

City Council Subcommittee on Commissions Report and Recommendations



Subcommittee on Commissions Background



The City Council Subcommittee on Commissions was formed on December 19, 2017 to review and recommend Commission appointments and also to recommend any changes to the existing roster of City Commissions.

Subcommittee on Commissions Report



Currently:

- ▶ 14 City Commissions
- ▶ 143 Commissioners/Alternates
- ▶ Subcommittee has recommended 26 appointments/re-appointments
- ▶ Additional 10 recommendations for appointments/re-appointments this evening

Subcommittee on Commissions Report



Subcommittee has:

- ▶ Discussed all 14 existing Commissions
- ▶ Reviewed and given feedback on a new Commissioner Handbook
- ▶ Ongoing recommendations on Commissioner Appointments

Subcommittee on Commissions Recommendations



Subcommittee recommends no changes to the advisory areas of the following (6) Commissions:

- ▶ Arts Commission
- ▶ Community Advisory Commission
- ▶ Planning Commission
- ▶ Senior Advisory Commission
- ▶ Veterans Commission
- ▶ Youth Advisory Commission

Subcommittee on Commissions Recommendations



Subcommittee recommends the expansion and/or modernizations of Commission advisory areas and titles of the following (4) Commissions:

- ▶ **Energy and Environmental Sustainability Commission (formerly RASRAC)**
 - ▶ Addition of environmental sustainability, climate action plan, recycling, and waste diversion
- ▶ **Library and Education Commission (formerly Library Comm.)**
 - ▶ Addition of education and literacy initiatives and programs
- ▶ **Public Safety and Emergency Preparedness Commission (formerly EPC)**
 - ▶ Addition of community safety, crime, and quality of life
- ▶ **Science, Technology, and Innovation Commission (formerly Telecommunications Comm.)**
 - ▶ Addition of current technology topics

Subcommittee on Commissions Recommendations



Subcommittee recommends merging the following Commissions:

- ▶ Bicycle, Pedestrian Advisory Commission topics into the Parks, Recreation and Cultural Resources Commission
 - ▶ Trails, Family Bike Event

- ▶ Sister Cities Commission topic into
 - ▶ Cultural Exchanges
 - ▶ Commission name change to “Economic Development and Trade Commission”

Subcommittee on Commissions Commissioner Handbook



Subcommittee recommends the Council consider approving a new Commissioner Handbook:

- ▶ Role of a Commissioner/Alternate
- ▶ Parliamentary Procedure & Brown Act
- ▶ Applying and Resigning
- ▶ Annual Work Plans (Fiscal Year)

Subcommittee on Commissions Commissioner Handbook



Subcommittee recommends the Council consider approving a new Commissioner Handbook cont.:

- ▶ Term limits:
 - ▶ 3 consecutive terms on one Commission
 - ▶ Take a break for a duration of one term or move to another Commission
 - ▶ No term limits for Alternates

- ▶ Standardized Bylaws
 - ▶ Planning Commission: 7 Commissioners & 0 Alternates
 - ▶ All other Commissions: 7 Commissioners & 2 Alternates
 - ▶ Current seats “removed” when commissioners “term out”, resign, move to another commission, etc.

Subcommittee on Commissions Commissioner Handbook



Proposed City Commissions

Arts Commission

Community Advisory Commission

Economic Development and Trade Commission

Public Safety and Emergency Preparedness Commission

**Energy and Environmental Sustainability Commission

**Library and Education Advisory Commission

**Parks, Recreation and Cultural Resources Commission

Planning Commission

Senior Advisory Commission

Science, Technology and Innovation Commission

**Veterans Commission

Youth Advisory Commission

of Commissioners/# of Alternates

Current

Proposed

9 Comm/ 3 Alt

7 Comm/ 2 Alt

9 Comm/ 4 Alt

7 Comm/ 2 Alt

11 Comm/ 2 Alt

7 Comm/ 2 Alt

9 Comm/ 2 Alt

7 Comm/ 2 Alt

7 Comm/ 2 Alt

7 Comm/ 2 Alt

7 Comm/2 Alt

7 Comm/ 2 Alt

7 Comm/2 Alt

7 Comm/ 2 Alt

7 Comm/ 1 Alt

7 Comm/0 Alt

9 Comm/2 Alt

7 Comm/2 Alt

9 Comm/ 2 Alt

7 Comm/ 2 Alt

7 Comm/2 Alt

7 Comm/ 2 Alt

9 Comm/4 Alt

7 Comm/ 2 Alt

** - no membership changes needed

Subcommittee on Commissions Next Steps



Phase 1- Commissioner Application Marketing Campaign

- ▶ Begin Marketing Campaign calling for applications for all open Commission/Alternate seats reflecting the approved and updated Commission roster names and advisory areas

Phase 2 - Commissioner Recommendation and Review

- ▶ Bring additional new Commissioner recommendations/reappointments for approval (City Council 9/18 meeting)
- ▶ Request further City Council direction to staff to review all approved Commission changes and to manage implementation (work plans, by-laws changes)

Subcommittee on Commissions Next Steps



Phase 3- Commissioner Handbook Implementation and Progress Report

- ▶ Individual Commission Work Plans and Bylaws for Council approval All Commissions to be reviewed between November 2018 – February 2019
- ▶ Presentation to City Council on staff progress and discussion on policy considerations for Commissioner appointments and City Council liaison appointments

Subcommittee on Commissions Status Report



Parks, Recreation and Cultural Resources Commission

- ▶ Move current Alternate No. 2 Voltaire Montemayor into a vacant Alternate No. 1 seat with a term to expire in June 2020.

Veterans Commission

- ▶ Move current Alternate No. 1 John Schmidt into a vacant seat with a term to expire in February 2019.

Youth Advisory Commission

- ▶ Reappoint Carl Cerezo, Andrew Dinh, Aruna Doreswamy, Ravit Sharma, Saniya Shrotriya and Aavani Sree as Commissioners with terms to expire in September 2019.
- ▶ Reappoint Saili Karkare as Alternate No. 1 and Yugam Satija as Alternate No. 2 with terms to expire in September 2019.

Subcommittee on Commissions Recommendations



- 1) Receive report of the City Council Subcommittee on Commissions and:
 - a. Consider approval of the Subcommittee's recommendations,
 - b. Approve City of Milpitas Commissioner Handbook,
 - c. Approve recommendations for final appointment by the Mayor to the: Parks, Recreation and Cultural Resources Commission; Veterans Commission; and, Youth Advisory Commission.
- 2) Approve staff recommendations for a phased approach to implementing the direction of the City Council in regards to any City Commission changes, outreach to seek new applicants to Commissions, and Commissioner Handbook protocol work.