

**Milpitas Fire Department Project Transmittal Sheet – (Effective 7-1-2020 to 6-30-2021)**

**Please complete form.** Choose the category(ies) below that represents the permit type. Calculate fees due and submit payment to the Finance Department. One copy of this form with receipt must accompany plans. **Plans will not be processed without fee payment. CREDIT CARD IS ACCEPTED<sup>(7)</sup>.** Call 408-586-3365 for questions and/or assistance.

Company Name (Applicant): \_\_\_\_\_ Contact Person: \_\_\_\_\_  
 Co. Address (Applicant): \_\_\_\_\_ Contact Phone #: \_\_\_\_\_  
 City: \_\_\_\_\_ State: CA Zip Code: \_\_\_\_\_  
 Company Phone #: \_\_\_\_\_ Contact Person E-mail: \_\_\_\_\_  
 Project Name (Business): \_\_\_\_\_  
 Project Address (Bus. site): \_\_\_\_\_  
 Scope of Work: \_\_\_\_\_

**FEES<sup>(1)</sup> – THE CITY OF MILPITAS RESERVES THE RIGHT TO AMEND THE FEE SCHEDULE**

➔ LIFE SAFETY (L/S) - (100-3221)		➔ LIFE SAFETY CONT. - (100-3221)	
<input type="checkbox"/> <b>Fire Underground Water Systems</b>		<input type="checkbox"/> <b>Miscellaneous Fire Permits Cont.</b>	
<input type="checkbox"/> Underground Lateral - new or replace (each)	\$ 1,417	<input type="checkbox"/> Failure to obtain a permit <sup>(2)</sup>	<b>Double Fees</b>
<input type="checkbox"/> Underground Lateral - repair (each)	\$ 567	<input type="checkbox"/> Revision: 1-hour charge min. or (HR * \$/HR) <sup>(6)</sup>	
<input type="checkbox"/> Underground Fire Line – new or repair (per HR) <sup>(4)</sup>	<b>See note<sup>(4)</sup></b>	<input type="checkbox"/> Other activities not listed (\$284 or \$333) <sup>(6)</sup>	
<input checked="" type="checkbox"/> <b>Fire Sprinkler Systems</b>			
<input type="checkbox"/> New, addition, alteration (≤ 2K SF)	\$ 824	<b>➔ HAZARDOUS MATERIALS - (100-3220)</b>	
<input type="checkbox"/> New, addition, alteration (> 2K SF) Fee = \$824 + [\$0.21/SF * (Area SF – 2K SF)]	<b>Per fee formula</b>	<input type="checkbox"/> <b>Tenant Improvement</b>	
		<input type="checkbox"/> Small Haz Mat (piping)	\$ 575
		<input type="checkbox"/> Medium Haz Mat (tanks, treatment, etc.)	\$ 1,440
		<input type="checkbox"/> Large Haz Mat (plating, H Occupancy)	\$ 2,589
<input checked="" type="checkbox"/> <b>Fire Alarms Systems</b>		<input type="checkbox"/> <b>Closures</b>	
<input type="checkbox"/> Addition, alteration, repair < 5 devices	\$ 567	<input type="checkbox"/> Small Facility	\$ 433
<input type="checkbox"/> Addition, alteration, repair 6 to 10 devices (> 10 devices and/or new panel see “new system” below)	\$1,134	<input type="checkbox"/> Medium Facility	\$ 865
<input type="checkbox"/> New system (< 5K SF)	\$1,134	<input type="checkbox"/> Large Facility	\$ 1,440
<input type="checkbox"/> New system (≥ 5K SF) Fee = \$1,134 + [\$0.19/SF * (Area SF – 5K SF)]	<b>Per fee formula</b>	<input type="checkbox"/> Process/tool closure	\$ 865
		<input type="checkbox"/> <b>Underground Tank</b>	
		<input type="checkbox"/> Install - 4 tanks system or less w/ Title 23 req'd	\$ 5,177
<input checked="" type="checkbox"/> <b>Miscellaneous Fire Permits</b>		<input type="checkbox"/> Install - Each additional tank (beyond 4)	\$ 581
<input type="checkbox"/> Hood and Duct System (each)	\$ 1,134	<input type="checkbox"/> Removal - Tank system, 2 tanks or less	\$ 2,311
<input type="checkbox"/> FM 200, or other fire extinguishing systems (deluge, foam, pre-action, etc.) (each)	\$ 1,134	<input type="checkbox"/> Removal - Each additional tank	\$291
<input type="checkbox"/> Tents, canopies, membrane structures 4 or less	\$ 850	<input type="checkbox"/> <b>Miscellaneous Haz Mat Permits</b>	
<input type="checkbox"/> Tents, canopies, membrane structures 5 or more	\$ 1,134	<input type="checkbox"/> Fire Code permit not otherwise listed (2HR)	\$ 568
<input type="checkbox"/> Fire clearance, pre-inspection	H&S Code	<input type="checkbox"/> Alternate Materials & Methods Review (each)	\$ 1,030
<input type="checkbox"/> Temporary Assembly, 50-299 Occupants	\$850	<input type="checkbox"/> Failure to obtain a permit <sup>(2)</sup>	<b>Double Fees</b>
<input type="checkbox"/> Temporary Assembly, 300-999 Occupants	\$1,417	<input type="checkbox"/> Other activities not listed (\$284 or \$333) <sup>(6)</sup>	
<input type="checkbox"/> Temporary Assembly, 1000 or more Occupants	\$2,268		
<input type="checkbox"/> Fire Code permit not otherwise listed (2 HR)	\$ 568	<b>➔ Fast Track or After Hours, Plan Review or Inspection - (additional fee)<sup>(3)</sup></b>	
<input type="checkbox"/> Alternate Materials & Methods Review (each)	\$ 1,030	<b>\$ 1,000<sup>(3)</sup></b>	

**NOTES:**

- The Fire Department reserves the right to evaluate fees paid and make adjustments when necessary.
- Failure to obtain a permit will result in double the standard permit fees.
- Limited to staff availability. Requires prior approval for this service. Fee = OT/HR = \$333, (with 3 HRS minimum charge).
- Please contact the Fire Prevention Division for fire water-line permit fees. Minimum charge is 3 hrs. (\$284/HR).
- Emergency Response Mapping Fee \$ 257.00 (new site - project)
- Standard charge per HR = \$284. For overtime per HR = \$333.
- There is a 3% process fee for credit card charges.**

**TOTAL FEES:**

L/S Fire Fees (100-3221 F1)	\$ _____
Hazardous Materials Fire Fees (100-3220 FI)	\$ _____
Fire Dept. GIS Mapping (100-3691 FG) <sup>(5)</sup>	\$ _____
Fast Track/After Hours (100-3252 FFT)	\$ _____
F. D. Tech Fee, 3.80% of permit (100-3692 FAF)	\$ _____
Archive Fee (100-3639 FV)	\$ 25.00
<b>Credit Card Processing Fee (506-534-4237)<sup>(7)</sup></b>	\$ _____
<b>Total Fees for Fire Dept. Process<sup>(1)</sup></b>	\$ _____

**Finance Department Use Only**

<b>Date Paid:</b> _____	<b>Total Amount Paid:</b> _____
<b>City of Milpitas Bus. Lic. #:</b> _____	<b>Receipt Number:</b> _____

**1 copy to Finance; 1 copy to Fire Department with plans; 1 copy to Applicant**

\* This transmittal is not a complete list of Fire fees. For a complete list, please contact the Fire Prevention Division.