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# *SAMPLE FORMS*

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Submit with  
Stormwater  
Control Plan

**When Should This Form Be Completed?**

Complete this form if any of the following applies:

- Project was “deemed complete” between Oct. 15, 2003 – Oct. 5, 2005 and has added or replaced an impervious surface area of 1 acre (43,500 square feet) or more.
- Project was “deemed complete” after Oct. 6, 2005 and has added or replaced an impervious surface area of 10,000 square feet or more and falls within the Group 2A categories (see below).

Note: For public roadways, include new impervious surface areas, but not replaced impervious surface areas.

**What is an Impervious Surface?**

Any surface on or above ground that prevents the infiltration or passage of water into the soil. Impervious surfaces include, but are not limited to, non-absorbent rooftops, paved or covered patios, driveways, parking lots, paved walkways, compacted soil or rock, and streets. It includes streets, roads, highways, and freeways that are under the City of Milpitas’ jurisdiction and any newly constructed paved surface used primarily for the transportation of automobiles, trucks, motorcycles, and other motorized vehicles. Excluded from this category are public sidewalks, bicycle lanes, trails, bridge accessories, guardrails, and landscape features.

**How To Determine the Date “Deemed Complete”**

**Private projects** are “deemed complete” when the list of requirements needed for planning application submittals (provided by the Planning Division) is complete and ready to be processed. This list includes the Stormwater Control Plan. **Public projects** are “deemed complete” when City Council approves **design** funding.

**What are the Group 2A Categories?**

- Gas stations;
- Auto wrecking yards;
- Loading dock areas and surface parking lots containing more than 10,000 square feet or more of impervious surface area;
- Vehicle or equipment maintenance areas (including washing and repair), outdoor handling or storage of waste or hazardous materials, outdoor manufacturing area(s), outdoor food handling or processing, outdoor animal care, outdoor horticultural activities, and various other industrial and commercial uses where potential pollutant loading cannot be satisfactorily mitigated through other post-construction source control and site design practices.

**For More Information**

Contact the Planning Division at 408-586-3279.

Date: \_\_\_\_\_ APN # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Description: \_\_\_\_\_

Project Location (Address): \_\_\_\_\_

Applicant Info (Name, Address, Phone #): \_\_\_\_\_

Contractor / Designer Info (Name, Company, Address, Phone #): \_\_\_\_\_

\_\_\_\_\_

1.  Public  Private

2.  New  Redevelopment

3. **Project Type** (select one):

<input type="checkbox"/> Commercial/Industrial	<input type="checkbox"/> Restaurant / Retail
<input type="checkbox"/> Mixed Use	<input type="checkbox"/> Shopping Center
<input type="checkbox"/> Residential	<input type="checkbox"/> Streets / Roads / Highways

4. **Impervious Surface Area (SF = Square Feet):**

a. Entire Site Size \_\_\_\_\_ SF

b. **EXISTING** Impervious Surface Area \_\_\_\_\_ SF

c. **EXISTING** Impervious Surface Area **to be Removed** \_\_\_\_\_ SF

d. **NEW** Impervious Surface Area to be Added or Replaced \_\_\_\_\_ SF

e. **TOTAL** Impervious Surface Area (b-c+d) \_\_\_\_\_ SF

**50% Rule (only applies to existing developments NOT subject to stormwater treatment measures):**

f. Percent Impervious Surface Area in Final Design (e/a x 100%) \_\_\_\_\_ %

For Significant Redevelopments (check appropriate box):

- If 50% or more, the entire project must be included in the treatment measure design.
- If less than 50%, only that affected portion must be included in the treatment measure design.

g. **Total Land Disturbance** During Construction \_\_\_\_\_ SF  
Includes clearing, grading, and excavating.

**5. Pesticide Reduction Measures Used (Check all that apply):**

- None - Doesn't Apply
- Education
- Conditions of Approval
- Physical and Mechanical Horticultural Measures
- Environmental Measures
- Biological Measures
- Chemical Measures
- Other \_\_\_\_\_

**6. Stormwater Control Measures Used (Check the appropriate boxes that apply to the project):**

**SITE DESIGN**

- Minimize land disturbance
- Minimize impervious surfaces
- Minimum-impact street design
- Minimum-impact driveway or parking lot design
- Cluster structures/pavement
- Disconnect downspouts
- Alternative driveway design
- Microdetention in landscape
- Preserve open space: \_\_\_\_\_ sq. ft.
- Protect riparian and wetland areas, riparian buffers (setback from top of bank: \_\_\_\_\_ ft.)
- Minimize change in runoff hydrograph
- Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**STORMWATER TREATMENT**

- Bioretention
- Drain Insert
- Exfiltration Trench
- Extended Detention Basin
- Hydrodynamic Separators
- Infiltration Basin
- Infiltration Trench
- Media Filter
- Multiple Systems
- Planter Boxes
- Porous Pavement
- Retention/Irrigation
- Roof Gardens
- Underground Detention Systems
- Vegetated Buffer Strip
- Vegetated Swale
- Vortex Separator\*
- Water Quality Inlet
- Wet Pond
- Wet Vault
- Wetland
- Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SOURCE CONTROLS**

- Alternative building materials
- Wash area/racks, drain to sanitary sewer
- Covered dumpster area, drain to sanitary sewer
- Swimming pool/fountain drain to sanitary sewer
- Beneficial landscaping (minimizes irrigation, runoff, pesticides and fertilizers; promotes treatment)
- Outdoor material storage protection
- Covers, drains for loading docks, maintenance bays, fueling areas
- Maintenance (street sweeping, catch basin cleaning)
- Permeable pavement
- Storm Drain Signage
- Green or Blue Roofs
- Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FOR CITY STAFF ONLY**

<i>PRIVATE PROJECTS</i>	<i>PUBLIC PROJECTS</i>
<p><b>Planning:</b> Date Received: _____ By (Name): _____ Permit #: _____ Project #, if applicable: _____ Master Permit #, if applicable: _____</p> <p>Date Entered into Database: _____ By (Name): _____</p>	<p><b>Design &amp; Construction Engineering / Special Projects:</b> Date Received: _____ By (Name): _____ Permit #: _____ Project #, if applicable: _____ Master Permit #, if applicable: _____</p> <p>Date Entered into Database: _____ By (Name): _____</p>

## Hydromodification Management Plan (HMP) Form

*[Placeholder]*



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**What is a C3 Waiver?**

It waives the requirement to install permanent onsite stormwater treatment measures. ***Even if the waiver is granted, the applicant will still be required to submit a Stormwater Control Plan delineating other C3 components*** (e.g., Source Control Measures, Site Design Measures, Pesticide Reduction Measures).

**Eligibility (Eligibility alone does not grant the right to a waiver.)**

Project must be a Smart Growth Project. A Smart Growth Project falls within one or more of the following categories:

- Projects located within the City's Mid-town Specific Plan area, which is the City's urban core (See Exhibit 1).
- Projects located within the City's Transit Oriented Development Overlay Zoning District (See Exhibit 1).
- Affordable and Senior Housing Development Projects that meet the criteria of Government Code 65589.5(h)(3)♣, or 65915(b)♦.
- Projects on real property, the expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminants. These properties are commonly referred to as "brownfields."
- Projects located within the Transit Sub-area designated by the City Council for either or both, redevelopment involving densities of 31 or more dwelling units per acre, or for commercial or industrial redevelopments that will increase the floor area ratio from less than 1 to more than 1 (See Exhibits 2A and 2B).

**For More Information**

Contact the Planning Division at 408-586-3279.

Date: \_\_\_\_\_ APN # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Description: \_\_\_\_\_

Project Location (Address): \_\_\_\_\_

Applicant Info (Name, Address, Phone #): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

1.  Public  Private

2.  New  Redevelopment

3. **Project Type** (select one):

<input type="checkbox"/> Commercial/Industrial	<input type="checkbox"/> Restaurant / Retail
<input type="checkbox"/> Mixed Use	<input type="checkbox"/> Shopping Center
<input type="checkbox"/> Residential	<input type="checkbox"/> Streets / Roads / Highways

4. **Impervious Surface (SF = Square Feet):**

- a. Entire Site Size \_\_\_\_\_ SF
- b. Percent Impervious Surface Area in Final Design \_\_\_\_\_ %

5. **Eligibility:** Check the appropriate box(es) below that qualifies you to apply for a C3 waiver.

- Located within the City's Mid-town Specific Plan area, which is the City's urban core. (Mark exact location with an "X" on the attached Exhibit 1.)
- Located within the City's Transit Oriented Development Overlay Zoning District. (Mark exact location with an "X" on the attached Exhibit 1.)
- Affordable and Senior Housing Development Projects that meet the criteria of Government Code 65589.5(h)(3)♣, or 65915(b)♦. (Attach additional documentation to demonstrate eligibility.)
- "Brownfield" properties. Projects on real property, the expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminants. (Attach additional documentation to demonstrate eligibility.)
- Located within the Transit Sub-area designated by the City Council for either or both, redevelopment involving densities of 31 or more dwelling units per acre, or for commercial or industrial redevelopments that will increase the floor area ratio from less than 1 to more than 1. (Mark exact location with an "X" on the attached Exhibit 2A or 2B.)





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**What is Alternative Compliance?**

In lieu of installing permanent onsite stormwater treatment measures on a project an applicant can apply for Alternative Compliance by participating in a Regional Stormwater Treatment Facility ♦, a Treatment Trade, or Stream Restoration.

**Alternative Compliance – 3 Methods**

- **Regional Stormwater Treatment Facility** - An applicant can participate in a Regional Stormwater Treatment Facility discharging into the same receiving waters as the project site. The applicant may financially contribute to, or construct in whole or in part, a regional stormwater treatment facility to which the project stormwater discharges, and that results in the enhancement of water quality or beneficial use.
- **Treatment Trade** – An applicant can financially contribute to stormwater treatment measures on another site that is within the South San Francisco Bay Drainage Basin.
- applicant financially contributes to stormwater treatment measures on another site that is within the South San Francisco Bay Drainage Basin.
- **Stream Restoration** – An applicant may financially contribute to a stream restoration project that provides riparian corridor preservation or water resource protection within the South San Francisco Bay Drainage Basin.

**Eligibility**

For Treatment Trade, to prove that permanent onsite stormwater treatment measures is impractical or infeasible the applicant must demonstrate that cost, physical, or legal constraints applies to the project. There is no requirement to apply for Alternative Compliance to a Regional Stormwater Treatment Facility.

**For More Information**

Contact the Planning Division at 408-586-3279.

Date: \_\_\_\_\_ APN # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Description: \_\_\_\_\_

Project Location (Address): \_\_\_\_\_

Applicant Info (Name, Address, Phone #): \_\_\_\_\_

1.  Public  Private

2.  New  Redevelopment

3. **Project Type** (select one):

<input type="checkbox"/> Commercial/Industrial	<input type="checkbox"/> Restaurant / Retail
<input type="checkbox"/> Mixed Use	<input type="checkbox"/> Shopping Center
<input type="checkbox"/> Residential	<input type="checkbox"/> Streets / Roads / Highways

4. **Impervious Surface (SF = Square Feet):**

a. Entire Site Size \_\_\_\_\_ SF

b. Percent Impervious Surface Area in Final Design \_\_\_\_\_ %

5. **Eligibility:** You must demonstrate impracticality or infeasibility through one of the constraints described below. Check the appropriate box that applies to your project. (Attach an additional sheet of paper and provide an explanation of your intention. Describe IN DETAIL quantities treated onsite as delineated in your Stormwater Control Plan and off-site by a Regional Stormwater Treatment Facility, Treatment Trade, or Stream Restoration.)

**Cost Constraints**  
 Cost of installing treatment measures would be more than 2% of the project costs. Project cost consists of all construction and materials costs for the physical improvements. It does not include the cost of land acquisition, financing, permitting, demolition, design, or offsite mitigation measures. (Attach additional support documentation.)

**Physical Constraints** (Attach additional support documentation. In order to select this, BOTH items below must apply to the project)

- The project site's size or configuration makes it impossible to use detention, runoff conveyance, or other engineered systems.
- The project site's soil is not suitable for infiltration.

**Legal Constraints**

Installing treatment measures would result in the project being unable to comply with other federal, state or local regulatory requirements applicable to the project. (Attach additional support documentation.)

**6. Alternative Compliance Method.** Complete the section below that applies to your project:

**Regional Stormwater Treatment Facility**

The applicant may financially contribute to, or construct in whole or in part, a regional stormwater treatment facility to which the project stormwater discharges, and that results in the enhancement of water quality or beneficial use. Any financial contribution must be made prior to issuance of the building permit for the project. (Attach additional support documentation.)

Project Receiving Benefit: \_\_\_\_\_

Date of Project Completion: \_\_\_\_\_

Financial Contribution, if any: \$ \_\_\_\_\_

**Treatment Trade**

The applicant may financially contribute to stormwater treatment measures on another site that is within the South San Francisco Bay Drainage Basin. Any financial contribution must be made prior to issuance of the building permit for the project.

Location of Off-site Treatment: \_\_\_\_\_

Describe Off-site Existing Treatment Conditions and Capacity: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Financial Contribution, if any: \$ \_\_\_\_\_

**Stream Restoration**

The applicant may financially contribute to a stream restoration project that provides riparian corridor preservation or water resource protection within the South San Francisco Bay Drainage Basin. Any financial contribution must be made prior to issuance of the building permit for the project.

Stream Restoration Project:: \_\_\_\_\_

Describe riparian corridor preservation or water resource protection: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Financial Contribution, if any: \$ \_\_\_\_\_

<b>FOR CITY STAFF ONLY</b>		
<b>PLANNING / ENGINEERING:</b> Date Received: _____ By (Name): _____ Permit #: _____ Project #, if applicable: _____ Master Permit #, if applicable: _____	<b>ENGINEERING:</b> Date Received: _____ By (Name): _____ Data Entry By: _____	<b>Alternative Compliance?</b> <b>Approved?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No By (Name): _____ Date: _____

◆ Regional Stormwater Treatment Facility includes regional or municipal stormwater detention or treatment facilities; in-stream or out of stream structures to increase the threshold flow in the stream; or structures that have been approved any applicable Hydromodification Management Plan (HMP), or other facility as approved by the City of Milpitas.