MEETING MINUTES
CITY OF MILPITAS

Minutes of:	**City Council Rules Committee**
Date:	**Monday, August 29, 2011**
Time:	**4:30 PM**
Location:	**Committee Room, Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas**

I. ROLL CALL

PRESENT: Councilmember Debbie Giordano
Councilmember Armando Gomez

STAFF: City Attorney Mike Ogaz
City Clerk Mary Lavelle
Deputy City Clerk Donna Biles

CALL TO ORDER - 4:30 p.m.

II. APPROVAL OF AGENDA - approved

III. APPROVAL OF MEETING MINUTES - approved for August 8, 2011

IV. PUBLIC FORUM – none

V. AGENDA REVIEW

City Council Meeting Agenda review: Councilmembers reviewed the draft agenda for the Council meeting of September 6. They requested to put off the report from the Building Dept. staff regarding its visit to the Friendly Village Mobile Home Park. Councilmember Gomez wanted to ensure that residents were contacted, following some of the comments at the last City Council meeting.

Councilmember Giordano asked who decides if an item goes on the consent calendar. The City Clerk indicated that it was most often the staff member who submitted the report for the agenda. The City Attorney commented sometimes the City Manager will determine it.

The very brief list for the September 20 meeting was also reviewed.

VI. ADJOURNMENT - 4:37 p.m.

Minutes prepared by Mary Lavelle, City Clerk