

**Parks, Recreation and Cultural Resources Commission
2-year Work Plan 2016-2018**

Work Plan Goals:

- Advise on City Park Plan Review
- Review City Park Master Plan
- Review Recreation Programming Trends/Surveys
- Maintain Historic Site List(s)

| Project | Tasks | Required Resources | Deadline |
|--|--|--------------------------------------|-----------------|
| Install Historical Markers in Parks | 1. Establish Subcommittee | Commission, Staff, Grants | 2018 January |
| | 2. Identify Parks that would receive marker | | |
| | 3. Cost out project | | |
| | 4. Seek Grants/Identify Funding | | |
| | 5. Marker Development & Installation | | |
| | 6. Consider online component | | |
| Update Park Master Plan | 1. Identify Parks already addressed | Commission, Staff | 2017 June |
| | 2. Review Plan and make updates to goals, themes, priorities | | |
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| Annual Park/Facility Tour | 1. Determine theme for tour | Commission , Staff | Annually - June |
| | 2. Confirm location(s) | | |
| | 3. Conduct Tour | | |
| Quarterly Reports | 1. Receive Quarterly Reports from Recreation | Staff | Quarterly |
| | Staff on: Community Garden, Youth Sport | | |
| | Allocations, Legislative updates, Recreation | | |
| | Trends, CIP, Special Events | | |
| Review Historic Site List | 1. Review Historic Site List | Commission, Staff, Outside Agency | 2017 January |
| | 2. Review Plan and make updates to goals, themes, priorities | | |
| | 3. Create online component | | |
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