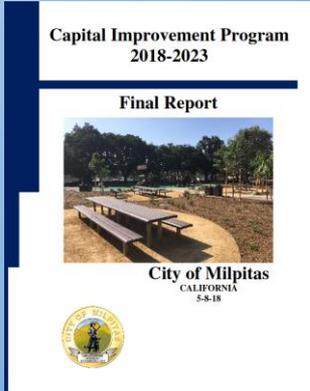


City of Milpitas

Budget Study Session

April 10, 2018



Agenda



- Background
- Council Identified Priorities
- City Service Areas Discussion
 - Key Initiatives by Service Areas
 - Accomplishments by Service Areas
 - Fiscal and Staff Summaries by Service Areas
- Financial and Staffing Summaries
- General Fund Reserves
 - Additional Recommended Reserves
- Other Departmental Requests to Consider Not in Draft Operating Budget
- Capital Improvement Program (Summary Format)
- Other Appendices in Study Session Materials
 - City Fiscal policies
 - City Council Line Item Budget for Temporary Personnel, Supplies, and Services
- Next Steps



Background

- The study session is an opportunity for staff to receive feedback and direction from City Council before finalizing the proposed budget for adoption at May 2018 budget hearings.
- Follow up to operating budget work sessions with Council, public, employees, and other key stakeholders in November, January, and February where priorities were identified.
- Another study session scheduled for April 12 if necessary, but will attempt to provide all information needed for Council to make informed decisions and provide good direction tonight.
- Budget adoption hearings are scheduled for **May 8** and May 10 (if needed).
- Capital Improvement Program will also be presented in summary format; noting key modifications since CIP Workshop March 7.

Council Identified Priorities



Public Safety

Infrastructure and Community Facilities Maintenance

Transportation and Transit

Economic Development and Job Growth

Fiscal Responsibility

City Service Areas



Public Safety

- Fire Department
- Police Department

Parks, Recreation, and Infrastructure

- Public Works
- Recreation and Community Services

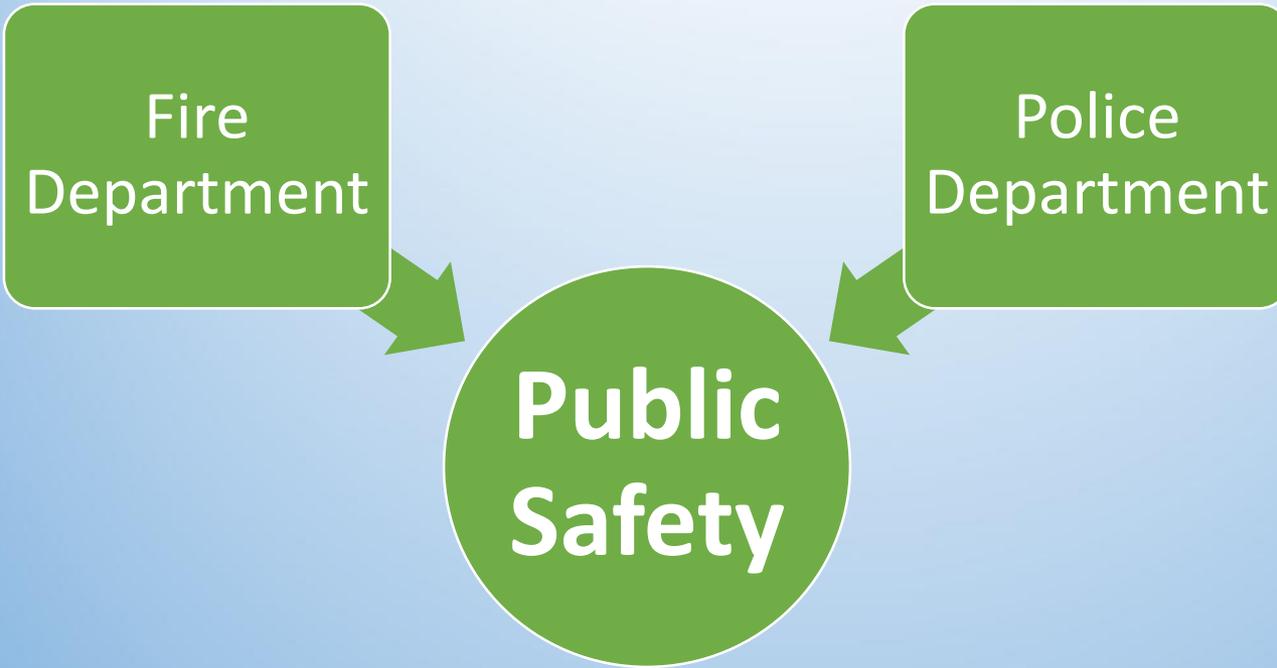
Development and Growth

- Building and Safety
- Economic Development
- Engineering
- Planning and Neighborhood Services

Leadership and Support Services

- City Council
- City Manager
- City Attorney
- City Clerk
- Financial Services
- Human Resources
- Information Services

CITY SERVICE AREA



Council Priorities Targeted:

- Public Safety



Fire Department Accomplishments FY 17-18



- Responded to 5,425 emergency incidents with an average response time of 4:20. Increase of 3% in emergency incidents
- Fire apparatus had 7,752 responses.
- Completed over 2,100 engine company level fire inspections of Milpitas Businesses
- Conducted 1,700 plan reviews and 7,577 Fire Code permitted inspections; Increase of 7% in plan reviews *
- Responded to 152 total Fires; Increase of 7% in fire incidents
- 18 SAFE graduates in the 2017 SAFE New Member Program
- Initiated a preplan program for large scale occupancies in the community
- Presented over 100 Public Education events
- Successfully resuscitated 10 cardiac arrest patients
- Successful specification development and pending delivery of 2 Fire Engines

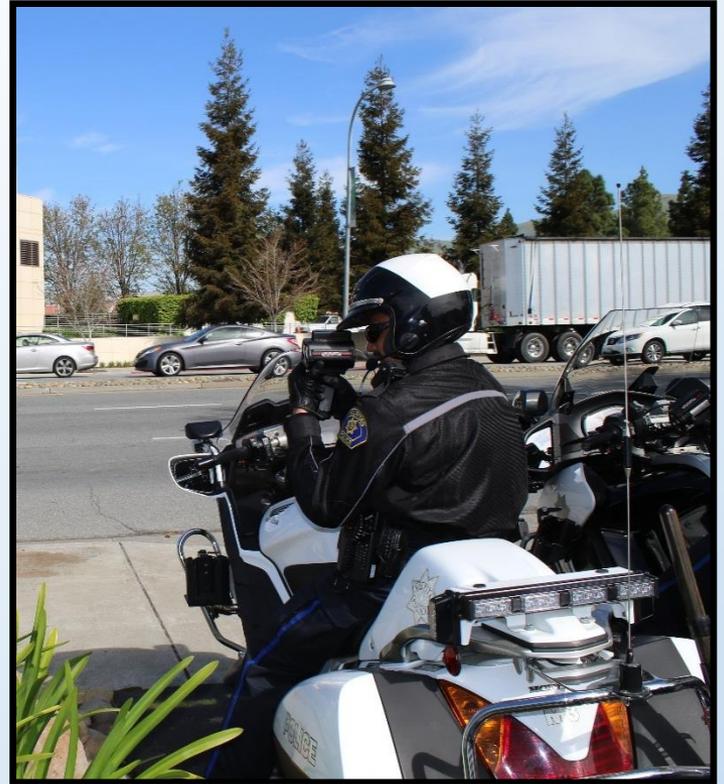


* Based on 12 month average

Police Accomplishments FY 17-18



- Established a Police Recruitment Team
- Increased citations by 16.5% in 2017
- Created the Safe Exchange Zone for internet purchases and child custody exchanges.
- Implemented the Police Homeless Outreach Team with Grant Funding
- Four (4) employees completed accredited formal education programs and/or state certified leadership courses
- Hosted a Police Citizen's Academy
- Answered 95% of 911 calls within 10 seconds

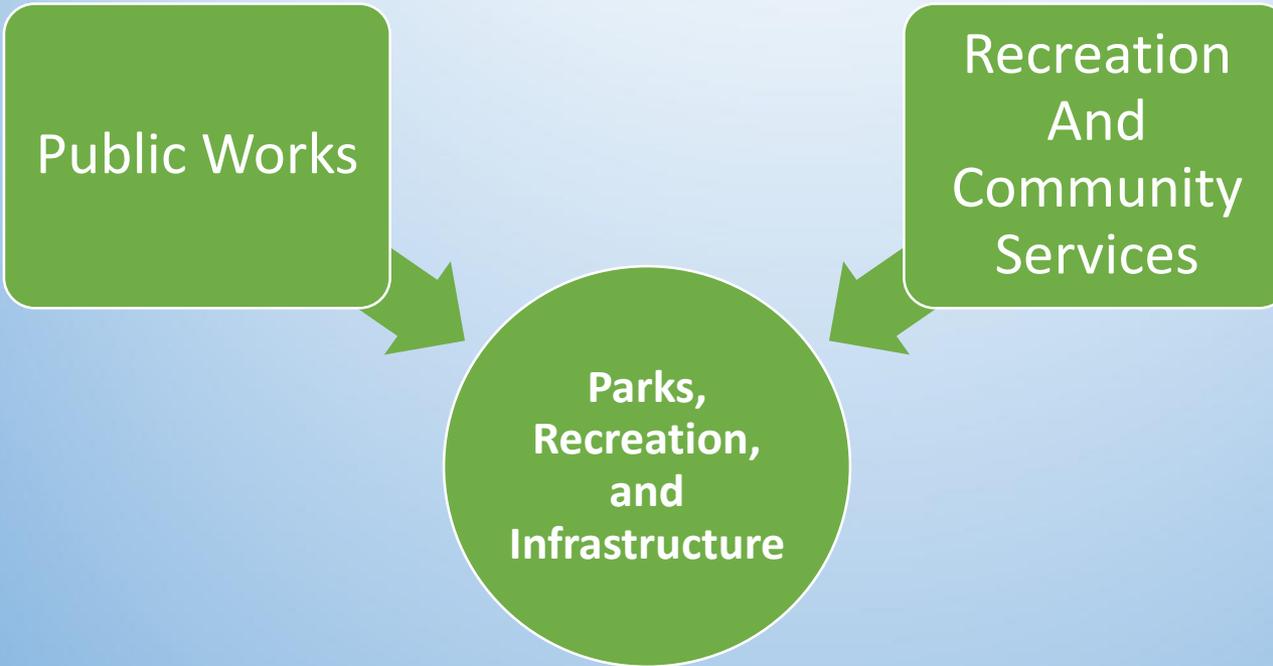


Public Safety FY 2018-19 Key Initiatives



- New Permanent Personnel
 - Assistant Police Chief (effective January 1, 2019)
 - Crime Analyst
 - Police Clerk II
 - Battalion Chief (Training EMS)
 - Assistant Fire Marshal
- Capital Outlay
 - 3 Patrol Vehicles
 - 1 Unmarked Investigations Vehicle
 - 1 Community Relations Vehicle
 - 1 Fire Pumper Truck
 - 1 Fire Command Staff Vehicle
- Organizational Changes
 - Establish a separate Emergency Services unit within Fire led by new Battalion Chief (Training EMS)

CITY SERVICE AREA



Council Priorities Targeted:

- Infrastructure and Community Facilities Maintenance
- Transportation and Transit





Public Works Department Accomplishments FY 17-18

- Implemented in-house pavement repair program utilizing new pothole truck
- Completed installation of emergency backup generator power for the City's care and shelter facility.
- Completed major repairs of HVAC chillers and boilers at the Police Department and Public Works Building.
- Completed 642 preventative maintenance work orders and 574 repairs on Citywide fleet and equipment.
- Responded to 551 utility service requests and completed repairs on 53 water leaks in the distribution system.
- Achieved compliance with San Jose's Environmental Services Division (ESD) for the Recycled Water Program and resumed State permitting of new recycled water projects.



Recreation and Community Services Accomplishments FY 17-18



- Opened additional After the Bell site at Pomeroy Elementary School
- Increased Summer Swim Lesson participation by 25%
- Offered 5 intergenerational events at the Barbara Lee Senior Center
- Hosted 5 new special events and ceremonies celebrating culture including Oktoberfest, Lunar New Year, Cesar Chavez Plaza Dedication, and Juneteenth
- Applied for and received World Health Organization designation declaring City of Milpitas an Age Friendly City
- Enhanced Customer Service by making Facility Rental availability viewable online
- In collaboration with MUSD promoted the return of a “Summer Lunch” program for youth in 2017, and has volunteered to be a host site for the 2018 Summer Lunch program
- Received National “Walk with Ease” Grant promoting active, healthy senior lifestyles
- Increased internal Youth Seasonal Camp enrollment by 20%

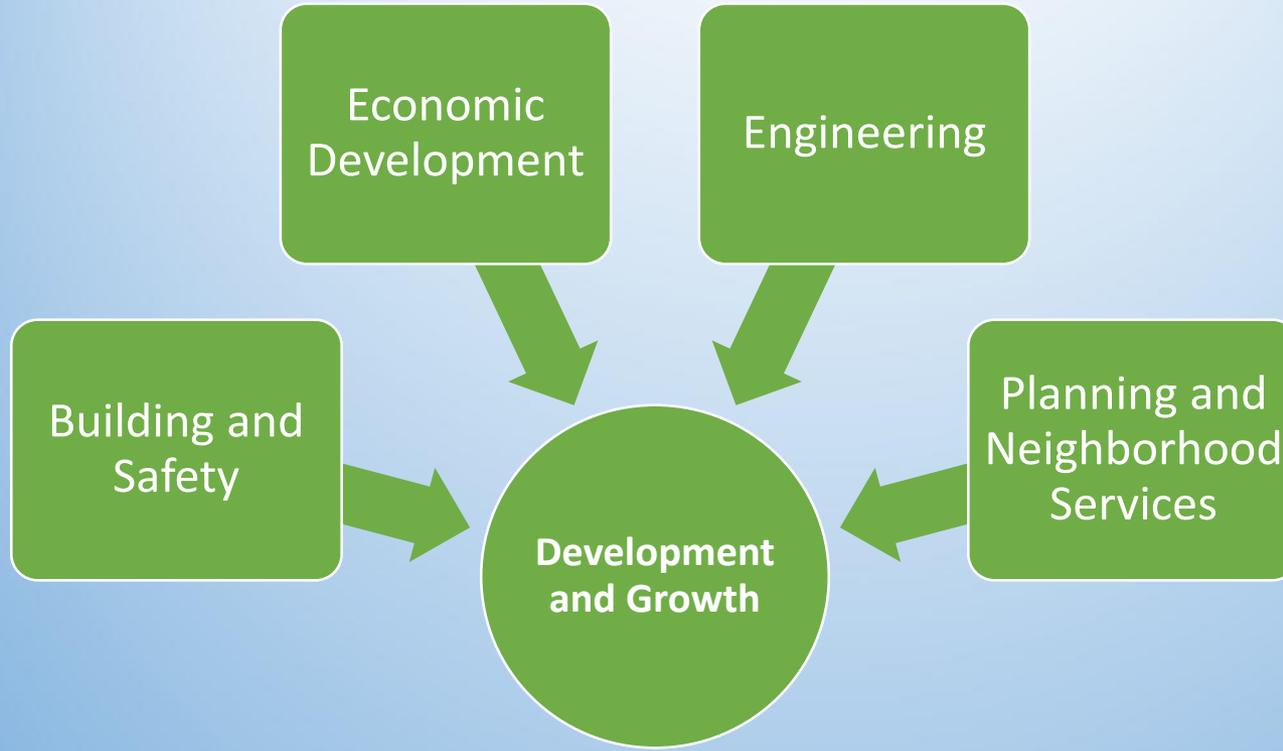


Parks, Recreation, and Infrastructure FY 2018-19 Key Initiatives



- New Permanent Personnel
 - Additional Temporary Staff Across All Recreation Programs (offset by fee revenue)
 - Recreation Assistant IV (Facilitate Recreation Contract Class program)
 - Sr. Public Works Lead
 - Environmental and Regulatory Compliance Specialist
 - Public Works Administrative Analyst I
- Capital Outlay
 - Hydro Root Foaming Additions to Existing Sewer Line Equipment
 - 2 Public Works Ford F250s Trucks
 - Neutral Output Discharge Elimination System (NO-DES) Flushing Trailer
- Organizational Changes
 - Repurpose Deputy Public Works Director from supervising Utilities to supervising Environmental Services

CITY SERVICE AREA



Council Priorities Targeted:

- Infrastructure and Community Facilities Maintenance
- Transportation and Transit
- Economic Development and Job Growth



Building & Safety Department Accomplishments FY 17-18



- Implemented paperless plan submittal and permit issuance
- Launched the building inspection apprentice program
- Enhanced record search efficiency by digitalization of historic microfiche records
- Continued to enhanced public outreach with e-Newsletters and social media
- Continue cross-training of staff to improve consistency and efficiency
- Continued to utilize same plan checker and inspector from project start to finish



Economic Development Accomplishments FY 17-18



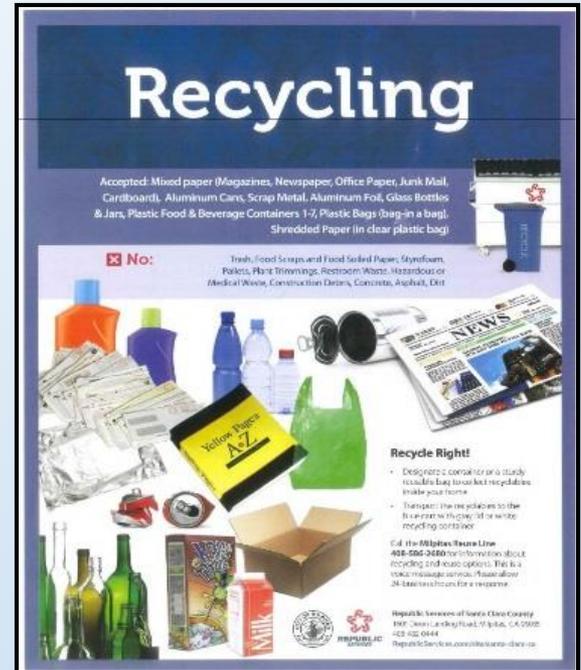
- Development Facilitation: facilitated development of 19 economic development-related projects
- Outreach: contacted 50 businesses in person, mailed over 8,600 letters; Co-hosted a Linked-In and Access to Capitol workshops for small business owners; Hosted the Going Green Workshop with over 200 attendees
- Jobs/Revenues: Reduction in commercial vacancies and industrial while increased sales tax, business to business, and increased hotel rooms thereby increasing the City's general fund
- Community-Relations: development and distribution of four (4) Community-wide newsletters
- Policy Development: development of the Wage Theft ordinance and procurement policy
- Economics & Sustainability: Implementation of the Community Choice Energy program by joining the Silicon Valley Clean Energy thus reducing our carbon footprint; Development of policies and agreements with four PACE administrators
- Workforce Development: hosted 100 MUSD students and community leaders at three companies for Manufacturing Day
- International Trade: made presentations to eight international delegates and businesses



Engineering Department Accomplishments FY 17-18



- Completed major CIPs including: Higuera Adobe Park; Great Mall Parkway Median Landscaping; Daniel Court Water Main Replacement; and Electric Vehicle Charging Stations
- Started design process for Sports Center Skateboard Park; Creighton Park Rehab.; and McCandless Park
- Started construction phase for Marylinn Drive Sanitary Sewer Rehabilitation
- Achieved AB341 mandatory recycling requirements for 98% of businesses and 100% of multi-family facilities
- Managed approximately 47 development projects and 170 Encroachment Permits Including projects located in the Transit and Mid-town areas



Planning and Neighborhood Services Accomplishments FY 17-18



- Continuation of the General Plan Update: *6 General Plan Advisory Committee (GPAC) meetings held, Existing Conditions Report, Issues & Opportunities Report and Land Use Alternatives Report complete by Summer 2018*
- Initiated the Midtown Specific Plan Update
- Affordable Housing Ordinance to City Council in Summer 2018
- Evaluating cannabis policies
- Planning processed 19 cases (and counting) through the Planning Commission (30 in '17-'18 FY), 315 planning permits (397 '16-'17), and 554 building permits (601 '16-'17)
- Code Enforcement closed over 750 violations
- Transfer of all contracted planning services to full-time planning staff + new hires in Planning & Neighborhood Services
- \$450,000 in Community Development Block Grant funds allocated
- Hosted 4 Community Presentations of the Affordable Housing Impact Fee Nexus Study



Development and Growth FY 2018-19 Key Initiatives

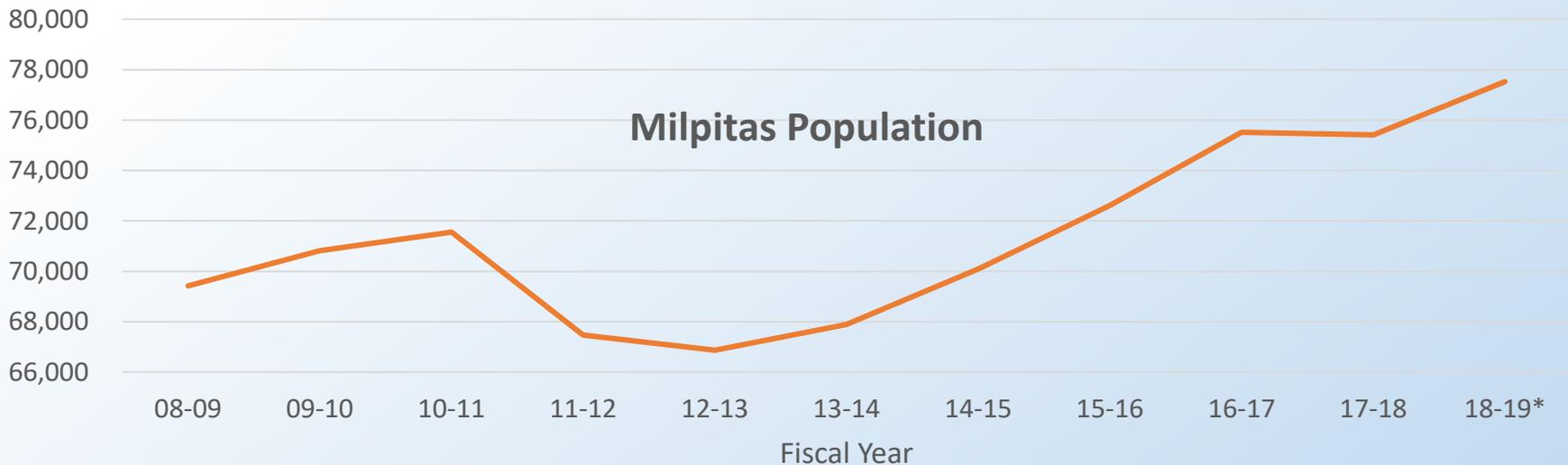


- New Permanent Personnel
 - Deputy City Manager (Development); **FY 2017-18 adjustment**
 - Offset by removal of Permit Center Manager. To be discussed in City Manager slides.
 - Addition of 2 Contract Building Inspectors and 1 Contract Plan Checker in Building and Safety Department offset fully by developer fees; **FY 2017-18 adjustment**
 - 3 Associate Civil Engineers; **1 as a FY 2017-18 adjustment**
 - Public Works Inspector; **FY 2017-18 adjustment**
 - Junior/Assistant Civil Engineer
 - Housing Authority Administrator; **FY 2017-18 adjustment**
- Significant Reclassifications
 - 1 Economic Development Specialist to 1 Economic Development Coordinator
 - 1 Traffic Engineer to 1 Traffic and Transportation Manager
 - 1 Assistant City Engineer to Principal Land Development Engineer; **FY 2017-18 adjustment**
 - 1 Neighborhood Preservation Specialist to 1 Sr. Code Enforcement Officer
 - 1 Building Inspector to Sr. Building Inspector
 - 1 Building and Safety Director to 1 Chief Building Official; **FY 2017-18 adjustment**
- Organizational Changes
 - Deputy City Manager (Development) to coordinate and facilitate work of Building, Economic Development, Engineering, and Planning
 - Change in service delivery model for Building and Safety from City staff to contractual staff

The City's Investment in Development Planning for a Growing Milpitas



- 1 NEW Development Deputy City Manager. Added in FY 2017-18.
- 3 NEW Contractual Staff in Building and Safety. Added in FY 2017-18.
- 1 NEW Associate Engineer. Added in FY 2017-18.
- 1 New Public Works Inspector. Added in FY 2017-18.
- 1 NEW Assistant Fire Marshal (50% to development). To be added in FY 2018-19.
- In total, **7** positions (full-time and contractual) added or proposed to be added.
- Represents a significant investment in meeting development needs of a growing Milpitas. Population expected to grow to **79,600** by 2020 and **86,300** by 2025.



*Population is estimated for 18-19

CITY SERVICE AREA



Council Priorities Targeted:

- Public Safety
- Infrastructure and Community Facilities Maintenance
- Transportation and Transit
- Economic Development and Job Growth
- Fiscal Responsibility



City Council Accomplishments FY 17-18



- Provided comprehensive policy direction for the City's ongoing operations
- Selected a new permanent City Manager
- Championed several Affordable Housing initiatives
- Commenced with developing Citywide priorities for fiscal year 2018-19
- Provided leadership and guidance to regional commissions and City Commissions
- Connected to and engaged residents, businesses and stakeholders on local government issues and practices
- Supported funding in collaboration with the MUSD for joint use outdoor facilities at a new school/park location
- Approved the first Senior Assisted Living Facility supporting Low Income residents



City Manager Accomplishments FY 17-18



- Implemented City Council priorities for fiscal year 2017-18
- Provided leadership to municipal organization
- Continued to demonstrate sound fiscal management that aligned expenditures with revenue
- Continued to evaluate and reorganize City departments and divisions to improve staff utilization, increase efficiency, accountability and customer service
- Continued to implement the roadmap to service improvement project resulting in improved permit turn-around time and customer satisfaction
- Developed leadership training program, and initiated a focus on enhanced professional development and succession planning
- Re-engaged the City's membership in the League of California Cities Association



City Attorney's Office Accomplishments FY 17-18



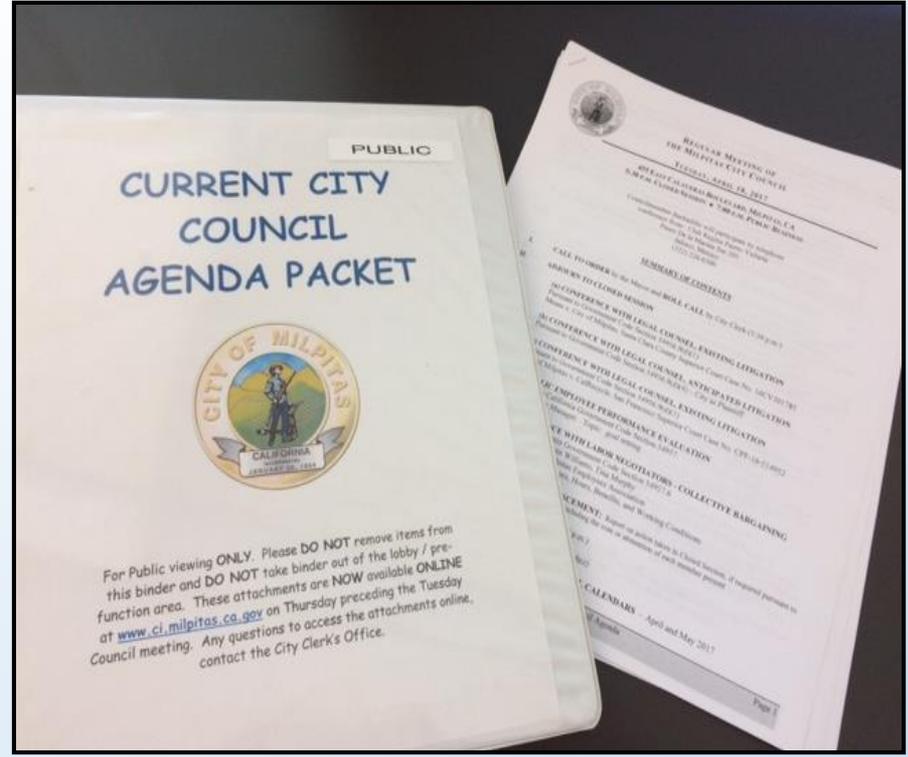
- Provided superior, affordable, timely legal advice, service and training
- Advised on and/or prepared documents for numerous complex Planning projects
- Represented in and/or supervised numerous administrative and court actions
- Advised on and/or prepared multiple ordinances including wage theft, cannabis prohibition, Community Choice Energy Program, EPS Foam Ban, Purchasing Contract Authority updates, amending Flag Display Regulations, EV Charging Stations, and various housing related ordinances
- Assisted with transitions in the City Manager position, including working on various employment agreements and related PERS and employee benefit matters
- Provided labor and employment related advice to various City departments



City Clerk's Office Accomplishments FY 17-18



- Produced 22 Regular Meeting and 21 Special City Council agendas, agenda packets & meeting minutes
- Notified Form 700 filers of duty to file by April 2, 2018 – received 5 elected officials, 61 Commissioners' forms, 65 from City employees at deadline
- For 14 City Commissions, tracked appointments & re-appointments of members (residents and business persons) and provided info. to Council Subcommittee on Commissions
- Continued to offer valued US Passport Acceptance Agency at Clerk's office, with addition of full time Office Assistant



Department of Financial Services

Accomplishments FY 17-18



- Received awards for “Distinguished Budget Presentation” and “Excellence in Financial reporting” for 18 and 25 years, respectively
- Received an unqualified “clean” audit opinion for June 30, 2017 Comprehensive Annual Financial Report
- Implemented new policies and procedures for purchasing card and city contracts
- Updated the City’s Investment policy to increase returns and align with State allowable limits
- Implemented a new participative budget process
- Provided support to Milpitas Oversight Board to sell last Successor Agency Property
- Began implementing electronic timecard system
- Refinanced wastewater bond resulting in NPV savings of \$369,000 and 7.2%
- Implemented a new Business License software to increase efficiency



2017-2018 Budget & Financial Plan

ADOPTED BUDGET



Future BART Station



Bob McGuire Park



Traverse Project



Harmony Project

City of Milpitas

CALIFORNIA

Human Resources Department Accomplishments FY 17-18



- Delivered or hosted 60 different training events for employees; conducted Harassment Prevention Policy and Anti-Discrimination/ Harassment Training for all City employees
- Hosted 15 special events or recognition events for employees
- Host site for 5 regional training classes
- Conducted 61 full-time and 11 temporary recruitments; hired 42 new full-time employees
- Negotiated successor MOU for one bargaining unit
- Completed job description revisions for City-wide Classification and Compensation Study



Information Services Accomplishments FY 17-18



- Completed Computer Aided Dispatch (CAD) system upgrade
- Complete Citywide Internal Network Upgrade – By June 2018
- Completed eTrackit2 to eTrackit3 Upgrade
- Completed ProjectDox Implementation
- Completed 90% Servers Virtualization
- Implemented Solutions to Prevent Ransomware



Leadership and Support Services FY 2018-19 Key Initiatives



- New Permanent Personnel

- Deputy City Manager (Development); ***FY 2017-18 adjustment (previously shown)***
 - Offset by removal of Permit Center Manager.
- Assistant to the City Manager
- Public Information Officer
- Office Specialist
 - Offset reduction in 1.0 FTEs of part-time staff
- Senior Information Analyst/Developer (IS)
- 2 Financial Analysts; 1 in Budget and 1 as a generalist in Finance Administration
- Customer Service Supervisor (Finance)

- Organizational Changes

- Deputy City Manager (Development) to coordinate and facilitate work of Building, Economic Development, Engineering, and Planning
- Establish a separate Customer Service section with Finance Revenue unit
- Repurpose One (1) Accounting Technician (Risk, Treasury, Investments) reporting to Budget Manager to report to Director of Financial Services

Revenue vs Expenditure Comparison



(\$ in thousands '000)

	GRAND TOTAL	GENERAL FUND	OTHER FUNDS
Estimated Revenues	\$193,264	\$100,718	\$92,546
Estimated Expenditures	187,900	100,037	87,863
Surplus/(Deficit)	\$5,364	\$681	\$4,683

General Fund Highlights

- **Balanced budget in FY 2018-19**
- Expenditures increased by \$9.9 million (10.9%) compared to FY 2017-18 budget.
- Revenues increased by 11.6% or \$10.5 million compared to FY 2017-18 budget.

All Funds Expenditures by Department



(\$ in thousands '000)	Total	\$ Δ from FY 2017-18	% Δ from FY 2017-18
Fire	\$21,787	\$1,598	7.9%
Police	32,677	1,832	5.9%
Public Works	18,940	1939	11.4%
Recreation Services	5,242	350	7.2%
Building and Safety	5,318	279	5.5%
Economic Development	972	129	15.3%
Engineering	4,584	347	8.2%
Planning & Neigh. Services	4,105	240	6.2%
City Council	942	44	4.9%
City Manager	2,121	1,077	103.2%
City Attorney	749	14	1.9%
City Clerk	774	228	41.7%
Finance	5,168	748	16.9%
Human Resources	1,461	33	2.3%
Information Services	3,889	562	16.9%
Non-Departmental	37,302	1,904	5.4%
Total	\$146,032	\$11,326	8.4%

General Fund Expenditures by Department

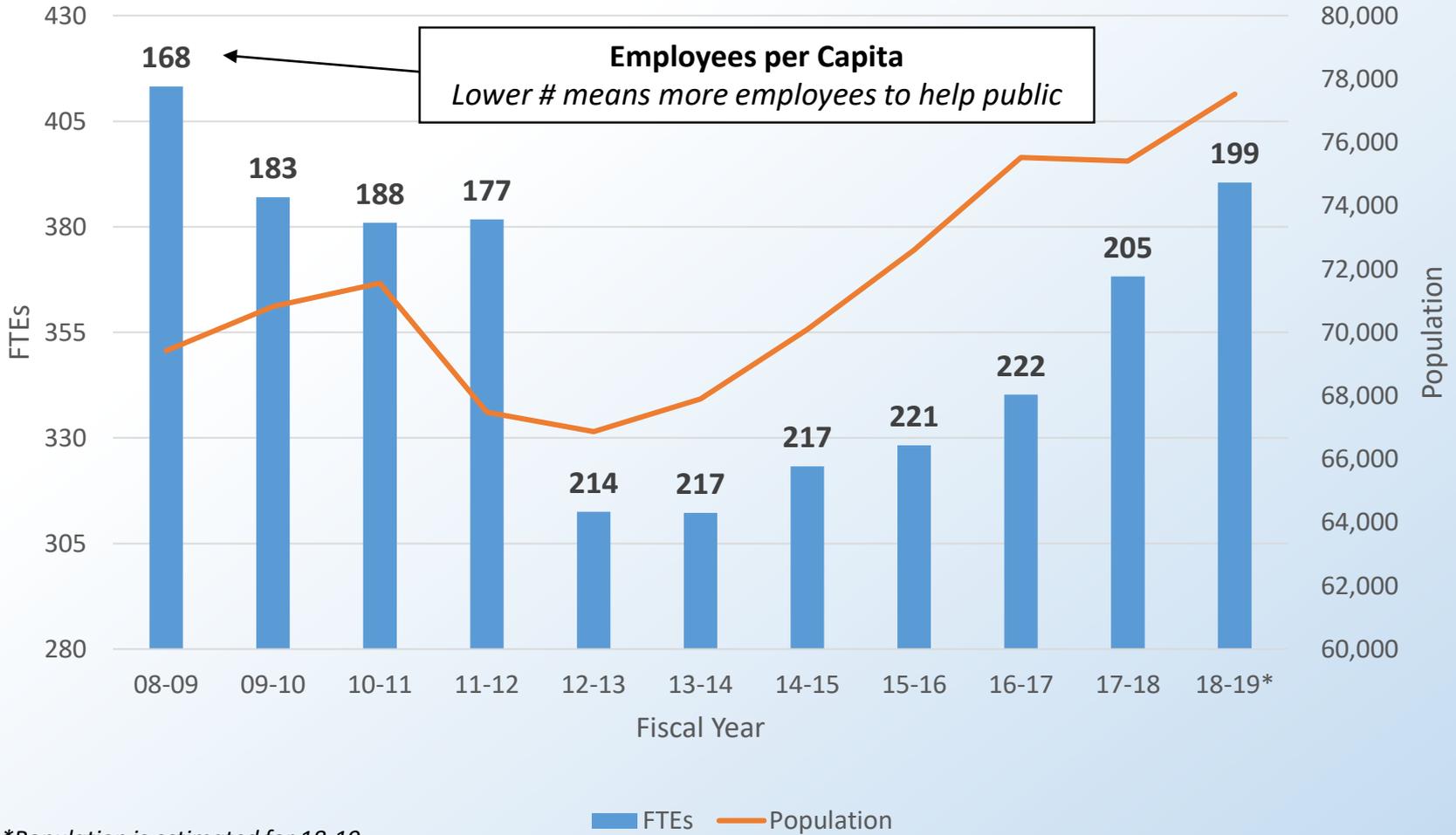


(\$ in thousands '000)	Total	\$ Δ from FY 2017-18	% Δ from FY 2017-18
Fire	\$21,771	\$1,598	7.9%
Police	32,617	1,832	6.0%
Public Works	7,109	683	10.6%
Recreation Services	5,036	345	7.3%
Building and Safety	5,060	317	6.7%
Economic Development	972	129	15.3%
Engineering	4,134	987	31.4%
Planning & Neigh. Services	2,931	68	2.4%
City Council	432	4	1.0%
City Manager	2,121	1,400	194.3%
City Attorney	749	14	1.9%
City Clerk	774	228	41.7%
Finance	3,586	527	17.2%
Human Resources	1,461	33	2.3%
Information Services	3,161	524	19.9%
Non-Departmental	8,122	1,164	16.7%
Total	\$100,037	\$9,855	10.9%

Historical Staffing



Funded Permanent Positions



*Population is estimated for 18-19



Full-Time Staffing by Department

(FTEs)	FY 17-18 Adopted	Mid-Year Change	FY 18-19 Request	FY 18-19 Total
Fire	68.00	0.00	2.00	68.00
Police	114.00	0.00	3.00	117.00
Public Works	65.00	0.00	3.00	68.00
Recreation Services	15.75	0.00	1.25	17.00
Building and Safety*	19.00	(1.00)	0.00	18.00
Economic Development	3.00	0.00	0.00	3.00
Engineering	18.00	2.00	3.00	23.00
Planning & Neigh. Services	14.00	1.00	0.00	15.00
City Council	5.00	0.00	0.00	5.00
City Manager	3.00	1.00	3.00	7.00
City Attorney	1.00	0.00	0.00	1.00
City Clerk	3.00	0.00	0.00	3.00
Finance	24.50	0.00	3.00	27.50
Human Resources	5.00	0.00	0.00	5.00
Information Services	10.00	0.00	1.00	11.00
Total	368.25	3.00	19.25	390.50

**Three (3) new Contract employees in Building and Safety in addition to one (1) new Development Deputy City Manager in City Manager's Office.*

General Fund Reserves

Audited as of June 30, 2017



(\$ in thousands '000)

TOTAL FUND BALANCE	\$72,741
Nonspendable	\$20,209
--Loans Receivable	10,335
--Prepays	554
--Property Held for Resale	4,200
--Advance to Other Funds	5,120
Restricted	\$0
Committed	\$19,025
--PERS Stabilization*	19,025
Assigned	\$8,067
--Uninsured Claims Payable	2,817
--Other Contracts	788
--General Government Capital Projects	4,461
Unassigned	\$25,440
--16.67% Contingency Reserve*	15,033
--Remaining Unassigned	10,407

*Established by Council action



Additional Reserve Considerations

- \$10.40 million remaining Unassigned General Fund balance could be used to seed some other reserves or other Council initiatives.
- \$2.65 million of Unassigned will also be requested later in presentation to be used for Council requested CIP projects; thereby leaving \$7.75 million.
- Potential General Fund Reserves in addition to PERS Stabilization and 16.67% Contingency for emergencies and disasters:

Description	Recommended Reserve Level for FY 2018-19	Recommended Long-Term Target
Budget Stabilization	\$4,000,000	\$8,300,000
Facilities Replacement	2,000,000	10,000,000
Technology Replacement	1,000,000	5,000,000
Artificial Turf Replacement	750,000	2,000,000
TOTAL	\$7,750,000	\$25,300,000



Other Requests to Consider

- These requests are not currently in the draft Operating Budget, but could be considered by Council. Or Council could choose to fund other items not on list.
 - **PUBLIC SAFETY**
 - ❖ Fire Inspector Apprentice GF Impact \$144,000
 - ❖ Admin Analyst (Police) GF Impact \$156,000
 - **PARKS, RECREATION AND INFRASTRUCTURE**
 - ❖ Fleet Maintenance Worker III GF Impact \$181,000
 - ❖ Youth Job Development Program GF Impact \$100,000
 - **DEVELOPMENT AND GROWTH**
 - ❖ Principal Planner GF Impact \$192,000
 - ❖ Two (2) Ford Escape Trucks (Building) GF Impact \$56,000
 - **LEADERSHIP AND SUPPORT SERVICES**
 - ❖ Customer Services Manager (Information Services) GF Impact \$156,000
 - **TOTAL:** **GF Impact \$987,000**
- Ongoing cost obligations best to fund (if desired) using **\$681,000** projected General Fund operating surplus in FY 18-19.



Exercise

1. Discuss other requests list provided by staff
2. Add other Council initiatives as requested
 - a) Staff will provide ad hoc costing depending on request.
 - b) If ad hoc costing cannot be provided, it will be provided at a later date.
3. Dot voting
 - a) Each Councilmember will be given dots valued up to **\$681,000** (amount of projected surplus).
 - i. Red worth **\$100,000**
 - ii. Green worth **\$50,000**
 - iii. Yellow worth **\$10,000**
 - iv. Blue worth **\$1,000**
4. Proposals will be ranked based on total \$ dollars received.
5. A running cumulative total will be kept to ensure proposals don't go over \$681,000.
6. Highest priority proposals that can be funded will be placed into Proposed Operating Budget for adoption on May 8.



Capital Improvement Program

Council Direction from March 7, 2018 CIP Workshop:

Community Improvement:

1. Eliminate New Bike Share Pilot Program and Citywide Access Bike Plan Projects FY 2018-19 Savings **\$(350,000)**
2. Shuttle Study: Confirm project not required as part of the BART extension. FY 2018-19 Savings **\$(70,000)**
3. Advance Fire Station #2 & #3 Replacement Projects:

Phase	Description	Cost	Fiscal Year (FY)
Design	Station #2	\$650,000	2018-19
Construction	Station #2	\$9.35 million	TBD
Design	Station #3	\$650,000	2019-20
Construction	Station #3	\$7.35 million	TBD

4. Review proposed funding for 2017-19 Finance System Upgrade Project. FY 2018-19 Increase **\$550,000**

Prior Years	FY 2018-19	FY 2019-20	FY 2020-21	TOTAL
\$300,000	\$850,000	\$425,000	\$425,000	\$2.00 million

5. New Project: South Bay Arrivals Noise Study: FY 2018-19 Cost **\$60,000**
6. New Project: Sports Center Baseball Field & Snack Shack Renovation:

Field Renovation: FY 2019-20 Cost **\$2.09 million**

Snack Shack: FY 2021-22 Cost **\$615,000**



Capital Improvement Program

Council Direction from March 7, 2018 CIP Workshop:

Parks:

1. 5107 Main Street/Library Park: Remove Performing Arts Feasibility Study

2. New Project: Carlo Park:

FY 2018-19	FY 2019-20	TOTAL
\$225,000	\$475,000	\$700,000

3. New Project: Calaveras Ridge Drive Park FY 2019-20 Cost **\$2.63 million**



Capital Improvement Program

Additional Projects Requested:

Community Improvement:

1. New Project: Public Safety/DPW/Finance Disaster Plan Update & Assessment:

FY 2018-19	FY 2019-20	TOTAL
\$100,000	\$150,000	\$250,000

2. New Project: Police/Public Works Buildings Assessment:

FY 2018-19 Cost **\$250,000**

3. New Project: Police/Fire Equipment Issue Procurement:

FY 2018-19 Cost **\$250,000**

4. Community Center Building Study & Assessment:

FY 2020-21 Cost **\$150,000**

Street Improvement:

1. New Project: Trails and Bikeway Master Plan Update:

FY 2018-19 Cost **\$100,000**



Capital Improvement Program

Other Necessary Changes:

1. Midtown Master Plan:

FY 2018-19 Increase **\$100,000**

2. City Building Improvements:

FY 2018-19 Increase **\$225,000**

3. Midtown Street Light:

FY 2018-19 Increase **\$850,000**

4. Street Resurfacing Project 2018-19:

FY 2018-19 Decrease **\$1,100,000**

- In total, project additions and necessary changes will require an additional **\$2.65 million** in General Government CIP funding over the 5-year CIP period; mainly in FY 2018-19 or 2019-20.
- Recommended to be funded by portion of \$10.40 million Unassigned General Fund reserve balance.



Other Appendices

- The following lists other appendices that will not be discussed tonight, but are in the study session materials for reference:
 - City Fiscal Policies
 - City Council Line Item Budget for Temporary Personnel, Supplies, and Services
 - Key adjustments detailed in study session materials.
 - Are there any requested changes?



Next Steps

- Council and public provide input and direction based upon what has been presented by staff.
- Staff will incorporate into proposed FY 2018-19 Operating Budget and 2018-2023 CIP. Prioritization needed given limited funds.
- Adoption hearing for FY 2018-19 Operating Budget and 2018-2023 CIP **May 8** (and May 10 if needed)