

Proposed Out of State Travel FY 2016-17

In accordance with the City's Travel and Expense Policy, Standard Operating Procedure No. 6-1, travel by City employees on official business outside of California must be recommended by the Department Heads and City Manager and considered by the City council. Below is a summary of the out of state travel requests from employees that have been included in the FY 2016-17 operating budget.

<u>Department</u>	<u>Employee</u>	<u>Location</u>	<u>Purpose</u>	<u>Cost</u>
Fire	2 Fire Dept. employee	Indianapolis, IN	2017 Fire Department Instructors Conference	\$3,000
Fire	1 Fire Dept. employee	New Orleans, LA	Emergency Medical Services World	\$2,000
Fire	1 Fire Dept. employee	San Antonio, TX	Fire Rescue International	\$2,000
Building & Safety	Keyvan Irannejad	Kansas City, MO	International Code Council Annual Meeting (ICC)	\$2,200
Finance	Jane Corpus	Nashville, TN	Cayenta Annual Conference	\$1,200
Finance	Jane Corpus	TBD	Cayenta User Group	\$1,200

Out of State Travel FY15-16

<u>Department</u>	<u>Employee</u>	<u>Location</u>	<u>Purpose</u>	<u>Cost</u>	<u>Approved by Council</u>
Police	Steve Pangelinan, Police Chief	Chicago, Illinois	2015 International Association of Chief's of Police (IACP) Conference	\$2,000	Approval Required – budget dollars within budget
Finance	Jane Corpus, Finance Manager	Toronto, Ontario	2016 Government Finance Officers Association (GFOA) Conference	\$1,600	Approval Required – budget dollars within budget
Fire	Toni-Lynn Charlop, Administrative Analyst	Las Vegas, NV	Kronos Telestaff Conference	\$2,000	Yes – via staff report and within budget dollars
Police	Robert Gaudinez & Laura Sonora, Communications Dispatchers	Washington DC	2016 National Missing Children's Day Ceremony	\$2,500	Yes – via staff report and within budget dollars
City Manager	Edesa Bitbadal, Economic Development Manager	Las Vegas, NV	International Conference of Shopping Centers	\$1,250	Yes – via staff report and within budget dollars