

**MEETING MINUTES
CITY OF MILPITAS**

Minutes of: Meeting of the Milpitas Oversight Board
Date: Monday, March 26, 2012
Time: 5:30 PM
Location: Milpitas City Hall Committee Room
455 E. Calaveras Blvd., Milpitas, CA

CALL TO ORDER Milpitas City Manager Tom Williams, serving as the successor agency Executive Officer, called the first meeting of the new Milpitas Oversight Board to order at 5:30 PM.

ROLL CALL **MEMBERS PRESENT:** Armando Gomez (City), Emma Karlen (City), Vinod Sharma (County), Don Gage (County/SCVWD), Bruce Knopf (County), Mike Mendizabal (College District), and Marsha Grilli (Schools)

MEMBERS ABSENT: None

STAFF PRESENT: City Manager Tom Williams, City Attorney Mike Ogaz, Assistant City Attorney Bryan Otake and City Clerk Mary Lavelle.

PUBLIC FORUM None

ANNOUNCEMENTS None

DISCUSSION ITEMS

1. Appointment of Officers Bruce Knopf moved, and Armando Gomez seconded, a motion to elect Don Gage as Chairman and Mike Mendizabal as Vice Chairman of the Oversight Board. The motion was approved unanimously, a 7 – 0 vote.
2. Powers and Responsibilities Milpitas Assistant City Attorney Bryan Otake gave a powerpoint presentation outlining the powers and responsibilities of the Oversight Board, which had been established to oversee select activities following the dissolution of the Milpitas Redevelopment Agency. He detailed some of the Board’s discretionary approval powers and stated the Board would provide direction to the Successor Agency. Mr. Otake concluded that all Oversight Board actions were subject to review by the State Department of Finance.
3. Former RDA Accomplishments This topic would be discussed at a future meeting, Mr. Williams announced.
4. Schedule of meetings Consensus was reached to hold two meetings, as follows:
 - 1.) Tuesday, April 10, 2012 at 5:00 PM in the Committee Room at Milpitas City Hall.
 - 2.) Wednesday, April 25, 2012 at 4:00 PM in the Committee Room at Milpitas City Hall.Mr. Knopf requested a discussion of rules and procedures on a future agenda, and City Attorney Mike Ogaz responded he would bring recommended procedures to the Board on the 25th. Mr. Knopf and Mr. Sharma requested a standing report from the Controller/ Auditor and a Financial Report from staff on the entity’s budget. Also, county staff sought a report from the City on unencumbered balances in the Redevelopment Housing and redevelopment funds.
5. Form 700 for Members City Clerk Mary Lavelle indicated all those filing Form 700/Statement of Economic Interests annually with their own government agency would need to add the Oversight

Board to Box 1 in the future. The member appointed from the public, not representing an agency, would need to file an "Assuming Office" form with her presently.

A request was made to receive the powerpoint presentation given by the Assistant City Attorney. The City Manager replied that he would e-mail it to all members, and have it posted onto the City's website.

ADJOURNMENT

Chairman Gage adjourned the meeting at 6:07 PM.

Minutes were approved with one correction on April 10, 2012.

Mary Lavelle
Milpitas City Clerk and
Secretary to Milpitas Oversight Board