

APPROVED MINUTES
PUBLIC ARTS COMMITTEE
CITY OF MILPITAS

Minutes: Meeting of the Public Art Committee (PAC)
Date of Meeting: Monday, September 24, 2007
Place of Meeting: Milpitas Community Center, 457 E. Calaveras Blvd., Auditorium

I. Call to Order Vice Chairperson Lawson called the Meeting to Order at 7:00 p.m.

II. Pledge of Allegiance Vice Chairperson Lawson led the Committee in the Pledge of Allegiance.

III. Roll Call Committee Members Present: Butler, Ettinger, Hays, Lawson, McGuire, Moss, Ogle, Rabe, Voellger (7:05pm), and Alternate Tsuei

Committee Members Excused Absences: Asif, Cherry, Foulk

City Staff Present: Economic Development Manager, Diana Whitecar, Public Services Assistant, Tirzah Cedillo

City Council Liaison Present: Council Member Giordano

IV. Seating of Alternates None.

V. Approval of Agenda **MOTION** to approve the agenda dated September 24, 2007.
M/S: Moss/McGuire Ayes: All

VI. Approval of Minutes **MOTION** to approve minutes dated September 6, 2007.
M/S: Moss/Hays Ayes: Butler, Lawson, McGuire, Ogle, Rabe, Voellger, and Tsuei
Abstain: Ettinger

MOTION to approve minutes dated September 17, 2007.
M/S: Rabe/Hays Ayes: All

VII. Public Forum None.

VIII. Announcements/Correspondence

Ms. Whitecar passed around the seminar registration flyer for the California Public Art & Mural Symposium to be held on Thursday, October 18 to Sunday, October 21, 2007 in Manteca, California. The flyer states, "If you have a Mural or Public Art Program, or you're looking to START one, we have information and events for EVERYONE."

Ms. Whitecar also passed around an art submittal for the Library called, "A Camel of Books" for review.

IX. Old Business

1. Cookbook Update

Vice Chairperson Lawson updated the Committee on the status of the cookbook and outlined the duties remaining to be completed. She stated the cookbook has been finalized with (189) recipes and would take three weeks to typeset it and re-do in an agreed font style and front cover. Once the Cookbook is returned the responsibility of editing/proof reading would be between Committee Members Rabe, Ogle, and the editing of the layout would be Vice Chairperson Lawson.

Once this work is complete, the cookbook would be returned for final copies. The completed cookbooks would be mailed to Ms. Whitecar's office at City Hall. The cookbooks would cost \$1,500.00 for (500) copies and the public selling price would be \$15.00 each.

Committee Member Voellger asked how the Committee would advertise/market the sale of the cookbooks. Ms. Whitecar responded that she would pull the previously given ideas from past minutes, and she would email the list of ideas to all the Committee Members.

Note. Receipt. File.

2. Library Art

Ms. Whitecar stated the Committee has focused on the Library Tower and Plaza, and that portion of the Library Art selection is well underway. The Committee as a whole agreed to consider the relocation of the art piece "Cartwheel Kids" from in front of City Hall to the new Library and to relocate the flagpoles located in front of the Library. The purpose of this item was for the Committee to take any appropriate action and to consider how to approach placement of art within the Library and in other exterior locations. The recommendations are as follows:

1. Take an action on the relocation of the "Cartwheel Kids" from City Hall to the new Library.
2. Take an action on the relocation of the flag poles at the new Library.
3. Decide how to proceed with art selection for other Library locations and the process to be followed.

Ms. Whitecar passed around the layout of the site and a copy of the historical Library building. She then introduced the Library Project Team; Greg Armendariz, Public Works Director, Steve Erickson, Library & Garage Project Manager, David Schnee, Architect, Group 4 Architecture, Dave Gates, Landscape Architect.

Committee Member Voellger stated he feels this agenda item is premature to discuss. Committee Member Hays asked to hear from the architect about moving the flagpoles and the art. Mr. David Schnee, Group 4 Architecture responded there is a cost implication, but isn't sure of the cost, but that the flags certainly can be moved. Mr. Dave Gates, Landscape Architect added that he feels the Committee should keep an open mind, but it's complicated because of the history of the building. Committee Member Hays asked if we did move the flagpoles would it make the Library entrance a problem. Committee Member Rabe stated the Committee should see artists before we discuss moving the flagpoles. Mr. Greg Armendariz, Public Works Director stated the Project Team has a willingness to move the flagpoles depending on the art brought forward and agreed that it might be premature to make that decision. The contractor will start moving the dirt in March 2008.

Committee Member Rabe asked if the flagpoles are on the side of the building. Committee Member Ettinger asked what the purpose of the flagpoles is it for aesthetics or a specific function. Mr. Dave Gates, Landscape Architect responded the flagpoles are angled to bring you into the Library entrance. Committee Member Tsuei asked are there alternate sites for the flagpoles. Mr. David Schnee, Architect, Group 4 Architecture responded the South/West corner of the historical school, (3) spots in a East/West line, depending on the art. Committee Member McGuire stated she would like to wait until the artist is

aboard before discussing the flagpoles further. Also, she stated she believes there are too many things in front of the Library building.

MOTION to table the location of the flagpoles discussion until the artist and the artwork have been chosen.

M/S: Voellger/Moss Ayes: All

Committee Member Voellger started the discussion of the relocation of the “Cartwheel Kids” art piece from City Hall to the new Library site stating he would recommend postponing this discussion. Committee Member Rabe stated she would like to make a Motion.

MOTION to move the “Cartwheel Kids” art to the front of the grammar school at the new Library because it’s dwarfed in front of City Hall.

M/S: Rabe/McGuire Ayes: no vote was taken.

Council Member Giordano agreed with Committee Member Rabe’s motion/statement. Committee Member Voellger questioned the need to make an immediate decision. Committee Member Hays agreed with Committee Member Voellger adding that the Committee should wait. Council Member Giordano stated the motion is to only ‘hold’ a spot for the art piece, not to move the “Cartwheel Kids” art right now. Committee Member Moss added that she wants to move the “Cartwheel Kids” art piece to an area where they can be arranged randomly and lighted properly to look like children playing. Mr. Schnee of Group 4 Architecture stated that one option is to move the “Cartwheel Kids” to in front of the children’s library section where kids could look outside to see the art piece from the window. Committee Member Voellger stated it’s a multi-story building at that point; it’s the same problem as right now in front of City Hall. Ms. Whitecar suggested that Committee Member Moss work with the Design Team for alternate designs. Mr. Greg Armendariz, Public Works Director stated the Project Team does have to go back to the Library Advisory Committee for approvals too.

Committee Member Voellger asked to restate/amend the previous motion. Committee Member Rabe restated/amended the relocation of the “Cartwheel Kids” art piece motion as stated below.

MOTION to relocate the “Cartwheel Kids” to north side of the new Library with input from Carla Moss and the Design Team from Group 4 Architecture.

M/S: Rabe/Hays Ayes: Butler, Lawson, McGuire, Ogle, Rabe, Voellger, and Tsuei
Nayes: Ettinger

Ms. Whitecar introduced the third recommendation on how to proceed with the art selection for other Library locations and the process to be followed. She stated the Community Librarian contacted her to obtain gallery space in the new Library, but that negotiations are still underway regarding the responsibilities between the County and the City. Committee Member Rabe stated she wants to move forward and collect artist documentation without the selection.

Committee Member Hays asked the architect what would be an appropriate time frame for selection of interior art. Mr. Schnee, responded with two options: 1. Selecting small sculpture after the building is up and occupied, or 2. Collecting information on artists and consider additional art for the whole building at one time. Committee Member Hays asked about the structural time frame for the interior of the building. Mr. Steve Erickson, Project Team Manager stated any

changes would be late and costly. Committee Member Voellger stated the Committee has an artist selection process and we need to keep to the process. Committee Member Rabe suggested that the Committee should do a RFP (Request for Proposal) for the art. Committee Member Hays disagreed because the Committee might miss an opportunity and stated her case for the Committee to be more flexible and open-minded. Committee Member Voellger stated the Committee could send an RFP to artists that you have seen their work before. Committee Member Hays stated the Committee could see presentations and keep the artist on a list. Committee Member Moss stated she understands about being open minded, but we have specific requirements. We could keep a mailing list by collecting names, phone numbers, and then send an RFQ (Request for Qualifications) and to make sure they are meeting our requirements. Council Member Giordano stated she agreed that artists required following the proper procedures.

MOTION for the Public Art Committee to start a portfolio of artists that would want to work in the City of Milpitas.

M/S: Voellger/Rabe

Ayes: All

Committee Member Ettinger asked who would keep the portfolio. Ms. Whitecar responded that she would be responsible.

3. BART Art

Ms. Whitecar stated the Committee Members Hays, Tsuei and Moss met with the BART Art consultant, Mr. Jack Mackie and VTA Project Manager, Ms. Gail Collins to review recommendations on artists for the future Milpitas BART station. They would like to make recommendations on the artist and how to proceed so they can report back to VTA.

Committee Member Moss stated they've identified three glasswork artists that they want submittals from and then she would like the Committee to pick the artist. Committee Member Hays stated Mr. Mackie, BART Art consultant stated in his email that he suggested to not do proposals, but to number the artists in order. Committee Member Moss stated Ms. Gail Collins, VTA Project Manager stated she did receive all the votes. Committee Member Voellger stated that the Committee should take a stand, we need to send a message to VTA stating we won't pick an artist without a proposal. Committee Member Hays stated she would send an email to Mr. Mackie, BART Art consultant stating the reason why we need to do a RFP (Request for Proposal). Once the proposals are received bring them back to the Public Art Committee for review.

MOTION for Committee to draft a letter to Mr. Jack Mackie, VTA stating the Public Art Committee can not proceed without proposals because the Public Art Committee won't go further without proposals from three glasswork artists.

M/S: Voellger/McGuire

Ayes: All

Committee Member Hays stated she would send an email to Mr. Mackie explaining why the Public Art Committee needs a proposal. Ms. Whitecar will send Committee Member Hays an email listing of all PAC members. Committee Member Voellger asked Ms. Whitecar should the Public Art Committee respond to Mr. Mackie as stated previously. Ms. Whitecar responded yes, she believes PAC should go to Mr. Mackie to get the proposal process.

X. Reports & Discussion Items

o Future Meetings

Ms. Whitecar reminded the PAC of future meetings:

- o Tuesday, September 25th: Library Advisory Committee at 5:30pm in the Committee Room, City Hall.

Committee Member Voellger asked if the Committee has a plan for the Library Public Art Reception scheduled for Tuesday, October 16th. Committee Member Rabe responded both her and Vice Chairperson Lawson are to notify the commissions. Vice Chairperson Lawson stated she would like the reception to be posted in the Milpitas Post. Committee Member Hays added that the Tri-City Voice paper wants to do an article on the reception.

Here is the listing of duties to publicize the Library Public Art Reception on Tuesday, October 16th from 5-7pm.:

Committee Member Hays	Rotary
Committee Member McGuire & Ms. Whitecar	The Milpitas Post
Chairperson Foulk	Tri-City Voice
Vice Chairperson Lawson & Committee Member Rabe	All commissions
Committee Member Ogle	Historical Society
Committee Member Cherry	Kiwanis Club
Ms. Whitecar	Executive Lions Club

Committee Member Hays stated she would be out-of-town for the reception. Vice Chairperson Lawson added that she would put together a calendar of all the commission dates so she could visit each commission meeting to announce the art reception. Ms. Whitecar suggested to be put on each commission agenda because it's more that they expect under Public Forum. She will make sure to have this done. Ms. Whitecar also stated that on November 9th all comments from the Library Public Art Reception and outreach would be sent to Lynn Baer and on November 15th the PAC would make a decision on the art. Committee Member Voellger suggested that the Committee would need to have one book for comments or possibly separate books for comments. Committee Member Hays stated the Committee should have a box with a hole in it and have everyone make their comments and put their comments into the box. Committee Member Rabe volunteered to make the artist comment box. Committee Member Voellger stated the comment sheets needs to be separated by the Tower and the Plaza. Committee Member Hays stated we should make it clear that this is for the new Library. Committee Member Voellger suggested to have one Committee Member stand at each easel to speak on that specific art piece to the public. Committee Member McGuire asked Ms. Whitecar if she needed help with the food for the reception. Ms. Whitecar responded that the reception would be catered.

Committee Member Voellger stated that he would schedule time with Linda Arbaugh, Librarian to set up the easels with art and the comment box with Committee Members taking turns at the existing Library. Committee Members Ogle, Voellger, McGuire volunteered to set up a schedule at the Library for the comments the last week of October. Committee Member Hays stated she would go to the Rotary on October 29th for comments.

XII. Adjournment

MOTION to adjourn the meeting at 8:43 p.m., to the 'special' scheduled meeting on October 22, 2007.

Respectfully Submitted,
Tirzah Cedillo, Public Services Assistant

Approved Minutes
September 24, 2007
Page 5 of 5