

CITY OF MILPITAS
Effective: January 1987
Revised: 6/05, 12/05, 4/08
EEOC: Skilled Craft
FLSA: Nonexempt
Unit: MEA
Physical: 2

FLEET MAINTENANCE WORKER III

DEFINITION

Schedule and coordinate the activities of the fleet maintenance operation; perform routine servicing and repairs on fire apparatus and other equipment as necessary.

SUPERVISION RECEIVED AND EXERCISED

- Receives general supervision from the Fleet Maintenance Supervisor.
- Receives direction from the Battalion Chief when assigned to Fire Department.
- Exercises indirect supervision over assigned Maintenance staff or fire personnel assigned to assist.

EXAMPLES OF DUTIES - Duties may include, but are not limited to, the following:

- Schedule and coordinate the activities of the apparatus and equipment maintenance program.
- Make initial inspections in difficult cases and diagnose mechanical defects.
- Prepare detailed cost estimates and make recommendations regarding feasibility of major repairs.
- Make recommendations whether or not to contract work out or handle in-house; monitor and administer outside contracts.
- Prepare reports; maintain records of time, materials and equipment used; order supplies and materials.
- Insure the adherence of safe work practices by personnel assigned to shop.
- Check new equipment to ensure operational correctness.

When Assigned To Fire Department:

- Oversee the Fire Department's preventive maintenance program and schedule apparatus and equipment preventive maintenance.
- Perform routine servicing repairs on Fire Apparatus and other equipment as necessary.
- Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Methods, materials, tools, and equipment for the automotive and truck mechanic trade.
- Occupational hazards and standard safety precautions relative to the work performed.
- Principles and operation of gasoline and diesel engines.
- Methods used in arc, mig, tig and oxyacetylene welding, plasma cutting and metal fabrication.
- Preventive maintenance techniques.

- Basic record keeping and inventory control methods.
- Principles of centrifugal pumps, valves and piping used on fire apparatus.

Ability to:

- Plan, lay out and assign the work of other shop workers.
- Maintain records and reports.
- Establish and maintain effective work relationships with City staff.
- Diagnose defects in and repair a variety of equipment and vehicles.
- Perform routine-to-complex mechanical repair work.
- Operate a variety of power and hand tools.

EXPERIENCE AND EDUCATION

Any combination of experience and education that would likely provide the required knowledge and abilities are qualifying. A typical way to obtain the knowledge and abilities would be:

Experience: Three years of responsible experience as a journey-level mechanic with emphasis in repair and maintenance to trucks, heavy equipment, diesel engines and hydraulics; or three years experience comparable to that of Fleet Maintenance Worker II in the City of Milpitas.

LICENSE AND CERTIFICATE

- Possession of or ability to obtain and maintain an appropriate, valid California Driver's License; Class A with a Tanker and Passenger endorsement obtained within 11 months of appointment.

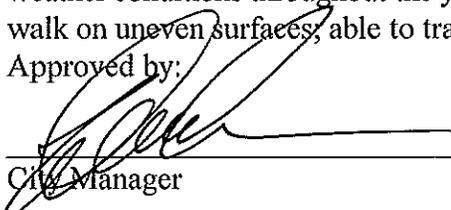
SPECIAL REQUIREMENTS:

Essential duties require the following physical abilities and work environment:

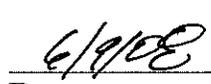
Physical exam, and drug and alcohol screening.
Visual Requirements: Discern colors
Auditory Requirements: 100-decibel hearing

Work is mainly performed in the garage with some outdoor work; ability to stand, walk; sit, climb, balance, squat, kneel, crawl, bend, and stoop at any given time; able to lift, carry, push, and pull up to 75 pounds of weight throughout the day and occasionally up to 90 pounds; exposure to outdoor elements in all weather conditions throughout the year, confined spaces, hazardous waste, sewage, chemicals, exhaust.; walk on uneven surfaces; able to travel to various locations within and outside the City of Milpitas.

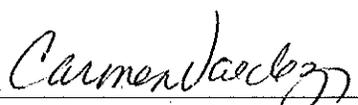
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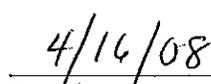
City Manager



Date:



Human Resources Director



Date