

CITY OF MILPITAS

MINUTES of: CITY COUNCIL (FINANCE) SUBCOMMITTEE

Date/Time: Thursday, November 15, 2012 – 5:30 p.m.

I. CALL TO ORDER: Mayor Jose S. Esteves called the meeting to order at 5:30pm

Attendance:

City Council: Council Member Althea Polanski is absent

Staff: Thomas William, City Manager
Emma Karlen, Finance Director
Carmen Valdez, Human Resources Director
Flora Tzeng, Budget Manager

II. PUBLIC FORUM: None

III. APPROVAL of MINUTES: The October 18, 2012 minutes will be approved when both committee members are present.

IV. ITEMS FOR DISCUSSION

A. Consider Allocation from Council Unallocated Community Promotion Budget for Postage and Printing Expenses for the Milpitas Firefighters Toy Drive

- At the City Council meeting of November 6, 2012, two representatives from International Association of Firefighters (IAFF) Local 1699 requested financial assistance from the City of Milpitas for their annual Milpitas Firefighters Toy Drive. This request was presented during the public comment period with direction from City Council to place on this agenda for consideration and action. IAFF Local 1699 requests the City of Milpitas to provide printing and postage costs for the Toy Drive benefiting local Milpitas children. The cost estimated for this request is approximately \$2,000 and there are sufficient funds in the City Council unallocated community promotion budget to participate.
- Mayor requested to ensure the flyer indicated that the event is sponsored by the City of Milpitas.

B. Consider Request for Refund of Fees Paid by Mr. Antoine Snelgro related to Adult Sports Team

- Milpitas resident Mr. Antoine Snelgro participated in the 2012 spring Adult Sports Basketball League. He is requesting a refund of \$70 for the non-resident fees that he paid to participate in the league.

- Mr. Snelgro paid by himself the \$70 non-resident fee for his team members after the league was over and the team has dismissed. Mr. Snelgro is not able to collect from his non-resident team members.
- Recreation staff has since implemented a new procedure of not allowing any team to play without completely paying off the fees.

C. Consider Approval of Fee Waiver for Milpitas Executive Lions Club for “Make A Difference Day” held on October 27, 2012

- The Milpitas Executive Lions Club hosted a community service event called “Make A Difference Day” on October 27, 2012. The Club is requesting a waiver of the Fire Assembly Permit fee in the amount of \$460.77.
- Mayor asked City Manager to look into a recommendation of fee waiver and donation policy for the City.
- Mayor also asked if we should require an “after the event” report from all events that receive donations (or fee waivers) from the City.
- Mayor prefers that the donation policy doesn’t exclude other governmental agencies. They should be treated like other non-profit organizations.

ACTION: The Mayor recommended City Council to approve above three items and agreed to put on November 20th City Council agenda as consent items.

V. OTHER BUSINESS

- Mayor inquired if volunteers are covered under City’s worker’s compensation. Human Resources Director Carmen Valdez answered that all volunteers are fingerprinted and are also covered under City’s worker’s compensation.

VI. NEXT MEETING – December 20, 2012

VII. ADJOURNMENT