



# City of Milpitas

## Announces a job opportunity for Student Internship

**Working Title:** Web Developer/Desktop Support Technician  
**Salary Range:** \$9.18 - \$17.68  
**Final Filing Date:** April 17, 2015

### About the Internship Opportunity

The City of Milpitas seeks a Part-Time, Temporary Student Intern. The intern will be working as an Entry-Level Web Developer and a Desktop Support Technician. The intern will work as a part of the Operations group that maintains the City's Website, Server Systems, develop applications and provide end-user support. This is a part-time position, 20-25 hours a week, work schedule to be determined.

### Duties

Support website maintenance. Provide technical support for various City departments. Front-line troubleshooting and repair. Install and upgrade new hardware and software. Document installation and recovery procedures. Log trouble history for public safety vehicle for preventative measures.

### Minimum Qualifications

At least 1 year experience in a Technical Support or Web Development Field.

### Requirements

Working knowledge of the following is required: HTML/CSS, Strong PC troubleshooting ability, Microsoft Windows Operating Systems (Windows XP, Windows 7, Windows 8), Microsoft Windows Wired/Wireless Networking (TCP/IP, Ethernet), PC systems (HW/SW), Mobile Devices (iOS/Android). Effective written, verbal and interpersonal communication skills. Must have a valid California driver's license. Requires traveling to various City facilities, must have a reliable means of transportation. Self-motivated and positive attitude.

#### Other requirements include:

Fingerprint clearance (Department of Justice background check).

Hours may include weekends and holidays.

#### Desired skills:

Web Technology (PHP, ASP), Basic Database knowledge (MySQL, MSSQL, ORACLE). Current professional certification by Microsoft. Experience with Mobile computers. Microsoft Server Operating Systems (Windows 2008 Server R2, Windows 2012 Server R2)

### **ABILITY TO:**

Work with minimal amount of supervision, multi-task and prioritize. Provide excellent customer service.

### Application Procedure

You may visit the City of Milpitas website at [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) or [www.calopps.org](http://www.calopps.org) to apply. Only online applications will be accepted.

**\*\* This opportunity may close sooner than the posted deadline date based on the number of qualified applications received.**

The City reserves the right to close or re-open the recruitment at any time. Incomplete and/or inaccurate application materials may result in disqualification from the recruitment process. Only those candidates most qualified will be invited to an interview.



The City of Milpitas is an Equal Opportunity/ADA employer. Reasonable accommodation in the application, examination, and selection process will be made upon request to Human Resources at (408) 586-3090.

The information contained in this announcement does not constitute either an expressed or implied contract and these provisions are subject to change.

455 E. Calaveras Blvd., Milpitas CA 95035-5411

PH: 408-586-3090 • Fax: 408-586-3092

<http://www.ci.milpitas.ca.gov/government/hr/employment.asp>

