



Project Address: _____ **Date:** _____

In order to process and expedite your request for a grading permit, please submit the applicable items listed below.

Submittal Requirements:

- 1 Grading Application Permit completely filled out
- 6 Prints of plans on 24"x 36" with 1" margin, on City's standard title block
- 6 Prints of Erosion Control Plan/Storm Water Control Plan (if the project will disturb one acre or more or is part of a project that will disturb one acre or more)
- 2 Prints of the soils/geotechnical report. (If Soils Report is over 12 months old, also provide 3 prints of Soils Report update).
- 3 Prints of on-site and off-site drainage study
- 3 Prints of any other calculations
- 1 Print of boundary survey or map of property, or an acceptable legal description if a map is not available
- 6 Prints of Erosion Control Plan/Storm Water Control Plan (if the project will disturb one acre or more or is part of a project that will disturb one acre or more)

*** Also see Engineering checklist for Maps, Improvement Plans, and Landscape Plans when applicable**

CITY GRADING FEES:

A. Plan Check and Micro film

- 1. Plan Check\$138.00 per hour(2 hr. minimum)
- 2. Microfilm:
 - Plan sheet 44.00 per plan sheet
 - 8 1/2x11\$1.00 per sheet for first 10 sheets, plus \$0.50 for each additional sheet

B. Inspection Fee (time and material when Private job account exist)

CUBIC YARD (CY)	PERMIT FEE
0-10,000	\$396.00
10,001-100,000	\$396.00 plus \$52.00 for each additional 10,000 cubic yard or fraction thereof
100,001 and up	\$864.00 plus \$26.00 for each additional 10,000 cubic yard or fraction thereof

Notes:

- 1. All drawings and calculations must be signed and sealed by a registered Civil Engineer as required by California Business and Professional Code prior to approval.
- 2. If one or more of the required items are not submitted, the application will be considered incomplete and will not be processed.
- 3. Grading permit may be issued to owner or a licensed contractor. An owner (s), who acts as general and hires non-licensed help to do the work, must provide Worker’s Compensation insurance. Proof of insurance is required prior to permit issuance.
- 4. Grading plan must be in compliance with the requirements of the City of Milpitas grading ordinance and site specific soils/geotechnical report. Any variation from code requirements must be noted on the plan and supported by evidence that the variation will not pose any hazards to public health and safety or be expensive to maintain.

