

# Senior Center (Sal Cracolice Building)

540 S. Abel • (408) 586-2775 • Fax (408) 942-3958

Please complete for desired room set-up and return to the Milpitas Senior Center (Sal Cracolice Building), no less than thirty (30) days prior to date of your rental. Should no diagram be submitted, the facility will not be set up prior to your function's designated entering time. Rental groups do not have access to the Game Room, Meeting Room, Staff Offices or Storage Rooms. Auditorium Dimension: 40'x61' (please note: diagram is not to scale.)

Name of Applicant or Group: \_\_\_\_\_

Date of Use: \_\_\_\_\_ Usage Times: \_\_\_\_\_ to \_\_\_\_\_ (Include set-up time as indicated on application)

Tables: \_\_\_\_\_ Chairs at Guest Tables: \_\_\_\_\_ Chairs at Head Table: \_\_\_\_\_ Assembly Seating: \_\_\_\_\_

## Available Tables & Chairs

 **Long Tables**  
8'x2.5' (96"x30")  
7 total available

 **Cake Table**  
36"x36"  
1 total available

 **Round Tables**  
6' (72" diameter)  
10 total available

## Capacity

Dining Style: 100 (tables & chairs)  
Theatre Style: 130 (chairs only)

(Please Note: Facility will **not** be set-up beyond maximum capacity as designated by type of function on application. Only 130 chairs are available, any additional chairs should be provided by the group.)

## Facility Legend

- ① Front Entrance
- ② Entrance from Parking Lot
- ③ Storage keep clear
- ④ Fire Extinguishers
- ⑤ Electrical Outlets
- \*\* Fire Exits must be kept clear

