

CITY OF MILPITAS
APPROVED COMMUNITY ADVISORY COMMISSION MEETING MINUTES
Wednesday, July 11, 2012
Time: 7:00 p.m.
MILPITS CITY HALL, 4TH FLOOR CONFERENCE ROOM

- I. **Call to Order –** Chair Beard call the meeting to order at 7:00 p.m.
and Roll Call Present: Commissioners Andres, Lind, Nguyen, Rosario, Winter (via telephone conference)

Alternate Commissioners Present: Batilo, Maclay (7:05 p.m.)

Absent: Bobay, Manassau (E), Mohsin (E), Ferguson
 - II. **Seating of Alternates** – Commissioner Batilo
 - III. **Pledge of Allegiance** – Chair Beard led the Pledge of Allegiance
 - IV. **Approval of Agenda** – Commissioner Lind moved, and Commissioner Nguyen seconded, approval of the Agenda. The motion carried unanimously.
 - V. **Approval of Minutes – Minutes of June 6, 2012** – Vice-Chair Bradway Winter asked about correct spelling of Pakistani under Announcements of Staff; Commissioner Batilo spelled out Pakistani. Another correction from Vice-Chair was under Old Business regarding Milpitas Night Out being a National Event instead of an International Event. Discussion ensued; Vice-Chair Bradway Winter moved, and Commissioner Rosario seconded, to change International to National, motion failed.

Commissioner Lind moved, and seconded by Commissioner Andres **approval of June 6, 2012 Minutes as amended (correction of the spelling of Pakistani)**. The motion carried unanimously.
 - VI. **Announcement by Staff** – Acting Planning Director Reliford introduced Acting Executive Secretary to the City Manager, Rachele Currie. He mentioned that she's filling in for Joann DeHerrera who is at the Planning Commission Meeting tonight as well. Mr. Reliford also informed the Commission that Ms. Currie might be helping this Commission as its Recording Secretary from time-to-time.
 - VII. **Public Forum** – None.
 - VIII. **Liaison Report** – Acting Planning Director mentioned that the City Council is in recess; therefore, no report from staff regarding Council actions. Councilmember Gomez is not present.
 - IX. **New Business:**

A. Presentation form City Manager – Chair Beard welcomed City Manager Tom Williams and thanked him for coming. Mr. Williams thanked all the Commissioners for all their hard work, effort, and time. He mentioned that each Commission has its own fiscal year budget of \$500 for miscellaneous items. City Manager was invited to give a refresher on Robert's Rules, Brown Act, our local Open Government Ordinance and protocols. He reiterated that
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once a Commission's Work Plan was adopted by majority of the City Council, any additional ideas from any Commissioner should be addressed within the Commission to get through the proper process of making a motion, get a second, and approving the motion to have an amendment to the adopted Work Plan. Then staff will agendaize the amended Work Plan and advise the Council of any fiscal impact of the amended plan then the Council will make its decision. Mr. Williams said that it's not the individual Commissioner's job to take it upon him/herself to get something done outside proper process of his/her own Commission. Question and answer followed.

City Manager reported on the recent favorable bond rating for the City. Commissioner Lind hoped the good bond rating was not due to the recent layoff of city workers and that she was not comfortable celebrating families losing their jobs. The City Manager shared that the financial crisis was on going and that the City had provided assistance to the laid off workers.

City Manager offered a City email address to any Commissioner who wants it. Both Chair Beard and Vice-Chair Bradway Winter expressed their desire to have their own City email addresses citing that they do a lot of work and communication for the Commission's yearly activities via email. One of those activities is the National Night Out event. Mr. Williams approved giving the Commissioners working on the National Night Out to have a City badge for identification.

B. VTA HOV Lane – Chair Beard gave the floor to Commissioner Nguyen. Commissioner Nguyen expressed his concern about this topic and asked fellow Commissioners if they could collect input from the community. Other Commissioners gave their thoughts on this matter ranging from this Commission already has a busy calendar for this year to the political nature of the issue, and others such as this Commission is not the best conduit for this issue. Commissioner Nguyen moved, and Commissioner Maclay seconded, for CAC Commissioners to be proactive in seeking input within the community. Before a vote was taken, Commissioner Nguyen amended his motion for clarification, Commissioner Maclay seconded, to place an advertisement or an article in local newspaper to seek input about the HOV Lane impact. Mr. Reliford explained that whatever the Commission decides to do the cost for placing an advertisement will be coming out of the Commission's budget. Commissioner Nguyen's motion failed.

C. Adopt-A-Neighborhood Program – Commissioner Nguyen asked the City Manager during their meeting ideas about this program. Commissioner Nguyen presented the Neighborhood Beautification Map to the Commission and briefed them about his meeting with the City Manager. The idea is to have a commissioner assigned to a certain region within the City and work with the neighborhood in regards to the problem that certain neighborhood has and in return the commission as a whole could educate them about what the Neighborhood Adoption Program is. Discussion followed. Commissioner Lind moved, and Commissioner Andres seconded, tabling this agenda item until their November meeting. The motion carried unanimously.

D. Review of CAC Marketing Event Calendar to Support 2012 Work Plan – Vice Chair Bradway Winter, via telephone conference, brought everyone up to date regarding the event calendar that is included in the packet. She brought up the subject of having a City email address and Acting Planning Director Reliford advised everyone who wants to have a City email address to contact him and Joann DeHerrera and staff will follow-up with the IT Department. Commissioner Lind moved, and Commissioner Andres seconded, approval of the draft Marketing Event Calendar. The motion carried unanimously.

X. Old Business:

A. Town Hall Meeting – Staff provided to Commissioners list of all 3 phases of the Town Hall Event. Mr. Reliford asked the Commission to provide staff the layout for set-up and clean-up for the event. Everyone present confirmed attendance to the event. Event details were discussed.

The first motion for this agenda item was made by Vice Chair Bradway Winter, and Commissioner Rosario seconded, to extend any and all CAC media outreach with no cost to the Commission or City (free publicity) to Milpitas Post, Bay City News, Tri-City Voice newspapers, including Milpitas Patch and to re-write and re-send the April 2012 invitation letter (to correct the word “Safety” to “Emergency Preparedness”) to all Commissioners. The motion carried unanimously.

Commissioner Nguyen left the Meeting at 8:24pm.

Commissioner Batilo asked Mr. Reliford to have an MVP table at the Town Hall Event. Chair Beard mentioned that she has received certificates from Sushi Maru. Acting Planning Director will look into the availability of the green re-usable bags as give-away.

The second motion was made by Commissioner Lind, and Commissioner Andres seconded, to accept the amended Town Hall Program Agenda pursuant to the changes made by the addition of the Milpitas Volunteers Program to have a table set-up at the event; and program time adjustment. The motion carried unanimously.

B. Milpitas National Night Out Update – Vice Chair Bradway Winter mentioned that a joint article between the Milpitas Police Department and Community Advisory Commission was placed in the Milpitas Post. Commissioner Batilo informed everyone that she’s listed to have one night out event in her neighborhood. This year’s event is scheduled on August 1, 2012. Vice Chair Bradway Winter also mentioned that last year’s Neighborhood Beautification Awards winner, Black Bear Diner, donated 25 certificates worth \$12 each towards the program.

C. Commissioners Round Table – Chair Beard asked for Beautification Awards nominations and decided to bring this nominations issue back to the next meeting. Mr. Reliford will email the nomination forms to the Commission.

XI. Adjournment – the meeting was adjourned at 8:42 p.m.
