

# A GUIDE TO YOUR NEW BILL

The City of Milpitas is launching a new billing statement to better serve our customers. The new billing statement provides more information, is easier to read and improves our ability to provide accurate descriptions of your services.

We are pleased to offer this new billing statement and we ask for your cooperation during the transition. As with any change, there is a learning process and we appreciate your patience. Thank you from all of us at the City of Milpitas.

Please look for future announcements regarding Internet bill view and on-line bill payment.

Please keep top portion for your records.

**1 Customer Name and Address**  
 For More Information  
 Contact us at the address and phone numbers listed here

**2 Special Message**  
 Important messages about your account will appear here

**3 Usage History Graph**  
 See your usage over past billing cycles

**4 Payment Coupon**  
 Please tear off and remit this coupon with your payment in the envelope provided

**5 Account Information**  
 Including account number, service period and service address

**6 Due Date**

**7 Current Meter Read Information**  
 Specifies current meter-based charges

**8 Bill Summary**  
 Shows previous balance, payments, adjustments, total current charges, and total amount due

**9 Current Charges**  
 Shows detail of new charges

**10 Other Details**  
 Shows detail for payments, adjustments, and penalties

**11 Remit Address**  
 Address to which payments should be sent

**12**

**UTILITY SERVICES BILL** Page 1 of 2

**ACCOUNT INFORMATION**  
 Account Number 2345789  
 Cycle 30  
 Service Address 12345 MAIN STREET  
 Service From 04/20/07 to 06/21/07  
 Service Days 63 days  
 Bill Date July 16, 2007  
 Due Date August 6, 2007

**METER READ INFORMATION**

Meter Number	Size	Previous Read	Current Read	Consumption (HCF)
0012456789	5/8"	218	232	14

**BILL SUMMARY**

Previous Balance	151.36
Payments	-151.36
Total Current Charges	151.36
<b>TOTAL AMOUNT DUE</b>	<b>151.36</b>

**CURRENT CHARGES**

Description	Amount
Water Base 14 Hcf @ 1.49	20.86
Sewer	59.70
Solid Waste	51.94
Meter Flat Charge	18.86
<b>TOTAL CURRENT CHARGES</b>	<b>151.36</b>

**OTHER DETAILS**

Payments	-151.36
Payment 05/24/07	-151.36

**YOUR BI-MONTHLY WATER USAGE**

Usage in HCF

Year	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2006	10	12	15	18	20	22	18	15	12	10	8	10	12	15	18	20
2007	10	12	15	18	20	22	18	15	12	10	8	10	12	15	18	20

1 unit = 100 cubic ft (HCF) of water 1 HCF = 748 gallons

Please make your checks payable to CITY OF MILPITAS, sign and write your account number on your check.

**PAYMENT COUPON**

**ACCOUNT INFORMATION**  
 Account Number 2345789  
 Service Address 12345 MAIN STREET

Please check box for changes (see back)

JOHN Q SAMPLE  
 12345 MAIN STREET  
 MILPITAS CA 95035

**AMOUNT DUE**  
 Total Amount Due 151.36  
 Total Due If Paid After 08/06/07 158.93

**AMOUNT ENCLOSED**

CITY OF MILPITAS  
 PO BOX 11100  
 SAN JOSE CA 95103-1100

0000234567890001513600151360806077

12345MAINSTREET

Please send in the bottom stub with your full payment.

You are a valued City of Milpitas customer! We are pleased to present this new and improved bill format. If you have any questions about your bill please call **(408)586-3100**. Thank you!