

MEETING MINUTES

MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall – Committee Conference Room Wednesday, May 7, 2014

- I. **Roll Call** - Present: Chair Beard, Vice Chair Batilo, Commissioners Leon, Maglalang, Mohsin, Rosario, Truong

Alternate Commissioners Present: Holland, Do, Kathapurkar, Sharma

Absent: Andres, Manassau, Councilmember Gomez
- II. **Seating of Alternates** – No Alternate Commissioners seated for voting
- III. **Pledge of Allegiance** – Chair Beard called the meeting to order at 7:03 P.M. and led the Pledge of Allegiance.
- IV. **Approval of Agenda** – Vice Chair Batilo motioned, and Commissioner Leon seconded, for approval of the Agenda. Motion carried unanimously to approve the agenda as submitted.
- V. **Approval of Minutes – Minutes of April 2, 2014** – Commissioner Holland motioned, and Commissioner Rosario seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. **Public Forum** – No items
- VII. **Announcements** – Felix Reliford, Principal Housing Planner, said that HUD increased the City's CDBG funds by \$19,800. He also said that three CAC recommendations from the CDBG meeting were brought to City Council: 1) Request for additional funding for Project Sentinel, 2) request for additional funding for the Milpitas Food Pantry, and 3) Discussion of the \$5,000 minimum allocation. Council approved an additional \$5,000 to Project Sentinel for program administration and an additional \$2,600 to the Milpitas Food Pantry. On item #3, Council agreed to further discuss the \$5,000 minimum along with other CDBG funding allocation issues.
- VIII. **Liaison Report** – Councilmember Gomez was not present.
- IX. **Commissioners' Round Table** – Alternate Commissioner Sharma spoke briefly about himself and the other commissioners introduced themselves and spoke about their involvement in the CAC. Commissioner Mohsin mentioned the CAC budget and said if there is a balance the funds should be used by June 30. He also requested that the commission attendance log be included for the meeting every three months. Commissioner Holland mentioned a rise in graffiti in the city and reported two locations that she wanted the city to address, and Commissioner Leon also reported a location tagged with graffiti. Vice Chair Batilo said the Registrar of Voters is seeking volunteers to act as couriers and bring election ballots from the precincts to the Registrar of Voters office after the ballots close. Commissioner Maglalang said that on April 10 two trees on Dempsey Road were butchered and he showed pictures of the trees. Jeff Moneda, Public Works Director, said that staff approached the homeowner and warned them that they cannot trim public trees and can be fined based on the value of the trees if it happens again. Commissioner Maglalang suggested including this information in a water bill mailing. Chair Beard said she has a meeting scheduled with Tech Credit Union (Tech CU) to begin planning for the next tree planting event.

X. New Business:

A. Standard for City Park Bench – Item dropped from agenda

B. Storage of Water for Consumption

Commissioner Maglalang asked Public Works Director Jeff Moneda if he was aware of any studies conducted by the City of Milpitas in regards to collecting rainwater, storing it, and using it for water hydrants or watering landscape. Mr. Moneda said his department is working to lessen the consumption of water city wide, including projects with Summit Point Golf Course and changing out the meters in the city to detect water leaks. Public Works is also requiring that new developments include the installation of infrastructure for recycled water. Commissioner Mohsin asked that Mr. Moneda review the website for Snupy Technologies as they have a product that helps to detect leaks, and he asked if the City owns any wells. Mr Moneda said the city has two wells that they are doing studies on to determine if they can blend them with the current water supplies.

C. Heritage Tree Nominations

None

D. Status Report on Trees Planted in Cardoza and Murphy Parks

At the beginning of the CAC meeting, City Arborist Ed Mosqueda provided a status report on the 100 trees that were planted in Cardoza and Murphy Parks during the CAC Tree Planting Event on February 15, 2014. He has inspected the trees and said they are watered twice a week and being maintained well.

E. Discussion of Friendly Village Estates Mobilehome Park Spring Clean-Up Event

The Friendly Village Estates Mobilehome Parks Spring Clean-Up event is scheduled for Saturday, May 31, 2014. Mr. Reliford has been in contact with Milpitas Cares and confirmed that volunteers will be at the event. Work order forms went out to residents and Mr. Reliford will pick up the completed forms a week before the event. Chair Beard reviewed the checklist and the remaining assignments: she will arrange for the breakfast snacks and drinks, Mr. Reliford has arranged volunteers, media and tools, and confirmed that Republic Services will have a dumpster on site, Commissioner Truong will be the designated CAC Supervisor for the event and will divide the groups based on requests and the mobilehome map, Alternate Commissioner Holland will write an article for the Milpitas Post, Commissioner Maglalang will invite the Mayor and Councilmembers to the event, and Alternate Commissioner Sharma will post CAC signage.

Commissioner Holland moved, and Commissioner Maglalang seconded, to explore the possibility of spending the remaining CAC budget balance on a Safeway gift card and if this is not possible than to spend the money on the Spring Clean-up event. The motion carried unanimously.

XI. Unfinished Business – No items

XII. Adjournment – Commissioner Mohsin moved, and Vice Chair Batilo seconded, to adjourn the meeting at 8:20 pm to the next meeting of June 4, 2014. The motion carried unanimously.