



AGENDA

Community Advisory Commission

Wednesday, October 8, 2014

Milpitas City Hall, Committee Conference Room
455 E. Calaveras Blvd.
7:00 p.m.

- I. **Roll Call:** Samantha Beard, Thelma Batilo, Oscar Leon, Ray Maglalang, Michelle Manassau, Syed Mohsin, Jose Rosario, Van Lan Truong, Councilmember Gomez
Alternates: Jacqueline Holland, Dau Do, Ashish Kathapurkar, Ashok Sharma
- II. **Seating of Alternates:**
- III. **Pledge of Allegiance:**
- IV. **Approval of Agenda:** October 8, 2014
- V. **Approval of Minutes:** September 3, 2014
- VI. **Public Forum:**

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VII. Announcements

VIII. Liaison Reports

City Council Report: Councilmember Gomez

IX. Commissioners' Round Table

Background: This time is for any Commissioner to share information they feel may be of interest to the Commission.

X. New Business

A. Heritage Tree Nominations

The CAC Work Plan 2014 requires staff to report to the CAC several times a year if any heritage tree has been nominated. To date, staff has not received any nomination for heritage tree.

Recommendation: Note receipt and file.

B. Earthquake Retrofits and Inspections

At its September 3 meeting, Commissioner Maglalang asked to agendize the subject of earthquake retrofits and inspections for homes over 30 years old and requested that staff from Building or Engineering attend the next meeting to discuss this. Chief Building Official Keyvan Irannejad will be available at the meeting to address any questions from the commission regarding this matter.

Recommendation: Note receipt and file.

XI. Unfinished Business

A. Spring Cleanup Event - List of possible locations

At its August 6 meeting, Commissioner Leon was interested in reviewing other areas for the next cleanup event as he feels there are others that require special attention and cleanup assistance. Mr. Reliford said that he will reach out to property owners, possibly in the Dempsey and Selwyn areas, letting them know that the CAC would like to help them beautify their neighborhoods. A brief slide presentation of the proposed designated Spring Cleanup neighborhoods will be provided to the CAC at the meeting.

Recommendation: Consider potential neighborhoods for the Spring Cleanup Event in 2015 and direct staff accordingly.

B. Tree Planting Presentation and Future Event

At its September 3 meeting, the CAC directed staff to agendize this item for its next meeting. The subcommittee will present a new mission, goals and a budget forecast for next year. Staff was informed by Our City Forest that they applied and received a grant and a small portion of the grant included Milpitas. Staff is waiting to hear back from Our City Forest to find out the details of the grant (funds or designated trees) and will report to the CAC at the meeting.

Once the details of the grant have been determined, the CAC should decide on proposed locations to plant the trees, the scheduling of a future event and how to address the current drought restrictions imposed by the State of California. Our City Forest has stated they would like to collaborate on future opportunities where they could potentially obtain a grant for 500 trees in Milpitas. Staff will schedule a future meeting, along with the subcommittee, to meet with Our Forest City staff to apply for the grant for the 500 trees.

Recommendation: Review and discuss the information regarding the Our City Forest grant and future collaboration for seeking additional grants for tree planting events.

C. Happy City Action Items

At its August 3 meeting, the CAC directed staff to agendize this item for the October meeting. Chair Beard stated she was unclear on the direction of this item and there was discussion about the need for specific action items and short and long term goals. Commissioners agreed that they should focus on things that the CAC can accomplish and that Commissioner Maglalang should continue research and return with action items.

The CAC also expressed interest in the results of the survey being conducted by Dr. Shawn Spano to review the input and feedback from City residents and businesses before determining

how to move forward on this item. To date, Dr. Spano's report has not been finalized. An updated status report will be provided to the City Council at their meeting next week.

Recommendation: Direct staff to return to the CAC with this item upon the final report from Dr. Spano.

D. Make a Difference Day Budget

At its September 3 meeting, Commissioner Holland and Commissioner Maglalang directed staff to add an item to the next meeting agenda to discuss an event budget and determine how money should be spent on the Make-A-Difference Day Event. The CAC currently has \$400.00 in its annual budget allocated by the City Council. The CAC should decide the amount of funds needed and how they should be allocated for this event.

Recommendation: Consider funding allocation for the Make-A-Difference Day Event and direct staff accordingly.

Review Subcommittee Member Assignments and Update as Needed

Adopt-A-Neighborhood/Graffiti:	Rosario, Batilo
Community Outreach:	Mohsin, Maglalang
Make a Difference Day:	Batilo, Holland, Leon
National Night Out:	Mohsin, Manassau
NBO Awards:	Manassau, Rosario, Leon
Spring Cleanup Day:	Beard, Leon, Manassau
Tree Planting:	Holland, Maglalang, Truong

XII. Adjournment: to November 5, 2014

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