AGENDA

ITEM A

MEMORANDUM

City of Milpitas Parks and Recreation Department

To: **Finance Subcommittee**
Jose Esteves, Mayor
Althea Polanski, Council Member

Through: Bonnie Greiner, Parks and Recreation Services Director

By: Aaron Bueno, Recreation Supervisor

Subject: **Recommend adding Barbara Lee Senior Center Classrooms to the Master Fee Schedule, Facility Use Rules & Regulations Manual and adding Non-Profit Rental Rates for the Barbara Lee Senior Center Community Room for City Council approval**

Date: July 26, 2011

Background

The new Barbara Lee Senior Center opened in August of 2010 to the public for membership programs, classes, trips, special events and private rentals in the Denny Weisgerber Community Room. Recently, staff has received requests from for-profit and non-profit organizations for meeting space in Classroom/Conference Rooms as well as non-profit organizations interested in renting the Community Room for events.

To be consistent with other City of Milpitas Classroom/Conference Room rates and Non-profit rates for auditorium space and to increase revenue for the City of Milpitas, staff is recommending the following rooms and Rental Rates be added to the City's Master Fee Schedule and Facility Use Rules and Regulations Manual.

Proposed Senior Center Classroom/Conference Room Rental Rates:

Classroom 140&141 (Full)

Resident Rate:	Non-Resident Rate:	Non-Profit Rate:
$20 – Application Fee	$20 – Application Fee	$20 – Application Fee
$200 – Deposit (Refundable)	$200 – Deposit (Refundable)	$200 – Deposit (Refundable)
$70/hr – Hourly Rate	$90/hr – Hourly Rate	$35/hr – Hourly Rate

Classroom 140 or 141 (Half)

Resident Rate:	Non-Resident Rate:	Non-Profit Rate:
$20 – Application Fee	$20 – Application Fee	$20 – Application Gee
$200 – Deposit (Refundable)	$200 – Deposit (Refundable)	$200 – Deposit (Refundable)
$35/hr – Hourly Rate	$55/hr – Hourly Rate	$17.50/hr – Hourly Rate

Proposed Senior Center Community Room Resident Non-Profit Rental Rate:

Non-Profit Rate:	*Current* Resident Rate:
$20 – Application Fee	$20 – Application Fee
$1,000 – Deposit (Refundable)	$1,000 – Deposit (Refundable)
$110/hr – Hourly Rate	$220/hr – Hourly Rate

- Fee Waivers will not be available
- Requires (2) dedicated Building Attendants on site for entire rental (renter incurs cost)
- Rentals for adult majority attended events only (due to center's open floor plan)
- 3 hour minimum rental

Recommendation: Recommend adding Barbara Lee Senior Center Classrooms to the Master Fee Schedule, Facility Use Rules & Regulations Manual and adding Non-Profit Rental Rates for the Barbara Lee Senior Center Community Room for City Council approval.