



## **7. Update on New Senior Center (Steve Erickson, Project Manager)**

Staff provided an update on the details of building finishes and project progress as follows:

- Interior wall and ceiling framing continues in preparation for drywall installation in early November.
- Installation of metal roofing for the community room and central wing is underway.
- Exterior lath and plaster installation continues, and stucco work is to start by the end of the month.
- Installation of electrical, Mechanical (HVAC), and fire sprinkler continues is underway.
- The project has a 20 rain day allowance, and the contractor has used 6 days.

Steve Erickson, Project Manager, recommended the following proposed site improvements: Community Center sidewalk replacement, parking lot repairs and resurfacing, repainting the Community Center Building, and Veterans Memorial improvements. Bonnie Greiner, Parks and Recreation Director suggested installing one of the Commissioned benches near the Veterans Memorial area. Steve reported that staff would be getting pricing from the contractor and would bring back to the council for review prior to proceeding.

Council member Polanski questioned where the funding would come for the above mentioned site improvements. Greg Armendariz, Public Works Director/City Engineer, indicated that there was a substantial savings in the competitive bidding process and there is some additional RDA funding available in the current project budget to cover the above mentioned improvements and safety hazards at the City Hall/Community Center/Senior Center area.

MOTION to approve the following:

- 1) Receive staff report for the Senior Center Project, Project No. 8176;

M/S: McHugh, Polanski

All Ayes

## **8. RFP for Use of Sal Cracolice Building (Bonnie Greiner, Parks and Recreation Director)**

At the September 29, 2009, Neighborhood Services Education and Sub-committee meeting, staff was directed to draft a request for proposal (RFP) to solicit community groups interested in use of the Sal Cracolice facility once vacated upon completion of the new Senior Center. Included in the packet was a draft of the RFP for review.

Vice Mayor Polanski didn't have any concerns about the application, however, suggested using the media publicity (i.e. ads/article in the Milpitas Post, etc.) to get the word out on the RFP. Council member Polanski suggested using social networking (i.e. facebook, twitter, etc.) to inform the public as well. Staff indicated that these recommendations will be forwarded to the Council for final consideration.

Karen Kolander, Director of Milpitas Food Pantry, suggested making the document both in a PDF form and in word document so that applicants would be able to type directly into the application.

It was also suggested that the application require applicants to submit FY2008/2009 and FY 2009/2010 operating budgets on the application. The sub-committee was interested in reviewing this item at the November 17, 2009, City Council meeting for consideration with recommendations from staff on the guidelines and timelines.

MOTION to forward proposed RFP with above mentioned recommendations to the City Council.

M/S: McHugh, Polanski

All Ayes

**9. November Neighborhood Services and Education Subcommittee Meeting (Bonnie Greiner, Parks and Recreation Director)**

The next Neighborhood Services and Education Subcommittee meeting is scheduled for Tuesday, November 24, 2009, which is the week of Thanksgiving. The subcommittee needed to determine if they would like to cancel or reschedule the meeting to another date

Greg Armendariz, indicated that staff could provide a memo with updates on the project and if necessary could schedule a meeting in December on an as needed basis.

Council member Polanski requested another tour of the Senior Center facility. Greg Armendariz, suggested a tour after the New Year where there would be more progress.

MOTION to cancel the November 24, 2009, subcommittee meeting and if necessary schedule a meeting sometime in December (TBD). If no meeting is necessary in December, the next scheduled meeting will be held on January 26, 2010.

M/S: Polanski/McHugh

All Ayes

**Future Agenda Items**

1) Tour of the Senior Center

**10. Adjournment**

- Adjournment: 6:02 p.m.