

MEETING MINUTES

MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall, Committee Meeting Room Wednesday, September 2, 2015

- I. **Call to Order & Roll Call** Vice Chair Mohsin called the meeting to order at 7:01 pm
Present: Chair Batilo, Vice Chair Mohsin, Commissioners Bilbao, Kathapurkar, Leon, Truong

Alternate Commissioners Present: Bell, Chen

Absent: Manassau, Rosario, Sharma, Lee
- II. **Seating of Alternates** – Bell
- III. **Pledge of Allegiance** – Vice Chair Mohsin led the Pledge of Allegiance
- IV. **Approval of Agenda** – Staff Liaison Tim Wong said New Business Item A, City Drought and Water Conservation Measures, is deferred to October. Commissioner Truong motioned, and Commissioner Bilbao seconded, for approval of the agenda. Motion carried unanimously.
- V. **Approval of Minutes – Minutes of August 5, 2015** – Commissioner Kathapurkar motioned, and Commissioner Leon seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. **Public Forum** – No speakers
- VII. **Announcements** – Mr. Wong announced that he will be on vacation for the month of October and Felix Reliford will be the staff contact and will attend the October meeting. He also said he has received requests for business cards and asked the commissioners who want them to let him know.
- VIII. **Liaison Report** – Vice Mayor Montano said the City Council approved a ban on plastic bags.
- IX. **Commissioners Round Table** – Mr. Wong introduced new Alternate Commissioners Evan Bell and George Chen. Vice Chair Mohsin announced an upcoming Neighborhood Watch Captains meeting, and said he would like to revisit tree plantings and have the item agendaized for the October meeting.

Chair Batilo discussed a Fire Safety workshop she attended and announced that September 19 is California Coastal Cleanup Day, on that day she will be at Moffett Field for a county wide emergency drill, on September 5 there is a Stop Hunger Now event at Palmer College of Chiropractic where volunteers will pack 10,000 bags of food, and on September 21 Assemblymember Kansen Chu will be speaking at the Beverly Heritage Hotel.

Commissioner Leon announced that on October 15 at 10:15 am there is a national event for earthquake drills.

X. **New Business**

A. City Drought and Water Conservation Measures Presentation

Item deferred to October

B. Make a Difference Day

Chair Batilo said there had been difficulty securing a venue but she has received approval to hold the event at Seafood City in the Seasons Market Place. The event is open to the public and will include flu shots, child fingerprinting by the Police Department and representation from other commissions.

Chair Batilo said the event is cosponsored with the Lion's Club and they have liability insurance which is necessary for public events. There will be a sign up sheet for the CAC commissioners to sign up for shifts at the CAC table. Commissioner Leon would like to see the CDBG recipients attend the event.

C. Adopt-A-Highway

Mr. Wong distributed information about the Adopt-A-Highway program. Commissioner Leon does not see this as a job of the CAC commissioners but would like to encourage local groups, i.e. churches and schools, to adopt a portion of Highway 680. Vice Chair Mohsin feels it is important to select an area and then find support.

Commissioner Kathapurkar suggested forming an Adopt-A-Highway subcommittee if the CAC is interested in pursuing this. Commissioner Chen questioned the motivation for the CAC's involvement in the program and Commissioner Leon said there is a lot of trash along the freeway and Caltrans does not have funds available for cleanup. Commissioner Bell recommended working with high schools to have kids volunteer and fulfill community service hours.

Commissioner Leon motioned, and Commissioner Kathapurkar seconded, to form an Adopt-A-Highway subcommittee. Motion carried unanimously.

XI. Unfinished Business

A. Neighborhood Beautification Awards

Staff will be taking the subcommittee members on a tour to see the nominees on September 10 and recommendations will be presented to the CAC at the October 7 meeting.

B. National Night Out

Several commissioners attended National Night Out events on August 6th. Vice Chair Mohsin said that safety was the residents' biggest concern and the Police Department has new programs including a video camera registration program.

Commissioner Leon would like a map that shows the location of parties which would allow the commission to support groups and also host a party in a location where there are no others.

Review Subcommittee Member Assignments and Update as Needed

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| Make a Difference Day: | Batilo, Mohsin, Sharma (A) |
| National Night Out: | Mohsin, Manassau, Truong, Bilbao (A) |
| NBO Awards: | Manassau, Rosario, Bilbao, Leon (A) |
| Spring Cleanup Day: | Sharma, Leon, Manassau, Batilo (A) |
| Town Hall Meeting: | Batilo, Leon, Kathapurkar, Sharma |

Tree Planting:

Kathapurkar, Bilbao, Rosario, Mohsin (A)

XII. Adjournment – The meeting was adjourned at 8:37 pm to the next meeting of October 7, 2015.