

**CITY OF MILPITAS
CITIZENS BUDGET TASK FORCE
MILPITAS CITY HALL COMMITTEE MEETING ROOM
APPROVED MINUTES
August 23, 2010**

- I. Call to Order / Roll Call** Task Force Chair Joseph Weinstein called the meeting to order at 2:00 PM
- Present: Task Force Chair Joseph Weinstein; Task Force Vice Chair Anjula Nigam; Task Force Members Alan David, Dan Manassau, and Ami Shah; City Manager Tom Williams; City Attorney Mike Ogaz; Human Resources Director Carmen Valdez; Economic Development Manager Diana Barnhart; and Recording Secretary Tiffany Sison
- II. Approval of Agenda** Motion: to approve the agenda, as submitted
- Motion/Second: Task Force Member Alan David/Task Force Member Manassau
- Motion carried by a vote of: Ayes: 6
Noes: 0
- III. Approval of Unapproved Minutes** Motion: to approve the unapproved Minutes, as submitted
- Task Force Member Lalwani requests to change absence to “Excused Absence”.
- Motion/Second: Task Force Member Manassau/Task Force Member Lalwani
- Motion carried by a vote of: Ayes: 6
Noes: 0
- IV. Public Forum** None.
- V. Chairperson’s Remarks** Task Force Chair Weinstein and City Manager Williams discuss Unions and soliciting comments from employees and citizens.
- VI. Update on Public Input** City Manager Williams states no report received from IS on citizens/employees ideas to reduce the City’s deficit.
- VII. Task Force Subcommittee Reports** Economic Development Manager Barnhart and City Manager Williams present a PowerPoint presentation on Redevelopment Tax Increment and Tax Increment Projections.
- Task Force Vice Chair Nigam and Task Force Member Shah will take over Income and Revenue.
- Task Force Member David and Task Force Member Manassau will investigate Additional Pays.
- Task Force Member Manassau created a recommendation for a Cost Incentive Program:
- Establish city incentive program to reward employees/citizens for ideas that result in changes that reduce costs and/or pay for city programs.
- Rationale:** For example: The use of an existing city training program by private companies to train their employees with a fee paid to the city. The submitter of the idea would be paid a cash award of say \$500 and 5% of the net cost recovery to the city for the first year of the program. No net gain to the city, then no award.

Budget Impact: Unknown

Exempt from Award: Mayor, City Council, Commissioners, City Manager, and Dept Heads as it is their job to make recommendations. The awards could be made by the Economic Development Commission or a special budget commission established for this and other duties.

This would not start until after the Task Force Recommendations are put in place to avoid confusion over the source of the recommendations. No Task Force Recommendation could be used later for an award recommendation.

VIII. Discussion

Motion: entertain the level of materiality to be defined in terms of aggregate amounts of \$100,000:

Motion/Second: Task Force Member David/Task Force Member Lalwani

Motion carried by a vote of: Ayes: 6
Noes: 0

**IX. Future Agenda
Items / Next
Meeting**

Report of four categories by members:

1. Salaries and Benefits
2. Programs
3. Income or Revenue
4. Departments

X. Adjournment

Meeting was adjourned at 3:59 PM to the next meeting on Tuesday, September 7, 2010 at 2:00 PM.

Respectfully submitted,

Tiffany Sison, Recording Secretary