



Community Advisory Commission AGENDA

Wednesday, July 3, 2013

Milpitas City Hall 1st Floor Committee Meeting Room
455 E. Calaveras Blvd.
7:00 p.m.

- I. Roll Call:** Samantha Beard, Syed Mohsin, Jenifer Lind, Michelle Manassau, Edna Andres, Jose Rosario, Thelma Batilo, Oscar Leon, Ray Maglalang
Alternates: Van Lan Truong, Jacqueline Holland, Willie Wong

II. Seating of Alternates

III. Pledge of Allegiance

IV. Approval of Agenda: July 3, 2013

V. Approval of Minutes: June 5, 2013

VI. Public Forum

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VII. Announcements

VIII. Liaison Report

City Council Report: Councilmember Gomez

IX. Commissioners' Round Table

Background: This time is for any Commissioner to share information they feel may be of interest to the Commission.

X. New Business

A. Neighborhood Beautification Program

At the June 5, 2013 Commission meeting, groups were established and selected areas were assigned to each group to select properties for nomination. The NBO awards nomination form is available on City's website and City facilities. Nominations with before and after photos (new requirement this year) must be turned in on or before July 31, 2013.

Recommendation: Hear staff update on the Neighborhood Beautification Program regarding nomination packets received to date.

B. National Night Out

Neighborhood Night Out will be held Thursday, August 8, 2013. Staff provided the

calendar of other City Commissions' meetings schedule and Chair Beard solicited volunteers from Commissioners to choose the Commission's meeting date they could attend to promote the event during the public forum section. Staff liaison was asked to find out who the Police Department's contact person for this year's event.

Recommendation: Hear Commissioner's update that attended other City Commissions meeting and promoted the event. Hear staff report regarding Police Department's contact person for this year's event. Discuss if CAC members are hosting and/or attending events.

C. Tree-Planting Program

At the June 5, 2013, the Commission approved presenting the program for City Council approval. Staff and the Tree-Planting Subcommittee made the presentation at the June 18, 2013 Council meeting and recommended for Council to consider amending the CAC's Work Plan 2013-14 to include Tree-Planting Program and funding allocation.

Recommendation: Hear update from staff and the Tree-Planting Subcommittee and discuss City Council's direction to come back to Council with further program details and a recommended funding plan for program to plant 100-500 trees throughout the City.

D. City's 60TH Anniversary Planning Committee Volunteer Update

The City Council at its April 16, 2013 Council meeting formed a Council Subcommittee led by Vice Mayor Polanski with Councilmember Montano, to plan the City's 60th Anniversary. A request to all City Commissions was sent out asking for representative from each commission to be part of the Planning Committee, and Chair Beard is the Community Advisory Commission's representative. The Committee's Kick Off meeting was held on June 27, 2013 and Chair Beard would like to give an update to the entire commission.

Recommendation: Hear Chair Beard's report and seek input and/or ideas from the entire commission that they would like for Chair to bring forth to the next 60th Anniversary Planning Committee meeting.

E. American Unity Event

At the last month's Commission meeting, a sub-committee was formed consisting of Commissioners Truong, Wong, and Leon. The commission is to come back with a framework, regarding this event, to be presented at an August City Council meeting date.

Recommendation: Hear update from the subcommittee, discuss parameters of the event, and bring back to the entire commission at the August meeting a solid plan for consideration for staff to present at the August 20th City Council meeting for discussion.

F. CAC Uniform for Community Events

The commissioners agreed unanimously to spend the Commission's remaining fiscal year balance purchasing uniform to be worn during community events.

Recommendation: Hear update from Staff Liaison regarding purchase of uniforms.

XI. Old Business

A. Adopt-A-Neighborhood Program

This item was continued from the June 5, 2013 meeting. At the April 3, 2013 CAC meeting, a motion was made for staff to present to the commission information on what the process is for adopting a neighborhood. Staff has a list of homeowners associations (HOAs) who may be interested in adopting their neighborhood.

Recommendation: Hear staff presentation on the Adopt-A-Neighborhood Program and direct staff accordingly.

B. Review Subcommittee Member Assignments

At the last commission meeting, the subcommittee assignments were reviewed and discussed. Commissioners were reminded that subcommittees should be limited to no more than three commissioners. Below is the updated list of Subcommittees and its members:

2013 CAC Subcommittees:

- | | |
|---------------------------------|--|
| • NBO Awards | Manassau, Rosario, Truong, Holland (Alt) |
| • Adopt-A-Neighborhood/Graffiti | Beard, Batilo, Rosario |
| • Spring Clean Up Day | Beard, Leon, Manassau |
| • National Night Out | Manassau, Mohsin, Truong, Beard (Alt) |
| • Make a Difference Day | Andres, Batilo, Truong |
| • Community Outreach | Holland, Maglalang, Mohsin |
| • Tree Planting | Holland, Maglalang, Truong |

XII. Adjournment to: August 7, 2013

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