                     | 0                     |
| 0                        | 9,796,675              | 0                           | 6,104,135             | 13,742,889            |
| <u>6,849,619</u>         | <u>15,039,722</u>      | <u>80,512,100</u>           | <u>23,855,135</u>     | <u>39,344,089</u>     |

(3) Capital Projects include Street Improvement Fund, Park Improvement Funds, General Government Capital Improvement Fund, Storm Drain Capital Improvement Fund and Transit Area Impact Fee Fund.

(4) Water Fund includes Water Fund, Water Fund CIP, Water Line Extension Fund and Water Infrastructure Replacement Fund.

(5) Sewer Fund includes Sewer Fund, Sewer Fund CIP, Treatment Plant Construction Fund, Sewer 2006 COPs fund and Sewer Infrastructure Replacement Fund.

## Revenues by Fund (Summary)

|                                       | Actual<br>2013-14 | Actual<br>2014-15 | Budget<br>2015-16 | Proposed<br>2016-17 |
|---------------------------------------|-------------------|-------------------|-------------------|---------------------|
| 100 General Fund                      | 73,075,651        | 67,852,401        | 76,353,808        | 82,602,700          |
| 102 Measure I TOT                     | 1,312,452         | 477,965           | 1,448,000         | 700,000             |
| 103 1452-1474 S. Main                 | 0                 | 293,497           | 200,000           | 200,000             |
| 105 Abandon Veh Abatement             | 80,697            | 87,942            | 40,000            | 40,000              |
| 150 Redevelopment Administration      | 319,356           | 195,572           | 0                 | 0                   |
| 211 H-Hetch Ground Lease              | 21,662            | (2,515)           | 12,500            | 17,000              |
| 212 Public Art Fund-Restricted        | 649               | 0                 | 0                 | 0                   |
| 213 Public Art Fund-Nonrestricted     | 12,947            | 1,059             | 0                 | 6,000               |
| 214 Community Planning Fee Fund       | 0                 | 224,708           | 200,000           | 1,000               |
| 221 Gas Tax Fund                      | 560,490           | 197,323           | 39,000            | (1,432,414)         |
| 235 95-1 Lighting/Lscape Dist         | (74,962)          | 229,484           | 210,000           | 263,744             |
| 236 98-1 Lighting/Lscape Dist         | (23,522)          | 23,337            | 38,000            | 39,000              |
| 237 05 Community Fclty Dist           | 433,540           | 521,097           | 750,000           | 606,000             |
| 238 08 Community Fclty Dist           | 0                 | 96,765            | 0                 | 0                   |
| 250 HCD Fund                          | 370,862           | 413,162           | 375,000           | 375,000             |
| 251 HCD Loan                          | 2,217             | 1,560             | 0                 | 2,000               |
| 261 Supplemental Law Enforcement      | 131,842           | 138,514           | 0                 | 0                   |
| 262 State Asset Seizure               | 6,520             | 21,882            | 0                 | 10,000              |
| 263 Federal Asset Seizure             | 709               | 682               | 0                 | 1,800               |
| 267 Justice Assistance Grant          | (861)             | 0                 | 0                 | 0                   |
| 269 Grant Fund                        | 168               | 15,973            | 0                 | 0                   |
| 280 Solid Waste Services              | 707,267           | 781,266           | 654,000           | 689,000             |
| 295 Housing Authority                 | (3,057,838)       | 962,460           | 30,000            | 801,000             |
| 310 Street Fund                       | (217,981)         | (376,811)         | 23,000            | 29,000              |
| 311 Street CIP                        | 1,359,337         | 5,368,591         | 3,521,960         | 6,090,000           |
| 312 Traffic Impact Fee                | (903,466)         | 88,327            | (170,960)         | 257,000             |
| 314 Vehicle Registration Fee          | 93,437            | 122,379           | (450,000)         | (50,000)            |
| 315 Calaveras Widening Impact Fee     | 127,226           | 11,350            | 0                 | 100                 |
| 316 Montague Widening Impact Fee      | 337,348           | 16,436            | 0                 | 0                   |
| 317 Milpitas Business Park Impact Fee | 723,188           | 507,734           | 0                 | 8,000               |
| 318 1997 TABs                         | 0                 | 276,640           | 0                 | 0                   |
| 319 2003 TABs                         | 0                 | 3,465,859         | 0                 | 0                   |
| 320 Park Improvement Fund             | 165,052           | (682,221)         | (2,253,000)       | 125,000             |
| 321 Park Improvement CIP              | 2,170,000         | 2,550,000         | 5,875,000         | 1,275,000           |
| 322 Midtown Park Fund                 | (305,441)         | (1,262,275)       | (3,519,000)       | (556,000)           |
| 330 General Government                | (2,635,296)       | 16,876,934        | (1,860,000)       | (4,343,000)         |
| 331 General Government CIP            | 5,189,288         | 1,078,000         | 760,000           | 4,683,256           |
| 332 RPTTF Distribution Fund           | (1,552,855)       | (7,358,741)       | 44,000            | 0                   |
| 340 Storm Drain Development           | 661,104           | (243,747)         | (737,000)         | (165,000)           |
| 341 Storm Drain CIP                   | 0                 | 760,000           | 1,950,000         | 1,365,000           |
| 350 Transit Area Impact Fee Fund      | 10,918,768        | 10,622,492        | 8,000             | 25,170,000          |
| 351 Transit Area Impact Fee CIP Fund  | 0                 | 650,000           | 0                 | 935,000             |
| 352 Piper Montague Infrastructure     | 26,315            | 0                 | 0                 | 0                   |
| 400 Water M & O Fund                  | 18,714,675        | 15,161,260        | 17,147,000        | 23,869,000          |
| 401 Water CIP                         | 1,400,000         | 3,992,772         | 4,000,000         | 23,010,000          |
| 402 Water Line Extension Fund         | 327,695           | (10,013)          | 15,000            | (654,000)           |
| 403 Water Bonds                       | 0                 | 0                 | 0                 | 4,505,000           |

**Financial Information Revenues by Fund (Summary)**

|                                  | <b>Actual<br/>2013-14</b> | <b>Actual<br/>2014-15</b> | <b>Budget<br/>2015-16</b> | <b>Proposed<br/>2016-17</b> |
|----------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|
| 450 Sewer M & O Fund             | 6,584,847                 | 11,286,136                | 7,857,000                 | 12,327,000                  |
| 451 Sewer CIP                    | 7,500,000                 | 8,275,919                 | 6,315,000                 | 6,440,000                   |
| 452 Treatment Plant Construction | (1,701,755)               | (2,031,152)               | (1,446,000)               | 64,200                      |
| 453 Sewer 2006 COPS              | 0                         | 1                         | 0                         | 0                           |
| 455 Sewer Infrastructure Replmnt | 29,270                    | (1,476,794)               | 28,000                    | (973,000)                   |
| 500 Equipment Mgmt Fund          | 1,938,741                 | 2,074,732                 | 2,444,442                 | 2,471,000                   |
| 505 Information Tec Replmt       | 300,022                   | 300,052                   | 300,000                   | 300,000                     |
| 506 Permit Automation Fund       | 570,102                   | 341,895                   | 405,000                   | 508,000                     |
| <b>TOTAL</b>                     | <b>125,699,470</b>        | <b>142,919,888</b>        | <b>120,607,750</b>        | <b>191,612,386</b>          |

## Revenues by Fund (Detail)

| Description                                | Actual<br>2013-14 | Actual<br>2014-15 | Budget<br>2015-16 | Proposed<br>2016-17 |
|--|-------------------|-------------------|-------------------|---------------------|
| <b>GENERAL FUND (100)</b>                  |                   |                   |                   |                     |
| <b>PROPERTY TAXES</b>                      |                   |                   |                   |                     |
| 3010 Property Taxes, Current               | 17,433,699        | 20,004,943        | 19,767,000        | 21,247,000          |
| 3030 Property Taxes, Supplement            | 509,932           | 738,326           | 560,000           | 459,000             |
| 3050 Property Taxes, RPTTF Distribution    | 9,663,929         | 4,183,647         | 4,353,000         | 5,010,000           |
| <b>sub-total</b>                           | <u>27,607,560</u> | <u>24,926,915</u> | <u>24,680,000</u> | <u>26,716,000</u>   |
| <b>TAXES OTHER THAN PROPERTY</b>           |                   |                   |                   |                     |
| 3110 Sales and Use Tax                     | 19,766,138        | 19,572,356        | 21,490,000        | 22,019,000          |
| 3120 Real Estate Transfer Tax              | 552,238           | 955,298           | 580,000           | 624,000             |
| 3131 Electric Franchise                    | 1,227,238         | 1,320,261         | 1,240,000         | 1,320,000           |
| 3132 Gas Franchise                         | 154,141           | 157,159           | 156,000           | 156,000             |
| 3133 Garbage Franchise-Commercial          | 1,034,577         | 1,089,917         | 1,045,000         | 1,050,000           |
| 3134 Garbage Franchise-NonCommercial       | 460,531           | 456,397           | 470,000           | 470,000             |
| 3137 Nitrogen Gas Franchise                | 48,969            | 48,969            | 49,000            | 49,000              |
| 3138 CATV Franchise                        | 527,684           | 586,026           | 560,000           | 586,000             |
| 3140 Business License Tax                  | 334,139           | 309,027           | 349,000           | 355,000             |
| 3150 Hotel/Motel Tax                       | 7,473,691         | 8,733,319         | 8,018,000         | 8,731,000           |
| <b>sub-total</b>                           | <u>31,579,345</u> | <u>33,228,729</u> | <u>33,957,000</u> | <u>35,360,000</u>   |
| <b>LICENSES AND PERMITS</b>                |                   |                   |                   |                     |
| 3210 Building Permits                      | 5,881,934         | 4,934,766         | 4,755,808         | 5,109,000           |
| 3220 Fire Permits                          | 1,402,422         | 1,070,023         | 1,340,000         | 1,340,000           |
| 3240 Life Safety Annual Permits            | 359,499           | 342,742           | 275,000           | 275,000             |
| 3250 Fire Inspections                      | 133,977           | 170,385           | 127,000           | 145,000             |
| <b>sub-total</b>                           | <u>7,777,832</u>  | <u>6,517,917</u>  | <u>6,497,808</u>  | <u>6,869,000</u>    |
| <b>FINES AND FORFEITS</b>                  |                   |                   |                   |                     |
| 3301 Vehicle Code Fines                    | 137,865           | 152,092           | 142,000           | 150,000             |
| 3302 Other Court Fines                     | 130,910           | 156,527           | 163,000           | 143,000             |
| 3305 Booking Fees                          | 12,688            | 13,196            | 8,000             | 17,000              |
| 3306 NBO Violation Fees                    | 3,150             | 9,970             | 4,000             | 18,000              |
| 3307 Impound Fees                          | 65,922            | 65,134            | 61,000            | 77,000              |
| 3308 Animal Violations                     | 9,162             | 13,652            | 10,000            | 6,000               |
| 3309 False Alarm Fee                       | 55,700            | 42,800            | 20,000            | 20,000              |
| <b>sub-total</b>                           | <u>415,396</u>    | <u>453,371</u>    | <u>408,000</u>    | <u>431,000</u>      |
| <b>USE OF MONEY AND PROPERTY</b>           |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc) | 49,581            | 78,621            | 0                 | 0                   |
| 3433 Other Interest Income                 | 158,912           | 15,075            | 0                 | 148,000             |
| 3434 Pooled Interest Allocation            | 176,057           | 172,990           | 141,000           | 154,000             |
| <b>sub-total</b>                           | <u>384,551</u>    | <u>266,686</u>    | <u>141,000</u>    | <u>302,000</u>      |
| <b>INTERGOVERNMENTAL</b>                   |                   |                   |                   |                     |
| 3511 Motor Vehicle In Lieu Tax             | 30,356            | 29,323            | 30,000            | 30,000              |
| 3521 Homeowners Property Tax Relief        | 119,506           | 123,677           | 120,000           | 124,000             |
| 3556 Federal Contributions-Recreation      | 6,195             | 5,000             | 5,000             | 0                   |
| 3557 Federal Contributions-Police          | 12,430            | 16,283            | 0                 | 0                   |
| 3558 Federal Contributions-Fire            | 55,180            | 0                 | 0                 | 0                   |
| 3562 POST Grant                            | 3,790             | 7,555             | 0                 | 0                   |
| 3567 State Contributions-Police            | 81,000            | 151,750           | 0                 | 0                   |

**Financial Information** Revenues by Fund (Detail)

| Description                                  | Actual<br>2013-14 | Actual<br>2014-15 | Budget<br>2015-16 | Proposed<br>2016-17 |
|--|-------------------|-------------------|-------------------|---------------------|
| 3568 State Contributions-Fire                | 2,754             | 0                 | 0                 | 0                   |
| 3575 County Cont-Public Works                | 550,020           | 550,102           | 400,000           | 450,000             |
| 3576 County Contributions-Recreation         | 77,085            | 78,578            | 86,000            | 80,000              |
| 3577 County Contributions-Police             | 65,691            | 104,017           | 105,000           | 128,000             |
| 3578 County Contributions-Fire               | 0                 | 34,975            | 0                 | 0                   |
| 3581 Other Restricted Grants-General Gov't   | 326,744           | 163,466           | 170,000           | 170,000             |
| 3582 SB90 Grant                              | 22,082            | 718,033           | 0                 | 25,000              |
| 3586 Other Restricted Grants-Recreation      | 750               | 0                 | 0                 | 0                   |
| <b>sub-total</b>                             | 1,353,584         | 1,982,759         | 916,000           | 1,007,000           |
| <b>CHARGES FOR CURRENT SERVICES</b>          |                   |                   |                   |                     |
| 3601 General Government Service Charges      | 217,061           | 156,221           | 160,000           | 184,000             |
| 3602 Sales of Maps and Documents-Gen Gov't   | 487               | 738               | 0                 | 0                   |
| 3603 Rents, Leases and Concessions-Gen Gov't | 90,061            | 99,456            | 82,000            | 270,000             |
| 3604 B L Processing Fee                      | 147,986           | 163,631           | 106,000           | 127,000             |
| 3608 PJ Legal Overhead Charge                | 0                 | 1,128             | 0                 | 0                   |
| 3609 PJ Legal Reimbursement                  | 0                 | 1,069             | 0                 | 0                   |
| 3611 PJ Overhead Charges-PW/E                | 728,177           | 1,023,383         | 1,012,000         | 1,118,000           |
| 3612 PJ Labor Reimbursement-PW/E             | 322,451           | 436,713           | 440,000           | 486,000             |
| 3613 PJ Vendor Reimbursement-PW/E            | 4,263             | 36,605            | 120,000           | 215,000             |
| 3616 Engineering Plan Check Fee              | 4,455             | 755               | 0                 | 1,000               |
| 3617 Planning Fees                           | 3,575             | 6,470             | 4,000             | 4,000               |
| 3618 Sales of Maps and Doc-PW/Engr           | 418               | 1,913             | 1,000             | 1,000               |
| 3619 Rent,Lease & Concession-PW/Eng          | 28,000            | 28,000            | 28,000            | 25,000              |
| 3631 PJ Overhead Charges - Fire              | 17,917            | 9,919             | 11,000            | 13,000              |
| 3632 PJ Labor Reimbursement - Fire           | 13,713            | 8,323             | 5,000             | 6,000               |
| 3633 Fire Cost Recovery                      | 0                 | 107,858           | 0                 | 26,000              |
| 3634 Unwanted Alarms-Fire                    | 18,300            | 45,000            | 15,000            | 20,000              |
| 3637 Fire Service Charges                    | 235,676           | 201,934           | 240,000           | 254,000             |
| 3638 Sale of Maps & Documents-Fire           | 60                | 30                | 0                 | 0                   |
| 3639 Fire Electroinc Archieve Charge         | 14,625            | 13,600            | 12,000            | 10,000              |
| 3641 Police Service Charges                  | 657,082           | 658,538           | 592,000           | 613,000             |
| 3643 Fingerprints                            | 933               | 1,138             | 2,000             | 2,000               |
| 3644 Sales of Maps & Documents-Police        | 10,078            | 11,564            | 10,000            | 10,000              |
| 3645 Police Cost Recovery                    | (7)               | 1,540             | 0                 | 0                   |
| 3646 Rents, Leases & Concessions-Police      | 0                 | 27,865            | 0                 | 0                   |
| 3647 DUI-Police Cost Recovery                | 14,737            | 16,108            | 13,000            | 13,000              |
| 3648 PJ Overhead Charges-Police              | 3,187             | 853               | 0                 | 0                   |
| 3649 PJ Labor Reimb - Police                 | 2,327             | 639               | 0                 | 1,000               |
| 3651 Rents, Leases & Concessions-Recreation  | 238,006           | 292,311           | 300,000           | 323,000             |
| 3652 Recreation Fees                         | 1,688,810         | 1,707,580         | 1,800,000         | 1,870,000           |
| 3653 Senior Nutrition Fees                   | 27,155            | 27,356            | 27,000            | 27,000              |
| 3655 Sales of Merchandise Recreation         | 83                | 461               | 0                 | 0                   |
| 3656 Recreation Transaction Fees             | 4,393             | 31,854            | 20,000            | 30,000              |
| 3661 Sales of Maps & Documents-Building      | 0                 | 15                | 0                 | 0                   |
| 3662 Records Retention Fee-Building          | 61,049            | 62,794            | 60,000            | 60,000              |
| 3663 Building Service Charges                | 1,432             | 1,261             | 0                 | 0                   |
| 3665 PJ Overhead Charges-Building            | 282,001           | 36,561            | 0                 | 0                   |
| 3666 PJ Labor Reimbursement-Building         | 128,728           | 17,442            | 0                 | 0                   |
| 3667 Building State Mandated Standard Fee    | 18,094            | 12,558            | 10,000            | 10,000              |
| 3672 Public Works Cost Recovery              | 118,334           | 64,565            | 20,000            | 20,000              |

**Financial Information** Revenues by Fund (Detail)

| Description                                     | Actual<br>2013-14        | Actual<br>2014-15        | Budget<br>2015-16        | Proposed<br>2016-17      |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| 3681 PJ Overhead Charge-Planning                | 211,498                  | 405,869                  | 270,000                  | 365,700                  |
| 3682 PJ Labor Reimbursement-Planning            | 94,972                   | 143,034                  | 100,000                  | 159,000                  |
| 3683 PJ Vendor Reimbursement-Planning           | 22,395                   | 50,401                   | 60,000                   | 375,000                  |
| 3685 Housing & Neighborhood Services            | 16,738                   | 12,848                   | 12,000                   | 12,000                   |
| 3686 Planning Plan Check Fee                    | 21,210                   | 12,560                   | 12,000                   | 12,000                   |
| 3691 Fire GIS Mapping                           | 328                      | 0                        | 0                        | 0                        |
| 3692 Fire Automation Fee                        | 22,215                   | 23,457                   | 18,000                   | 20,000                   |
| 3693 Rent, Lease and Concession - FIRE          | 20,950                   | 0                        | 0                        | 0                        |
| <b>sub-total</b>                                | <u>5,513,952</u>         | <u>5,963,917</u>         | <u>5,562,000</u>         | <u>6,682,700</u>         |
| <b>OTHER REVENUE</b>                            |                          |                          |                          |                          |
| 3710 Development                                | 14,200                   | 17,661                   | 10,000                   | 15,000                   |
| 3730 Recycling                                  | 299                      | 0                        | 0                        | 0                        |
| 3750 Donations                                  | 60,826                   | 15,869                   | 0                        | 0                        |
| 3770 Sale of Property, Plant and Equipment      | 6,807                    | 6,593                    | 0                        | 5,000                    |
| 3790 Miscellaneous Other Revenue                | 140,287                  | 183,761                  | 75,500                   | 100,000                  |
| <b>sub-total</b>                                | <u>222,419</u>           | <u>223,883</u>           | <u>85,500</u>            | <u>120,000</u>           |
| <b>OPERATING TRANSFERS IN</b>                   |                          |                          |                          |                          |
| 3806 Op Trfs in from Solid Waste Service        | 256,917                  | 223,252                  | 277,000                  | 282,000                  |
| 3812 Op Trfs in from Water Fund                 | 1,829,179                | 2,366,459                | 2,347,000                | 2,633,000                |
| 3815 Op Trfs in from Sewer Fund                 | 1,572,651                | 1,527,385                | 1,575,000                | 1,641,000                |
| 3819 Op Trfs in from Other                      | 2,216                    | 207,859                  | 207,500                  | 859,000                  |
| 3822 Op Trfs in from General Gov't Fund         | 0                        | 976                      | 0                        | 0                        |
| <b>sub-total</b>                                | <u>3,660,963</u>         | <u>4,325,931</u>         | <u>4,406,500</u>         | <u>5,415,000</u>         |
| <b>OPERATING TRANSFERS OUT</b>                  |                          |                          |                          |                          |
| 3919 Op Trfs Out To Other Miscellaneous Funds   | 0                        | 0                        | (300,000)                | (300,000)                |
| 3922 Op Trfs Out To the General Government Fund | 0                        | (9,800,000)              | 0                        | 0                        |
| 3985 Extraordinary Item                         | (5,083,523)              | 0                        | 0                        | 0                        |
| 3999 Op Trfs Out To the Subsidiary CIP Fund     | (356,428)                | (237,708)                | 0                        | 0                        |
| <b>sub-total</b>                                | <u>(5,439,951)</u>       | <u>(10,037,708)</u>      | <u>(300,000)</u>         | <u>(300,000)</u>         |
| <b>TOTAL (100)</b>                              | <u><u>73,075,651</u></u> | <u><u>67,852,401</u></u> | <u><u>76,353,808</u></u> | <u><u>82,602,700</u></u> |
| <b>TOTAL (100)</b>                              | <u><u>73,075,651</u></u> | <u><u>67,852,401</u></u> | <u><u>76,353,808</u></u> | <u><u>82,602,700</u></u> |
| <b>MEASURE I TOT (102)</b>                      |                          |                          |                          |                          |
| 3150 Hotel/Motel Tax                            | 1,862,618                | 2,183,330                | 2,007,000                | 2,372,000                |
| 3431 Pooled Investment Interest (Nonalloc)      | 4,684                    | (8,189)                  | 0                        | (4,000)                  |
| 3433 Other Interest Income                      | 0                        | 32,500                   | 0                        | 0                        |
| 3434 Pooled Interest Allocation                 | 45,150                   | 20,325                   | 41,000                   | 32,000                   |
| 3822 Op Trfs in from General Gov't Fund         | 0                        | 0                        | 0                        | 600,000                  |
| 3909 Op Trfs Out To the Street Improvement Fund | 0                        | (1,600,000)              | 0                        | (2,150,000)              |
| 3922 Op Trfs Out To the General Government Fund | (600,000)                | (150,000)                | (600,000)                | (150,000)                |
| <b>TOTAL (102)</b>                              | <u>1,312,452</u>         | <u>477,965</u>           | <u>1,448,000</u>         | <u>700,000</u>           |
| <b>1452-1474 S. MAIN (103)</b>                  |                          |                          |                          |                          |
| 3431 Pooled Investment Interest (Nonalloc)      | 0                        | 38                       | 0                        | 0                        |
| 3434 Pooled Interest Allocation                 | 0                        | 155                      | 0                        | 0                        |
| 3603 Rents, Leases and Concessions-Gen Gov't    | 0                        | 293,304                  | 200,000                  | 200,000                  |
| <b>TOTAL (103)</b>                              | <u>0</u>                 | <u>293,497</u>           | <u>200,000</u>           | <u>200,000</u>           |
| <b>ABANDON VEH ABATEMENT (105)</b>              |                          |                          |                          |                          |
| 3577 County Contributions-Police                | 43,625                   | 45,806                   | 40,000                   | 40,000                   |

**Financial Information** Revenues by Fund (Detail)

| Description                                     | Actual<br>2013-14 | Actual<br>2014-15 | Budget<br>2015-16 | Proposed<br>2016-17 |
|---|-------------------|-------------------|-------------------|---------------------|
| 3899 Op Trfs in from Subsidiary CIP Fund        | 37,072            | 42,136            | 0                 | 0                   |
| <b>TOTAL (105)</b>                              | <b>80,697</b>     | <b>87,942</b>     | <b>40,000</b>     | <b>40,000</b>       |
| <b>HOUSING ADMINISTRATION (140)</b>             |                   |                   |                   |                     |
| <b>REDEVELOPMENT ADMINISTRATION (150)</b>       |                   |                   |                   |                     |
| 3899 Op Trfs in from Subsidiary CIP Fund        | 319,356           | 195,572           | 0                 | 0                   |
| <b>TOTAL (150)</b>                              | <b>319,356</b>    | <b>195,572</b>    | <b>0</b>          | <b>0</b>            |
| <b>H-HETCH GROUND LEASE (211)</b>               |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 51,559            | 5,921             | 20,000            | 17,000              |
| 3433 Other Interest Income                      | (28,034)          | (1,104)           | 0                 | 0                   |
| 3434 Pooled Interest Allocation                 | 354               | 526               | 0                 | 0                   |
| 3901 Op Trfs Out To the General Fund            | (2,216)           | (7,859)           | (7,500)           | 0                   |
| <b>TOTAL (211)</b>                              | <b>21,662</b>     | <b>(2,515)</b>    | <b>12,500</b>     | <b>17,000</b>       |
| <b>PUBLIC ART FUND-RESTRICTED (212)</b>         |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | (272)             | 0                 | 0                 | 0                   |
| 3433 Other Interest Income                      | 614               | 0                 | 0                 | 0                   |
| 3434 Pooled Interest Allocation                 | 280               | 0                 | 0                 | 0                   |
| 3602 Sales of Maps and Documents-Gen Gov't      | 28                | 0                 | 0                 | 0                   |
| <b>TOTAL (212)</b>                              | <b>649</b>        | <b>0</b>          | <b>0</b>          | <b>0</b>            |
| <b>PUBLIC ART FUND-NONRESTRICTED (213)</b>      |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 61                | (2)               | 0                 | 0                   |
| 3433 Other Interest Income                      | 0                 | 183               | 0                 | 0                   |
| 3434 Pooled Interest Allocation                 | 886               | 879               | 0                 | 0                   |
| 3750 Donations                                  | 12,000            | 0                 | 0                 | 6,000               |
| <b>TOTAL (213)</b>                              | <b>12,947</b>     | <b>1,059</b>      | <b>0</b>          | <b>6,000</b>        |
| <b>COMMUNITY PLANNING FEE FUND (214)</b>        |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 0                 | 443               | 0                 | 0                   |
| 3434 Pooled Interest Allocation                 | 0                 | 712               | 0                 | 1,000               |
| 3617 Planning Fees                              | 0                 | 223,553           | 200,000           | 200,000             |
| 3922 Op Trfs Out To the General Government Fund | 0                 | 0                 | 0                 | (200,000)           |
| <b>TOTAL (214)</b>                              | <b>0</b>          | <b>224,708</b>    | <b>200,000</b>    | <b>1,000</b>        |
| <b>GAS TAX FUND (221)</b>                       |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 1,816             | 1,244             | 0                 | 1,500               |
| 3434 Pooled Interest Allocation                 | 15,679            | 19,812            | 10,000            | 28,000              |
| 3543 Sec 2103-Gas Tax                           | 987,838           | 662,371           | 1,013,000         | 171,250             |
| 3545 Sec 2105-Gas Tax                           | 482,238           | 387,570           | 334,000           | 453,473             |
| 3546 Sec 2106-Gas Tax                           | 249,552           | 260,246           | 226,000           | 226,144             |
| 3547 Sec 2107-Gas Tax                           | 515,867           | 496,018           | 498,000           | 629,719             |
| 3548 Sec 2107.5-Gas Tax                         | 7,500             | 7,500             | 8,000             | 7,500               |
| 3909 Op Trfs Out To the Street Improvement Fund | (600,000)         | (1,598,085)       | 0                 | (2,950,000)         |
| 3922 Op Trfs Out To the General Government Fund | (1,100,000)       | 0                 | (2,050,000)       | 0                   |
| 3939 Appn Trfs out to Street Fund               | 0                 | (39,352)          | 0                 | 0                   |
| <b>TOTAL (221)</b>                              | <b>560,490</b>    | <b>197,323</b>    | <b>39,000</b>     | <b>(1,432,414)</b>  |
| <b>95-1 LIGHTING/LSCAPE DIST (235)</b>          |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | (233)             | (111)             | 0                 | 0                   |
| 3433 Other Interest Income                      | 200               | 153               | 0                 | 0                   |

**Financial Information Revenues by Fund (Detail)**

| Description                                     | Actual<br>2013-14 | Actual<br>2014-15 | Budget<br>2015-16 | Proposed<br>2016-17 |
|---|-------------------|-------------------|-------------------|---------------------|
| 3434 Pooled Interest Allocation                 | 1,142             | 514               | 0                 | 1,000               |
| 3720 Special Assessments                        | 273,929           | 273,929           | 285,000           | 281,000             |
| 3922 Op Trfs Out To the General Government Fund | (350,000)         | (45,000)          | (75,000)          | (18,256)            |
| <b>TOTAL (235)</b>                              | <b>(74,962)</b>   | <b>229,484</b>    | <b>210,000</b>    | <b>263,744</b>      |
| <b>98-1 LIGHTING/LSCAPE DIST (236)</b>          |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | (53)              | (33)              | 0                 | 0                   |
| 3433 Other Interest Income                      | 27                | 20                | 0                 | 0                   |
| 3434 Pooled Interest Allocation                 | 279               | 124               | 0                 | 0                   |
| 3720 Special Assessments                        | 36,225            | 36,225            | 38,000            | 39,000              |
| 3922 Op Trfs Out To the General Government Fund | (60,000)          | (13,000)          | 0                 | 0                   |
| <b>TOTAL (236)</b>                              | <b>(23,522)</b>   | <b>23,337</b>     | <b>38,000</b>     | <b>39,000</b>       |
| <b>05 COMMUNITY FCLTY DIST (237)</b>            |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | (322)             | (253)             | 0                 | 0                   |
| 3433 Other Interest Income                      | 292               | 236               | 0                 | 0                   |
| 3434 Pooled Interest Allocation                 | 1,600             | 828               | 0                 | 0                   |
| 3720 Special Assessments                        | 431,970           | 720,286           | 750,000           | 750,000             |
| 3901 Op Trfs Out To the General Fund            | 0                 | (200,000)         | 0                 | (144,000)           |
| <b>TOTAL (237)</b>                              | <b>433,540</b>    | <b>521,097</b>    | <b>750,000</b>    | <b>606,000</b>      |
| <b>08 COMMUNITY FCLTY DIST (238)</b>            |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 0                 | 186               | 0                 | 0                   |
| 3434 Pooled Interest Allocation                 | 0                 | 373               | 0                 | 0                   |
| 3720 Special Assessments                        | 0                 | 96,206            | 200,000           | 715,000             |
| 3901 Op Trfs Out To the General Fund            | 0                 | 0                 | (200,000)         | (715,000)           |
| <b>TOTAL (238)</b>                              | <b>0</b>          | <b>96,765</b>     | <b>0</b>          | <b>0</b>            |
| <b>HCD FUND (250)</b>                           |                   |                   |                   |                     |
| 3559 Federal Contributions-Planning             | 370,862           | 413,162           | 375,000           | 375,000             |
| <b>TOTAL (250)</b>                              | <b>370,862</b>    | <b>413,162</b>    | <b>375,000</b>    | <b>375,000</b>      |
| <b>HCD LOAN (251)</b>                           |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 301               | (301)             | 0                 | 0                   |
| 3433 Other Interest Income                      | 1,766             | 1,862             | 0                 | 2,000               |
| 3790 Miscellaneous Other Revenue                | 150               | 0                 | 0                 | 0                   |
| <b>TOTAL (251)</b>                              | <b>2,217</b>      | <b>1,560</b>      | <b>0</b>          | <b>2,000</b>        |
| <b>SUPPLEMENTAL LAW ENFORCEMENT (261)</b>       |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 107               | 73                | 0                 | 0                   |
| 3434 Pooled Interest Allocation                 | 754               | 693               | 0                 | 0                   |
| 3567 State Contributions-Police                 | 105,581           | 61,548            | 0                 | 0                   |
| 3577 County Contributions-Police                | 25,400            | 76,200            | 0                 | 0                   |
| <b>TOTAL (261)</b>                              | <b>131,842</b>    | <b>138,514</b>    | <b>0</b>          | <b>0</b>            |
| <b>STATE ASSET SEIZURE (262)</b>                |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 26                | 23                | 0                 | 0                   |
| 3434 Pooled Interest Allocation                 | 586               | 645               | 0                 | 0                   |
| 3567 State Contributions-Police                 | 5,909             | 21,214            | 0                 | 10,000              |
| <b>TOTAL (262)</b>                              | <b>6,520</b>      | <b>21,882</b>     | <b>0</b>          | <b>10,000</b>       |
| <b>FEDERAL ASSET SEIZURE (263)</b>              |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 41                | (9)               | 0                 | 800                 |

**Financial Information** Revenues by Fund (Detail)

| Description                                  | Actual<br>2013-14  | Actual<br>2014-15 | Budget<br>2015-16 | Proposed<br>2016-17 |
|--|--------------------|-------------------|-------------------|---------------------|
| 3434 Pooled Interest Allocation              | 668                | 691               | 0                 | 1,000               |
| <b>TOTAL (263)</b>                           | <b>709</b>         | <b>682</b>        | <b>0</b>          | <b>1,800</b>        |
| <b>JUSTICE ASSISTANCE GRANT (267)</b>        |                    |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)   | 0                  | 0                 | 0                 | 0                   |
| 3434 Pooled Interest Allocation              | 4                  | 0                 | 0                 | 0                   |
| 3557 Federal Contributions-Police            | (865)              | 0                 | 0                 | 0                   |
| <b>TOTAL (267)</b>                           | <b>(861)</b>       | <b>0</b>          | <b>0</b>          | <b>0</b>            |
| <b>GRANT FUND (269)</b>                      |                    |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)   | 0                  | 64                | 0                 | 0                   |
| 3434 Pooled Interest Allocation              | 168                | 333               | 0                 | 0                   |
| 3558 Federal Contributions-Fire              | 0                  | 4,620             | 0                 | 0                   |
| 3578 County Contributions-Fire               | 0                  | 10,955            | 0                 | 0                   |
| <b>TOTAL (269)</b>                           | <b>168</b>         | <b>15,973</b>     | <b>0</b>          | <b>0</b>            |
| <b>SOLID WASTE SERVICES (280)</b>            |                    |                   |                   |                     |
| 3135 Solid Waste-Community Relations         | 169,245            | 165,077           | 166,000           | 165,000             |
| 3136 Solid Waste-HHW-Contract & Public       | 285,032            | 249,499           | 257,000           | 250,000             |
| 3139 County-wide AB 939 Fee                  | 154,950            | 187,105           | 170,000           | 200,000             |
| 3431 Pooled Investment Interest (Nonalloc)   | 919                | 569               | 0                 | 0                   |
| 3434 Pooled Interest Allocation              | 11,458             | 13,074            | 13,000            | 17,000              |
| 3565 State Contri-Public Works               | 13,155             | 14,435            | 0                 | 9,000               |
| 3615 Public Works and Engr Fees              | 111,340            | 111,847           | 110,000           | 110,000             |
| 3671 Public Works Service Charges            | 213,334            | 259,800           | 215,000           | 220,000             |
| 3790 Miscellaneous Other Revenue             | 4,750              | 3,111             | 0                 | 0                   |
| 3901 Op Trfs Out To the General Fund         | (256,917)          | (223,252)         | (277,000)         | (282,000)           |
| <b>TOTAL (280)</b>                           | <b>707,267</b>     | <b>781,266</b>    | <b>654,000</b>    | <b>689,000</b>      |
| <b>HOUSING AUTHORITY (295)</b>               |                    |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)   | 3,733              | 1,028             | 0                 | 0                   |
| 3433 Other Interest Income                   | 167,557            | 751,624           | 0                 | 285,000             |
| 3434 Pooled Interest Allocation              | 32,969             | 37,811            | 30,000            | 56,000              |
| 3603 Rents, Leases and Concessions-Gen Gov't | 187,570            | 171,997           | 0                 | 175,000             |
| 3740 Reimbursements                          | 568,160            | 0                 | 0                 | 285,000             |
| 3790 Miscellaneous Other Revenue             | 314,021            | 0                 | 0                 | 0                   |
| 3985 Extraordinary Item                      | (4,331,849)        | 0                 | 0                 | 0                   |
| <b>TOTAL (295)</b>                           | <b>(3,057,838)</b> | <b>962,460</b>    | <b>30,000</b>     | <b>801,000</b>      |
| <b>STREET FUND (310)</b>                     |                    |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)   | 1,741              | 2,017             | 0                 | 0                   |
| 3433 Other Interest Income                   | 26,749             | 3,619             | 0                 | 0                   |
| 3434 Pooled Interest Allocation              | 34,023             | 29,453            | 23,000            | 29,000              |
| 3565 State Contri-Public Works               | 19,506             | 0                 | 0                 | 0                   |
| 3999 Op Trfs Out To the Subsidiary CIP Fund  | (300,000)          | (411,900)         | 0                 | 0                   |
| <b>TOTAL (310)</b>                           | <b>(217,981)</b>   | <b>(376,811)</b>  | <b>23,000</b>     | <b>29,000</b>       |
| <b>STREET CIP (311)</b>                      |                    |                   |                   |                     |
| 3565 State Contri-Public Works               | 7,180              | 160,015           | 0                 | 0                   |
| 3575 County Cont-Public Works                | 452,157            | 393,164           | 0                 | 0                   |
| 3802 Op Trfs in from Gas Tax Fund            | 600,000            | 1,598,085         | 2,050,000         | 2,950,000           |
| 3812 Op Trfs in from Water Fund              | 0                  | 225,000           | 100,000           | 250,000             |
| 3815 Op Trfs in from Sewer Fund              | 0                  | 225,000           | 100,000           | 250,000             |

**Financial Information** Revenues by Fund (Detail)

| Description                                     | Actual<br>2013-14 | Actual<br>2014-15 | Budget<br>2015-16 | Proposed<br>2016-17 |
|---|-------------------|-------------------|-------------------|---------------------|
| 3824 Op Trfs in Transit Area Fund               | 0                 | 0                 | 0                 | 40,000              |
| 3826 Op Trfs in from Measure I TOT Fund         | 0                 | 1,600,000         | 600,000           | 2,150,000           |
| 3832 Appn Transfers in from Gas Tax             | 0                 | 39,352            | 0                 | 0                   |
| 3899 Op Trfs in from Subsidiary CIP Fund        | 305,100           | 1,127,975         | 671,960           | 450,000             |
| 3999 Op Trfs Out To the Subsidiary CIP Fund     | (5,100)           | 0                 | 0                 | 0                   |
| <b>TOTAL (311)</b>                              | <b>1,359,337</b>  | <b>5,368,591</b>  | <b>3,521,960</b>  | <b>6,090,000</b>    |
| <b>TRAFFIC IMPACT FEE (312)</b>                 |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | (2,365)           | (3,369)           | 0                 | 0                   |
| 3434 Pooled Interest Allocation                 | 17,723            | 4,691             | 11,000            | 7,000               |
| 3710 Development                                | 262,096           | 752,925           | 0                 | 250,000             |
| 3954 Appn Trfs Out Transit Area Fund            | 0                 | (500,000)         | 0                 | 0                   |
| 3999 Op Trfs Out To the Subsidiary CIP Fund     | (1,180,921)       | (165,920)         | (181,960)         | 0                   |
| <b>TOTAL (312)</b>                              | <b>(903,466)</b>  | <b>88,327</b>     | <b>(170,960)</b>  | <b>257,000</b>      |
| <b>VEHICLE REGISTRATION FEE (314)</b>           |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 182               | 260               | 0                 | 0                   |
| 3434 Pooled Interest Allocation                 | 1,062             | 1,406             | 0                 | 0                   |
| 3575 County Cont-Public Works                   | 392,193           | 420,713           | 0                 | 400,000             |
| 3922 Op Trfs Out To the General Government Fund | (300,000)         | 0                 | (450,000)         | 0                   |
| 3999 Op Trfs Out To the Subsidiary CIP Fund     | 0                 | (300,000)         | 0                 | (450,000)           |
| <b>TOTAL (314)</b>                              | <b>93,437</b>     | <b>122,379</b>    | <b>(450,000)</b>  | <b>(50,000)</b>     |
| <b>CALAVERAS WIDENING IMPACT FEE (315)</b>      |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 0                 | 276               | 0                 | 100                 |
| 3434 Pooled Interest Allocation                 | 679               | 857               | 0                 | 0                   |
| 3710 Development                                | 0                 | 10,218            | 0                 | 0                   |
| 3899 Op Trfs in from Subsidiary CIP Fund        | 126,547           | 0                 | 0                 | 0                   |
| <b>TOTAL (315)</b>                              | <b>127,226</b>    | <b>11,350</b>     | <b>0</b>          | <b>100</b>          |
| <b>MONTAGUE WIDENING IMPACT FEE (316)</b>       |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 0                 | 704               | 0                 | 0                   |
| 3434 Pooled Interest Allocation                 | 1,882             | 2,187             | 0                 | 0                   |
| 3710 Development                                | 0                 | 13,545            | 0                 | 0                   |
| 3899 Op Trfs in from Subsidiary CIP Fund        | 335,466           | 0                 | 0                 | 0                   |
| <b>TOTAL (316)</b>                              | <b>337,348</b>    | <b>16,436</b>     | <b>0</b>          | <b>0</b>            |
| <b>MILPITAS BUSINESS PARK IMPACT FEE (317)</b>  |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 0                 | 2,449             | 0                 | 0                   |
| 3434 Pooled Interest Allocation                 | 4,280             | 5,286             | 0                 | 8,000               |
| 3710 Development                                | 0                 | 500,000           | 0                 | 0                   |
| 3899 Op Trfs in from Subsidiary CIP Fund        | 718,908           | 0                 | 0                 | 0                   |
| <b>TOTAL (317)</b>                              | <b>723,188</b>    | <b>507,734</b>    | <b>0</b>          | <b>8,000</b>        |
| <b>1997 TABS (318)</b>                          |                   |                   |                   |                     |
| 3432 Cash with Fiscal Agents                    | 0                 | 0                 | 0                 | 0                   |
| 3848 Appn Transfers in from Tax Allocation      | 0                 | 526,795           | 0                 | 0                   |
| 3999 Op Trfs Out To the Subsidiary CIP Fund     | 0                 | (250,155)         | 0                 | 0                   |
| <b>TOTAL (318)</b>                              | <b>0</b>          | <b>276,640</b>    | <b>0</b>          | <b>0</b>            |
| <b>2003 TABS (319)</b>                          |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 0                 | 27                | 0                 | 0                   |
| 3848 Appn Transfers in from Tax Allocation      | 0                 | 3,465,832         | 0                 | 0                   |

**Financial Information** Revenues by Fund (Detail)

| Description                                      | Actual<br>2013-14  | Actual<br>2014-15  | Budget<br>2015-16  | Proposed<br>2016-17 |
|--|--------------------|--------------------|--------------------|---------------------|
| <b>TOTAL (319)</b>                               | <u>0</u>           | <u>3,465,859</u>   | <u>0</u>           | <u>0</u>            |
| <b>PARK IMPROVEMENT FUND (320)</b>               |                    |                    |                    |                     |
| 3431 Pooled Investment Interest (Nonalloc)       | 4,802              | 2,023              | 0                  | 0                   |
| 3433 Other Interest Income                       | 49,555             | 4,693              | 0                  | 167,000             |
| 3434 Pooled Interest Allocation                  | 58,811             | 78,364             | 62,000             | 83,000              |
| 3710 Development                                 | 1,801,884          | 782,700            | 0                  | 1,000,000           |
| 3899 Op Trfs in from Subsidiary CIP Fund         | 350,000            | 0                  | 0                  | 0                   |
| 3922 Op Trfs Out To the General Government Fund  | 0                  | (300,000)          | 0                  | (300,000)           |
| 3924 Op Trfs Out To the Transit Area Impact Fund | 0                  | 0                  | 0                  | (150,000)           |
| 3999 Op Trfs Out To the Subsidiary CIP Fund      | (2,100,000)        | (1,250,000)        | (2,315,000)        | (675,000)           |
| <b>TOTAL (320)</b>                               | <u>165,052</u>     | <u>(682,221)</u>   | <u>(2,253,000)</u> | <u>125,000</u>      |
| <b>PARK IMPROVEMENT CIP (321)</b>                |                    |                    |                    |                     |
| 3575 County Cont-Public Works                    | 70,000             | 0                  | 0                  | 0                   |
| 3824 Op Trfs in Transit Area Fund                | 0                  | 300,000            | 0                  | 0                   |
| 3899 Op Trfs in from Subsidiary CIP Fund         | 2,450,000          | 2,250,000          | 5,875,000          | 1,275,000           |
| 3999 Op Trfs Out To the Subsidiary CIP Fund      | (350,000)          | 0                  | 0                  | 0                   |
| <b>TOTAL (321)</b>                               | <u>2,170,000</u>   | <u>2,550,000</u>   | <u>5,875,000</u>   | <u>1,275,000</u>    |
| <b>MIDTOWN PARK FUND (322)</b>                   |                    |                    |                    |                     |
| 3431 Pooled Investment Interest (Nonalloc)       | 2,042              | (1,523)            | 0                  | 0                   |
| 3434 Pooled Interest Allocation                  | 42,516             | 39,248             | 41,000             | 44,000              |
| 3922 Op Trfs Out To the General Government Fund  | 0                  | (300,000)          | 0                  | 0                   |
| 3999 Op Trfs Out To the Subsidiary CIP Fund      | (350,000)          | (1,000,000)        | (3,560,000)        | (600,000)           |
| <b>TOTAL (322)</b>                               | <u>(305,441)</u>   | <u>(1,262,275)</u> | <u>(3,519,000)</u> | <u>(556,000)</u>    |
| <b>GENERAL GOVERNMENT (330)</b>                  |                    |                    |                    |                     |
| 3431 Pooled Investment Interest (Nonalloc)       | 21,932             | (3,116)            | 0                  | 0                   |
| 3433 Other Interest Income                       | 14,179             | (14,179)           | 0                  | 0                   |
| 3434 Pooled Interest Allocation                  | 28,593             | 25,589             | 25,000             | 162,000             |
| 3801 Op Trfs in from General Fund                | 0                  | 9,800,000          | 0                  | 0                   |
| 3823 Op Trfs in Storm Drain Fund                 | 0                  | 0                  | 0                  | 150,000             |
| 3899 Op Trfs in from Subsidiary CIP Fund         | 0                  | 7,404,616          | 0                  | 200,000             |
| 3901 Op Trfs Out To the General Fund             | 0                  | (976)              | 0                  | 0                   |
| 3923 Op Trfs Out To the Storm Drain Fund         | 0                  | (235,000)          | 0                  | (830,000)           |
| 3999 Op Trfs Out To the Subsidiary CIP Fund      | (2,700,000)        | (100,000)          | (1,885,000)        | (4,025,000)         |
| <b>TOTAL (330)</b>                               | <u>(2,635,296)</u> | <u>16,876,934</u>  | <u>(1,860,000)</u> | <u>(4,343,000)</u>  |
| <b>GENERAL GOVERNMENT CIP (331)</b>              |                    |                    |                    |                     |
| 3565 State Contri-Public Works                   | 79,288             | 0                  | 0                  | 0                   |
| 3567 State Contributions-Police                  | 0                  | 0                  | 0                  | 90,000              |
| 3710 Development                                 | 0                  | 0                  | 0                  | 500,000             |
| 3802 Op Trfs in from Gas Tax Fund                | 1,100,000          | 0                  | 0                  | 0                   |
| 3810 Op Trfs in from Park Improvement            | 0                  | 600,000            | 0                  | 300,000             |
| 3812 Op Trfs in from Water Fund                  | 0                  | 0                  | 0                  | 100,000             |
| 3815 Op Trfs in from Sewer Fund                  | 0                  | 0                  | 0                  | 100,000             |
| 3817 Op Trfs in from Equipment Replacement       | 0                  | 170,000            | 0                  | 0                   |
| 3819 Op Trfs in from Other                       | 0                  | 0                  | 0                  | 200,000             |
| 3826 Op Trfs in from Measure I TOT Fund          | 600,000            | 150,000            | 0                  | 150,000             |
| 3827 Op Trfs in from LLMD Fund                   | 410,000            | 58,000             | 75,000             | 18,256              |
| 3829 Op Trfs in from Vehicle Registration Fee    | 300,000            | 0                  | 0                  | 0                   |

**Financial Information Revenues by Fund (Detail)**

| <b>Description</b>                            | <b>Actual<br/>2013-14</b> | <b>Actual<br/>2014-15</b> | <b>Budget<br/>2015-16</b> | <b>Proposed<br/>2016-17</b> |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|
| 3899 Op Trfs in from Subsidiary CIP Fund      | 2,700,000                 | 100,000                   | 685,000                   | 4,025,000                   |
| 3926 Op Trfs Out to Measure I TOT             | 0                         | 0                         | 0                         | (600,000)                   |
| 3999 Op Trfs Out To the Subsidiary CIP Fund   | 0                         | 0                         | 0                         | (200,000)                   |
| <b>TOTAL (331)</b>                            | <b>5,189,288</b>          | <b>1,078,000</b>          | <b>760,000</b>            | <b>4,683,256</b>            |
| <b>RPTTF DISTRIBUTION FUND (332)</b>          |                           |                           |                           |                             |
| 3434 Pooled Interest Allocation               | 56,353                    | 45,874                    | 44,000                    | 0                           |
| 3985 Extraordinary Item                       | (1,609,208)               | 0                         | 0                         | 0                           |
| 3999 Op Trfs Out To the Subsidiary CIP Fund   | 0                         | (7,404,616)               | 0                         | 0                           |
| <b>TOTAL (332)</b>                            | <b>(1,552,855)</b>        | <b>(7,358,741)</b>        | <b>44,000</b>             | <b>0</b>                    |
| <b>STORM DRAIN DEVELOPMENT (340)</b>          |                           |                           |                           |                             |
| 3431 Pooled Investment Interest (Nonalloc)    | 1,531                     | 689                       | 0                         | 0                           |
| 3434 Pooled Interest Allocation               | 12,279                    | 14,335                    | 13,000                    | 20,000                      |
| 3710 Development                              | 647,295                   | 266,228                   | 0                         | 500,000                     |
| 3999 Op Trfs Out To the Subsidiary CIP Fund   | 0                         | (525,000)                 | (750,000)                 | (685,000)                   |
| <b>TOTAL (340)</b>                            | <b>661,104</b>            | <b>(243,747)</b>          | <b>(737,000)</b>          | <b>(165,000)</b>            |
| <b>STORM DRAIN CIP (341)</b>                  |                           |                           |                           |                             |
| 3822 Op Trfs in from General Gov't Fund       | 0                         | 235,000                   | 0                         | 830,000                     |
| 3899 Op Trfs in from Subsidiary CIP Fund      | 0                         | 525,000                   | 1,950,000                 | 685,000                     |
| 3923 Op Trfs Out To the Storm Drain Fund      | 0                         | 0                         | 0                         | (150,000)                   |
| <b>TOTAL (341)</b>                            | <b>0</b>                  | <b>760,000</b>            | <b>1,950,000</b>          | <b>1,365,000</b>            |
| <b>TRANSIT AREA IMPACT FEE FUND (350)</b>     |                           |                           |                           |                             |
| 3431 Pooled Investment Interest (Nonalloc)    | 1,826                     | 10,471                    | 0                         | 1,274,000                   |
| 3433 Other Interest Income                    | 13,358                    | (13,358)                  | 0                         | 0                           |
| 3434 Pooled Interest Allocation               | 39,916                    | 47,941                    | 48,000                    | 111,000                     |
| 3710 Development                              | 11,263,420                | 9,288,357                 | 0                         | 24,360,000                  |
| 3845 Appn Transfers in from Sewer Fund        | 0                         | 1,739,081                 | 0                         | 0                           |
| 3899 Op Trfs in from Subsidiary CIP Fund      | 0                         | 0                         | 0                         | 150,000                     |
| 3910 Op Trfs Out To the Park Improvement Fund | 0                         | (300,000)                 | 0                         | 0                           |
| 3955 Appn Trfs Out Eco Dev Corp               | (828,464)                 | 0                         | 0                         | 0                           |
| 3985 Extraordinary Item                       | 428,713                   | 0                         | 0                         | 0                           |
| 3999 Op Trfs Out To the Subsidiary CIP Fund   | 0                         | (150,000)                 | (40,000)                  | (725,000)                   |
| <b>TOTAL (350)</b>                            | <b>10,918,768</b>         | <b>10,622,492</b>         | <b>8,000</b>              | <b>25,170,000</b>           |
| <b>TRANSIT AREA IMPACT FEE CIP FUND (351)</b> |                           |                           |                           |                             |
| 3760 Developer Contribution                   | 0                         | 0                         | 0                         | 250,000                     |
| 3810 Op Trfs in from Park Improvement         | 0                         | 0                         | 0                         | 150,000                     |
| 3849 Other Appn Transfers In                  | 0                         | 500,000                   | 0                         | 0                           |
| 3899 Op Trfs in from Subsidiary CIP Fund      | 0                         | 150,000                   | 0                         | 725,000                     |
| 3999 Op Trfs Out To the Subsidiary CIP Fund   | 0                         | 0                         | 0                         | (190,000)                   |
| <b>TOTAL (351)</b>                            | <b>0</b>                  | <b>650,000</b>            | <b>0</b>                  | <b>935,000</b>              |
| <b>PIPER MONTAGUE INFRASTRUCTURE (352)</b>    |                           |                           |                           |                             |
| 3740 Reimbursements                           | 26,315                    | 0                         | 0                         | 0                           |
| <b>TOTAL (352)</b>                            | <b>26,315</b>             | <b>0</b>                  | <b>0</b>                  | <b>0</b>                    |
| <b>WATER M &amp; O FUND (400)</b>             |                           |                           |                           |                             |
| 3431 Pooled Investment Interest (Nonalloc)    | 13,189                    | 6,469                     | 0                         | 0                           |
| 3433 Other Interest Income                    | 60,595                    | 10,544                    | 0                         | 0                           |
| 3434 Pooled Interest Allocation               | 117,988                   | 138,275                   | 113,000                   | 165,000                     |

**Financial Information** Revenues by Fund (Detail)

| Description                                     | Actual<br>2013-14 | Actual<br>2014-15 | Budget<br>2015-16 | Proposed<br>2016-17 |
|---|-------------------|-------------------|-------------------|---------------------|
| 3575 County Cont-Public Works                   | 20,570            | 0                 | 0                 | 0                   |
| 3585 Other Res Grant-Public Works               | 36,708            | 127,466           | 36,000            | 0                   |
| 3622 Water Service Agreements                   | 88,137            | 738               | 0                 | 0                   |
| 3623 Metered Water Sales                        | 20,969,568        | 20,873,376        | 23,200,000        | 27,293,000          |
| 3626 Construction Water                         | 124,329           | 86,179            | 100,000           | 60,000              |
| 3627 Water & Sewer Reimbursements               | 1,054             | 0                 | 0                 | 0                   |
| 3672 Public Works Cost Recovery                 | 8,476             | 8,479             | 0                 | 4,000               |
| 3790 Miscellaneous Other Revenue                | 153,240           | 143,965           | 145,000           | 130,000             |
| 3899 Op Trfs in from Subsidiary CIP Fund        | 0                 | 2,000,000         | 0                 | 0                   |
| 3901 Op Trfs Out To the General Fund            | (1,829,179)       | (2,366,459)       | (2,347,000)       | (2,633,000)         |
| 3909 Op Trfs Out To the Street Improvement Fund | 0                 | (225,000)         | (100,000)         | (250,000)           |
| 3922 Op Trfs Out To the General Government Fund | 0                 | 0                 | 0                 | (100,000)           |
| 3999 Op Trfs Out To the Subsidiary CIP Fund     | (1,050,000)       | (5,642,772)       | (4,000,000)       | (800,000)           |
| <b>TOTAL (400)</b>                              | <b>18,714,675</b> | <b>15,161,260</b> | <b>17,147,000</b> | <b>23,869,000</b>   |
| <b>WATER CIP (401)</b>                          |                   |                   |                   |                     |
| 3815 Op Trfs in from Sewer Fund                 | 0                 | 0                 | 0                 | 125,000             |
| 3899 Op Trfs in from Subsidiary CIP Fund        | 1,400,000         | 5,992,772         | 4,000,000         | 22,885,000          |
| 3999 Op Trfs Out To the Subsidiary CIP Fund     | 0                 | (2,000,000)       | 0                 | 0                   |
| <b>TOTAL (401)</b>                              | <b>1,400,000</b>  | <b>3,992,772</b>  | <b>4,000,000</b>  | <b>23,010,000</b>   |
| <b>WATER LINE EXTENSION FUND (402)</b>          |                   |                   |                   |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 1,824             | 328               | 0                 | 0                   |
| 3434 Pooled Interest Allocation                 | 13,536            | 15,713            | 15,000            | 21,000              |
| 3710 Development                                | 652,711           | 314,326           | 0                 | 906,000             |
| 3790 Miscellaneous Other Revenue                | 9,624             | 9,621             | 0                 | 9,000               |
| 3999 Op Trfs Out To the Subsidiary CIP Fund     | (350,000)         | (350,000)         | 0                 | (1,590,000)         |
| <b>TOTAL (402)</b>                              | <b>327,695</b>    | <b>(10,013)</b>   | <b>15,000</b>     | <b>(654,000)</b>    |
| <b>WATER BONDS (403)</b>                        |                   |                   |                   |                     |
| 3970 Bond Proceeds                              | 0                 | 0                 | 0                 | 25,000,000          |
| 3999 Op Trfs Out To the Subsidiary CIP Fund     | 0                 | 0                 | 0                 | (20,495,000)        |
| <b>TOTAL (403)</b>                              | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>4,505,000</b>    |
| <b>RECYCLED WATER FUND (406)</b>                |                   |                   |                   |                     |
| <b>SEWER M &amp; O FUND (450)</b>               |                   |                   |                   |                     |
| 3030 Property Taxes, Supplement                 | 8,564             | 0                 | 0                 | 0                   |
| 3431 Pooled Investment Interest (Nonalloc)      | 6,300             | 6,920             | 0                 | 6,000               |
| 3433 Other Interest Income                      | 307,332           | 36,987            | 0                 | 100,000             |
| 3434 Pooled Interest Allocation                 | 82,088            | 96,244            | 87,000            | 135,000             |
| 3628 Sewer Service Charges                      | 12,687,777        | 14,362,865        | 14,200,000        | 18,578,000          |
| 3790 Miscellaneous Other Revenue                | 65,438            | 78,439            | 60,000            | 64,000              |
| 3901 Op Trfs Out To the General Fund            | (1,572,651)       | (1,527,385)       | (1,575,000)       | (1,641,000)         |
| 3909 Op Trfs Out To the Street Improvement Fund | 0                 | (225,000)         | (100,000)         | (250,000)           |
| 3912 Op Trfs Out To the Water Fund              | 0                 | 0                 | 0                 | (125,000)           |
| 3922 Op Trfs Out To the General Government Fund | 0                 | 0                 | 0                 | (100,000)           |
| 3981 Contributions-Proprietary Fund             | 0                 | 4,472,066         | 0                 | 0                   |
| 3999 Op Trfs Out To the Subsidiary CIP Fund     | (5,000,000)       | (6,015,000)       | (4,815,000)       | (4,440,000)         |
| <b>TOTAL (450)</b>                              | <b>6,584,847</b>  | <b>11,286,136</b> | <b>7,857,000</b>  | <b>12,327,000</b>   |
| <b>SEWER CIP (451)</b>                          |                   |                   |                   |                     |
| 3899 Op Trfs in from Subsidiary CIP Fund        | 7,500,000         | 10,015,000        | 6,315,000         | 6,440,000           |

**Financial Information** Revenues by Fund (Detail)

| Description                                     | Actual<br>2013-14  | Actual<br>2014-15  | Budget<br>2015-16  | Proposed<br>2016-17 |
|---|--------------------|--------------------|--------------------|---------------------|
| 3954 Appn Trfs Out Transit Area Fund            | 0                  | (1,739,081)        | 0                  | 0                   |
| <b>TOTAL (451)</b>                              | <u>7,500,000</u>   | <u>8,275,919</u>   | <u>6,315,000</u>   | <u>6,440,000</u>    |
| <b>TREATMENT PLANT CONSTRUCTION (452)</b>       |                    |                    |                    |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 2,641              | (2,745)            | 0                  | 13,000              |
| 3434 Pooled Interest Allocation                 | 55,057             | 50,775             | 54,000             | 57,000              |
| 3710 Development                                | 740,546            | 420,818            | 0                  | 994,200             |
| 3999 Op Trfs Out To the Subsidiary CIP Fund     | (2,500,000)        | (2,500,000)        | (1,500,000)        | (1,000,000)         |
| <b>TOTAL (452)</b>                              | <u>(1,701,755)</u> | <u>(2,031,152)</u> | <u>(1,446,000)</u> | <u>64,200</u>       |
| <b>SEWER 2006 COPS (453)</b>                    |                    |                    |                    |                     |
| 3432 Cash with Fiscal Agents                    | 0                  | 1                  | 0                  | 0                   |
| <b>TOTAL (453)</b>                              | <u>0</u>           | <u>1</u>           | <u>0</u>           | <u>0</u>            |
| <b>SEWER INFRASTRTURE REPLMNT (455)</b>         |                    |                    |                    |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 2,886              | (2,239)            | 0                  | 0                   |
| 3434 Pooled Interest Allocation                 | 26,385             | 25,444             | 28,000             | 27,000              |
| 3999 Op Trfs Out To the Subsidiary CIP Fund     | 0                  | (1,500,000)        | 0                  | (1,000,000)         |
| <b>TOTAL (455)</b>                              | <u>29,270</u>      | <u>(1,476,794)</u> | <u>28,000</u>      | <u>(973,000)</u>    |
| <b>EQUIPMENT MGNT FUND (500)</b>                |                    |                    |                    |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 3,183              | 1,714              | 0                  | 0                   |
| 3433 Other Interest Income                      | 27,834             | 3,872              | 0                  | 0                   |
| 3434 Pooled Interest Allocation                 | 53,196             | 56,203             | 54,000             | 73,000              |
| 3619 Rent,Lease & Concession-PW/Eng             | 1,200              | 1,200              | 0                  | 0                   |
| 3671 Public Works Service Charges               | 1,938,322          | 2,269,821          | 2,390,442          | 2,398,000           |
| 3672 Public Works Cost Recovery                 | 7,123              | 61,298             | 0                  | 0                   |
| 3770 Sale of Property, Plant and Equipment      | 37,300             | 2,125              | 0                  | 0                   |
| 3790 Miscellaneous Other Revenue                | 239                | 0                  | 0                  | 0                   |
| 3922 Op Trfs Out To the General Government Fund | 0                  | (170,000)          | 0                  | 0                   |
| 3981 Contributions-Proprietary Fund             | 170,345            | 148,498            | 0                  | 0                   |
| 3999 Op Trfs Out To the Subsidiary CIP Fund     | (300,000)          | (300,000)          | 0                  | 0                   |
| <b>TOTAL (500)</b>                              | <u>1,938,741</u>   | <u>2,074,732</u>   | <u>2,444,442</u>   | <u>2,471,000</u>    |
| <b>INFORMATION TEC REPLMT (505)</b>             |                    |                    |                    |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 0                  | 14                 | 0                  | 0                   |
| 3434 Pooled Interest Allocation                 | 22                 | 45                 | 0                  | 0                   |
| 3601 General Government Service Charges         | 0                  | (7)                | 0                  | 0                   |
| 3801 Op Trfs in from General Fund               | 0                  | 0                  | 300,000            | 300,000             |
| 3899 Op Trfs in from Subsidiary CIP Fund        | 300,000            | 300,000            | 0                  | 0                   |
| <b>TOTAL (505)</b>                              | <u>300,022</u>     | <u>300,052</u>     | <u>300,000</u>     | <u>300,000</u>      |
| <b>PERMIT AUTOMATION FUND (506)</b>             |                    |                    |                    |                     |
| 3431 Pooled Investment Interest (Nonalloc)      | 1,087              | 264                | 0                  | 0                   |
| 3434 Pooled Interest Allocation                 | 3,500              | 5,501              | 5,000              | 8,000               |
| 3601 General Government Service Charges         | 565,514            | 336,130            | 400,000            | 500,000             |
| <b>TOTAL (506)</b>                              | <u>570,102</u>     | <u>341,895</u>     | <u>405,000</u>     | <u>508,000</u>      |
| <b>TOTAL</b>                                    | <u>125,699,470</u> | <u>142,919,888</u> | <u>120,607,750</u> | <u>191,612,386</u>  |

**Expenditures by Fund (Summary)**

|                                      | Actual<br>2013-14  | Actual<br>2014-15  | Budget<br>2015-16  | Proposed<br>2016-17 |
|--------------------------------------|--------------------|--------------------|--------------------|---------------------|
| 100 General Fund                     | 62,340,177         | 67,812,185         | 76,344,332         | 82,459,856          |
| 102 Measure I TOT                    | 116,005            | 100,619            | 166,279            | 338,989             |
| 103 1452-1474 S. Main                | 0                  | 32,913             | 40,000             | 40,363              |
| 105 Abandon Veh Abatement            | 82,480             | 84,397             | 22,500             | 22,500              |
| 150 Redevelopment Administration     | 349,187            | 194,021            | 186,976            | 125,996             |
| 211 H-Hetch Ground Lease             | 29,366             | 30,165             | 37,000             | 35,000              |
| 212 Public Art Fund-Restricted       | 105,261            | 0                  | 0                  | 0                   |
| 213 Public Art Fund-Nonrestricted    | 29,543             | 16,249             | 22,000             | 22,000              |
| 214 Community Planning Fee Fund      | 0                  | 2,260              | 0                  | 0                   |
| 235 95-1 Lighting/Lscape Dist        | 188,407            | 231,630            | 249,222            | 238,939             |
| 236 98-1 Lighting/Lscape Dist        | 21,149             | 43,652             | 36,700             | 33,200              |
| 237 05 Community Fclty Dist          | 653,198            | 640,251            | 812,102            | 992,197             |
| 238 08 Community Fclty Dist          | 0                  | 2,298              | 5,000              | 5,000               |
| 250 HCD Fund                         | 372,038            | 413,162            | 483,646            | 400,000             |
| 251 HCD Loan                         | 168,857            | 10,363             | 250,000            | 350,000             |
| 261 Supplemental Law Enforcement     | 126,162            | 171,793            | 0                  | 0                   |
| 262 State Asset Seizure              | 12,357             | 46,864             | 30,000             | 38,159              |
| 263 Federal Asset Seizure            | 0                  | 22,075             | 30,000             | 38,159              |
| 269 Grant Fund                       | 0                  | 10,955             | 0                  | 0                   |
| 280 Solid Waste Services             | 579,102            | 678,282            | 760,241            | 715,929             |
| 295 Housing Authority                | 477,807            | 414,997            | 958,093            | 451,381             |
| 310 Street Fund                      | 4,906              | 2,935              | 0                  | 0                   |
| 311 Street CIP                       | 1,493,488          | 5,833,744          | 3,521,960          | 6,090,000           |
| 320 Park Improvement Fund            | 361,776            | 0                  | 0                  | 0                   |
| 321 Park Improvement CIP             | 963,417            | 1,433,855          | 5,875,000          | 1,275,000           |
| 331 General Government CIP           | 3,315,485          | 1,582,690          | 760,000            | 4,683,256           |
| 341 Storm Drain CIP                  | 118,468            | 343,275            | 1,950,000          | 1,365,000           |
| 350 Transit Area Impact Fee Fund     | 954,151            | 10,491,521         | 225,000            | 75,000              |
| 351 Transit Area Impact Fee CIP Fund | 19,608             | 103,650            | 0                  | 975,000             |
| 352 Piper Montague Infrastructure    | 26,315             | 0                  | 0                  | 0                   |
| 400 Water M & O Fund                 | 15,813,957         | 17,735,953         | 20,726,266         | 23,342,865          |
| 401 Water CIP                        | 605,860            | 608,374            | 4,000,000          | 23,010,000          |
| 450 Sewer M & O Fund                 | 8,484,430          | 5,911,823          | 9,887,546          | 9,960,111           |
| 451 Sewer CIP                        | 4,799,661          | 4,530,244          | 6,315,000          | 6,440,000           |
| 500 Equipment Mgnt Fund              | 1,784,054          | 2,224,661          | 2,505,218          | 2,114,405           |
| 505 Information Tec Replmt           | 187,953            | 226,111            | 248,000            | 157,500             |
| 506 Permit Automation Fund           | 44,132             | 281,850            | 480,375            | 795,420             |
| <b>TOTAL</b>                         | <u>104,628,758</u> | <u>122,269,818</u> | <u>136,928,456</u> | <u>166,591,225</u>  |

## Expenditures by Fund (Detail)

**Financial Information Expenditures by Fund (Detail)**

| <b>Fund/Function</b>         | <b>Personnel Services</b> | <b>Supplies &amp; Contractual Svcs</b> | <b>Capital Outlay</b> | <b>Debt Service</b> | <b>Capital Improvements</b> | <b>Total</b> |
|------------------------------|---------------------------|--|-----------------------|---------------------|-----------------------------|--------------|
| <b>GENERAL FUND</b>          |                           |  |                       |                     |                             |              |
| City Council                 | 260,004                   | 174,012                                | 0                     | 0                   | 0                           | 434,016      |
| City Manager                 | 814,203                   | 359,714                                | 0                     | 0                   | 0                           | 1,173,917    |
| City Clerk                   | 364,748                   | 228,500                                | 0                     | 0                   | 0                           | 593,248      |
| City Attorney                | 155,730                   | 564,800                                | 0                     | 0                   | 0                           | 720,530      |
| Building Inspection Services | 2,195,247                 | 74,464                                 | 28,000                | 0                   | 0                           | 2,297,711    |
| Plan Checking                | 567,942                   | 21,450                                 | 0                     | 0                   | 0                           | 589,392      |
| Building Administration      | 289,048                   | 20,830                                 | 0                     | 0                   | 0                           | 309,878      |
| Permit Center                | 649,206                   | 6,450                                  | 0                     | 0                   | 0                           | 655,656      |
| Information Services         | 1,601,570                 | 851,098                                | 0                     | 0                   | 0                           | 2,452,668    |
| Human Resources              | 736,001                   | 474,062                                | 0                     | 0                   | 0                           | 1,210,063    |
| Recreation Administration    | 1,052,235                 | 106,574                                | 0                     | 0                   | 0                           | 1,158,809    |
| Senior Citizen Services      | 495,937                   | 228,140                                | 0                     | 0                   | 0                           | 724,077      |
| Pre-K Enrichment             | 0                         | 150,000                                | 0                     | 0                   | 0                           | 150,000      |
| Youth Programs               | 521,962                   | 37,440                                 | 0                     | 0                   | 0                           | 559,402      |
| Special Events               | 109,583                   | 91,645                                 | 0                     | 0                   | 0                           | 201,228      |
| Marketing                    | 115,470                   | 35,500                                 | 0                     | 0                   | 0                           | 150,970      |
| Performing Arts              | 0                         | 5,850                                  | 0                     | 0                   | 0                           | 5,850        |
| General Classes              | 0                         | 266,759                                | 0                     | 0                   | 0                           | 266,759      |
| Aquatics                     | 316,915                   | 13,800                                 | 0                     | 0                   | 0                           | 330,715      |
| Sports & Fitness             | 237,186                   | 206,417                                | 0                     | 0                   | 0                           | 443,603      |
| Adult Sports                 | 0                         | 11,860                                 | 0                     | 0                   | 0                           | 11,860       |
| Volunteer Services           | 39,790                    | 2,500                                  | 0                     | 0                   | 0                           | 42,290       |
| Finance Administration       | 841,843                   | 141,000                                | 0                     | 0                   | 0                           | 982,843      |
| Finance Operations           | 1,499,891                 | 65,100                                 | 0                     | 0                   | 0                           | 1,564,991    |
| Public Works Administration  | 617,930                   | 28,608                                 | 0                     | 0                   | 0                           | 646,538      |
| Street Maintenance           | 800,679                   | 383,383                                | 0                     | 0                   | 0                           | 1,184,062    |
| Utility Maintenance          | 0                         | 0                                      | 0                     | 0                   | 0                           | 0            |
| Park Maintenance             | 32,085                    | 1,248,468                              | 0                     | 0                   | 0                           | 1,280,553    |
| Trees & Landscape Mnt        | 36,255                    | 443,000                                | 0                     | 0                   | 0                           | 479,255      |
| Facilities Maintenance       | 1,161,958                 | 1,266,791                              | 0                     | 0                   | 0                           | 2,428,749    |
| Engineering Administration   | 211,876                   | 16,221                                 | 0                     | 0                   | 0                           | 228,097      |
| Design & Construction        | 751,575                   | 22,079                                 | 0                     | 0                   | 0                           | 773,654      |
| Land Development             | 933,744                   | 342,768                                | 0                     | 0                   | 0                           | 1,276,512    |
| Traffic Engineering          | 382,622                   | 91,115                                 | 0                     | 0                   | 0                           | 473,737      |
| Utility Engineering          | 0                         | 163,000                                | 0                     | 0                   | 0                           | 163,000      |
| Planning                     | 1,141,601                 | 533,990                                | 0                     | 0                   | 0                           | 1,675,591    |
| Neighborhood Services        | 536,479                   | 460,597                                | 0                     | 0                   | 0                           | 997,076      |
| Police Administration        | 805,154                   | 19,800                                 | 0                     | 0                   | 0                           | 824,954      |
| Records                      | 1,295,573                 | 176,152                                | 0                     | 0                   | 0                           | 1,471,725    |
| Personnel & Training         | 294,528                   | 138,035                                | 0                     | 0                   | 0                           | 432,563      |
| Communications               | 3,072,624                 | 277,567                                | 0                     | 0                   | 0                           | 3,350,191    |
| Patrol Services              | 15,090,415                | 363,036                                | 8,159                 | 0                   | 0                           | 15,461,610   |
| Traffic                      | 1,642,842                 | 95,672                                 | 0                     | 0                   | 0                           | 1,738,514    |

**Financial Information Expenditures by Fund (Detail)**

| <b>Fund/Function</b>                        | <b>Personnel Services</b> | <b>Supplies &amp; Contractual Svcs</b> | <b>Capital Outlay</b> | <b>Debt Service</b> | <b>Capital Improvements</b> | <b>Total</b>      |
|---|---------------------------|--|-----------------------|---------------------|-----------------------------|-------------------|
| Crossing Guards                             | 438,050                   | 2,000                                  | 0                     | 0                   | 0                           | 440,050           |
| Community Relations                         | 532,502                   | 19,730                                 | 0                     | 0                   | 0                           | 552,232           |
| Investigations                              | 3,513,736                 | 280,991                                | 0                     | 0                   | 0                           | 3,794,727         |
| Fire Administration                         | 525,676                   | 62,104                                 | 0                     | 0                   | 0                           | 587,780           |
| A/B/C Battalions Operations                 | 13,283,809                | 1,720,713                              | 0                     | 0                   | 0                           | 15,004,522        |
| Disaster Prep & Public Ed                   | 188,614                   | 37,440                                 | 0                     | 0                   | 0                           | 226,054           |
| Prevention Div Admin                        | 450,556                   | 49,976                                 | 0                     | 0                   | 0                           | 500,532           |
| Fire Inspection, Plan Check & Investigation | 1,474,838                 | 59,140                                 | 10,000                | 0                   | 0                           | 1,543,978         |
| Non-Departmental                            | 4,084,270                 | 3,808,854                              | 0                     | 0                   | 0                           | 7,893,124         |
| Revenue                                     | 0                         | 0                                      | 0                     | 0                   | 0                           | 0                 |
| <b>sub-total (100)</b>                      | <b>66,164,502</b>         | <b>16,249,195</b>                      | <b>46,159</b>         | <b>0</b>            | <b>0</b>                    | <b>82,459,856</b> |
| <b>MEASURE I TOT</b>                        |                           |  |                       |                     |                             |                   |
| Recreation Administration                   | 63,960                    | 0                                      | 0                     | 0                   | 0                           | 63,960            |
| Special Events                              | 46,408                    | 20,000                                 | 0                     | 0                   | 0                           | 66,408            |
| Performing Arts                             | 0                         | 48,400                                 | 0                     | 0                   | 0                           | 48,400            |
| Facilities Maintenance                      | 83,648                    | 15,000                                 | 0                     | 0                   | 0                           | 98,648            |
| Non-Departmental                            | 0                         | 61,573                                 | 0                     | 0                   | 0                           | 61,573            |
| <b>sub-total (102)</b>                      | <b>194,016</b>            | <b>144,973</b>                         | <b>0</b>              | <b>0</b>            | <b>0</b>                    | <b>338,989</b>    |
| <b>1452-1474 S. MAIN</b>                    |                           |  |                       |                     |                             |                   |
| Non-Departmental                            | 0                         | 40,363                                 | 0                     | 0                   | 0                           | 40,363            |
| <b>sub-total (103)</b>                      | <b>0</b>                  | <b>40,363</b>                          | <b>0</b>              | <b>0</b>            | <b>0</b>                    | <b>40,363</b>     |
| <b>ABANDON VEH ABATEMENT</b>                |                           |  |                       |                     |                             |                   |
| Traffic                                     | 22,500                    | 0                                      | 0                     | 0                   | 0                           | 22,500            |
| <b>sub-total (105)</b>                      | <b>22,500</b>             | <b>0</b>                               | <b>0</b>              | <b>0</b>            | <b>0</b>                    | <b>22,500</b>     |
| <b>REDEVELOPMENT ADMINISTRATION</b>         |                           |  |                       |                     |                             |                   |
| City Manager                                | 22,538                    | 0                                      | 0                     | 0                   | 0                           | 22,538            |
| City Clerk                                  | 2,170                     | 0                                      | 0                     | 0                   | 0                           | 2,170             |
| City Attorney                               | 3,176                     | 0                                      | 0                     | 0                   | 0                           | 3,176             |
| Information Services                        | 0                         | 0                                      | 0                     | 0                   | 0                           | 0                 |
| Human Resources                             | 2,656                     | 0                                      | 0                     | 0                   | 0                           | 2,656             |
| Finance Administration                      | 46,788                    | 0                                      | 0                     | 0                   | 0                           | 46,788            |
| Finance Operations                          | 16,738                    | 0                                      | 0                     | 0                   | 0                           | 16,738            |
| Non-Departmental                            | 0                         | 31,930                                 | 0                     | 0                   | 0                           | 31,930            |
| <b>sub-total (150)</b>                      | <b>94,066</b>             | <b>31,930</b>                          | <b>0</b>              | <b>0</b>            | <b>0</b>                    | <b>125,996</b>    |
| <b>H-HETCH GROUND LEASE</b>                 |                           |  |                       |                     |                             |                   |
| Non-Departmental                            | 0                         | 35,000                                 | 0                     | 0                   | 0                           | 35,000            |
| <b>sub-total (211)</b>                      | <b>0</b>                  | <b>35,000</b>                          | <b>0</b>              | <b>0</b>            | <b>0</b>                    | <b>35,000</b>     |
| <b>PUBLIC ART FUND- NONRESTRICTED</b>       |                           |  |                       |                     |                             |                   |
| Non-Departmental                            | 0                         | 22,000                                 | 0                     | 0                   | 0                           | 22,000            |
| <b>sub-total (213)</b>                      | <b>0</b>                  | <b>22,000</b>                          | <b>0</b>              | <b>0</b>            | <b>0</b>                    | <b>22,000</b>     |
| <b>95-1 LIGHTING/LSCAPE DIST</b>            |                           |  |                       |                     |                             |                   |
| Street Maintenance                          | 42,439                    | 0                                      | 0                     | 0                   | 0                           | 42,439            |

**Financial Information** Expenditures by Fund (Detail)

| <b>Fund/Function</b>             | <b>Personnel Services</b> | <b>Supplies &amp; Contractual Svcs</b> | <b>Capital Outlay</b> | <b>Debt Service</b> | <b>Capital Improvements</b> | <b>Total</b>     |
|----------------------------------|---------------------------|--|-----------------------|---------------------|-----------------------------|------------------|
| Trees & Landscape Mnt            | 0                         | 196,500                                | 0                     | 0                   | 0                           | 196,500          |
| <b>sub-total (235)</b>           | <b>42,439</b>             | <b>196,500</b>                         | <b>0</b>              | <b>0</b>            | <b>0</b>                    | <b>238,939</b>   |
| <b>98-1 LIGHTING/LSCAPE DIST</b> |                           |  |                       |                     |                             |                  |
| Trees & Landscape Mnt            | 0                         | 33,200                                 | 0                     | 0                   | 0                           | 33,200           |
| <b>sub-total (236)</b>           | <b>0</b>                  | <b>33,200</b>                          | <b>0</b>              | <b>0</b>            | <b>0</b>                    | <b>33,200</b>    |
| <b>05 COMMUNITY FCLTY DIST</b>   |                           |  |                       |                     |                             |                  |
| Street Maintenance               | 262,797                   | 0                                      | 0                     | 0                   | 0                           | 262,797          |
| Park Maintenance                 | 0                         | 534,500                                | 0                     | 0                   | 0                           | 534,500          |
| Trees & Landscape Mnt            | 60,900                    | 126,000                                | 0                     | 0                   | 0                           | 186,900          |
| Non-Departmental                 | 0                         | 8,000                                  | 0                     | 0                   | 0                           | 8,000            |
| <b>sub-total (237)</b>           | <b>323,697</b>            | <b>668,500</b>                         | <b>0</b>              | <b>0</b>            | <b>0</b>                    | <b>992,197</b>   |
| <b>08 COMMUNITY FCLTY DIST</b>   |                           |  |                       |                     |                             |                  |
| Non-Departmental                 | 0                         | 5,000                                  | 0                     | 0                   | 0                           | 5,000            |
| <b>sub-total (238)</b>           | <b>0</b>                  | <b>5,000</b>                           | <b>0</b>              | <b>0</b>            | <b>0</b>                    | <b>5,000</b>     |
| <b>HCD FUND</b>                  |                           |  |                       |                     |                             |                  |
| Finance Operations               | 15,000                    | 0                                      | 0                     | 0                   | 0                           | 15,000           |
| Neighborhood Services            | 0                         | 378,000                                | 0                     | 0                   | 0                           | 378,000          |
| Non-Departmental                 | 0                         | 7,000                                  | 0                     | 0                   | 0                           | 7,000            |
| <b>sub-total (250)</b>           | <b>15,000</b>             | <b>385,000</b>                         | <b>0</b>              | <b>0</b>            | <b>0</b>                    | <b>400,000</b>   |
| <b>HCD LOAN</b>                  |                           |  |                       |                     |                             |                  |
| Neighborhood Services            | 0                         | 350,000                                | 0                     | 0                   | 0                           | 350,000          |
| <b>sub-total (251)</b>           | <b>0</b>                  | <b>350,000</b>                         | <b>0</b>              | <b>0</b>            | <b>0</b>                    | <b>350,000</b>   |
| <b>STATE ASSET SEIZURE</b>       |                           |  |                       |                     |                             |                  |
| Patrol Services                  | 0                         | 0                                      | 8,159                 | 0                   | 0                           | 8,159            |
| Investigations                   | 0                         | 0                                      | 30,000                | 0                   | 0                           | 30,000           |
| <b>sub-total (262)</b>           | <b>0</b>                  | <b>0</b>                               | <b>38,159</b>         | <b>0</b>            | <b>0</b>                    | <b>38,159</b>    |
| <b>FEDERAL ASSET SEIZURE</b>     |                           |  |                       |                     |                             |                  |
| Patrol Services                  | 0                         | 0                                      | 8,159                 | 0                   | 0                           | 8,159            |
| Investigations                   | 0                         | 0                                      | 30,000                | 0                   | 0                           | 30,000           |
| <b>sub-total (263)</b>           | <b>0</b>                  | <b>0</b>                               | <b>38,159</b>         | <b>0</b>            | <b>0</b>                    | <b>38,159</b>    |
| <b>SOLID WASTE SERVICES</b>      |                           |  |                       |                     |                             |                  |
| Public Works Administration      | 0                         | 1,275                                  | 0                     | 0                   | 0                           | 1,275            |
| Utility Engineering              | 201,504                   | 469,450                                | 0                     | 0                   | 0                           | 670,954          |
| Non-Departmental                 | 8,000                     | 35,700                                 | 0                     | 0                   | 0                           | 43,700           |
| <b>sub-total (280)</b>           | <b>209,504</b>            | <b>506,425</b>                         | <b>0</b>              | <b>0</b>            | <b>0</b>                    | <b>715,929</b>   |
| <b>HOUSING AUTHORITY</b>         |                           |  |                       |                     |                             |                  |
| Finance Operations               | 74,246                    | 0                                      | 0                     | 0                   | 0                           | 74,246           |
| Planning                         | 0                         | 1,000                                  | 0                     | 0                   | 0                           | 1,000            |
| Neighborhood Services            | 249,772                   | 6,000                                  | 0                     | 0                   | 0                           | 255,772          |
| Non-Departmental                 | 0                         | 120,363                                | 0                     | 0                   | 0                           | 120,363          |
| <b>sub-total (295)</b>           | <b>324,018</b>            | <b>127,363</b>                         | <b>0</b>              | <b>0</b>            | <b>0</b>                    | <b>451,381</b>   |
| <b>STREET CIP</b>                |                           |  |                       |                     |                             |                  |
| Capital Improvement Projects     | 0                         | 0                                      | 0                     | 0                   | 6,090,000                   | 6,090,000        |
| <b>sub-total (311)</b>           | <b>0</b>                  | <b>0</b>                               | <b>0</b>              | <b>0</b>            | <b>6,090,000</b>            | <b>6,090,000</b> |

**Financial Information** Expenditures by Fund (Detail)

| <b>Fund/Function</b>                    | <b>Personnel Services</b> | <b>Supplies &amp; Contractual Svcs</b> | <b>Capital Outlay</b> | <b>Debt Service</b> | <b>Capital Improvements</b> | <b>Total</b>      |
|---|---------------------------|--|-----------------------|---------------------|-----------------------------|-------------------|
| <b>PARK IMPROVEMENT CIP</b>             |                           |  |                       |                     |                             |                   |
| Capital Improvement Projects            | 0                         | 0                                      | 0                     | 0                   | 1,275,000                   | 1,275,000         |
| <b>sub-total (321)</b>                  | <b>0</b>                  | <b>0</b>                               | <b>0</b>              | <b>0</b>            | <b>1,275,000</b>            | <b>1,275,000</b>  |
| <b>GENERAL GOVERNMENT CIP</b>           |                           |  |                       |                     |                             |                   |
| Capital Improvement Projects            | 0                         | 0                                      | 0                     | 0                   | 4,683,256                   | 4,683,256         |
| <b>sub-total (331)</b>                  | <b>0</b>                  | <b>0</b>                               | <b>0</b>              | <b>0</b>            | <b>4,683,256</b>            | <b>4,683,256</b>  |
| <b>STORM DRAIN CIP</b>                  |                           |  |                       |                     |                             |                   |
| Capital Improvement Projects            | 0                         | 0                                      | 0                     | 0                   | 1,365,000                   | 1,365,000         |
| <b>sub-total (341)</b>                  | <b>0</b>                  | <b>0</b>                               | <b>0</b>              | <b>0</b>            | <b>1,365,000</b>            | <b>1,365,000</b>  |
| <b>TRANSIT AREA IMPACT FEE FUND</b>     |                           |  |                       |                     |                             |                   |
| Debt Service                            | 0                         | 0                                      | 0                     | 75,000              | 0                           | 75,000            |
| <b>sub-total (350)</b>                  | <b>0</b>                  | <b>0</b>                               | <b>0</b>              | <b>75,000</b>       | <b>0</b>                    | <b>75,000</b>     |
| <b>TRANSIT AREA IMPACT FEE CIP FUND</b> |                           |  |                       |                     |                             |                   |
| Capital Improvement Projects            | 0                         | 0                                      | 0                     | 0                   | 975,000                     | 975,000           |
| <b>sub-total (351)</b>                  | <b>0</b>                  | <b>0</b>                               | <b>0</b>              | <b>0</b>            | <b>975,000</b>              | <b>975,000</b>    |
| <b>WATER M &amp; O FUND</b>             |                           |  |                       |                     |                             |                   |
| City Manager                            | 58,542                    | 0                                      | 0                     | 0                   | 0                           | 58,542            |
| Finance Operations                      | 689,030                   | 125,090                                | 30,000                | 0                   | 0                           | 844,120           |
| Public Works Administration             | 251,371                   | 5,099                                  | 0                     | 0                   | 0                           | 256,470           |
| Utility Maintenance                     | 1,411,056                 | 519,916                                | 189,600               | 0                   | 0                           | 2,120,572         |
| Engineering Administration              | 69,322                    | 0                                      | 0                     | 0                   | 0                           | 69,322            |
| Utility Engineering                     | 792,632                   | 782,700                                | 0                     | 0                   | 0                           | 1,575,332         |
| Non-Departmental                        | 277,365                   | 16,641,142                             | 0                     | 0                   | 0                           | 16,918,507        |
| Debt Service                            | 0                         | 0                                      | 0                     | 1,500,000           | 0                           | 1,500,000         |
| <b>sub-total (400)</b>                  | <b>3,549,318</b>          | <b>18,073,947</b>                      | <b>219,600</b>        | <b>1,500,000</b>    | <b>0</b>                    | <b>23,342,865</b> |
| <b>WATER CIP</b>                        |                           |  |                       |                     |                             |                   |
| Capital Improvement Projects            | 0                         | 0                                      | 0                     | 0                   | 23,010,000                  | 23,010,000        |
| <b>sub-total (401)</b>                  | <b>0</b>                  | <b>0</b>                               | <b>0</b>              | <b>0</b>            | <b>23,010,000</b>           | <b>23,010,000</b> |
| <b>RECYCLED WATER FUND</b>              |                           |  |                       |                     |                             |                   |
| <b>SEWER M &amp; O FUND</b>             |                           |  |                       |                     |                             |                   |
| City Manager                            | 58,542                    | 0                                      | 0                     | 0                   | 0                           | 58,542            |
| Information Services                    | 0                         | 12,000                                 | 0                     | 0                   | 0                           | 12,000            |
| Finance Operations                      | 206,774                   | 123,260                                | 0                     | 0                   | 0                           | 330,034           |
| Public Works Administration             | 330,205                   | 4,333                                  | 0                     | 0                   | 0                           | 334,538           |
| Utility Maintenance                     | 1,273,243                 | 221,864                                | 29,600                | 0                   | 0                           | 1,524,707         |
| Engineering Administration              | 69,322                    | 0                                      | 0                     | 0                   | 0                           | 69,322            |
| Utility Engineering                     | 643,346                   | 126,600                                | 0                     | 0                   | 0                           | 769,946           |
| Non-Departmental                        | 229,365                   | 5,947,657                              | 0                     | 0                   | 0                           | 6,177,022         |
| Debt Service                            | 0                         | 0                                      | 0                     | 684,000             | 0                           | 684,000           |
| <b>sub-total (450)</b>                  | <b>2,810,797</b>          | <b>6,435,714</b>                       | <b>29,600</b>         | <b>684,000</b>      | <b>0</b>                    | <b>9,960,111</b>  |
| <b>SEWER CIP</b>                        |                           |  |                       |                     |                             |                   |
| Capital Improvement Projects            | 0                         | 0                                      | 0                     | 0                   | 6,440,000                   | 6,440,000         |
| <b>sub-total (451)</b>                  | <b>0</b>                  | <b>0</b>                               | <b>0</b>              | <b>0</b>            | <b>6,440,000</b>            | <b>6,440,000</b>  |

**Financial Information** Expenditures by Fund (Detail)

| <b>Fund/Function</b>          | <b>Personnel<br/>Services</b> | <b>Supplies<br/>&amp;<br/>Contractual<br/>Svcs</b> | <b>Capital<br/>Outlay</b> | <b>Debt<br/>Service</b> | <b>Capital<br/>Improvements</b> | <b>Total</b>              |
|-------------------------------|-------------------------------|--|---------------------------|-------------------------|---------------------------------|---------------------------|
| <b>EQUIPMENT MGNT FUND</b>    |                               |  |                           |                         |                                 |                           |
| Fleet Maintenance             | 753,532                       | 885,311  | 0                         | 0                       | 0                               | 1,638,843                 |
| Non-Departmental              | 0                             | 47,917   | 0                         | 0                       | 0                               | 47,917                    |
| Equipment to be Depreciated   | 0                             | 0  | 427,645                   | 0                       | 0                               | 427,645                   |
| <b>sub-total (500)</b>        | <u>753,532</u>                | <u>933,228</u>                                     | <u>427,645</u>            | <u>0</u>                | <u>0</u>                        | <u>2,114,405</u>          |
| <b>INFORMATION TEC REPLMT</b> |                               |  |                           |                         |                                 |                           |
| Information Services          | 0                             | 0  | 157,500                   | 0                       | 0                               | 157,500                   |
| <b>sub-total (505)</b>        | <u>0</u>                      | <u>0</u>   | <u>157,500</u>            | <u>0</u>                | <u>0</u>                        | <u>157,500</u>            |
| <b>PERMIT AUTOMATION FUND</b> |                               |  |                           |                         |                                 |                           |
| Plan Checking                 | 158,838                       | 0  | 0                         | 0                       | 0                               | 158,838                   |
| Permit Center                 | 0                             | 62,300   | 0                         | 0                       | 0                               | 62,300                    |
| Information Services          | 244,772                       | 313,510  | 0                         | 0                       | 0                               | 558,282                   |
| Prevention Div Admin          | 0                             | 16,000   | 0                         | 0                       | 0                               | 16,000                    |
| <b>sub-total (506)</b>        | <u>403,610</u>                | <u>391,810</u>                                     | <u>0</u>                  | <u>0</u>                | <u>0</u>                        | <u>795,420</u>            |
| <b>TOTAL</b>                  | <u><u>74,906,999</u></u>      | <u><u>44,630,148</u></u>                           | <u><u>956,822</u></u>     | <u><u>2,259,000</u></u> | <u><u>43,838,256</u></u>        | <u><u>166,591,225</u></u> |

**Expenditures by Function by Fund**

| <u>Function</u>              | <u>General Fund</u> | <u>Housing Authority</u> | <u>Water Fund</u> | <u>Sewer Fund</u> | <u>Other Funds</u> | <u>Total</u> |
|------------------------------|---------------------|--------------------------|-------------------|-------------------|--------------------|--------------|
| City Council                 | 434,016             | -                        | -                 | -                 | -                  | 434,016      |
| City Manager                 | 1,196,455           | -                        | 58,542            | 58,542            | -                  | 1,313,539    |
| City Clerk                   | 595,418             | -                        | -                 | -                 | -                  | 595,418      |
| City Attorney                | 723,706             | -                        | -                 | -                 | -                  | 723,706      |
| Building Inspection Services | 2,297,711           | -                        | -                 | -                 | -                  | 2,297,711    |
| Plan Checking                | 589,392             | -                        | -                 | -                 | 158,838            | 748,230      |
| Building Administration      | 309,878             | -                        | -                 | -                 | -                  | 309,878      |
| Permit Center                | 655,656             | -                        | -                 | -                 | 62,300             | 717,956      |
| Information Services         | 2,452,668           | -                        | -                 | 12,000            | 715,782            | 3,180,450    |
| Human Resources              | 1,212,719           | -                        | -                 | -                 | -                  | 1,212,719    |
| Recreation Administration    | 1,158,809           | -                        | -                 | -                 | 63,960             | 1,222,769    |
| Senior Citizen Services      | 724,077             | -                        | -                 | -                 | -                  | 724,077      |
| Pre-K Enrichment             | 150,000             | -                        | -                 | -                 | -                  | 150,000      |
| Youth Programs               | 559,402             | -                        | -                 | -                 | -                  | 559,402      |
| Special Events               | 201,228             | -                        | -                 | -                 | 66,408             | 267,636      |
| Marketing                    | 150,970             | -                        | -                 | -                 | -                  | 150,970      |
| Performing Arts              | 5,850               | -                        | -                 | -                 | 48,400             | 54,250       |
| General Classes              | 266,759             | -                        | -                 | -                 | -                  | 266,759      |
| Aquatics                     | 330,715             | -                        | -                 | -                 | -                  | 330,715      |
| Sports & Fitness             | 443,603             | -                        | -                 | -                 | -                  | 443,603      |
| Adult Sports                 | 11,860              | -                        | -                 | -                 | -                  | 11,860       |
| Volunteer Services           | 42,290              | -                        | -                 | -                 | -                  | 42,290       |
| Finance Administration       | 1,029,631           | -                        | -                 | -                 | -                  | 1,029,631    |
| Finance Operations           | 1,581,729           | 74,246                   | 844,120           | 330,034           | 15,000             | 2,845,129    |
| Public Works Administration  | 646,538             | -                        | 256,470           | 334,538           | 1,275              | 1,238,821    |
| Street Maintenance           | 1,184,062           | -                        | -                 | -                 | 305,236            | 1,489,298    |
| Utility Maintenance          | -                   | -                        | 2,120,572         | 1,524,707         | -                  | 3,645,279    |
| Park Maintenance             | 1,280,553           | -                        | -                 | -                 | 534,500            | 1,815,053    |
| Trees & Landscape Mnt        | 479,255             | -                        | -                 | -                 | 416,600            | 895,855      |
| Fleet Maintenance            | -                   | -                        | -                 | -                 | 1,638,843          | 1,638,843    |
| Facilities Maintenance       | 2,428,749           | -                        | -                 | -                 | 98,648             | 2,527,397    |
| Engineering Administration   | 228,097             | -                        | 69,322            | 69,322            | -                  | 366,741      |
| Design & Construction        | 773,654             | -                        | -                 | -                 | -                  | 773,654      |
| Land Development             | 1,276,512           | -                        | -                 | -                 | -                  | 1,276,512    |
| Traffic Engineering          | 473,737             | -                        | -                 | -                 | -                  | 473,737      |
| Utility Engineering          | 163,000             | -                        | 1,575,332         | 769,946           | 670,954            | 3,179,232    |
| Planning                     | 1,675,591           | 1,000                    | -                 | -                 | -                  | 1,676,591    |
| Neighborhood Services        | 997,076             | 255,772                  | -                 | -                 | 728,000            | 1,980,848    |
| Police Administration        | 824,954             | -                        | -                 | -                 | -                  | 824,954      |
| Records                      | 1,471,725           | -                        | -                 | -                 | -                  | 1,471,725    |
| Personnel & Training         | 432,563             | -                        | -                 | -                 | -                  | 432,563      |
| Communications               | 3,350,191           | -                        | -                 | -                 | -                  | 3,350,191    |
| Community Relations          | 552,232             | -                        | -                 | -                 | -                  | 552,232      |
| Patrol Services              | 15,461,610          | -                        | -                 | -                 | 16,318             | 15,477,928   |
| Traffic                      | 1,761,014           | -                        | -                 | -                 | -                  | 1,761,014    |
| Crossing Guards              | 440,050             | -                        | -                 | -                 | -                  | 440,050      |

**Financial Information Expenditures by Function by Fund**

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| <b>Function</b>              | <b>General Fund</b>      | <b>Housing Authority</b> | <b>Water Fund</b>        | <b>Sewer Fund</b>        | <b>Other Funds</b>       | <b>Total</b>              |
|------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|---------------------------|
| Investigations               | 3,794,727                | -                        | -                        | -                        | 60,000                   | 3,854,727                 |
| Fire Administration          | 587,780                  | -                        | -                        | -                        | -                        | 587,780                   |
| A/B/C Battalions Operations  | 15,004,522               | -                        | -                        | -                        | -                        | 15,004,522                |
| Prevention Div Admin         | 500,532                  | -                        | -                        | -                        | 16,000                   | 516,532                   |
| Fire Insp, Plan Check & Invg | 1,543,978                | -                        | -                        | -                        | -                        | 1,543,978                 |
| Disaster Prep & Public Ed    | 226,054                  | -                        | -                        | -                        | -                        | 226,054                   |
| Non-Departmental             | 7,965,417                | 120,363                  | 16,918,507               | 6,177,022                | 230,190                  | 31,411,499                |
| Debt Service                 | -                        | -                        | 1,500,000                | 684,000                  | 75,000                   | 2,259,000                 |
| Equipment to be dprciated    | -                        | -                        | -                        | -                        | 427,645                  | 427,645                   |
| Capital Improvement Project  | -                        | -                        | 23,010,000               | 6,440,000                | 14,388,256               | 43,838,256                |
| <b>TOTAL</b>                 | <b><u>82,648,715</u></b> | <b><u>451,381</u></b>    | <b><u>46,352,865</u></b> | <b><u>16,400,111</u></b> | <b><u>20,738,153</u></b> | <b><u>166,591,225</u></b> |

**Internal Cost Allocation by Function Schedule**

| Indirect Costs                                      |                   |                   |                   |                   |                |
|---|-------------------|-------------------|-------------------|-------------------|----------------|
|   | Police            | Fire              | Water             | Sewer             | Solid Waste    |
| Legislation & Policy                                | 15,906            | 17,231            | 18,557            | 10,604            | 30,486         |
| General Administration                              |                   |                   |                   |                   |                |
| City Manager  | 104,446           | 104,446           | 104,446           | 104,446           | 52,223         |
| City Clerk  | 32,477            | 35,184            | 37,890            | 21,652            | 62,248         |
| City Attorney                                       | 43,422            | 43,422            | 43,422            | 43,422            | 43,422         |
| Human Resources                                     | 454,171           | 258,336           | 82,417            | 64,251            | 4,583          |
| General Liability                                   | 206,915           | 117,695           | 37,548            | 29,272            | 2,088          |
| Financial Services                                  | 695,928           | 470,403           | 586,516           | 304,186           | 18,041         |
| Information Technology                              |                   |                   |                   |                   |                |
| Citywide Support                                    | 759,781           | 432,169           | 137,876           | 107,485           | 7,668          |
| Telephones  | 78,733            | 14,089            | 9,116             | 9,116             | 829            |
| Cell Phones   | 5,372             | 4,395             | 3,419             | 3,907             |                |
| Retiree Medical Reserve and<br>Other Non-Department |                   |                   |                   |                   |                |
| Salaries & Benefits                                 | 944,375           | 638,338           | 795,904           | 412,781           | 24,482         |
| Leave Cashout                                       | 233,114           | 277,501           | 20,961            |                   | 6,197          |
| Audit Fees  | 22,686            | 15,335            | 19,120            | 9,916             | 588            |
| Uncollectible Accounts/<br>Collection Fee           | 3,703             | 3,316             |                   |                   |                |
| Contingent Reserve                                  | 151,242           | 102,230           | 127,464           | 66,107            | 3,921          |
| Contractual Services                                | 32,541            | 21,996            | 27,425            | 14,223            | 844            |
| Facilities Maintenance                              | 525,385           | 371,609           | 194,307           | 137,192           | 3,541          |
| Utilities   | 558,477           | 395,015           | 206,545           | 145,833           | 3,764          |
| Building Occupancy - Direct                         |                   |                   | 80,113            | 79,316            | 11,601         |
| Building Occupancy - Indirect                       | 548,227           | 311,835           | 99,486            | 77,556            | 5,533          |
| <b>TOTAL INDIRECT COSTS</b>                         | <b>5,416,902</b>  | <b>3,634,546</b>  | <b>2,632,533</b>  | <b>1,641,264</b>  | <b>282,059</b> |
| <b>TOTAL DIRECT COSTS</b>                           | <b>27,616,482</b> | <b>18,666,996</b> | <b>23,274,714</b> | <b>12,070,997</b> | <b>715,929</b> |
| <b>TOTAL COSTS</b>                                  | <b>33,033,384</b> | <b>22,301,541</b> | <b>25,907,247</b> | <b>13,712,261</b> | <b>997,988</b> |
| <b>INDIRECT COST RATE</b>                           | <b>19.6%</b>      | <b>19.5%</b>      | <b>11.3%</b>      | <b>13.6%</b>      | <b>39.4%</b>   |

**Note:** In computing cost allocation, building occupancy cost was included and certain costs funded by designated revenue stream or special funds such as Measure I TOT, LLM, CFD, TASP, Public Art, CDBG and Permit Automation Fee were excluded from the calculation.

| <b>DIRECT COST PROGRAMS</b>  |                   |                     |                    |   |                    |
|------------------------------|-------------------|---------------------|--------------------|---|--------------------|
| <b>Building &amp; Safety</b> | <b>Recreation</b> | <b>Public Works</b> | <b>Engineering</b> | <b>Planning &amp; Neighborhood Services</b> | <b>TOTAL</b>       |
| 2,651                        | 23,859            | 26,510              | 78,204             | 67,600                                      | <b>291,609</b>     |
| 104,446                      | 104,446           | 156,668             | 52,223             | 156,668                                     | <b>1,044,455</b>   |
| 5,413                        | 48,716            | 54,129              | 159,680            | 138,029                                     | <b>595,418</b>     |
| 43,422                       | 65,134            | 43,422              | 108,556            | 246,060                                     | <b>723,706</b>     |
| 75,001                       | 65,626            | 97,918              | 64,584             | 45,834                                      | <b>1,212,719</b>   |
| 34,169                       | 29,898            | 44,610              | 29,424             | 20,881                                      | <b>552,501</b>     |
| 99,133                       | 101,947           | 94,431              | 79,896             | 80,296                                      | <b>2,530,778</b>   |
| 125,468                      | 109,785           | 163,806             | 108,042            | 76,675                                      | <b>2,028,755</b>   |
| 13,260                       | 17,404            | 14,089              | 13,260             | 11,603                                      | <b>181,500</b>     |
| 8,302                        | 3,419             | 9,767               | 2,442              | 977   | <b>42,000</b>      |
| 134,524                      | 138,342           | 128,143             | 108,419            | 108,962                                     | <b>3,434,270</b>   |
| 33,050                       | 10,202            | 23,255              | 34,919             | 10,801                                      | <b>650,000</b>     |
| 3,232                        | 3,323             | 3,078               | 2,604              | 2,618                                       | <b>82,500</b>      |
|                              | 3,082             | 2,331               | 37,035             | 1,533                                       | <b>51,000</b>      |
| 21,544                       | 22,156            | 20,522              | 17,363             | 17,450                                      | <b>550,000</b>     |
| 4,635                        | 4,767             | 4,416               | 3,736              | 3,755                                       | <b>118,337</b>     |
| 34,799                       | 856,161           | 213,304             | 49,899             | 42,552                                      | <b>2,428,749</b>   |
| 36,991                       | 910,087           | 226,739             | 53,042             | 45,232                                      | <b>2,581,726</b>   |
|                              |                   | (70,838)            | (100,192)          |   |                    |
| 90,533                       | 79,216            | 118,196             | 77,959             | 55,326                                      | <b>1,463,866</b>   |
| <b>870,574</b>               | <b>2,597,569</b>  | <b>1,374,497</b>    | <b>981,094</b>     | <b>1,132,851</b>                            | <b>20,563,889</b>  |
| <b>3,933,890</b>             | <b>4,045,563</b>  | <b>3,747,307</b>    | <b>3,170,504</b>   | <b>3,186,395</b>                            | <b>100,428,777</b> |
| <b>4,804,463</b>             | <b>6,643,132</b>  | <b>5,121,804</b>    | <b>4,151,599</b>   | <b>4,319,245</b>                            | <b>120,992,665</b> |
| <b>22.1%</b>                 | <b>64.2%</b>      | <b>36.7%</b>        | <b>30.9%</b>       | <b>35.6%</b>                                | <b>20.5%</b>       |

## Operating Transfers Statement

| Origin and Purpose of Transfer       | Transfer Distribution                        |
|--------------------------------------|--|
| From the General Fund                | To Other Miscellaneous Funds for:            |
|                                      | Capital Reserve IT Equipment Replacement     |
|                                      | 300,000                                      |
|                                      | <b>sub-total</b>                             |
|                                      | 300,000                                      |
| From the Measure I TOT               | To the General Government CIP Fund for:      |
|                                      | Midtown Parking Garage (3407)                |
|                                      | 150,000                                      |
|                                      | <b>sub-total</b>                             |
|                                      | 150,000                                      |
| From the Measure I TOT               | To the Street Improvement CIP Fund for:      |
|                                      | Street Resurfacing Project (4284)            |
|                                      | 2,150,000                                    |
|                                      | <b>sub-total</b>                             |
|                                      | 2,150,000                                    |
| From the Community Planning Fee Fund | To the General Government CIP Fund for:      |
|                                      | City General Plan Update (3416)              |
|                                      | 200,000                                      |
|                                      | <b>sub-total</b>                             |
|                                      | 200,000                                      |
| From the Gas Tax Fund                | To the Street Improvement CIP Fund for:      |
|                                      | Bridge Improvement (4271)                    |
|                                      | 750,000                                      |
|                                      | Electrical Vehical Charging Stations (4276)  |
|                                      | 300,000                                      |
|                                      | Minor Traffic Improvements 2016 (4279)       |
|                                      | 100,000                                      |
|                                      | ADA Curb Ramp Transition Program 2016 (4283) |
|                                      | 300,000                                      |
|                                      | Street Resurfacing Project 2017 (4284)       |
|                                      | 1,500,000                                    |
|                                      | <b>sub-total</b>                             |
|                                      | 2,950,000                                    |
| From the 95-1 Lighting/Lscape Dist   | To the General Government CIP Fund for:      |
|                                      | McCarthy Blvd Landscape & Lighting (3402)    |
|                                      | 18,256                                       |
|                                      | <b>sub-total</b>                             |
|                                      | 18,256                                       |
| From the 05 Community Fclty Dist     | To the General Fund for:                     |
|                                      | Operating Cost Reimbursement                 |
|                                      | 144,000                                      |
|                                      | <b>sub-total</b>                             |
|                                      | 144,000                                      |
| From the 08 Community Fclty Dist     | To the General Fund for:                     |
|                                      | Operating Cost Reimbursement                 |
|                                      | 715,000                                      |
|                                      | <b>sub-total</b>                             |
|                                      | 715,000                                      |
| From the Solid Waste Services        | To the General Fund for:                     |
|                                      | Operating Cost Reimbursement                 |
|                                      | 282,000                                      |
|                                      | <b>sub-total</b>                             |
|                                      | 282,000                                      |
| * From the Vehicle Registration Fee  | To the Street Improvement CIP Fund for:      |
|                                      | Street Resurfacing Project 2017 (4284)       |
|                                      | 450,000                                      |
|                                      | <b>sub-total</b>                             |
|                                      | 450,000                                      |
| * From the Park Improvement Fund     | To the General Government CIP Fund for:      |
|                                      | Recycled Water On-Site Conversions (3417)    |
|                                      | 300,000                                      |
|                                      | <b>sub-total</b>                             |
|                                      | 300,000                                      |
| * From the Park Improvement Fund     | To the Park Improvement CIP Fund for:        |
|                                      | Alviso Adobe Renovation (5055)               |
|                                      | 50,000                                       |
|                                      | Weller House Acquisition (5106)              |
|                                      | 25,000                                       |
|                                      | Higuera Adobe Park Picnic (5097)             |
|                                      | 300,000                                      |
|                                      | Park Access Improvement & Resurfacing (5105) |
|                                      | 300,000                                      |
|                                      | <b>sub-total</b>                             |
|                                      | 675,000                                      |

**Financial Information** Operating Transfers Statement

| <u>Origin and Purpose of Transfer</u>   | <u>Transfer Distribution</u>   |
|---|--|
| * From the Park Improvement Fund        | To the Transit Area Impact Fund for:<br>Berryessa Creek Trail, Reach 4, 5, 6A (2007)             |
|   | 150,000  |
|   | <b>sub-total</b> 150,000   |
| * From the Midtown Park Fund            | To the Park Improvement CIP Fund for:<br>Higuera Adobe Park Picnic (5097)                        |
|   | 300,000  |
|   | Park Access Improvement & Resurfacing (5105)   |
|   | 300,000  |
|   | <b>sub-total</b> 600,000   |
| * From the General Government           | To the Storm Drain CIP Fund for:<br>Dempsey Rd Storm Drain Replacement (3709)                    |
|   | 830,000  |
|   | <b>sub-total</b> 830,000   |
| * From the General Government           | To the Subsidiary CIP Fund for:  |
|   | Technology Projects (3427)   |
|   | 100,000  |
|   | Shuttle/Circulation Study (3428)   |
|   | 60,000   |
|   | Recycled Water On-Site Conversions (3417)  |
|   | 500,000  |
|   | Performing Arts Facility (3429)  |
|   | 20,000   |
|   | Midtown Street Light Project (3430)  |
|   | 100,000  |
|   | City Building Improvements (3406)  |
|   | 625,000  |
|   | Street Resurfacing Project 2014 (3412)   |
|   | 335,000  |
|   | City Standard Details, Guidelines & Specs Update (3418)  |
|   | 100,000  |
|   | Public Safety Communications Equipment (3419)  |
|   | 270,000  |
|   | Public Safety Equipment (3420)   |
|   | 100,000  |
|   | Replacement Fire Station Alert System (3421)   |
|   | 220,000  |
|   | City Building Roofing Repairs (3422)   |
|   | 100,000  |
|   | Police Records Management System (3423)  |
|   | 700,000  |
|   | Citywide Park Playground Rehabilitation (3424)   |
|   | 500,000  |
|   | Utility Undergrounding 2020 (3425)   |
|   | 125,000  |
|   | Annual Sidewalk, Curb & Gutter Repair (3426)   |
|   | 170,000  |
|   | <b>sub-total</b> 4,025,000   |
| * From the General Government CIP       | To the General Government CIP Fund for:<br>Defunding Street Resurfacing Project 2014 (3412)      |
|   | 200,000  |
|   | <b>sub-total</b> 200,000   |
| From the General Government CIP         | To Measure I TOT for:<br>Defunding Fire Station Improvements (3403)                              |
|   | 600,000  |
|   | <b>sub-total</b> 600,000   |
| * From the Storm Drain Development      | To the Storm Drain CIP Fund for:<br>Storm Drain System Rehabilitation (3700)                     |
|   | 335,000  |
|   | Trash Removal Devices (3713)   |
|   | 350,000  |
|   | <b>sub-total</b> 685,000   |
| * From the Storm Drain CIP              | To the General Government CIP Fund for:<br>Defunding Penitencia Pump Station Improvements (3710) |
|   | 150,000  |
|   | <b>sub-total</b> 150,000   |
| * From the Transit Area Impact Fee Fund | To the TASP Fee Fund for:<br>Transit Area Specific Plan Update (2006)                            |
|   | 375,000  |
|   | Berryessa Creek Trail, Reach 4,5,6A (2007)   |
|   | 150,000  |

**Financial Information** Operating Transfers Statement

| <u>Origin and Purpose of Transfer</u>   | <u>Transfer<br/>Distribution</u>                            |
|---|---|
| Montague Expwy Pedestrian Overcrossing at Piper (2008)  | 100,000   |
| SCVWD Second Water Supply Turnout (2009)  | 100,000   |
| <b>sub-total</b>  | <u>725,000</u>  |
| * From the Transit Area Impact Fee CIP Fund   |   |
| To the TASP Fee Fund for:<br>Defunding Lower Penitencia Creek Ped. Bridge (2005)  | 150,000   |
| <b>sub-total</b>  | <u>150,000</u>  |
| * From the Transit Area Impact Fee CIP Fund   |   |
| To the Street Improvement CIP Fund for:<br>TASP Underground Utility Dist.(4281)   | 40,000  |
| <b>sub-total</b>  | <u>40,000</u>   |
| From the Water M & O Fund   |   |
| To the General Fund for:<br>Operating Cost Reimbursement  | 2,633,000   |
| <b>sub-total</b>  | <u>2,633,000</u>  |
| From the Water M & O Fund   |   |
| To the General Government CIP Fund for:<br>Annual Sidewalk Curb & Gutter Repair (3426)  | 100,000   |
| <b>sub-total</b>  | <u>100,000</u>  |
| From the Water M & O Fund   |   |
| To the Street Improvement CIP Fund for:<br>Street Resurfacing 2017 (4284)   | 250,000   |
| <b>sub-total</b>  | <u>250,000</u>  |
| * From the Water M & O Fund   |   |
| To the Water CIP Fund for:<br>BART Project-Water Improvements (7125)<br>Water Conservation Program (7126)   | 200,000<br>600,000  |
| <b>sub-total</b>  | <u>800,000</u>  |
| * From the Water Line Extension Fund  |   |
| To the Water CIP Fund for:<br>Abel St Pipeline Extension (7117)<br>Recycled Water Pipeline Infill (4128)  | 90,000<br>1,500,000   |
| <b>sub-total</b>  | <u>1,590,000</u>  |
| * From the Water Bond Fund  |   |
| To the Water CIP Fund for:<br>Water System Seismic Improvements (7100)<br>Water Valve Replacement (7130)<br>Well Upgrade Project (7076)<br>Automated Water Meter Replacement (7121)<br>Recycled Water Pipeline Segment 1 (7129) | 5,400,000<br>200,000<br>3,000,000<br>2,045,000<br>9,850,000 |
| <b>sub-total</b>  | <u>20,495,000</u>   |
| From the Sewer M & O Fund   |   |
| To the General Fund for:<br>Operating Cost Reimbursement  | 1,641,000   |
| <b>sub-total</b>  | <u>1,641,000</u>  |
| From the Sewer M & O Fund   |   |
| To the General Government CIP Fund for:<br>Annual Sidewalk Curb & Gutter Repair (3426)  | 100,000   |
| <b>sub-total</b>  | <u>100,000</u>  |
| From the Sewer M & O Fund   |   |
| To the Street Improvement CIP Fund for:<br>Street Resurfacing 2017 (4284)   | 250,000   |
| <b>sub-total</b>  | <u>250,000</u>  |

**Financial Information** Operating Transfers Statement

| <u>Origin and Purpose of Transfer</u>      | <u>Transfer<br/>Distribution</u>                     |
|--|--|
| * From the Sewer M & O Fund                | To the Sewer CIP Fund for:                           |
|  | Minor Sewer Projects 2016 (6122) 50,000              |
|  | Sanitary Sewer Condition Assessment (6119) 165,000   |
|  | Sanitary Sewer Overflow Improvements (6123) 25,000   |
|  | SJ/Santa Clara Regional Waste Water (6118) 4,200,000 |
|  | <b>sub-total</b> 4,440,000                           |
| From the Sewer M & O Fund                  | To the Water CIP Fund for:                           |
|  | Cathodic Protection Improvements (7115) 125,000      |
|  | <b>sub-total</b> 125,000                             |
| * From the Treatment Plant<br>Construction | To the Sewer CIP Fund for:                           |
|  | SJ/Santa Clara Regional Waste Water (6118) 1,000,000 |
|  | <b>sub-total</b> 1,000,000                           |
| * From the Sewer Infrastructure Replmnt    | To the Sewer CIP Fund for:                           |
|  | SJ/Santa Clara Regional Waste Water (6118) 1,000,000 |
|  | <b>sub-total</b> 1,000,000                           |
|  | <b>TOTAL TRANSFERS:</b> 50,913,256                   |

Note: \* Interfund Transfers, within the same fund group, are not included in the Budget Summary.



## City Council

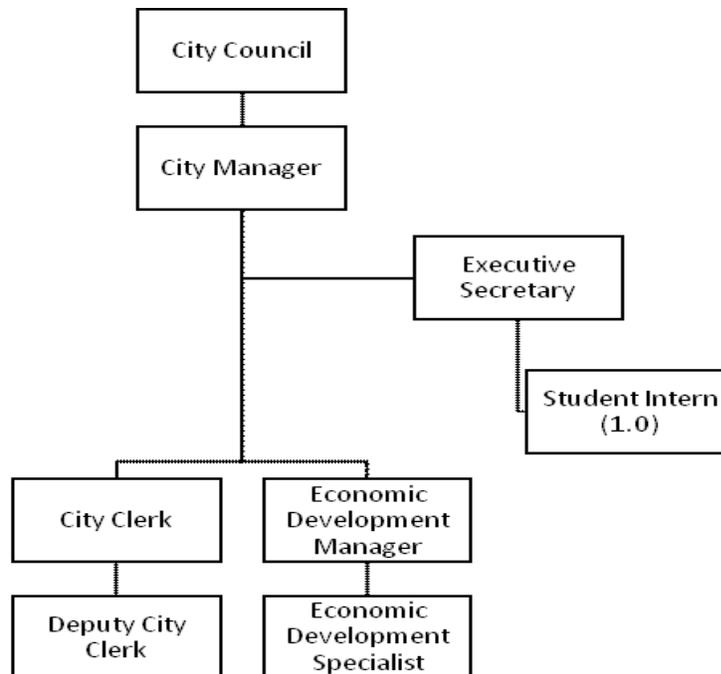
### ***Mission Statements***

The City Council serves as the informed, legislative governing body of the City on all issues, provides guidance in assessing the needs of the community and policy direction for the development of programs and provision of services to the citizens of Milpitas.

The division of the City Manager's Department assist the public in accessing their local government and support the City Council and City Departments in providing the highest quality services. The Department is committed to being proactive to the changing needs of the public and City Department.

### ***Functions***

City Council  
City Manager  
City Clerk



**DEPARTMENT:** City Manager

**CITY MANAGER:** Thomas Williams

*Description:* This function serves as the governing body of the City, provides legislative direction, and promulgates policies pertaining to the provision of services and direction of City government.

### Services

- Serves as governing body of the City.
- Provides legislative direction to the City.
- Promulgates policies for provision of services and direction for the City.
- Enacts ordinances and resolutions necessary for governing the affairs of the City.
- Adopts the Annual Operating Budget and Capital Improvement Plan.
- Serves as City Representatives at public events and functions.



**Budgets Narrative and Summary City Council**

|   | Customer Service | Enhanced Quality of Life | Invest in Employees | Fiscally Responsible | Public Health and Safety |
|---|------------------|--------------------------|---------------------|----------------------|--------------------------|
| <b>2015-2016 Accomplishments</b>  |                  |                          |                     |                      |                          |
| 1. Developed long-term fiscal planning policies.                              | x                | x                        | x                   | x                    | x                        |
| 2. Launched Citywide Strategic Plan.  | x                | x                        | x                   | x                    | x                        |
| 3. Provided comprehensive policy direction for the City's operation.          |                  | x                        |                     | x                    | x                        |
| 4. Established Citywide priorities for fiscal year 2016-17.                   | x                | x                        |                     | x                    | x                        |
| 5. Provided sound fiscal policies and economic stability for the City.        |                  | x                        | x                   | x                    |                          |
| 6. Reviewed and adopted policies to increase efficiency for service delivery. | x                | x                        |                     | x                    |                          |
| 7. Reduced General Fund cost by \$3.2 million.                                | x                | x                        |                     | x                    |                          |
| <b>2016-2017 Goals</b>  |                  |                          |                     |                      |                          |
| 1. Complete Citywide Strategic Plan.  | x                | x                        | x                   | x                    | x                        |
| 2. Provide comprehensive policy direction for the City's operation.           |                  | x                        |                     | x                    | x                        |
| 3. Establish citywide priorities for fiscal year 2017-18.                     | x                | x                        |                     | x                    | x                        |
| 4. Provide sound fiscal policies and economic stability for the City.         |                  | x                        | x                   | x                    |                          |
| 5. Review and adopt policies to increase efficiency for service delivery.     | x                | x                        |                     | x                    |                          |

| <b>Performance Measures</b>                 | <b>Actual 2013-14</b> | <b>Actual 2014-15</b> | <b>Projected 2015-16</b> | <b>Estimated 2016-17</b> |
|---|-----------------------|-----------------------|--------------------------|--------------------------|
| City Council Meetings                       | 22                    | 29                    | 33                       | 22                       |
| Commission Meetings                         | 132                   | 137                   | 124                      | 126                      |
| Subcommittee Meetings                       | 45                    | 49                    | 49                       | 73                       |
| County/Regional Agency/Association Meetings | 260                   | 260                   | 260                      | 260                      |

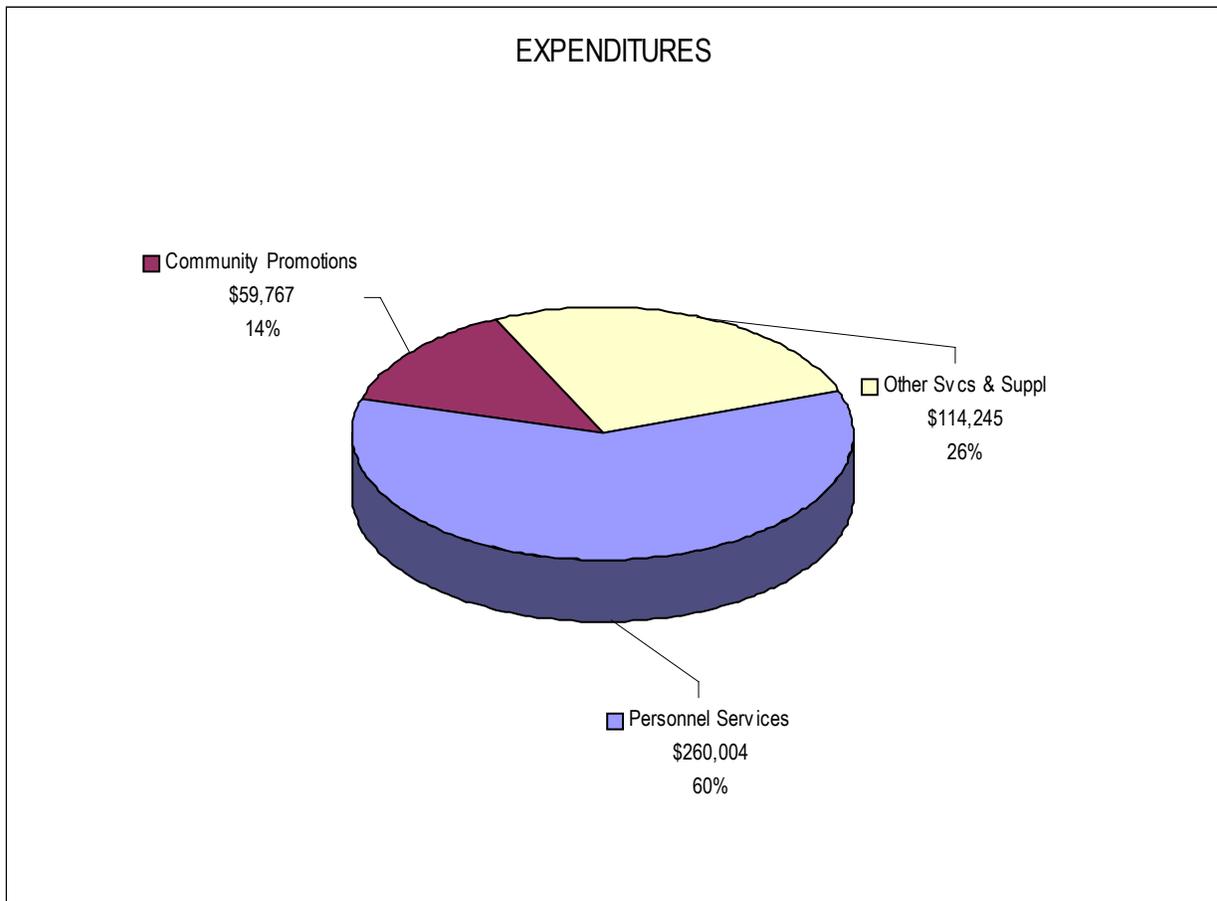
**Personnel Allotment of 5 FTE**

| Position        | Auth FTE | Funded | Unfunded |  | Auth FTE | Funded   | Unfunded |
|-----------------|----------|--------|----------|--|----------|----------|----------|
| Council Members | 5        | 5      |          |  |          |          |          |
| <b>TOTAL</b>    |          |        |          |  | <b>5</b> | <b>5</b> | <b>0</b> |

Staff Change(s): None

**Expenditure Analysis**

|  |  |
|--|--|
| Personnel Services                           | Increase attributed to restoration of group insurance benefits and increased PERS contribution rate. |
| Services and Supplies / Community Promotions | No significant changes.  |
| Capital Outlay                               | None   |



**Budgets Narrative and Summary** City Council

|   | <u>Actual<br/>2013-14</u> | <u>Actual<br/>2014-15</u> | <u>Budget<br/>2015-16</u> | <u>Proposed<br/>2016-17</u> |
|---|---------------------------|---------------------------|---------------------------|-----------------------------|
| <b>PERSONNEL SERVICES</b>                 |                           |                           |                           |                             |
| 4111 Permanent Salaries                   | 54,267                    | 56,880                    | 56,994                    | 56,994                      |
| 4112 Temporary Salaries                   | 3,075                     | 2,425                     | 4,400                     | 19,200                      |
| 4121 Allowances                           | 38,700                    | 37,198                    | 38,700                    | 50,700                      |
| 4131 PERS                                 | 8,997                     | 12,609                    | 20,926                    | 22,114                      |
| 4132 Group Insurance                      | 405                       | 434                       | 420                       | 109,200                     |
| 4133 Medicare                             | 1,016                     | 1,115                     | 1,434                     | 1,434                       |
| 4135 Worker's Compensation                | 248                       | 176                       | 296                       | 296                         |
| 4139 PARS                                 | 565                       | 445                       | 66                        | 66                          |
| 4151 Compensation Reduction               | (8,727)                   | (3,692)                   | 0                         | 0                           |
| <b>sub-total</b>                          | <u>98,546</u>             | <u>107,591</u>            | <u>123,236</u>            | <u>260,004</u>              |
| <b>SUPPLIES AND CONTRACTUAL SERVICES</b>  |                           |                           |                           |                             |
| 4200 Community Promotions, Grants & Loans | 97,657                    | 25,901                    | 77,340                    | 59,767                      |
| 4220 Supplies                             | 3,235                     | 3,934                     | 4,000                     | 4,500                       |
| 4230 Services                             | 10,526                    | 10,500                    | 0                         | 25,000                      |
| 4501 Memberships and Dues                 | 46,349                    | 47,666                    | 54,656                    | 56,145                      |
| 4503 Training                             | 1,605                     | 8,237                     | 10,500                    | 10,600                      |
| 4520 Commissions and Boards               | 2,931                     | 3,224                     | 18,000                    | 18,000                      |
| <b>sub-total</b>                          | <u>162,302</u>            | <u>99,462</u>             | <u>164,496</u>            | <u>174,012</u>              |
| <b>CAPITAL OUTLAY</b>                     |                           |                           |                           |                             |
| <b>TOTAL</b>                              | <u><u>260,847</u></u>     | <u><u>207,053</u></u>     | <u><u>287,732</u></u>     | <u><u>434,016</u></u>       |



**FUNCTION:**

**City Manager**

**CITY MANAGER: Thomas Williams**

*Description:* This function provides the administration of City government in an efficient and effective manner according to the general policy guidelines of the City Council and recommends strategies and solutions to issues for Council consideration.

**Services**

- Administers the operations of City government and the Successor Agency resulting from the dissolution of Redevelopment Agency.
- Implements the City's general policy guidelines.
- Submits for adoption a balanced budget that identifies all the anticipated revenues and expenditures.
- Recommends strategies and solutions to City Council.
- Follows legislative activities of federal, state, regional and local political bodies and keeps Council apprised of the potential impact to the City.



|   | Customer Service | Enhanced Quality of Life | Invest in Employees | Fiscally Responsible | Public Health and Safety |
|---|------------------|--------------------------|---------------------|----------------------|--------------------------|
| <b>2015-2016 Accomplishments</b>  |                  |                          |                     |                      |                          |
| 1. Implemented City Council priorities for fiscal year 2015-16.   | x                | x                        |                     | x                    | x                        |
| 2. Provided leadership to municipal organization.   | x                | x                        |                     | x                    | x                        |
| 3. Continued showing fiscal management that limited department's budget expenditures.   | x                | x                        |                     | x                    | x                        |
| 4. Began Citywide Strategic Planning Process.   | x                | x                        | x                   | x                    | x                        |
| 5. Continued to reorganize City departments and divisions to improve staff utilization, increase efficiency, accountability and at savings to the City. | x                | x                        |                     | x                    |                          |
| 6. Implemented the roadmap to service improvement project resulting in improved permit turn-around time and customer satisfaction.                      | x                | x                        |                     | x                    |                          |
| 7. Implemented financial strategies that ensure cost effective City service delivery while limiting department budget expenses.                         |                  |                          |                     | x                    |                          |
| 8. Continued to improve the economic base of the City.  |                  | x                        |                     | x                    |                          |
| 9. Developed leadership training program and succession planning.   | x                |                          | x                   | x                    |                          |
| <b>2016-2017 Goals</b>  |                  |                          |                     |                      |                          |
| 1. Implement City Council priorities for fiscal year 2016-17.   | x                | x                        |                     | x                    | x                        |
| 2. Provide leadership to municipal organization.  | x                | x                        | x                   | x                    | x                        |
| 3. Continue to improve service delivery, permit streamlining and customer satisfaction.   | x                | x                        |                     | x                    |                          |
| 4. Implement financial strategies that ensure cost effective service delivery.  |                  | x                        | x                   | x                    | x                        |
| 5. Continue to improve the economic base and fiscal health of the City.   |                  | x                        |                     | x                    | x                        |
| 6. Implement Citywide Planning Process.   | x                | x                        | x                   | x                    | x                        |

| Performance Measures                           | Actual 2013-14 | Actual 2014-15 | Projected 2015-16 | Estimated 2016-17 |
|--|----------------|----------------|-------------------|-------------------|
| City Council Meetings                          | 26             | 23             | 23                | 23                |
| Capital Improvement Program Projects Completed | 15             | 10             | 8                 | 10                |

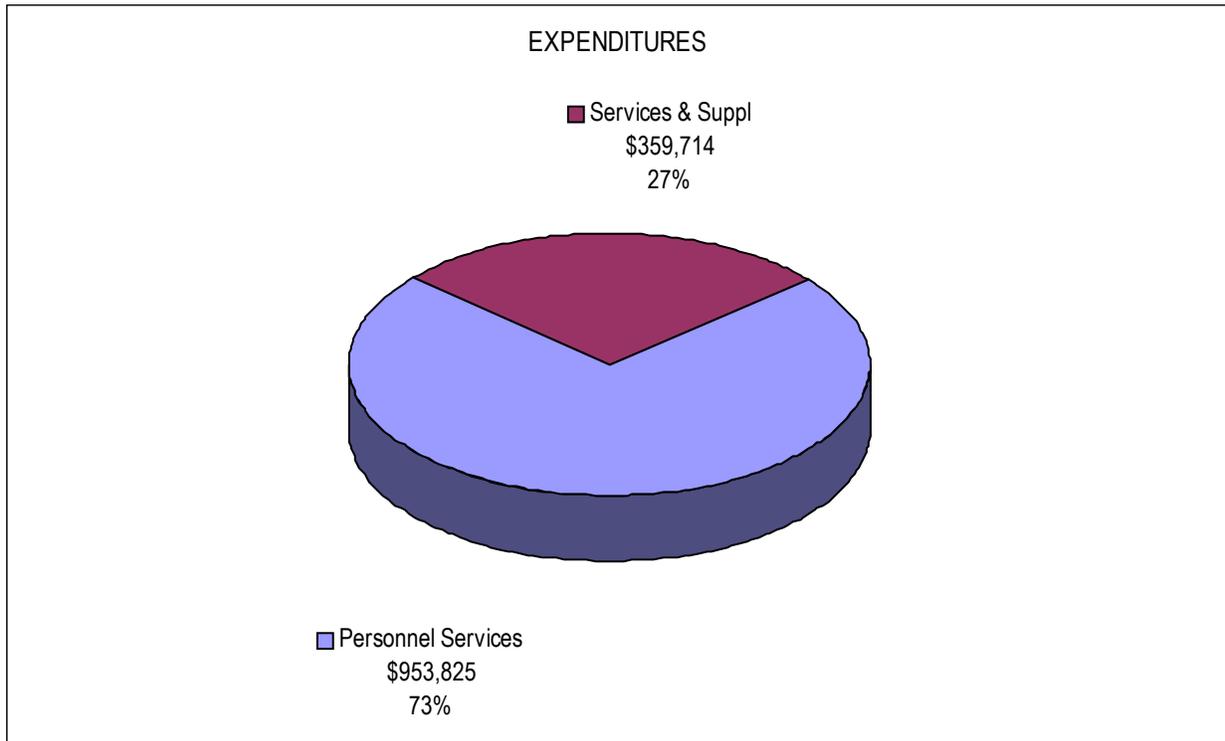
**Personnel Allotment of 7 FTE**

| Position               | Auth FTE | Funded | Unfunded | Position                  | Auth FTE | Funded   | Unfunded |
|------------------------|----------|--------|----------|---------------------------|----------|----------|----------|
| City Manager           | 1        | 1      |          | Economic Dev. Specialist  | 1        | 1        |          |
| Assistant City Manager | 1        |        | 1        | Executive Secretary       | 2        | 1        | 1        |
| Economic Dev. Manager  | 1        | 1      |          | Temporary Positions (FTE) | 1        | 1        |          |
|                        |          |        |          | <b>TOTAL</b>              | <b>7</b> | <b>5</b> | <b>2</b> |

Staff Change(s): Defund Assistant City Manager position and fund one Economic Development Specialist.

**Expenditure Analysis**

|                       |  |
|-----------------------|--|
| Personnel Services    | Decrease attributed to defunding of Assistant City Manager position, offset by funding of Economic Development Specialist. |
| Services and Supplies | Increase attributed to contractual services.   |
| Capital Outlay        | None   |



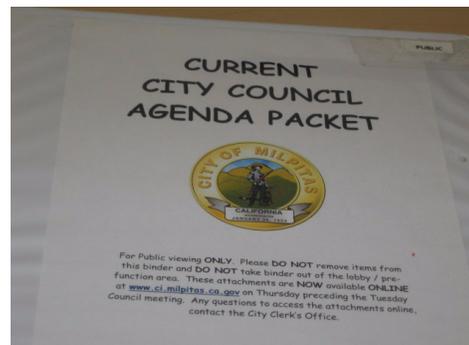
|   | Actual<br>2013-14     | Actual<br>2014-15       | Budget<br>2015-16       | Proposed<br>2016-17     |
|---|-----------------------|-------------------------|-------------------------|-------------------------|
| <b>PERSONNEL SERVICES</b>                 |                       |                         |                         |                         |
| 4111 Permanent Salaries                   | 330,620               | 612,044                 | 719,014                 | 651,116                 |
| 4112 Temporary Salaries                   | 3,375                 | 12,813                  | 30,000                  | 30,000                  |
| 4113 Overtime                             | (295)                 | 2,493                   | 0                       | 0                       |
| 4121 Allowances                           | 1,800                 | 3,150                   | 0                       | 0                       |
| 4124 Leave Cashout                        | 9,601                 | 25,630                  | 0                       | 0                       |
| 4131 PERS                                 | 76,511                | 153,811                 | 195,670                 | 168,878                 |
| 4132 Group Insurance                      | 38,879                | 64,458                  | 84,912                  | 65,592                  |
| 4133 Medicare                             | 4,941                 | 9,354                   | 10,919                  | 7,713                   |
| 4135 Worker's Compensation                | 1,336                 | 2,129                   | 3,722                   | 2,620                   |
| 4138 Deferred Comp-Employer               | 0                     | 1,044                   | 3,600                   | 2,700                   |
| 4139 PARS                                 | 50                    | 190                     | 450                     | 450                     |
| 4161 Retiree Medical Reserve              | 15,936                | 34,092                  | 35,748                  | 24,756                  |
| <b>sub-total</b>                          | <u>482,754</u>        | <u>921,208</u>          | <u>1,084,035</u>        | <u>953,825</u>          |
| <b>SUPPLIES AND CONTRACTUAL SERVICES</b>  |                       |                         |                         |                         |
| 4200 Community Promotions, Grants & Loans | 0                     | 0                       | 5,000                   | 7,000                   |
| 4211 Equip Replacement Amortization       | 2,950                 | 3,146                   | 3,309                   | 3,234                   |
| 4220 Supplies                             | 5,256                 | 6,940                   | 7,000                   | 7,000                   |
| 4230 Services                             | 88,716                | 184,472                 | 135,000                 | 305,000                 |
| 4501 Memberships and Dues                 | 670                   | 9,120                   | 23,480                  | 25,980                  |
| 4503 Training                             | 1,333                 | 1,515                   | 10,500                  | 11,500                  |
| 4520 Commissions and Boards               | 0                     | 130                     | 0                       | 0                       |
| <b>sub-total</b>                          | <u>98,925</u>         | <u>205,323</u>          | <u>184,289</u>          | <u>359,714</u>          |
| <b>CAPITAL OUTLAY</b>                     |                       |                         |                         |                         |
| <b>TOTAL</b>                              | <u><u>581,679</u></u> | <u><u>1,126,531</u></u> | <u><u>1,268,324</u></u> | <u><u>1,313,539</u></u> |

## City Clerk

|                  |                   |                                 |
|------------------|-------------------|---------------------------------|
| <b>FUNCTION:</b> | <b>City Clerk</b> | <b>CITY CLERK: Mary Lavelle</b> |
|------------------|-------------------|---------------------------------|

*Description:* The City Clerk serves as the legislative administrator, elections official, and records manager for the City. Serves as Secretary to the Economic Development Corporation, Public Financing Authority, Housing Authority and Successor Agency.

- Ensures municipal records are readily available and accessible to all and serve as main source point of information for residents, City officials and staff, and other governments.
- Complies with the Ralph M. Brown Act, the Public Records Act and the City's Open Government ordinance.
- Provides centralized records management, including creating and retention of all meeting agendas and minutes of all City Council and other entity meetings.
- Coordinates outreach and tracking of appointments to 14 City Commissions.
- Maintains codification of ordinances, i.e. ensures publication of Milpitas Municipal Code.
- Administers municipal elections, including candidate filing in November of even years, and receives required campaign finance reports on semi-annual basis.
- Receives and files annual Form 700/ Statements of Economic Interest for all designated employees, Commissioners, and elected officials.
- Responsible for requests for Rental of City Hall facilities.
- Operates a U.S. Passport Acceptance Agency for passport applications.
- Conducts Administrative Hearings, upon request, for Parking Citation violations.



|  | Customer Service | Enhanced Quality of Life | Invest in Employees | Fiscally Responsible | Public Health and Safety |
|--|------------------|--------------------------|---------------------|----------------------|--------------------------|
| <b>2015-2016 Accomplishments</b>   |                  |                          |                     |                      |                          |
| 1. Prepared all City Council meeting agendas and minutes for 22 regular meetings and additional special meetings, when called.                     | x                |                          | x                   | x                    |                          |
| 2. Collected required FPPC* filings (campaign documents and Conflict of Interest forms) and submitted appropriate forms to State of California.    | x                |                          |                     | x                    |                          |
| 3. Implemented Records Retention Schedule by destroying more than 400 eligible files off the City Clerk's shelves.                                 | x                |                          | x                   | x                    |                          |
| 4. Provided Notary Public acknowledgement services on City documents.  | x                |                          | x                   |                      |                          |
| 5. Hosted annual meeting with Commission staff liaisons Feb. 4, 2016.  | x                |                          | x                   |                      |                          |
| 6. Continued Passport Application Acceptance program.  | x                | x                        | x                   |                      |                          |
| 7. Assisted residents with Notice of Intent for possible ballot measure(s)   | x                |                          | x                   |                      |                          |
| <b>2016-2017 Goals</b>   |                  |                          |                     |                      |                          |
| 1. Prepare all City Council, Housing Authority, Public Financing Authority, EDC meetings' agendas and minutes.                                     | x                |                          |                     |                      |                          |
| 2. Administer all procedures for Municipal Election on November 8, 2016 for candidates and ballot measure(s).                                      | x                | x                        | x                   | x                    |                          |
| 3. Continue Passport Acceptance Agency program with service by appointment only.   | x                |                          |                     | x                    |                          |
| 4. Provide new Deputy City Clerk with training toward Certification, and update City Clerk's training for administrative hearing officer function. | x                | x                        | x                   | x                    |                          |
| 5. Continue responding to Public Records Act requests.   | x                | x                        | x                   | x                    |                          |
| 6. Cull and destroy eligible records/files, per adopted schedule.  | x                |                          | x                   |                      |                          |
| 7. Collect and post online required FPPC* documents, i.e. Forms 700 and Forms 501, 410, 460 and 470 for campaigns.                                 | x                |                          | x                   |                      |                          |
| 8. Provide Notary Public Service.  | x                |                          | x                   |                      |                          |

\*FPPC: Fair Political Practices Commission

| Performance Measures  | Actual 2013-14 | Actual 2014-15 | Projected 2015-16 | Estimated 2016-17 |
|---|----------------|----------------|-------------------|-------------------|
| City Council agenda items processed   | 338            | 364            | 310               | 300               |
| Passport applications accepted  | 1,605          | 1,624          | 2,100             | 2,200             |
| # of Candidates assisted in Municipal Election                                | N/A            | 8              | N/A               | 10                |
| # of Administrative Hearings conducted for Parking Violation Citation appeals | 7              | 0              | 0                 | 4                 |

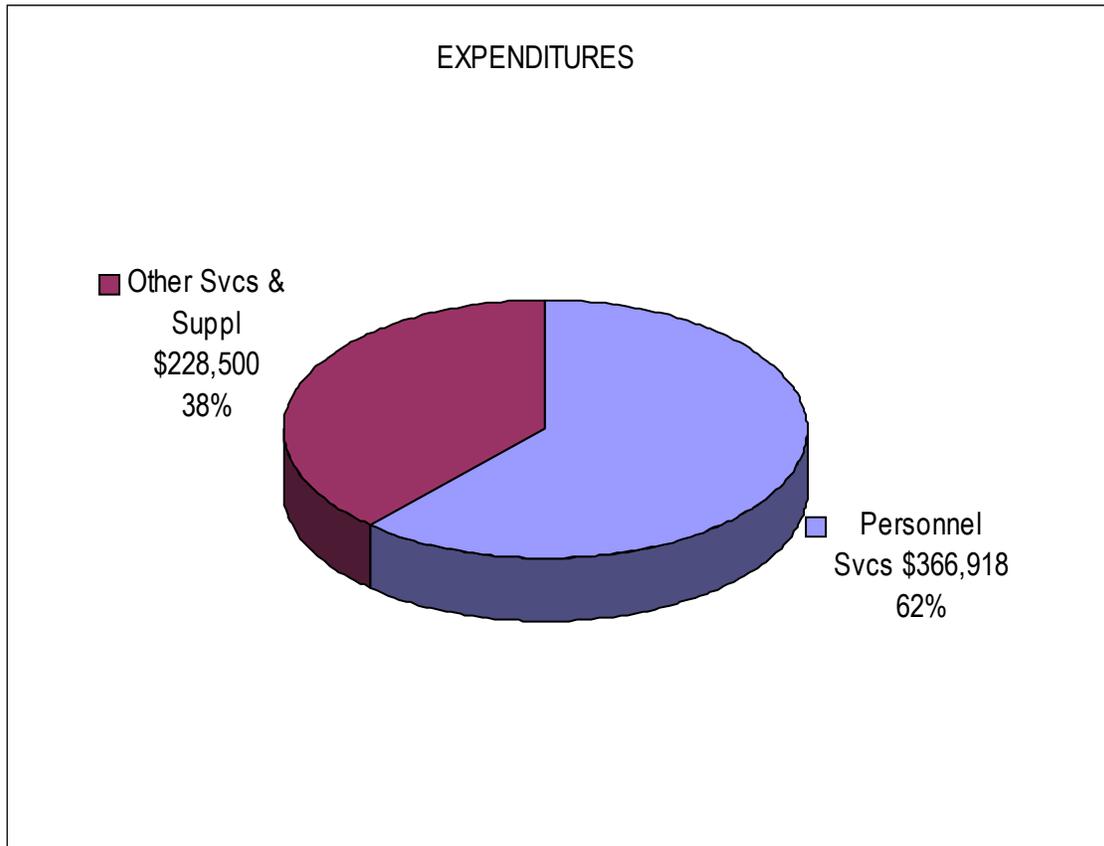
**Personnel Allotment of 3 FTE**

| Position          | Auth FTE | Funded | Unfunded | Position          | Auth FTE | Funded   | Unfunded |
|-------------------|----------|--------|----------|-------------------|----------|----------|----------|
| City Clerk        | 1        | 1      |          | Office Specialist | 1        |          | 1        |
| Deputy City Clerk | 1        | 1      |          |                   |          |          |          |
|                   |          |        |          | <b>TOTAL</b>      | <b>3</b> | <b>2</b> | <b>1</b> |

Staff Change(s): None.

**Expenditure Analysis**

|                       |  |
|-----------------------|--|
| Personnel Services    | Increase due to increased PERS employer contribution rate.                       |
| Services and Supplies | Increase due to cost related to Municipal Election scheduled on November 8, 2016 |
| Capital Outlay        | None   |

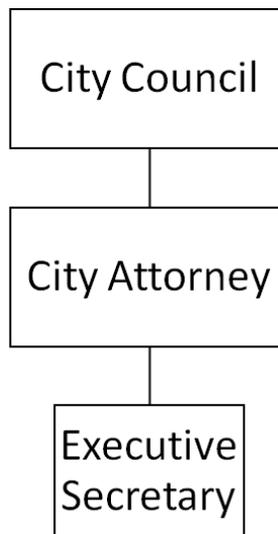


|  | Actual<br>2013-14     | Actual<br>2014-15     | Budget<br>2015-16     | Proposed<br>2016-17   |
|--|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>PERSONNEL SERVICES</b>                |                       |                       |                       |                       |
| 4111 Permanent Salaries                  | 230,806               | 216,777               | 239,766               | 236,667               |
| 4112 Temporary Salaries                  | 0                     | 390                   | 0                     | 0                     |
| 4121 Allowances                          | 0                     | 692                   | 0                     | 0                     |
| 4124 Leave Cashout                       | 0                     | 32,921                | 0                     | 0                     |
| 4131 PERS                                | 27,261                | 37,494                | 54,460                | 68,292                |
| 4132 Group Insurance                     | 45,104                | 36,870                | 42,456                | 43,680                |
| 4133 Medicare                            | 2,039                 | 2,587                 | 3,504                 | 3,461                 |
| 4135 Worker's Compensation               | 947                   | 685                   | 1,196                 | 1,179                 |
| 4138 Deferred Comp-Employer              | 1,800                 | 895                   | 1,800                 | 1,800                 |
| 4139 PARS                                | 0                     | 6                     | 0                     | 0                     |
| 4161 Retiree Medical Reserve             | 11,309                | 11,530                | 11,998                | 11,839                |
| <b>sub-total</b>                         | <u>319,267</u>        | <u>340,847</u>        | <u>355,180</u>        | <u>366,918</u>        |
| <b>SUPPLIES AND CONTRACTUAL SERVICES</b> |                       |                       |                       |                       |
| 4220 Supplies                            | 1,485                 | 1,206                 | 3,000                 | 3,000                 |
| 4230 Services                            | 22,372                | 14,123                | 25,000                | 30,000                |
| 4280 Elections                           | 0                     | 197,011               | 0                     | 190,000               |
| 4501 Memberships and Dues                | 906                   | 530                   | 1,200                 | 1,500                 |
| 4503 Training                            | 1,613                 | 1,013                 | 4,000                 | 4,000                 |
| <b>sub-total</b>                         | <u>26,375</u>         | <u>213,882</u>        | <u>33,200</u>         | <u>228,500</u>        |
| <b>CAPITAL OUTLAY</b>                    |                       |                       |                       |                       |
| <b>TOTAL</b>                             | <u><u>345,642</u></u> | <u><u>554,729</u></u> | <u><u>388,380</u></u> | <u><u>595,418</u></u> |

## City Attorney

### ***Mission Statement***

The Office of the City Attorney provides cost effective legal representation, analysis and guidance to the City Council and City staff at the highest level of professionalism.



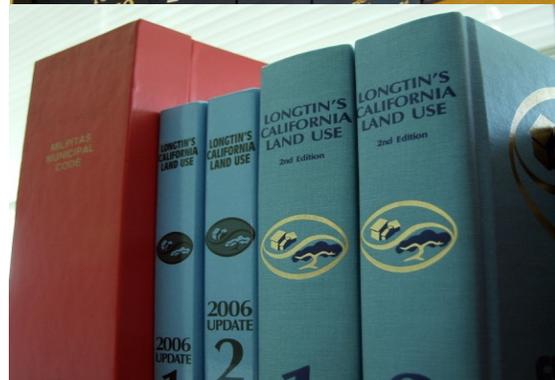
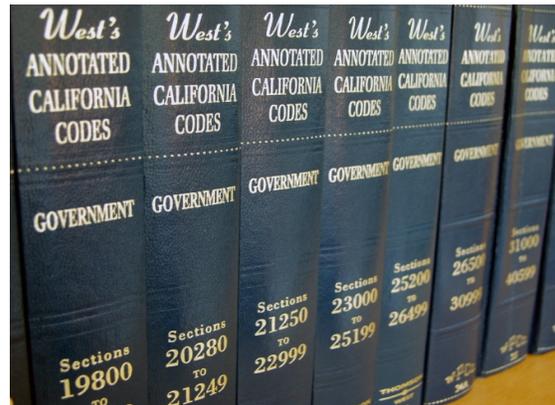
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|  |  |
|--|--|
| <b>DEPARTMENT:</b> Office of the City Attorney | <b>CITY ATTORNEY:</b> Chistopher J. Diaz |
|--|--|

*Description:* This department provides general legal advice and services to the City Council, RDA Successor Agency, Housing Authority, City Commissions, City Manager, City departments and other entities as approved by City Council. The City Attorney’s department prepares or approves as to form all proposed ordinances, resolutions, agreements and amendments thereto. This department also, at times, negotiates and drafts Memorandums of Understanding with the various employee labor groups and development agreements with developers and provides guidance in all personnel matters. This department represents the City in litigation.

### Services

- General legal advice
- Employee labor group negotiations; personnel advice
- Litigation
- Employee legal training
- Compliance advice related to current and forthcoming Federal and State regulations
- Housing Authority and RDA Successor Agency legal services
- Land use advice and document preparation
- Conflict of Interest and Open Government guidance



|  | Customer Service | Enhanced Quality of Life | Invest in Employees | Fiscally Responsible | Public Health and Safety |
|--|------------------|--------------------------|---------------------|----------------------|--------------------------|
| <b>2015-2016 Accomplishments</b>   |                  |                          |                     |                      |                          |
| 1. Provided superior, affordable, timely legal advice and service.   | x                | x                        | x                   | x                    | x                        |
| 2. Provided continued legal guidance/actions through RDA wind-down.  | x                |                          |                     | x                    |                          |
| 3. Provided legal training to staff, commissions, etc.   | x                |                          | x                   | x                    |                          |
| 4. Advised/prepared documents for numerous Planning projects.  | x                | x                        | x                   | x                    |                          |
| 5. Handled/supervised numerous administrative and court actions.   | x                |                          |                     | x                    | x                        |
| 6. Advised/prepared documents for District Centre Pointe & Houret Court project entitlements and zone change.  | x                | x                        |                     | x                    |                          |
| 7. Advised on various ordinances, including Special Events, Single Use Plastic Bags, Water Rates Adjustment, and Administrative Citation Process ordinances. | x                | x                        |                     | x                    | x                        |
| <b>2016-2017 Goals</b>   |                  |                          |                     |                      |                          |
| 1. Provide superior, affordable, timely legal advice and service.  | x                | x                        | x                   | x                    | x                        |
| 2. Provide legal guidance through continuing RDA wind-down.  | x                |                          |                     | x                    |                          |
| 3. Provide ongoing legal training to staff, commissions, etc.  | x                |                          | x                   | x                    | x                        |
| 4. Provide advice and direction re: odor mitigation project.   | x                | x                        |                     | x                    | x                        |
| 5. Provide ongoing advice re: TASP, including BART project.  | x                | x                        |                     | x                    | x                        |
| 6. Complete City Council Handbook update.  | x                |                          |                     | x                    | x                        |
| 7. Update various Municipal Code sections, as authorized.  | x                | x                        |                     | x                    | x                        |

| Performance Measures                           | Actual 2013-14 | Actual 2014-15 | Projected 2015-16 | Estimated 2016-17 |
|--|----------------|----------------|-------------------|-------------------|
| Agenda contracts drafted/reviewed/edited       | 107            | 126            | 71                | 80                |
| Ordinances/resolutions drafted/reviewed/edited | 120            | 117            | 70                | 80                |
| Court /administrative proceeding appearances   | 36             | 31             | 37                | 35                |
| Contract complaints/agenda contracts           | 0/107          | 0/126          | 0/71              | 0/80              |
| % of documents timely produced for agenda      | 100            | 100            | 100               | 100               |

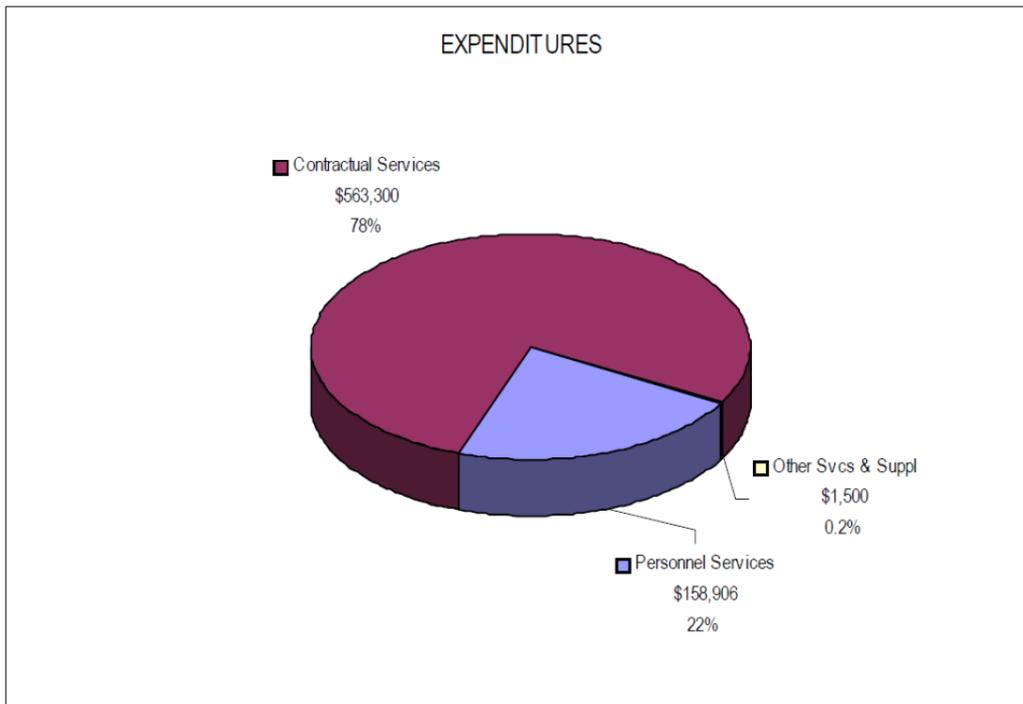
**Personnel Allotment of 4 FTE**

| Position                | Auth FTE | Funded | Unfunded | Position             | Auth FTE | Funded   | Unfunded |
|-------------------------|----------|--------|----------|----------------------|----------|----------|----------|
| City Attorney           | 1        |        | 1        | Deputy City Attorney | 1        |          | 1        |
| Assistant City Attorney | 1        |        | 1        | Executive Secretary  | 1        | 1        |          |
|                         |          |        |          | <b>TOTAL</b>         | <b>4</b> | <b>1</b> | <b>3</b> |

Staff Change(s): Defund City Attorney and Assistant City Attorney.

**Expenditure Analysis**

|                       |   |
|-----------------------|---|
| Personnel Services    | Decrease due to defunding of City Attorney and Assistant City Attorney.           |
| Services and Supplies | Increased contractual services as a result of the move to outside law firm model. |
| Capital Outlay        | No change.  |



|  | Actual<br>2013-14       | Actual<br>2014-15     | Budget<br>2015-16     | Proposed<br>2016-17   |
|--|-------------------------|-----------------------|-----------------------|-----------------------|
| <b>PERSONNEL SERVICES</b>                |                         |                       |                       |                       |
| 4111 Permanent Salaries                  | 435,253                 | 462,971               | 475,732               | 102,564               |
| 4112 Temporary Salaries                  | 672                     | 1,725                 | 0                     | 0                     |
| 4121 Allowances                          | 1,800                   | 1,385                 | 0                     | 0                     |
| 4124 Leave Cashout                       | 9,159                   | 19,666                | 0                     | 0                     |
| 4131 PERS                                | 96,131                  | 124,754               | 148,610               | 27,058                |
| 4132 Group Insurance                     | 70,420                  | 72,652                | 63,684                | 21,840                |
| 4133 Medicare                            | 6,448                   | 7,055                 | 6,944                 | 1,504                 |
| 4135 Worker's Compensation               | 1,872                   | 1,355                 | 2,326                 | 456                   |
| 4138 Deferred Comp-Employer              | 905                     | 1,212                 | 2,700                 | 900                   |
| 4139 PARS                                | 10                      | 29                    | 0                     | 0                     |
| 4161 Retiree Medical Reserve             | 22,200                  | 22,644                | 23,244                | 4,584                 |
| <b>sub-total</b>                         | <u>644,871</u>          | <u>715,448</u>        | <u>723,240</u>        | <u>158,906</u>        |
| <b>SUPPLIES AND CONTRACTUAL SERVICES</b> |                         |                       |                       |                       |
| 4220 Supplies                            | 13,062                  | 13,700                | 14,000                | 1,500                 |
| 4230 Services                            | 638,902                 | 210,194               | 106,000               | 563,300               |
| 4410 Communications                      | 1,740                   | 1,322                 | 1,400                 | 0                     |
| 4501 Memberships and Dues                | 1,150                   | 860                   | 1,700                 | 0                     |
| 4503 Training                            | 3,339                   | 3,232                 | 5,700                 | 0                     |
| <b>sub-total</b>                         | <u>658,193</u>          | <u>229,308</u>        | <u>128,800</u>        | <u>564,800</u>        |
| <b>CAPITAL OUTLAY</b>                    |                         |                       |                       |                       |
| <b>TOTAL</b>                             | <u><u>1,303,064</u></u> | <u><u>944,755</u></u> | <u><u>852,040</u></u> | <u><u>723,706</u></u> |

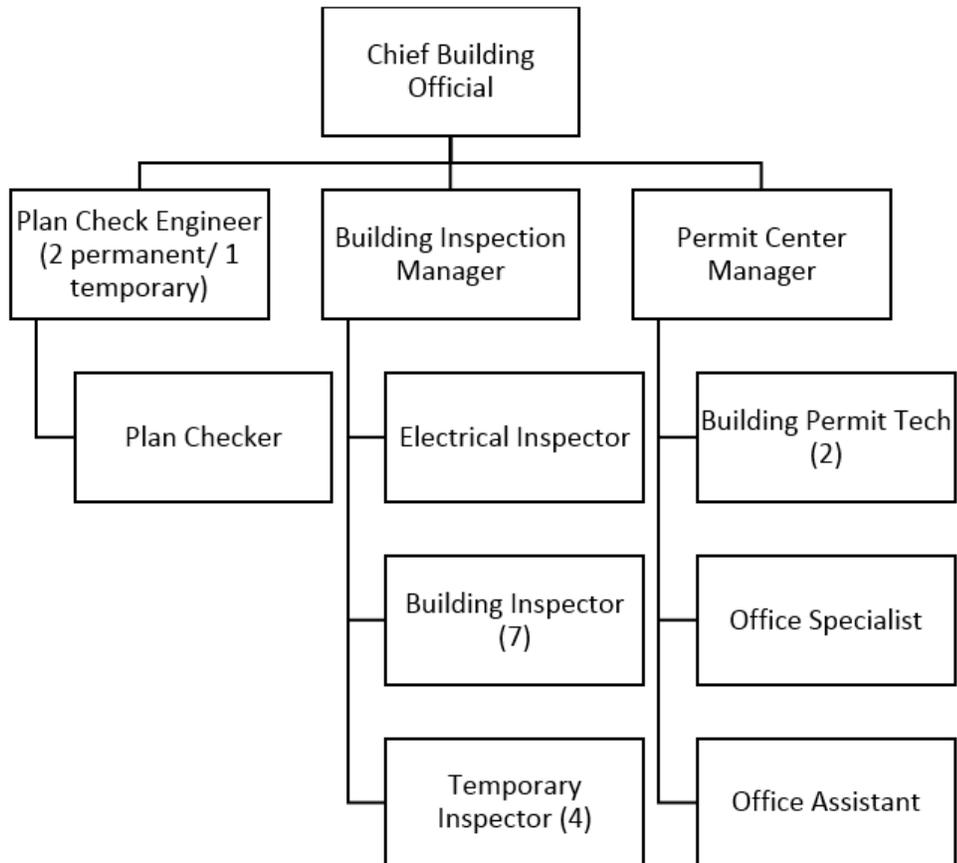
## Building and Safety

### Mission Statement

The Building and Safety Department is committed to fulfill the needs of our community and contribute to the City's economic development. We are committed to providing courteous, prompt and professional services to all citizens through innovations, continuous improvement, determination and excellence in customer service. We build positive working relationships within the business community, consumers and citizens alike. We promote health and safety in construction and safeguard citizens of the City through enforcement of California Building Codes, State and Federal regulations. We work to promote and ensure that new construction meets all required standards of safety, and that existing structures are maintained in safe conditions.

### Functions

Plan Check  
Administration  
Permit Center  
Building Inspection



|  |  |
|--|--|
| <b>DEPARTMENT:</b> Building and Safety | <b>CHIEF BUILDING OFFICIAL:</b> Keyvan Irannejad |
|--|--|

*Description:* This Department is responsible for implementation of life safety and quality standards in private and public construction achieved by enforcing California Building Codes, State and Federal regulations and City standards that pertain to physical development of the City. The Department’s four functions include: Building Inspection Services, Plan Checking Services, Building Administration, and Permit Center.

**Services**

- Reviews construction plans and documents to ensure safety through compliance with technical codes, State and local regulations and acceptable engineering practices.
- Provides inspections, including occupancy inspections, to ensure safety of occupants and that buildings, streets, parks and community projects are constructed in accordance with approved plans and applicable State and local regulations.
- Schedules inspections, provides access to inspection results and plan check status using Integrated Voice Recognition System (IVR), on-line or by phone.
- Assists customers in obtaining building permits and monitors plan submittal process from initial submittal to permit issuance using “One Point of Contact” approach.
- Develops and updates easy-to-follow web site allowing customers to receive up-to-date information on code requirements, submit permit applications, obtain submittal requirements and ask questions and other related information.
- Provides after business hours and weekend inspections. Meets with design professionals, homeowners and contractors to assist them in the timely issuance of permits and completion of projects including after business hours. Provides same day plan check services.
- Provides assistance to the Community Development Block Grant (CDBG) Housing Rehabilitation Program to enhance the quality of life for low-income families.
- Provides assistance to the Fire Department in fire investigations and building owners for other emergencies.
- Provides assistance and inspections to mobile home parks.
- Issues permits, including permits submitted by fax, on-line and by mail.
- Processes permit applications, collects permit fees, performs records research, and maintains the building plans and records.
- Provides permit submittal information to the public and responds to codes-related questions in person, by telephone, e-mails and through web site.
- Provides general information related to City services and operations. Directs customers to proper City staff members, Departments and outside agencies.
- Provides and updates submittal requirements, checklists, design guidelines and pamphlets to explain how to obtain permits and comply with construction requirements.
- Provides Code Enforcement to correct Health and Safety Code violations.



|  | Customer Service | Enhanced Quality of Life | Invest in Employees | Fiscally Responsible | Public Health and Safety |
|--|------------------|--------------------------|---------------------|----------------------|--------------------------|
| <b>2015-2016 Accomplishments</b>   |                  |                          |                     |                      |                          |
| 1. Continue to improve automation of inspection reporting and time tracking systems.                                   | x                | x                        |                     |                      | x                        |
| 2. Continue to improve on-line plan submittal and electronic plan review.  | x                | x                        | x                   | x                    |                          |
| 3. Streamline and automate occupancy certification process.  | x                | x                        | x                   | x                    |                          |
| 4. Continue cross-training of staff to improve consistency and efficiency.   | x                |                          | x                   | x                    |                          |
| 5. Continue to utilize same plan checker and inspector from project start to finish.                                   | x                | x                        | x                   | x                    | x                        |
| 6. Improve coordination and efficiency with other departments involved in plan review.                                 | x                | x                        | x                   | x                    | x                        |
| <b>2016-2017 Goals</b>   |                  |                          |                     |                      |                          |
| 1. Continued to enhanced public outreach by sending e-Newsletters to more than 3,000 customers and using social media. | x                | x                        |                     |                      | x                        |
| 2. Continued to improve automation of inspection reporting and time tracking.  | x                | x                        | x                   | x                    |                          |
| 3. Continued to utilize same plan checker and inspector from project start to finish.                                  | x                | x                        | x                   | x                    | x                        |
| 4. Increased the range of project types available for online plan submittal.   | x                | x                        | x                   | x                    | x                        |
| 5. Improved the inspection efficiency by enhancing the field permitting software.                                      | x                | x                        | x                   | x                    |                          |
| 6. Continued cross-training of staff to improve consistency and efficiency   | x                |                          | x                   | x                    | x                        |
| 7. Provided efficient permitting process for issuance of over 3000 permits.  | x                | x                        | x                   | x                    | x                        |

| Performance Measures   | Actual 2013-14 | Actual 2014-15 | Projected 2015-16 | Estimated 2016-17 |
|--|----------------|----------------|-------------------|-------------------|
| New Construction Valuation (Millions)                                      | \$378          | \$254          | \$255             | \$255             |
| Total Building Permits Issued/Avg. Permits Issued per day                  | 4,534/17       | 4,216/16       | 4,200/16          | 4,200/16          |
| Total Plan Checks /% Express Plan Checks *                                 | 1,397/46       | 1,253/37       | 1,500/42          | 1,500/42          |
| Number of Customers Served/Avg. Waiting Time to assist customers (minutes) | 4,625/1.5      | 5,492/1.5      | 5,500/1.5         | 5,500/1.5         |
| Daily Inspections per Inspector/Avg. Min. **                               | 10/35          | 10/35          | 9/45              | 9/45              |
| Customer Survey overall rating Excellent / Good                            | 99%            | 99%            | 99%               | 99%               |
| Plan Checks completed on schedule  | 90%            | 90%            | 85%               | 87%               |
| Inspections completed on requested time                                    | 99%            | 96%            | 97%               | 97%               |
| Accuracy of building plan check  | 99%            | 98%            | 98%               | 98%               |
| Respond to after-hour emergency inspections                                | 100%           | 100%           | 100%              | 100%              |

NOTE: \* Express projects performed over the counter/same day. \*\* Inspections (building and misc.). Include inspection time travel, paperwork, computer input and phone calls. Public Work Inspections are not included.

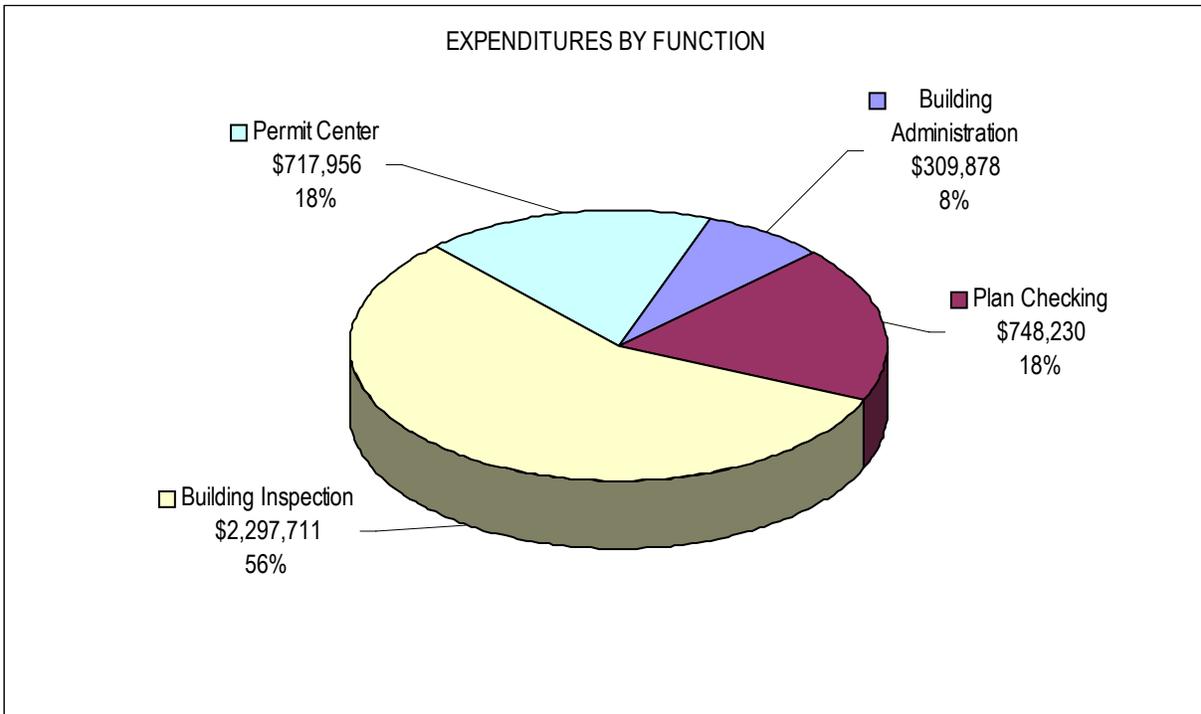
**Personnel Allotment of 29 FTE**

| Position                | Auth FTE | Funded | Unfunded | Position                   | Auth FTE  | Funded    | Unfunded |
|-------------------------|----------|--------|----------|----------------------------|-----------|-----------|----------|
| Chief Building Official | 1        | 1      |          | Sr Plan Check Engineer     | 1         |           | 1        |
| Bldg Inspection Mgr     | 1        | 1      |          | Plan Check Engineer        | 4         | 2         | 2        |
| Building/NP Inspector   | 7        | 7      |          | Building Permit Technician | 3         | 2         | 1        |
| Electrical Inspector    | 2        | 1      | 1        | Office Assistant II        | 1         | 1         |          |
| Plan Checker            | 1        | 1      |          | Office Specialist          | 1         | 1         |          |
| Sr Building Inspector   | 1        |        | 1        | Temporary Positions (FTE)  | 5         | 5         |          |
| Permit Center Manager   | 1        | 1      |          |                            |           |           |          |
|                         |          |        |          | <b>TOTAL</b>               | <b>29</b> | <b>23</b> | <b>6</b> |

Staff Change (s): Fund one dedicated temporary Building Inspector and one temporary Plan Check Engineer.

**Expenditure Analysis**

|                       |  |
|-----------------------|--|
| Personnel Services    | Increase attributed to increased PERS employer contribution rate and additional temporary inspectors funded by developers. |
| Services and Supplies | Increase mainly due to purchase of new Building Code books.  |
| Capital Outlay        | Replacement of one vehicle.  |



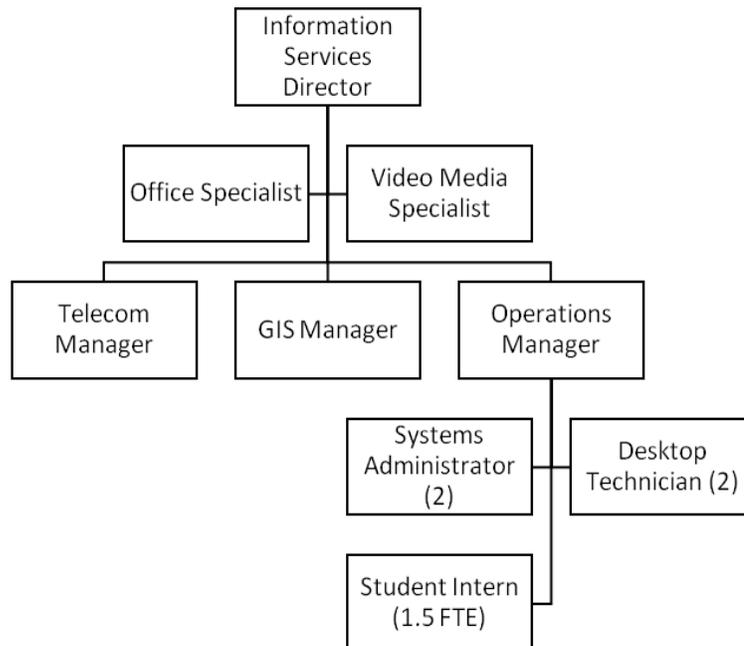
|  | Actual<br>2013-14       | Actual<br>2014-15       | Budget<br>2015-16       | Proposed<br>2016-17     |
|--|-------------------------|-------------------------|-------------------------|-------------------------|
| <b>PERSONNEL SERVICES</b>                |                         |                         |                         |                         |
| 4111 Permanent Salaries                  | 1,599,085               | 1,516,628               | 1,889,950               | 1,897,754               |
| 4112 Temporary Salaries                  | 281,852                 | 284,343                 | 307,752                 | 528,688                 |
| 4113 Overtime                            | 17,710                  | 13,510                  | 55,000                  | 70,000                  |
| 4124 Leave Cashout                       | 47,318                  | 75,635                  | 0                       | 0                       |
| 4131 PERS                                | 173,802                 | 262,872                 | 518,591                 | 661,114                 |
| 4132 Group Insurance                     | 313,998                 | 335,634                 | 445,803                 | 502,320                 |
| 4133 Medicare                            | 27,845                  | 27,357                  | 32,126                  | 35,453                  |
| 4135 Worker's Compensation               | 36,347                  | 23,113                  | 27,422                  | 28,507                  |
| 4138 Deferred Comp-Employer              | 1,800                   | 6,289                   | 16,200                  | 16,200                  |
| 4139 PARS                                | 1,343                   | 285                     | 0                       | 0                       |
| 4161 Retiree Medical Reserve             | 88,824                  | 84,310                  | 109,688                 | 120,245                 |
| <b>sub-total</b>                         | <u>2,589,925</u>        | <u>2,629,977</u>        | <u>3,402,532</u>        | <u>3,860,281</u>        |
| <b>SUPPLIES AND CONTRACTUAL SERVICES</b> |                         |                         |                         |                         |
| 4211 Equip Replacement Amortization      | 21,595                  | 23,392                  | 24,224                  | 37,464                  |
| 4220 Supplies                            | 8,767                   | 9,420                   | 27,675                  | 31,550                  |
| 4230 Services                            | 39,439                  | 35,625                  | 65,550                  | 65,550                  |
| 4501 Memberships and Dues                | 1,321                   | 1,175                   | 1,530                   | 1,530                   |
| 4503 Training                            | 10,125                  | 8,857                   | 26,500                  | 49,400                  |
| <b>sub-total</b>                         | <u>81,246</u>           | <u>78,469</u>           | <u>145,479</u>          | <u>185,494</u>          |
| <b>CAPITAL OUTLAY</b>                    |                         |                         |                         |                         |
| 4850 Vehicles                            | 0                       | 0                       | 0                       | 28,000                  |
| <b>sub-total</b>                         | <u>0</u>                | <u>0</u>                | <u>0</u>                | <u>28,000</u>           |
| <b>TOTAL</b>                             | <u><u>2,671,171</u></u> | <u><u>2,708,445</u></u> | <u><u>3,548,011</u></u> | <u><u>4,073,775</u></u> |



## Information Services

### ***Mission Statement***

The Information Services Department supports the operations of the City by providing high quality, reliable and cost effective services in the areas of telecommunications, data processing, desktop support and technology project management.



|                    |                             |                              |
|--------------------|-----------------------------|------------------------------|
| <b>DEPARTMENT:</b> | <b>Information Services</b> | <b>IS DIRECTOR: Mike Luu</b> |
|--------------------|-----------------------------|------------------------------|

*Description:* This department provides automation planning, coordination of system procurement and implementation, management of technology projects to fulfill customer-defined functional requirements, development and maintenance of the City's technical architecture and infrastructure, partnering with key product and service providers, ensuring customer satisfaction, providing automation support and training development, support of the City's web site, Cable TV channel, AM radio station and public-access TV studio, implementation and support of security access systems and all automated data systems. Additionally, Information Services is responsible for the City's public information function.

## Services

- Strategic Planning – This service includes maintaining and updating the City's Telecommunications Master Plan in addition to providing the technology planning and support for each department to achieve their annual goals and objectives.
- Project Management – One of the key services provided by the Information Services Department includes project management for both large and small technology projects. These services range from small projects to large multi-year efforts.
- Development and support of the technical architecture and infrastructure. This service includes the maintenance and support of the City's telephone systems, mobile phone and data services, metropolitan-area fiber optic network, paging, radio, video, remote communications and the wired and wireless computer networks.
- Development and support of the City's website, cable TV channel and AM radio system. This service serves City staff, City residents and visitors, both locally and foreign. One of the fastest and easiest ways to evaluate a city as a potential site for starting a business is by visiting that City's website. Since first impressions are lasting impressions, this service provides an invaluable opportunity to advertise the benefits of doing business within the community.
- Implementation and operation of the City's security access and control systems. It is essential to protect City assets, especially given the times we operate and live in. This service is used to enhance the safety of not only City staff and residents but also the City's public buildings.
- Management and support of the complex information systems. The City supports a data network of more than 65 servers, 500 computers, 80 laptops and 120 printers. It is critical to continuously maintain and upgrade these systems to ensure highest possible availability for all business users
- Development and support of the City's Geographic Information System. The GIS system supports the work of virtually all departments within the City. From the 911 emergency computer-aided dispatch system to the notification of residents regarding pending zoning actions, the GIS system is used widely to support all of the City's business functions.
- Support of the Public Information function. This service includes acting as the City's liaison for information dissemination through the City's website, cable TV channel and AM radio station. It also includes the duties and responsibilities associated with performing the role of Public Information Officer during times of emergencies.



|  | Customer Service | Enhanced Quality of Life | Invest in Employees | Fiscally Responsible | Public Health and Safety |
|--|------------------|--------------------------|---------------------|----------------------|--------------------------|
| <b>2015-2016 Accomplishments</b>                 |                  |                          |                     |                      |                          |
| 1. Completed CAD system Upgrade.                 | X                | X                        |                     |                      | X                        |
| 2. Completed Website re-design.                  | X                | X                        |                     | X                    |                          |
| 3. Completed aerial survey.                      | X                | X                        |                     | X                    |                          |
| 4. Completed upgrade of PCs for Police and Fire. | X                | X                        |                     | X                    | X                        |
| 5. Offsite and online training.                  | X                |                          | X                   |                      |                          |
| <b>2016-2017 Goals</b>                           |                  |                          |                     |                      |                          |
| 1. Complete CAD system upgrade.                  | X                | X                        |                     | X                    | X                        |
| 2. Complete Records Management System Upgrade.   | X                | X                        |                     | X                    | X                        |
| 3. Complete Citywide MS Office Deployment        | X                |                          | X                   | X                    | X                        |
| 4. Security System Replacement at City Hall      | X                |                          |                     | X                    |                          |

| Performance Measures   | Actual 2013-14 | Actual 2014-15 | Projected 2015-16 | Estimated 2016-17 |
|--|----------------|----------------|-------------------|-------------------|
| Network Availability <sup>A</sup>  | 99.9%          | 99.9%          | 99.99%            | 99.99%            |
| Percent of service requests completed within 1 hour                                      | 60.00%         | 60.00%         | 65.00%            | 70.00%            |
| Server Availability <sup>A</sup>   | 99.50%         | 99.50%         | 99.50%            | 99.50%            |
| Website Availability <sup>A</sup>  | 100%           | 100%           | 100%              | 99.50%            |
| Percent of customer surveys received with a score of 4 or better (out of 5) <sup>B</sup> | 75%            | 75%            | 80%               | 80%               |

NOTE: A=Scheduled down time for maintenance is excluded.

B=This is the first year for this measurement.

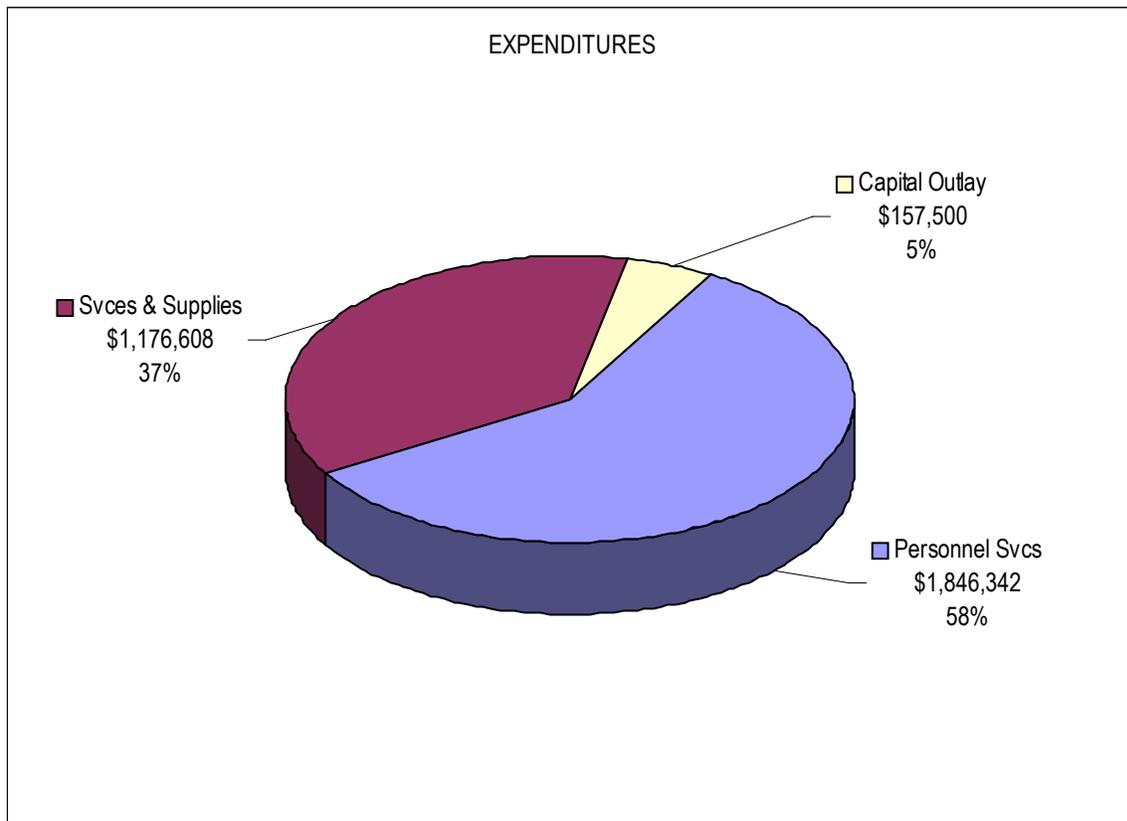
**Personnel Allotment of 15.5 FTE**

| Position                      | Auth FTE | Funded | Unfunded | Position                  | Auth FTE    | Funded      | Unfunded |
|-------------------------------|----------|--------|----------|---------------------------|-------------|-------------|----------|
| Information Services Director | 1        | 1      |          | G I S Manager             | 1           | 1           |          |
| Video Media Specialist        | 1        | 1      |          | Desktop Technician        | 4           | 2           | 2        |
| Telecom Manager               | 1        | 1      |          | Office Specialist         | 1           | 1           |          |
| Operations Manager            | 1        | 1      |          | Temporary Positions (FTE) | 1.5         | 1.5         |          |
| Systems Administrator         | 4        | 2      | 2        |                           |             |             |          |
| <b>TOTAL</b>                  |          |        |          |                           | <b>15.5</b> | <b>11.5</b> | <b>4</b> |

Staff Change(s): Fund one Systems Administrator.

**Expenditure Analysis**

|                       |   |
|-----------------------|---|
| Personnel Services    | Increase attributed to restoration of employees' concession, increased PERS employer contribution rate and Staff Changes mentioned above. |
| Services and Supplies | Increase attributed to routine increases of annual software maintenance fees and upgrade and by Staff Changes mentioned above.            |
| Capital Outlay        | Computer hardware upgrade.  |



|  | <b>Actual<br/>2013-14</b> | <b>Actual<br/>2014-15</b> | <b>Budget<br/>2015-16</b> | <b>Proposed<br/>2016-17</b> |
|--|---------------------------|---------------------------|---------------------------|-----------------------------|
| <b>PERSONNEL SERVICES</b>                |                           |                           |                           |                             |
| 4111 Permanent Salaries                  | 1,052,092                 | 1,018,183                 | 1,032,350                 | 1,152,040                   |
| 4112 Temporary Salaries                  | 15,968                    | 2,453                     | 75,000                    | 75,000                      |
| 4113 Overtime                            | (243)                     | 0                         | 0                         | 0                           |
| 4121 Allowances                          | 0                         | 2,135                     | 0                         | 0                           |
| 4124 Leave Cashout                       | 68,492                    | 57,535                    | 0                         | 0                           |
| 4131 PERS                                | 91,188                    | 156,838                   | 248,600                   | 309,304                     |
| 4132 Group Insurance                     | 149,945                   | 138,664                   | 191,052                   | 218,400                     |
| 4133 Medicare                            | 16,463                    | 15,709                    | 15,090                    | 17,930                      |
| 4135 Worker's Compensation               | 4,596                     | 3,405                     | 5,142                     | 6,115                       |
| 4138 Deferred Comp-Employer              | 5,858                     | 5,625                     | 8,100                     | 9,000                       |
| 4139 PARS                                | 240                       | 36                        | 0                         | 1,125                       |
| 4161 Retiree Medical Reserve             | 54,584                    | 56,852                    | 51,440                    | 57,428                      |
| <b>sub-total</b>                         | <u>1,459,183</u>          | <u>1,457,433</u>          | <u>1,626,774</u>          | <u>1,846,342</u>            |
| <b>SUPPLIES AND CONTRACTUAL SERVICES</b> |                           |                           |                           |                             |
| 4211 Equip Replacement Amortization      | 8,208                     | 8,754                     | 9,207                     | 8,999                       |
| 4220 Supplies                            | 15,662                    | 20,929                    | 14,520                    | 15,246                      |
| 4230 Services                            | 508,107                   | 472,914                   | 973,382                   | 924,389                     |
| 4410 Communications                      | 148,634                   | 161,413                   | 212,857                   | 223,500                     |
| 4501 Memberships and Dues                | 80                        | 0                         | 0                         | 0                           |
| 4503 Training                            | 3,807                     | 5,542                     | 4,260                     | 4,474                       |
| <b>sub-total</b>                         | <u>684,498</u>            | <u>669,552</u>            | <u>1,214,226</u>          | <u>1,176,608</u>            |
| <b>CAPITAL OUTLAY</b>                    |                           |                           |                           |                             |
| 4920 Machinery Tools & Equipment         | 207,482                   | 314,075                   | 150,000                   | 157,500                     |
| <b>sub-total</b>                         | <u>207,482</u>            | <u>314,075</u>            | <u>150,000</u>            | <u>157,500</u>              |
| <b>TOTAL</b>                             | <u><u>2,351,163</u></u>   | <u><u>2,441,060</u></u>   | <u><u>2,991,000</u></u>   | <u><u>3,180,450</u></u>     |

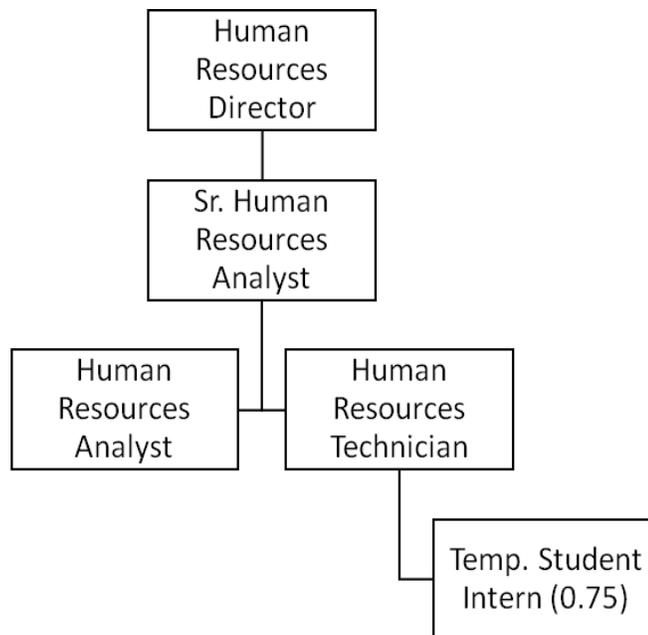


## Human Resources

### ***Mission Statement***

The Human Resources Department is committed to:

Providing excellent service to all customers; and inclusive work environment which reflects and supports the diversity of our community and our workforce; treating all individuals with fairness, dignity, and respect; continuous improvement in personal, professional, and leadership development and promoting balance between work and family and a friendly work environment.



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Human Resources

|   | Superior Customer Service | Open Communication | Trust & Respect | Integrity & Accountability | Recognition & Celebration |
|---|---------------------------|--------------------|-----------------|----------------------------|---------------------------|
| <b>2015-2016 Accomplishments</b>  |                           |                    |                 |                            |                           |
| 1. Held successful Open Enrollment with multiple employee centered events and informational sessions  | x                         | x                  |                 | x                          |                           |
| 2. Updated City's Harassment Prevention Policy (SOP #001) and Anti-Discrimination/Harassment Prevention Training  | x                         | x                  | x               | x                          |                           |
| 3. Updated new employee benefits packet; enhanced online benefit forms; updated the Family Medical Leave Act (FMLA) Policy and forms.   | x                         | x                  |                 | x                          |                           |
| 4. Increased recruitment advertisements on social media sites, including LinkedIn, Twitter (@MilpitasCityJob), and Facebook.  | x                         | x                  |                 | x                          | x                         |
| 5. Successfully completed a total of 34 recruitments. Hired 18 new full-time and 49 new part-time employees and promoted 22 employees; provided new employees with new employee orientation; held 5 new employee Meet and Greet breakfasts. | x                         | x                  | x               | x                          | x                         |
| 6. Developed and distributed monthly Human Resources Employee Newsletters as a means of providing ongoing employee information.   | x                         | x                  | x               | x                          | x                         |
| 7. Provide ongoing professional training to employees i.e., Customer Service Training, professional workshops, legally mandated training, wellness lunch & learns, CalPERS webinars   | x                         | x                  | x               |                            |                           |
| 8. Developed policy and implemented Paid Sick Leave for part-time employees in compliance with AB1522 Healthy Workplaces, Healthy Families Act of 2014.   | x                         |                    | x               | x                          |                           |
| 9. Implemented components of the Affordable Care Act (ACA) and developed ACA policy.  | x                         |                    |                 | x                          |                           |
| <b>2016-2017 Goals</b>  |                           |                    |                 |                            |                           |
| 1. Effectively transition City-wide Volunteer Management program to Human Resources Department.   | x                         | x                  |                 | x                          |                           |
| 2. Implement on-line requisition tracking system.   | x                         | x                  |                 | x                          |                           |
| 3. Continue to streamline and enhance employee benefits administration by providing information to current and prospective employees through City's website, social media, and intranet sites.  | x                         | x                  | x               | x                          | x                         |
| 4. Administer Personnel Action Form (PAF) process for routine items (e.g., longevity and step increases) to increase efficiency and timely data entry.  | x                         |                    |                 | x                          | x                         |
| 5. Host City employee recognition events.   | x                         |                    |                 |                            | x                         |
| 6. Continue to improve the Performance Appraisal Review (PAR) Forms to effectively evaluate employee performance.   | x                         | x                  |                 | x                          |                           |
| 7. Negotiate successor MOU for five bargaining units (MEA, ProTech, Mid-Con, POA, and IAFF).  | x                         | x                  | x               |                            |                           |
| 8. Conduct Classification and Compensation Study.   | x                         | x                  | x               |                            | x                         |
| 9. Implement job analyses for new and updated job descriptions.   |                           | x                  | x               | x                          |                           |
| 10. Prepare new City of Milpitas recruitment video.   | x                         | x                  |                 |                            | x                         |
| 11. Review, streamline, and update Human Resources policies and practices.  | x                         | x                  |                 | x                          |                           |

Human Resources

| <b>Performance Measures</b>   | <b>Actual<br/>2013-14</b> | <b>Actual<br/>2014-15</b> | <b>Projected<br/>2015-16</b> | <b>Estimated<br/>2016-17</b> |
|---|---------------------------|---------------------------|------------------------------|------------------------------|
| Average time to fill a vacancy. Number of days from posting job announcement to extending an offer. | N/A                       | N/A                       | 90 days                      | 90 days                      |
| Percentage of recruitments completed within established timelines. *                                | N/A                       | N/A                       | N/A                          | 90%                          |
| Percentage of Customer Satisfaction Survey overall ratings Satisfied/Very Satisfied.                | N/A                       | 85%                       | 80%                          | 85%                          |
| Percentage of Training Satisfaction Survey overall ratings Good/Excellent. *                        | N/A                       | N/A                       | N/A                          | 85%                          |

\*New Performance Measures effective 2016-17

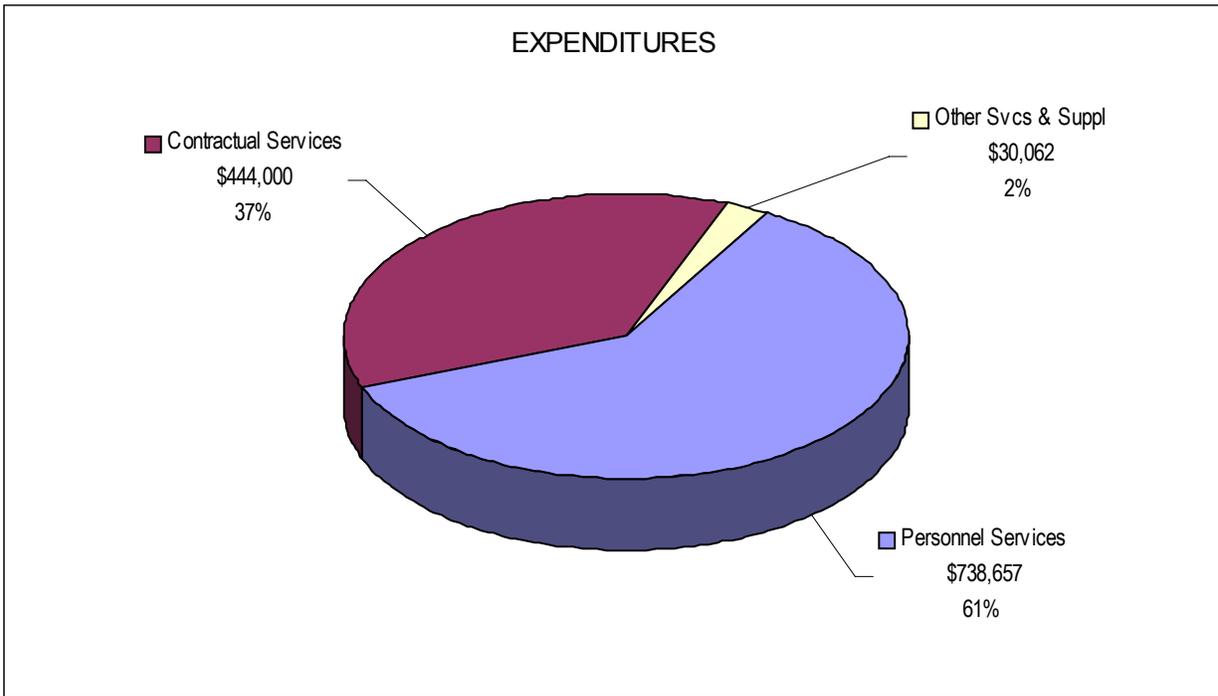
**Personnel Allotment of 6.75 FTE**

| Position                  | Auth FTE | Funded | Unfunded | Position                  | Auth FTE    | Funded      | Unfunded |
|---------------------------|----------|--------|----------|---------------------------|-------------|-------------|----------|
| Human Resources Director  | 1        | 1      |          | Human Resources Tech      | 1           | 1           |          |
| Sr. Human Resrce Analyst  | 1        | 1      |          | Human Resources Assist II | 1           |             | 1        |
| Human Resrce Analyst I/II | 2        | 1      | 1        | Temporary Positions (FTE) | 0.75        | 0.75        |          |
|                           |          |        |          | <b>TOTAL</b>              | <b>6.75</b> | <b>4.75</b> | <b>2</b> |

Staff Change(s): None.

**Expenditure Analysis**

|                       |  |
|-----------------------|--|
| Personnel Services    | Increase due to PERS contribution rate.  |
| Services and Supplies | Increase due to additional contractual services, training, and administrative costs. |
| Capital Outlay        | None.  |



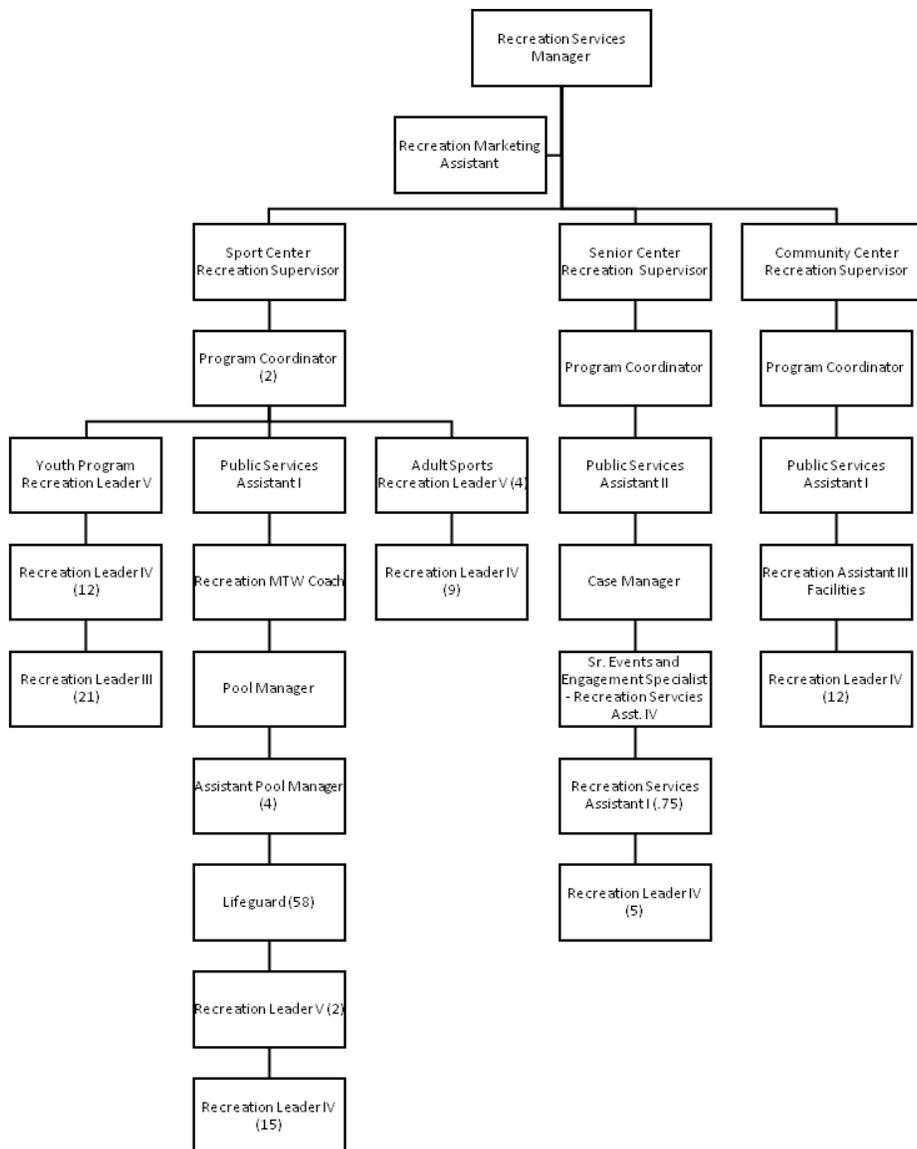
|   | Actual<br>2013-14     | Actual<br>2014-15       | Budget<br>2015-16       | Proposed<br>2016-17     |
|---|-----------------------|-------------------------|-------------------------|-------------------------|
| <b>PERSONNEL SERVICES</b>                 |                       |                         |                         |                         |
| 4111 Permanent Salaries                   | 348,563               | 349,162                 | 466,844                 | 459,695                 |
| 4112 Temporary Salaries                   | 25,748                | 32,928                  | 25,600                  | 26,520                  |
| 4113 Overtime                             | 0                     | 460                     | 1,000                   | 1,000                   |
| 4121 Allowances                           | 2,507                 | 1,385                   | 0                       | 0                       |
| 4124 Leave Cashout                        | 8,210                 | 97,654                  | 0                       | 0                       |
| 4131 PERS                                 | 40,290                | 57,997                  | 108,688                 | 128,570                 |
| 4132 Group Insurance                      | 50,266                | 57,926                  | 84,912                  | 87,360                  |
| 4133 Medicare                             | 5,528                 | 7,027                   | 7,189                   | 6,709                   |
| 4135 Worker's Compensation                | 1,584                 | 1,126                   | 2,426                   | 2,295                   |
| 4138 Deferred Comp-Employer               | 0                     | 1,125                   | 3,600                   | 3,600                   |
| 4139 PARS                                 | 385                   | 289                     | 384                     | 0                       |
| 4161 Retiree Medical Reserve              | 17,460                | 17,460                  | 22,908                  | 22,908                  |
| <b>sub-total</b>                          | <u>500,542</u>        | <u>624,539</u>          | <u>723,551</u>          | <u>738,657</u>          |
| <b>SUPPLIES AND CONTRACTUAL SERVICES</b>  |                       |                         |                         |                         |
| 4200 Community Promotions, Grants & Loans | 7,044                 | 33                      | 6,000                   | 6,000                   |
| 4220 Supplies                             | 4,965                 | 4,095                   | 3,000                   | 4,000                   |
| 4230 Services                             | 356,415               | 404,697                 | 429,800                 | 445,500                 |
| 4501 Memberships and Dues                 | 205                   | 1,162                   | 2,212                   | 1,562                   |
| 4503 Training                             | 3,128                 | 5,974                   | 7,000                   | 17,000                  |
| <b>sub-total</b>                          | <u>371,757</u>        | <u>415,960</u>          | <u>448,012</u>          | <u>474,062</u>          |
| <b>CAPITAL OUTLAY</b>                     |                       |                         |                         |                         |
| 4920 Machinery Tools & Equipment          | 185                   | 0                       | 0                       | 0                       |
| <b>sub-total</b>                          | <u>185</u>            | <u>0</u>                | <u>0</u>                | <u>0</u>                |
| <b>TOTAL</b>                              | <u><u>872,484</u></u> | <u><u>1,040,499</u></u> | <u><u>1,171,563</u></u> | <u><u>1,212,719</u></u> |



**Mission Statement**

The City of Milpitas Recreation Services' mission is to enrich our community through exceptional programs and services.

Our vision is to provide endless opportunities to our residents that strengthen community image and sense of place, support economic development, promote health and wellness, foster human development, increase cultural unity, facilitate solutions to community needs and provide recreational experience while preserving and enhancing our city resources.



|                  |                            |   |
|------------------|----------------------------|---|
| <b>DIVISION:</b> | <b>Recreation Services</b> | <b>RECREATION SERVICES MANAGER: Renee Lorentzen</b> |
|------------------|----------------------------|---|

*Description:* The department provides recreational opportunities and experiences, park and facility rentals for all residents and visitors of Milpitas. We are committed to providing the highest standard of excellence in public service through our programs, events, and interactions with the community. We create a sense of community, support economic development, promote health and wellness, increase cultural awareness and facilitate solutions to community needs. Monitors daily operation of the Senior Center that provides a daily lunch program, a wide variety of drop-in programs, trips, classes, specials events and social services. Also oversees and offers a Recreational Assistance program for low income residents.

- Oversees Community Center daily operations, indoor/outdoor recreation facility rentals, sponsor and donation functions, supervises departmental operations, coordinates promotions, public relations, publishes Recreation Activity Guide, and currently staffs five City Commissions. Provides a volunteer program where over 600 individuals serve their community.
- Monitors daily operation of the Senior Center that provides a daily lunch program, a wide variety of drop-in programs, trips, classes, specials events and social services. Also oversees and offers a Recreational Assistance program for low income residents.
- Provides a volunteer program where over 600 individuals serve their community.
- several enrichment activities, homework assistance, sports and more.
- Oversees the operation of the Sports Center with a Fitness Center, fitness and wellness classes, personal training, aquatic classes, lap swimming, adult and youth sports programs and more.
- Provides City wide special events to the community that includes the 4th of July Celebration, Veterans Day Ceremony, Memorial Day Ceremony, Tree Lighting Event, Summer Concert Series, Summer Movie Night Out, Pumpkins in the Park, Commissioners' Recognition Event and support for the Veterans Car Show.
- Offers Cultural Arts programs, the Phantom Art Gallery, Center Stage Performing Arts, Community Band, and the Milpitas Art and Cultural Grant Program.
- Provides a variety of youth classes and programs. Also offers a multitude of programs for children ages 2-5, which provide enriching experiences and emphasizes learning through active play and socialization, including a Pre-K Enrichment program through various vendors. For ages 6-12, Recreation offers a wide-range of youth sports leagues, classes, specialty camps and weekly summer camps which provides recreational opportunities for children to promote healthy living and socialization. During the school year, After the Bell is offered at five school sites for grades 1-6 and provides



Recreation

|   | Customer Service | Enhanced Quality of life | Invest in Employees | Fiscally Responsible | Public health and safety |
|---|------------------|--------------------------|---------------------|----------------------|--------------------------|
| <b>2015-2016 Accomplishments</b>  |                  |                          |                     |                      |                          |
| 1. Expanded the After the Bell after school program to include Spangler Elementary School.  | x                | x                        |                     | x                    |                          |
| 2. Promoted Recreation's Registration System, ActiveNet, and as a result increased online enrollment from 8% to 28%.  | x                | x                        | x                   | x                    |                          |
| 3. Increased registration in Pre-K Enrichment classes by 60%.   | x                | x                        |                     | x                    |                          |
| 4. Increased the Adopt-A-Spot program participation from one, to four parks having a local organization/business sponsor.   |                  | x                        |                     | x                    | x                        |
| <b>2016-2017 Goals</b>  |                  |                          |                     |                      |                          |
| 1. Offer a web based training/workshop through the Milpitas Volunteer Partner Program on Emergency Volunteer Centers to be better prepared for City-wide emergencies. | x                | x                        |                     | x                    | x                        |
| 2. Provide two new non-traditional youth sports classes/camps such as futsal, indoor soccer, lacrosse and cricket.  | x                | x                        |                     | x                    |                          |
| 3. Diversify Senior Center programming by including six new classes and/or to expand center membership.   | x                | x                        |                     | x                    |                          |
| 4. Increase participation in the summer recreation swim program by 15%.   | x                | x                        |                     | x                    |                          |

| Performance Measures              | Actual 2013-14 | Actual 2014-15 | Projected 2015-16 | Estimated 2016-17 |
|-----------------------------------|----------------|----------------|-------------------|-------------------|
| Recreation Program and Class Fees | \$1,688,810    | \$1,707,580    | \$1,800,000       | 1,800,000         |
| Senior Center Membership          | 1,660          | 1,504          | 1,600             | 1,680             |
| Facility Rental Revenue           | \$238,006      | \$292,311      | \$300,000         | 300,000           |

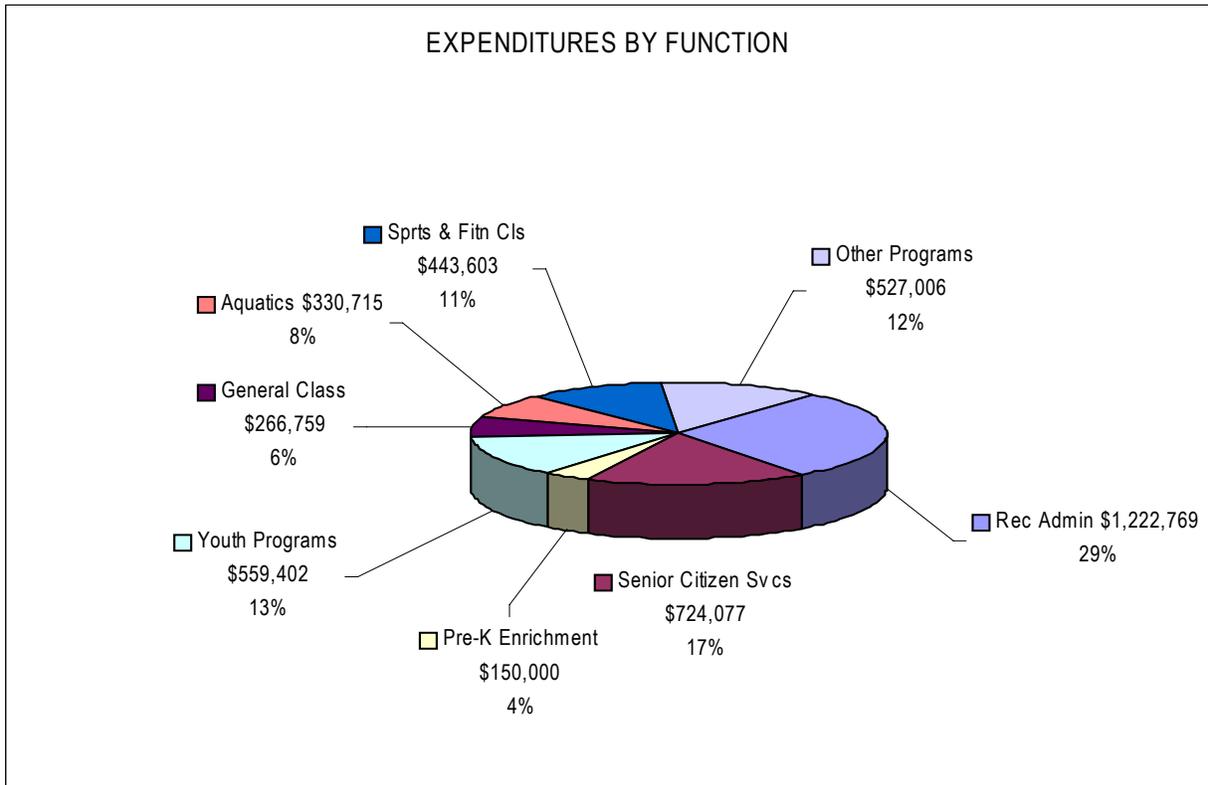
**Personnel Allotment of 53.75 FTE**

| Position                 | Auth FTE | Funded | Unfunded | Position                     | Auth FTE     | Funded       | Unfunded |
|--------------------------|----------|--------|----------|------------------------------|--------------|--------------|----------|
| Recreation Services Mgr  | 1        | 1      |          | Recreation Marketing Asst    | 1            | 1            |          |
| Recreation Services Supv | 3        | 3      |          | Recreation Services Asst I   | 0.75         | 0.75         |          |
| Program Coordinator      | 4        | 4      |          | Recreation Services Asst III | 1            | 1            |          |
| Office Assistant II      | 2        |        | 2        | Recreation Services Asst IV  | 1            | 1            |          |
| Public Services Asst II  | 3        | 3      |          | Temporary Positions (FTE)    | 36           | 36           |          |
| Case Manager             | 1        | 1      |          |                              |              |              |          |
|                          |          |        |          | <b>TOTAL</b>                 | <b>53.75</b> | <b>51.75</b> | <b>2</b> |

Staff Change(s): None.

**Expenditure Analysis**

|                       |   |
|-----------------------|---|
| Personnel Services    | Increase attributed to funding of one Recreation Services Supervisor position approved during FY15-16 and PERS rate increase. |
| Services and Supplies | No significant changes.   |
| Capital Outlay        | None  |



|   | Actual<br>2013-14       | Actual<br>2014-15       | Budget<br>2015-16       | Proposed<br>2016-17     |
|---|-------------------------|-------------------------|-------------------------|-------------------------|
| <b>PERSONNEL SERVICES</b>                 |                         |                         |                         |                         |
| 4111 Permanent Salaries                   | 883,507                 | 927,426                 | 1,110,022               | 1,211,866               |
| 4112 Temporary Salaries                   | 843,090                 | 795,830                 | 857,776                 | 950,706                 |
| 4113 Overtime                             | 10,690                  | 12,406                  | 7,000                   | 15,000                  |
| 4124 Leave Cashout                        | 15,537                  | 27,735                  | 0                       | 0                       |
| 4131 PERS                                 | 104,432                 | 151,041                 | 290,528                 | 339,894                 |
| 4132 Group Insurance                      | 221,702                 | 240,563                 | 313,207                 | 343,980                 |
| 4133 Medicare                             | 24,152                  | 25,281                  | 28,951                  | 31,570                  |
| 4135 Worker's Compensation                | 13,360                  | 9,997                   | 16,961                  | 18,248                  |
| 4138 Deferred Comp-Employer               | 1,800                   | 5,054                   | 13,500                  | 14,400                  |
| 4139 PARS                                 | 10,357                  | 11,206                  | 11,363                  | 13,273                  |
| 4161 Retiree Medical Reserve              | 46,790                  | 55,983                  | 55,016                  | 60,509                  |
| <b>sub-total</b>                          | <u>2,175,417</u>        | <u>2,262,523</u>        | <u>2,704,324</u>        | <u>2,999,446</u>        |
| <b>SUPPLIES AND CONTRACTUAL SERVICES</b>  |                         |                         |                         |                         |
| 4200 Community Promotions, Grants & Loans | 7,886                   | 11,865                  | 10,265                  | 18,500                  |
| 4211 Equip Replacement Amortization       | 26,051                  | 43,707                  | 58,434                  | 47,605                  |
| 4220 Supplies                             | 214,460                 | 269,721                 | 245,871                 | 265,393                 |
| 4230 Services                             | 672,792                 | 728,234                 | 871,690                 | 881,297                 |
| 4501 Memberships and Dues                 | 1,910                   | 1,530                   | 2,495                   | 3,310                   |
| 4503 Training                             | 1,690                   | 4,699                   | 5,750                   | 6,800                   |
| 4600 Ins, Settlements & Contgcy           | 1,113                   | 1,600                   | 1,980                   | 1,980                   |
| <b>sub-total</b>                          | <u>925,903</u>          | <u>1,061,356</u>        | <u>1,196,485</u>        | <u>1,224,885</u>        |
| <b>CAPITAL OUTLAY</b>                     |                         |                         |                         |                         |
| 4870 Machinery & Equipment                | 16,717                  | 0                       | 0                       | 0                       |
| 4920 Machinery Tools & Equipment          | 5,430                   | 4,988                   | 0                       | 0                       |
| <b>sub-total</b>                          | <u>22,147</u>           | <u>4,988</u>            | <u>0</u>                | <u>0</u>                |
| <b>TOTAL</b>                              | <u><u>3,123,467</u></u> | <u><u>3,328,867</u></u> | <u><u>3,900,809</u></u> | <u><u>4,224,331</u></u> |



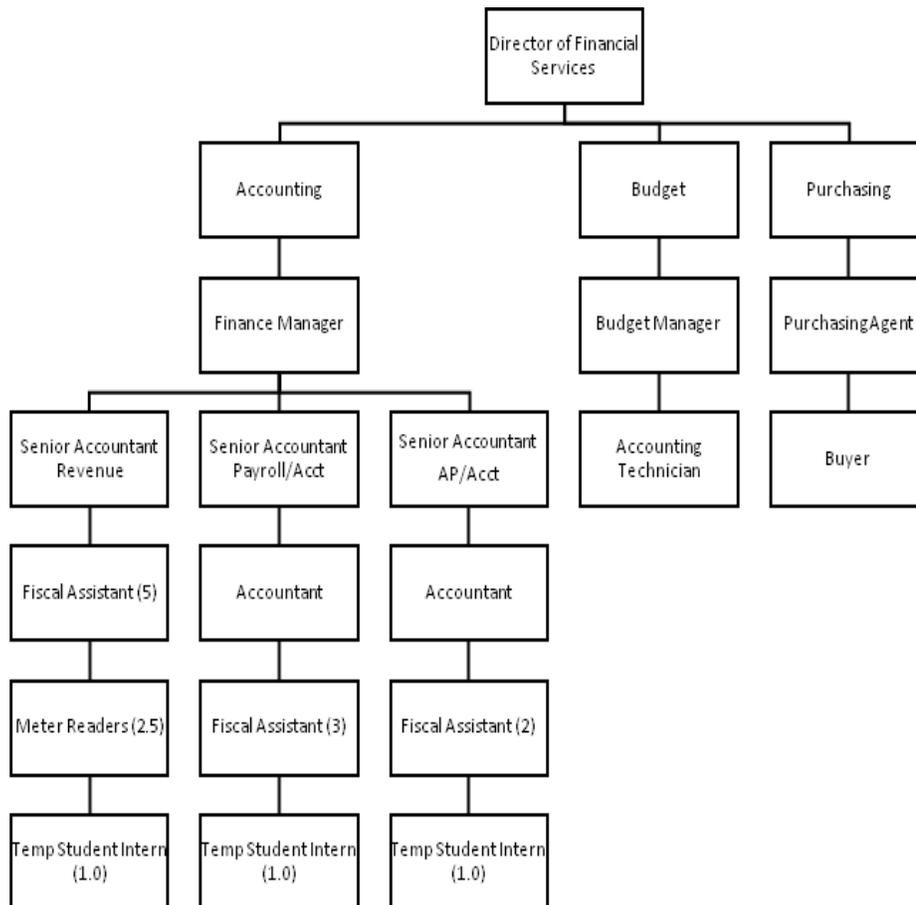
## Finance

### **Mission Statement**

The Finance Department is dedicated to providing accurate, credible and timely financial information to support sound fiscal management and professional customer service to the residents and business community.

### **Divisions**

Administration  
Operations



|                    |                |                          |                            |
|--------------------|----------------|--------------------------|----------------------------|
| <b>DEPARTMENT:</b> | <b>Finance</b> | <b>FINANCE DIRECTOR:</b> | <b>Russell J. Morreale</b> |
|--------------------|----------------|--------------------------|----------------------------|

*Description:* Finance provides a key service role to all departments and manages the City's financial operations in accordance with industry standards and established fiscal policies. Prudent fiscal stewardship, customer service, compliance, strategic planning, transparency and effective financial reporting are key elements of its mission. The department is organized in two divisions, Administration and Operations; each provides essential customer services and internal support to City departments.

**Services**

- Acts as an advisor to the City Manager, City Council and Departments in the areas of financial planning and fiscal analysis. Provides leadership in the development and implementation of sound financial policies for the City.
- Coordinates the preparation of the Annual Operating Budget that includes projection of revenues and expenditures, organizing and publication of the adopted budget document.
- Prepares the Annual Financial Report in accordance with Generally Accepted Accounting Principles and pronouncements of the Governmental Accounting Standards Board.
- Prepares and maintains accurate financial records including grants, capital projects, enterprise funds, governmental funds, and fixed assets. Files required grant reports.
- Provides operating departments with timely and clear financial performance reports to assist them in their daily decision making. Maintaining a transparent web portal for financial reporting is also a key objective.
- Monitors all the capital projects that have external funding sources to ensure collection.
- Collects and records all City revenues including property tax, sales tax, various service fees, utility payments, business licenses, franchise fees and transient occupancy taxes, among others.
- Provides customer service to the City's utility customers, including billing, new account set-ups, inquiries and meter readings.
- Provides a full range of procurement services to purchase goods and services at competitive prices and to ensure compliance with Federal and State laws and City ordinances.
- Invests the City's idle cash to ensure that there is sufficient cash flow to meet operating needs while maintaining safety, liquidity and competitive returns on the investment portfolio.
- Manages the City's and Successor Agency's outstanding bonds by ensuring timely payments, performance of arbitrage calculations and filing of required continual disclosure reports.
- Manages all the tort claims against the City and represents the City in the Association of Bay Area Government Pooled Liability Assurance Network (ABAG PLAN).
- Processes all the payments for goods and services timely and accurately.
- Issues payroll checks and benefits payments bi-weekly. Files all the required Federal and State payroll tax withholding reports.
- Provides internal mail service by processing outgoing mail and distributing incoming mail citywide.



|   | Customer Service | Enhanced Quality of Life | Invest in Employees | Fiscally Responsible | Public Health and Safety |
|---|------------------|--------------------------|---------------------|----------------------|--------------------------|
| <b>2015-2016 Accomplishments</b>  |                  |                          |                     |                      |                          |
| 1. Resolved tort claims within 180 days from the date of claim.   | x                |                          |                     | x                    | x                        |
| 2. Received awards for "Distinguished Budget Presentation" and "Excellence in Financial Reporting".                     |                  |                          |                     | x                    |                          |
| 3. Bid frequently used commodities and services to create annualized contracts.   | x                |                          |                     | x                    |                          |
| 4. Provided purchasing and contracts training to departments.   | x                |                          |                     | x                    |                          |
| 5. Implemented and sent out the required Affordable Care Act (ACA) Forms to employees                                   | x                |                          |                     | x                    |                          |
| 6. Processed invoices for payment within 5 working days from approval date.   | x                |                          |                     | x                    |                          |
| 7. Provided accurate and timely reports within 15 days from month-end to assist departments in monitoring their budget. | x                |                          |                     | x                    |                          |
| 8. Provided 99.9% accuracy on initial meter reads.  | x                |                          |                     | x                    |                          |
| <b>2016-2017 Goals</b>  |                  |                          |                     |                      |                          |
| 1. Resolve tort claims within 180 days from the date of claim.  | x                |                          |                     | x                    | x                        |
| 2. Receive awards for "Distinguished Budget Presentation" and "Excellence in Financial Reporting".                      |                  |                          |                     | x                    |                          |
| 3. Work with City Council and stakeholders to replace lost RDA revenue for capital improvement projects.                | x                | x                        |                     | x                    | x                        |
| 4. Continue to provide purchasing and contracts training to departments.  | x                |                          |                     | x                    |                          |
| 5. Review and update finance related SOPs (Standard Operating Procedures)   | x                |                          |                     | x                    |                          |
| 6. Begin Automated Water Meter replacement project to provide real time consumption amounts to consumers.               | x                |                          |                     | x                    |                          |
| 7. Process invoices for payment within 5 working days from approval date.   | x                |                          |                     | x                    |                          |
| 8. Provide accurate and timely reports within 15 days from month-end to assist departments in monitoring their budget.  | x                |                          |                     | x                    |                          |
| 9. Provide 99.9% accuracy on initial meter reads.   | x                |                          |                     | x                    |                          |

| Performance Measures                                     | Actual 2013-14 | Actual 2014-15 | Projected 2015-16 | Estimated 2016-17 |
|--|----------------|----------------|-------------------|-------------------|
| Consecutive years in receiving awards for:               |                |                |                   |                   |
| Distinguished Budget Presentation                        | 14             | 15             | 16                | 17                |
| Excellence in Financial Reporting                        | 21             | 22             | 23                | 24                |
| Percent of tort claims resolved within 180 days          | 96%            | 96%            | 96%               | 96%               |
| Average turn around time of A/P invoices (days)          | 5              | 5              | 5                 | 5                 |
| Average turn around time of purchase requisitions (days) | 10             | 10             | 10                | 10                |
| Percent of accurate meter reads                          | 99.9%          | 99.9%          | 99.9%             | 99.9%             |

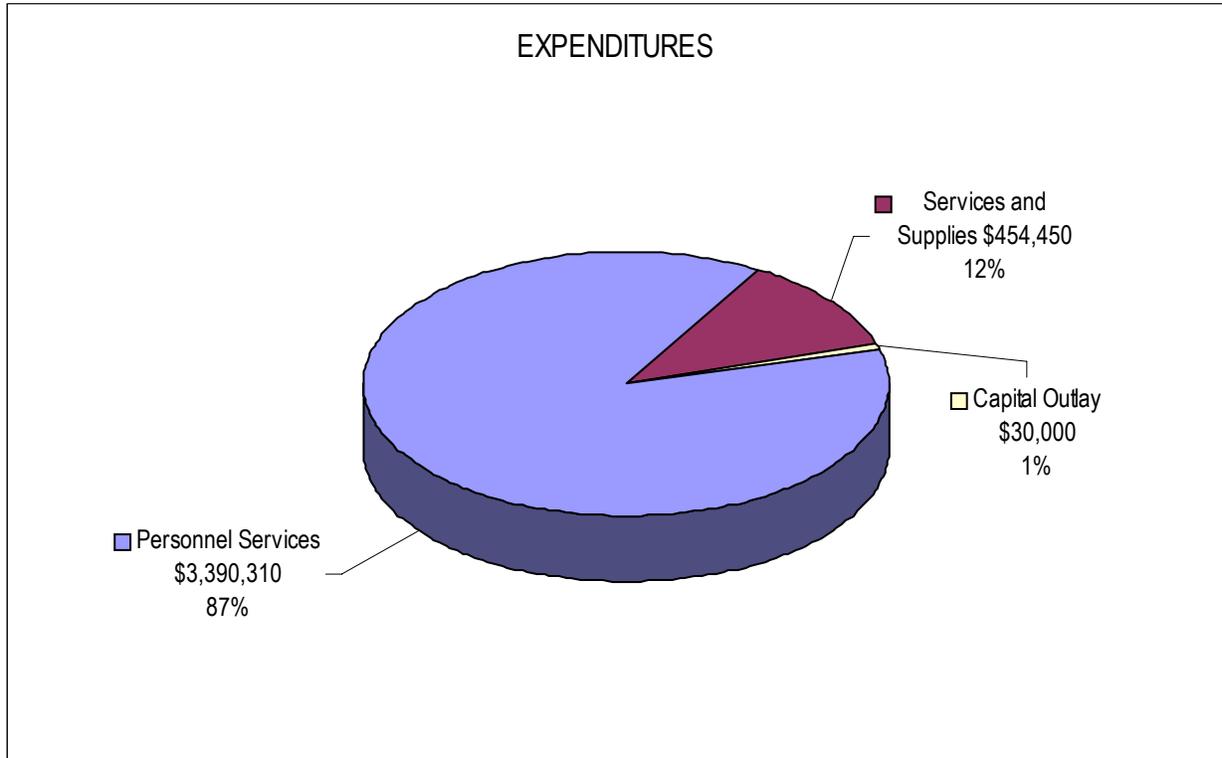
**Personnel Allotment of 31.5 FTE**

| Position                       | Auth FTE | Funded | Unfunded | Position                  | Auth FTE    | Funded      | Unfunded |
|--------------------------------|----------|--------|----------|---------------------------|-------------|-------------|----------|
| Director of Financial Services | 1        | 1      |          | Senior Accountant         | 3           | 3           |          |
| Purchasing Agent               | 1        | 1      |          | Accounting Technician     | 1           | 1           |          |
| Finance Manager                | 1        | 1      |          | Fiscal Asst I/II          | 11          | 10          | 1        |
| Budget Manager                 | 1        | 1      |          | Senior Fiscal Assistant   | 1           |             | 1        |
| Accountant                     | 3        | 2      | 1        | Office Specialist         | 1           |             | 1        |
| Finance Analyst I/II           | 1        |        | 1        | Water Meter Reader II     | 2.5         | 2.5         |          |
| Buyer                          | 1        | 1      |          | Temporary Positions (FTE) | 3           | 3           |          |
| <b>TOTAL</b>                   |          |        |          |                           | <b>31.5</b> | <b>26.5</b> | <b>5</b> |

Staff Change(s): Fund one Senior Accountant.

**Expenditure Analysis**

|                       |  |
|-----------------------|--|
| Personnel Services    | Increase attributed to increased PERS employer contribution rate and funding of one Senior Accountant. |
| Services and Supplies | Increase attributed to contractual services.   |
| Capital Outlay        | Include Smart Water Meters.  |



|  | Actual<br>2013-14       | Actual<br>2014-15       | Budget<br>2015-16       | Proposed<br>2016-17     |
|--|-------------------------|-------------------------|-------------------------|-------------------------|
| <b>PERSONNEL SERVICES</b>                |                         |                         |                         |                         |
| 4111 Permanent Salaries                  | 1,764,743               | 1,521,439               | 2,016,856               | 2,100,768               |
| 4112 Temporary Salaries                  | 59,834                  | 88,978                  | 65,000                  | 76,800                  |
| 4113 Overtime                            | (512)                   | 21,656                  | 5,000                   | 5,000                   |
| 4121 Allowances                          | 5,700                   | 6,028                   | 0                       | 0                       |
| 4124 Leave Cashout                       | 36,437                  | 30,198                  | 0                       | 0                       |
| 4125 Accrued Leave                       | (13,764)                | 8,534                   | 0                       | 0                       |
| 4131 PERS                                | 190,080                 | 250,287                 | 491,160                 | 569,107                 |
| 4132 Group Insurance                     | 356,272                 | 353,826                 | 477,636                 | 513,240                 |
| 4133 Medicare                            | 26,808                  | 23,958                  | 30,445                  | 31,771                  |
| 4135 Worker's Compensation               | 12,093                  | 9,004                   | 13,583                  | 14,151                  |
| 4138 Deferred Comp-Employer              | 3,609                   | 5,188                   | 18,000                  | 18,900                  |
| 4139 PARS                                | 451                     | 945                     | 585                     | 1,152                   |
| 4143 Charged to CIPs                     | 0                       | 0                       | (45,000)                | (45,000)                |
| 4161 Retiree Medical Reserve             | 94,692                  | 96,036                  | 100,260                 | 104,421                 |
| <b>sub-total</b>                         | <u>2,536,443</u>        | <u>2,416,075</u>        | <u>3,173,525</u>        | <u>3,390,310</u>        |
| <b>SUPPLIES AND CONTRACTUAL SERVICES</b> |                         |                         |                         |                         |
| 4211 Equip Replacement Amortization      | 14,054                  | 15,133                  | 14,161                  | 3,050                   |
| 4220 Supplies                            | 91,467                  | 97,473                  | 103,450                 | 110,550                 |
| 4230 Services                            | 246,596                 | 376,602                 | 216,250                 | 320,550                 |
| 4501 Memberships and Dues                | 1,789                   | 2,049                   | 2,500                   | 1,915                   |
| 4503 Training                            | 4,127                   | 3,602                   | 10,100                  | 18,385                  |
| <b>sub-total</b>                         | <u>358,033</u>          | <u>494,860</u>          | <u>346,461</u>          | <u>454,450</u>          |
| <b>CAPITAL OUTLAY</b>                    |                         |                         |                         |                         |
| 4850 Vehicles                            | 0                       | 1,168                   | 5,171                   | 0                       |
| 4870 Machinery & Equipment               | 11,963                  | 0                       | 0                       | 0                       |
| 4910 Office Furniture & Fixtures         | 365                     | 0                       | 0                       | 0                       |
| 4920 Machinery Tools & Equipment         | 4,749                   | 16,804                  | 0                       | 0                       |
| 4930 Hydrants & Meters                   | 15,991                  | 0                       | 30,000                  | 30,000                  |
| <b>sub-total</b>                         | <u>33,068</u>           | <u>17,972</u>           | <u>35,171</u>           | <u>30,000</u>           |
| <b>TOTAL</b>                             | <u><u>2,927,544</u></u> | <u><u>2,928,907</u></u> | <u><u>3,555,157</u></u> | <u><u>3,874,760</u></u> |



## Public Works

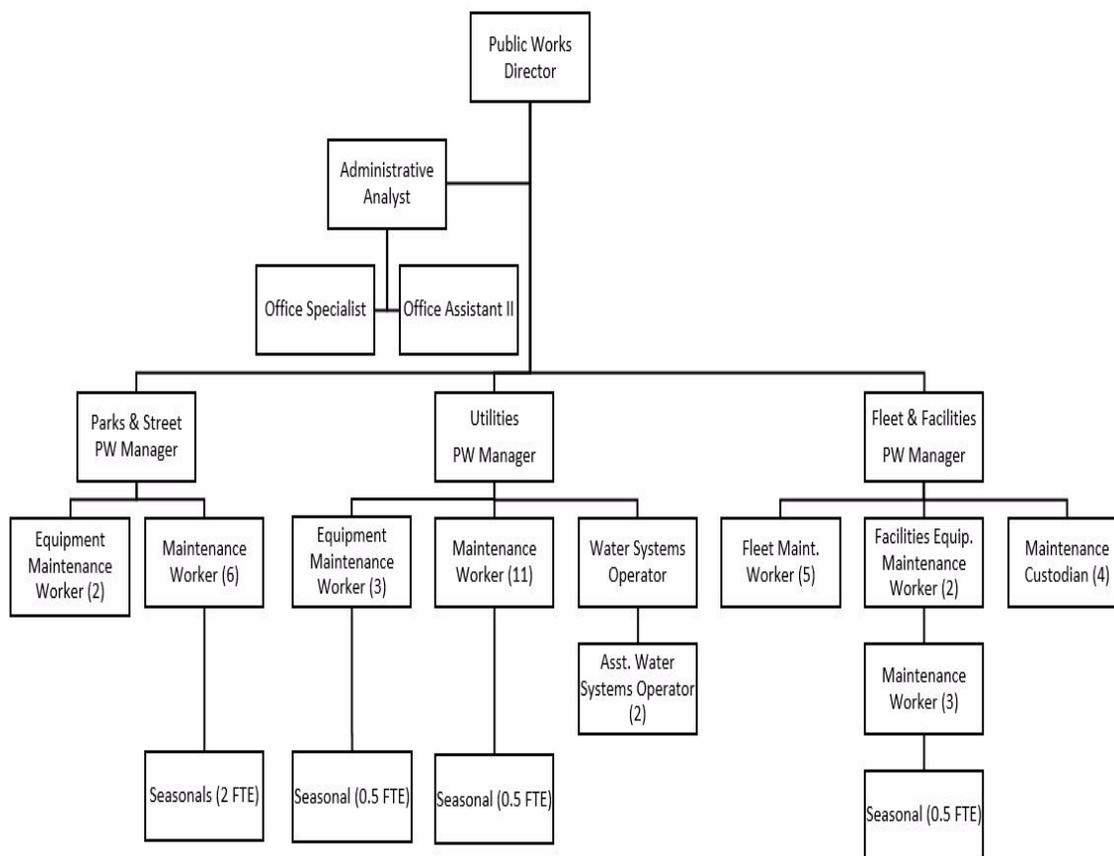
### Mission Statement

The Public Works Department is committed to enhancing the quality of life and ensuring public health and safety in the community by providing:

Quality and responsive service and resources to operate and maintain the infrastructure in a safe, timely and efficient manner.

### Functions

- Public Works Administration
- Street Maintenance
- Utility Maintenance
- Park Maintenance
- Trees & Landscape Maintenance
- Fleet Maintenance
- Facilities Maintenance



Note: Four (4) new Sr. Public Works Lead Worker positions are proposed for the FY16-17 Budget. Once activated, they will replace four (4) existing positions following the completion of a closed promotional recruitment process. Sr. Public Works Lead Worker would report to a Public Works Manager.

|                                 |   |
|---------------------------------|---|
| <b>DEPARTMENT:</b> Public Works | <b>PUBLIC WORKS DIRECTOR:</b> Nina Hawk |
|---------------------------------|---|

*Description:* The Public Works Department operates and maintains the City’s infrastructure and facilities including public streets, utilities, parks, street landscaping, City vehicles, and City buildings. The seven functions are Administration, Streets Maintenance, Utility Operations and Maintenance, Trees and Street Landscaping, Fleet Maintenance, and Facilities Maintenance.

### Services

- Provides management, direction and coordination for the operation, maintenance, cleaning, and repair of City infrastructure and equipment assets. Responds to over 3,500 customer service requests annually.
- Maintains the City's traffic signal system, traffic signs, street lights, paved roadways, and pavement markings in accordance with the Clean & Safe Streets program and State Code requirements.
- Provides street sweeping and sidewalk cleaning and repair, as well as graffiti and dead animal removal.
- Operates and maintains the water distribution system, including 206 miles of water lines, 4 pumping stations, 5 storage reservoirs, and numerous pressure valves regulating 7 pressure zones, to deliver 11 million gallons per day of potable water to 19,000 accounts.
- Operates and maintains the sewer collection system, including 175 miles of sewer lines and 2 pumping stations to discharge 8 million gallons per day to the San Jose/Santa Clara Water Pollution Control Plant.
- Operates and maintains the stormwater collection system, including 105 miles of storm pipe and 13 pump stations to transmit storm water through the levees to creeks.
- Marks out locations of City’s underground utilities (water, sewer, storm, and traffic communication fiber) to protect against construction damage to these underground assets.
- Provides park maintenance for playgrounds, picnic areas, athletic fields, pathways, landscaping, park restrooms, park trees, lagoons, and parking lots.
- Maintains streetscape of 12,480 trees and 125 acres of median landscaping, including City tree planting and pruning, trails, and weed and litter control.
- Maintains and repairs City vehicles and motorized equipment including police vehicles, fire apparatus, construction equipment, mowers, and communication radios.
- Maintains City buildings and grounds, including building systems (plumbing, electrical, heating, air conditioning, and ventilation; and backup power). Sets up rooms for rental groups and meetings. Manages custodial and janitorial services.



|  | Customer Service | Enhanced Quality of Life | Invest in Employees | Fiscally Responsible | Public Health and Safety |
|--|------------------|--------------------------|---------------------|----------------------|--------------------------|
| <b>2015-2016 Accomplishments</b>   |                  |                          |                     |                      |                          |
| 1. Responded to over 2,280 customer service requests.  | x                | x                        |                     | x                    | x                        |
| 2. Responded immediately to roadway and park hazards, graffiti abatement, park and emergency utility service requests.                                 | x                | x                        |                     | x                    | x                        |
| 3. Conducted cross-training of staff to ensure responsiveness in the events of an emergency.   | x                |                          | x                   | x                    | x                        |
| 4. Developed a Citywide water quality flushing program.  |                  |                          |                     |                      | x                        |
| 5. Provided safety training to staff to improve efficiency and reduce injuries.  | x                |                          | x                   | x                    | x                        |
| 6. Coordinated water system shutdowns for development and BART construction.   | x                | x                        |                     | x                    | x                        |
| <b>2016-2017 Goals</b>   |                  |                          |                     |                      |                          |
| 1. Investigate all customer service requests and provide immediate response for urgent/safety related service requests.                                | x                | x                        |                     | x                    | x                        |
| 2. Respond to after hour emergency utility and roadway and park problems within 45 minutes.  | x                | x                        |                     | x                    | x                        |
| 3. Provide high-level preventative maintenance to protect City's infrastructure asset value.   | x                | x                        |                     | x                    | x                        |
| 4. Provide safety and job related training to employees.   | x                |                          | x                   | x                    | x                        |
| 5. Continue effectively managing and integrating outsource maintenance contracts for parks, street landscaping, street trees, and bldg custodial svcs. | x                |                          |                     | x                    |                          |
| 6. Commence implementation of the Automated Water Meter Reading change out throughout the City.  | x                | x                        | x                   | x                    | x                        |
| 7. Build a trailer with needed equipment and materials to respond to emergency.  | x                |                          |                     |                      | x                        |

| Performance Measures                                 | Actual 2013-14 | Actual 2014-15 | Projected 2015-16 | Estimated 2016-17 |
|--|----------------|----------------|-------------------|-------------------|
| Customer service requests processed                  | 2,880          | 2,280          | 2,794             | 2,800             |
| City street and sidewalk miles maintained            | 139            | 139            | 139               | 139               |
| Maintain minimum pavement condition Citywide (PCI)   | 70             | 70             | 74                | 74                |
| City building square footage maintained              | 376,500        | 376,500        | 376,500           | 376,500           |
| Traffic signals/street lights maintained             | 72/4,496       | 72/4,496       | 72/4,500          | 72/4,500          |
| Street signs maintained                              | 8,534          | 8,534          | 8,600             | 8,600             |
| Clean sewer lines & water line repairs               | 500,000        | 500,000        | 500,000           | 500,000           |
| Maintain 100% reliability of traffic control devices | 100            | 100            | 100               | 100               |
| Maintain 100% water quality                          | 100            | 100            | 100               | 100               |
| Completed Fleet repairs/# repairs per employee       | 2,000/400      | 1,600/400      | 1,750/436         | 1,800/436         |
| Average vehicle downtime (hrs.)                      | 3              | 2.5            | 3                 | 3                 |

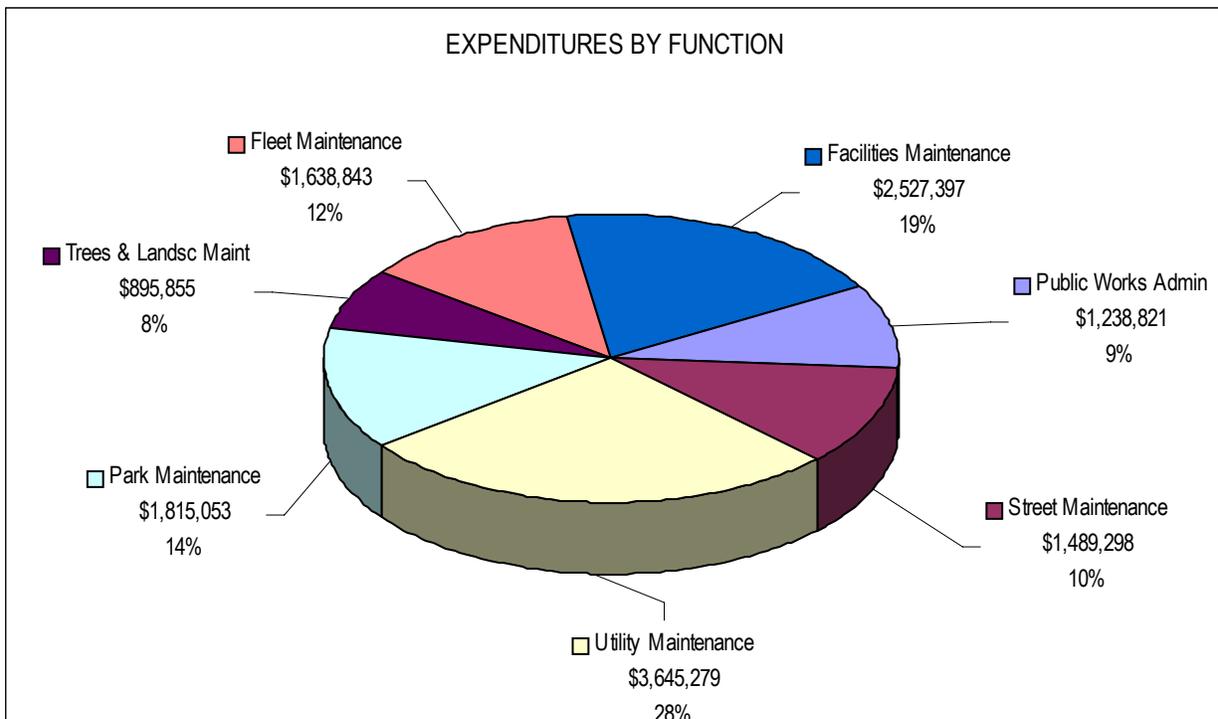
**Personnel Allotment of 95.5 FTE**

| Position                   | Auth FTE | Funded | Unfunded | Position                   | Auth FTE    | Funded      | Unfunded  |
|----------------------------|----------|--------|----------|----------------------------|-------------|-------------|-----------|
| PW Director                | 1        | 1      |          | Water System Operator      | 1           | 1           |           |
| PW Maintenance Manager     | 3        | 3      |          | Asst Water System Operator | 2           | 2           |           |
| Administrative Analyst II  | 1        | 1      |          | Maintenance Custodian II   | 3           | 3           |           |
| Office Specialist          | 2        | 1      | 1        | Maint Custodian I-40 Hr    | 1           |             | 1         |
| Office Assistant II        | 1        | 1      |          | Maint Custodian III        | 1           | 1           |           |
| Equipment Maint Worker II  | 2        | 2      |          | Maintenance Worker I-37.5  | 1           |             | 1         |
| Equipment Maint Worker III | 5        | 5      |          | Maintenance Worker II-37.5 | 39          | 15          | 24        |
| Senior Maint Supervisor    | 4        |        | 4        | Maintenance Worker III     | 17          | 5           | 12        |
| Fleet Maint Supervisor     | 1        |        | 1        | Maintenance Supervisor     | 2           |             | 2         |
| Fleet Maint Worker II      | 3        | 3      |          | Temporary Positions (FTE)  | 3.5         | 3.5         |           |
| Fleet Maint Worker III     | 2        | 2      |          |                            |             |             |           |
|                            |          |        |          | <b>TOTAL</b>               | <b>95.5</b> | <b>49.5</b> | <b>46</b> |

Staff Change(s): Fund one Public Works Manager, one Asst. Water Operator, and three Maintenance Worker II; delete one Maintenance Worker III. Four new Sr. Public Works Lead Worker positions are proposed for the FY16-17 Budget. Once activated, they will replace four existing positions following the completion of a closed promotional recruitment process.

**Expenditure Analysis**

|                       |   |
|-----------------------|---|
| Personnel Services    | Increase due to staff changes mentioned above, restoration of employees' concession, and increased PERS employer contribution rate. |
| Services and Supplies | Increase mainly attributed to increase in repairs & maintenance and cost escalation in contractual services.                        |
| Capital Outlay        | Increase attributed to purchase of replacement tractor/backhoe and new F350 for Utilities division.                                 |



|  | Actual<br>2013-14        | Actual<br>2014-15        | Budget<br>2015-16        | Proposed<br>2016-17      |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| <b>PERSONNEL SERVICES</b>                |                          |                          |                          |                          |
| 4111 Permanent Salaries                  | 2,744,802                | 2,824,828                | 3,441,427                | 3,999,997                |
| 4112 Temporary Salaries                  | 216,341                  | 234,865                  | 300,000                  | 210,000                  |
| 4113 Overtime                            | 156,145                  | 147,055                  | 131,002                  | 220,950                  |
| 4121 Allowances                          | 81,305                   | 81,036                   | 123,500                  | 131,300                  |
| 4124 Leave Cashout                       | 115,116                  | 88,309                   | 0                        | 0                        |
| 4125 Accrued Leave                       | 69,768                   | 69,856                   | 0                        | 0                        |
| 4131 PERS                                | 582,789                  | 740,614                  | 956,879                  | 1,214,014                |
| 4132 Group Insurance                     | 848,725                  | 866,119                  | 870,348                  | 1,004,640                |
| 4133 Medicare                            | 45,339                   | 47,785                   | 49,754                   | 58,123                   |
| 4135 Worker's Compensation               | 82,782                   | 63,020                   | 76,285                   | 84,395                   |
| 4138 Deferred Comp-Employer              | 788                      | 1,786                    | 3,600                    | 6,300                    |
| 4139 PARS                                | 1,276                    | 1,244                    | 2,475                    | 3,600                    |
| 4161 Retiree Medical Reserve             | 130,746                  | 144,877                  | 157,008                  | 184,779                  |
| <b>sub-total</b>                         | <u>5,075,923</u>         | <u>5,311,394</u>         | <u>6,112,278</u>         | <u>7,118,098</u>         |
| <b>SUPPLIES AND CONTRACTUAL SERVICES</b> |                          |                          |                          |                          |
| 4211 Equip Replacement Amortization      | 495,085                  | 558,086                  | 558,335                  | 703,251                  |
| 4220 Supplies                            | 1,014,222                | 955,155                  | 1,089,194                | 1,132,627                |
| 4230 Services                            | 3,174,305                | 3,278,556                | 3,842,590                | 3,906,500                |
| 4410 Communications                      | 1,009                    | 975                      | 1,250                    | 1,800                    |
| 4420 Utilities                           | 95,592                   | 91,404                   | 122,200                  | 122,200                  |
| 4501 Memberships and Dues                | 3,537                    | 4,165                    | 6,550                    | 7,070                    |
| 4503 Training                            | 27,331                   | 13,589                   | 32,500                   | 39,800                   |
| 4600 Ins, Settlements & Contgcy          | 0                        | 4,567,969                | 0                        | 0                        |
| <b>sub-total</b>                         | <u>4,811,080</u>         | <u>9,469,899</u>         | <u>5,652,619</u>         | <u>5,913,248</u>         |
| <b>CAPITAL OUTLAY</b>                    |                          |                          |                          |                          |
| 4850 Vehicles                            | 63,376                   | 0                        | 0                        | 89,200                   |
| 4870 Machinery & Equipment               | 21,882                   | 14,936                   | 0                        | 0                        |
| 4920 Machinery Tools & Equipment         | 3,308                    | 2,801                    | 0                        | 0                        |
| 4930 Hydrants & Meters                   | 142,691                  | 135,221                  | 130,000                  | 130,000                  |
| <b>sub-total</b>                         | <u>231,257</u>           | <u>152,957</u>           | <u>130,000</u>           | <u>219,200</u>           |
| <b>TOTAL</b>                             | <u><u>10,118,259</u></u> | <u><u>14,934,250</u></u> | <u><u>11,894,897</u></u> | <u><u>13,250,546</u></u> |



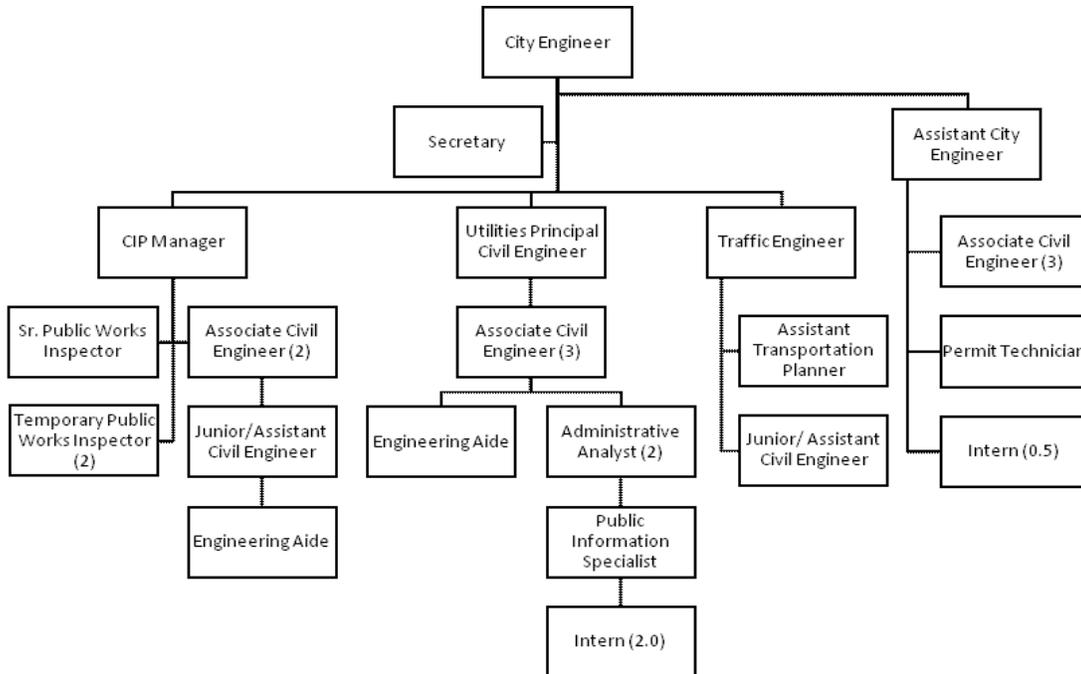
# Engineering

## Mission Statement

The Engineering Division provides the resources to enhance the City infrastructure through the design, management, and construction of public improvements and the management of various public works programs in a safe, coordinated, timely, and cost effective manner with responsive service to the entire community.

## Functions

Engineering Administration  
Design & Construction  
Land Development  
Traffic  
Utility  
Public Works Inspection



**DEPARTMENT: Engineering****ENGINEERING DIRECTOR: Steven Machida**

*Description: This division provides professional engineering services for design and construction of public infrastructure which may impact the public right-of-way or the public's use and enjoyment of municipal facilities or services. The division manages the municipal utilities and other services for the community including water, recycled water, sewer, stormwater quality protection, flood control, garbage, and recycling. The Engineering Division coordinates with regional programs such as flood control, water supply, urban runoff, sewer treatment, transportation and recycling programs. The engineering functions are Design & Construction, Land Development, Traffic, and Utilities.*

## Services

- The Director of Engineering leads the Division including allocation of resources, assignments, and staff development to ensure that City infrastructure is constructed in accordance with City codes, state and federal regulations, and industry standards to protect public health and safety.
- The Design & Construction Civil Engineers prepare and review construction plans for public infrastructure. Planning and management of the Capital Improvement Program, including design and construction and project management of the City's street, water, sewer, storm drain, parks, and community projects.
- The Land Development Civil Engineers regulate right-of-way encroachments and review private development plans and subdivision maps for conformance with the City's Standards and local, state and federal regulations. They ensure that private development projects provide all necessary public infrastructures and manage development documents including Encroachment Permits, Right of Way vacations, Building Records, maintains Floodplain Management records and Community Rating System (CRS) standing. They also maintain as-built drawings, deeds, maps, assessment district diagrams, and flood control documents.
- Traffic Engineering services consist of technical review and evaluation of traffic system design construction and operations to ensure safe and efficient operations of the City street system. Traffic engineering also includes review private development projects to determine their traffic impacts to the City's transportation system.
- The Utility Civil Engineers manage the City's water and sewer utilities and solid waste operations to ensure delivery of good quality and adequate supply of these essential municipal commodities at a fair and equitable price. This section also manages regulatory compliance with state and federal public health and environmental laws.



|  | Customer Service | Enhanced Quality of Life | Invest in Employees | Fiscally Responsible | Public Health and Safety |
|--|------------------|--------------------------|---------------------|----------------------|--------------------------|
| <b>2015-2016 Accomplishments</b>   |                  |                          |                     |                      |                          |
| 1. Completed construction of Sports Center Main Fields.  | x                | x                        |                     | x                    | x                        |
| 2. Start construction of McCarthy Blvd LLMD improvement project.   | x                | x                        |                     | x                    | x                        |
| 3. Continued efforts to update solid waste disposal and collection services.   | x                | x                        |                     | x                    | x                        |
| 4. Completed reconstruction of South Main Street, and overlay of Curtis Ave, Corning Ave, and Serra Way.   | x                | x                        |                     | x                    | x                        |
| 5. Submitted grant application to the State for recycled water system.   | x                | x                        |                     | x                    | x                        |
| 6. Implemented new NPDES Storm Water Discharge Permit.   | x                | x                        |                     | x                    | x                        |
| 7. Complete construction of Jacklin Road and Del Rio Court soundwall repairs.  | x                | x                        |                     | x                    | x                        |
| <b>2016-2017 Goals</b>   |                  |                          |                     |                      |                          |
| 1. Participate in the VTA/County Montague Expressway widening & VTA/BART South Milpitas Blvd extension projects design & construction team. Complete parking garage fire door conversion and EV Station installation | x                | x                        |                     | x                    | x                        |
| 2. Design recycled water pipeline extensions.  | x                | x                        |                     | x                    | x                        |
| 3. Prepare to introduce groundwater into the distribution system.  | x                | x                        |                     | x                    | x                        |
| 4. Complete construction of 2015 Road Rehabilitation Project and Higuera Adobe Park improvements.  | x                | x                        |                     | x                    | x                        |
| 5. Complete construction of S. Main Street Reconstruction Bridge Improvement Project.  | x                | x                        |                     | x                    | x                        |
| 6. Update the Financial Utility Management Plan and propose storm water utility rates.   | x                | x                        |                     | x                    | x                        |
| 7. Implement Phase 2 of LED Streetlight Improvement Project.   | x                | x                        |                     | x                    | x                        |

| Performance Measures  | Actual 2013-14 | Actual 2014-15 | Projected 2015-16 | Estimated 2016-17 |
|---|----------------|----------------|-------------------|-------------------|
| Contracts Awarded/Value   | 8/8M           | 8/5.6M         | 8/10.5M           | 8/8M              |
| Meet all water quality standards for potable water distribution             | 100%           | 100%           | 100%              | 100%              |
| Achieve solid waste diversion rate goal of at least 50%                     | Yes            | Yes            | Yes               | Yes               |
| Review first submittals of private development plans within 20 working days | 80%            | 85%            | 85%               | 85%               |
| Encroachment Permits Processed  | 208            | 190            | 178               | 195               |
| Development agreements prepared for Council                                 | 6              | 5              | 6                 | 3                 |
| Engineering and traffic surveys   | 15             | 10             | 10                | 10                |
| Grant applications submitted  | 10             | 10             | 10                | 10                |
| Projects completed (initial acceptances)                                    | 11             | 6              | 5                 | 8                 |

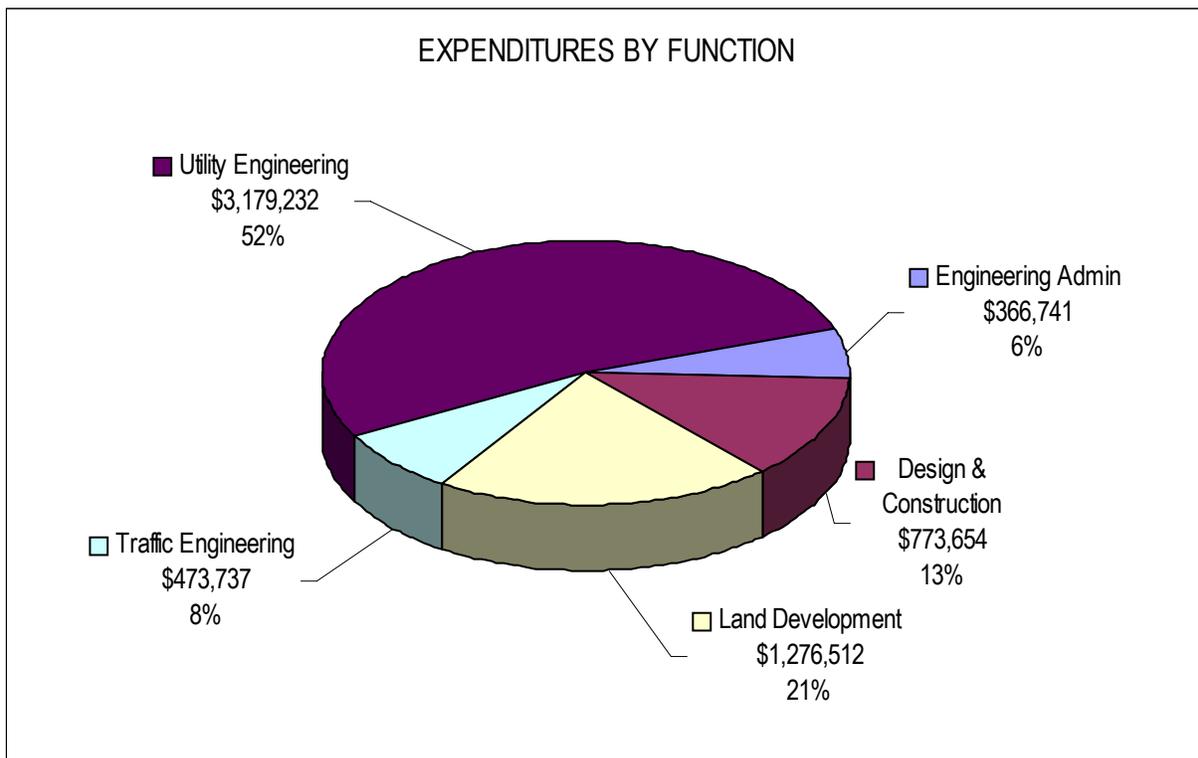
**Personnel Allotment of 39.50 FTE**

| Position                      | Auth FTE | Funded | Unfunded | Position                    | Auth FTE     | Funded       | Unfunded  |
|-------------------------------|----------|--------|----------|-----------------------------|--------------|--------------|-----------|
| City Engineer                 | 1        | 1      |          | C A D Technician            | 1            |              | 1         |
| Assistant City Engineer       | 1        | 1      |          | CIP Manager                 | 1            | 1            |           |
| Public Information Specialist | 1        | 1      |          | Engineering Aide            | 2            | 2            |           |
| Assistant Civil Engineer      | 5        | 2      | 3        | Sr Public Works Inspector   | 1            | 1            |           |
| Associate Civil Engineer      | 10       | 9      | 1        | Public Works Inspector      | 4            |              | 4         |
| Principal Civil Engineer      | 2        | 1      | 1        | Administrative Analyst I/II | 2            | 2            |           |
| Traffic Engineer              | 1        | 1      |          | Secretary                   | 1            | 1            |           |
| Eng. Permit Tech              | 1        | 1      |          | Temporary Positions (FTE)   | 4.50         | 4.50         |           |
| Asst. Transportation Planner  | 1        | 1      |          |                             |              |              |           |
| <b>TOTAL</b>                  |          |        |          |                             | <b>39.50</b> | <b>29.50</b> | <b>10</b> |

Staff Change(s): Fund one Associate Civil Engineer and reclassify one Public Works Inspector position to Sr. Public Works Inspector.

**Expenditure Analysis**

|                       |  |
|-----------------------|--|
| Personnel Services    | Increase due to increased PERS contribution rate and Staff Changes mentioned above.  |
| Services and Supplies | Increase mainly attributed to increase in consultant services related to increased developments and mandated requirements. |
| Capital Outlay        | None   |



|   | Actual<br>2013-14       | Actual<br>2014-15       | Budget<br>2015-16       | Proposed<br>2016-17     |
|---|-------------------------|-------------------------|-------------------------|-------------------------|
| <b>PERSONNEL SERVICES</b>                 |                         |                         |                         |                         |
| 4111 Permanent Salaries                   | 1,691,138               | 1,720,632               | 2,628,035               | 2,923,897               |
| 4112 Temporary Salaries                   | 56,272                  | 58,469                  | 285,168                 | 307,168                 |
| 4113 Overtime                             | 2,495                   | 22,693                  | 61,900                  | 61,900                  |
| 4121 Allowances                           | 4,064                   | 3,778                   | 0                       | 0                       |
| 4124 Leave Cashout                        | 35,763                  | 93,004                  | 0                       | 0                       |
| 4125 Accrued Leave                        | 103,945                 | 29,148                  | 0                       | 0                       |
| 4131 PERS                                 | 155,237                 | 264,101                 | 669,116                 | 837,604                 |
| 4132 Group Insurance                      | 330,270                 | 340,863                 | 530,710                 | 589,680                 |
| 4133 Medicare                             | 24,246                  | 25,822                  | 40,794                  | 45,119                  |
| 4135 Worker's Compensation                | 10,376                  | 9,821                   | 16,349                  | 18,053                  |
| 4138 Deferred Comp-Employer               | 3,255                   | 7,177                   | 20,700                  | 22,500                  |
| 4139 PARS                                 | 316                     | 580                     | 4,278                   | 0                       |
| 4143 Charged to CIPs                      | 0                       | 0                       | (977,752)               | (904,557)               |
| 4161 Retiree Medical Reserve              | 121,083                 | 120,472                 | 140,903                 | 154,579                 |
| <b>sub-total</b>                          | <u>2,538,460</u>        | <u>2,696,560</u>        | <u>3,420,201</u>        | <u>4,055,943</u>        |
| <b>SUPPLIES AND CONTRACTUAL SERVICES</b>  |                         |                         |                         |                         |
| 4200 Community Promotions, Grants & Loans | 99,915                  | 163,295                 | 201,700                 | 201,700                 |
| 4211 Equip Replacement Amortization       | 14,788                  | 18,199                  | 11,263                  | 30,783                  |
| 4220 Supplies                             | 8,828                   | 13,084                  | 22,350                  | 22,150                  |
| 4230 Services                             | 981,289                 | 2,324,129               | 1,341,650               | 1,712,450               |
| 4501 Memberships and Dues                 | 11,897                  | 12,406                  | 18,500                  | 19,150                  |
| 4503 Training                             | 4,422                   | 1,257                   | 27,200                  | 27,700                  |
| <b>sub-total</b>                          | <u>1,121,139</u>        | <u>2,532,371</u>        | <u>1,622,663</u>        | <u>2,013,933</u>        |
| <b>CAPITAL OUTLAY</b>                     |                         |                         |                         |                         |
| <b>TOTAL</b>                              | <u><u>3,659,599</u></u> | <u><u>5,228,930</u></u> | <u><u>5,042,864</u></u> | <u><u>6,069,876</u></u> |



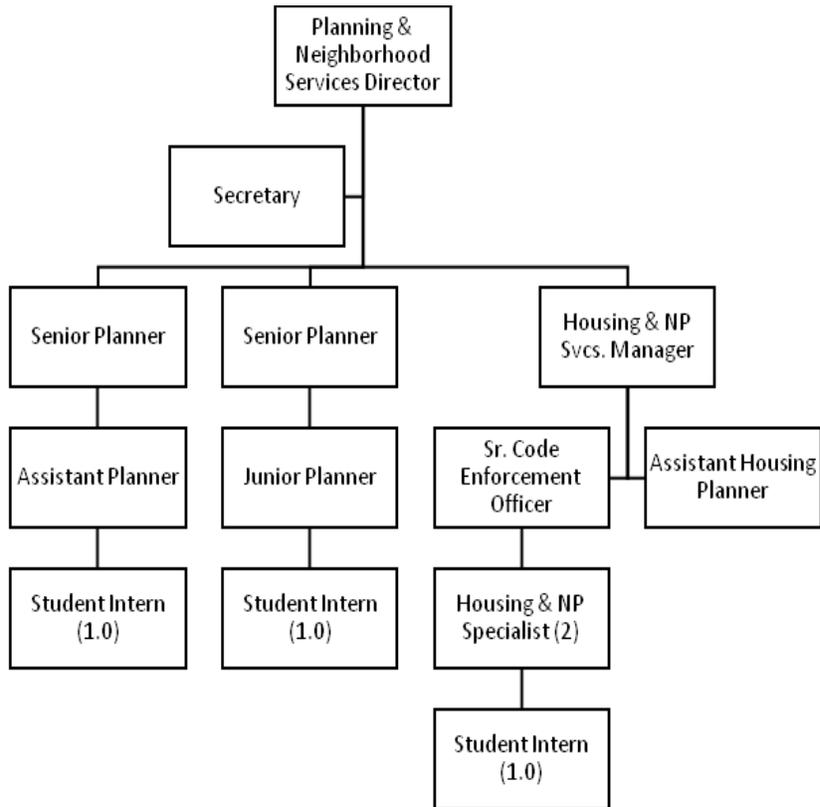
## Planning & Neighborhood Svcs

### ***Mission Statement***

The Planning and Neighborhood Services Department promotes and facilitates high quality of life through community partnerships, innovation, vision, and exemplary customer service to ensure a vibrant Milpitas.

### ***Divisions***

Planning  
Neighborhood Services



|                    |                          |   |
|--------------------|--------------------------|---|
| <b>DEPARTMENT:</b> | <b>Planning &amp; NS</b> | <b>PLAN &amp; NEIGH SVCS DIRECTOR: Bill Ekern (Interim)</b> |
|--------------------|--------------------------|---|

*Description:* The Planning & Neighborhood Services Department assists the public and development community with planning applications, environmental assessments, General Plan and zoning interpretation, and information on State and regional land use and environmental regulations affecting the City. The Department promotes informed decision making, which facilitates sustainable development, affordable housing, and reinvestment in the community through periodic updates to the City’s General Plan, specific plans, and zoning ordinance. Department Staff supports the Planning Commission, Milpitas Successor Agency, Milpitas Housing Agency, Economic Development Corporation, and various commissions and subcommittees of the City Council. The Department implements housing, neighborhood preservation, and code enforcement programs, including affordable housing and rehabilitation programs, graffiti, shopping cart, and abandoned vehicle abatement, and oversees the fair housing services and animal control regulations.

**Services**

- Provides Oversight and Maintenance of the General Plan and other specific plans and regulations. Prepares, and assists other departments in preparing special-purpose long range plans and ensures consistency with existing plans. Coordinates with outside agencies and regional planning, environmental, transportation issues and maintains city information on demographics and municipal boundaries.
- Performs and coordinates review of land development applications, oversees implementation of Zoning Ordinance and planning policies and maintains them in compliance with State and Federal regulations, conducts environmental review assessments, provides public information on land development regulations and processes.
- Responds to public service requests to ensure residential, commercial and industrial properties are maintained in accordance with city regulations, and administers programs for neighborhood beautification, graffiti abatement, abandoned vehicles, shopping carts and animal control.
- Administers the Community Development Block Grant program, the housing rehabilitation loan program and housing authority.
- Provides staff support to the Planning Commission, Community Advisory Commission, Library Advisory Commission, and Economic Development Commission.
- Assists developers in obtaining planning entitlement permits and coordinates development review from pre-planning consultation to initial submittal through permit approval.
- Implements the Transit Area Specific Plan, and the Mid-Town Specific Plan, by providing a single point of contact for the development community, and

coordinates all City Departments when reviewing development proposals.

- Provides planning and permit submittal information to the public and responds to code-related questions in person, by telephone, e-mail, through the City’s web site, and on My Milpitas App.
- Provides and updates planning permit submittal requirements, checklists, design guidelines and publications to assist in a streamlined permit application process.
- Coordinates with the City Manager’s Office in working with regional organizations, existing and prospective Milpitas firms and with local and international ties to strengthen Milpitas’ position in the Bay Area/Silicon Valley global economy.
- Facilitates a partnership with California State Polytechnic University San Luis Obispo and San Jose State University through an official student internship program and through urban design studio planning and analysis opportunities within the City.



|  | Customer Service | Enhanced Quality of Life | Invest in Employees | Fiscally Responsible | Public Health and Safety |
|--|------------------|--------------------------|---------------------|----------------------|--------------------------|
| <b>2015-2016 Accomplishments</b>   |                  |                          |                     |                      |                          |
| 1. Initial comprehensive General Plan Update.  |                  | X                        |                     |                      |                          |
| 2. Initiated preparation of a Development Handbook for staff and public.                   | X                | X                        |                     |                      | X                        |
| 3. Updated Transit Area Development Impact Fees.   |                  | X                        |                     | X                    |                          |
| 4. Enabled adoption of a Public Art Ordinance.   | X                | X                        |                     |                      |                          |
| 5. Created a cohesive Administrative Procedures Code.                                      | X                |                          |                     | X                    | X                        |
| 6. Assisted the Successor Agency and Oversight Board in disposition of property.           |                  | X                        |                     | X                    |                          |
| 7. Enabled adoption of affordable housing requirements for new development.                |                  | X                        |                     | X                    |                          |
| 8. Managed and administered 1,200 Affordable Housing units for Milpitas Housing Authority. | X                | X                        |                     |                      |                          |
| 9. Processed over 650 code enforcement service requests and code violations.               | X                | X                        |                     |                      | X                        |
| <b>2016-2017 Goals</b>   |                  |                          |                     |                      |                          |
| 1. Improve development and cross-training for staff.                                       | X                |                          | X                   |                      |                          |
| 2. Complete Development Handbook and have available on line by December 2016.              | X                |                          | X                   | X                    |                          |
| 3. Develop Tree Master Plan and Our City Forest Tree Grant Partnership.                    |                  | X                        |                     |                      |                          |
| 4. Revise the Code Enforcement Procedures and Manual.                                      | X                |                          | X                   |                      | X                        |
| 5. Begin two-year General Plan update process and manage the public process.               | X                | X                        |                     | X                    |                          |
| 6. Initiate an update to the Midtown Specific Plan.  | X                | X                        |                     | X                    |                          |
| 7. Expand Outreach for CDBG Home Repair Program.   | X                | X                        |                     |                      | X                        |
| 8. Complete the 2017-2022 Consolidated Plan.   |                  | X                        |                     |                      |                          |
| 9. Complete Nexus Study to establish affordable housing fee.                               |                  | X                        |                     | X                    |                          |
| 10. Animal Regulations Ordinance Update.   | X                | X                        |                     |                      | X                        |

| Performance Measures   | Actual 2013-14 | Actual 2014-15 | Projected 2015-16 | Estimated 2016-17 |
|--|----------------|----------------|-------------------|-------------------|
| % of Use Permit applications processed within 3 months of being deemed complete.   | 73%            | 70%            | 70%               | 80%               |
| % of Minor Site Development applications processed within 2 months.                | 82%            | 882            | 90%               | 90%               |
| Planning Division customer contacts.   | 3,496          | 3,496          | 3,200             | 3,600             |
| % of rehabilitation loan recipients rating our service as at least "satisfactory". | 100%           | 100%           | 100%              | 100%              |
| Customer service requests/violations abated.                                       | 725            | 725            | 755               | 800               |
| # of cases in compliance within 30 days of receipt.                                | 500            | 500            | 500               | 550               |
| Days to abate graffiti on private property.  | 15             | 15             | 20                | 15                |
| Abandoned vehicles abated on private property.                                     | 160            | 160            | 85                | 90                |

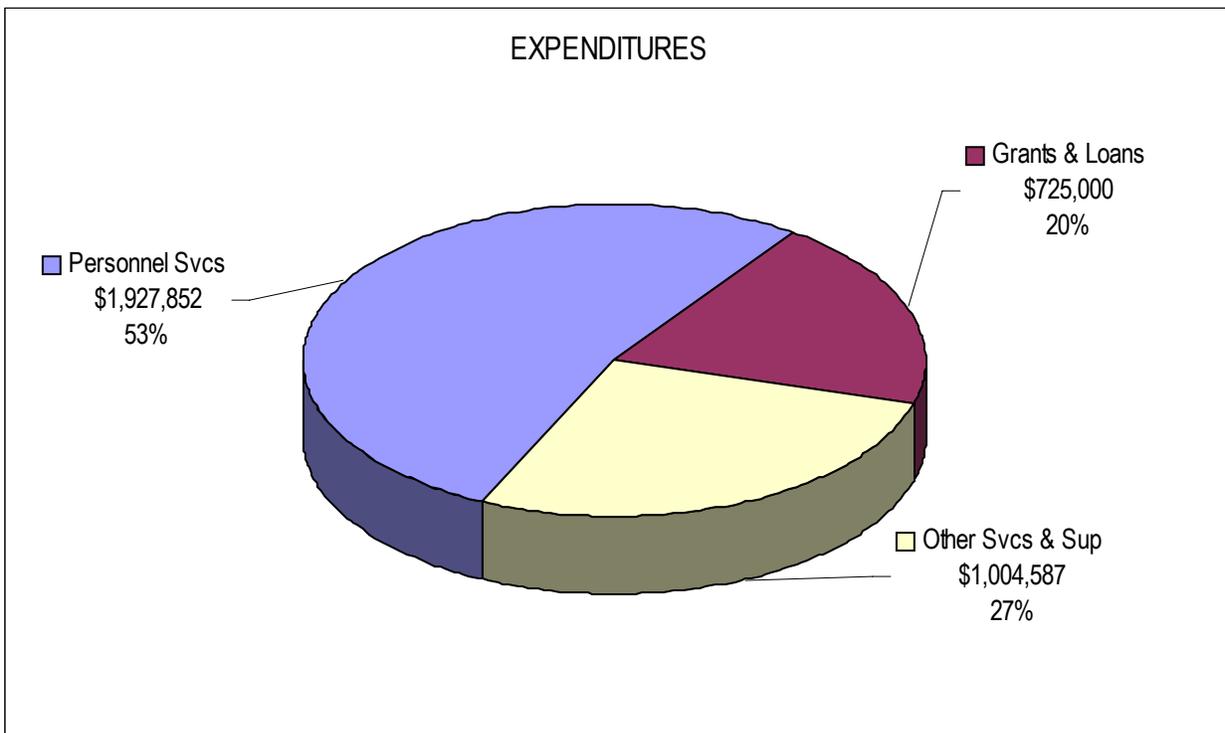
**Personnel Allotment of 20 FTE**

| Position                  | Auth FTE | Funded | Unfunded | Position                     | Auth FTE  | Funded    | Unfunded |
|---------------------------|----------|--------|----------|------------------------------|-----------|-----------|----------|
| Planning & Neigh Svcs Dir | 1        | 1      |          | Assistant Housing Planner    | 1         | 1         |          |
| Planning Manager          | 1        |        | 1        | Housing/Neigh Pres Spec      | 3         | 2         | 1        |
| Senior Planner            | 2        | 2      |          | Sr. Code Enforcement Officer | 1         | 1         |          |
| Assistant Planner         | 1        | 1      |          | Secretary                    | 1         | 1         |          |
| Associate Planner         | 2        |        | 2        | Office Specialist            | 2         |           | 2        |
| Housing & NP Svcs. Mgr.   | 1        | 1      |          | Temporary Positions (FTE)    | 3         | 3         |          |
| Junior Planner            | 1        | 1      |          |                              |           |           |          |
|                           |          |        |          | <b>TOTAL</b>                 | <b>20</b> | <b>14</b> | <b>6</b> |

Staff Change(s): None

**Expenditure Analysis**

|                       |   |
|-----------------------|---|
| Personnel Services    | No significant changes.   |
| Services and Supplies | Increase due to increased complexity of higher density residential and mixed-use development projects; significant increase in pre-planning inquiries and applications for residential, commercial, and mixed-use development projects; and increased work programs of the City Council, Planning Commission and Community Advisory Commission. |
| Capital Outlay        | None  |



|   | Actual<br>2013-14       | Actual<br>2014-15       | Budget<br>2015-16       | Proposed<br>2016-17     |
|---|-------------------------|-------------------------|-------------------------|-------------------------|
| <b>PERSONNEL SERVICES</b>                 |                         |                         |                         |                         |
| 4111 Permanent Salaries                   | 935,196                 | 1,010,368               | 1,194,050               | 1,173,092               |
| 4112 Temporary Salaries                   | 78,289                  | 119,460                 | 128,080                 | 98,000                  |
| 4113 Overtime                             | 1,441                   | 265                     | 8,000                   | 8,000                   |
| 4121 Allowances                           | 900                     | 415                     | 0                       | 0                       |
| 4124 Leave Cashout                        | 90,082                  | 83,031                  | 0                       | 0                       |
| 4131 PERS                                 | 101,013                 | 170,349                 | 281,746                 | 314,123                 |
| 4132 Group Insurance                      | 166,327                 | 173,458                 | 233,508                 | 240,240                 |
| 4133 Medicare                             | 16,098                  | 17,603                  | 19,334                  | 18,146                  |
| 4135 Worker's Compensation                | 4,630                   | 3,864                   | 6,573                   | 6,330                   |
| 4138 Deferred Comp-Employer               | 2,748                   | 5,341                   | 9,900                   | 9,900                   |
| 4139 PARS                                 | 1,152                   | 958                     | 1,591                   | 1,456                   |
| 4161 Retiree Medical Reserve              | 53,184                  | 59,340                  | 59,504                  | 58,565                  |
| <b>sub-total</b>                          | <u>1,451,060</u>        | <u>1,644,452</u>        | <u>1,942,286</u>        | <u>1,927,852</u>        |
| <b>SUPPLIES AND CONTRACTUAL SERVICES</b>  |                         |                         |                         |                         |
| 4200 Community Promotions, Grants & Loans | 430,752                 | 327,103                 | 625,646                 | 725,000                 |
| 4211 Equip Replacement Amortization       | 8,358                   | 12,076                  | 12,701                  | 13,464                  |
| 4220 Supplies                             | 11,291                  | 19,203                  | 13,100                  | 12,700                  |
| 4230 Services                             | 437,884                 | 549,595                 | 775,781                 | 959,808                 |
| 4501 Memberships and Dues                 | 2,363                   | 3,020                   | 3,055                   | 3,055                   |
| 4503 Training                             | 9,404                   | 14,870                  | 19,310                  | 15,560                  |
| <b>sub-total</b>                          | <u>900,052</u>          | <u>925,866</u>          | <u>1,449,593</u>        | <u>1,729,587</u>        |
| <b>CAPITAL OUTLAY</b>                     |                         |                         |                         |                         |
| <b>TOTAL</b>                              | <u><u>2,351,112</u></u> | <u><u>2,570,318</u></u> | <u><u>3,391,879</u></u> | <u><u>3,657,439</u></u> |



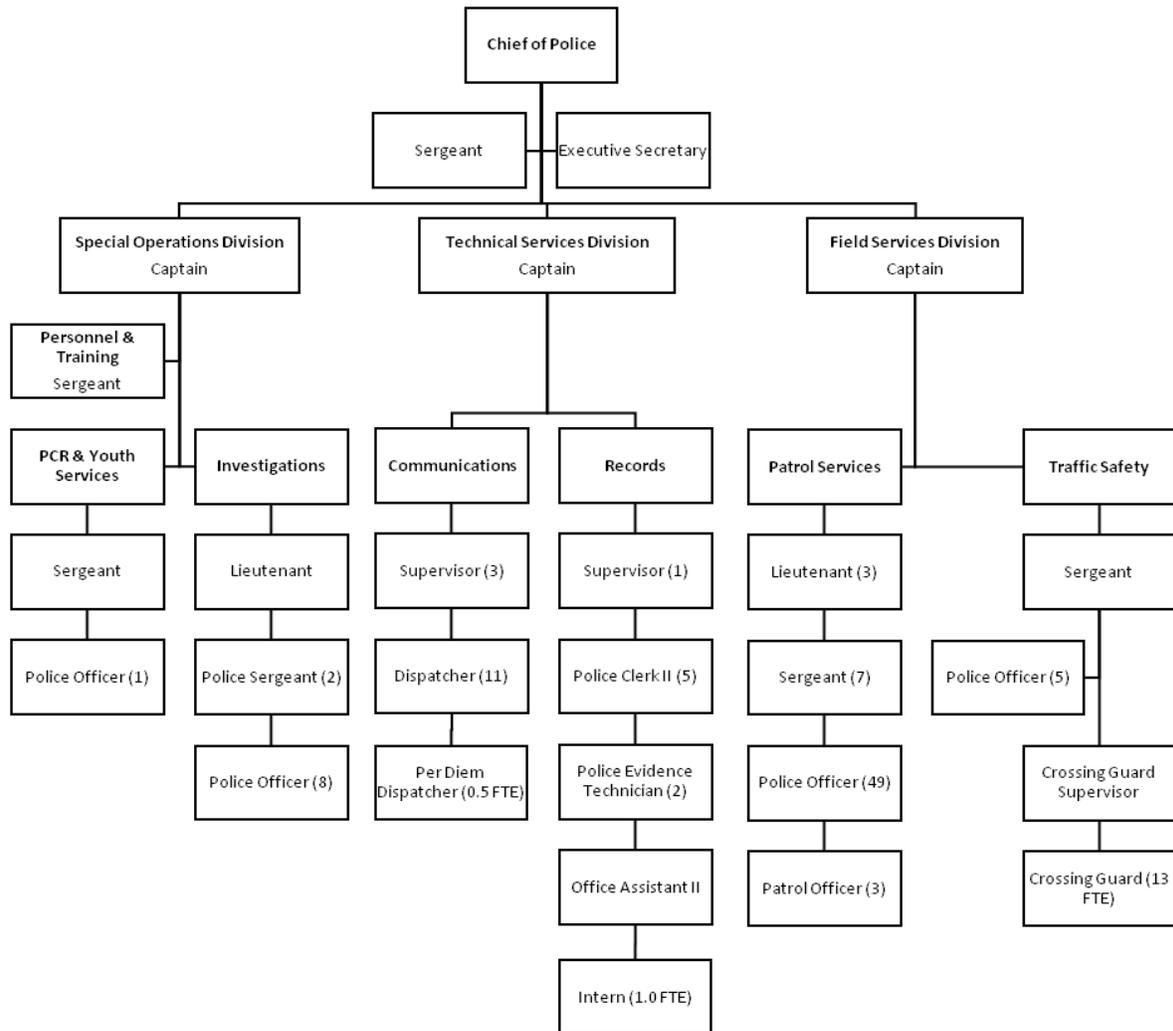
# Police

## Mission Statement

The Milpitas Police Department is committed to the protection of lives and property by working with our community and providing professional and responsive Police Services.

## Divisions

Police Administration  
 Technical Services  
 Field Services  
 Special Operations



|                    |               |                                       |
|--------------------|---------------|---------------------------------------|
| <b>DEPARTMENT:</b> | <b>Police</b> | <b>POLICE CHIEF:</b> Steve Pangelinan |
|--------------------|---------------|---------------------------------------|

*Description:* This department provides 24 hours-a-day, 365 days-a-year policing services to the City, keeps the peace and prevents and controls crime. The Department's nine functions include: Administration, Patrol, Traffic, Crossing Guards, Community Relations, Investigations, Communications, Records, and Personnel and Training.

### Services

- Provides 24-hours a day, 365 days-a-year response to calls for police services. Safeguards the community from crime through deterrence, prevention and arrest of offenders. Preserves the public peace, protects life and property, and appropriately enforces laws and ordinances.
- Investigates auto thefts, hit-and-runs, and traffic accidents; conducts accident reconstruction for major-injury and fatal collisions; provides traffic control at major events and enforces traffic laws.
- Manages the Crossing Guard program, which staffs critical intersections within the City to ensure the safety of children walking to and from school.
- Facilitates PAL and conducts Neighborhood Watch, Police Explorer, Citizen Volunteer and other crime prevention programs.
- Works closely with the school district and county agencies to divert first time offenders from the juvenile justice system through parent counseling and other innovative programs. The School Resource Officer serves Milpitas High and Calaveras Hills.
- Provides follow-up investigation of crimes against persons, fraud, high technology and crimes against property.
- Conducts gang prevention, intervention and investigation; tracks sex registrants; and conducts pro-active narcotic investigations.
- Provides 24 hours-a-day, 365 days-a-year 9-1-1 emergency telephone answering and emergency dispatching for Police, Fire and other City Departments.
- Provides public counter service, filing of criminal complaints and evidence management. Processes, maintains and distributes Police and Fire reports, prepares statistical data required by law, and responds

to report requests and telephone inquiries from citizens and other authorized entities.



|   | Customer Service | Enhanced Quality of Life | Invest in Employees | Fiscally Responsible | Public Health and Safety |
|---|------------------|--------------------------|---------------------|----------------------|--------------------------|
| <b>2015-2016 Accomplishments</b>  |                  |                          |                     |                      |                          |
| 1. Reduce residential burglaries by 18.6%, in 2015.                         | x                | x                        |                     |                      | x                        |
| 2. Reduced auto-thefts by 18.9%, in 2015.                                   | x                | x                        |                     |                      | x                        |
| 3. Actively using social media platforms Nextdoor, Nixle and Facebook.      | x                | x                        | x                   | x                    |                          |
| 4. Increased arrest rate by 11%, from 2014 to 2015.                         |                  | x                        |                     |                      | x                        |
| 5. Released online camera registry program.                                 | x                | x                        | x                   | x                    | x                        |
| <b>2016-2017 Goals</b>  |                  |                          |                     |                      |                          |
| 1. Implement Police and Community Education Seminar (PACES).                | x                | x                        | x                   |                      | x                        |
| 2. Ensure average response times to emergency calls remain under 3 minutes. | x                | x                        |                     |                      | x                        |
| 3. Ensure 100% registration by known sex offenders.                         |                  | x                        |                     |                      | x                        |
| 4. Ensure all patrol personnel obtain and deploy a body worn camera.        |                  |                          | x                   |                      | x                        |

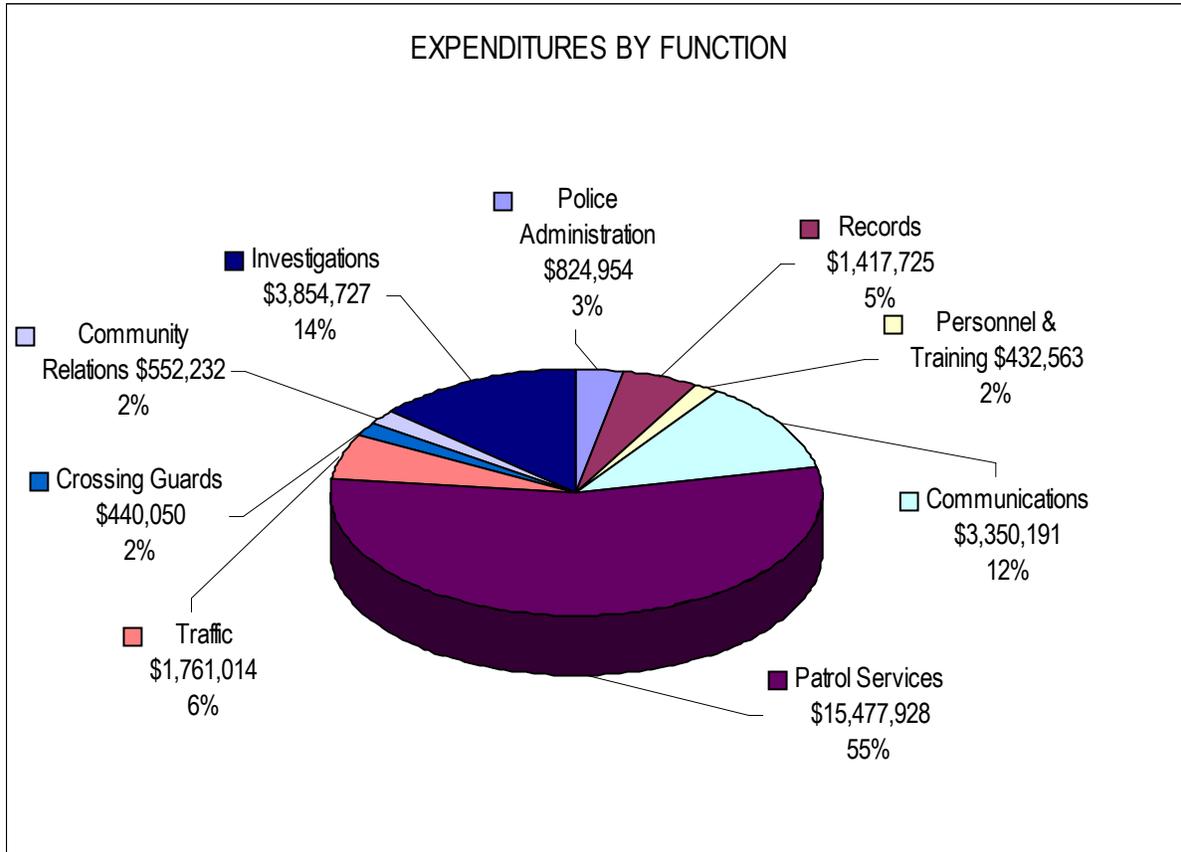
| Performance Measures  | Actual 2013-14 | Actual 2014-15 | Projected 2015-16 | Estimated 2016-17 |
|---|----------------|----------------|-------------------|-------------------|
| Avg. response time to emergency calls (minutes)   | 2:39           | 2:37           | 2:45              | 2:40              |
| Percentage of 9-1-1 calls answered by a dispatcher within 10 seconds                      | 97%            | 98%            | 96%               | 97%               |
| Number of anti-terrorist Patrol checks  | 2,665          | 3,094          | 2,349             | 2,400             |
| Number of accidents involving school children at intersections staffed by Crossing Guards | 0              | 0              | 0                 | 0                 |
| Parent Drug Awareness presentations   | 1              | 1              | 1                 | 1                 |
| Character Counts Presentations: schools/students (Eliminated)                             | 0              | 0              | 0                 | 0                 |
| Community presentations   | 126            | 112            | 150               | 125               |
| Number of vehicle citations issued  | 4,346          | 5,994          | 5,900             | 5,900             |
| Number of arrests reported to FBI (all crimes)  | 1,897          | 2,251          | 2,200             | 2,200             |

Police

| Personnel Allotment of 136.5 FTE |          |        |          |                            |              |              |           |
|----------------------------------|----------|--------|----------|----------------------------|--------------|--------------|-----------|
| Position                         | Auth FTE | Funded | Unfunded | Position                   | Auth FTE     | Funded       | Unfunded  |
| Police Chief                     | 1        | 1      |          | Police Assistant           | 1            |              | 1         |
| Police Captain                   | 3        | 3      |          | Police Clerk II            | 6            | 5            | 1         |
| Police Lieutenant                | 4        | 4      |          | Police Clerk Supervisor    | 2            | 1            | 1         |
| Patrol Officer                   | 5        | 3      | 2        | Police Evidence Technician | 2            | 2            |           |
| Police Officer                   | 67       | 63     | 4        | Communications Dispatcher  | 12           | 11           | 1         |
| Police Sergeant                  | 13       | 13     |          | Communications Supervisor  | 4            | 3            | 1         |
| Office Assistant II              | 1        | 1      |          | Temporary Positions (FTE)  | 14.5         | 14.5         |           |
| Executive Secretary              | 1        | 1      |          |                            |              |              |           |
| <b>TOTAL</b>                     |          |        |          |                            | <b>136.5</b> | <b>125.5</b> | <b>11</b> |

Staff Change(s): Fund one Police Officer and one Communications Disptacher.

| Expenditure Analysis  |  |
|-----------------------|--|
| Personnel Services    | Increase attributed to pay increase, increased PERS employer contribution rate, and Staff Changes as mentioned above.  |
| Services and Supplies | Increase in Department Supplies to replace Mobile Computer Terminals; Increase in Temporary Positions is to add (2) per diem dispatchers; Decrease in Contractual Services, in part, is the elimination of contract dispatchers. |
| Capital Outlay        | Replacement of three police vehicles.  |



|   | Actual<br>2013-14        | Actual<br>2014-15        | Budget<br>2015-16        | Proposed<br>2016-17      |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| <b>PERSONNEL SERVICES</b>                 |                          |                          |                          |                          |
| 4111 Permanent Salaries                   | 12,346,567               | 13,402,356               | 14,759,915               | 15,379,859               |
| 4112 Temporary Salaries                   | 389,474                  | 377,539                  | 449,446                  | 489,446                  |
| 4113 Overtime                             | 505,619                  | 513,100                  | 693,283                  | 693,283                  |
| 4121 Allowances                           | 159,373                  | 123,427                  | 143,076                  | 140,496                  |
| 4124 Leave Cashout                        | 521,478                  | 470,934                  | 0                        | 0                        |
| 4131 PERS                                 | 3,756,573                | 4,485,189                | 5,527,178                | 6,127,673                |
| 4132 Group Insurance                      | 1,971,458                | 2,114,748                | 2,328,804                | 2,445,660                |
| 4133 Medicare                             | 191,853                  | 208,409                  | 222,687                  | 232,259                  |
| 4135 Worker's Compensation                | 469,402                  | 340,830                  | 498,900                  | 513,974                  |
| 4138 Deferred Comp-Employer               | 4,275                    | 4,962                    | 5,400                    | 5,400                    |
| 4139 PARS                                 | 5,601                    | 5,421                    | 6,349                    | 6,949                    |
| 4141 Adjustments-Payroll                  | 0                        | 0                        | 0                        | 4,500                    |
| 4161 Retiree Medical Reserve              | 593,090                  | 607,111                  | 644,734                  | 668,425                  |
| <b>sub-total</b>                          | <u>20,914,763</u>        | <u>22,654,024</u>        | <u>25,279,772</u>        | <u>26,707,924</u>        |
| <b>SUPPLIES AND CONTRACTUAL SERVICES</b>  |                          |                          |                          |                          |
| 4200 Community Promotions, Grants & Loans | 0                        | 500                      | 500                      | 500                      |
| 4211 Equip Replacement Amortization       | 414,560                  | 467,197                  | 534,329                  | 409,852                  |
| 4220 Supplies                             | 121,816                  | 150,423                  | 152,521                  | 150,115                  |
| 4230 Services                             | 556,576                  | 599,150                  | 690,826                  | 686,459                  |
| 4410 Communications                       | 13,775                   | 13,736                   | 24,820                   | 24,820                   |
| 4501 Memberships and Dues                 | 3,112                    | 3,776                    | 3,583                    | 3,583                    |
| 4503 Training                             | 56,775                   | 81,312                   | 87,654                   | 97,654                   |
| <b>sub-total</b>                          | <u>1,166,614</u>         | <u>1,316,094</u>         | <u>1,494,233</u>         | <u>1,372,983</u>         |
| <b>CAPITAL OUTLAY</b>                     |                          |                          |                          |                          |
| 4850 Vehicles                             | 0                        | 39,157                   | 0                        | 24,477                   |
| 4870 Machinery & Equipment                | 43,940                   | 93,238                   | 0                        | 0                        |
| 4910 Office Furniture & Fixtures          | 3,907                    | 0                        | 0                        | 0                        |
| 4920 Machinery Tools & Equipment          | 79,259                   | 79,661                   | 60,000                   | 60,000                   |
| <b>sub-total</b>                          | <u>127,106</u>           | <u>212,056</u>           | <u>60,000</u>            | <u>84,477</u>            |
| <b>TOTAL</b>                              | <u><u>22,208,483</u></u> | <u><u>24,182,174</u></u> | <u><u>26,834,005</u></u> | <u><u>28,165,384</u></u> |



# Fire

## Mission Statement

**“Dedicated to Providing Quality and responsive Service for the community”**

To serve and protect the community of Milpitas. Preservation of life, property and the environment within this community is the reasons for our existence.

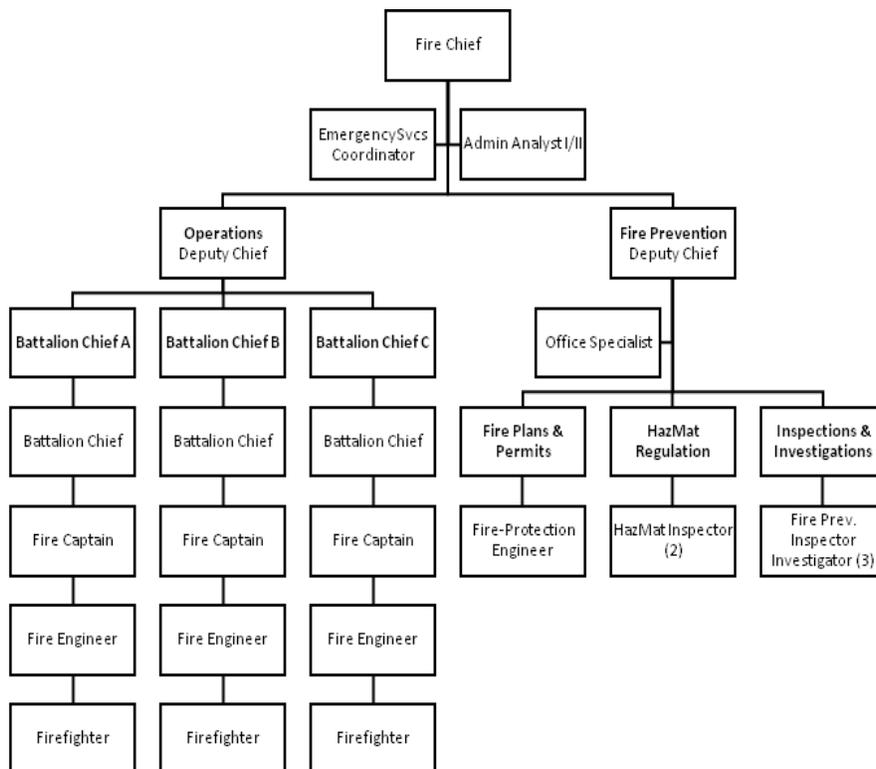
We will diligently work to maintain a high level of public trust and confidence.

We are dedicated to providing courteous, competent and responsive services.

It is our belief that we are judged by the public’s view of our attitudes, conduct and standards.

## Divisions

- Fire Administration
- Fire Prevention
- Emergency Response & Preparedness
- Office of Emergency services (OES)



|                    |             |                                    |
|--------------------|-------------|------------------------------------|
| <b>DEPARTMENT:</b> | <b>Fire</b> | <b>FIRE CHIEF: Robert Mihovich</b> |
|--------------------|-------------|------------------------------------|

*Description:* The Fire Department provides all-hazard full response, preparedness, and prevention services. The Emergency Response Division mitigates emergency incidents, provides safety, training, and Para-medicine compliance. The Fire Prevention Division handles fire plans and permits, hazardous materials regulation, inspections and investigations. The Office of Emergency Services manages disaster preparedness planning, response, mitigation and recovery initiatives.

**Services**

- Administration: Manages and directs command, administrative, operations, planning, and logistics of the department.
- Emergency Response: Responds and manages emergency incidents involving fires, medical and traumatic injuries, vehicle accidents, rescues, hazardous-material releases and other risks affecting the health and welfare of the community. Personnel staff up to five apparatus at four fire stations strategically located for quick response throughout the City.
- Safety, Training, & Para-medicine Compliance: Provides safety programs to reduce the firefighter injury rate and risks. Operates drill grounds and training curricula to ensure readiness for all-risk response. Oversees compliance with paramedic and emergency medical technician licenses and certifications, state and local reporting and quality assurance requirements, and cooperative contracts with the ambulance service provider.
- Disaster Preparedness: Ensures Citywide disaster readiness by performing Emergency Operations Center training and maintenance, Strategic Actions For Emergencies (SAFE) training, care-and-shelter cache maintenance, amateur radio operator support, and large scale disaster planning in accordance with State, Regional, and Federal guidelines. Provides prevention-education for schools, businesses, citizen groups and community events in Milpitas. Also ensure that prevention and preparedness information is available in handouts, the City website, and community media.
- Plan-check & Permits: Provides fire plan reviews and permits related to fire code compliance for new construction, change in occupancy, tenant improvement, and fire-systems.
- Hazardous Materials Regulation: Conducts plan reviews and inspections related to hazardous materials use and storage, and urban-runoff, in accordance with State and local laws.
- Inspections & Investigations: Conducts inspections related to fire code compliance for new construction and high-risk occupancies. Provides fire cause and origin investigations and follow-up case preparation in cooperation with the Police Department.



Fire

|   | Customer Service | Enhanced Quality of Life | Invest in Employees | Fiscally Responsible | Public Health and Safety |
|---|------------------|--------------------------|---------------------|----------------------|--------------------------|
| <b>2015-2016 Accomplishments</b>  |                  |                          |                     |                      |                          |
| 1. Responded to 2,501 emergency incidents with an average response time of 4:22 minutes.*         | x                | x                        |                     |                      | x                        |
| 2. Promoted 6 internal staff to Engineer positions, and 6 internal staff to Captains.             | x                | x                        | x                   |                      | x                        |
| 3. Grew the SAFE Program membership by 14 new members, totaling over 170 total current members.   | x                | x                        |                     |                      | x                        |
| 4. Conducted 359 plan reviews and 3,762 inspections.*   | x                | x                        |                     |                      | x                        |
| 5. Provided 51 public education events.*  | x                | x                        |                     | x                    | x                        |
| <b>2016-2017 Goals</b>  |                  |                          |                     |                      |                          |
| 1. Maintain response time of <5 min, 90% of the time.   | x                | x                        |                     |                      | x                        |
| 2. Maintain service delivery to meet all major project and construction schedules.                | x                | x                        |                     | x                    | x                        |
| 3. Achieve target turn around times of plan reviews/inspections at a rate of 98% or higher.       | x                | x                        |                     | x                    | x                        |
| 4. Continue to complete NIMS certifications for City EOC staff, and increase EOC drill frequency. | x                | x                        | x                   | x                    | x                        |
| 5. Respond to 100% of prevention education requests.  | x                | x                        |                     | x                    | x                        |

Note: \*Figures are July 2015 – December 2015.

| Performance Measures                                       | Actual 2013-14 | Actual 2014-15 | Projected 2015-16 | Estimated 2016-17 |
|--|----------------|----------------|-------------------|-------------------|
| Calls for service/average response time (minutes)          | 4,732/4:28     | 4,860/4:32     | 5,000/4:22        | 5,120/4:20        |
| Number of Disaster Service Workers in City                 | 558            | 558            | 735               | 750               |
| Personnel training hours/certifications to serve hire rank | 275/24         | 297/31         | 380/16            | 400/9             |
| Number of Plan Reviews/Inspections                         | 807/4,510      | 1,117/5,602    | 1200/7,600        | 1,300/7,900       |
| Public Education events                                    | 45             | 76             | 100               | 125               |
| Property Loss to Fire                                      | \$1.8 M        | \$3.1 M        | \$1.7 M*          | -                 |
| Fire Caused Injury/Death                                   | 1              | 0              | -                 | -                 |
| Work Related Injuries                                      | 10             | 17             | 3*                | -                 |
| CalOES (Wildland) Reimbursement to City                    | \$0            | \$106,000      | \$315,000         | -                 |

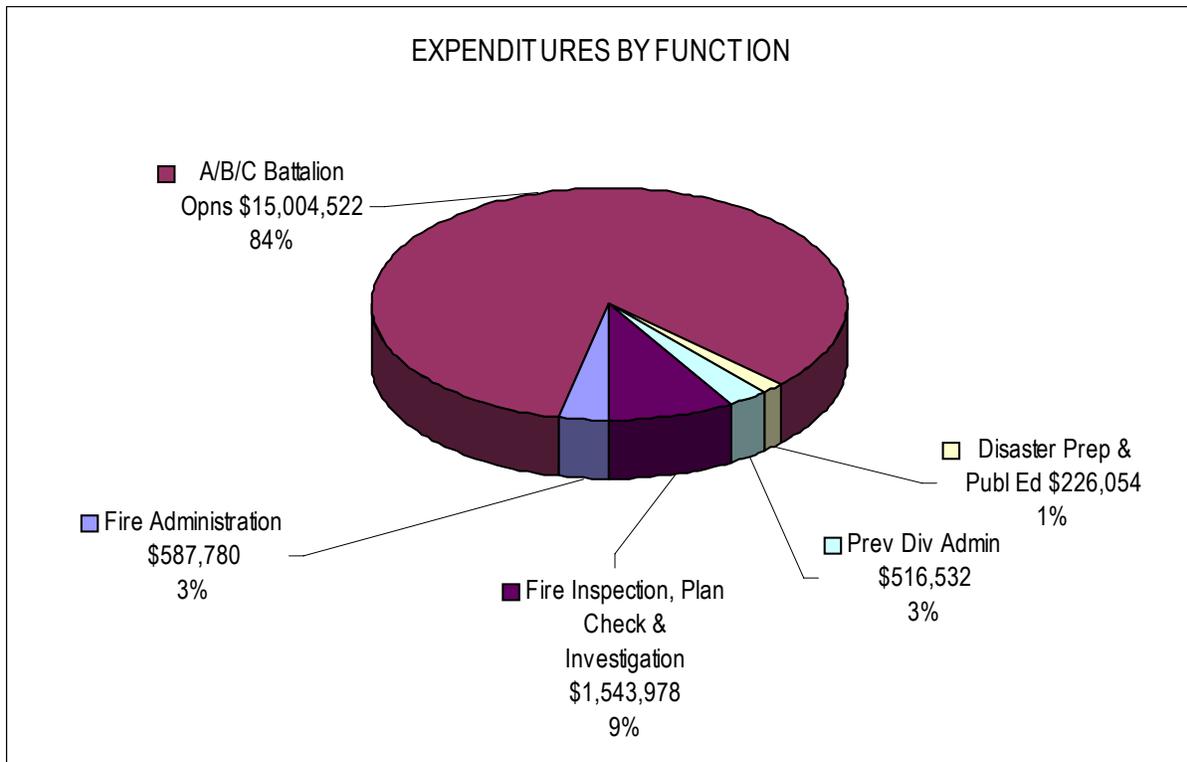
Note: \*Figures are July 2015 – December 2015.

| Personnel Allotment of 78 FTE |          |        |          |                             |           |           |           |
|-------------------------------|----------|--------|----------|-----------------------------|-----------|-----------|-----------|
| Position                      | Auth FTE | Funded | Unfunded | Position                    | Auth FTE  | Funded    | Unfunded  |
| Fire Chief                    | 1        | 1      |          | Fire Engineer               | 15        | 6         | 9         |
| Deputy Fire Chief             | 2        | 2      |          | Firefighter                 | 12        | 9         | 3         |
| Emerg Svcs Coordinator        | 1        | 1      |          | Firefighter/Paramedic       | 12        | 9         |           |
| Fire Battalion Chief          | 3        | 3      |          | Fire Engineer/Paramedic     | 6         | 9         |           |
| Fire Captain                  | 15       | 15     |          | Office Specialist           | 1         | 1         |           |
| Fire Prevention Inspector     | 3        | 3      |          | Administrative Analyst I/II | 1         | 1         |           |
| Hazardous Materials Inspector | 3        | 2      | 1        | Temporary Position (FTE)    | 1         | 1         |           |
| Fire Protection Engineer      | 2        | 1      | 1        |                             |           |           |           |
| <b>TOTAL</b>                  |          |        |          |                             | <b>78</b> | <b>64</b> | <b>14</b> |

Staff Change(s): Fund one Fire Prevention Inspector.

**Expenditure Analysis**

|                       |  |
|-----------------------|--|
| Personnel Services    | Increase due to pay increase, increased PERS employer contribution rate, and Staff Changes as mentioned above. |
| Services and Supplies | Increase in training funds requested.  |
| Capital Outlay        | Replacement of Battalion Chief vehicle and four LifePak defibrillators.  |



|   | Actual<br>2013-14        | Actual<br>2014-15        | Budget<br>2015-16        | Proposed<br>2016-17      |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| <b>PERSONNEL SERVICES</b>                 |                          |                          |                          |                          |
| 4111 Permanent Salaries                   | 7,567,246                | 7,906,887                | 8,664,811                | 8,982,225                |
| 4112 Temporary Salaries                   | 9,720                    | 5,568                    | 38,985                   | 38,985                   |
| 4113 Overtime                             | 577,986                  | 1,129,345                | 1,130,000                | 1,130,000                |
| 4121 Allowances                           | 55,178                   | 53,257                   | 58,764                   | 59,760                   |
| 4124 Leave Cashout                        | 664,197                  | 198,873                  | 0                        | 0                        |
| 4131 PERS                                 | 1,952,224                | 2,356,828                | 3,082,310                | 3,473,635                |
| 4132 Group Insurance                      | 1,289,112                | 1,338,568                | 1,270,116                | 1,332,720                |
| 4133 Medicare                             | 120,140                  | 132,919                  | 119,251                  | 127,322                  |
| 4135 Worker's Compensation                | 290,060                  | 214,434                  | 306,940                  | 322,377                  |
| 4138 Deferred Comp-Employer               | 36,293                   | 34,871                   | 39,900                   | 40,500                   |
| 4139 PARS                                 | 146                      | 82                       | 0                        | 585                      |
| 4161 Retiree Medical Reserve              | 355,951                  | 370,318                  | 396,058                  | 415,384                  |
| <b>sub-total</b>                          | <u>12,918,251</u>        | <u>13,741,950</u>        | <u>15,107,135</u>        | <u>15,923,493</u>        |
| <b>SUPPLIES AND CONTRACTUAL SERVICES</b>  |                          |                          |                          |                          |
| 4200 Community Promotions, Grants & Loans | 153                      | 0                        | 0                        | 0                        |
| 4211 Equip Replacement Amortization       | 932,673                  | 1,120,131                | 1,164,479                | 1,135,608                |
| 4220 Supplies                             | 285,827                  | 322,286                  | 367,975                  | 383,475                  |
| 4230 Services                             | 313,892                  | 359,779                  | 214,920                  | 240,020                  |
| 4501 Memberships and Dues                 | 6,132                    | 2,927                    | 16,370                   | 19,870                   |
| 4503 Training                             | 21,772                   | 42,392                   | 64,800                   | 166,400                  |
| <b>sub-total</b>                          | <u>1,560,449</u>         | <u>1,847,515</u>         | <u>1,828,544</u>         | <u>1,945,373</u>         |
| <b>CAPITAL OUTLAY</b>                     |                          |                          |                          |                          |
| 4870 Machinery & Equipment                | 38,046                   | 0                        | 0                        | 0                        |
| 4920 Machinery Tools & Equipment          | 70,385                   | 46,443                   | 10,000                   | 10,000                   |
| <b>sub-total</b>                          | <u>108,431</u>           | <u>46,443</u>            | <u>10,000</u>            | <u>10,000</u>            |
| <b>TOTAL</b>                              | <u><u>14,587,131</u></u> | <u><u>15,635,908</u></u> | <u><u>16,945,679</u></u> | <u><u>17,878,866</u></u> |



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## Non-Departmental

|                                     |
|-------------------------------------|
| <b>DEPARTMENT:</b> Non-Departmental |
|-------------------------------------|

*Description:* This department funds a variety of activities that are not specific to any one department. Personnel Services include expenditures not budgeted in the individual departments such as vacation and leave cashouts, benefit administration fees, retiree medical benefits and self-funded unemployment insurance. Supplies and Contractual Services include centralized copier costs for City Hall, utility payments and citywide tuition reimbursement. Sewer treatment plant maintenance and operation are funded in this department, as are all water purchases for the water fund. This department also funds debt services, equipment and vehicle replacement.

### Expenditure Analysis

**Personnel Services:** \$4,599,000 will fund vacation and leave cashouts, MOU contractual obligations, retiree medical benefits and unemployment benefits. Administration costs for the City's Public Agency Retirement System (PARS) program are included in this function.

**Services and Supplies:** \$5,400,000 is for Treatment Plant fees; \$3,628,999 is for gas, electric water and solid waste utilities; and \$15,000,000 is for water purchases. A total of \$35,000 is reflected in this function for citywide tuition reimbursement, computer training and personnel training. The City's insurance premium with ABAG is projected to be \$575,000 for the 2016-17 fiscal year.

**Debt Service:** \$759,000 is scheduled to pay the principal and interest due on the 2006 Certificates of Participation for the sewer system and interfund loan. \$1,500,000 principal and interest payment is anticipated for the new water bonds.

**Equipment Replacement:** \$427,645 is for equipment replacement from monies that are available in the Equipment and Information Technology Replacement Funds.

Non-Departmental

|  | 100<br>General<br>Fund | 150<br>RDA<br>Admin | 102<br>Measure I<br>TOT | 211/237<br>H-H Lease<br>CFD |
|--|------------------------|---------------------|-------------------------|-----------------------------|
| <b>PERSONNEL SERVICES</b>                  |                        |                     |                         |                             |
| 4124 Leave Cashout                         | 650,000                | 0                   | 0                       | 0                           |
| 4131 PERS                                  | 22,400                 | 0                   | 0                       | 0                           |
| 4132 Group Insurance                       | 45,000                 | 0                   | 0                       | 0                           |
| 4136 Unemployment                          | 45,000                 | 0                   | 0                       | 0                           |
| 4137 MOU Contractual Agreements            | 450,000                | 0                   | 0                       | 0                           |
| 4139 PARS                                  | 9,000                  | 0                   | 0                       | 0                           |
| 4141 Adjustments-Payroll                   | 1,542,870              | 0                   | 0                       | 0                           |
| 4161 Retiree Medical Reserve               | 1,320,000              | 0                   | 0                       | 0                           |
| sub-total                                  | <u>4,084,270</u>       | <u>0</u>            | <u>0</u>                | <u>0</u>                    |
| <b>SUPPLIES &amp; CONTRACTUAL SERVICES</b> |                        |                     |                         |                             |
| 4220 Supplies                              | 13,400                 | 0                   | 0                       | 0                           |
| 4237 Contractual Services                  | 72,800                 | 12,500              | 0                       | 13,000                      |
| 4239 Audit Fees                            | 67,500                 | 8,000               | 0                       | 0                           |
| 4241 Repair & Maintenance                  | 0                      | 0                   | 0                       | 0                           |
| 4242 Rents & Leases                        | 0                      | 0                   | 0                       | 35,000                      |
| 4253 ABAG Attorney's Fees                  | 36,667                 | 0                   | 0                       | 0                           |
| 4254 ABAG Settlements                      | 75,000                 | 0                   | 0                       | 0                           |
| 4421 Utilities-Gas                         | 204,100                | 600                 | 0                       | 0                           |
| 4422 Utilities-Electric                    | 1,502,864              | 5,200               | 43,636                  | 0                           |
| 4423 Utilities-Water                       | 858,099                | 3,500               | 17,937                  | 0                           |
| 4424 SFWD, Wholesale Water Purchase        | 0                      | 0                   | 0                       | 0                           |
| 4425 SCVWD, Wholesale Water Purchase       | 0                      | 0                   | 0                       | 0                           |
| 4426 Utilities - Solid Waste               | 0                      | 0                   | 0                       | 0                           |
| 4427 Recycled Water Purchase               | 0                      | 0                   | 0                       | 0                           |
| 4429 Treatment Plant, M&O                  | 0                      | 0                   | 0                       | 0                           |
| 4503 Training and Registration             | 3,000                  | 0                   | 0                       | 0                           |
| 4509 Tuition Reimbursement                 | 24,000                 | 0                   | 0                       | 0                           |
| 4600 Insurance & Settlements               | 390,787                | 2,130               | 0                       | 0                           |
| 4610 Uncollectible Accounts                | 51,000                 | 0                   | 0                       | 0                           |
| 4640 Contingent Reserve                    | 550,000                | 0                   | 0                       | 0                           |
| sub-total                                  | <u>3,849,217</u>       | <u>31,930</u>       | <u>61,573</u>           | <u>48,000</u>               |
| <b>DEBT SERVICE</b>                        |                        |                     |                         |                             |
| 4701 Retirement of Principal               | 0                      | 0                   | 0                       | 0                           |
| 4711 Interest Expense                      | 0                      | 0                   | 0                       | 0                           |
| sub-total                                  | <u>0</u>               | <u>0</u>            | <u>0</u>                | <u>0</u>                    |
| <b>CAPITAL OUTLAY</b>                      |                        |                     |                         |                             |
| 4850 Vehicles                              | 0                      | 0                   | 0                       | 0                           |
| 4870 Machinery & Equipment                 | 0                      | 0                   | 0                       | 0                           |
| sub-total                                  | <u>0</u>               | <u>0</u>            | <u>0</u>                | <u>0</u>                    |
| TOTAL                                      | <u>7,933,487</u>       | <u>31,930</u>       | <u>61,573</u>           | <u>48,000</u>               |

Non-Departmental

| 213/250<br>Public Art<br>HCD Fund | 280<br>Solid Waste<br>Fund | 295<br>Housing<br>Authority | 400<br>Water<br>Fund | 450<br>Sewer<br>Fund | 350/500<br>TASP/Eqmt<br>Replacement | Proposed<br>2016-17 |
|-----------------------------------|----------------------------|-----------------------------|----------------------|----------------------|-------------------------------------|---------------------|
| 0                                 | 0                          | 0                           | 25,000               | 25,000               | 0                                   | 700,000             |
| 0                                 | 0                          | 0                           | 3,800                | 3,800                | 0                                   | 30,000              |
| 0                                 | 0                          | 0                           | 2,500                | 2,500                | 0                                   | 50,000              |
| 0                                 | 0                          | 0                           | 2,500                | 2,500                | 0                                   | 50,000              |
| 0                                 | 0                          | 0                           | 25,000               | 25,000               | 0                                   | 500,000             |
| 0                                 | 0                          | 0                           | 500                  | 500                  | 0                                   | 10,000              |
| 0                                 | 0                          | 0                           | 58,065               | 58,065               | 0                                   | 1,659,000           |
| 0                                 | 8,000                      | 0                           | 160,000              | 112,000              | 0                                   | 1,600,000           |
| <b>0</b>                          | <b>8,000</b>               | <b>0</b>                    | <b>277,365</b>       | <b>229,365</b>       | <b>0</b>                            | <b>4,599,000</b>    |
| 0                                 | 0                          | 0                           | 800                  | 800                  | 0                                   | 15,000              |
| 22,000                            | 0                          | 93,000                      | 2,100                | 8,100                | 0                                   | 223,500             |
| 7,000                             | 0                          | 0                           | 25,000               | 12,500               | 0                                   | 120,000             |
| 0                                 | 0                          | 20,000                      | 0                    | 0                    | 0                                   | 20,000              |
| 0                                 | 0                          | 0                           | 0                    | 0                    | 0                                   | 35,000              |
| 0                                 | 0                          | 0                           | 13,333               | 50,000               | 0                                   | 100,000             |
| 0                                 | 0                          | 0                           | 20,000               | 70,000               | 0                                   | 165,000             |
| 0                                 | 2,300                      | 0                           | 9,000                | 9,000                | 0                                   | 225,000             |
| 0                                 | 23,600                     | 0                           | 589,100              | 235,600              | 0                                   | 2,400,000           |
| 0                                 | 9,800                      | 3,363                       | 87,800               | 19,500               | 0                                   | 999,999             |
| 0                                 | 0                          | 0                           | 10,100,000           | 0                    | 0                                   | 10,100,000          |
| 0                                 | 0                          | 0                           | 4,900,000            | 0                    | 0                                   | 4,900,000           |
| 0                                 | 0                          | 4,000                       | 0                    | 0                    | 0                                   | 4,000               |
| 0                                 | 0                          | 0                           | 820,000              | 0                    | 0                                   | 820,000             |
| 0                                 | 0                          | 0                           | 0                    | 5,400,000            | 0                                   | 5,400,000           |
| 0                                 | 0                          | 0                           | 1,000                | 1,000                | 0                                   | 5,000               |
| 0                                 | 0                          | 0                           | 3,000                | 3,000                | 0                                   | 30,000              |
| 0                                 | 0                          | 0                           | 33,009               | 101,157              | 47,917                              | 575,000             |
| 0                                 | 0                          | 0                           | 37,000               | 37,000               | 0                                   | 125,000             |
| 0                                 | 0                          | 0                           | 0                    | 0                    | 0                                   | 550,000             |
| <b>29,000</b>                     | <b>35,700</b>              | <b>120,363</b>              | <b>16,641,142</b>    | <b>5,947,657</b>     | <b>47,917</b>                       | <b>26,812,499</b>   |
| 0                                 | 0                          | 0                           | 1,500,000            | 450,000              | 0                                   | 1,950,000           |
| 0                                 | 0                          | 0                           | 0                    | 234,000              | 75,000                              | 309,000             |
| <b>0</b>                          | <b>0</b>                   | <b>0</b>                    | <b>1,500,000</b>     | <b>684,000</b>       | <b>75,000</b>                       | <b>2,259,000</b>    |
| 0                                 | 0                          | 0                           | 0                    | 0                    | 256,292                             | 256,292             |
| 0                                 | 0                          | 0                           | 0                    | 0                    | 171,353                             | 171,353             |
| <b>0</b>                          | <b>0</b>                   | <b>0</b>                    | <b>0</b>             | <b>0</b>             | <b>427,645</b>                      | <b>427,645</b>      |
| <u>29,000</u>                     | <u>43,700</u>              | <u>120,363</u>              | <u>18,418,507</u>    | <u>6,861,022</u>     | <u>550,562</u>                      | <u>34,098,144</u>   |



**2016-21 CAPITAL IMPROVEMENT PROGRAM**

**GRAND SUMMARY**

| <b>Project Expenses</b>       | <b>2016-17</b>    | <b>2017-18</b>    | <b>2018-19</b>    | <b>2019-20</b>    | <b>2020-21</b>    | <b>Total</b>       |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| Community Improvement         | 4,145,000         | 6,345,000         | 1,140,000         | 10,325,000        | 7,450,000         | <b>29,405,000</b>  |
| Park Improvement              | 2,175,000         | 2,245,000         | 2,850,000         | 7,625,000         | 8,600,000         | <b>23,495,000</b>  |
| Street Improvement            | 6,603,256         | 10,150,680        | 16,563,502        | 10,676,734        | 10,290,389        | <b>54,284,561</b>  |
| Water Improvement             | 23,110,000        | 13,440,000        | 16,395,000        | 24,810,000        | 12,995,000        | <b>90,750,000</b>  |
| Sewer Improvement             | 6,440,000         | 17,355,000        | 13,815,000        | 7,350,000         | 6,100,000         | <b>51,060,000</b>  |
| Storm Drain Improvement       | 1,365,000         | 3,190,000         | 2,570,000         | 7,395,000         | 6,870,000         | <b>21,390,000</b>  |
| <b>Total</b>                  | <b>43,838,256</b> | <b>52,725,680</b> | <b>53,333,502</b> | <b>68,181,734</b> | <b>52,305,389</b> | <b>270,384,561</b> |
| <b>Funding Sources</b>        | <b>2016-17</b>    | <b>2017-18</b>    | <b>2018-19</b>    | <b>2019-20</b>    | <b>2020-21</b>    | <b>Total</b>       |
| Gas Tax Fund                  | 2,950,000         | 1,700,000         | 1,950,000         | 2,200,000         | 1,640,000         | <b>10,440,000</b>  |
| General Government CIP Fund   | 4,505,000         | 6,290,440         | 611,055           | 681,849           | 312,826           | <b>12,401,170</b>  |
| Midtown Park Fund             | 600,000           | 975,000           | 300,000           | 1,100,000         | 0                 | <b>2,975,000</b>   |
| Park Fund                     | 1,125,000         | 1,100,000         | 2,550,000         | 1,150,000         | 0                 | <b>5,925,000</b>   |
| Sewer Fund                    | 4,915,000         | 7,723,200         | 3,121,502         | 359,910           | 713,428           | <b>16,833,040</b>  |
| Sewer Infrastructure Fund     | 1,000,000         | 1,000,000         | 1,500,000         | 1,100,000         | 0                 | <b>4,600,000</b>   |
| Sewer Treatment Fund          | 1,000,000         | 2,500,000         | 2,000,000         | 2,000,000         | 0                 | <b>7,500,000</b>   |
| Water Fund                    | 1,150,000         | 653,200           | 2,601,502         | 1,719,910         | 1,508,428         | <b>7,633,040</b>   |
| Water Line Extension Fund     | 1,590,000         | 395,000           | 300,000           | 0                 | 0                 | <b>2,285,000</b>   |
| Storm Drain Fund              | 685,000           | 245,000           | 225,000           | 25,000            | 25,000            | <b>1,205,000</b>   |
| Equipment Replacement Fund    | 0                 | 0                 | 180,000           | 0                 | 0                 | <b>180,000</b>     |
| TASP Impact Fees              | 615,000           | 7,012,000         | 1,212,000         | 3,006,000         | 506,000           | <b>12,351,000</b>  |
| Transient Occupancy Tax (TOT) | 1,700,000         | 2,600,000         | 2,600,000         | 2,600,000         | 2,600,000         | <b>12,100,000</b>  |
| LLMD                          | 18,256            | 18,840            | 19,443            | 20,065            | 20,707            | <b>97,311</b>      |
| Vehicle Registration Fee      | 450,000           | 500,000           | 500,000           | 500,000           | 500,000           | <b>2,450,000</b>   |
| Community Planning Fees       | 200,000           | 200,000           | 0                 | 0                 | 0                 | <b>400,000</b>     |
| <b>Sub Total</b>              | <b>22,503,256</b> | <b>32,912,680</b> | <b>19,670,502</b> | <b>16,462,734</b> | <b>7,826,389</b>  | <b>99,375,561</b>  |
| <b>External Financing</b>     | <b>2016-17</b>    | <b>2017-18</b>    | <b>2018-19</b>    | <b>2019-20</b>    | <b>2020-21</b>    | <b>Total</b>       |
| Grants/Reimb./Developer Fees  | 840,000           | 4,708,000         | 19,788,000        | 24,694,000        | 15,754,000        | <b>65,784,000</b>  |
| Sanitary Sewer Bonds          | 0                 | 6,335,000         | 6,900,000         | 3,100,000         | 5,600,000         | <b>21,935,000</b>  |
| Water Bonds                   | 20,495,000        | 4,995,000         | 0                 | 0                 | 0                 | <b>25,490,000</b>  |
| <b>Sub Total</b>              | <b>21,335,000</b> | <b>16,038,000</b> | <b>26,688,000</b> | <b>27,794,000</b> | <b>21,354,000</b> | <b>113,209,000</b> |
| <b>Unidentified</b>           | <b>2016-17</b>    | <b>2017-18</b>    | <b>2018-19</b>    | <b>2019-20</b>    | <b>2020-21</b>    | <b>Total</b>       |
| Unidentified Funding          | 0                 | 3,775,000         | 6,975,000         | 23,925,000        | 23,125,000        | <b>57,800,000</b>  |
| <b>Total</b>                  | <b>43,838,256</b> | <b>52,725,680</b> | <b>53,333,502</b> | <b>68,181,734</b> | <b>52,305,389</b> | <b>270,384,561</b> |

**NOTES**

- (a) This year's CIP includes \$6.2 Mil. for the City's portion of improvements to the SJ/SC wastewater treatment plant.
- (b) Grants are identified on the detailed project sheets.

## Community Improvement Projects

The Community Improvement category includes continued funding of seven existing projects and funding of fourteen new project as shown on the opposite page:

**Project Number-Name**

Description

**Operating Budget Impact**

**3402-McCarthy Blvd Landscape & Lighting**

This project provides for design and construction of landscape and irrigation system renovation on McCarthy Boulevard, between Hwy 237 and Dixon Landing Road. This project will also include lighting and other related improvements.

**Operating Budget Impact:** None.

**3403-Fire Station Improvements**

This project provides various improvements at all four fire stations including renovation or replacement of electrical and mechanical systems, plumbing, parking lots, emergency power generator systems, interior and exterior paintings, replacement of floor coverings, restroom and shower facilities, kitchen improvements, re-roofing and other building and site related improvements. All work will be performed on a priority and funding availability basis.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, cost savings amount has not been determined at this time.

**3406-City Building Improvement**

This project provides for repair, renovation, replacement, and improvements at City buildings including Public Works/Police, Senior Center, Community Center, City Hall, and the Sports Center. Work may include electrical and mechanical systems, pool equipment, motors/pumps, fountain repairs, leak repairs, emergency power, HVAC systems, painting, carpeting, code upgrades, replacement of City Hall desk tops, and other related improvements. Work may also include energy savings improvements, such as replacement of lighting fixtures with energy saving fixtures, and installation of a more efficient climate controls systems. Work will be completed on a priority and funding availability basis. Includes approximately \$150K for purchase of LED Christmas lights on 60-80ft trees along Calaveras Blvd. at City Hall.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, cost savings amount has not been determined at this time.

**3407-Midtown Parking Garage**

The new Midtown East Parking Garage was opened in 2009 and was constructed as a four story structure serving the Library and the Midtown area.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, cost savings amount has not been determined at this time.

**3412-Street Resurfacing 2014**

This project provides for a variety of pavement resurfacing treatments, from slurry seal to major rehabilitation and reconstruction. Streets are selected for improvements based on the City's Pavement Management System.

**Operating Budget Impact:** None

**3415-PD Communications**

In 2001, the Santa Clara County / Cities Managers Association agreed to jointly fund a countywide radio interoperability and public safety radio and data communications network to improve public safety and

emergency services. The countywide infrastructure construction has not yet been completed. The City of Milpitas' financial contribution will support the construction completion.

**Operating Budget Impact:** None

**3416-City General Plan Update**

This is a comprehensive update of the City's General Plan, including community outreach and CEQA Analysis.

**Operating Budget Impact:** None

**3418-City Standard Details, Guidelines**

This project provides for the update of the City's Engineering Standard Details, Guidelines, and Specifications document. This document provides the minimum requirements for new public infrastructure constructed within the city. The Engineering Guidelines describe requirements and improvements for new developments constructed within the city. Many of the existing standard details, materials specifications, and guideline requirements are over a decade old and refer to products that are no longer available and the documents require update.

**Operating Budget Impact:** None

**3419-Public Safety Communications Equip.**

This project will fund the replacement of mobile and portable radios in fire vehicles, and for the deployment of radio systems in a requested command vehicle. The VHF radios are used for emergency operations with mutual aid partners in major incidents, and are a key piece of integration for significant incidents, hillside fire response, and medical helicopter response and landing.

**Operating Budget Impact:** None

**3420-Public Safety Equipment**

This project will fund replacement Mobile Computer Terminals (MCT's) in police vehicles. Police Officers use the MCT's to receive critical information from the PD Communications Center. The MCT's use mapping features to reduce response time and to coordinate resources during critical incidents, to retrieve investigatory data from several databases, and to access the report writing database to complete place reports.

**Operating Budget Impact:** None

**3421-Replacement fire Station Alert System**

The current Fire Department emergency dispatch alert system is 17 years old with an expected life span of 20 years. The manufacturer of the Departments current system (Zetron) will no longer support the system. This project provides for installation of new dispatch systems at all four fire stations including coordination and interface with the city's 911 dispatch center.

**Operating Budget Impact:** None

**3422-City Buildings Roofing Repairs**

This project provides for roof repairs and replacements at City Buildings. Typically, a roof has a 20-year life. Repairs or replacements are required to prevent damage caused by moisture infiltration.

**Operating Budget Impact:** None.

**3423-Police Records Management System**

This project provides upgrades to the Police Department's Records Management System (RMS). It is imperative that the Police Department maintain a reliable RMS to input and store data to respond to

public requests, respond to public information requests, the processing of data for criminal cases and to meet the California Government Code requirements of preserving information.

**Operating Budget Impact:** None.

**3424-Citywide Park Playground Rehabilitation**

This project provides for the rehabilitation of citywide park playgrounds needing minor improvements such as additional fill material to meet fall attenuation, surface improvement, equipment modification, and signage improvement.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, cost savings amount has not been determined at this time.

**3425-Utility Undergrounding 2017**

This project provides preliminary engineering and City administration for the undergrounding of existing overhead electric telephone and CATV facilities at various locations Citywide. Construction is funded by the PG&E Rule 20A Program and other utilities (Approximately \$3.6 million in PG&E credits are available as of January 2013.) Once the utility underground district is created, the PG&E construction schedule is 5 to 7 years later.

**Operating Budget Impact:** None.

**3426-Annual Sidewalk, Curb & Gutter Repair**

This project provides annual funding for the replacement of damaged or raised sidewalks, curbs, gutters, and minor asphalt patching throughout the City. The scope of work includes administration, verification of locations to be repaired or replaced, completing necessary repairs, ongoing inspection of City sidewalk, curbs and gutters.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, cost savings amount has not been determined at this time.

**3427-Technology Projects**

This project will provide technology to various City Departments for specialty applications, upgrades and/or enhancements. For example, some of these systems include Budget Preparation Systems, Citywide GIS (Geographic Information System), Network Infrastructure, Document Management Systems, and other enterprise systems.

**Operating Budget Impact:** None.

**3428-Shuttle/ Circulation Study**

This project funds a study to provide a citywide shuttle system. The study will explore the most effective routes, locations, times, types of partnerships, system costs, implementation schedule, budget, and funding opportunities. Staff will prioritize this project and commence with the study work July 2016.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, cost savings amount has not been determined at this time.

**3429-Feasibility & Location for Performing Arts Theater**

A Cultural Arts Center Feasibility Study was completed in 1998 to determine the feasibility of developing a new Cultural Arts Center in the City. This initial study defined user needs, assessed the market potential for a cultural arts facility, and it identified the parameters of a financially feasible operation. The findings of the study included there was a need for a cultural arts facility within the City, the cost to build a new 500-seat facility was estimated at approximately \$17M excluding land costs and building soft costs.

**Operating Budget Impact:** The improvements are expected to increase maintenance costs. However, cost have not been determined at this time.

**3430-Midtown Street Light Project**

This project provides for the installation of Midtown decorative street lighting along South Main Street from Carlo Street to Great Mall Parkway as a replacement to the existing cobra head lights. The project will be completed in phases. Conceptual cost estimates for the different project phases include: Carlo to Corning is \$3M; Curtis to Great Mall Parkway is \$1.5M; Corning to Curtis is \$1.5M. The Corning to Curtis phase would be completed after PG&E Rule 20A undergrounding of private overhead utilities. Estimates are conceptual and actual construction cost will be developed during the design process.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, cost savings amount has not been determined at this time.

**3417-Recycled Water On-site Conversions**

This project provides for the conversion of existing city building, park, and street landscape facilities that are served by potable water to recycled water to reduce potable water consumption due to the drought emergency.

**Operating Budget Impact:** None.

| NUMBER      | PROJECT TITLE                           | APPROVED  |
|-------------|---|-----------|
| 331- 3402   | McCarthy BLvd Landscape & lighting      | 18,256    |
| 331- 3403   | Fire Station Improvement (Defunding)    | (600,000) |
| 331- 3406   | City Building Improvement               | 625,000   |
| 331- 3407   | Midtown Parking Garage                  | 150,000   |
| 331- 3412   | Street Resurfacing 2014 (Defunding)     | (200,000) |
| 331- 3415   | PD Communications                       | 335,000   |
| 331- 3416   | City General Plan Update                | 700,000   |
| 331- 3418 * | City Standard Details, Guidelines       | 100,000   |
| 331- 3419 * | Public Safety Communications Equip.     | 270,000   |
| 331- 3420 * | Public Safety Equipment                 | 190,000   |
| 331- 3421 * | Replacement fire Station Alert System   | 220,000   |
| 331- 3422 * | City Building Roofing Repairs           | 100,000   |
| 331- 3423 * | Police Records Management System        | 700,000   |
| 331- 3424 * | Citywide Park Playground Rehabilitation | 500,000   |
| 331- 3425 * | Utility Undergrounding 2017             | 125,000   |
| 331- 3426 * | Annual Sidewalk, Curb & Gutter Repair   | 370,000   |
| 331- 3427 * | Technology Projects                     | 100,000   |
| 331- 3428 * | Shuttle/ Circulation Study              | 60,000    |
| 331- 3429 * | Performing Arts Facility                | 20,000    |
| 331- 3430 * | Midtown Street Light Project            | 100,000   |
| 331- 3417 * | Recycled Water On-site Conversions      | 800,000   |

|            |                  |
|------------|------------------|
| TOTAL COST | <u>4,683,256</u> |
|------------|------------------|

AVAILABLE FINANCING SOURCE:

|                             |           |
|-----------------------------|-----------|
| Measure I TOT Fund          | (450,000) |
| LLMD 95 Fund                | 18,256    |
| Park Fund                   | 300,000   |
| General Government CIP Fund | 3,825,000 |
| Community Planning Fund     | 200,000   |
| Water Fund                  | 100,000   |
| Sewer Fund                  | 100,000   |
| Grants                      | 90,000    |
| Traffic Impact Fees         | 500,000   |

|                 |                  |
|-----------------|------------------|
| TOTAL AVAILABLE | <u>4,683,256</u> |
|-----------------|------------------|

\* New Project

## Park Improvement Projects

The Park Improvement category includes continued funding of two existing projects and funding of two new projects as shown on the opposite page:

**Project Number-Name**

Description

**Operating Budget Impact**

**5097-Higuera Adobe Park Picnic**

This project provides for the design and construction of renovation improvements of various park elements at the Higuera Adobe Park. This includes the large picnic area behind the adobe building, playground including shade structures, and surrounding area. The project will evaluate ADA compliance assessment and improvements, drainage, landscaping, walkways and related improvements.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, cost savings amount has not been determined at this time.

**5105-Park Access Improvement & Resurfacing**

This project provides for the improvement and rehabilitation of vehicle, bike, and pedestrian access for City parks. Work would include the repair, seal coat, or asphalt overlay of park parking lots, trails, and walking pathways, including repairs and recoating of pedestrian bridges.

**Operating Budget Impact:** None

**5505-Alviso Adobe Renovation**

This project will be completed in phases and provides new park improvements and exterior restoration of the historic Alviso Adobe building. Phases 1 thru 4 completed park improvements, ADA access improvements, and seismic and exterior renovation of the historic adobe building. The final phase 5 provides for the interior restoration of the 1<sup>st</sup> floor of the Adobe Building to museum quality level.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, cost savings amount has not been determined at this time.

**5106-Weller House Acquisition**

Project provides for the acquisition and renovation of the Weller House located at the end of London Drive. The Weller property is located within the County north-east of Higuera Adobe Park, and may be on the market. Staff will investigate if the Weller House may be acquired by the City and determine the estimated cost to complete the acquisition.

**Operating Budget Impact:** The addition is expected to increase maintenance costs. However, the amount is expected to be small.

**Capital Budget** Park Improvement Projects

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| <u>NUMBER</u> | <u>PROJECT TITLE</u>                  | <u>APPROVED</u>         |
|---------------|---------------------------------------|-------------------------|
| 321- 5097     | Higuera Adobe Park Picnic             | 600,000                 |
| 321- 5105 *   | Park Access Improvement & Resurfacing | 600,000                 |
| 321- 5055     | Alviso Adobe Renovation               | 50,000                  |
| 321- 5106 *   | Weller House Acquisition              | 25,000                  |
|               | TOTAL COST                            | <u><u>1,275,000</u></u> |

AVAILABLE FINANCING SOURCE:

|                   |                         |
|-------------------|-------------------------|
| Park Fund         | 675,000                 |
| Midtown Park Fund | 600,000                 |
| TOTAL AVAILABLE   | <u><u>1,275,000</u></u> |

\* New Project

## Street Improvement Projects

The Street Improvement category includes continued funding of four existing projects and funding of two new projects as shown on next page:

**Project Number-Name**

Description

**Operating Budget Impact**

**4271-Bridge Improvements**

The project provides for maintenance and repairs to City owned bridges. The city owns and maintains eighteen roadway bridges and five pedestrian/bicycle bridges. They require ongoing preventative maintenance and repairs including deck resurfacing, crack sealing, and work identified in the bi-annual bridge inspection reports performed by the California Department of Transportation.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, the amount is expected to be small.

**4276-Electrical Vehicle Charging Stations**

The project provides for the installation of two Electric Vehicle EV charging stations located along South Milpitas Boulevard in front of City Hall, and two EV charging stations located at the Midtown parking garage located next to the Library.

**Operating Budget Impact:** None.

**4279-Minor Traffic Improvements 2016**

This project provides for traffic studies, speed surveys, and traffic counts. This project also includes minor traffic improvements that result from community service requests. Typical improvements include roadway markings/signage improvements and the installation of roadway undulators.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, the amount is expected to be small.

**4281-TASP Underground Utility Dist.**

This project provides for the creation of a new utility underground district that covers the City's Transit Area Specific Plan redevelopment area. The purpose of the district is to allow for the undergrounding of existing overhead electric, PG&E, Cable TV, and Phone lines. The new district would be administered by the City, with engineering design and construction to be completed by PG&E using the City's Rule 20A funds.

**Operating Budget Impact:** The project is not expected to have any operating impact.

**4283-ADA Curb Ramp Transition Program 2016**

This mandatory program involves citywide replacement or upgrade of existing curb ramps to current standard Americans with Disabilities Act (ADA) compliant ramps. The project will also include the construction of minor segments of new sidewalk to close gaps between sidewalks on public streets in order to meet the requirements of the Title II of the ADA, and to allow the City to be eligible for future Federal transportation aid funds. An annual assessment will be conducted to determine and establish a priority list of candidate sites for replacement or upgrade based on pedestrian activity, public request, and field inspection. The target program completion date for citywide ADA public street curb ramp compliance is 2040.

**Operating Budget Impact:** This project is a Federal mandate to meet Title II of the ADA. However, the amount is expected to be small.

**4284-Street Resurfacing 2017**

This project provides for street pavement resurfacing including major street reconstruction. Streets are selected for improvement using the City's Pavement Management System to optimize the pavement

condition based upon available budget. There are over 123 centerline miles of street pavement maintained by the City. Pavement repair work includes replacement of damaged curb, gutter, and sidewalk, installation or replacement of ADA curb ramps, and installation of Class II bike lanes, and Class III bike route facilities as described in the updated 2009 City of Milpitas Bikeway Master Plan.

**Operating Budget Impact:** The project prevents street failures and decreases the need for street reconstruction, which typically is more expensive. However, the project is not expected to have any operating budget impacts.

| NUMBER      | PROJECT TITLE                         | APPROVED         |
|-------------|---------------------------------------|------------------|
| 311- 4271   | Bridge Improvements                   | 750,000          |
| 311- 4276   | Electrical Vehicle Charging Stations  | 300,000          |
| 311- 4279   | Minor Traffic Improvements 2016       | 100,000          |
| 311- 4281   | TASP Underground Utility Dist.        | 40,000           |
| 311- 4283 * | ADA Curb Ramp Transition Program 2016 | 300,000          |
| 311- 4284 * | Street Resurfacing 2017               | 4,600,000        |
|             | TOTAL COST                            | <u>6,090,000</u> |

AVAILABLE FINANCING SOURCE:

|                               |                  |
|-------------------------------|------------------|
| Measure I TOT Fund            | 2,150,000        |
| Gas Tax Fund                  | 2,950,000        |
| Vehicle Registration Fee Fund | 450,000          |
| TASP Fee Fund                 | 40,000           |
| Water Fund                    | 250,000          |
| Sewer Fund                    | 250,000          |
| TOTAL AVAILABLE               | <u>6,090,000</u> |

\* New Project

## Water Improvement Projects

The Water Improvement category includes continued funding of seven existing projects and funding of three new projects as shown on the opposite page:

**Project Number-Name**

Description

**Operating Budget Impact**

**7076-Well Upgrade Project**

This well upgrade program is revised to include recommendations from the Water Supply Augmentation Study. The next phase of work includes up to \$1 million of work at the Pinewood Well, which will improve, taste, odor, and hardness, and introduce groundwater into the distribution system. A future phase will complete the Curtis Well Station, including a building, pump and control equipment, water quality treatment, piping, and back-up power.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, cost savings amount has not been determined at this time.

**7100-Water System Seismic Improvement**

This project develops a comprehensive Water System Seismic Improvements Program. Components include seismic rehabilitation to the City's "back-bone" water system as defined in the Water System Seismic Improvement Strategic Plan and purchase of water system materials and equipment for emergency response to a major disaster.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, cost savings amount has not been determined at this time.

**7115-Cathodic Protection Improvements**

This project provides for the evaluation, study, and installation of corrosion monitoring stations and equipment to protect buried City metallic pipelines, and to provide recommendations for retrofit or anode replacement. The project will provide for upgrade and improvement of system deficiencies defined in the evaluation study.

**Operating Budget Impact:** None

**7117-Abel St Pipeline Extension**

This project installs 300 linear feet of 12-inch pipe to connect three "deadend" pipes, one on Abel Street and two on Carlo Street. This improvement will improve water pressure and water quality through improved system circulation.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, cost savings amount has not been determined at this time.

**7121-Automated Water Meter Replacement**

A City-Wide replacement of existing water meters will be implemented to improve overall service to the City's customers and improve the reliability of the meter reading data. As meters age, the meter readings will read lower over time. Other cities have experienced a reduction ranging of 10-13% lower readings before they completed their meter change out.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, cost savings amount has not been determined at this time.

**7125-BART Project - Water Improvements**

The BART project will cause the relocation of existing utilities along the BART corridor at its own expense. In addition, there are other related water system improvements which have been identified by the City, to

be completed as part of the BART utility relocation effort. The City is required to cost share for these enhancements. Water projects include: the upsize of existing water crossing at Montague and Capitol, installation of 2 new water crossings south of Montague, and possible upsizing of pipelines in the area of Piper Drive. This work also includes water system upgrades and new recycled water pipelines to be completed as part of the adjacent Montague Widening Project.

**Operating Budget Impact:** None

#### **7126-Water Conservation Program**

This project provides for a Water Conservation Program including development, implementation, and management of a new City wide water rationing and conservation plan including community outreach and education. The program includes staff response to water waste complaints and the implementation of new State mandated water conservation programs. This project will begin the conversion of City and private owned irrigation facilities from potable to recycled water where they are adjacent to recycled water pipelines.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, cost savings amount has not been determined at this time.

#### **7128-Recycled Water Pipeline Infill**

This project provides miscellaneous recycled water line extensions to sites that currently use potable water for non-domestic uses and three potential interties with San Jose Water Company. This project would allow the use of recycled water and replace the use of potable water.

**Operating Budget Impact:** None

#### **7129-Recycled Water Pipeline Segment 1**

This project provides for the extension of recycled water lines as part of the City's efforts to diversify the water supply system and respond to the ongoing drought emergency by offsetting the use of potable water. The project is divided into five segments. Segment 1 provides for the extension of the pipeline in Los Coches Street under Berryessa Creek, and I-680 to Dempsey Road. The new lines will extend to Cardoza Park to the north and to Randall Elementary School on the south.

**Operating Budget Impact:** None

#### **7130-Water Valve Replacement**

This project provides for the replacement of water valves on the water system. These valves are an important element of the aging infrastructure, allowing the system to be isolated during emergency or planned work on the water system.

**Operating Budget Impact:** None

**Capital Budget** Water Improvement Projects

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| <u>NUMBER</u> | <u>PROJECT TITLE</u>                   | <u>APPROVED</u>          |
|---------------|--|--------------------------|
| 401- 7076     | Well Upgrade Project                   | 3,000,000                |
| 401- 7100     | Water System Seismic Improvement       | 5,400,000                |
| 401- 7115     | Cathodic Protection Improvements       | 125,000                  |
| 401- 7117     | Abel St Pipeline Extension             | 90,000                   |
| 401- 7121     | Automated Water Meter Replacement      | 2,045,000                |
| 401- 7125     | BART Project - Water Improvements      | 200,000                  |
| 401- 7126     | Water Conservation Program             | 600,000                  |
| 401- 7128 *   | Recycled Water Pipeline Infill         | 1,500,000                |
| 401- 7129 *   | Recycled Water Pipeline Segment 1      | 9,850,000                |
| 401- 7130 *   | Water Valve Replacement                | 200,000                  |
|               | <b>TOTAL COST</b>                      | <b><u>23,010,000</u></b> |
|               | <br><b>AVAILABLE FINANCING SOURCE:</b> |                          |
|               | Water Fund                             | 2,390,000                |
|               | Sewer Fund                             | 125,000                  |
|               | Water Bond Fund                        | 20,495,000               |
|               | <b>TOTAL AVAILABLE</b>                 | <b><u>23,010,000</u></b> |

\* New Project

## Sewer Improvement Projects

The Sewer Improvement category includes funding of two existing projects and two new project as shown on the opposite page:

**Project Number-Name**

Description

**Operating Budget Impact**

**6118-SJ/Santa Clara regional Waste Water**

The City of Milpitas pumps our sewage to the San Jose/Santa Clara Regional Waste Water Facility for waste water treatment before it can be discharged into the San Francisco Bay. This project will fund Milpitas's share of the facilities rehabilitation costs. The facility was originally constructed in 1956 and is reaching the end of its useful life and is in need of a complete overhaul. The City of San Jose which operates the facility is undergoing a large rehabilitation project to completely overhaul the facility over the next 30 years. The City of Milpitas uses approximately 7% of the facility and will be responsible for 7% of the estimated \$2 billion or \$140 million in improvements that will be made over the next 30 years.

**Operating Budget Impact:** Per the City of San Jose, the improvements are expected to reduce operations and maintenance liabilities. The impact to the operating budget will be dependent on the technology chosen, operating approach, and the start-up schedule. Engineering estimate has not been completed, as such amount is unknown at this time.

**6119-Sanitary Sewer Condition Assessment**

A citywide condition assessment program is needed to determine the condition of the City's sanitary sewer system.

**Operating Budget Impact:** None.

**6122-Minor Sewer Projects 2016**

This project provides ongoing analysis, engineering, and implementation of various minor modifications and improvements to existing sewer systems.

**Operating Budget Impact:** None.

**6123-Sanitary Sewer Overflow Improvement**

This project includes multiple measures to reduce sewer system overflows. A pilot program for "smart" manhole covers would be implemented. These manhole covers contain a sewer manhole flow level sensor that would transmit alarms prior to overflows. In addition, sewer backflow devices would be installed at selected sites.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, cost savings amount has not been determined at this time.

**Capital Budget Sewer Improvement Projects**

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| <u>NUMBER</u>               | <u>PROJECT TITLE</u>                | <u>APPROVED</u>  |
|-----------------------------|-------------------------------------|------------------|
| 451- 6118                   | SJ/Santa Clara regional Waste Water | 6,200,000        |
| 451- 6119                   | Sanitary Sewer Condition Assesment  | 165,000          |
| 451- 6122 *                 | Minor Sewer Projects 2016           | 50,000           |
| 451- 6123 *                 | Sanitary Sewer Overflow Improvement | 25,000           |
|                             | TOTAL COST                          | <u>6,440,000</u> |
|                             |                                     |                  |
| AVAILABLE FINANCING SOURCE: |                                     |                  |
|                             | Sewer Fund                          | 6,440,000        |
|                             | TOTAL AVAILABLE                     | <u>6,440,000</u> |

\* New Project

## Storm Drain Improvement Projects

The Storm Drain Improvement category includes continued funding of three existing project and one new project as shown on the opposite page:

**Project Number-Name**

Description

**Operating Budget Impact**

**3700-Storm Drain System Rehabilitation**

Prior work included storm drain system repairs at various locations and wetland riparian mitigation and maintenance work at Wrigley-Ford and Ford Creeks. The remaining work is required by Regional Water Quality Control Board and Army Corps of Engineer permits to inspect, repair, maintain, and submit reports on the Creek sites until February 2023.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, the amount is expected to be small

**3709-Dempsey Rd Storm Drain Replacement**

The work includes replacement of three segments of storm drainage piping around the Dempsey Road area and installation of two outfalls into Los Coches at Dempsey. Segment one is a 36 inch diameter pipe located on Dempsey Road between South Park Victoria and Los Coches Creek, approximately 1,100 linear feet. Segment two is a 48 inch diameter pipe located on Dempsey Road between Edsel Drive and Los Coches Creek, approximately 1,400 linear feet. Segment three is a 36 inch diameter pipe located on Edsel Drive between South Park Victoria and Dempsey Road, approximately 730 linear feet.

**Operating Budget Impact:** None

**3710-Penitencia Pump Station Improvement**

This project rebuilt the three 40-year old Fiat engines, drives, and pumps, including the smaller jockey pump, thereby extending the life of Penitencia Storm Pump Station (located at Hall Park). Work was completed in January 2016 and the work is within the warranty period.

**Operating Budget Impact:** The improvements are expected to reduce maintenance costs. However, the amount is expected to be small

**3713-Trash Removal Devices**

This project evaluates locations for trash removal devices within the City's storm water collection system. Proposed work includes design and installation of two devices.

**Operating Budget Impact:** None

| <u>NUMBER</u> | <u>PROJECT TITLE</u>                            | <u>APPROVED</u>  |
|---------------|---|------------------|
| 341- 3700     | Storm Drain System Rehabilitation               | 335,000          |
| 341- 3709     | Dempsey Rd Storm Drain Replacement              | 830,000          |
| 341- 3710     | Penitencia Pump Station Improvement (Defunding) | (150,000)        |
| 341- 3713 *   | Trash Removal Devices                           | 350,000          |
|               | TOTAL COST                                      | <u>1,365,000</u> |

AVAILABLE FINANCING SOURCE:

|                             |                  |
|-----------------------------|------------------|
| General Government CIP Fund | 680,000          |
| Storm Drain Fund            | 685,000          |
| TOTAL AVAILABLE             | <u>1,365,000</u> |

\* New Project

## Transit Area Specific Plan Projects

The TASP category includes continued funding of one existing project and four new projects as shown on the opposite page:

**Project Number-Name**

Description

**Operating Budget Impact**

**2005-Lower Penitencia Creek Pedestrian Bridge**

This project provides for the design and construction of a new pedestrian bridge over Lower Penitencia Creek adjacent to the Centre Pointe "C" Development and the new Park/School site. The new bridge will connect the two levee trails on either side of Lower Penitencia Creek.

**Operating Budget Impact:** The improvements are expected to increase maintenance costs. However, cost amount are expected to be small.

**2006-Transit Area Specific Plan Update**

The Transit Area Specific Plan was approved in 2008. There have been a number of minor amendments to the Plan focused on individual properties, but no comprehensive evaluation of the plan and the effectiveness of its implementation. Approximately 50% of the housing planned for the area has been permitted or constructed. Approximately 25% of the retail and none of the office has been developed. A review of processes and rules for development, as well as remaining land uses should be undertaken.

**Operating Budget Impact:** None.

**2007-Berryessa Creek Trail, Reach 4,5,6A**

This project provides for the design and construction of Reach 4, 5 and 6A of the Berryessa Creek Trail from Calaveras Blvd to San Jose City limits South of Montague Expressway. This project is identified and described further in the "Berryessa Creek Trail and Coyote Creek Trail Feasibility Report". The scope of work includes trail and accessibility improvements, intersection modifications and trail amenities. The project will be coordinated with the US Army Corp of Engineers/SCVWD creek flood improvements project. It is also identified in the VTP 2040 Plan, as it provides a direct pedestrian/bicycle connection from the Town Center to the future BART station.

**Operating Budget Impact:** The improvements are expected to increase maintenance costs. However, cost amount are expected to be small.

**2008-Montague Expwy Ped Overcrossing at Piper**

This project provides for the construction of a pedestrian overcrossing (POC) over Montague Expressway at Piper Drive. The pedestrian overcrossing is part of the Transit Area Specific Plan (TASP) circulation infrastructure improvement that provides safe and convenient pedestrian circulation between the Milpitas BART station, Great Mall and surrounding residential developments.

**Operating Budget Impact:** The improvements are expected to increase maintenance costs. However, cost amount are expected to be small.

**2009-SCVWD Second Water Supply Turnout**

This is a joint project with SCVWD to install a second water supply turnout to Milpitas as described in the Milpitas 2009 Water Master Plan.

**Operating Budget Impact:** The improvements are expected to increase maintenance costs. However, cost amount are expected to be small.

**Capital Budget** Transit Area Specific Plan Projects

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| <u>NUMBER</u> | <u>PROJECT TITLE</u>                     | <u>APPROVED</u>       |
|---------------|--|-----------------------|
| 351- 2005     | Lower Penitencia Creek Pedestrian Bridge | 100,000               |
| 351- 2006 *   | Transit Area Specific Plan Update        | 375,000               |
| 351- 2007 *   | Berryessa Creek Trail, Reach 4,5,6A      | 300,000               |
| 351- 2008 *   | Montague Expwy Ped Overcrossing at Piper | 100,000               |
| 351- 2009 *   | SCVWD Second Water Supply Turnout        | <u>100,000</u>        |
|               | TOTAL COST                               | <u><u>975,000</u></u> |

AVAILABLE FINANCING SOURCE:

|                        |                       |
|------------------------|-----------------------|
| Park Fund              | 150,000               |
| TASP Fee Fund          | 575,000               |
| Developer Contribution | 250,000               |
| TOTAL AVAILABLE        | <u><u>975,000</u></u> |

\* New Project

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