

MEETING MINUTES CITY OF MILPITAS

Minutes of: Meeting of the Milpitas Oversight Board
Date: Thursday, May 31, 2012
Time: 5:00 PM
Location: Milpitas City Hall Committee Room
455 E. Calaveras Blvd., Milpitas, CA

CALL TO ORDER

Chairman Don Gage called the meeting to order at 5:00 PM.

ROLL CALL

MEMBERS PRESENT: Don Gage, Emma Karlen, Mike Mendizabal, Marsha Grilli, Vinod Sharma, and Michael Murdter, serving as Alternate to Mr. Knopf.

MEMBERS ABSENT: Bruce Knopf. Armando Gomez was absent at Roll Call and arrived at 5:03 PM.

PUBLIC FORUM

None

MEETING MINUTES

Moved by Mr. Sharma, and seconded by Mr. Mendizabal, the meeting minutes of the May 9, 2012 meeting were approved by unanimous vote.

APPROVAL of AGENDA

The agenda was approved, upon motion by Mr. Murdter, with one change to agenda item No. VI. B. It should be to review and “accept” not “approve” the item. It was not in the Board’s purview to approve such estimates as presented. Mr. Sharma seconded the motion and the vote was unanimous.

UNFINISHED BUSINESS

A. Successor Agency Budget

Board Member Emma Karlen had prepared and distributed more detail on the Successor Agency budget, as requested. She addressed issue of the City Manager being included in the budget expenses. She also responded to a prior comment regarding regulation OMB 87, which was pertaining to federal grant funds only (not to wind down of Redevelopment Agency).

Mrs. Karlen distributed information with an additional revision, a slight change to the \$17,911 amount for legal fees. She discussed it, after going back and forth conversing with County staff Mr. Guthrie, and left it in the budget as part of administration.

Mr. Murdter moved the approval of the budget for the period July to December 2012, included in the agenda packet, subject to the administrative allowance cap per statute. He was unsure about the addition to the legal fees to be included. Mr. Sharma stated that if John Guthrie worked with Mrs. Karlen, it should be fine. Mr. Sharma seconded the motion if it was subject to the limit. Mr. Murdter agreed that the revised budget was included in his motion. The motion was approved on a unanimous vote.

NEW BUSINESS

A. Hiring Outside Counsel

Mr. Bryan Otake (Milpitas Assistant City Attorney) reported staff was continuing discussion of the issue of hiring outside counsel with City of San Jose and others. Staff was trying to work out issues on an RFP with county counsel. He would consider doing a “piggyback” contract, if that was appropriate.

Mr. Murdter moved and Mr. Mendizabal seconded the motion to continue Item VI. A to the next meeting date, which was approved unanimously.

B. Review and accept May 1 estimate of allocations and distribution from Redevelopment Property Tax funds

The item was clarified to be a possible review and accept of fund estimates – not to approve.

Board Member Mendizabal brought this item forward noting there were outstanding issues, with PERS questions, distributions, questions on pensions and more. He wondered if the amount was about the average amount every six months. Mr. Jay Singh, of the County Controller’s office, replied there was \$16 million every six months.

Mrs. Karlen noted, upon review of the schedule, a deduct of \$3,043,216 from the first installment. Also, she reported the State Department of Finance certified the ROPS on this date. She inquired if the County was aware of that, and staff replied yes. Details on the rationale for deducting from administrative costs with credit to the ROPS later were explained.

City Manager Tom Williams asked for a copy of that record, described by Mr. Sharma, which showed the tax receipts distribution, supporting what the County said in explanation of the cost deduction. Mr. Sharma agreed he would do that.

C. Unencumbered Funds

Mrs. Karlen distributed one page for the Cash Flow report. Mr. Sharma asked staff if it could carry over the amounts from month to month, and she said it was reported that way now.

Mr. Mendizabal moved and Ms. Grilli seconded the motion to accept the report from Mrs. Karlen, and it was approved unanimously.

D. County Auditor Report

County auditor’s staff had no update since the last meeting.

Mrs. Karlen suggested to the group, that unless the County had an update on its Audit, there would be no reason to meet again in the immediate future. Mr. Sharma agreed, stating the audit was due by July 1.

E. Set Next Meeting

The next meeting date and time was scheduled for Thursday, August 9 at 5:00 PM in the Committee Room at Milpitas City Hall.

ADJOURNMENT

Chairman Gage adjourned the meeting at 5:25 PM.

*Meeting minutes prepared by
Mary Lavelle, Oversight Board Secretary*

Approved 8/16/2012