

Agenda

Special Public Art Committee Meeting

July 16, 2007
Public Art Committee Meeting – 6:00pm
Milpitas Community Center, Room 1
457 E. Calaveras Blvd.

The City Council is committed to providing a livable and vibrant community for all its citizens and visitors. Based on the community's suggestions received and subsequent City Council discussions and direction, the City Council established a Public Art Committee, by Ordinance No. 271(2005).

I. Call to Order

II. Flag Salute

III. Roll Call

IV. Seating of Alternates

V. Approval of Agenda: July 16, 2007

VI. Approval of Minutes: June 25, 2007

VII. Public Forum

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Announcements/Correspondence

IX. New Business

1. Update Public Art Committee on the Council Library Subcommittee Meeting

Background: Several representatives of the PAC attended the June 26th Council Library Subcommittee seeking guidance on how to approach public art for the Library. Mayor Esteves attended the meeting and indicated that the PAC has design flexibility as long as the Public Art selection process does not delay the Library construction schedule or increase the budget. As a result, the PAC can consider relocation of the flagpoles and some of the landscaping on the Plaza. Plaza elements that cannot be relocated include the wall, the book drop and the Main Entrance.

Further clarification on the Tower art also was given, and it is clear that the proposal the Architect made for the Tower has not been approved by the City Council nor included in the Library construction budget. The Architect is supposed to work with the PAC as part of the public art selection process for the Tower.

Recommendation: No Action Required as this is an information item.

2. Review Library Construction schedule as it relates to solicitation, fabrication and installation of art

Background: Staff attended the weekly Library Construction meeting on Wednesday, June 27th. The Plaza Art foundations requirements will need to be engineered by the end of November 2007. This will allow the correct foundation to be included in the Plaza design and will allow time to re-engineer changes for any electrical connections, water and sanitary sewer that might be needed for the art. Electrical connections are part of the current Plaza design and water and sanitary sewer connections are available at the curb if needed for the art. Based on this information, it will be critical to specify that foundation engineering is part of the art proposal and the budget would need to be adjusted accordingly.

Installation of the Art: The Library is currently scheduled to open in November 2008. Installation of art will take place as the building nears completion, probably when furnishings, fixtures and equipment are being installed. A 2008 discussion item for the PAC will be how to coordinate art installations with the opening ceremonies.

Other Schedule Impacts: The Public Art Committee Manual describes a process and sets forth a timeline for the selection of artists for a project, general criteria for evaluation of proposals and an annual acquisition plan. The Manual states that models of the final art proposals selected will be on display in City Hall for November and December for citizen input and that citizens will have the chance to speak to the art at a City Council meeting in January, with final selection by the City Council at its 2nd meeting in January. The relevant pages of the Manual are attached.

If the Manual procedures are adhered to, the art options for the Library Plaza will be limited to the current design and foundation requirements. Staff will be meeting on Wednesday, July 11th to discuss the Project schedule so we will have more information for the PAC discussion on July 16th.

Recommendation: That the Committee make recommendations on how to proceed in light of the selection process identified in the Manual.

3. Develop parameters for the artist based on the plaza site plan

Background: Staff will bring a site plan for the Committee to review to assist in the development of parameters.

Recommendation: Develop a description of the parameters for inclusion in the request for public art.

4. Provide direction on Lynne Baer's revised contract

Background: Staff previously distributed copies of the proposed contract with Lynne Baer. The PAC Library Art Subcommittee directed staff to revise the contract to reflect payments tied to specific actions, such as a one-third of the

payment when the contract is approved, one-third when the art is selected and approved and one-third upon successful installation. While staff recommended that Ms. Baer be retained to assist with coordination of the interior art, the Subcommittee made no decision on how to proceed.

Attached is a draft Scope of Work based on the Subcommittee's recommendation for Committee review and consideration.

Recommendation: That the PAC make a decision on how to proceed with contracting for a Library Art Advisor.

5. Discuss the pros and cons of initiating a Request for Proposal for Library Plaza artists rather than issuing a Request for Qualifications

Background: Several Committee Members have expressed concern about the schedule and whether there is time to solicit qualifications through a Request for Qualifications and then narrow selection to have a smaller number of artists submit Proposals for further consideration. A suggestion was made to utilize the City of San Jose's list of qualified artists and to see if other cities have similar lists that could be used to eliminate the need for a qualifications request. There has also been concern that if Ms. Baer is going to act as the Art Advisor, that she use a more expansive list of artists than has been used in other local projects. Moreover, some Committee Members have recommended specific artists to be included in the request.

Recommendation: That the Committee decide on how to proceed with artist solicitation.

6. Consider a recommendation that the Public Art Committee hold monthly meetings and make a recommendation to the City Council

Background: Several Committee Members have indicated that meeting bi-monthly does not provide adequate time to fulfill the requirements as a Public Arts Committee Member. It has been requested that the PAC consider a recommendation to the City Council for monthly meetings. This will require a change in the Bylaws.

Recommendation: That the PAC decide on a meeting schedule.

7. Review the County Library JPA's Public Art Policy

Background: Representatives of the County Library were also in attendance at the Council Library Subcommittee meeting. They advised that the County Library System also has a policy on art. Linda Arbaugh, the Milpitas Librarian, sent several copies of the policy that is attached for your review. While the policy refers to donated art, it is applicable to art placed as part of the local public art program.

Negotiations are ongoing with the County Library system with regard to the Library maintenance. Any art installed within the Library will need to adhere to the County Library policy that essentially stresses minimal maintenance requirements.

Recommendation: That the PAC decide on how to address the interests of the County Library System.

X. Adjournment

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE OPEN GOVERNMENT COMMISSION at the City Attorney's office at the Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035.

E-mail: rpioroda@ci.milpitas.ca.gov

Fax 408/586-3030

Phone 408/586-3000

A free copy of the Open Government Ordinance is available from the City Clerk's Office or by visiting the City's website www.ci.milpitas.ca.gov Select Open Government Ordinance under News Features