

AGENDA

ITEM B

MEMORANDUM

Department of Financial Services



To: City Council Finance Subcommittee
From: Emma C. Karlen, Director of Financial Services
Subject: FY 10-11 Accounts Receivable Write-Off
Date: August 15, 2011

Attached are two lists of accounts receivable, one for utility accounts and the other for non-utility accounts that have been outstanding for more than 12 months and remained unpaid. Staff requests that the Finance Subcommittee recommend the write-offs of these accounts to the City Council. When the invoices were first sent to the customers, normal accounting procedures require us to record accounts receivable and revenues initially as the expectation is that the City would be able to collect the funds within a short period of time. However, when the accounts receivable have been outstanding for more than a year and after all the currently available collection methods have been exhausted, it is necessary to write off these accounts so as not to overstate the City's assets.

The attached lists identify each account by the category of invoice, payee name and amount. It should be noted that during this eighteen month period, from July 1, 2008 through December 31, 2009, the City achieved an overall collection rate of 99.8%. The proposed write-offs amount of \$90,348.16 is approximately 0.2% of all the amounts invoiced during the same period. The following table shows the write off rate by invoice category.

	Invoiced amounts	Proposed write-off amounts	% of invoiced amt
Utility accounts & Backflow Device Testing	\$ 38,884,148	\$ 58,320	0.15%
Animal Violation regulation	20,005	3,875	19.37%
NBO Violations	4,626	1,000	21.62%
Police False Alarms	64,450	3,750	5.82%
Fire Annual Permits	380,140	6,460	1.70%
Fire Alarm	38,400	3,600	9.38%
Private development jobs	1,557,801	10,890	0.70%
Public Works Cost Recovery	25,463	77	0.31%
Misc. other & returned checks	6,304,513	2,376	0.04%
Total	\$ 47,279,546	\$ 90,348	0.20%

Fiscal Impact: Write offs of \$90,348.16 from the outstanding accounts receivable will reduce the fund balances of the following funds:

General Fund: \$32,028.01
Utility Funds: \$58,320.15

SCHEDULE OF ACCOUNTS FOR WRITE-OFFS
Cut-Off Date As of December 31, 2009

INVOICE			
NAME	DATE	AMOUNT	DESCRIPTION
ROOSEVELT NOBLE	12/26/08	190.62	February 2009 Coverage
TOTAL RETIREE MEDICAL BENEFITS		190.62	
LB/VCC MILPITAS LLC	11/28/08	616.69	Private Job
HAWAIIAN CHEAP TOBACCO	02/20/09	2,138.01	Private Job
HAWAIIAN CHEAP TOBACCO	03/20/09	2,223.87	Private Job
HAWAIIAN CHEAP TOBACCO	04/24/09	332.80	Private Job
ANITA SINGH/INDIA GROCERY	05/15/09	264.84	Private Job
CALNEON ILLUMINART	05/15/09	927.76	Private Job
MONTESSORI SCHOOL DEVELOPMENT	05/15/09	138.88	Private Job
ANITA SINGH/INDIA GROCERY	06/26/09	503.95	Private Job
CALNEON ILLUMINART	06/26/09	1,264.92	Private Job
MONTESSORI SCHOOL DEVELOPMENT	06/26/09	322.03	Private Job
MARKETSHARE INC	07/31/09	1,992.98	Private Job
HARESH PANCHL	08/28/09	163.43	Private Job
TOTAL PRIVATE JOBS		10,890.16	
BLE TRADING LLC	06/05/09	37.50	At 100 Serra Center, business closed
MILPITAS SHOPPING CENTER	06/05/09	37.50	At 420 Main Street
MILPITAS SHOPPING CENTER	06/05/09	37.50	At 420 Main Street
MANILA MANILA NATORI	12/18/09	37.50	At 579 Main street, business closed
TOTAL BACKFLOW DEVICE TESTING		150.00	
BLUE GINGER RESTAURANT	05/01/09	600.00	Fire 5th False Alarm, business closed
BLUE GINGER RESTAURANT	05/01/09	300.00	Fire 4th False Alarm, business closed
BLUE GINGER RESTAURANT	06/19/09	900.00	Fire 6th False Alarm, business closed
BLUE GINGER RESTAURANT	06/19/09	900.00	Fire 7th False Alarm, business closed
BLUE GINGER RESTAURANT	06/19/09	900.00	Fire 8th False Alarm, business closed
TOTAL FIRE FALSE ALARM		3,600.00	
APT. COMPLEX (BRIAN BRAGER/ L)	12/12/08	214.50	Fire Annual Permit
APT. COMPLEX (BRIAN BRAGER)	12/12/08	214.50	Fire Annual Permit
COCINA DE MANILLA	12/12/08	286.00	Fire Annual Permit, business closed
HERITAGE OF INDIA RESTAURANT	12/12/08	429.00	Fire Annual Permit, business closed
LRG FMLY CARE (01538 STARLITE	12/12/08	71.50	Fire Annual Permit, no longer licensed
HARVEST RESTAURANT HOUSE OF MA	12/12/08	429.00	Fire Annual Permit, business closed
MCDONALD'S	12/12/08	429.00	Fire Annual Permit
CHILI'S	12/12/08	429.00	Fire Annual Permit
MARIE CALLENDER'S PIE SHOP	12/12/08	25.00	Fire Annual Permit, business closed
APT. COMPLEX (PETER NELSON)	12/12/08	214.50	Fire Annual Permit
APT. COMPLEX (RAVI RAO)	12/12/08	214.50	Fire Annual Permit
LRGFAMILYCARE-685 PARVIN DR	12/12/08	71.50	Fire Annual Permit, business closed
PHO HOA RESTARAUNT	12/12/08	429.00	Fire Annual Permit, business closed
LRGFAMILYCARE-2216 STRATFORD D	12/12/08	71.50	Fire Annual Permit
LRG FMLY CARE (00367 W CAPITOL	03/13/09	71.50	Fire Annual Permit, business closed
APT. COMPLEX (BRIAN BRAGER/ L)	12/01/09	214.50	Fire Annual Permit
APT. COMPLEX (BRIAN BRAGER)	12/01/09	214.50	Fire Annual Permit
ISLAMIC CENTER OF ZAHERA	12/01/09	858.00	Fire Annual Permit
CON SENTRY NETWORKS	12/01/09	429.00	Fire Annual Permit, business closed
HERITAGE OF INDIA RESTAURANT	12/01/09	429.00	Fire Annual Permit, business closed
INDIAN SUMMER RESTAURANT	12/01/09	429.00	Fire Annual Permit, changed ownership
APT. COMPLEX (PETER NELSON)	12/01/09	214.50	Fire Annual Permit
LRGFAMILYCARE-2216 STRATFORD D	12/01/09	71.50	Fire Annual Permit
TOTAL FIRE ANNUAL PERMIT		6,460.00	

SCHEDULE OF ACCOUNTS FOR WRITE-OFFS
Cut-Off Date As of December 31, 2009

INVOICE			
NAME	DATE	AMOUNT	DESCRIPTION
PACIFICA CROSSROADS	08/08/08	250.00	June 2008, business closed
MERVYNS #81	11/07/08	250.00	Sept 2008, business closed
DOLORES MANDRIGUES	11/07/08	250.00	Sept 2008
SMURFIT-STONE CONTAINER	12/26/08	250.00	Oct 2008
DOLORES MANDRIGUES	12/26/08	250.00	Oct 2008
MERVYNS #81	01/16/09	500.00	Nov 2008, business closed
MERVYNS #81	03/06/09	250.00	Dec 2008, business closed
SMURFIT-STONE CONTAINER	03/06/09	250.00	Dec 2008
DOLORES MANDRIGUES	03/06/09	1,250.00	Dec 2008
SEARS OUTLET	07/31/09	250.00	June 2009
TOTAL POLICE FALSE ALARM FEE		3,750.00	
WALTER ARNEY	08/08/08	175.00	Regulation Fine
CLAUDETTE TIZNADO	09/05/08	50.00	Regulation Fine
ROBERT W & JOSIE C MCCLYMOND	09/26/08	300.00	Regulation Fine
JEFFERY A SPELLMAN	10/17/08	100.00	Regulation Fine
DENISE & JOSE MENDEZ	11/14/08	250.00	Regulation Fine
ANETTE S IGLESIA	11/21/08	100.00	Regulation Fine
STACY MARIE MCCLYMOND	11/21/08	250.00	Regulation Fine
DAVID LEON HILL	12/05/08	200.00	Regulation Fine
CORY O'NEIL HILL	12/19/08	125.00	Regulation Fine
ERIC WILSON	01/02/09	475.00	Regulation Fine
ERIC WILSON	01/09/09	375.00	Regulation Fine
TINA LOTTI	03/20/09	250.00	Regulation Fine
STEPHEN DEE SMITH	06/19/09	225.00	Regulation Fine
CHRISTOPHER MICHAEL BOYER	08/07/09	150.00	Regulation Fine
DAVID JIMENEZ	09/25/09	425.00	Regulation Fine
CASSANDRA TORRES	10/09/09	225.00	Regulation Fine
CHRISANTO DE VERA	12/11/09	200.00	Regulation Fine
TOTAL ANIMAL VIOLATION		3,875.00	
SERGIO D VALDOVINOS	11/21/08	100.00	Administrative Citation
DORIS AND JOSEPH SMITH, JR	12/05/08	300.00	Administrative Citation
REO PROPERTIES INCORP/GREEN TR	01/16/09	100.00	Administrative Citation
ANN BENNETT	01/30/09	100.00	Administrative Citation
MELISSA & FERLY MENDOZA JR.	04/03/09	100.00	Administrative Citation
RICHARD & NADIN PATTERSON	06/19/09	300.00	Administrative Citation
TOTAL NBO VIOLATION FEES		1,000.00	
PHILLIP DANIEL ROBINSON	05/23/08	77.00	Knocked Down traffic signal cabinet
TOTAL PUBLIC WORKS COST RECOVERY		77.00	
ANGELA A COOPER	04/10/09	247.00	After the Bell Program at Zanker Elem.
TOTAL RECREATION FEE		247.00	
VISUAL ARTS SIGNAGE MANAGEMENT	10/24/08	393.15	Building Sign Permit
HAYNES AND SON'S PLUMBING CO.	11/07/08	205.65	Building Permit
HAYNES AND SON'S PLUMBING CO.	11/21/08	377.85	Building Permit
EDDIE PEREGRINO	11/20/09	428.08	Building Permit
CARLOS RODRIGUEZ	08/01/08	165.00	Vehicle Impound Fee
FRANCIS ESPOSO &	01/16/09	188.50	Tuition for Pre-School
JOHN W BALMONTE	09/18/09	50.00	Park Rental
NGOC TRAN	10/09/09	130.00	Fee for Milpitas Soccer
TOTAL RETURNED CHECK		1,938.23	
TOTAL MISCELLANEOUS WRITE-OFFS		32,178.01	

FY2010-2011

Utility Receivable Write Off List

(for account write off > \$25.00)

Account	Last Name	First Name	Final Bill Date	Amount Wrote Off	Reason
2034510	ABLAZA	JOSEFINA	09/21/09	203.53	closed account
2028880	ACOSTA	SHELLIE	09/08/08	385.56	closed account
2034911	AGUILAR	MARIA	08/31/09	345.19	closed account
2005206	ALBANIEL	IRWIN	11/16/09	589.44	closed account
2003934	ALCARAZ	SUSANA	08/24/09	51.03	closed account
2034269	ALDANA	HECTOR	05/11/09	477.72	closed account
2031173	ALVAREZ	SANDRA	09/08/08	127.09	closed account
2028556	ALVAREZ	BRANDY	10/05/09	799.49	closed account
2030130	ANDRES	CARINA	08/25/08	563.96	closed account
2005356	ARIKIREVULA	PRABHAKAR	08/11/08	120.64	closed account
2033502	AUSTIN	DEXTER	10/12/09	442.89	closed account
2033486	AYALA	VICTOR	12/14/09	155.80	closed account
2028584	AYALA	MARIA	09/29/08	325.23	closed account
2026908	BACORRO	SAMIE	12/21/09	272.78	closed account
2030593	BALMACEDA	BLITZEN	07/20/09	65.90	closed account
2017969	BANKS	KESHAWNNA	10/12/09	841.91	closed account
2007258	BASA	ANITA	11/23/09	243.53	closed account
2033218	BEEDY	DAN	09/01/08	322.58	closed account
2008848	BEM	SHAUNA	07/13/09	177.27	closed account
2010150	BERKMAN	JIM	07/13/09	236.05	closed account
2031986	BERNARDINO	ROSA	12/15/08	87.05	closed account
2033627	BLE TRADING LLC		06/22/09	185.12	closed account
2033628	BLE TRADING LLC		06/22/09	431.99	closed account
2003563	BOOTH	CHARLES	02/23/09	144.76	closed account
2002228	BORDERS INC		05/22/11	668.07	bankruptcy
2030561	BOTELLO	JUAN CARLOS	07/06/09	100.90	closed account
2033719	BOWLIN	TRACEY	03/23/09	191.04	closed account
2031152	BOWLIN	BELINDA	07/28/08	414.17	closed account
2026868	BRACAMONTE	ROSE	11/23/09	292.36	closed account
2029446	BREWER	LAKISHA	06/08/09	162.57	closed account
2030171	BRILLON	JOVITA	03/02/09	199.41	closed account
2020069	BRYANT	ROSALIE	11/17/08	151.45	closed account

FY2010-2011

Utility Receivable Write Off List

(for account write off > \$25.00)

Account	Last Name	First Name	Final Bill Date	Amount Wrote Off	Reason
2032599	BUEZA	MARIA	10/13/08	305.06	closed account
2033703	BUFETE	GUEDIEL	12/01/08	216.40	closed account
2033152	BUTRON	YVONNE	08/25/08	299.51	closed account
2032488	CAJUCOM	ESTER	01/12/09	374.44	closed account
2029098	CALICA	IRIS	09/08/08	40.70	closed account
2011794	CAMPOS	ESMIRA	09/29/08	461.41	closed account
2032874	CHAVEZ	PALBO	07/21/08	120.82	closed account
2026958	CHAVEZ	EMPERATRIZ	11/09/09	173.47	closed account
2000535	CHEADLE	NICOLE	07/14/08	294.52	closed account
2031210	CHEUNG	DIANE	09/08/08	97.16	closed account
2004125	CHOY	JAMES H.	11/16/09	401.97	closed account
2030970	COLOMA	HELEN	10/13/08	132.60	closed account
2017505	COLOMA	VIOLA	08/11/08	293.06	closed account
2030774	CORDOVA	LETITIA	11/09/09	273.07	closed account
2013886	CORTEZ	CHRISTINE	04/27/09	162.96	closed account
2034130	CRUZ	ISABEL	04/13/09	53.25	closed account
2032048	DANFORD	ANITA	08/18/08	507.67	closed account
2004303	DE YONG	CARRIE	10/27/08	205.93	closed account
2030920	DEVI	ARINA	11/23/09	566.13	closed account
2013809	DIAZ	YOCASTA	07/21/08	57.17	closed account
2014184	DINH	JACQUELINE	11/24/08	241.57	closed account
2014411	DUNN	OTIS	11/30/09	232.99	closed account
2030575	DURAN	CARLOS	07/06/09	241.27	closed account
2031144	ENRIQUEZ	STEVE	12/15/08	314.42	closed account
2008160	ESPINOZA	SHAUN	09/29/08	688.75	closed account
2034082	FURROW	JAMES	01/26/09	371.18	closed account
2015841	FURROW	RICHARD	09/29/08	417.42	closed account
2006512	GADRI	KULWANT	07/06/09	601.91	closed account
2020666	GAMING	JULIE	08/17/09	167.63	closed account
2007506	GARCIA	ESTHER	07/27/09	298.84	closed account
2034407	GARCIA	BARBARA	04/13/09	393.97	closed account
2034697	GARCIA	LUIS	12/07/09	397.08	closed account

FY2010-2011

Utility Receivable Write Off List

(for account write off > \$25.00)

Account	Last Name	First Name	Final Bill Date	Amount Wrote Off	Reason
2033009	GODINA	JEANETTE	07/27/09	60.56	closed account
2030397	GOMEZ	ARMANDO	09/29/08	302.13	closed account
2030572	GONZALES	JUNE	03/09/09	168.72	closed account
2007888	GONZALES	MARIA	02/16/09	201.29	closed account
2032522	GRAVES	MIKELL	10/06/08	213.40	closed account
2033616	GRIESMAN	JENNIFER	09/29/08	244.39	closed account
2032021	GRIFFITH	JOYCELIN	01/12/09	318.79	closed account
2000859	GROEN	A G	10/26/09	151.04	closed account
2034592	GROVE	LANCE	04/27/09	167.47	closed account
2019494	GUERRA	NELSON	11/17/08	113.87	closed account
2034062	GUIZAR	NELIDA	03/23/09	377.17	closed account
2013916	GUIZAR	ROSARIO	11/23/09	590.50	closed account
2007402	GUNABE	GARY	07/21/08	316.23	closed account
2033589	GUTIERREZ	JOE	02/02/09	61.84	closed account
2034538	GUTIERREZ	ABIGAIL	02/16/09	102.66	closed account
2035289	HARRISON	SHARNELL	10/12/09	284.94	closed account
2034451	HASSAN	BISOLA	11/09/09	583.69	closed account
2013489	HAWLEY	EDWIN	11/24/08	488.37	closed account
2015469	HENNINGS	CINDI	12/01/08	251.73	closed account
2029832	HENRY	NEVILLE	02/16/09	76.90	closed account
2008025	HENRY	LESLEY	08/25/08	131.67	closed account
2033621	HERITAGE OF INDIA DBA G K TAMBER LLC		07/20/09	559.57	closed account
2027255	HERRERA	JOSE	01/12/09	249.08	closed account
2033314	HILL	NICKOLE	07/07/08	260.79	closed account
2003275	HILL	RUSSELL	10/13/08	380.84	closed account
2025475	HO	NGUYEN	11/02/09	121.32	closed account
2004247	HOUSEMAN	BARBARA	01/03/00	91.53	deceased
2006661	HUSAIN	MALIK	01/12/09	432.99	closed account
2028487	ISIDERIO	FELICITAS	04/27/09	80.26	closed account
2031396	JACKSON	THOMAS	08/03/09	155.10	closed account
2034042	JEFFCOAT	JENNIFER	12/07/09	144.08	closed account
2030460	JOHNSTON	LYNDA	07/13/09	274.00	closed account

FY2010-2011

Utility Receivable Write Off List

(for account write off > \$25.00)

Account	Last Name	First Name	Final Bill Date	Amount Wrote Off	Reason
2034280	JOPLIN	JAMES	06/15/09	55.74	closed account
2002616	JULIAN	ERIN	07/27/09	461.44	closed account
2014881	KENNEDY	GABRIELLA	11/24/08	41.45	closed account
2029828	KENNEDY	ALLFRED	04/20/09	167.32	closed account
2013855	KEO	BRIAN	07/07/08	161.17	closed account
2013343	KIM	DONHO	11/23/09	508.26	closed account
2033033	KING	KEVIN SCOTT	07/28/08	65.90	closed account
2030988	KING	LINDA	09/29/08	111.81	closed account
2032885	KUSAYANAGI	SCOTT	04/06/09	253.49	closed account
2031389	LANDAYAN	VIVIAN	03/23/09	263.51	closed account
2030489	LASET	JOHN	10/27/08	199.05	closed account
2015118	LAU	DAVID	06/01/09	153.11	closed account
2031285	LE	ANH	05/11/09	29.85	closed account
2019274	LE	TAN	03/09/09	97.48	closed account
2019739	LOGAN	LINDA	06/22/09	137.39	closed account
2033999	LOPEZ	ANGELA	04/06/09	266.96	closed account
2026950	LUA	REBECA	06/22/09	307.25	closed account
2019516	LUNASCO	MABEL	11/09/09	352.99	closed account
2029433	MACIAS	MANUEL	01/26/09	111.55	closed account
2017430	MAGSAYO	ROSALIO	09/01/08	191.29	closed account
2017757	MAMOE	SIOLO	08/04/08	132.81	closed account
2030666	MARKS	DAVID	10/27/08	214.20	closed account
2033904	MARTINEZ	JUAN	05/25/09	139.63	closed account
2032512	MARTINEZ	MARIA DEL ROSARIO	02/23/09	162.74	closed account
2029683	MASIL	LUZVIMINDA	01/12/09	460.87	closed account
2034985	MC CLEARY	BETTY	07/20/09	243.49	closed account
2033065	MCCLAURIN	BERNICE	05/11/09	165.28	closed account
2030586	MELO	ELIZABETH	11/02/09	350.80	closed account
2033624	MEN	HONG	02/02/09	113.91	closed account
2033636	MENTON	DEBRA	11/10/08	344.78	closed account
2014531	MIRTO	PATRICK	03/16/09	162.75	closed account
2020054	MONTOYA	DAVIN	08/03/09	126.84	closed account

FY2010-2011

Utility Receivable Write Off List

(for account write off > \$25.00)

Account	Last Name	First Name	Final Bill Date	Amount Wrote Off	Reason
2028809	MOORE	FAWN	10/06/08	263.65	closed account
2031178	MORETTI	JUDITH	07/21/08	364.80	closed account
2007299	MORGAN	KATHI	01/26/09	239.53	closed account
2029400	MORUSUPALLI	PARVEEN	10/19/09	470.08	closed account
2018321	MUNOZ-LEYNO	CHRISTINA	12/07/09	269.33	closed account
2026709	MUSKOPF	GUSTAVO	04/13/09	489.07	closed account
2013226	NAIK	RAMDAS	07/21/08	485.05	closed account
2030975	NEJAL	VICTOR	10/13/08	346.68	closed account
2029067	NGUYEN	DIEM	10/06/08	93.09	closed account
2010547	NGUYEN	AUSTIN	11/10/08	156.12	closed account
2029849	NGUYEN	HOP	09/08/08	166.94	closed account
2028180	NGUYEN	MICHELLE	03/16/09	192.99	closed account
2033661	NGUYEN	TRANG	11/23/09	258.25	closed account
2027518	NGUYEN	HUNG	09/28/09	342.47	closed account
2017522	NICOLAS	LORNA	08/03/09	475.68	closed account
2031337	OLANIO	MARIA	10/13/08	284.91	closed account
2020262	ONG	KY	11/16/09	349.23	closed account
2026776	ONTIVEROS	LUIS	02/23/09	141.65	closed account
2033650	ORNELAS	SANDRA	01/19/09	167.12	closed account
2032500	PACHO	DANNY	10/13/08	72.25	closed account
2033782	PARADA	PEDRO	11/03/08	294.31	closed account
2030883	PARDO	REBECCA	07/28/08	36.81	closed account
2027531	PASCUAL	CYNTHIA	04/13/09	162.43	closed account
2033403	PHAM	VAO	09/07/09	133.99	closed account
2032802	PHAN	HANG	12/08/08	105.18	closed account
2030340	PHONGPOOL	THONGLUAN	11/10/08	200.42	closed account
2008948	PHU	ANTHONY	11/16/09	231.51	closed account
2033146	PITTS	LAURA	09/08/08	29.01	closed account
2026809	POMELE	EVELIGA	07/27/09	98.80	closed account
2032524	PONCE	RODRIGO	01/12/09	567.98	closed account
2033367	PORTILLO	JOSE	02/16/09	272.17	closed account
2030308	POST	CHRISTINA	07/14/08	80.95	closed account

FY2010-2011

Utility Receivable Write Off List

(for account write off > \$25.00)

Account	Last Name	First Name	Final Bill Date	Amount Wrote Off	Reason
2011356	PRINCE	DAN	08/04/08	137.11	closed account
2031578	PROLINE GOLF, INC		02/02/09	39.61	closed account
2012348	Q PHOTOGRAPHY		01/19/09	72.99	closed account
2030569	QUIROZ	MARIA	10/20/08	152.44	closed account
2034546	RAMIREZ	ADAM	11/23/09	114.40	closed account
2031458	RAMIREZ	DANETTE	09/01/08	188.90	closed account
2006525	RAMOS	RUBEN	11/23/09	310.10	closed account
2029630	RAO	RAVI	07/27/09	386.25	closed account
2027794	RENAISSANCE HOME AND MORTGAGE INC		09/07/09	78.85	closed account
2027792	RENAISSANCE HOME AND MORTGAGE INC		09/07/09	698.90	closed account
2027793	RENAISSANCE HOME AND MORTGAGE INC		09/07/09	1,876.69	closed account
2033020	REYES	DAVID	05/11/09	261.76	closed account
2028186	RICHARDSON	TERILYN	03/09/09	274.73	closed account
2035173	RIGDON	STEVEN	09/14/09	395.50	closed account
2008663	RIYAT	RAJ	11/17/08	204.97	closed account
2035072	ROBBINS	TYLER	07/20/09	232.92	closed account
2028134	ROBRTO	RODOLFO	10/13/08	376.66	closed account
2032650	RODRIGUEZ	MOLLY	03/02/09	63.75	closed account
2030559	RODRIGUEZ	LEIONNA	07/28/08	544.25	closed account
2016887	ROSS	GENE	12/29/08	341.45	closed account
2034133	ROST	GARY	10/27/08	41.98	closed account
2035369	RUBIA	OLIVER	11/02/09	552.42	closed account
2019339	RUFFIN	SADIE	10/05/09	254.78	closed account
2007922	RUIZ	MANUEL	11/23/09	212.02	closed account
2003702	RUIZ	PRIMO	09/08/08	432.95	closed account
2034704	RUKSTALIS	MELISSA	12/14/09	218.32	closed account
2032541	RUVALCABA	SERJIO	08/11/08	315.59	closed account
2031262	S HUH INC DBA PALM'S GRILL & BAR		06/22/09	455.00	closed account
2031418	SALET	RICHARD	09/22/08	324.90	closed account
2005928	SANTOS	KELLI	12/07/09	111.34	closed account
2010857	SCHAFFER	MARY	04/20/09	254.63	closed account
2030172	SCHMITT	MELISSA	08/04/08	31.97	closed account

FY2010-2011

Utility Receivable Write Off List

(for account write off > \$25.00)

Account	Last Name	First Name	Final Bill Date	Amount Wrote Off	Reason
2017571	TAYLOR	JAMES	04/13/09	176.02	closed account
2031889	TAYLOR	JOHN	12/22/08	245.88	closed account
2032363	THAM	NGHIEM	07/28/08	286.53	closed account
2031981	TINGLE	ALICIA	07/31/09	273.18	closed account
2032670	TOLING	KATHRINA	11/10/08	107.76	closed account
2008278	TORRES	CASSANDRA	11/24/08	701.31	deceased
2035515	TOSADO	MADELINE	11/09/09	261.52	closed account
2001140	TRAN	TY	12/01/08	97.74	closed account
2014733	TRAN	CUC	01/26/09	347.04	closed account
2028606	TRUONG	TOMMY	07/28/08	129.04	closed account
2027572	TRUONG	LAI	07/27/09	171.59	closed account
2000524	UBERITA	ROLLY	09/01/08	274.28	closed account
2017418	URANGO	CARMEN	10/06/08	158.78	closed account
2028970	URIBE	ESMERALDA	10/06/08	289.27	closed account
2033082	VALENCIA	ARACELY	12/08/08	376.41	closed account
2030047	VALENCIA	ARACELY	09/15/08	481.00	closed account
2013084	VAN DEROSTYNE	RUTH	10/06/08	681.39	closed account
2030900	VARGAS	URIEL	10/20/08	482.06	closed account
2032808	VELAZQUEZ	VICTOR	01/12/09	119.16	closed account
2032643	VIERRA	LISSA	01/12/09	364.98	closed account
2030394	WENG	LONG HUA	12/14/09	116.29	closed account
2016216	WESLEY	CYNTHIA	07/27/09	107.90	closed account
2009893	WONG	MARYANNE	04/20/09	77.21	closed account
2033474	YAMASHITA	GARY	01/26/09	197.14	closed account
2034973	YAO	AN	12/14/09	153.25	closed account

TOTAL WRITE OFF

58,170.15