



CITY OF MILPITAS

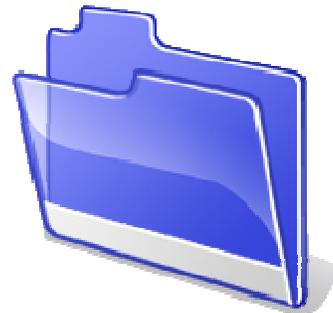
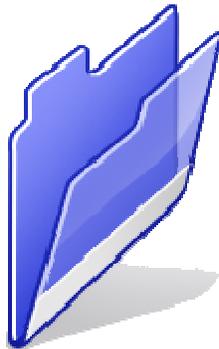
455 EAST CALAVERAS BOULEVARD, MILPITAS, CALIFORNIA 95035-5479
GENERAL INFORMATION: 408-586-3000, www.ci.milpitas.ca.gov

9/18/2018

Agenda Item No. 15



ATTACHMENT RELATED TO AGENDA ITEM AFTER AGENDA PACKET DISTRIBUTION





CITY OF MILPITAS AGENDA REPORT (AR)

Item Title:	Enter Item Title
Category:	Choose an item.
Meeting Date:	Click or tap to enter a date.
Staff Contact:	Name, 408-586-
Recommendation:	Enter Recommendation

BACKGROUND:

This section should describe the nature of the project or issue and background to date. This section is to include the reason for the report; who initiated the item; previous Council or Commission consideration or action; any existing policy related to the item; or reference to legal ruling. There should be no conclusions drawn in this section, the intent is to provide context for the staff report.

ANALYSIS:

This section should present possible solutions to the problem stated under BACKGROUND and should provide adequate information to enable Council to make an informed decision. If applicable, summarize the policy, procedure or code section(s) that is the basis for this action. For award of contracts, include a list of all bids received, showing the name of the bidder, location of the bidder and amount for each bid. Show the Engineer's Estimate and explain any unusual difference between the bid amounts and Engineer's Estimate. For requests for proposals (RFPs), include evaluation criteria and scoring results. Any stakeholder/community outreach conducted on the topic should be included in this section. This section should also outline any follow up actions and next steps.

POLICY ALTERNATIVES:

This section should provide a brief listing of the alternate courses of action available to the Council based on issues covered under ANALYSIS. Lists one or more alternatives with pros and cons and briefly discuss why staff did not recommend the policy alternative. Use the following format:

Alternative 1:

Pros:

Cons:

Reason not recommended:

FISCAL IMPACT:

This section should identify the fiscal impacts and a cost summary of the recommendation. Cost summary should include both costs and source of funding. Costs should include initial costs, ongoing operation and maintenance costs, matching grant funds and any other ongoing costs. Total costs for a capital project should include remaining project costs, including project delivery, construction, and contingency costs. If sufficient funds are not available in the approved budget, a separate appropriation action should be noted and the report will need to clearly show adequacy of funds from proposed source of funding. Staff report will need to be jointly submitted by the Director of Finance.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA):

Environmental status granted by the Planning Department. The appropriate citation should be noted in this section: e.g. Exempt, ND (Negative Declaration) or Resolution No. ____.

RECOMMENDATION:

State the action required by the City Council. This may include actions such as: Move to Close the Public Hearing, Adopt a Resolution, Introduce an Ordinance, Approve an Agreement, or Receive a Report. Recommendation will also appear on the agenda underneath the title of the item listed.

ATTACHMENTS:

List documents in the agenda packet, including references to Attachments if there are multiple attachments.