

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION
MILPITAS CITY HALL COMMITTEE MEETING ROOM

APPROVED MINUTES

June 6, 2012

I. Call to Order and Roll Call Chair Beard called the meeting to order at 7:00 p.m.
Present were: Commissioners Winter, Mohsin, Lind, Nguyen, Andres, Manassau, Rosario

Alternate Commissions present: Batilo (7:10), Maclay, Ferguson (7:05)
Absent was: Bobay,

II. Alternates Seating of Alternate seated: Mayvid Maclay

III. Allegiance Pledge of Chair Beard led the Pledge of Allegiance.

IV. Agenda Approval of MOTION to approve the Agenda (**Note one change to Agenda**)
MOTION – Move Agenda Item IX, Commissioners’ Round Table, to follow “New Business” on the Agenda.

M/S: Mohsin/Manassau Ayes: 9

V. Minutes Approval of MOTION to approve the minutes as submitted.

M/S: Lind/Mohsin Ayes: 9

VI. Announcements Staff: Felix Reliford

- This is Lori Casagrande’s last CAC meeting. Lori has been such an asset to this Commission and the Planning Department and she will be greatly missed. Joann DeHerrera will start supporting this Commission.
- The Service Request issue from the residents at the last CAC Meeting has been addressed.
- The City Council approved the CDBG 5-yr Plan. Council took the CAC’s recommendation for 2-yr funding priorities. The next step is to send the plan to the Department of Housing & Urban Development. The actual dollar amount still has not been allocated.

Commissioner Mohsin – Thanked Lori for her services to the CAC and welcomed Joann.

- Announced a non-profit Kite Flying event to be held at the Baylands Park on 6/24/12, sponsored by Pakistani American Cultural Center.

Chair Beard – Announced the Relay for Life to be held 6/23/12 – 6/23/12 at the Milpitas Sports Center.

VII. Public Forum Chair Beard invited members of the audience to address the Commission on any item not on the agenda.

None

VIII. Liaison Reports:

City Council Felix Reliford representing Councilmember Gomez:

- **Sal Cracolice Building Lease** – The Magnolia Academy Public Charter School specializes in technology, science and math and they have around 100 -125 interested Milpitas families signed up. The school is requesting use of the Sal Cracolice building which would only be a temporary location for 2-3 years. An appraisal report will be done to determine an appropriate lease amount. There will also be a meeting with the homeowner’s association to discuss the use of this building.
- **Land Fill** – The City Manager is attending the Planning Commission Meeting at the City of San Jose addressing an Environmental Impact Report (EIR) on the expansion of the landfill, doubling the compost size “height”. The report states there would not be any impact on the odor and smells within Milpitas.
- **VTA HOV Lane** – The Council is concerned about the impact on traffic in Milpitas. Council directed the City manager to send a letter to Cal Trans and VTA about this problem.

IX: New Business:

A. Officer Mark Doyle, Milpitas Police Department – Neighborhood Watch Program

Officer Doyle, along with the Police Chief, appreciates the work the CAC does with the community and would like to ask the assistance of the commission to be a liaison to the citizens for the upcoming Milpitas Night Out event.

Neighborhood Watch is a networking between citizens and the police department to help strengthen the relationship. Officer Doyle shared with the Commission how a Milpitas Night Out works and different burglary prevention or delay methods. Goals: Host a night out, get together on a regular basis, get to know your neighbors well. The best way to have a good turnout is to make actual contact with your neighbors, now to just leave the flyer at the door.

Vice-Chair Winter encouraged the commissioners to be proactive and walk their neighborhoods prior to Milpitas Night Out. She can place an article in the Milpitas Post and the Patch highlighting what the commission members are doing to promote this event. Neighborhood watch material can also be available for the public at the upcoming Town Hall Program event.

X: Commissioners' Round Table:

Chair Beard began the Commissioners' Round Table and requested the Commissioner to introduce themselves and state their interests and why they work on the commission. This will help determine areas of expertise for the upcoming Town Hall event.

Syed Mohsin – Has been with the CAC for 14 years and currently works as a program manager at Brocade Communications. Interest is working with the community to help make a difference in the community. He has hosted a neighborhood watch program and volunteers for the police department.

Phong Nguyen – Joined the CAC in 2007 and wants to make a difference and add value whenever possible. He is flexible on areas to assist the commission. Currently he helps his wife run a childcare center.

Jenifer Lind – Has worked for the Milpitas Unified School District as a substitute teacher for 22 years and has lived in Milpitas for over 30 years. She has been on the CAC for over 10 years.

Michelle Manassau – Is a retired accountant from Lockheed-Martin and has been a resident of Milpitas for 33 years. She is willing to help in any way she is able.

Mia Bradway Winter – Retired about one year ago from Cisco Systems and joined CAC two years ago. She wants to give back to the community and help this commission using her skill set and background, which is in marketing and public relations.

Samantha Beard – Most of her time has been helping non-profits with a BA in political science. She would like to affect change on a bigger scale, such as policies, likes networking and is versatile to do what ever is needed.

Edna Andres – A clergy member associated with the United Methodist Church with a theological goal to promote service and love to one another. She joined the CAC for the purpose to help the community. Former work was in electronics.

Jose Rosario – He is retired from architectural field and currently is involved with two non-profit organizations. His interest is to be involved in the community and volunteer his help. He enjoys what he is learning through the CAC, and as he progresses would like to take on a leadership role.

Thelma Batilo – Has been a resident of Milpitas for 14 years and has been involved in volunteer work for many programs within the community. Joined the Milpitas Lyon's Club and works with the Milpitas high school in assisting the youth and many other youth programs. Her background was as an engineer, and is currently involved in commodity management and started an internet based business. She was a past president of Lyon's Club and has leadership skills.

Mayvid Maclay – Is a teacher with the Fremont Unified School District as a teacher and had done volunteering. Several years she coordinated the Neighborhood Watch Program and has coordinated the Milpitas Night Out for the last 8 years. She wants to be more involved in the community.

Eva Ferguson – Works at SanDisk as a business operations analyst and is very active in her church. She enjoys event planning and entertainment and helping the community.

Commissioner Nguyen – Stated that he asked the City Manager how, as a citizen, he could help out with what the City is doing to remedy the VTA HOV lane impact in Milpitas. The City Manager suggested Commissioner Nguyen bring the issue before the CAC. Commissioner Nguyen made a motion to place the VTA HOV lane on the CAC agenda for further discussion.

Commissioner Lind – Feels that the VTA HOV lane situation is not an issue that the CAC can take a stand on and it should not be brought to this commission.

Chair Beard – Stated that as a Milpitas resident, Commissioner Nguyen is able to request that the CAC review this issue; therefore, a vote will be taken to place it on the CAC agenda next month.

M/S: Nguyen/Maclay

Aye: 8

No: 2

XI. Old Business:

A. Milpitas Night Out

National Night Out was first established to combat drug dealers from taking over neighborhoods and streets. It is a national event held the first Tuesday (full week) in August. Milpitas Night Out is held the first Thursday in August. Neighborhood Watch groups use this event to get reacquainted. The police department would like the commissions' assistance in promoting the event. Officer Trish Young-worth is currently in charge of this program. The police department will keep the Commission informed where they can be of assistance and to changes in the police contact.

B. Town Hall Meeting (phase II):

The Commissioners' roundtable was to preface the assignments for the Town Hall event. There are seven categories that commissioners will be divided into and assigned to head. All commissioners are asked to be present at this event to make it successful. Commissioners were asked to take some blank Tax ID forms and visit business for donations or raffle prizes. Chair Beard will be speaking with Tim Howard with Emergency Response regarding where he can help out.

Volunteer Captain - Thelma Batilo
Logistics Captain - Jenifer Lind
Tabling Captain - Edna Andres & Jose Rosario
Donations Captain - Samantha Beard & Phuong Nguyen
Marketing Captain - Mia Bradway Winter
CAC Table Captain - Janice Bobay & Saed Moshin
Program Coordinator - Eva Ferguson & Mayvid Maclay

By the next CAC Meeting, each category team captain will report back on their progress. Also, we need to get a commitment from the Fire Department to have a table at the Town Hall Meeting.

Motion to accept the Town Hall Meeting Phase II as presented

M/S: Mohsin/Andres

Aye: 9

No: 1

C. Neighborhood Adoption Program:

Chair Beard showed the presentation of the May 19th Neighborhood Adoption Program at the Mobilodge Mobile Home Park. There were 23 volunteers, 7 commissioners & staff and 25 resident homes were assisted. The marketing articles had a way of reaching out, followed up with personalized thank you cards. The event was very successful and the residents were very grateful for all the assistance. Thelma would like to share this presentation with other groups.

The Cathedral of Faith indicated they want to adopt a neighborhood. Staff will be in contact with them to confirm.

Commissioner Nguyen – Would like to see the CAC put more weight behind this program so that the Neighborhood Adoption Program continues on. He suggested the Milpitas city map could be divided into regions of specific needs and a CAC commissioner could be assigned to a neighborhood to discuss their needs. He spoke with the City Manager who indicated he could bring our idea to the City Council.

Acting Planning Manager, Felix Reliford – This item needs to be agendaized for further discussion. Also, the chair and vice chair should be the ones to meet with City Manager or City council

Vice-Chair Winter – Brought attention to the commission that any meetings with management or other commissions to discuss items that pertain to the CAC need to go through the CAC liaison and not done on an individual basis.

CAC Sub Committees:

- NBO Awards: Beard, Winter, Manassau & Andres
- Adopt-A-Neighborhood: Nguyen, Rosario & Batilo
- Town Hall Meeting: Beard, Winter, Bobay & Andres
- National Night Out: Mohsin
- Community Outreach
- Citizens Awareness Task Force: Lind, Beard, Winter
- Budget/Community Priorities

** Review sub committees at the June meeting.

XII. Adjournment: Chair adjourned the meeting at 8:47 p.m. to the July 4, 2012 meeting.

M/S: Beard/Mohsin

Ayes: 9

Respectfully submitted,

Lori Casagrande, Recording

Secretary