

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION MEETING MINUTES
Wednesday, July 3, 2013
Time: 7:00 p.m.
MILPITAS CITY HALL, COMMITTEE CONFERENCE ROOM

- I. **Call to Order** – Chair Beard called the meeting to order at 7:00 p.m.
and Roll Call Present: Vice Chair Mohsin, Commissioners Andres, Batilo (7:05), Leon, Lind, Manassau, Rosario

Alternate Commissioners Present: Truong, Holland (7:16)

Excused Absence: Commissioner Maglalang

Absent: Councilmember Gomez, Commissioner Wong
 - II. **Seating of Alternates** – Commissioner Truong
 - III. **Pledge of Allegiance** – Chair Beard led the Pledge of Allegiance
 - IV. **Approval of Agenda** – Vice Chair Mohsin moved, and Commissioner Rosario seconded, approval of the Agenda. The motion carried unanimously.
 - V. **Approval of Minutes – Minutes of June 5, 2013** – Commissioner Leon moved, and Commissioner Andres seconded, approval of the Minutes. The motion carried unanimously.
 - VI. **Public Forum** – None.
 - VII. **Announcement by Staff – Principal Housing Planner Felix Reliford** reminded Commissioners to submit their photos for posting on the CAC webpage.
 - VIII. **Liaison Report – Councilmember Gomez** was not present at the meeting.
 - IX. **Commissioners’ Round Table** – Vice Chair Mohsin reported that he joined MPOA group at the Relay for Life event at the Sport Center’s Football Stadium on Saturday night, June 29.
 - X. **New Business:**
 - A. **Neighborhood Beautification Program** – MR. Reliford updated the commission that 2 nominations came in as of this date. Two articles will be in Milpitas Post’s July 19 and 28 publications, staff will do a mail out next week and advertisement on the City’s marquee.

Commissioner Leon asked about how to obtain the “before” photo. Chair Bear and Vice Chair Mohsin suggested Google map and satellite photo updates.
 - B. **National Night Out** – Vice Chair Mohsin reported that he signed up to attend 2 Commissions meeting (one on July 15 and another one at the end of the month). Commissioner Leon and Chair Beard showed up at the Sister Cities Commission meeting to promote the event.

Mr. Mohsin added that he met with the Police Department on June 30 and he received two requests from PD. First request is to socialize as much as you can and host a block party; the goal this year is 30 block parties to tie in with the 30th Year celebration of the National Night Out event. He mentioned that for every block party, a captain is needed. There will be 30 bags to be given away and help is needed to drop those bags off to the host’s house a week before August 8. Chair Beard would like to note that for next year we should contribute items for the goodie bags. Commissioner Leon said that he is available to help drop off the bags the week before August 8. Commissioner Batilo asked for a copy of last year’s block party events. Vice
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Chair Mohsin said he will provide it to her. Chair Beard asked Vice Chair Mohsin for an update at the next month's commission meeting on how many block parties are scheduled. Commissioner Batilo added to check next meeting who is going where.

Police Department's second request is to get commissioners to drive along police cars and speak at the block party about neighborhood programs if there aren't enough police officers to do it. This request is optional for now.

C. Tree-Planting Program – Principal Senior Housing Planner Reliford reported that the commission's subcommittee did a great job presenting the proposed amendment to the work plan by adding the tree-planting program to the Council. The City Council is supportive of the program to work with the commission with details. Mr. Reliford suggested for he and the subcommittee to meet with the Public Works staff determining what types of tree to be planted and the financial aspect of the program in the range of 100 plus trees. He also added that concern about planting trees on private properties can be discussed as well as costs of trees and their maintenance. The City Council's direction is to go forward with the program and report back to Council after the meeting between the commission's subcommittee and Public Works Director.

Furthermore, Chair Beard said that she was at the Council meeting and Ian Bauer of the Milpitas Post was very interested about the tree-planting program. She also researched about the long-term maintenance of the trees and found out dry water which is basically water pouches that are buried above the root and will give the tree a water supply from 4-6.

Commissioner Lind cautioned everyone to be very careful on what type of trees to plant, where to plant, and maintenance costs that come with planting those trees. Commissioner Holland suggested planting the trees on the boundaries surrounding Milpitas. Mr. Reliford added that developers have obligations to plant and provide green space for every development project they build. More discussion ensued between Commissioners.

Chair Beard tasked the subcommittee to build a plan covering three areas of interest, they are: 1) type and where trees should be planted; 2) long term maintenance; and 3) additional funding source, best budget possible.

Motion: to continue discussion to the Commission's September meeting.

Motion/Second: Batilo/Leon

Motion carried by a vote of: Ayes: 10

D. City's 60TH Anniversary Planning Committee Volunteer Update – Chair Beard reported to the Commission that she attended the kick off meeting on June 27, 2013. She mentioned that the committee is planning to host a 2-day celebration (January 25 and 26) to mark the City's 60TH Anniversary in 2014. The tree-planting program was suggested to be part of the event by planting the City's 1ST tree to kick off the tree-planting program on one of the days of the celebration. It was discussed to have a Past, Present, Future theme with various displays covering six decades of the City.

Dialogue followed amongst the Commissioners and provided Chair Beard ideas for inclusion to the give-away bags such as City decal bearing 60TH Anniversary logo, coffee mugs, etc. Chair Beard added that she would ask the Planning Committee if they could include funding for the tree-planting program into the Anniversary Budget.

E. American Unity Event – The Subcommittee, comprised of Commissioners Truong and Leon, showed a powerpoint presentation to the group. They presented a lot of good ideas, suggestions that were discussed by the Commission. Mr. Reliford reminded the Commissioners not to go out there talking to groups without Council's approval of the event. Commissioner Batilo mentioned that they to make a motion first to add this onto the work plan before everyone overboard in planning. Commissioner Truong said that the new name of the event is Many Faces-One Community. Comments ranging from Town Hall –like event, move forward with multi-cultural aspect instead and not to dele on religious aspect to various locations for the event were given by commissioners.

Motion: to present a multi-cultural festival to City Council by adding the event onto the work plan.

Motion/Second: Leon/Truong

Motion carried by a vote of: Ayes: 10

F. CAC Uniform for Community Events – Staff reported that the t-shirts order was placed and the expense was broken down between the previous fiscal year and the current fiscal year. Color of the shirts is light blue with the City logo and has an estimated delivery of July 23, 2013 from Land's End. Commissioner Rosario asked if the size for his shirt could be changed from XL to L; staff said will check but should not be a problem.

XI. Old Business:

A. Adopt-A-Neighborhood Program – Commissioner Batilo mentioned that she worked on this program with other Commissioners who are no longer with the commission. Staff will look into this so the new subcommittee could pick up where it was left off. Chair Beard asked if this program could be tied in with the Spring Clean Up event.

Motion: to direct staff to contact groups and Commissioner Andres and ask who are willing to adopt a neighborhood and report back to the Commission.

Motion/Second: Batilo/Andres

Motion carried by a vote of: Ayes: 10

B. Review Subcommittee Member Assignments – No changes.

XII. Adjournment – Vice Chair Mohsin moved, and Commissioner Batilo seconded, to adjourn the meeting at 8:37 pm to the next regular meeting on August 7, 2013. The motion carried unanimously.
