

MEETING MINUTES

MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall, Committee Meeting Room Wednesday, December 2, 2015

- I. **Call to Order & Roll Call** Chair Batilo called the meeting to order at 7:00 pm
Present: Chair Batilo, Vice Chair Mohsin, Commissioners Bilbao, Kathapurkar, Leon, Manassau, Rosario, Truong

Alternate Commissioners Present: Bell, Chen, Lee

Absent: Sharma, Gandhi
- II. **Seating of Alternates** – Bell
- III. **Pledge of Allegiance** – Chair Batilo led the Pledge of Allegiance
- IV. **Approval of Agenda** – Staff Liaison Tim Wong said New Business Item A, PG&E Presentation, will not be heard this evening. Vice Chair Mohsin motioned, and Chair Batilo seconded, for approval of the agenda as revised. Motion carried unanimously.
- V. **Approval of Minutes – Minutes of November 4, 2015** – Commissioner Bilbao motioned, and Vice Chair Mohsin seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. **Public Forum** – Planning Commissioner Ray Maglalang presented the Commissioners with Jacaranda tree saplings. Mayor Esteves was present and thanked the Commissioners for their service to the City.
- VII. **Announcements** – None
- VIII. **Liaison Report** – Vice Mayor Montano said the City Council awarded a contract for construction of sports fields at the Milpitas Sports Center.
- IX. **Commissioners Round Table** – Vice Chair Mohsin thanked the Commissioners for their hard work through the year. Chair Batilo requested that Mr. Wong send the Commission the 2016 workplan and schedule a CDBG training.
- X. **New Business**
 - A. **PG&E Presentation**

Item deferred until the next meeting
- XI. **Unfinished Business**
 - A. **Our City Forest Tree Grant**

Mr. Wong said Our City Forest (OCF) met with Public Works staff and identified sites for tree plantings, as four of the five sites that OCF had previously proposed were in other jurisdictions. The City is required to maintain the trees for three years and had to find an area easily accessible for irrigation if it is not already in place. They found an area on Ranch Drive

that fits the planting requirements well and are targeting December 19 for the planting of approximately 81 trees. OCF has 100 trees for the city and there is a development called Amalfi I that has a park where the remainder of the trees might be planted.

B. Status of City Tree Council Recommendation

Vice Chair Mohsin said last year the CAC recommended that staff take the CAC’s recommendation of the Jacaranda tree as the official City tree to the City Council for their approval. That has not happened and he is asking that this be taken to City Council for their consideration.

Vice Chair Mohsin motioned, and Commissioner Bilbao seconded, for staff to take the CAC recommendation of the Jacaranda tree as the official City tree to City Council for their consideration. Motion carried unanimously.

C. Town Hall Meeting

Chair Batilo said the next Town Hall meeting is being held in May 2016 and the subcommittee would like assistance narrowing the theme of Education as that topic is too broad.

Vice Chair Mohsin suggested that the subcommittee propose a plan and return to the full commission in January.

Review Subcommittee Member Assignments and Update as Needed

Make a Difference Day:	Batilo, Mohsin, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Bilbao (A)
NBO Awards:	Manassau, Rosario, Bilbao, Leon (A)
Spring Cleanup Day:	Sharma, Leon, Manassau, Batilo (A)
Town Hall Meeting:	Batilo, Leon, Kathapurkar, Sharma (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

XII. Adjournment – The meeting was adjourned at 8:23 pm to the next meeting of January 6, 2016.